

TUSTIN

Community Development Department • 300 Centennial Way • Tustin, CA 92780  
Phone • 714.573.3140



BUILDING OUR FUTURE  
HONORING OUR PAST

## Temporary Sign Permit Application

Permit Fee: \$95.00

Please submit completed application to the Community Development Department.

### Temporary Sign Information

Address of Business \_\_\_\_\_

Assessor's Parcel Number \_\_\_\_\_

Business Name \_\_\_\_\_

Proposed Display Dates \_\_\_\_\_

Date of Last Display (if any) \_\_\_\_\_

Purpose of Display \_\_\_\_\_

Number of Banners \_\_\_\_\_ Size of Each Banner \_\_\_\_\_

Banner Material \_\_\_\_\_



Height: \_\_\_\_\_

Length: \_\_\_\_\_

**If Signs will be pole-mounted, please attach a sketch showing proposed location(s), height, and footing details**

### Property Owner Information

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

### Applicant Information (if different)

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

### Contact Information (if different)

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Office Use Only	
TSP #	_____
TSP Decal Color	_____
Grand Opening Banner	_____
Special Event Banner	_____
Date	_____
Evaluated by	_____
Fees Paid	_____
Receipt #	_____

**Banner Regulations • Tustin City Code Section 9403d(1)**

- All banners must be fixed to a building and hung below the roof eave or mounted on poles.
- All banners must be professionally made and constructed of cloth, canvas, plastic, PVC, or similar material.
- No banner may exceed thirty-two (32) square feet.
- One (1) display per building or street frontage, or in the case of a multi-tenant building, one display per storefront shall be allowed.
- Original grand opening banners shall be permitted for a period not to exceed thirty (30) consecutive days.
- Special event banners shall be permitted for no more than thirty (30) consecutive days, four times in any calendar year. As an alternative, a special event banner may be permitted for no more than sixty (60), nonconsecutive days per calendar quarter and no more than one hundred twenty (120) days per calendar year.

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**Signatures and Acknowledgements**

I hereby certify that all the information contained in this permit application, including all required plans and other submission materials, to the best of my knowledge and belief, is true and correctly represented. Should any or all of the information submitted be false or incorrect, I hereby agree to defend, indemnify, and hold the City of Tustin harmless from liability and loss by reason of its reliance on any such information. I further acknowledge that the approval of this permit is discretionary, and the use applied for is not allowed by right. I understand that any approval may be revoked if any of the regulations or conditions of approval are not satisfied. Any violation of any of the regulations or conditions of approval is subject to the issuance of an Administrative Citation pursuant to Tustin City Code Section 1162(a). By signing this form, the applicant acknowledges and agrees to all of the regulations and conditions of approval by this permit.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Print Name

**Office Use Only**

Approved Issued by \_\_\_\_\_

Denied Approved by \_\_\_\_\_

Remarks/Conditions of Approval:

1. The City of Tustin Temporary Sign Permit sticker shall be placed in the lower right hand corner.

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

Date Permit Expires \_\_\_\_\_ Date Next Temporary Sign Possible \_\_\_\_\_