



Photo contest winner for the "15 and Under" category
Adriana - Boys & Girls Club



Photo contest winner for the "amateur" category
Ed Rice



Photo contest winner for the "professional" category
Mark Settles

ADOPTED BUDGET FISCAL YEAR 2012-2013

About the Cover

“Trees in Tustin” was Tustin’s first hometown photo contest. We received many creative and beautiful photo submissions. Congratulations to our winners whose photos appear here.

Amateur photographer Ed Rice photographed his, “Chinese Elm Sunset” at the west end of Pinewood Road.

Special entry from the Tustin Boys & Girls Club taken by “Adriana” entitled Orange Grove on Pacific Street.

Professional photographer Mark Settles of Mark Settles Photos photographed his winning entry at Columbus Grove, Tustin Legacy.

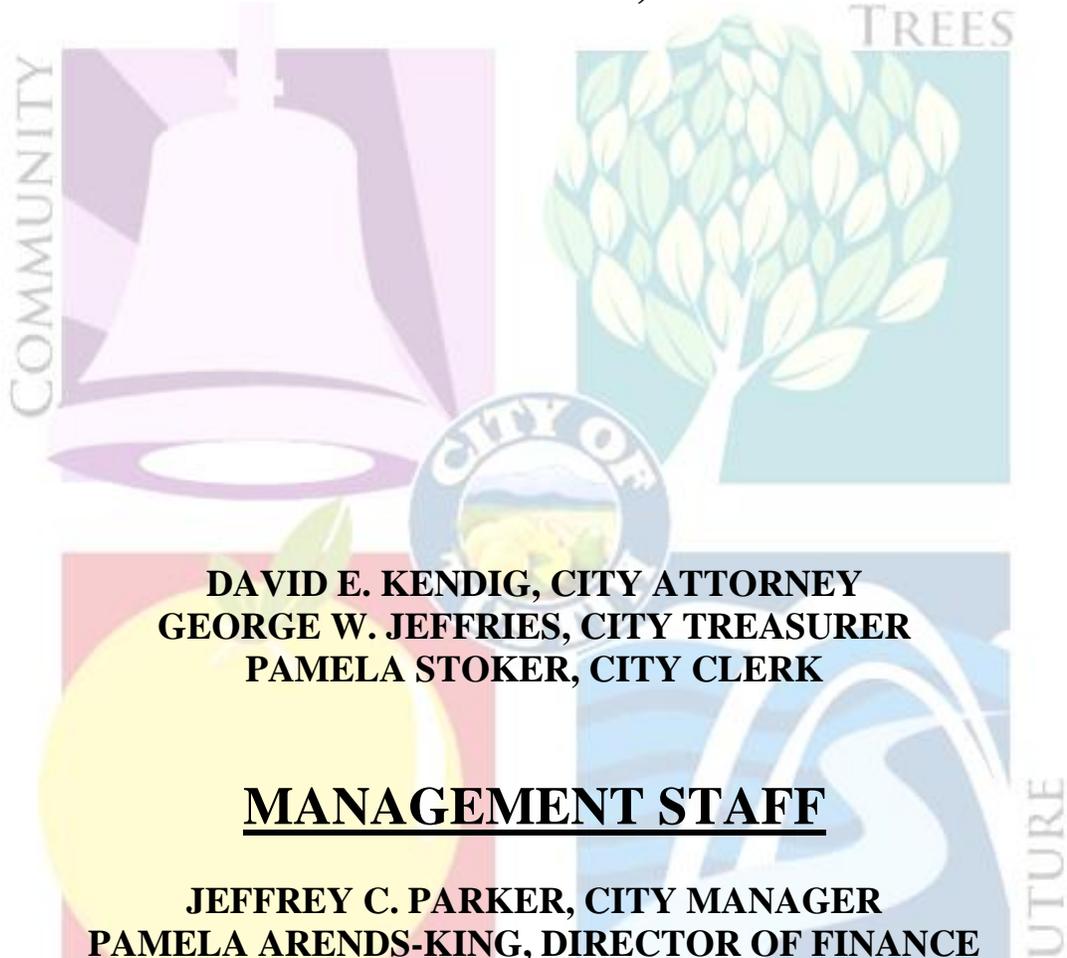
From our trees in Old Town that are nearly 100 years old to our 300-tree lemon grove at Citrus Ranch Park, Tustin values our urban forest and takes great measure to tend our 16,000 trees. Trees help increase the value of our hometown and each of our homes. Arborists estimate that a single tree, if it lives for 50 years, can be valued at hundreds of thousands of dollars. Mature trees at homes can raise their value 10-20%. Trees provide invaluable community benefits including adding oxygen and humidity to the air while removing pollution particles, helping to control erosion, saving energy in the summer by cooling buildings, and providing shelter to wildlife. Tustin’s urban forest has an estimated value of \$49 million. Although the beauty a tree adds to the community is priceless.

Next time you’re around town, take a few minutes to enjoy the trees!

TUSTIN CITY COUNCIL

**JOHN NIELSEN, MAYOR
AL MURRAY, MAYOR PRO TEM**

**JERRY AMANTE, COUNCILMEMBER
DEBORAH GAVELLO, COUNCILMEMBER
REBECCA “BECKIE” GOMEZ, COUNCILMEMBER**



**DAVID E. KENDIG, CITY ATTORNEY
GEORGE W. JEFFRIES, CITY TREASURER
PAMELA STOKER, CITY CLERK**

MANAGEMENT STAFF

**JEFFREY C. PARKER, CITY MANAGER
PAMELA ARENDS-KING, DIRECTOR OF FINANCE
ELIZABETH A. BINSACK, DIRECTOR OF COMMUNITY DEVELOPMENT
SCOTT M. JORDAN, CHIEF OF POLICE
KRISTINE RECCHIA, DIRECTOR OF HUMAN RESOURCES
DAVID A. WILSON, DIRECTOR OF PARKS AND RECREATION
DOUGLAS S. STACK, DIRECTOR OF PUBLIC WORKS**



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MESSAGE OF THE CITY MANAGER

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST





Office of the City Manager

City of Tustin

300 Centennial Way
Tustin, CA 92780
714.573.3010
FAX 714.838.1602

TO: HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JEFFREY C. PARKER, CITY MANAGER

RE: ADOPTED FISCAL YEAR 2012-13 PROGRAM AND FINANCIAL
PLAN AND CAPITAL IMPROVEMENT PROGRAM

Transmitted herewith are the adopted Program and Financial Plan and Capital Improvement Program for fiscal year 2012-13. The Program and Financial Plan is the operating budget for all City services. The Capital Improvement Program (a separate document) includes projects for fiscal year 2012-13 and projects for a seven-year period.

Program and Financial Plan

The adopted General Fund operating budget includes a reserve of over 20%, which is consistent with City policy and maintains core City services at levels established through FY 2011-2012. The FY 2012-13 budget is a difficult budget, which reflects the various impacts of the dissolution of the Tustin Community Redevelopment Agency (RDA). AB X1 26 was signed by the Governor on June 28, 2011 but subsequent litigation and State Supreme Court decision postponed the dissolution by four months to February 1, 2012.

Each year the City Council is faced with decisions about allocating limited resources among a wide variety of needs. Bridging the gap requires choices. Over the years, City Councils have placed a very high priority on the City's long-term financial stability and maintained service levels as best as possible. The City Council's philosophy on fiscal stability, together with high productivity put forth by City staff, has allowed the City to maneuver through these challenging times. Those challenges continue into FY 2012-13. The adopted FY 2012-13 operating budget has been dramatically impacted by the dissolution of the RDA, continued economic uncertainty, high unemployment, and a severely constrained housing market. Unfortunately, these are state, national, and

regional conditions over which the City has essentially no control. The layoff of nine (9) personnel in February 2010, freezing a number of vacant positions, and employee pension contributions helped to avert drastic program cuts in previous fiscal years but additional organizational restructuring is necessary in FY 2012-13. On June 5, 2012, the City Council approved an early retirement incentive program with Public Agency Retirement System (PARS) in order to facilitate the restructuring and reduce personnel related costs. Staff anticipates a reduction in the work force of between 12 and 15 full-time positions, which will leave the City with 263 full-time positions. This early retirement system will allow the City to address structural financial issues while reducing the number of full-time positions that may have been eliminated.

Expenditures/Reserves

The adopted budget for all funds is \$125,736,012. Of this amount the total operating budget is \$88,522,224 and the capital improvement budget is \$37,213,788, which doesn't include balance sheet items for Water Enterprise and Fiduciary funds of \$31,327,816. The General Fund totals \$47,836,600 which is 38% of the total operating and capital budget. The adopted FY 2012-13 General Fund budget is 10% less than the FY 2011-12 authorized budget.

The General Fund reserve based on adopted FY 2012-13 expenditures and projected revenue is 20.8%. This amount is consistent with City Council policy of maintaining a General Fund reserve of between 20% and 25%.

For many years, the City's policy was to maintain a 15% reserve. But a number of factors have resulted in the need to increase the reserve level. Foremost is the increasing complexity of the City's budget. Challenging economic conditions, higher risks associated with contemporary local government services and exposure to potential natural disasters, all require prudent financial management. Managing cash flow has become even more critical with revenue reductions and the dissolution of RDA. The

General Fund reserve has also been an important component in developing budgets that utilize reserve funds as a resource to bridge the gaps during tough economic times. When used carefully, the General Fund reserve can backstop recurring annual revenue shortfalls thereby avoiding deeper cuts in expenditures. What is essential, however, is utilizing this strategy as an exception on a very limited basis. The adopted fiscal year 2012-13 General Fund budget relies on \$2.2 million dollars in planned use of reserves while maintaining a reserve of 20.8%. This amount protects the City's financial interests and meets its cash flow needs.

Revenue

On the revenue side, there is some positive information. Sales tax revenue is 46.8% of total General Fund operating income for FY 2012-13. Its performance is vital to the funding of core City services. FY 2012-13 Sales tax revenue is projected to be equivalent to the amount received in FY 2007-08. The projection for FY 2012-13 is 5% higher than the revised FY 2011-12 projected amount.

Property tax revenue for FY 2012-13 is projected to be 2% higher than the revised projected amount. Since fiscal year 2008-09, property tax revenue has been trending down due to the housing recession. The County Assessor has indicated that property tax revenues will remain relatively flat over the next couple of years. As with sales tax, this important source of General Fund revenue will be carefully monitored throughout the year.

These trends are encouraging but must be viewed in the context that the economy remains volatile. Staff is comfortable with the projected amounts for FY 2011-12 and 2012-13 but mindful of the fact that sales and property tax trends must be carefully monitored throughout the year.

Outside Challenges

As previously indicated, the dissolution of the RDA has had a severe impact on the City's operating budget. The result of the dissolution reduced General Fund revenues by \$5.9 million. Along with that reduction, regulatory requirements limit the City's ability to contain costs. In fiscal 2012-13 the General Fund will incur \$1.3 million dollars in expenses to fund state and federal mandated water quality regulations. And \$1.3 million dollars will be expended on maintenance of public rights-of-way in order to qualify for Renewed Measure M funding. Added to this in the future will be the unknown costs associated with mandates imposed by state laws SB 375 and AB 31. These bills require cities to entitle higher density developments and link air quality to transportation planning. As the State and Federal government realign services it will have an impact on municipal governments, but it's impossible to know what these effects are at this time.

All the departments looked at reducing the operating budget by a minimum of 5% and coupled with the fiscal impact of staffing reductions through the PARS process has allowed us to present to the City Council a budget that dramatically addresses the shortfall created by the dissolution of RDA. Despite the positive sales and property tax revenue projections and organizational downsizing the City still needed to use reserves in order to continue to provide the current level of services to the community. It is anticipated that during FY 2012-13 staff will continue to analyze the current operations in order to meet citizen needs while creating a structurally balanced budget in the future.

Over the last several fiscal years, the City has weathered the recession without significant cuts to services. As noted above, the challenge with the RDA dissolution, cuts in expenditures, planned use of reserves, and careful management of our operations are even more critical. Careful monitoring of revenue and expenses coupled with continual financial analysis of operating efficiencies will make it possible for the City to take timely corrective actions when warranted. Fiscal year 2012-13 will certainly be no different.

Capital Improvement Program Budget

The fiscal year 2012-13 Capital Improvement Program budget includes \$68,541,604 in projects. The Capital Improvement Program budget provides a description of each project by type (water, street improvement, flood control, traffic signal, park, etc.) and location.

The Capital Improvement Program budget also includes \$198,764,840 in projects over a seven-year period (2012-13 through 2018-19).

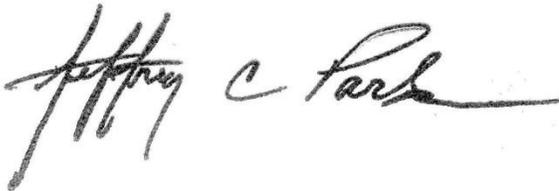
By their nature, significant capital improvement projects typically require an extended period of time to complete. Large projects entail preliminary and final design, environmental clearance, land acquisition and construction contracts. Sometimes, larger projects need to be phased due to funding limitations. Another consideration is the impact of a capital improvement project on the annual operating budget (e.g., a new park results in higher General Fund operating costs). The seven-year planning period allows the City Council to make decisions that involve setting priorities and trade-offs on how projects are funded and phased. Revenue streams dedicated by law to capital improvement projects (Gas Tax Fund, Measure M, etc.) are not sufficient in any one year to totally fund all projects.

Each year the City Council makes policy decisions that affect the amount of funds committed for future capital improvement projects. At any given time, the total of resources reserved in the various capital improvement funds is not sufficient to complete the seven-year plan. Through the budget review process, the City Council establishes a planning tool and financial blueprint for long-term capital improvement projects. How projects are prioritized and whether discretionary General Fund income can be committed for capital improvements is decided through the seven-year plan. Another consideration is whether operating income is available to support a capital improvement project.

The seven-year Capital Improvement Program is updated each year as resources become available and priorities are re-assessed. Most funding allocated for capital improvement projects is restricted by law for specific purposes. Gas Tax, Measure M, water revenue, and any bond proceeds are earmarked solely for capital improvement projects. Historically, some amount is contributed from the General Fund that completely funds certain projects and supplements restricted funds for others. The amount of General Fund income available depends on the City's overall financial health and demands on General Fund income for day-to-day services. Due to fiscal constraints, no General Fund transfer to capital improvement funds will be made in fiscal year 2012-13. Given the City's large investment in infrastructure and other public assets, financing of capital improvement projects will continue to be a significant budget consideration.

Staff looks forward to working with the City Council in implementing the Program and Financial Plan and Capital Improvement Program.

Respectfully,

A handwritten signature in black ink, appearing to read "Jeffrey C. Parker". The signature is written in a cursive, flowing style.

Jeffrey C. Parker
City Manager

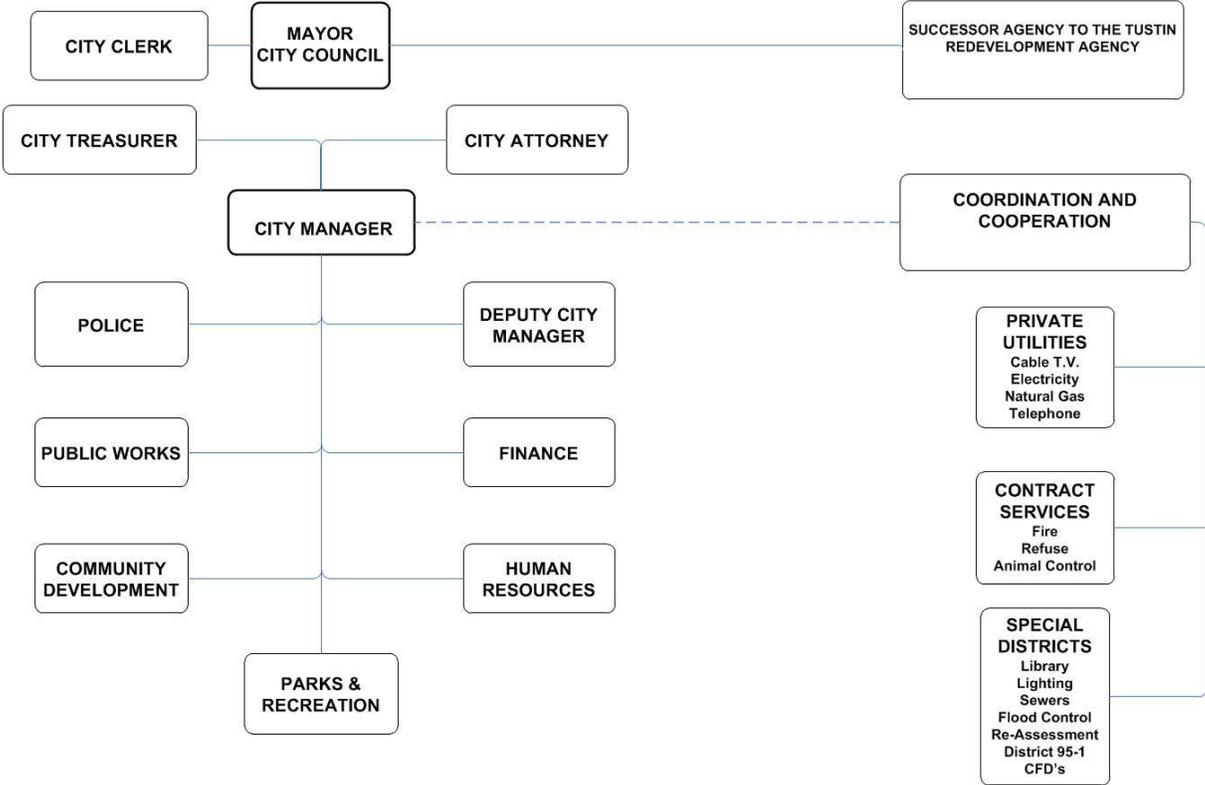


LOCAL GOVERNMENT ORGANIZATIONAL CHART



CITIZENS OF TUSTIN

LOCAL GOVERNMENT FY 2012-13







Resolutions

RESOLUTION NO. 12-59

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TUSTIN, CALIFORNIA, ADOPTING THE CITY BUDGET AND APPROPRIATING FROM THE ANTICIPATED REVENUES OF THE CITY FOR THE FISCAL YEAR 2012-2013

WHEREAS, in accordance with Section 1415th of the Tustin City code, the City Manager has prepared and submitted to the City Council a Proposed Annual Budget for the 2012-2013 fiscal year, beginning July 1, 2012; and

WHEREAS, the City Council, as the legislative body of the City, has reviewed this proposed budget;

NOW, THEREFORE, the City Council of the City of Tustin does hereby resolve, determine and order as follows:

SECTION 1. A certain document is on file in the office of the City Clerk of the City of Tustin, being marked and designated "City of Tustin Proposed Budget 2012-2013". Said document, as prepared by the City Manager and reviewed and adjusted by the City Council, is hereby adopted for the fiscal year commencing July 1, 2012;

SECTION 2. The following sums of money are hereby appropriated from the anticipated revenues of the City of Tustin for the 2012-2013 fiscal year.

GOVERNMENTAL FUNDS

General Fund:

• City Council	\$ 122,300
• City Clerk	411,500
• City Attorney	500,000
• City Manager	699,300
• Finance	1,097,600
• Human Resources	716,700
• Community Development	2,726,100
• Public Works	8,445,800
• Police	23,449,200
• Fire	6,001,800
• Parks & Recreations	2,961,800
• Non Departmental	820,000
Total General Fund Appropriations:	\$ 47,952,100
Capital Projects	17,802,000
Tustin Street Lighting	570,300
Tustin Landscape & Lighting District	726,700
Equipment Replacement Fund	1,535,000
Information Technology	1,392,300
Risk Management Funds	3,168,365

 2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Special Reserve Fund	<u>3,251,000</u>
TOTAL GOVERNMENTAL FUNDS	\$ 76,397,765

SPECIAL REVENUE FUNDS

Asset Forfeiture	\$ 187,000
Supplemental Law Enforcement	96,900
CDBG	706,700
Measure "M"	6,716,891
Gas Tax	\$1,945,700
Park Development	613,000
Reassessment District 95-1 / 95-2	4,214,007
Community Facilities Districts	<u>20,228,737</u>
TOTAL SPECIAL REVENUE FUNDS	\$ 34,708,935

WATER ENTERPRISE

Operations/Debt Service	\$ 14,272,593
Capital Improvements	496,000
Capital Outlay	<u>18,195,185</u>
TOTAL WATER ENTERPRISE	\$ 32,963,778

GRAND TOTAL	<u>\$ 144,070,478</u>
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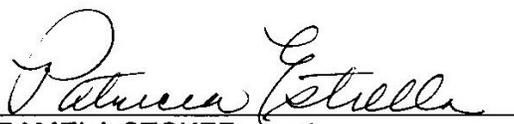
2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Tustin, California, held on the 3rd day of July, 2012.



JOHN NIELSEN,
Mayor

ATTEST:



PAMELA STOKER,
City Clerk

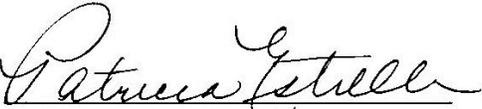


2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF TUSTIN)

I, Pamela Stoker, City Clerk and ex-officio Clerk of the City Council of the City of Tustin, California, do hereby certify that the whole number of the members of the City Council of the City of Tustin is five; that the above and foregoing Resolution No. 12-59 was duly assed and adopted at a regular meeting of the Tustin City Council, held on the 3rd day of July, 2012, by the following vote:

COUNCILMEMBER AYES: Nielsen, Murray, Amante, Gavello, Gomez (5)
COUNCILMEMBER NOES: None (0)
COUNCILMEMBER ABSTAINED: None (0)
COUNCILMEMBER ABSENT: None (0)


PAMELA STOKER
City Clerk



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

RESOLUTION NO. 12-60

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TUSTIN, CALIFORNIA, DETERMINING AND ADOPTING AN APPROPRIATION LIMIT FOR THE FISCAL YEAR 2012-2013 IN ACCORDANCE WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA, AND SECTION 7910 OF THE GOVERNMENT CODE

The City Council of the City of Tustin does hereby resolve as follows:

WHEREAS, Article XIII B was added to the Constitution of the State of California at a general election held November 6, 1989; and

WHEREAS, an annual appropriation limit must be determined for this City effective for the fiscal year beginning July, 2012; and

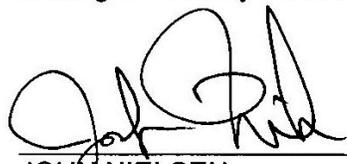
WHEREAS, the appropriation limit must be adhered to in preparing and adopting this City's Annual Budget;

NOW, THEREFORE, the City Council of the City of Tustin does hereby resolve and order as follows:

Section 1: In accordance with Article XIII B of the Constitution of the State of California, and Section 7910 of the Government Code, and as set forth in detail in the Attached Exhibit "A", that the appropriation limit for the fiscal year beginning July, 2012 through June, 2013 is \$68,177,626.

Section 2: The appropriation limit shall not be exceeded in the adopted budget or by any proposed amendment to the budget.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Tustin held on the 3rd day of July, 2012.



JOHN NIELSEN,
Mayor

ATTEST:



PAMELA STOKER,
City Clerk



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF TUSTIN)

I, Pamela Stoker, City Clerk and ex-officio Clerk of the City Council of the City of Tustin, California, do hereby certify that the whole number of the members of the City Council of the City of Tustin is five; that the above and foregoing Resolution No. 12-60 was duly passed and adopted at a regular meeting of the Tustin City Council, held on the 3rd day of July, 2012, by the following vote:

Table with 2 columns: Councilmember Action and Count. Rows: COUNCILMEMBER AYES: Nielsen, Murray, Amante, Gavello, Gomez (5); COUNCILMEMBER NOES: None (0); COUNCILMEMBER ABSTAINED: None (0); COUNCILMEMBER ABSENT: None (0).

Handwritten signature of Pamela Stoker
PAMELA STOKER
City Clerk

 2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

RESOLUTION HA NO. 12-03

A RESOLUTION OF THE TUSTIN HOUSING AUTHORITY
 OF THE CITY OF TUSTIN, CALIFORNIA, ADOPTING THE
 HOUSING AUTHORITY BUDGET AND APPROPRIATING
 FROM THE ANTICIPATED REVENUES OF THE
 AUTHORITY FOR THE FISCAL YEAR 2012-2013

WHEREAS, in accordance with Section 1415th of the Tustin City code, the City Manager has prepared and submitted to the City Council a Proposed Annual Budget for the 2012-2013 fiscal year, beginning July 1, 2012; and

WHEREAS, the Commissioner, as the legislative body of the Tustin Housing Authority, has reviewed this proposed budget;

NOW, THEREFORE, the Commissioner of the Tustin Housing Authority does hereby resolve, determine and order as follows:

SECTION 1. A certain document is on file in the office of the City Clerk of the City of Tustin, being marked and designated "City of Tustin Proposed Budget 2012-2013". Said document, as prepared by the City Manager and reviewed and adjusted by the Commissioner, is hereby adopted for the fiscal year commencing July 1, 2012;

SECTION 2. The following sums of money are hereby appropriated from the anticipated revenues of the Tustin Housing Authority for the 2012-2013 fiscal year.

TUSTIN HOUSING AUTHORITY

Operational Costs	<u>\$ 55,500</u>
TOTAL HOUSING AUTHORITY COSTS	\$ 55,500



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

PASSED AND ADOPTED at a regular meeting of the Tustin Housing Authority held on the 3rd day of July, 2012.

[Handwritten Signature]
JOHN NIELSEN,
Chairman

ATTEST:

[Handwritten Signature]
PATRICIA ESTRELLA,
Secretary

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF TUSTIN)

I, Patricia Estrella, City Clerk Services Supervisor of the City of Tustin and ex-officio Secretary of the Tustin Housing Authority Tustin, California, do hereby certify that the whole number of the members of the commissioners of the Tustin Housing Authority is five; that the above and foregoing Resolution HA No. 12-03 was duly assed and adopted at a regular meeting of the Tustin Housing Authority, held on the 3rd day of July, 2012, by the following vote:

COMMISSIONERS AYES:	<u>Nielsen, Murray, Amante, Gavello, Gomez</u>	(0)
COMMISSIONERS NOES:	<u>None</u>	(0)
COMMISSIONERS ABSTAINED:	<u>None</u>	(0)
COMMISSIONERS ABSENT:	<u>None</u>	(0)

[Handwritten Signature]
PATRICIA ESTRELLA,
City Clerk Services Supervisor

GENERAL INFORMATION

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

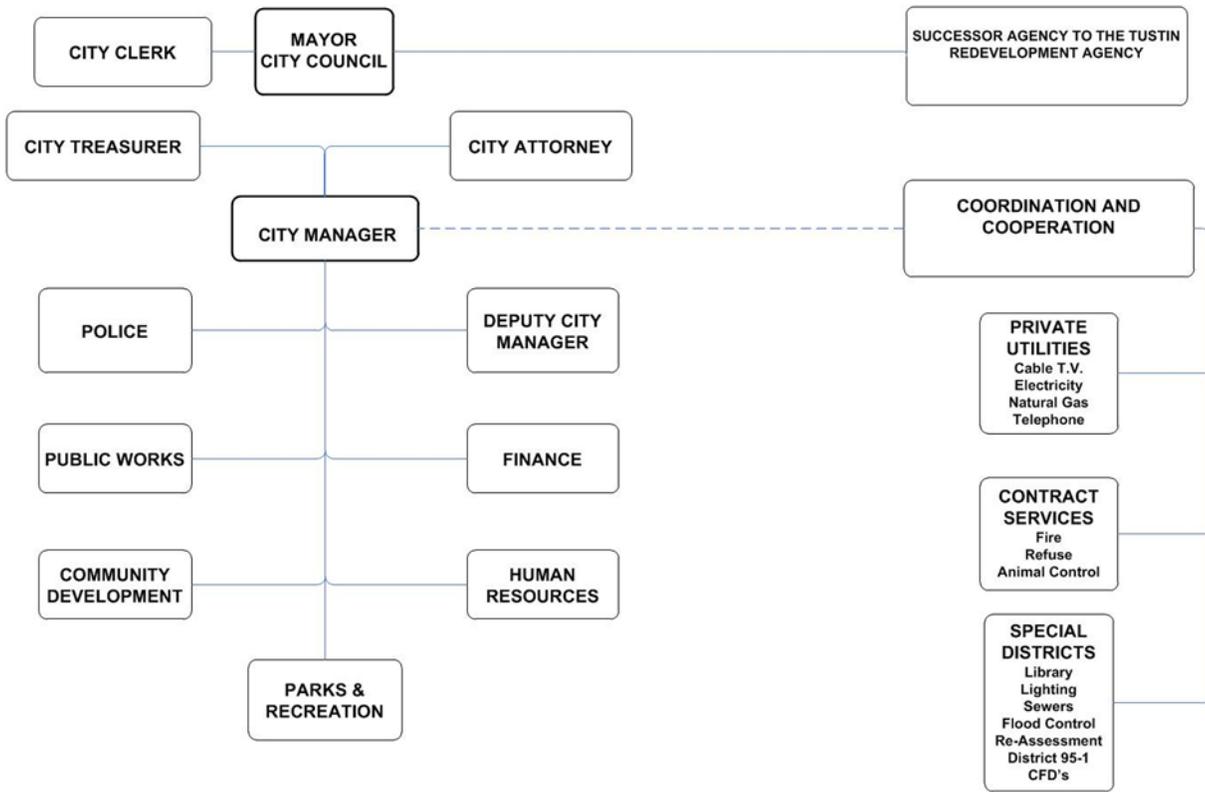


LOCAL GOVERNMENT ORGANIZATIONAL CHART



CITIZENS OF TUSTIN

LOCAL GOVERNMENT FY 2012-13

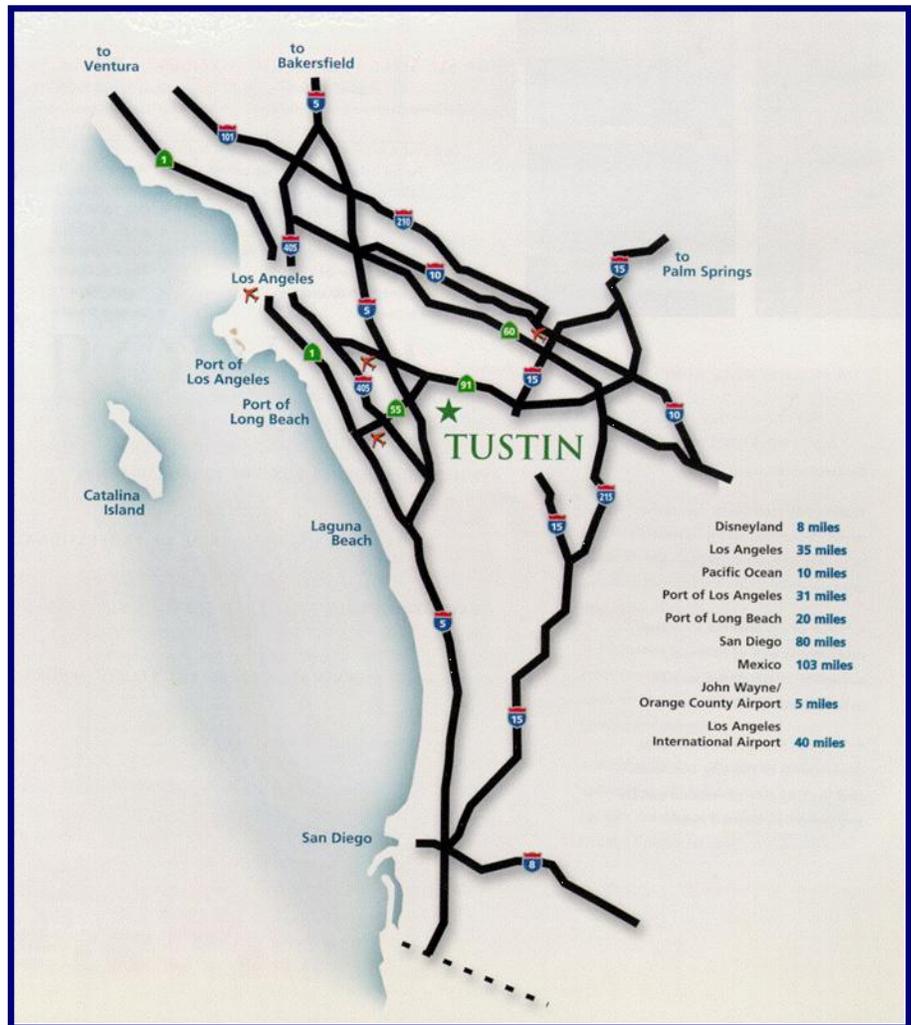


About the City

A Unique History

People who know this area well sometimes refer to Tustin as “The City of the Trees.” Although a variety of trees are responsible for this nickname, this is a distinctive quality of the area which dates back centuries, actually to the time of the early Spanish explorers. The first Europeans in Orange County came with the Portola Expedition in 1769. This expedition, which had two padres (including Father Juan Crespi) and a small contingent of the army, set out north to establish the string of missions throughout California. (Father Serra, who was in charge of this project, was not along on this expedition, remaining in San Diego to establish the mission there.) A few years later, the early Spanish Grijalva scouting party (The Anza Expedition, 1776) identified the area from Santiago Creek to Red Hill as El Alisal, the Sycamore Grove. At that time, the land was dotted with massive, white-barked sycamore trees. It is of some note that three of the massive trees still exist, although today they are on private property.

The American Indians living in the region when the Spanish first arrived spoke a dialect of the Shoshone language. Much of the Indian culture is only today being pieced together from archeological studies in the area. However, it is known that there had been an Indian village or gathering place around Red Hill.



Although the Indians of that time were nomadic, when the Spanish came, they grouped

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the Indians according to which mission district they were in at the time, and turned them from fishermen and harvesters of seasonal nuts and berries into farm workers. The Indians who lived in what is today the Tustin area were called the “Gabrielino” Indians, for they were under the jurisdiction of the San Gabriel Mission. They were considered, according to the European standards of the time, to be “somewhat more sophisticated” than the “Juanenos” Indians, who were under the jurisdiction of the San Juan Capistrano Mission.

The reason trees grew here was the same one which attracted Indians and then the early settlers – the availability of a dependable water supply, some of it from natural artesian wells that flowed from the ground. The water certainly attracted Juan Pablo Grijalva, who, in 1810, received a grant to use it for ranching. Over the next generations, the land was divided between family members. In 1868, when a dispute within the family over ownership could not be resolved, the land was partitioned to be sold.

Columbus Tustin, a Northern California carriage maker, and his partner Nelson Stafford, purchased 1,300 acres of what had been the Rancho Santiago de Santa Ana for the price of one dollar and fifty cents per acre. Mr. Tustin attempted to create “Tustin City,” but sales of home sites were slow, and in the early 1870s he ended up giving free lots to anyone who would build a home.

In 1877, Tustin lost out to Santa Ana as the Southern terminus of the Southern Pacific Railroad, and Columbus Tustin died in 1883, a bitterly disappointed man. Nonetheless, with the abundance of water, the community named after him gradually became established as an agricultural center. By the 1880s there were three churches, a fifty-room hotel, a bank, and a horse drawn “tallyho” (trolley line) which connected Tustin to Santa Ana. By the turn of the century, groves of apricots and walnuts were gradually being replaced by the more profitable Valencia oranges.



Tustin’s reputation as an area leader in education was begun at this time, with a public school led by educator John “Zeke” Zeilian. In 1927, the population topped 900, and the voters elected to incorporate.

During World War II, three military bases were established in nearby bean fields and unincorporated areas in proximity to Tustin: the Santa Ana Army Air Base, the El Toro

Marine Corps Air Station, and the navy's Lighter-Than-Air Base (where the huge hangars housed coast-patrolling blimps).

In the 1950s, Tustin's growth began in earnest. Freeways, quality schools, and post-war industries attracted thousands of people. Builders developed the orchards and by 1970 the population had jumped to 32,000. Growth was a painful process as houses replaced orange groves. Old timers and newcomers alike had to adapt to each other, cope with new problems and situations, and expand facilities to handle increased patronage. And so tract after tract replaced grove after grove.

With all the development, the next step was annexations to the City. Annexation became the major issue during the period from 1955 to 1965. One of the early annexations to the City was the Tustin Union High School campus. Although the school was built in 1921, it remained outside city limits until annexation in 1957. During the 1950s the City increased 220 percent in size with annexations. The big leap came in the 1960s when the population increased a whopping 1,012 percent, going from 2,006 to 22,313 residents, and the land area increased from 434.23 acres to 2,214.77, or a 410 percent increase. Several large annexations greatly increased the City's area between 1971 and 1981. The Marine Corps Air Station was annexed to Tustin, adding 2,076 acres to the city. A few years later, a total of 2,257 acres that had been in the Irvine Ranch agricultural preserve was annexed and developed as Tustin Ranch.

Today, almost all the orchards are gone; now Tustin is an urban area. However, if you know where to look, you can still see signs of the City's proud history. Historic old buildings, some dating back to the 1880s, are maintained in "Old Town" on Main Street and El Camino Real. The museum shows a living history of those times gone by. And there's more: three trees yet remain of those original massive sycamores. And finally, everywhere lining the streets, one still sees trees, trees and more trees in Tustin, The City of Trees.

Education

Tustin Unified School District (TUSD) has a long history of excellence that continues to grow and be enriched by the accomplishments of its students, teachers, staff and community. Established July 1, 1972, the District is located in Central Orange County and includes the City of Tustin, portions of Santa Ana, the foothills portion of unincorporated Orange County, and portions of the City of Irvine (West Irvine and Northpark). The District serves more than 23,000 students with ethnic population reflects that of the state of California: 42.4% Hispanic, 15.3% Asian, 1.9% Filipino, 2.2% African American, .3% American Indian, .6% Pacific Islander and 33.6% White. The district comprises has 18 elementary schools, a K-8 school, 5 middle schools, 4 high schools, and alternative and adult education programs. Moreover, in November 2002, the TUSD community overwhelmingly passed an \$80 million measure that will help renovate and repair the District's older schools. The District's administrative offices are at 300 South "C" Street,

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Tustin, (714) 730-7301. The District's website is www.tustin.k12.ca.us.

TUSD is committed to providing a rigorous and challenging curriculum for all K-12 students. Curriculum Standards, aligned with the California State Standards, have been adopted in math, language arts, history/social science and science. High standards of excellence in academics, visual and performing arts, and athletics are the hallmarks of Tustin schools along with a major emphasis on educational technology in the classrooms. Tustin schools consistently score well on state tests. Students at TUSD schools receive top scores among state schools on annual standardized tests. The high schools' Scholastic Assessment Test (SAT) scores rank higher than state and national averages.

The district's elementary schools have a strong focus on early literacy and incorporate a comprehensive phonics and literature program. In addition to the core curriculum, the elementary schools offer enriching programs in music and art.

<u>ELEMENTARY SCHOOLS (K-5)</u>	
<u>NAME OF SCHOOL</u>	<u>SCHOOL ADDRESS</u>
Arroyo	11112 Coronel Road, Santa Ana
Barbara Benson	12712 Elizabeth Way, Tustin
Benjamin Beswick	1362 Mitchell Avenue, Tustin
Helen Estock	14741 North B Street, Tustin
Guin Foss	18492 Vanderlip Avenue, Santa Ana
Robert Heideman	15571 Williams Street, Tustin
Heritage (Opening TBD)	15400 Lansdowne Road, Tustin
Hicks Canyon (K-4 only)	3817 Viewpark Ave, Irvine
Ladera	2515 Rawlings Way, Tustin Ranch
C.C. Lambert	1151 San Juan Street, Tustin
Loma Vista	13822 Prospect Avenue, Santa Ana
Myford	181 Trevino Drive, Irvine
W.R. Nelson	14392 Browning Avenue, Tustin
Peters Canyon	26900 Peters Canyon Road, Tustin Ranch
Red Hill	11911 Red Hill Avenue, Santa Ana
Jeane Thorman	1402 Sycamore Avenue, Tustin
Tustin Memorial	12712 Browning, Tustin
Tustin Ranch	12950 Robinson Drive, Tustin Ranch
Marjorie Veeh	1701 San Juan Street, Tustin

The middle schools encompass grades 6-8 and offer an extensive elective program in addition to the core curriculum subjects. Students have opportunities to explore foreign language, computer classes, music (including band and chorus), drama, and applied arts classes. An all-inclusive after-school program is also provided.

<u>MIDDLE SCHOOLS (6-8)</u>	
<u>NAME OF SCHOOL</u>	<u>SCHOOL ADDRESS</u>
Orchard Hills (5-6-7)	11555 Culver Drive, Irvine
Columbus Tustin	17952 Beneta Way, Tustin
A.G. Currie	1402 Sycamore Avenue, Tustin
Hewes	13232 Hewes Avenue, Santa Ana
Pioneer	2700 Pioneer Road, Tustin Ranch
C.E. Utt	13601 Browning Avenue, Tustin

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Many residents choose to live and remain in Tustin because of the District's highly rated high schools. Their comprehensive academic curriculum includes extensive Honors and Advanced Placement (AP) programs. Both Foothill and Tustin High Schools are Digital High Schools and have received state and national recognition for their educational programs.

<u>HIGH SCHOOLS (9-12)</u>	
<u>NAME OF SCHOOL</u>	<u>SCHOOL ADDRESS</u>
Arnold O. Beckman	3588 Bryan Ave, Irvine
Foothill	19251 Dodge Avenue, Santa Ana
Hillview Continuation	Temporarily at Heritage School
Sycamore H.S./Tustin Adult	Temporarily at Heritage School
Tustin	1171 El Camino Real, Tustin

There are many avenues for extracurricular activities, including the Model United Nations (MUN) program, outstanding visual and performing arts programs, and co-curricular athletic programs. Foothill and Tustin High Schools have produced many National Merit Scholars. Graduates from the District matriculate to the finest colleges and universities in the nation and nearly 90 percent of all District graduates attend colleges and universities.

In the past decade, nine District schools have been recognized as either state or national distinguished schools. Two elementary schools are National Exemplary Schools, and a middle school and high school are National Blue Ribbon Schools. Five other schools - an elementary, two middle, and two high schools - are California Distinguished Schools.

Business

Due to its favorable location, demographics and business environment, Tustin was identified in 1994 by California Business Magazine as one of the top four Best Places for Business in California (and the highest ranked urban city on the list).

Tustin is home to several of the world's largest and best known manufacturing companies. The business community of Tustin represents a broad spectrum of businesses. Large manufacturers like Ricoh Electronics Inc. are located here and these are complemented by a host of small sole proprietor and home-based businesses.

The industrial parks that house Ricoh, Balboa Instruments and other manufacturers are predominantly in South Tustin near the former Marine base, now known as Tustin Legacy. Commercial business parks are also located in the same area and in the vicinity of Red Hill, Edinger, and Walnut Avenues.

Economic Characteristics for Tustin

<u>OCCUPATION</u>	# of Employees	Percentage
Management, business, science, and arts occupations	15,671	41.7%
Service occupations	5,754	15.3%
Sales and office occupations	10,383	27.6%
Natural resources, construction, and maintenance occupations	2,074	5.5%
Production, transportation, and material moving occupations	3,736	9.9%

<u>INDUSTRY</u>	# of Employees	Percentage
Agriculture, forestry, fishing and hunting, and mining	117	0.3%
Construction	2,001	5.3%
Manufacturing	5,177	13.8%
Wholesale trade	1,165	3.1%
Retail trade	4,612	12.3%
Transportation and warehousing, and utilities	1,183	3.1%
Information	850	2.3%
Finance and insurance, and real estate and rental and leasing	4,054	10.8%
Professional, scientific, and management, and administrative and waste management services	5,600	14.9%
Educational services, and health care and social assistance	6,307	16.8%
Arts, entertainment, and recreation, and accommodation and food services	3,674	9.8%
Other services, except public administration	1,627	4.3%
Public administration	1,251	3.3%

<u>CLASS OF WORKER</u>	# of Employees	Percentage
Private wage and salary workers	31,547	83.9%
Government workers	3,482	9.3%
Self-employed in own not incorporated business workers	2,517	6.7%
Unpaid family workers	72	0.2%

Civilian employed population 16 years and over 37,618

Data compiled from US Census' 2006-2010 American Community Survey Data (5-year estimates – DP03) on American Fact Finder website

FINANCIAL SUMMARY

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

FUND BALANCE PROJECTIONS BY FUND

City of Tustin FY 2012-13 Annual Budget Year End Projected Fund Balance for ALL FUNDS

Fund	Description	Audited Ending / Beginning Balance 06/30/11	11/12 Projected		11/12 Projected		Projected Ending / Beginning Balance 06/30/12
			One-Time Transfer In	Revenues	Expenditures	One-Time Transfer Out	
100	General Fund	\$16,246,575	\$56,296	\$47,781,183	50,256,326	1,777,034	\$12,050,694
200	Capital Projects Fund—CIP	11,718,178	0	1,732,794	5,150,073	0	8,300,899
120	CDBG	(19,682)	0	1,353,611	1,354,411	0	(20,482)
130	Gas Tax	2,536,734	0	2,052,400	1,285,651	0	3,303,483
131	Park Development	3,651,503	0	123,200	463,480	0	3,311,223
132	Park Development Tustin Legacy	4,961,092	0	16,000	0	0	4,977,092
133	SCAQMD	90,632	0	81,900	82,685	0	89,847
134	Asset Forfeiture	219,893	0	121,300	150,000	0	191,193
136	Supplemental Law Enforcement	46,698	0	282,198	118,822	0	210,074
138	Measure M	2,136,136	0	83,232	847,620	0	1,371,748
139	Measure M2	78,864	0	1,264,606	304,857	0	1,038,613
141	Tustin LLD	5,511	122,700	570,000	692,700	0	5,511
142	Tustin SL	1,250,901	0	694,000	557,000	0	1,387,901
181	Workers Compensation	2,106,527	0	1,294,900	1,388,121	0	2,013,306
182	Liability	30	1,677,034	0	1,053,804	0	623,260
183	Unemployment	145,693	0	0	40,000	0	105,693
184	Equipment Replacement Fund	2,988,625	0	1,368,800	622,607	0	3,734,818
185	Information Technology	322,499	100,000	1,538,900	1,460,140	0	501,259
186	Special Reserve	0	8,558,775	0	0	0	8,558,775
300	Water Enterprise	4,267,688	0	15,062,649	13,133,430	0	6,196,907
301	Water Capital Fund	1,225,872	0	1,372,100	496,419	0	2,101,553
430	Assessment Dist. 95-1	8,098,092	0	7,643,800	7,763,395	1,467,979	6,510,518
431	Assessment Dist. 95-1 Construction	5,149,159	212	1,600	1,251,000	0	3,899,971
432	Assessment Dist. 95-2 Debt Service	2,873,550	1,345,067	21,255,008	21,800,700	0	3,672,925
433	CFD 04-1	2,989,300	0	1,440,275	1,345,878	0	3,083,697
434	CFD 06-1 Construction	36,860,134	0	3,000	12,402,824	0	24,460,310
435	CFD 06-1 Debt Service	8,166,681	0	6,265,435	3,239,909	0	11,192,207
436	CFD 07-1 Debt Service	1,847,679	0	1,079,104	832,838	0	2,093,945
437	CFD 07-1 Construction	12,137	0	0	3,300	0	8,837
438	CFD 06-1 Annex Construction	1,448,514	0	100	0	0	1,448,614
575	Tustin Housing Authority		900,000	0	51,300	0	14,201,900
TOTAL ALL FUNDS		\$121,425,218	\$12,760,084	\$114,482,095	\$128,149,290	\$3,245,013	\$130,626,293

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

City of Tustin
FY 2012-13 Annual Budget
Year End Projected Fund Balance for ALL FUNDS

Fund	Description	Projected Ending / Beginning Balance 06/30/12	12/13	12/13	12/13	12/13	Projected Ending Balance 06/30/13
			Adopted	Adopted	Adopted	Adopted	
			One-Time Transfer In	Revenues	Expenditures	One-Time Transfer Out	
100	General Fund	\$12,050,694	\$1,954,712	\$43,800,100	47,960,300	0	\$9,845,206
200	Capital Projects Fund—CIP	8,300,899	0	12,480,765	17,802,000	0	2,979,664
120	CDBG	(20,482)	0	727,183	706,700	0	0
130	Gas Tax	3,303,483	0	1,981,600	1,945,700	0	3,339,383
131	Park Development	3,311,223	0	137,800	613,000	0	2,836,023
132	Park Development Tustin Legacy	4,977,092	0	30,000	0	0	5,007,092
133	SCAQMD	89,847	0	57,600	0	0	147,447
134	Asset Forfeiture	191,193	0	80,500	187,000	0	84,693
136	Supplemental Law Enforcement	210,074	0	100,000	96,900	0	213,174
138	Measure M	1,371,748	0	5,000	1,274,291	0	102,457
139	Measure M2	1,038,613	0	5,769,300	5,442,600	0	1,365,313
141	Tustin LLD	5,511	151,189	570,000	726,700	0	0
142	Tustin SL	1,387,901	0	694,000	570,300	0	1,511,601
181	Workers Compensation	2,013,306	0	664,900	1,398,025	611,040	669,141
182	Liability	623,260	611,040	0	1,084,300	0	150,000
183	Unemployment	105,693	0	0	75,000	0	30,693
184	Equipment Replacement Fund	3,734,818	0	874,200	1,535,000	0	3,074,018
185	Information Technology	501,259	0	1,125,600	1,392,300	0	234,559
186	Special Reserve	8,558,775	0	0	3,251,000	0	5,307,775
300	Water Enterprise	6,196,907	0	16,148,600	14,272,593	0	8,072,913
301	Water Capital Fund	2,101,553	0	1,495,600	496,000	0	3,101,153
430	Assessment Dist. 95-1	6,510,518	0	0	3,769,718	0	2,740,800
431	Assessment Dist. 95-1 Construction	3,899,971	0	1,600	293,100	151,189	3,457,282
432	Assessment Dist. 95-2 Debt Service	3,672,925	0	0	0	0	3,672,925
433	CFD 04-1	3,083,697	0	1,420,275	1,327,431	0	3,176,541
434	CFD 06-1 Construction	24,460,310	0	3,000	13,246,700	0	11,216,610
435	CFD 06-1 Debt Service	11,192,207	0	4,902,000	4,804,693	0	11,289,514
436	CFD 07-1 Debt Service	2,093,945	0	1,040,300	849,913	0	2,284,332
437	CFD 07-1 Construction	8,837	0	0	0	0	8,837
438	CFD 06-1 Annex Construction	1,448,614	0	100	0	0	1,448,714
575	Tustin Housing Authority	14,201,900	900,000	0	55,500	0	15,046,400
	TOTAL ALL FUNDS	\$130,626,293	\$3,616,941	\$94,110,023	\$125,176,764	\$762,229	\$102,414,263

GENERAL FUND FUND BALANCE DETAIL

FY 2009-2010

Beginning Fund Balance	\$12,265,302
Revenue	\$72,285,539
Expense	(\$45,720,455)
Land held for resale	(\$23,500,000)
Undesignated/Ending Fund Balance	\$15,330,386

FY 2010-2011

Beginning Fund Balance	\$15,330,386
Revenue	\$49,000,403
Expense	(\$48,084,214)
Undesignated/Ending Fund Balance	\$16,246,575

FY 2011-2012

Beginning Fund Balance	\$16,246,575
Revenue	\$47,837,479
Expense	(\$52,033,360)
Projected Undesignated/Ending Fund Balance	\$12,050,694

FY 2012-2013

Projected Beginning Fund Balance	\$12,050,694
Revenue	\$45,754,812
Expense	(\$47,960,300)
Projected Undesignated/Ending Fund Balance	\$9,845,206

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

REVENUE SUMMARY

	09/10 Actual	10/11 Actual	11/12 Budget	11/12 Projected	12/13 Adopted
100 General Fund	72,285,539	49,000,403	47,937,043	47,837,479	45,754,812
200 Capital Projects Fund—CIP	4,919,185	724,428	7,164,000	1,732,794	12,480,765
120 CDBG	563,300	630,436	1,257,336	1,353,611	727,183
130 Gas Tax	2,286,906	2,160,066	2,052,400	2,052,400	1,981,600
131 Park Development	479,833	172,157	113,000	123,200	137,800
132 Park Development Tustin Legacy	50,186	18,403	33,700	16,000	30,000
133 SCAQMD	88,360	82,989	65,100	81,900	57,600
134 Asset Forfeiture	73,691	186,435	111,300	121,300	80,500
136 Supplemental Law Enforcement	220,605	163,499	311,000	282,198	100,000
138 Measure M	1,000,716	1,118,425	1,400,000	83,232	5,000
139 Measure M2	0	78,864	1,198,545	1,264,606	5,769,300
141 Tustin LLD	771,917	664,375	726,700	692,700	721,189
142 Tustin SL	674,784	712,442	694,000	694,000	694,000
181 Workers Compensation	901,171	960,890	2,214,900	1,294,900	664,900
182 Liability	(3,351)	1,497,001	1,677,034	1,677,034	611,040
183 Unemployment	572	101,188	234,984	0	0
184 Equipment Replacement Fund	567,661	542,077	1,368,800	1,368,800	874,200
185 Information Technology	0	2,317,833	1,638,900	1,638,900	1,125,600
186 Special Reserve	0	0	0	8,558,775	0
300 Water Enterprise	11,571,034	11,272,113	14,927,000	15,062,649	16,148,600
301 Water Capital Fund	0	1,260,939	1,007,300	1,372,100	1,495,600
430 Assessment Dist. 95-1	9,530,185	7,320,753	6,967,800	7,643,800	0
431 Assessment Dist. 95-1 Construction	0	3,597	0	1,812	1,600
432 Assessment Dist. 95-2 Debt Service	4,139,164	8,567,717	8,311,755	22,600,075	0
433 CFD 04-1	2,079,623	1,391,681	1,440,275	1,440,275	1,420,275
434 CFD 06-1 Construction	0	2,039	0	3,000	3,000
435 CFD 06-1 Debt Service	4,646,899	4,937,566	4,830,400	6,265,435	4,902,000
436 CFD 07-1 Debt Service	970,570	1,049,964	1,040,900	1,079,104	1,040,300
437 CFD 07-1 Construction	0	8	0	0	0
438 CFD 06-1 Annex Construction	0	1,593,527	0	100	100
575 Tustin Housint Authority	0	0	0	900,000	900,000
700 Gen'l Fixed Assets Account Group	0	0	0	0	0
TOTAL	117,818,550	98,531,817	108,724,172	127,242,179	97,726,964

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	11/12	12/13
	Actual	Actual	Budget	Projected	Adopted
100 General Fund					
City Council	150,172	164,116	125,800	124,400	122,300
City Clerk	306,982	402,210	387,300	387,425	411,500
City Attorney	688,237	528,769	660,000	660,000	500,000
City Manager	595,042	951,791	768,400	824,700	699,300
Finance	877,274	982,962	1,156,100	1,111,324	1,097,600
Human Resources	730,951	755,790	770,200	764,642	720,400
Community Development	2,585,258	2,392,387	2,809,900	2,726,354	2,726,100
Public Works	9,204,837	9,145,969	9,924,000	9,818,923	8,450,300
Police Services	20,817,668	21,851,257	23,907,700	23,950,187	23,449,200
Fire Services	5,429,609	5,559,636	5,831,703	5,831,703	6,001,800
Parks and Recreation	2,696,684	2,768,646	3,103,800	3,097,502	2,961,800
Non-Departmental, Other	1,637,742	2,580,679	3,702,018	2,736,200	820,000
100 General Fund	45,720,455	48,084,214	53,146,921	52,033,360	47,960,300
200 Capital Projects Fund—CIP	6,323,411	3,111,739	16,473,181	5,150,073	17,802,000
120 CDBG	645,329	568,089	1,257,336	1,354,411	706,700
130 Gas Tax	1,633,852	3,212,345	1,285,651	1,285,651	1,945,700
131 Park Development	3,086,453	467,984	559,000	463,480	613,000
132 Park Develop. Tustin Legacy	0	0	0	0	0
133 SCAQMD	0	169,000	82,685	82,685	0
134 Asset Forfeiture	44,875	63,372	150,000	150,000	187,000
136 Supplemental Law Enforcement	194,520	121,346	238,100	118,822	96,900
138 Measure M	1,400,045	502,920	2,757,114	847,620	1,274,291
139 Measure M2	0	0	464,857	304,857	5,442,600
141 Tustin LLD	694,183	658,864	726,700	692,700	726,700
142 Tustin SL	550,153	555,767	574,500	557,000	570,300
181 Workers Compensation	1,018,268	3,160,201	1,313,420	1,388,121	2,009,065
182 Liability	838,038	974,878	1,148,400	1,053,804	1,084,300
183 Unemployment	110,556	43,751	150,000	40,000	75,000
184 Equipment Replacement Fund	495,998	566,329	1,360,700	622,607	1,535,000
185 Information Technology	1,156,129	1,145,701	1,553,800	1,460,140	1,392,300
186 Special Reserve	0	0	0	0	3,251,000

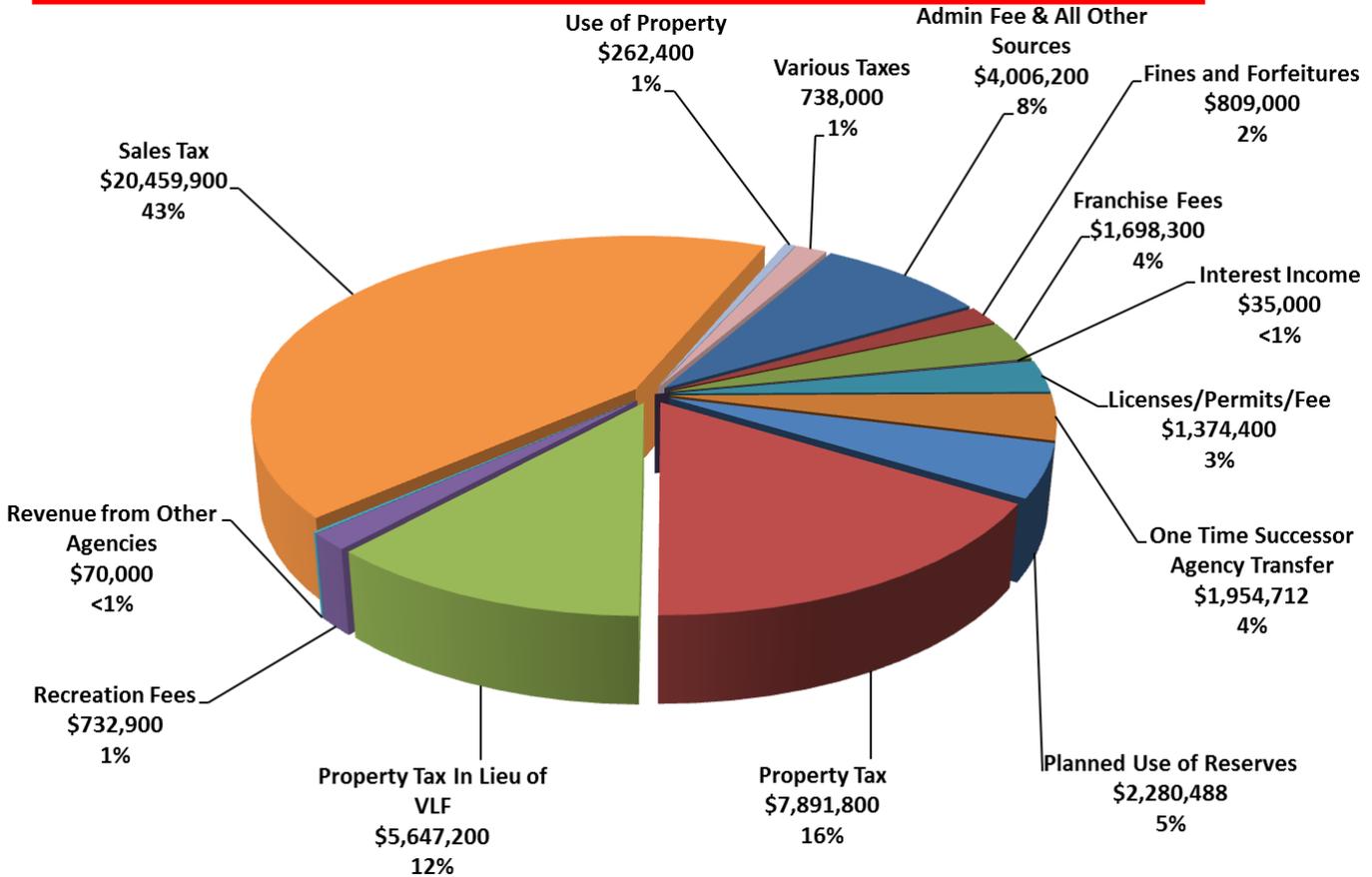
2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Expenditure Summary	09/10	10/11	11/12	11/12	12/13
	Actual	Actual	Budget	Projected	Adopted
300 Water Enterprise	13,316,271	12,569,385	13,559,136	13,133,430	14,272,593
301 Water Capital Fund	0	35,067	575,000	496,419	496,000
430 Assess Dist. 95-1	9,126,287	8,379,442	7,828,695	9,231,374	3,769,718
431 Assess Dist. 95-1 Construction	0	90,926	1,400,154	1,251,000	444,289
432 Assess Dist. 95-2 Debt Service	3,853,267	8,786,450	1,624,600	21,800,700	0
433 CFD 04-1	2,818,639	1,331,391	1,322,188	1,345,878	1,327,431
434 CFD 06-1 Construction	0	997,769	19,321,281	12,402,824	13,246,700
435 CFD 06-1 Debt Service	5,972,173	5,704,431	1,560,500	3,239,909	4,804,693
436 CFD 07-1 Debt Service	1,011,948	1,032,939	832,838	832,838	849,913
437 CFD 07-1 Construction	0	146,796	0	3,300	0
438 CFD 06-1 Annex Construction	0	145,013	0	0	0
575 Tustin Housing Authority	0	0	0	51,300	55,500
700 Gen'l Fixed Assets Account Gr	9,109,262	9,325,049	0	0	0
TOTAL	109,120,114	111,951,157	131,266,757	131,394,303	125,938,993



GENERAL FUND REVENUES

FY 2012-13 General Fund Revenues

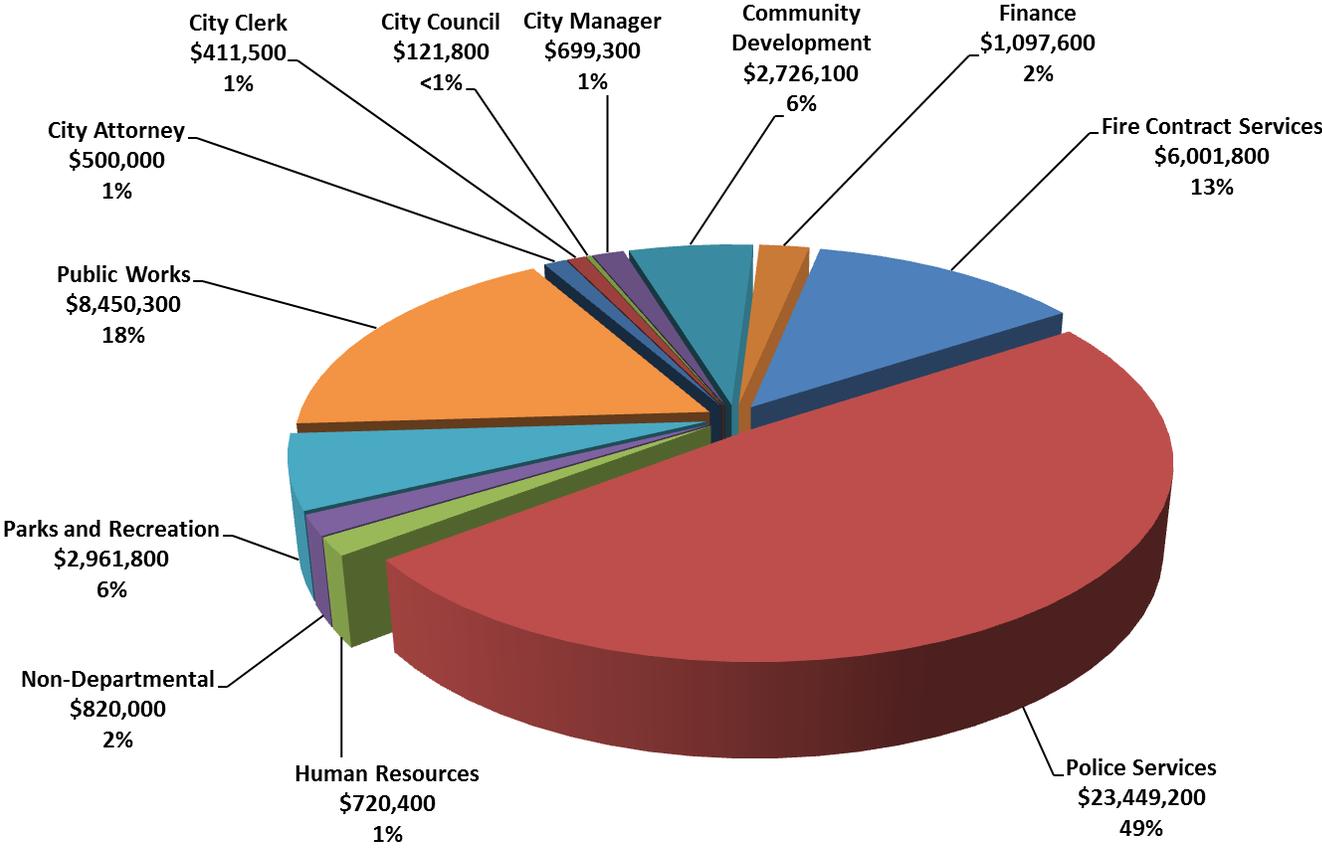


\$47,960,300



GENERAL FUND EXPENSES

FY 2012-13 General Fund Expenses

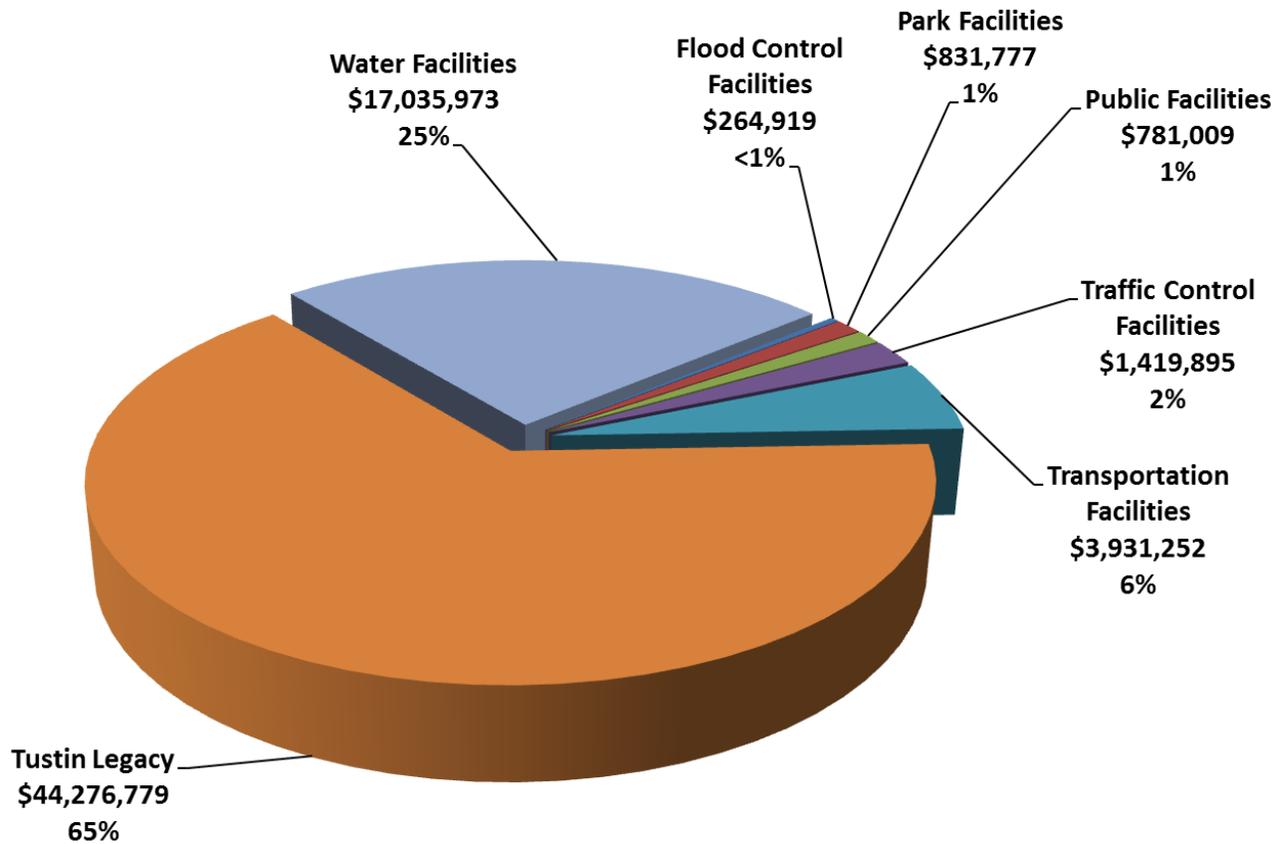


\$47,960,300



CAPITAL IMPROVEMENT PROJECTS

FY 2012-13 Capital Improvement Program



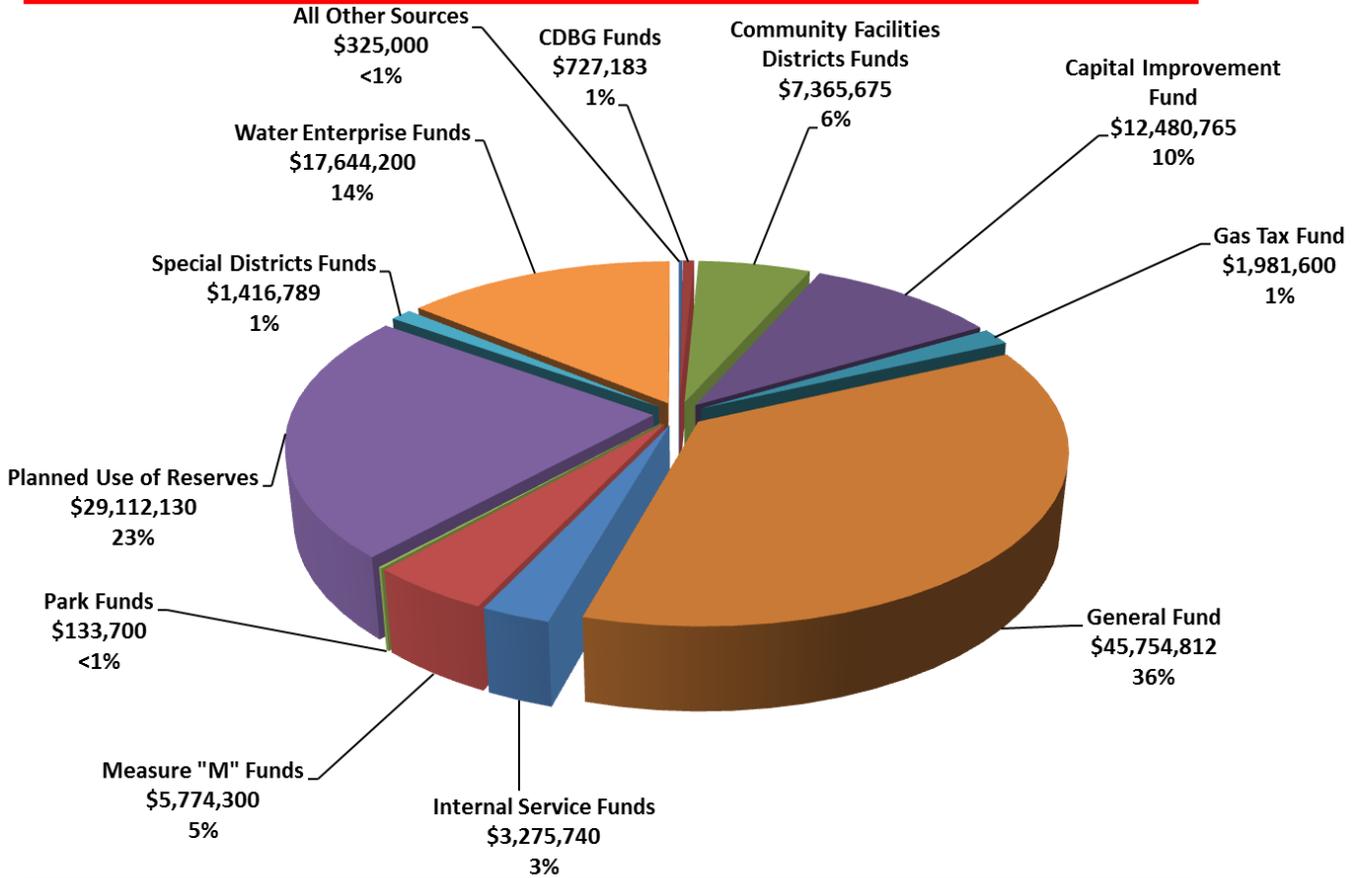
\$68,541,604





TOTAL BUDGET REVENUES

FY 2012-13 Total Budget Revenues

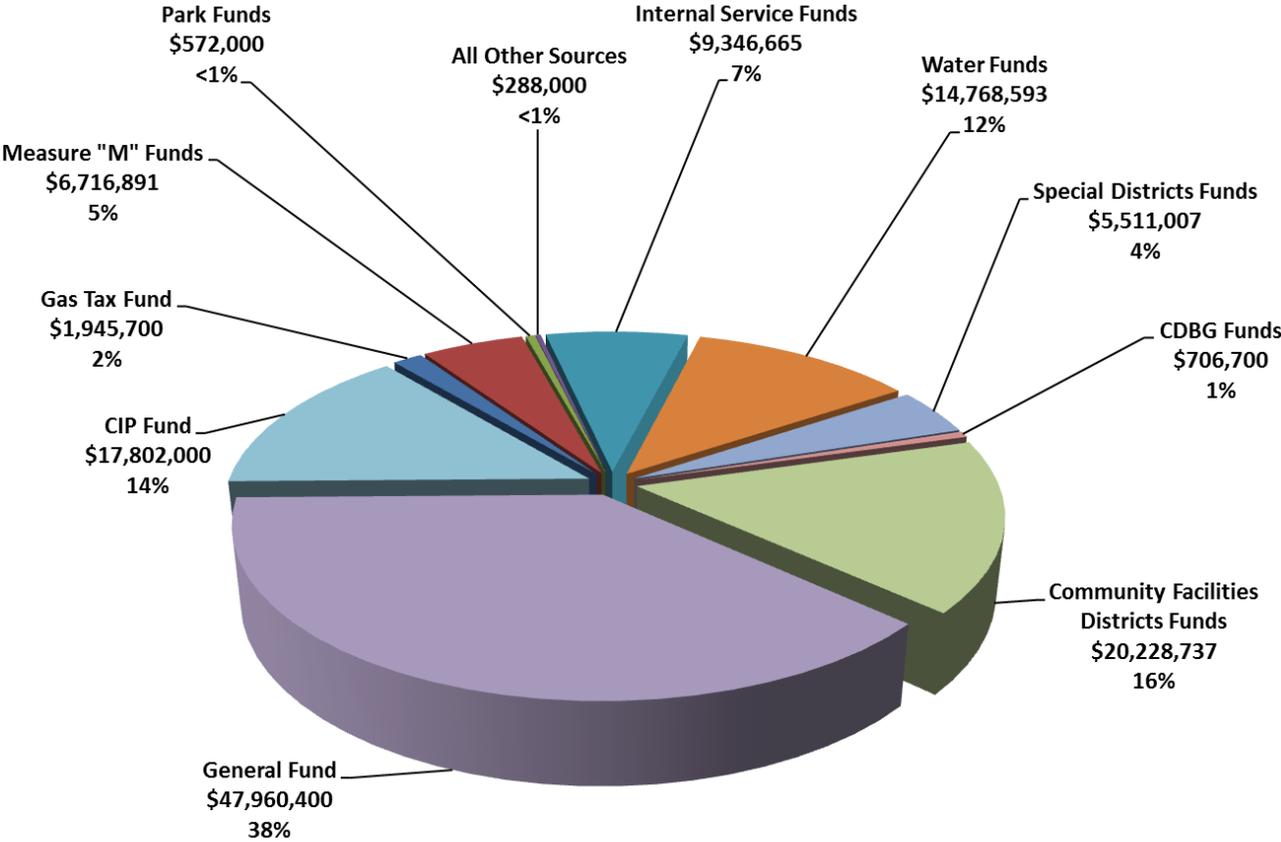


\$125,939,093



TOTAL BUDGET EXPENSES

FY 2012-13 Total Budget Expenses

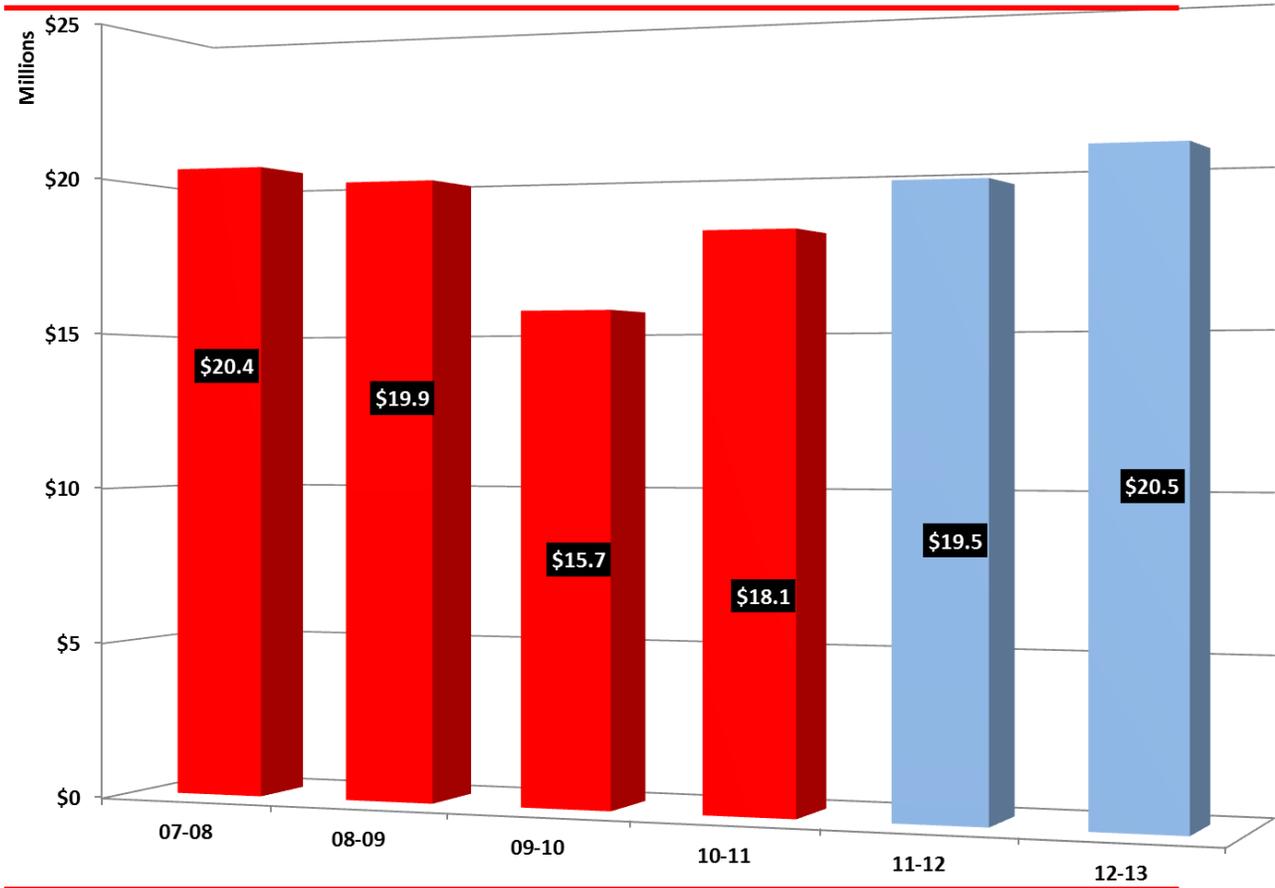


\$125,939,093



SALES TAX REVENUE

Sales Tax





2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

GANN LIMIT

FY 2012-13 APPROPRIATIONS LIMIT

Article XIII B of the California Constitution (enacted with the passage of Proposition 4 in 1979 and modified with the passage of Proposition 111 in 1990) restricts the appropriations growth rate for cities and other local jurisdictions. The growth rate is tied to changes in the population and the change in California Per Capita Personal Income. On May 1, 2012, the State Department of Finance notified each city of the population changes and per capita personal income factor to be used in determining appropriation limits. Effective January 1, 2012, the change in the California Per Capita Personal Income is 3.77% and the change in Orange County's population is 0.89%. Attached is the City's calculation for the permitted appropriations growth rate based on the above information from the State. In accordance with state law, the FY 1986-87 appropriation limit is to be used as the base year in calculating annual appropriation limits thereafter. The City of Tustin's FY 2012-13 Appropriation Limit is 4.7845 times the base year limit of \$14,249,831, which equals \$68,177,626. Total appropriations for FY 2012-13, subject to the limitation equal \$47,836,600, which is \$20,341,026 below the City's FY 2012-13 Appropriations Limit.

Exhibit A
 City of Tustin
 Appropriations Limits
 Appropriations Limit for the Base Year Ending June 30, 1987: \$14,249,831

Fiscal Year	(a) Per Capita P. Income Change	(b) City/County Population Change	(a)x(b) Current Calculation Factor	Cumulative Factor	Amended Limit
2001-02	1.0782	1.0172	1.0967	3.2008	\$45,610,895
2002-03	0.9873	1.0143	1.0014	3.2053	\$45,675,589
2003-04	1.0231	1.0124	1.0358	3.3201	\$47,310,156
2004-05	1.0328	1.0090	1.0421	3.4598	\$49,301,686
2005-06	1.0526	1.0113	1.0645	3.6829	\$52,481,368
2006-07	1.0396	1.0163	1.0565	3.8912	\$55,448,952
2007-08	1.0442	1.0110	1.0557	4.1079	\$58,536,694
2008-09	1.0429	1.0258	1.0698	4.3946	\$62,622,954
2009-10	1.0062	1.0147	1.0210	4.4869	\$63,937,481
2010-11	0.9746	1.0139	0.9881	4.4337	\$63,179,627
2011-12	1.0251	1.0039	1.0291	4.5627	\$65,018,020
2012-13	1.0377	1.0105	1.0486	4.7845	\$68,177,626

12-13 Factors as reported by the State Department of Finance

Per Capita Personal Income change over Prior Year: 3.77%
 Population Change:
 City of Tustin: 1.05%
 Orange County: 0.89%

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

CLASSIFICATION PLAN - PERSONNEL BUDGETING

	FY 11-12		FY 12-13		FLSA EXEMPT NONEXEMPT
	CURRENT Funded	NET CHANGE	ADOPTED Funded	BARG UNIT	
Accountant	1.0	0.0	1.0	TMEA	N
Accounting Specialist (inc. 1 part-time)	3.5	0.0	3.5	TMEA	N
Administrative Secretary	6.0	(1.0)	5.0	TMEA	N
Administrative Services Manager	2.0	(1.0)	1.0	MGMT	E
Administrative Specialist	0.0	2.0	2.0	TMEA/CONF	N
Assistant/Deputy City Manager	1.0	(0.5)	0.5	EMGMT	E
Assistant Director of Community Development	1.0	0.0	1.0	MGMT	E
Assistant Director of Public Works	0.0	0.0	0.0	MGMT	E
Assistant Engineer	2.0	0.0	2.0	TMEA	N
Assistant Planner	0.0	0.0	0.0	TMEA	N
Associate Engineer	3.0	0.0	3.0	TMEA	N
Associate Planner	3.0	0.0	3.0	TMEA	N
Building Inspector	1.0	0.0	1.0	TMEA	N
Building Official	1.0	0.0	1.0	MGMT	E
Building Permit Technician	1.0	0.0	1.0	TMEA	N
Business License Technician	0.0	0.0	0.0	TMEA	N
City Clerk Services Specialist	1.0	0.0	1.0	TMEA	N
City Clerk Services Supervisor	1.0	0.0	1.0	MGMT	E
City Manager	1.0	0.0	1.0	N/A	E
Code Enforcement Officer	2.0	0.0	2.0	TMEA	N
Communications Manager	1.0	(0.2)	0.8	MGMT	E
Crime Analyst	1.0	0.0	1.0	TPSSA	N
Custodian	3.0	(1.0)	2.0	TMEA	N
Customer Service Supervisor	1.0	0.0	1.0	SUPV	N
Deputy Building Official	0.0	1.0	1.0	MGMT	E
Director of Community Development	1.0	0.0	1.0	EMGMT	E
Director of Finance	1.0	0.0	1.0	EMGMT	E
Director of Human Resources	1.0	0.0	1.0	EMGMT	E
Director of Parks & Recreation	1.0	0.0	1.0	EMGMT	E
Director Public Works/City Engineer	1.0	0.0	1.0	EMGMT	E
Engineering Aide	2.0	0.0	2.0	TMEA	N
Engineering Services Manager	1.0	0.0	1.0	MGMT	E
Environmental Compliance Specialist	1.0	0.0	1.0	TMEA	N
Equipment Mechanic	3.0	0.0	3.0	TMEA	N
Equipment Operator	3.0	0.0	3.0	TMEA	N
Executive Coordinator	1.0	0.0	1.0	CONF	N
Executive Secretary	2.0	0.0	2.0	CONF	N
Field Services Manager	1.0	0.0	1.0	MGMT	E
Finance Manager	1.0	0.0	1.0	MGMT	E

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2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

	FY 11-12	NET	FY 12-13	BARG	FLSA
	CURRENT	CHANGE	ADOPTED		
	Funded		Funded	UNIT	EXEMPT NON/EXEMPT
Human Resources Analyst	0.75	1.0	1.75	CONF	N
Human Resources Specialist	1.0	(1.0)	0.0	CONF	N
Information Technology Specialist (inc. 3 part time)	2.75	(0.5)	2.25	TMEA	N
Information Technology Supervisor	1.0	(1.0)	0.0	MGMT	E
Mail and Duplication Specialist	1.0	0.0	1.0	TMEA	N
Maintenance Leadworker	5.0	0.0	5.0	TMEA	N
Maintenance Supervisor	4.0	0.0	4.0	MGMT	E
Maintenance Worker	7.0	0.0	7.0	TMEA	N
Management Analyst	2.0	0.0	2.0	TMEA	N
Office Support Specialist	5.0	(0.25)	4.75	TMEA	N
Parking Control Specialist	0.0	0.0	0.0	TMEA	N
Plan Checker	1.0	0.0	1.0	TMEA	N
Police Captain	2.0	0.0	2.0	MGMT	E
Police Chief	1.0	0.0	1.0	EMGMT	E
Police Communications Lead	2.0	0.0	2.0	TPSSA	N
Police Communications Officer I	8.0	(1.0)	7.0	TPSSA	N
Police Communications Officer II	2.0	1.0	3.0	TPSSA	N
Police Communications Supervisor	1.0	0.0	1.0	SUPV	N
Police Fleet Coordinator	1.0	0.0	1.0	TPSSA	N
Police Lieutenant	4.0	0.0	4.0	TPMA	E
Police Officer	68.0	0.0	68.0	TPOA	N
Police Records Lead	2.0	0.0	2.0	TPSSA	N
Police Records Specialist	9.0	0.0	9.0	TPSSA	N
Police Records Supervisor	1.0	0.0	1.0	SUPV	N
Police Sergeant	18.0	0.0	18.0	TPMA	N
Police Services Officer I	7.5	(2.5)	5.0	TPSSA	N
Police Services Officer II	2.0	(1.0)	1.0	TPSSA	N
Police Services Officer III	6.0	3.0	9.0	TPSSA	N
Police Services Officer Supervisor	1.0	0.0	1.0	SUPV	N
Police Support Services Manager	2.0	0.0	2.0	MGMT	N
Principal Engineer	3.0	(1.0)	2.0	MGMT	E
Principal Planner	1.0	0.0	1.0	MGMT	E
Property & Evidence Supervisor	1.0	0.0	1.0	SUPV	N
Property & Evidence Technician	2.0	0.0	2.0	TPSSA	N
Public Works Inspection Supervisor	1.0	0.0	1.0	MGMT	E
Public Works Inspector	2.0	0.0	2.0	TMEA	N
Public Works Manager - Special Projects	1.0	0.0	1.0	MGMT	E
Recreation Coordinator	4.0	0.0	4.0	SUPV	N
Recreation Facilities Lead	0.0	1.0	1.0	TMEA	N
Recreation Program Specialist	1.0	0.0	1.0	TMEA	N
Recreation Superintendent	1.0	0.0	1.0	MGMT	E
Recreation Supervisor	2.0	0.0	2.0	MGMT	E
Redevelopment Program Manager	2.0	0.0	2.0	MGMT	E
Redevelopment Project Manager	1.0	0.0	1.0	TMEA	N

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2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

	FY 11-12		FY 12-13		FLSA
	CURRENT	NET	ADOPTED	BARG	EXEMPT
	Funded	CHANGE	Funded	UNIT	NON/EXEMPT
Risk Manager	1.0	(1.0)	0.0	MGMT	E
Senior Accounting Specialist (inc. 2 part time)	2.25	0.00	2.25	TMEA	N
Senior Administrative Specialist	0.00	1.0	1.00	TMEA/CONF	N
Senior Building Inspector	1.0	0.0	1.0	TMEA	N
Senior Human Resources Analyst	1.0	(1.0)	0.0	MGMT	E
Senior Human Resources Specialist	1.0	(1.0)	0.0	CONF	N
Senior Information Technology Specialist	1.0	0.75	1.75	MGMT	E
Senior Maintenance Worker	11.0	0.0	11.0	TMEA	N
Senior Management Analyst	0.0	2.0	2.0	MGMT	E
Senior Planner	2.0	0.0	2.0	MGMT	E
Transportation & Development Svcs Manager	1.0	0.0	1.0	MGMT	E
Transportation Coordinator (inc. 1 part-time)	0.5	0.0	0.5	TMEA	N
Tustin Legacy Development Services Manager	1.0	0.0	1.0	MGMT	E
Water Distribution Leadworker	1.0	0.0	1.0	TMEA	N
Water Distribution Operator I/II	8.00	0.0	8.0	TMEA	N
Water Equipment Operator	2.0	0.0	2.0	TMEA	N
Water Maintenance & Construction Supervisor	1.0	0.0	1.0	MGMT	E
Water Meter Reader	2.0	0.0	2.0	TMEA	N
Water Services Manager	0.0	0.0	0.0	MGMT	E
Water Treatment Operator I	0.0	0.0	0.0	TMEA	N
Water Treatment Operator II	3.0	0.0	3.0	TMEA	N
Water Treatment Supervisor	1.0	0.0	1.0	MGMT	E
Total Full-Time Regular Allocated Positions	287.25	(2.20)	285.05		

At-will, Non-Exempt, Unallocated Hourly Classifications*

Administrative Intern	Police Reserve Officer
Administrative Secretary	Police Services Officer I
Information Technology Intern	Receptionist
Maintenance Aide	Recreation Facilities Assistant
Master Reserve Officer	Recreation Leader
Office Assistant	Recreation Leader - w/ Class B
Police Cadet	Recreation Program Assistant
Police Communications Officer II	Senior Information Technology Specialist

At-will, Exempt, Unallocated Hourly Classifications*

Accounting Supervisor
Assistant Executive Director

KEY

CONF - CONFIDENTIAL

E - EXEMPT

N - NON-EXEMPT

EMGMT - EXECUTIVE MANAGEMENT

MGMT - MANAGEMENT

SUPV - SUPERVISORY

TMEA - TUSTIN MUNICIPAL EMPLOYEES ASSOCIATION

TPMA - TUSTIN POLICE MANAGEMENT ASSOCIATION

TPOA - TUSTIN POLICE OFFICERS ASSOCIATION

TPSSA - TUSTIN POLICE SUPPORT SERVICES ASSOCIATION

GENERAL FUND REVENUE

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
General Fund Revenues						
100-00-00-3107	Property Tax In Lieu Of Vlf	\$5,902,626	\$5,845,436	\$5,641,900	\$5,778,806	\$5,647,200
100-00-00-3110	Property Taxes-Secured	\$7,177,486	\$7,156,510	\$6,994,200	\$7,077,705	\$7,099,100
100-00-00-3111	Property Taxes-Unsecured	\$308,183	\$301,278	\$300,000	\$300,000	\$300,000
100-00-00-3112	Property Taxes-Delinquent	\$356,315	\$237,376	\$300,000	\$200,000	\$300,000
100-00-00-3116	Supplemental Roll Apport	\$71,323	\$76,937	\$100,000	\$50,000	\$100,000
	Subtotal Property Tax:	\$7,913,307	\$7,772,101	\$7,694,200	\$7,627,705	\$7,799,100
100-00-00-3120	Public Utility Tax Appor	\$94,223	\$92,593	\$92,700	\$102,160	\$92,700
100-00-00-3125	In Lieu-Prop Tx Fee-Orange Gar	\$5,303	\$5,409	\$5,400	\$5,517	\$5,400
100-00-00-3126	In Lieu-Prop Tx Fee-Flanders P	\$7,135	\$7,277	\$7,300	\$7,423	\$7,300
100-00-00-3127	Special Tax B			\$0	\$2,254,300	\$2,250,000
100-00-00-3130	Ab 1290 Pass Thru	\$74,220	\$29,803	\$75,000	\$70,500	\$75,000
100-00-00-3220	Franchise Fees-Electric	\$718,669	\$677,428	\$677,400	\$679,772	\$680,000
100-00-00-3221	Franchise Fees-Gas	\$115,661	\$134,324	\$115,700	\$131,060	\$132,000
100-00-00-3222	Franchise Fees-Refuse	\$100,233	\$101,275	\$100,000	\$100,000	\$101,000
100-00-00-3223	Franchise Fees-Cable Tv	\$725,137	\$664,173	\$600,600	\$600,600	\$603,000
100-00-00-3224	Franchise Fees-So Pac Pipeline	\$18,126	\$18,190	\$16,000	\$18,800	\$19,000
100-00-00-3225	Franchise Fees-Bus Shelters	\$68,157	\$54,970	\$52,000	\$52,000	\$52,000
100-00-00-3227	Franchise Fees-Video	\$42,679	\$52,929	\$13,000	\$60,000	\$36,300
100-00-00-3228	AB939 Integrated Waste Mgt Fee	\$75,174	\$75,956	\$75,000	\$75,000	\$75,000
	Subtotal Franchise Fee:	\$1,863,837	\$1,779,245	\$1,649,700	\$1,717,232	\$1,698,300
100-00-00-3329	Sales Tax Backfill	\$3,831,932	\$4,320,705	\$5,026,400	\$4,930,900	\$5,265,500
100-00-00-3330	Sales Tax	\$11,839,101	\$14,021,577	\$14,261,600	\$14,574,400	\$15,194,400
	Subtotal Sales Tax:	\$15,671,033	\$18,342,281	\$19,288,000	\$19,505,300	\$20,459,900
100-00-00-3331	Hotel Bed Tax	\$141,335	\$142,915	\$105,000	\$129,000	\$130,000
100-00-00-3332	Business License Tax	\$337,867	\$358,526	\$0	\$41,003	\$350,000
100-00-00-3333	Real Property Transfer Tax	\$340,244	\$304,439	\$300,000	\$271,200	\$250,000
100-00-00-3334	New Construction Tax	\$4,234	\$126,156	\$26,300	\$35,100	\$61,100



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
100-00-00-3340	Sales Tax-Public Safety	\$246,299	\$255,171	\$266,500	\$273,704	\$284,200
100-00-00-3443	Other Licenses & Permits	\$5,674	\$5,876	\$5,000	\$6,500	\$6,500
100-00-00-3660	Interest Earnings	\$2,171,861	\$849,249	\$889,155	\$700,520	\$5,000
100-00-00-3661	Allocated Interest Earnings		\$31,842	\$0	\$30,000	\$30,000
100-00-00-3662	Unrealized Gain/Loss Investmnts	\$33,435	\$29,335	\$0	\$0	\$0
100-00-00-3665	Rental Income	\$225,588	\$24,456	\$117,600	\$117,600	\$121,900
100-00-00-3772	Motor Vehicle License Tax	\$220,164	\$343,814	\$0	\$40,000	\$0
100-00-00-3773	Homeowners' Prop Tax Relief	\$66,885	\$65,605	\$70,000	\$70,000	\$70,000
100-00-00-3775	State Mandated Reimbursement	\$27,740	\$34,016	\$33,700	\$33,700	\$40,000
100-00-00-3786	Misc. Reimbursements	\$184,042	\$110,368	\$0	\$250,100	\$40,000
100-00-00-3881	State Grants-Other	\$156,170	\$52,559	\$0	\$1,300	\$0
100-00-00-4115	Federal Grants	\$0	\$25,786	\$12,500	\$50,300	\$35,000
100-00-00-4118	RNSP Grant Reimbursement	\$68,000	\$36,282	\$45,000	\$45,000	\$35,000
100-00-00-4446	Sale of Printed Material		\$2,964	\$0	\$8,900	\$0
100-00-00-4458	Witness Fees	\$3,240	\$1,635	\$800	\$5,025	\$3,000
100-00-00-4468	Sports Parks Concessions	\$3,600	\$3,000	\$3,300	\$3,300	\$3,200
100-00-00-4470	Reimb.-Admn Expense (TAX B on	\$3,140,302	\$2,308,416	\$2,254,300	\$34,424	\$0
100-00-00-4764	Reimb Assist Frm Other Funds	\$2,894,833	\$3,737,646	\$4,437,900	\$3,131,708	\$1,300,000
100-00-00-4770	Sale Of City Property	\$7,421	\$18,138	\$3,000	\$21,630	\$5,000
100-00-00-4774	Contributions	\$1,000	\$0	\$0	\$0	\$0
100-00-00-4777	Afford Housng Def Gain Lnd Sal	\$25,438,579	\$2,410,083	\$2,530,588	\$2,530,588	\$0
100-00-00-4786	Insurance Reimbursement	\$274,223	\$227,154	\$20,000	\$200,000	\$137,000
100-00-00-4788	Cash Overage/Shortage	\$3	\$83	\$100	\$100	\$0
100-00-00-4793	Micro-Filming, Imaging, Copies	\$9,178	\$2,518	\$7,000	\$0	\$0
100-00-00-4795	Misc. Revenue	\$27,625	\$95,552	\$56,000	\$56,000	\$30,000
100-00-00-4890	Transfer In	\$2,000,000	\$210,874	\$0	\$56,296	\$1,954,712
100-00-00-4912	Library Maintenance	\$0	\$7,000	\$10,000	\$10,000	\$10,000
Subtotal All Other Sources:		\$37,205,860	\$10,889,420	\$10,762,443	\$7,676,696	\$4,110,512
100-30-00-3336	Bldg Permit East Tustin	\$49,396	\$58,921	\$0	\$0	\$0
100-30-00-3337	Bldg Plan Check East Tustin	\$28,274	\$39,213	\$0	\$0	\$0
100-30-00-3341	Planning Plan Ck East Tustin	\$5,405	\$7,768	\$0	\$0	\$0
100-30-00-3342	Planning Permit/Inspc E Tustin	\$6,997	\$7,465	\$0	\$0	\$0
100-30-00-3343	Planning Plan Check Fee	\$22,461	\$49,535	\$43,300	\$43,300	\$45,000
100-30-00-3344	Planning Permit / Inspection	\$24,048	\$63,660	\$45,000	\$45,000	\$83,600
100-30-00-3440	Building Permits	\$253,793	\$551,415	\$0	\$283,600	\$425,200
100-30-00-3444	Building Plan Check Fees	\$118,804	\$278,895	\$216,300	\$216,300	\$240,000
100-30-00-3552	Enforcement Fines	\$0	\$710	\$1,000	\$7,700	\$1,000
100-30-00-4441	Planning Fees	\$29,787	\$39,161	\$39,000	\$39,000	\$39,000
100-30-00-4442	Subdivision Fees	\$255	\$1,557	\$500	\$500	\$500
100-30-00-4444	Plans Maps Publication	\$3,908	\$4,660	\$2,000	\$2,000	\$2,000
100-30-00-4768	State Bldg/Safety Admin-10%	\$95	\$299	\$100	\$140	\$100
100-30-00-4781	Planning Services Recovered	\$27,702	\$40,267	\$20,000	\$20,000	\$20,000
100-40-00-3441	Street And Curb Permits	\$48,678	\$58,312	\$33,000	\$41,400	\$38,200
100-40-00-3551	Impounded Dumpster Fines	\$1,250	\$800	\$900	\$900	\$0
100-40-00-4001	Developer Cost Share	\$0	\$0	\$0	\$0	\$0
100-40-00-4445	Construction/Demo Waste Fee	\$2,800	\$3,650	\$3,000	\$3,050	\$3,000
100-40-00-4765	Seismic Education & Data Fee	\$177	\$383	\$100	\$238	\$300
100-40-00-4783	Engineering Services Recovered	\$29,128	\$10,845	\$42,000	\$15,000	\$15,000

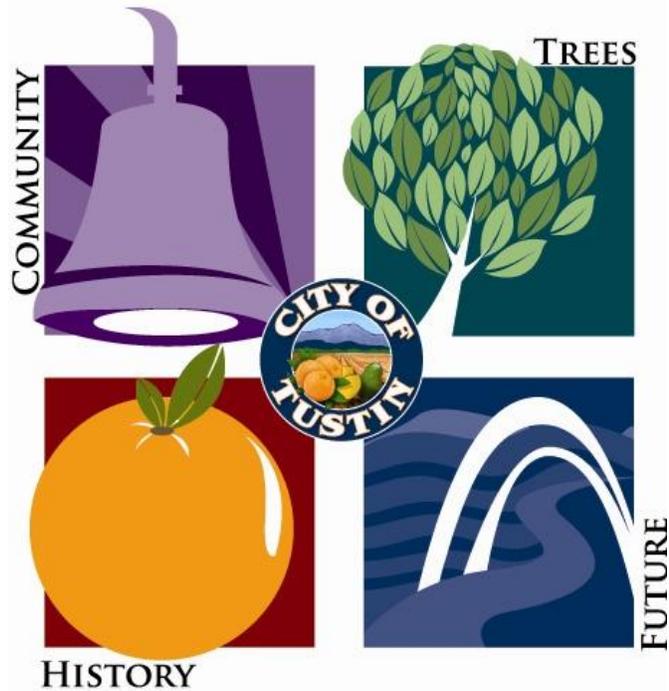
2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
100-50-00-3442	Alarm Permit	\$40,355	\$41,620	\$40,000	\$40,000	\$40,000
100-50-00-3550	Vehicle Code Fines	\$559,059	\$489,099	\$450,000	\$450,000	\$460,000
100-50-00-3553	Parking Citation Revenue	\$330,460	\$403,033	\$300,000	\$330,000	\$348,000
100-50-00-3771	Post Reimbursement	\$19,198	\$10,350	\$25,000	\$25,341	\$35,000
100-50-00-4440	Fingerprinting-Police	\$240	\$0	\$0	\$0	\$0
100-50-00-4454	False Alarm Fees	\$47,053	\$58,450	\$46,000	\$46,000	\$35,000
100-50-00-4455	Special Police Services	\$39,738	\$45,184	\$43,000	\$43,000	\$40,000
100-50-00-4456	DUI Cost Recovery	\$14,393	\$10,077	\$12,000	\$19,762	\$20,000
100-50-00-4467	Police Security Services	\$35,110	\$44,591	\$26,000	\$26,000	\$26,000
100-50-00-4735	Abandoned Vehicle Program	\$35,673	\$21,633	\$28,000	\$28,153	\$28,000
100-55-00-4464	Fire Dept Plan Chk 14.5%	\$11,974	\$19,796	\$13,000	\$5,508	\$0
100-70-00-3663	Rent-Parks And Community Ctr	\$154,467	\$150,655	\$131,500	\$148,300	\$140,500
100-70-00-4449	Sports Fees-Adult	\$184,123	\$184,087	\$170,000	\$170,000	\$170,000
100-70-00-4450	Classes/Cultural Art Fee	\$286,193	\$277,869	\$285,400	\$285,400	\$285,400
100-70-00-4452	Sr Citizens Class Fees	\$45,683	\$47,997	\$46,000	\$46,000	\$49,500
100-70-00-4711	Day Camp	\$120,712	\$137,707	\$110,000	\$110,000	\$110,000
100-70-00-4720	Sports Fees-Youth	\$99,125	\$96,842	\$72,000	\$78,945	\$73,000
100-70-00-4721	Sports Fees-Tennis	\$47,803	\$48,296	\$45,000	\$45,000	\$45,000
Total General Fund Rev:		\$72,285,539	\$49,000,403	\$47,937,043	\$47,837,479	\$45,754,812

GENERAL FUND EXPENDITURES

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST



CITY COUNCIL TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET
DESCRIPTION:

The City Council provides policy direction with regard to City services. Through its review and approval of the City's annual operating and capital improvement budgets, the City Council determines the types and levels of City services. The City Council authorizes changes in the Municipal Code through adoption of ordinances. Policy direction is given by the City Council to the Planning Commission, the Community Services Commission and the Audit Commission. The City Council also serves as the Board of Directors of the Tustin Community Redevelopment Agency. The Board of Directors is responsible for overseeing implementation of the Town Center, South Central and Tustin Legacy Project Area Plans. The City Council also serves as the Board of Directors of the Tustin Public Financing Authority.

Members of the City Council represent the City on various agencies such as the Orange County Fire Authority, Orange County Transportation Authority, Transportation Corridor Agencies, Orange County Sanitation District, Vector Control District, Southern California Association of Governments, and Newport Bay Watershed Executive Committee.

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	11/12	12/13
	Actual	Actual	Budget	Projected	Adopted
City Council					
Personnel	137,504	141,212	110,500	110,500	108,400
Operations	12,667	22,903	15,300	13,900	13,900
Capital	0	0	0	0	0
	150,172	164,116	125,800	124,400	122,300

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
General Fund Expenditures						
City Council Expenditures						
100-11-00-5000	Full Time Salaries	\$55,444	\$51,604	\$51,200	\$51,200	\$51,200
100-11-00-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0
100-11-00-5210	Life Insurance	\$150	\$182	\$1,000	\$1,000	\$1,000
100-11-00-5220	Health Insurance	\$76,540	\$84,276	\$48,500	\$48,500	\$48,500
100-11-00-5240	Workers' Compensation	\$165	\$146	\$4,000	\$4,000	\$1,700
100-11-00-5260	Medicare	\$810	\$773	\$700	\$700	\$700
100-11-00-5270	PERS - Employer	\$4,395	\$4,232	\$5,100	\$5,100	\$5,300
100-11-00-5272	PERS - Employee	\$0	\$0	\$0	\$0	\$0
100-11-00-6355	Telephone	\$794	\$722	\$2,000	\$600	\$600
100-11-00-6400	Office Supplies	\$1,766	\$2,749	\$1,800	\$1,800	\$1,800
100-11-00-6420	Printing Expenses	\$738	\$931	\$1,000	\$1,000	\$1,000
100-11-00-6710	Meetings	\$9,369	\$18,501	\$10,500	\$10,500	\$10,500
Total City Council Exp:		\$150,172	\$164,116	\$125,800	\$124,400	\$122,300

CITY MANAGER

TUSTIN



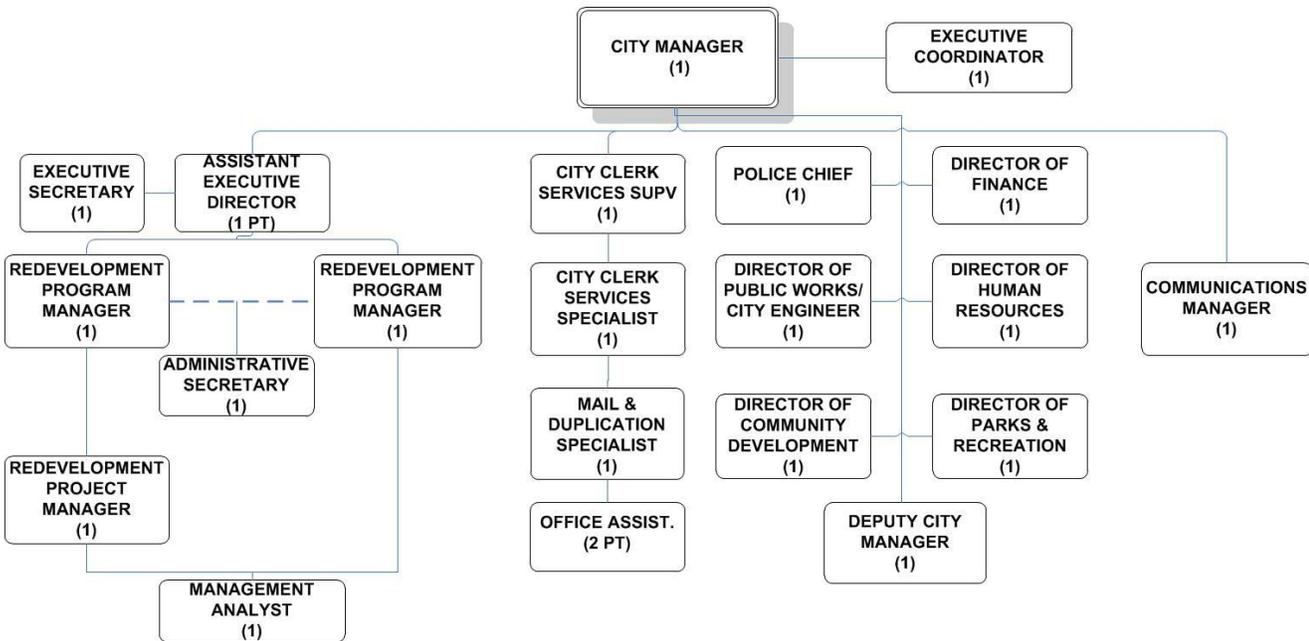
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HONORING OUR PAST



ORGANIZATIONAL CHART



CITY MANAGER'S OFFICE FY 2012-13





2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

Under policy direction of the City Council, the City Manager's Office is responsible for planning, organizing and evaluating City services and providing management direction to all City departments through the department directors. It also ensures that the types and levels of City services are consistent with City Council policy and the adopted budget.

TASKS:

1. Keep the City Council constantly apprised as to the status of City programs and activities;
2. Respond to, and resolve, citizen complaints concerning City services;
3. Serve as Executive Director of the Tustin Community Redevelopment Agency. Provide management oversight of redevelopment projects, which include economic development and housing programs;
4. Provide staff support, when required, to members of the City Council serving on regional agencies;
5. Serve on special regional committees such as the Orange County Fire Authority Technical Advisory Committee, Orange County Library Task Force, and 800 MHz Communications System Governance Committee;
6. Submit to the City Council the proposed 2012-13 operating and seven-year capital improvement budgets;
7. Provide oversight of real estate transactions at Tustin Legacy;
8. Provide oversight of the City's public communications program.

POSITION CONTROL REPORT

POSITION CONTROL REPORT	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
<u>City Manager's Office</u>					
City Manager	1.00	1.00	-	1.00	-
Assistant/Deputy City Manager	1.00	0.00	(1.00)	0.50	(0.50)
Communications Manager	1.00	1.00	-	0.80	(0.20)
Executive Coordinator	1.00	1.00	-	1.00	-
Executive Secretary	1.00	1.00	-	1.00	-
	5.00	4.00	(1.00)	4.30	(0.70)

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	11/12	12/13
	Actual	Actual	Budget	Projected	Adopted
City Manager					
Personnel	579,261	903,130	702,000	756,100	647,100
Operations	15,780	48,660	66,400	68,600	52,200
Capital	0	0	0	0	0
	595,042	951,791	768,400	824,700	699,300

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
City Manager Expenditures						
100-21-00-5000	Full Time Salaries	\$456,837	\$693,827	\$528,400	\$448,800	\$485,900
100-21-00-5005	Part-Time Salaries	\$5,743	\$112,645	\$33,300	\$147,400	\$8,800
100-21-00-5006	Water-Wages Transfers	\$0	\$0	\$0	\$0	\$0
100-21-00-5011	General Leave Buy Out	\$0	\$0	\$6,700	\$9,000	\$8,900
100-21-00-5019	Flex Dollars	\$8,587	\$23,709	\$36,300	\$38,000	\$45,000
100-21-00-5020	Overtime	\$1,970	\$0	\$1,200	\$3,000	\$0
100-21-00-5032	Auto Allowance	\$1,603	\$139	\$2,400	\$2,800	\$1,500
100-21-00-5033	Cell Phone Stipend	\$0	\$0	\$0	\$0	\$0
100-21-00-5034	Technology Allowance	\$0	\$0	\$0	\$1,100	\$1,700
100-21-00-5210	Life Insurance	\$1,471	\$1,337	\$1,600	\$1,400	\$1,500
100-21-00-5220	Health Insurance	\$27,226	\$2,324	\$0	\$400	\$400
100-21-00-5230	City Paid Deferred Comp		\$6,346	\$0	\$16,500	\$13,200
100-21-00-5240	Workers' Compensation	\$1,310	\$2,073	\$23,800	\$19,900	\$9,700
100-21-00-5260	Medicare	\$3,802	\$10,216	\$6,300	\$6,300	\$6,300
100-21-00-5270	PERS - Employer	\$70,711	\$47,649	\$51,900	\$43,700	\$49,000
100-21-00-5272	PERS - Employee	\$0	\$1,676	\$10,100	\$13,800	\$14,900
100-21-00-5275	Part-time Retirement Benefit	\$0	\$1,188	\$0	\$4,000	\$300
100-21-00-6010	Professional & Consulting	\$0	\$0	\$0	\$0	\$0
100-21-00-6355	Telephone	\$4,862	\$4,631	\$5,000	\$5,000	\$5,000
100-21-00-6400	Office Supplies	\$4,241	\$6,086	\$3,000	\$3,100	\$3,000
100-21-00-6420	Printing Expenses	\$25	\$564	\$500	\$500	\$500
100-21-00-6424	Office Equipment/Maintenance	\$144	\$368	\$500	\$2,500	\$2,500
100-21-00-6710	Meetings	\$2,326	\$3,145	\$7,800	\$7,800	\$7,800
100-21-00-6715	Training Expense		\$0	\$0	\$600	\$600
100-21-00-6730	Memberships & Subscriptions	\$4,084	\$3,308	\$4,700	\$4,700	\$4,700
100-21-00-6815	Vehicle Repair	\$98	\$0	\$500	\$0	\$500
100-21-00-6840	Vehicle Mileage	\$0	\$258	\$500	\$500	\$500
100-21-00-6845	Vehicle Cost Recovery	\$0	\$0	\$12,600	\$12,600	\$4,000
100-21-00-6848	Info Tech Cost Recovery	\$0	\$30,300	\$31,300	\$31,300	\$23,100
100-21-00-9810	Furniture And Equipment	\$0	\$0	\$0	\$0	\$0
Total City Manager Exp:		\$595,042	\$951,791	\$768,400	\$824,700	\$699,300

CITY CLERK

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

The City Clerk’s Office facilitates the legislative policy-making process; records and validates the proceedings of the City Council, and provides for timely and thorough access to public records. It administers the activities pertaining to City Council legislation, processes Council-approved agenda items, manages public records, and disseminates information concerning Council actions both to City staff and the public and conducts municipal elections.

TASKS:

1. Maintain the repository for contracts/agreements, deeds, resolutions, ordinances, and other City documents; Tustin City Code (TCC), City flags, and vehicle registration documents;
2. Process claims, subpoenas, summons, and public records requests;
3. Administer municipal election
4. Assemble and print City Council agendas;
5. Maintain City Council, Successor Agency to the Tustin Community Redevelopment Agency, Tustin Public Financing Authority and Tustin Housing Authority minutes, ordinances and resolutions;
6. Maintain Oversight Board of the Successor Agency of the Former Tustin Community Redevelopment Agency minutes and resolutions
7. Publish legal notices;
8. Recruit for City Commissions;
9. Prepare proclamations and certificates of recognition;
10. Oversee Citywide records retention program;
11. Provide Citywide phone reception services;
12. Provide Citywide duplication and scanning services and mail delivery;
13. Maintain subscription and distribution of City Council and Planning Commission agendas and minutes;
14. Manage the electronic document imaging system (Laserfiche).

POSITION CONTROL REPORT

POSITION CONTROL REPORT	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
<u>City Clerk</u>					
City Clerk Services Supervisor	1.00	1.00	-	1.00	-
City Clerk Services Specialist	1.00	1.00	-	1.00	-
Mail and Duplication Specialist	1.00	1.00	-	1.00	-
	3.00	3.00	0.00	3.00	0.00

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	11/12	12/13
	Actual	Actual	Budget	Projected	Adopted
City Clerk					
Personnel	267,773	291,232	309,300	309,400	301,100
Operations	39,209	110,978	78,000	78,025	110,400
Capital	0	0	0	0	0
	306,982	402,210	387,300	387,425	411,500

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
City Clerk Expenditures						
100-12-00-5000	Full Time Salaries	\$165,919	\$206,410	\$191,500	\$191,500	\$194,400
100-12-00-5005	Part-Time Salaries	\$28,405	\$40,140	\$36,100	\$36,100	\$36,100
100-12-00-5011	General Leave Buy Out	\$0	\$0	\$2,500	\$2,500	\$2,600
100-12-00-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0
100-12-00-5019	Flex Dollars	\$4,265	\$8,105	\$22,500	\$22,500	\$23,100
100-12-00-5020	Overtime	\$882	\$993	\$500	\$1,200	\$1,200
100-12-00-5031	Bi-Lingual Pay	\$185	\$0	\$0	\$0	\$0
100-12-00-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0
100-12-00-5033	Cell Phone Stipend	\$0	\$0	\$0	\$0	\$0
100-12-00-5210	Life Insurance	\$772	\$856	\$800	\$800	\$800
100-12-00-5220	Health Insurance	\$39,381	\$4,418	\$17,700	\$17,700	\$8,900
100-12-00-5240	Workers' Compensation	\$1,070	\$1,274	\$9,700	\$8,900	\$4,000
100-12-00-5260	Medicare	\$2,826	\$3,337	\$2,800	\$2,800	\$2,800
100-12-00-5270	PERS - Employer	\$23,537	\$24,351	\$18,800	\$18,800	\$19,700
100-12-00-5272	PERS - Employee	\$0	\$988	\$6,100	\$6,100	\$6,300
100-12-00-5275	Part-Time Retirement Benefit	\$530	\$361	\$300	\$500	\$1,200
100-12-00-6111	Codification	\$6,596	\$5,983	\$8,000	\$8,000	\$8,000
100-12-00-6355	Telephone	\$13,096	\$12,757	\$15,000	\$15,000	\$15,000
100-12-00-6400	Office Supplies	\$3,000	\$4,073	\$5,000	\$5,300	\$5,000
100-12-00-6420	Printing Expenses	\$323	\$203	\$500	\$500	\$2,500
100-12-00-6424	Office Equipment/Maintenance	\$119	\$354	\$1,000	\$500	\$500
100-12-00-6455	Advertising Expenses	\$9,874	\$12,940	\$10,000	\$10,000	\$10,000
100-12-00-6710	Meetings	\$1,643	\$604	\$1,000	\$600	\$750
100-12-00-6715	Training Expense	\$3,467	\$9,952	\$4,200	\$5,025	\$4,300
100-12-00-6730	Memberships & Subscriptions	\$823	\$451	\$1,000	\$800	\$750
100-12-00-6840	Vehicle Mileage	\$267	\$461	\$500	\$500	\$500
100-12-00-6848	Info Tech Cost Recovery		\$29,800	\$31,300	\$31,300	\$23,100
100-12-00-6900	City Elections	\$0	\$33,399	\$500	\$500	\$40,000
100-12-00-9810	Furniture & Equipment	\$0	\$0	\$0	\$0	\$0
Total City Clerk Exp:		\$306,982	\$402,210	\$387,300	\$387,425	\$411,500



CITY ATTORNEY

TUSTIN



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2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

The City Attorney's office provides legal advice and services pertaining to City affairs to the City Council, City Manager and other City officials.

TASKS:

1. Attend City Council, Redevelopment Agency and Planning Commission and Audit Commission meetings for the purpose of providing legal advice;
2. Review and prepare ordinances, resolutions, franchises, agreements, contracts and other documents;
3. Provide legal advice to City departments;
4. Represent the City in court proceedings;
5. Review and monitor general liability claims processed by the City's claims administrator.

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	11/12	12/13
	Actual	Actual	Budget	Projected	Adopted
City Attorney					
Personnel	0	0	0	0	0
Operations	688,237	528,769	660,000	660,000	500,000
Capital	0	0	0	0	0
	<u>688,237</u>	<u>528,769</u>	<u>660,000</u>	<u>660,000</u>	<u>500,000</u>

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
City Attorney Expenditures						
100-13-00-6016	Legal Svcs - City Attorney	\$672,832	\$527,764	\$660,000	\$660,000	\$500,000
100-13-00-6017	Legal Services-Other	\$15,405	\$1,005	\$0	\$0	\$0
Total City Attorney Exp:		\$688,237	\$528,769	\$660,000	\$660,000	\$500,000

FINANCE

TUSTIN

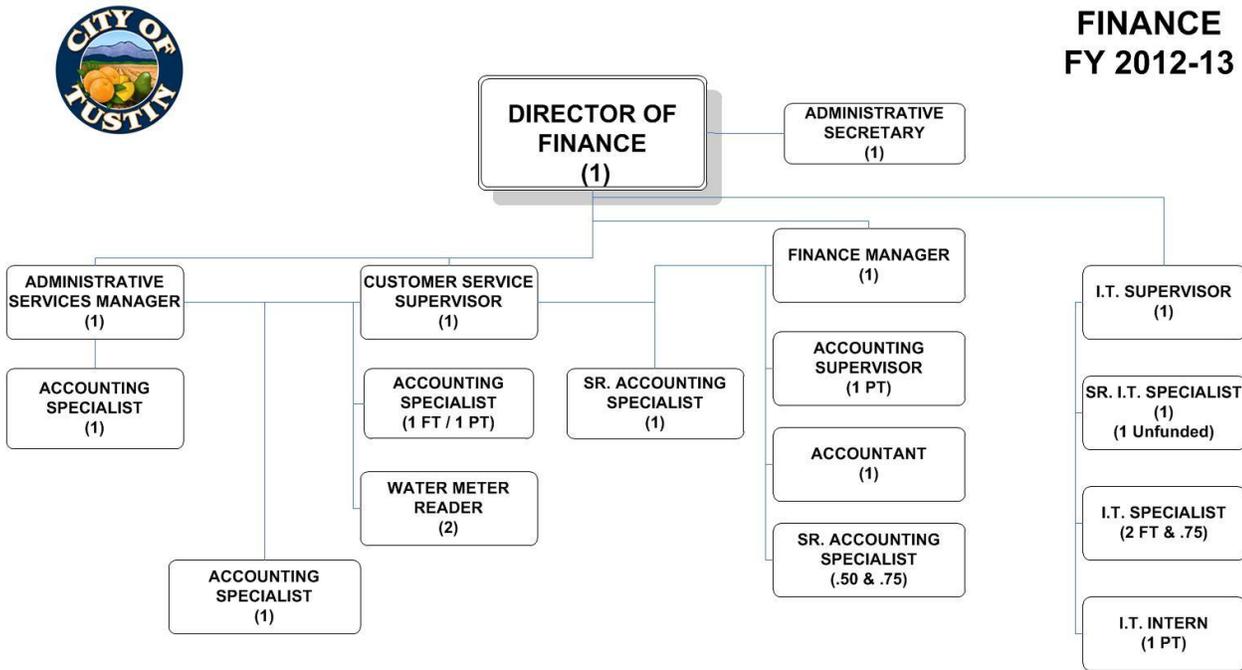


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FINANCE FY 2012-13



DESCRIPTION:

The Finance Division provides financial services and accounting support for the City, the Redevelopment Agency, the Water Utility and the City's Special Assessment Districts. It is responsible for recording the financial activities of the City in accordance with generally accepted accounting principles and standards of the National Committee on Governmental Accounting and Auditing.

TASKS:

1. Deposit, monitor and record all revenues of the City;
2. Responsible for the City's cash management;
3. Maintain the General Ledger and all financial records;
4. Ensure proper internal controls are in place throughout the City Departments;
5. Assist the City Treasurer in management of the City's investment program;
6. Provide management support for Water Utility billing;
7. Prepare quarterly investment reports;
8. Complete the State Controller's Annual Report of Operations, Annual Street Report and other reports as required;
9. Monitor the City's Fixed Asset Accounting System;
10. Administer the payroll, accounts receivable and accounts payable functions;
11. Prepare the annual Operating and Capital Improvement Budget;
12. Represent the City and provide information for various City, County, State and federal audits;
13. Assist in the formation and administration of special assessment districts created to finance public infrastructure at the Tustin Legacy project;
14. Prepare the consolidated annual Financial Report to the City.

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

POSITION CONTROL REPORT	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
Finance					
Director, Finance	1.00	1.00	-	1.00	-
Finance Manager	1.00	1.00	-	1.00	-
Administrative Services Manager	1.00	1.00	-	1.00	-
Accountant	1.00	1.00	-	1.00	-
Accounting Specialist	1.50	1.50	-	1.00	(0.50)
Administrative Secretary	1.00	1.00	-	1.00	-
Business License Technician	0.00	0.00	-	0.00	-
Senior Accounting Specialist	2.25	2.25	-	2.25	-
	8.75	8.75	0.00	8.25	(0.50)

EXPENDITURE SUMMARY

Expenditure Summary	09/10 Actual	10/11 Actual	11/12 Budget	11/12 Projected	12/13 Adopted
Finance					
Personnel	661,615	749,678	869,800	875,600	883,300
Operations	214,652	233,284	285,300	234,724	214,300
Capital	1,007	0	1,000	1,000	0
	877,274	982,962	1,156,100	1,111,324	1,097,600

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Finance Expenditures						
100-25-00-5000	Full Time Salaries	\$521,380	\$485,770	\$523,800	\$523,800	\$579,100
100-25-00-5005	Part-Time Salaries	\$5,072	\$153,504	\$151,300	\$152,100	\$111,700
100-25-00-5006	Water-Wages Transfers	\$1,518	\$0	\$0	\$0	\$0
100-25-00-5011	General Leave Buy Out	\$0	\$0	\$10,200	\$10,200	\$11,900
100-25-00-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0
100-25-00-5019	Flex Dollars	\$13,502	\$15,838	\$54,500	\$56,700	\$56,200
100-25-00-5020	Overtime	\$3,233	\$9,625	\$5,000	\$7,500	\$5,000
100-25-00-5032	Auto Allowance	\$2,917	\$343	\$2,400	\$3,600	\$3,400
100-25-00-5033	Cell Phone Stipend	\$119	\$22	\$200	\$500	\$1,500
100-25-00-5210	Life Insurance	\$2,024	\$2,021	\$2,600	\$2,600	\$2,300
100-25-00-5220	Health Insurance	\$28,104	\$2,756	\$0	\$600	\$600
100-25-00-5240	Workers' Compensation	\$1,431	\$1,811	\$30,800	\$28,800	\$13,600
100-25-00-5260	Medicare	\$5,763	\$7,583	\$7,300	\$7,300	\$7,300
100-25-00-5270	PERS - Employer	\$76,451	\$66,836	\$61,000	\$61,000	\$66,000
100-25-00-5272	PERS - Employee	\$0	\$2,772	\$20,100	\$20,100	\$20,800
100-25-00-5275	Part-Time Retirement Benefit	\$101	\$796	\$600	\$800	\$3,900
100-25-00-6010	Professional & Consulting	\$77,935	\$87,758	\$94,900	\$94,900	\$70,000
100-25-00-6014	Accounting & Auditing	\$58,587	\$47,260	\$50,400	\$30,000	\$50,400
100-25-00-6040	Computer Maintenance	\$27,456	\$13,724	\$44,000	\$15,000	\$7,000
100-25-00-6105	Commission Expense	\$2,800	\$1,320	\$2,500	\$2,500	\$2,500
100-25-00-6147	Bank Service Charges	\$19,486	\$8,475	\$14,300	\$14,300	\$14,300
100-25-00-6355	Telephone	\$7,943	\$7,223	\$8,500	\$8,500	\$8,500
100-25-00-6400	Office Supplies	\$5,517	\$5,963	\$5,000	\$5,000	\$5,500
100-25-00-6415	Postage	\$47	\$350	\$0	\$24	\$0
100-25-00-6420	Printing Expenses	\$2,111	\$3,386	\$2,000	\$2,000	\$3,500
100-25-00-6424	Office Equipment/Maintenance	\$153	\$206	\$500	\$500	\$500
100-25-00-6710	Meetings	\$932	\$355	\$2,000	\$2,000	\$2,000
100-25-00-6715	Training Expense	\$7,881	\$9,365	\$8,000	\$9,200	\$9,500
100-25-00-6730	Memberships & Subscriptions	\$1,997	\$2,817	\$3,000	\$3,000	\$3,000
100-25-00-6735	Travel Expense	\$1,728	\$381	\$3,000	\$700	\$3,000
100-25-00-6840	Vehicle Mileage	\$78	\$0	\$200	\$100	\$0
100-25-00-6847	Equipment Cost Recovery	\$0	\$0	\$0	\$0	\$0
100-25-00-6848	Info Tech Cost Recovery	\$0	\$44,700	\$47,000	\$47,000	\$34,600
100-25-00-8494	Discount Charge/Credit Cards	\$0	\$0	\$0	\$0	\$0
100-25-00-9810	Furniture And Equipment	\$1,007	\$0	\$1,000	\$1,000	\$0
Total Finance Exp:		\$877,274	\$982,962	\$1,156,100	\$1,111,324	\$1,097,600



HUMAN RESOURCES

TUSTIN

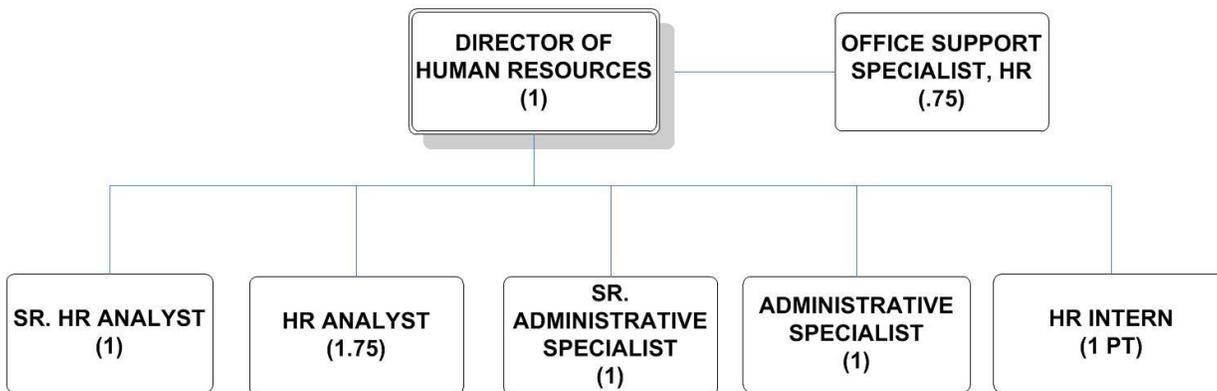


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HUMAN RESOURCES FY 2012-13



DESCRIPTION:

Human Resources is responsible for the administration of the City's personnel, employee relations and labor relations functions. Human Resources strives to attract, hire and maintain the highest quality staff available; coordinate the delivery of employee benefits; and seeks to ensure compliance with all applicable laws regarding personnel and labor relations matters in a consistent manner throughout the organization.

TASKS:

1. Collaborate with operational departments, managers and employees to provide support, services and solutions that ensure a positive and productive work environment.
2. Create and conduct recruitments to fill vacancies in all City departments;
3. Serve as the City's chief labor negotiator and meet and confer with the represented employee organizations regarding wages, hours and working conditions;
4. Maintain the City's classification and compensation plan and review/recommend position classification and salary levels for all City positions;
5. Administer employee benefit programs;
6. Review and update policies, procedures and internal controls to ensure compliance with legal requirements and effectiveness with organizational operations;
7. Facilitate employee development and training programs including compliance training;
8. Oversee performance issues with employees including handling grievances, conducting investigations and managing disciplinary processes and appeals;
9. Manage Workers' Compensation program with the City's third party administrator by monitoring caseloads;
10. Serve as the program administrator for the City's safety program including compliance with OSHA regulations;
11. Manage the General Liability and risk management programs using resources through the City's participation in the California Insurance Pool Authority (CIPA)
12. Coordinate with operational departments to meet program requirements of various intergovernmental agencies including the Department of Transportation (DOT) program, Department of Motor Vehicle (DMV) Pull Notice program, Department of Justice (DOJ) Live Scan program and the Injury and Illness Prevention program (IIPP);
13. Monitor and ensure compliance with state and federal laws related to public sector labor and employment issues.

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

POSITION CONTROL REPORT	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
Human Resources					
Director, Human Resources	1.00	1.00	-	1.00	-
Risk Manager	1.00	0.00	(1.00)	0.00	(1.00)
Senior Human Resources Analyst	1.00	1.00	-	0.00	(1.00)
Senior Management Analyst	0.00	0.00	-	1.00	1.00
Human Resources Analyst	0.75	0.75	-	1.75	1.00
Human Resources Specialist	1.00	1.00	-	0.00	(1.00)
Administrative Specialist	0.00	0.00	-	1.00	1.00
Senior Human Resources Specialist	1.00	1.00	-	0.00	(1.00)
Senior Administrative Specialist	0.00	0.00	-	1.00	1.00
Office Support Specialist HR	1.00	1.00	-	0.75	(0.25)
	6.75	5.75	(1.00)	6.50	(0.25)

EXPENDITURE SUMMARY

Expenditure Summary	09/10 Actual	10/11 Actual	11/12 Budget	11/12 Projected	12/13 Adopted
Human Resources					
Personnel	605,433	537,563	573,200	571,900	541,500
Operations	125,518	218,227	197,000	192,742	178,900
Capital	0	0	0	0	0
	730,951	755,790	770,200	764,642	720,400

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Human Resources Expenditures						
100-29-00-5000	Full Time Salaries	\$457,269	\$394,447	\$365,400	\$367,200	\$315,300
100-29-00-5005	Part-Time Salaries	\$0	\$58,640	\$58,600	\$58,600	\$84,000
100-29-00-5011	General Leave Buy Out	\$0	\$0	\$5,300	\$7,000	\$9,400
100-29-00-5013	Disability Pay	\$1,787	\$0	\$0	\$0	\$0
100-29-00-5019	Flex Dollars	\$14,545	\$19,717	\$55,600	\$52,900	\$55,800
100-29-00-5020	Overtime	\$990	\$117	\$1,500	\$500	\$1,500
100-29-00-5032	Auto Allowance	\$4,486	\$312	\$3,100	\$3,100	\$3,100
100-29-00-5033	Cell Phone Stipend	\$524	\$36	\$400	\$900	\$900
100-29-00-5210	Life Insurance	\$1,819	\$1,511	\$1,400	\$1,400	\$1,400
100-29-00-5220	Health Insurance	\$44,954	\$4,655	\$0	\$400	\$400
100-29-00-5240	Workers' Compensation	\$1,315	\$1,271	\$20,400	\$18,400	\$8,200
100-29-00-5260	Medicare	\$6,716	\$5,976	\$6,200	\$6,200	\$5,800
100-29-00-5270	PERS - Employer	\$71,026	\$48,782	\$41,600	\$41,600	\$40,100
100-29-00-5272	PERS - Employee	\$0	\$2,100	\$13,700	\$13,700	\$12,700
100-29-00-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$2,900
100-29-00-6010	Professional & Consulting	\$50,100	\$89,359	\$72,000	\$72,000	\$55,000
100-29-00-6019	Medical Services	\$8,868	\$9,287	\$13,000	\$10,000	\$13,000
100-29-00-6021	Psychological Services	\$7,276	\$9,025	\$10,800	\$10,800	\$10,750
100-29-00-6355	Telephone	\$5,475	\$5,115	\$2,300	\$4,320	\$4,400
100-29-00-6400	Office Supplies	\$12,324	\$6,989	\$12,800	\$12,800	\$12,000
100-29-00-6420	Printing Expenses	\$1,379	\$399	\$500	\$500	\$500
100-29-00-6455	Advertising Expenses	\$705	\$425	\$4,000	\$800	\$0
100-29-00-6710	Meetings	\$524	\$382	\$1,700	\$500	\$1,700
100-29-00-6715	Training Expense	\$8,441	\$18,413	\$10,700	\$10,700	\$21,900
100-29-00-6730	Memberships & Subscriptions	\$3,313	\$2,447	\$2,600	\$3,722	\$3,200
100-29-00-6735	Travel Expense	\$3,691	\$2,522	\$7,900	\$7,900	\$6,000
100-29-00-6740	Personnel Recruitment	\$1,158	\$3,831	\$1,500	\$2,500	\$3,500
100-29-00-6750	Personnel Testing	\$11,371	\$17,031	\$15,000	\$14,000	\$15,750
100-29-00-6760	Employee Recognition	\$0	\$1,086	\$0	\$0	\$0
100-29-00-6840	Vehicle Mileage	\$0	\$0	\$500	\$500	\$500
100-29-00-6847	Equipment Cost Recovery	\$0	\$0	\$0	\$0	\$0
100-29-00-6848	Info Tech Cost Recovery	\$0	\$42,700	\$41,700	\$41,700	\$30,700
100-29-00-8820	Employee Assistance	\$10,891	\$9,216	\$0	\$0	\$0
Total Human Resources Exp		\$730,951	\$755,790	\$770,200	\$764,642	\$720,400



COMMUNITY DEVELOPMENT

TUSTIN



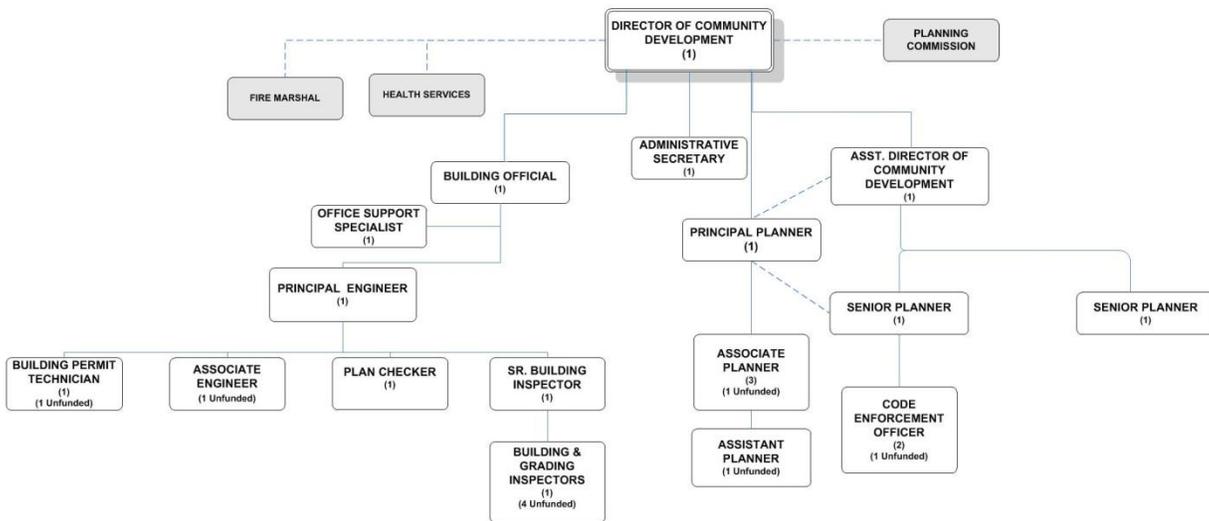
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COMMUNITY DEVELOPMENT FY 2012-13



PLANNING DIVISION

DESCRIPTION:

The Planning Division includes current and advance planning/special project functions and Code Enforcement. The Current Planning Section reviews proposed development to ensure conformance with City zoning and development standards; processes discretionary entitlements; performs plan checks; and, answers planning and business license related land use inquiries and requests. The Advance Planning/Special Projects Section is responsible for managing Community Development Block Grant (CDBG) activities and overseeing and coordinating demographics, regional activities, historic preservation, General Plan and Code amendments, environmental studies, business license zoning clearances and business permits, and special projects. Current and Advance Planning staff provide support to the City Council and Planning Commission. The Code Enforcement Division implements property maintenance, business license, and zoning code enforcement, including the issuance of administrative citations, and performs water quality inspections at all active construction sites, and developed commercial and industrial sites.

TASKS:

1. Continue primary responsibility for planning and development monitoring tasks associated with the Tustin Legacy project.
2. Provide staff support for the administration of activities associated with the federal Community Development Block Grant (CDBG) Program including public service and public facility and improvement projects with an annual allocation of \$587,277.
3. Monitor regional planning and development activities, particularly for community impacts associated with development projects occurring in the neighboring communities of Santa Ana, Orange and Irvine.
4. Support the City of Tustin's efforts to implement the "Town Center – A New Beginning" program.
5. Administer and oversee the City's Cultural Resources District. Develop and implement a Cultural Resources District work program for the Planning Commission. Process Mills Act program contracts and administer the Tustin Historic Register Plaque Program.
6. Maintain current demographic information and provide updated information to the public. Work with the Center for Demographic Research, State Department of Finance, and Southern California Association of Governments on updating demographic projections.
7. Continue the City's current program for monitoring aircraft noise associated with flights to and from John Wayne Airport.
8. Review proposed state/federal legislation for potential impacts to Tustin and prepare position papers and correspondence on pending legislation.
9. Approve Business License related land use inquiries and requests and provide Zoning Code and other information to new/existing businesses.
10. Continue to provide phone and counter support as a one-stop planning and community development counter to maintain quality of service throughout the City.
11. Assist the Public Works Department in preparing environmental documents for major capital improvement projects.

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

12. Monitor and recommend measures to ensure the City's compliance with the National Pollutant Discharge Elimination System (NPDES) Permit and Air Quality Management Plan.
13. Complete the comprehensive revisions to the City Zoning Code with consultant assistance and schedule Planning Commission and City Council workshops, budget permitting.
14. Continue to participate in Neighborhood Improvement Task Force.
15. Continue to oversee the Administrative Citation Program.
16. Update a comprehensive Code Enforcement Procedure manual.
17. Administer the TAGRS system for graffiti tracking and billing, and participate on Tustin Against Graffiti (TAG) meetings.
18. Continue to conduct WQMP and NPDES inspections, and coordinate with the Public Works Departments on updates.
19. Administer graffiti removal program.
20. Update the First Street Specific Plan, including related General Plan Amendments.
21. Monitor and provide input to SCAG on the development of the Regional Housing Needs Assessment numbers for the community.
22. Continue to implement goals associated with the Old Town Parking Study.
23. Update the Subdivision Ordinance in coordination with the City's Public Works Department.
24. Continue to implement updates and improvements to the department's web page.
25. Continue to implement efficiency improvements to the department's processes, procedures, etc.
26. Complete Old Town Commercial Design Guidelines.
27. Prepare General Plan and Land Use Map Update to reflect Sphere of Influence modification.
28. Continue to implement and enforce the City's Shopping Cart Ordinance.
29. Update CEQA checklist related to Energy Conservation as required by State Law.
30. Monitor and provide input to SCAG, OCCOG, and OCTA on the implementation of AB 32 and SB 375.
31. Update the City's Housing Element.
32. Complete Code Updates related to signs, parking, definitions, uses, and second residential units.
33. Prepare promotional materials to commemorate the 25th anniversary of the Cultural Resources Overlay District.
34. Assist the City Manager's Office with the preparation of the City's Strategic Plan.

BUILDING DIVISION

DESCRIPTION:

The mission of the Building Division is to protect public safety by ensuring structures are safe. It also contribute to the City's economic development and well being by reducing potential spread of fire and disease and from natural hazards like earthquakes and flooding. Building Division performs these tasks through implementation and enforcement of Building, Residential, Plumbing, Electrical, Mechanical,

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Historical Buildings, Green Buildings, and Energy Codes, also known as the California Building Standards Code. The Building Division is comprised of two sections: Plan Check/Permitting and Building Inspection Services.

TASKS:

1. Train staff so they all understand that the mission is to use their expertise to assist home owners, design and construction professionals to ensure buildings are safe.
2. Work with developers by allocating available resources and coordinating with other agencies and departments to ensure continued progress at the Tustin Legacy;
3. Provide mandated plan reviews and inspection services for all new construction, additions, and alterations of buildings and maintain an average of 10 days turnaround time to complete all initial plan reviews;
4. Respond to emergency situations and hazardous situations to assess the safety of the structure and/or occupancy.
5. Develop jointly with other cities in Orange and Los Angeles County a set of uniform amendments to the California Building Standards Code to ensure regional consistency and enforcement.
6. Develop and implement a Permit-by-Appointment program when plans are prepared by licensed design professionals for residential remodels and additions;
7. Assign inspection staff to the role of a project coordinator to guide homeowners who need assistance through the code compliance process;
8. Outreach and raise awareness and preparedness of natural disasters such as wildfires and earthquakes to maintain a safe living environment and community;
9. Modify and update the private development standards to be compatible with the current practice while maintaining the quality expected;
10. Update the Building Division Procedures Manual and develop comprehensive policies;
11. Establish a consistent standard of plan check and inspection aimed at reducing unnecessary inspections and minimizing disruptions of construction while maintaining code compliance.

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

POSITION CONTROL REPORT	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
COMMUNITY DEVELOPMENT					
Planning					
Director, Community Development	1.00	1.00	-	1.00	-
Assistant Director, Community Development	1.00	1.00	-	1.00	-
Principal Planner	1.00	1.00	-	1.00	-
Senior Planner	2.00	2.00	-	2.00	-
Associate Planner	2.75	1.75	(1.00)	2.75	-
Assistant Planner	0.00	0.00	-	0.00	-
Administrative Secretary	1.00	1.00	-	0.00	(1.00)
Administrative Specialist	0.00	0.00	0.00	1.00	1.00
	8.75	7.75	(1.00)	8.75	0.00
Building					
Building Official	1.00	1.00	-	1.00	-
Principal Plan Check Engineer	1.00	1.00	-	0.00	(1.00)
Deputy Building Official	0.00	0.00	-	1.00	1.00
Associate Plan Check Engineer	0.00	0.00	-	0.00	-
Plan Checker	1.00	1.00	-	1.00	-
Senior Building Inspector	1.00	1.00	-	1.00	-
Building Inspector	1.00	1.00	-	1.00	-
Building Technician	1.00	1.00	-	1.00	-
Office Support Specialist	1.00	1.00	-	1.00	-
	7.00	7.00	0.00	7.00	0.00
Code Enforcement					
Code Enforcement Officer	1.00	1.00	-	1.00	-
	1.00	1.00	0.00	1.00	0.00
CDBG					
Associate Planner	0.25	0.25	-	0.25	-
Code Enforcement Officer	1.00	1.00	-	1.00	-
	1.25	1.25	0.00	1.25	0.00
COMMUNITY DEVELOPMENT TOTAL	18.00	17.00	(1.00)	18.00	0.00

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	11/12	12/13
	Actual	Actual	Budget	Projected	Adopted
Community Development					
Planning					
Personnel	1,238,984	1,055,364	1,187,100	1,181,654	1,177,600
Operations	101,179	105,246	202,300	127,100	205,700
Capital	0	0	0	0	0
	<u>1,340,163</u>	<u>1,160,610</u>	<u>1,389,400</u>	<u>1,308,754</u>	<u>1,383,300</u>
Building					
Personnel	1,103,856	761,716	798,300	792,000	792,700
Operations	141,240	395,854	537,200	505,700	425,400
Capital	0	0	0	0	0
	<u>1,245,096</u>	<u>1,157,570</u>	<u>1,335,500</u>	<u>1,297,700</u>	<u>1,218,100</u>
Code Enforcement					
Personnel	0	74,207	85,000	84,900	84,700
Operations	0	0	0	35,000	40,000
Capital	0	0	0	0	0
	<u>0</u>	<u>74,207</u>	<u>85,000</u>	<u>119,900</u>	<u>124,700</u>
Community Development					
Personnel	2,342,840	1,891,287	2,070,400	2,058,554	2,055,000
Operations	242,418	501,100	739,500	667,800	671,100
Capital	0	0	0	0	0
Comm. Development Total	<u>2,585,258</u>	<u>2,392,387</u>	<u>2,809,900</u>	<u>2,726,354</u>	<u>2,726,100</u>

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Community Development Expenditures						
100-30-01-5000	Full Time Salaries	\$937,885	\$897,689	\$876,800	\$876,800	\$881,200
100-30-01-5005	Part-Time Salaries	\$18,351	\$0	\$0	\$0	\$13,000
100-30-01-5006	Water-Wages Transfers	\$0	\$0	\$0	\$0	\$0
100-30-01-5011	General Leave Buy Out	\$0	\$0	\$22,700	\$22,700	\$23,800
100-30-01-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0
100-30-01-5019	Flex Dollars	\$20,327	\$31,565	\$104,400	\$103,700	\$96,000
100-30-01-5020	Overtime	\$5,616	\$1,104	\$7,000	\$5,000	\$7,000
100-30-01-5031	Bi-Lingual Pay	\$1,218	\$113	\$1,200	\$1,200	\$1,200
100-30-01-5032	Auto Allowance	\$74	\$480	\$4,800	\$4,800	\$4,800
100-30-10-5032	Auto Allowance	\$4,671	\$0	\$0	\$0	\$0
100-30-01-5033	Cell Phone Stipend	\$626	\$151	\$1,100	\$1,554	\$1,100
100-30-01-5210	Life Insurance	\$3,274	\$2,507	\$2,700	\$2,700	\$2,700
100-30-01-5220	Health Insurance	\$89,092	\$9,494	\$0	\$700	\$700
100-30-01-5240	Workers' Compensation	\$3,344	\$2,594	\$41,700	\$37,800	\$17,500
100-30-01-5260	Medicare	\$14,002	\$11,940	\$12,800	\$12,800	\$12,900
100-30-01-5270	PERS - Employer	\$144,807	\$93,961	\$85,000	\$85,000	\$88,300
100-30-01-5272	PERS - Employee	\$0	\$3,735	\$26,900	\$26,900	\$27,000
100-30-01-5275	Part-Time Retirement Benefit	\$368	\$32	\$0	\$0	\$400
100-30-01-6010	Professional & Consulting	\$0	\$580	\$15,000	\$15,000	\$45,000
100-30-01-6040	Computer Maintenance	\$7,397	\$4,150	\$34,000	\$5,000	\$15,000
100-30-01-6105	Commission Expense	\$13,950	\$13,075	\$15,000	\$15,000	\$15,000
100-30-01-6112	Microfilming	\$4,077	\$5,400	\$4,000	\$4,000	\$4,000
100-30-01-6355	Telephone	\$26,268	\$21,495	\$28,000	\$18,000	\$28,000
100-30-01-6400	Office Supplies	\$4,720	\$8,959	\$11,400	\$9,000	\$11,400
100-30-01-6420	Printing Expenses	\$2,949	\$1,693	\$3,000	\$3,000	\$3,000
100-30-01-6424	Office Equipment/Maintenance	\$0	\$0	\$200	\$200	\$200
100-30-01-6650	Graffiti Removal	\$26,511	\$39,711	\$40,000	\$40,000	\$65,000
100-30-01-6710	Meetings	\$2,842	\$1,556	\$5,200	\$4,000	\$4,200
100-30-01-6715	Training Expense	\$2,832	\$5,107	\$6,400	\$6,400	\$6,400
100-30-01-6730	Memberships & Subscriptions	\$9,160	\$2,988	\$34,200	\$4,200	\$4,200
100-30-01-6840	Vehicle Mileage	\$471	\$531	\$3,600	\$1,000	\$3,600
100-30-01-6845	Vehicle Cost Recovery	\$0	\$0	\$2,300	\$2,300	\$700
Total Com Dev - Planning E		\$1,344,834	\$1,160,610	\$1,389,400	\$1,308,754	\$1,383,300

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET
Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
100-30-02-5000	Full Time Salaries	\$839,569	\$639,247	\$591,100	\$593,500	\$593,500
100-30-02-5011	General Leave Buy Out	\$0	\$0	\$7,900	\$10,400	\$10,400
100-30-02-5013	Disability Pay	\$1,617	\$0	\$0	\$0	\$0
100-30-02-5019	Flex Dollars	\$14,241	\$22,126	\$65,300	\$64,800	\$67,800
100-30-02-5020	Overtime	\$2,050	\$4,267	\$13,000	\$4,000	\$13,000
100-30-02-5031	Bi-Lingual Pay	\$3,655	\$360	\$3,600	\$3,600	\$3,600
100-30-02-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0
100-30-02-5033	Cell Phone Stipend	\$1,006	\$140	\$1,400	\$1,400	\$1,700
100-30-02-5210	Life Insurance	\$3,053	\$2,073	\$1,800	\$1,800	\$2,000
100-30-02-5220	Health Insurance	\$83,044	\$6,505	\$0	\$500	\$500
100-30-02-5240	Workers' Compensation	\$14,446	\$4,950	\$28,000	\$25,700	\$11,900
100-30-02-5260	Medicare	\$12,116	\$8,316	\$8,600	\$8,700	\$8,700
100-30-02-5270	PERS - Employer	\$124,389	\$70,776	\$58,300	\$58,300	\$60,300
100-30-02-5272	PERS - Employee	\$0	\$2,956	\$19,300	\$19,300	\$19,300
100-30-02-6010	Professional & Consulting	\$86,426	\$161,378	\$191,900	\$191,900	\$185,000
100-30-02-6040	Computer Maintenance	\$3,247	\$0	\$25,000	\$9,000	\$15,000
100-30-02-6112	Microfilming	\$19,553	\$21,048	\$60,000	\$60,000	\$30,000
100-30-02-6355	Telephone	\$11,211	\$10,184	\$12,200	\$8,500	\$12,200
100-30-02-6400	Office Supplies	\$6,108	\$2,365	\$13,500	\$5,000	\$13,500
100-30-02-6420	Printing Expenses	\$117	\$354	\$0	\$1,000	\$0
100-30-02-6710	Meetings	\$697	\$684	\$3,000	\$800	\$2,500
100-30-02-6715	Training Expense	\$9,043	\$2,014	\$6,100	\$5,000	\$6,100
100-30-02-6730	Memberships & Subscriptions	\$3,636	\$3,614	\$4,000	\$4,000	\$4,000
100-30-02-6840	Vehicle Mileage	\$1,202	\$612	\$1,800	\$800	\$1,800
100-30-02-6845	Vehicle Cost Recovery	\$0	\$0	\$16,300	\$16,300	\$5,200
100-30-02-6848	Info Tech Cost Recovery	\$0	\$193,600	\$203,400	\$203,400	\$150,100
Total Com Dev - Building Ex		\$1,240,425	\$1,157,570	\$1,335,500	\$1,297,700	\$1,218,100


2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET
Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
100-30-03-5000	Full Time Salaries	\$0	\$63,968	\$67,300	\$67,300	\$68,000
100-30-03-5011	General Leave Buy Out	\$0	\$0	\$0	\$0	\$600
100-30-03-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0
100-30-03-5019	Flex Dollars	\$0	\$1,434	\$4,300	\$4,200	\$4,200
100-30-03-5020	Overtime	\$0	\$0	\$0	\$0	\$0
100-30-03-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0
100-30-03-5210	Life Insurance	\$0	\$228	\$200	\$300	\$200
100-30-03-5220	Health Insurance	\$0	\$0	\$0	\$100	\$100
100-30-03-5240	Workers' Compensation	\$0	\$821	\$3,100	\$2,900	\$1,300
100-30-03-5260	Medicare	\$0	\$798	\$1,000	\$1,000	\$1,000
100-30-03-5270	PERS - Employer	\$0	\$6,640	\$6,700	\$6,700	\$6,900
100-30-03-5272	PERS - Employee	\$0	\$318	\$2,400	\$2,400	\$2,400
100-30-03-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$0
100-30-03-6010	Professional & Consulting	\$0	\$0	\$0	\$35,000	\$40,000
100-30-03-6112	Microfilming	\$0	\$0	\$0	\$0	\$0
Total Com Dev - Code Enf.:		\$0	\$74,207	\$85,000	\$119,900	\$124,700
Total Comm. Develop. Exp:		\$2,585,258	\$2,392,387	\$2,809,900	\$2,726,354	\$2,726,100

PUBLIC WORKS

TUSTIN



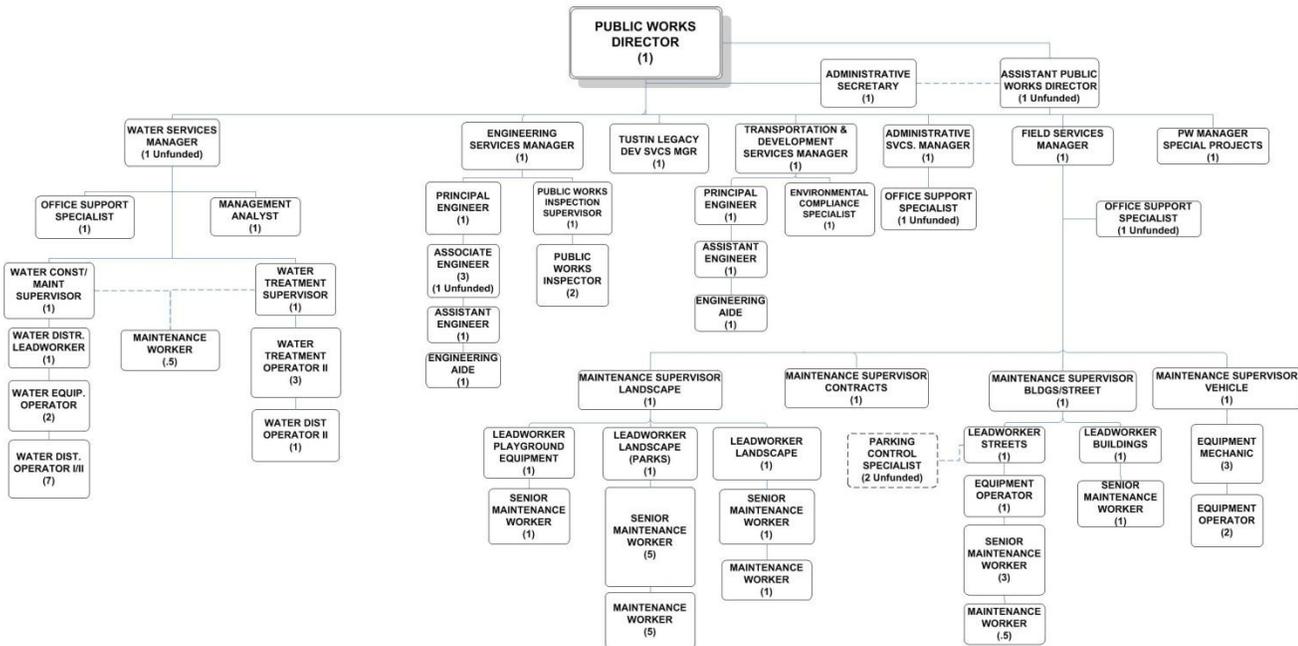
BUILDING OUR FUTURE
HONORING OUR PAST



ORGANIZATIONAL CHART



PUBLIC WORKS FY 2012-13



ADMINISTRATION

DESCRIPTION:

The Administration Division coordinates and provides direction to all Public Works Divisions and Water Services operations. This Division provides research and analysis of current and proposed legislation, Public Works projects, programs and services to ensure benefit, safety and convenience to the community and general public.

TASK:

1. Perform interagency coordination and administer County, State and Federally funded projects and programs;
2. Provide oversight and management of the Public Works and Water Capital Improvement and Operations Budgets;
3. Monitor the Departmental productivity measurement system.
4. Manage the City's Solid Waste Program.
5. Administer two City Cable TV franchise agreements and one state video franchise;
6. Administer contract agreements for various City Services;
7. Manage City records including all record plans with respect to Public Works and Engineering.

ENGINEERING

DESCRIPTION:

The Engineering Division designs and prepares plans for the City's Capital Improvement Program; prepares public works conditions of approval for entitlements; plan checks subdivision plans and maps; inspects all projects within the public right-of-way; maintains records to promote the general safety and well-being of the community; and coordinates all inter/intra community related regional traffic matters pertinent to pedestrian and vehicular safety.

TASKS:

1. Prepare plans, cost estimates, reports and provides oversight for the construction of Capital Improvement Projects;
2. Conduct plan checks on subdivision/parcel maps and perform construction inspection involving public improvements;
3. Conduct City-wide traffic studies;
4. Maintain maps, records and reports for all public improvements;
5. Provide public assistance in response to engineering and traffic related concerns and complaints;
6. Perform contract administration and provide technical assistance to other City departments and outside agencies;

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

7. Administer Tustin Ranch Assessment District and the Tustin Landscape and Lighting District;
8. Administer contracts for pavement management system, signal maintenance, pavement repair and pavement striping;
9. Provide technical engineering support to the Tustin Legacy development program.

STREETS

DESCRIPTION:

The street program ensures that public rights-of-way are properly maintained. This is accomplished by installing proper signage and striping, and by maintaining all streets, sidewalks, bike trails, storm drains and catch basins within the public right-of-way.

TASKS:

1. Support and monitor street sweeping program;
2. Administer streets and alley repair contract;
3. Maintain all publicly owned storm drains, catch basins and surface drainage facilities, in accordance with National Pollutant Discharge Elimination System guidelines;
4. Perform litter control in the public rights-of-way;
5. Performs traffic sign maintenance and striping/markings program as directed by the Engineering Division, Traffic Section;
6. Performs sidewalk maintenance and grinding as needed;
7. Provide support for special events.

LANDSCAPE

DESCRIPTION:

The Landscape Division maintains all City parks and playground equipment; all landscaped median and parkway areas; and all trees located in the public right-of-way to enhance the aesthetic image of the community, promote the general environmental quality of the community, and ensure the safety of all citizens and the general public.

TASKS:

1. Maintains the turf in the parks.
2. Operates and maintains parks landscape irrigation systems.
3. Maintains foliage through chemical application, removing and/or replacing as required.
4. Performs parks' graffiti removal and manages the weed abatement program in the parks and public right-of-ways.

5. Conducts regular inspection, maintenance, and repair of park grounds and play equipment, structures, lights, and picnic facilities.
6. Administers the citywide tree trimming and landscape maintenance contracts.
7. Ensures compliance with National Pollutant Discharge Elimination System regulations

WATER QUALITY

DESCRIPTION:

The Water Quality Division provides coordinates and oversight for the City's National Pollutant Discharge Elimination System (NPDES) program and insures compliance with all State and Regional Water Quality Control Board requirements. The Division also coordinates the City's participation in regional water quality efforts related to the Upper Newport Bay and San Diego Creek.

TASKS:

1. Insure City compliance with the NPDES and MS4 permits.
2. Assess the environmental issues associated with all development activities and provides regulatory framework to ensure that standards set are implemented.
3. Provide technical assistance to other City departments and outside agencies.
4. Maintain a complete inventory of storm water facilities and perform annual inspections.
5. Develop and implement public programs to inform and involve the public in controlling urban runoff.
6. Provide public assistance for storm water related concerns and complaints

VEHICLES

DESCRIPTION:

The Vehicle Maintenance Division provides general repair and preventative maintenance for all City vehicles and other mechanical equipment, as well as maintaining the Vehicle Lease Fund. In addition, the division provides maintenance and permit compliance for the City Fueling Island and the Underground Storage Tanks (UST). The Vehicle Maintenance Division is also responsible for the street sweeping program.

TASKS:

1. Perform repairs on vehicles and other mechanical equipment;
2. Administer a preventative maintenance program for vehicles and other mechanical equipment;
3. Provide fuel and maintain fueling facilities for the City and the Tustin Unified School District;
4. Conduct licensing/inspection of vehicles as required by the State Department of Motor Vehicles;
5. Administer the licensing and permits for City generators, fuel island, underground storage tank and other equipment;

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

6. Implement and supervise the citywide street sweeping program;
7. Administer the forklift certification program;
8. Administers the Vehicle/Equipment Lease Fund.

FACILITIES

DESCRIPTION:

The Facilities Maintenance Program is responsible for building maintenance and repair. Staff carries out maintenance activities to preserve the value of facilities and equipment. They provide a safe and comfortable environment in city buildings, such as the Civic Center, police station, and recreation centers.

TASKS:

1. Provide information on facility maintenance problems and cyclical replacement items, and coordinate correction through the budgetary process;
2. Monitor progress on facilities maintenance projects and cyclical maintenance through site visits and service request;
3. Perform regular maintenance and building repairs for all public facilities including structural, mechanical, plumbing, electrical, carpentry, and painting;
4. Administer maintenance contracts including, but not limited to janitorial, building security, elevators, pest control and HVAC.

EMERGENCY SERVICES

DESCRIPTION:

The Emergency Services Division is responsible for the preparation and implementation of the City's emergency services/disaster preparedness program. Under Federal and State guidelines, the Division organizes the City forces and community responses to natural or civil disasters and/or disturbances.

TASKS:

1. Maintain the City's Emergency Plan in compliance with State and Federal requirements;
2. Identify and coordinate emergency response training programs for City Staff;
3. Assure the adequate preparation of City emergency response facilities;
4. Coordinate emergency preparation activities with state and other regional agencies and the general public

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

POSITION CONTROL REPORT	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
PUBLIC WORKS					
<u>PW Administration</u>					
Dir. Pub. Works/City Eng.	1.00	1.00	-	1.00	-
Asst. Public Works Director	0.00	0.00	-	0.00	-
Public Works Manager	1.00	1.00	-	1.00	-
Administrative Services Manager	1.00	1.00	-	0.00	(1.00)
Administrative Secretary	1.00	1.00	-	1.00	-
	4.00	4.00	0.00	3.00	(1.00)
<u>Engineering</u>					
Engineering Services Manager	1.00	1.00	-	1.00	-
Transportation & Develop. Service Manager	1.00	1.00	-	1.00	-
Legacy Development Service Manager	1.00	1.00	-	1.00	-
Public Works Inspection Supervisor	1.00	1.00	-	1.00	-
Principal Engineer	2.00	2.00	-	2.00	-
Associate Engineer	1.00	1.00	-	1.00	-
Assistant Engineer	2.00	2.00	-	2.00	-
Engineering Aide	2.00	2.00	-	2.00	-
Public Works Inspector	2.00	2.00	-	2.00	-
	13.00	13.00	0.00	13.00	0.00
<u>Streets</u>					
Field Services Manager	0.25	0.25	-	0.25	-
Office Support Specialist	0.00	0.00	-	0.00	-
Maintenance Supervisor	0.50	0.50	-	0.50	-
Maintenance Leadworker	1.00	1.00	-	1.00	-
Equipment Operator	1.00	1.00	-	1.00	-
Senior Maintenance Worker	3.00	3.00	-	3.00	-
Parking Enforcement Officer	0.00	0.00	-	0.00	-
Maintenance Worker	1.50	1.00	(0.50)	1.50	-
	7.25	6.75	(0.50)	7.25	0.00



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
<u>Landscape</u>					
Field Services Manager	0.25	0.25	-	0.25	-
Office Support Specialist	0.00	0.00	-	0.00	-
Maintenance Supervisor	2.00	2.00	-	2.00	-
Maintenance Leadworker	3.00	3.00	-	3.00	-
Senior Maintenance Worker	7.00	7.00	-	7.00	-
Maintenance Worker	5.00	5.00	-	5.00	-
	17.25	17.25	0.00	17.25	0.00
<u>Water Quality</u>					
Environmental Compliance Coord	1.00	1.00	-	1.00	-
	1.00	1.00	0.00	1.00	0.00
<u>Vehicles</u>					
Field Services Manager	0.25	0.25	-	0.25	-
Office Support Specialist	0.00	0.00	-	0.00	-
Maintenance Supervisor	1.00	1.00	-	1.00	-
Equipment Operator	2.00	2.00	-	2.00	-
Equipment Mechanic	3.00	3.00	-	3.00	-
	6.25	6.25	0.00	6.25	0.00
<u>Facilities</u>					
Field Services Manager	0.25	0.25	-	0.25	-
Office Support Specialist	0.00	0.00	-	0.00	-
Maintenance Supervisor	0.50	0.50	-	0.50	-
Maintenance Leadworker	1.00	1.00	-	1.00	-
Senior Maintenance Worker	1.00	1.00	-	1.00	-
	2.75	2.75	0.00	2.75	0.00
<u>PW Emergency Services</u>					
Office Support Specialist	0.00	0.00	-	0.00	-
	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS TOTAL	51.50	51.00	(0.50)	50.50	(1.00)

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	11/12	12/13
	Actual	Actual	Budget	Projected	Adopted
Public Works					
Administration					
Personnel	634,545	517,143	534,400	536,800	353,800
Operations	163,950	450,564	768,800	755,956	474,200
Capital	0	0	0	0	0
	798,495	967,707	1,303,200	1,292,756	828,000
Engineering					
Personnel	1,612,872	1,429,122	1,466,900	1,461,600	1,444,800
Operations	551,716	336,483	418,000	352,105	88,000
Capital	0	0	0	0	0
	2,164,588	1,765,605	1,884,900	1,813,705	1,532,800
Streets					
Personnel	644,128	606,248	639,900	637,400	542,700
Operations	588,458	184,293	198,400	218,920	102,800
Capital	0	10,767	12,500	10,000	0
	1,232,586	801,308	850,800	866,320	645,500
Landscape					
Personnel	1,254,759	1,345,958	1,415,200	1,409,100	1,404,100
Operations	1,330,434	1,306,752	1,387,900	1,390,072	1,326,900
Capital	5,302	52,221	24,200	24,200	0
	2,590,494	2,704,930	2,827,300	2,823,372	2,731,000
Water Quality					
Personnel	5,402	91,950	104,300	107,800	105,500
Operations	324,769	402,987	546,500	447,000	348,000
Capital	0	0	0	0	0
	330,171	494,937	650,800	554,800	453,500
Fleet Maintenance					
Personnel	528,811	571,863	561,800	560,900	435,100
Operations	446,071	542,317	605,400	619,500	613,000
Capital	34,431	0	0	0	0
	1,009,313	1,114,180	1,167,200	1,180,400	1,048,100



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Expenditure Summary	09/10	10/11	11/12	11/12	12/13
	Actual	Actual	Budget	Projected	Adopted
Public Works					
Building Facilities					
Personnel	264,227	261,187	266,600	266,000	262,100
Operations	777,262	1,027,869	914,800	1,012,700	892,900
Capital	0	0	0	0	0
	<u>1,041,489</u>	<u>1,289,056</u>	<u>1,181,400</u>	<u>1,278,700</u>	<u>1,155,000</u>
Emergency Services					
Personnel	30,931	0	0	0	0
Operations	6,769	8,246	58,400	8,870	56,400
Capital	0	0	0	0	0
	<u>37,700</u>	<u>8,246</u>	<u>58,400</u>	<u>8,870</u>	<u>56,400</u>
Public Works					
Personnel	4,975,676	4,823,470	4,989,100	4,979,600	4,548,100
Operations	4,189,428	4,259,511	4,898,200	4,805,123	3,902,200
Capital	39,733	62,988	36,700	34,200	0
Public Works Total	<u>9,204,837</u>	<u>9,145,969</u>	<u>9,924,000</u>	<u>9,818,923</u>	<u>8,450,300</u>



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

ADMINISTRATION

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Public Works Expenditures						
100-40-00-9530	Improvements Public Rt Of Way	\$0	\$0	\$0	\$0	\$0
100-40-10-5000	Full Time Salaries	\$462,173	\$438,574	\$400,500	\$400,500	\$265,700
100-40-10-5006	Water-Wages Transfers	\$29,581	\$0	\$0	\$0	\$0
100-40-10-5011	General Leave Buy Out	\$0	\$0	\$0	\$4,500	\$4,500
100-40-10-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0
100-40-10-5019	Flex Dollars	\$9,857	\$17,049	\$48,400	\$48,100	\$33,900
100-40-10-5020	Overtime	\$122	\$163	\$400	\$200	\$400
100-40-10-5032	Auto Allowance	\$4,181	\$347	\$3,600	\$3,600	\$2,400
100-40-10-5033	Cell Phone Stipend	\$1,166	\$102	\$700	\$1,000	\$600
100-40-10-5210	Life Insurance	\$20	\$1,198	\$1,200	\$1,200	\$800
100-40-10-5220	Health Insurance	\$49,943	\$4,926	\$0	\$300	\$200
100-40-10-5240	Workers' Compensation	\$2,579	\$1,366	\$22,700	\$20,500	\$6,400
100-40-10-5260	Medicare	\$7,340	\$5,941	\$5,900	\$5,900	\$3,900
100-40-10-5270	PERS - Employer	\$67,584	\$45,655	\$39,000	\$39,000	\$26,900
100-40-10-5272	PERS - Employee	\$0	\$1,821	\$12,000	\$12,000	\$8,100
100-40-10-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$0
100-40-10-6010	Professional & Consulting	\$6,598	\$54,574	\$65,000	\$65,000	\$50,000
100-40-10-6018	Architect-Engineering Services	\$0	\$0	\$0	\$0	\$0
100-40-10-6355	Telephone	\$29,270	\$26,757	\$30,000	\$25,000	\$30,000
100-40-10-6400	Office Supplies	\$9,402	\$10,750	\$10,000	\$10,000	\$7,500
100-40-10-6410	Duplication Expense	\$0	\$0	\$0	\$0	\$0
100-40-10-6420	Printing Expenses	\$0	\$547	\$500	\$0	\$500
100-40-10-6424	Office Equipment/Maintenance	\$1,048	\$1,141	\$1,000	\$1,256	\$1,300
100-40-10-6425	800 Mhz System Maintenance	\$98,820	\$97,294	\$96,200	\$96,200	\$96,400
100-40-10-6710	Meetings	\$171	\$591	\$2,900	\$700	\$2,400
100-40-10-6715	Training Expense	\$623	\$600	\$1,000	\$600	\$1,000
100-40-10-6721	Reimbursable Costs/Grant	\$7,824	\$0	\$0	\$0	\$0
100-40-10-6722	Dept Of Conservation Grant	\$6,480	\$25,649	\$19,000	\$19,000	\$20,000
100-40-10-6730	Memberships & Subscriptions	\$3,682	\$4,259	\$5,500	\$5,500	\$5,500
100-40-10-6840	Vehicle Mileage	\$33	\$0	\$5,100	\$100	\$5,100
100-40-10-6845	Vehicle Cost Recovery	\$0	\$0	\$258,700	\$258,700	\$43,900
100-40-10-6847	Equipment Cost Recovery	\$0	\$0	\$33,900	\$33,900	\$33,900
100-40-10-6848	Info Tech Cost Recovery	\$0	\$228,400	\$240,000	\$240,000	\$176,700
100-40-10-9810	Furniture And Equipment	\$0	\$0	\$0	\$0	\$0
100-40-10-9830	Computer Hardware	\$0	\$0	\$0	\$0	\$0
Total Pub Wrks - Admin. Exp		\$798,495	\$967,707	\$1,303,200	\$1,292,756	\$828,000

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET
ENGINEERING
Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Public Works Expenditures						
100-40-12-5000	Full Time Salaries	\$1,240,026	\$1,202,593	\$1,094,300	\$1,094,300	\$1,097,200
100-40-12-5006	Water-Wages Transfers	\$0	\$0	\$0	\$0	\$0
100-40-12-5011	General Leave Buy Out	\$0	\$0	\$23,100	\$23,100	\$26,000
100-40-12-5019	Flex Dollars	\$21,136	\$41,384	\$119,800	\$118,900	\$122,500
100-40-12-5020	Overtime	\$6,160	\$6,847	\$6,800	\$6,800	\$6,800
100-40-12-5031	Bi-Lingual Pay	\$1,218	\$120	\$1,200	\$1,200	\$1,200
100-40-12-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0
100-40-12-5210	Life Insurance	\$1,461	\$3,575	\$3,400	\$3,400	\$3,400
100-40-12-5220	Health Insurance	\$112,758	\$11,908	\$0	\$900	\$900
100-40-12-5240	Workers' Compensation	\$20,886	\$10,788	\$61,000	\$55,700	\$25,800
100-40-12-5260	Medicare	\$18,035	\$16,278	\$15,900	\$15,900	\$15,900
100-40-12-5270	PERS - Employer	\$191,193	\$130,304	\$106,600	\$106,600	\$110,300
100-40-12-5272	PERS - Employee	\$0	\$5,323	\$34,800	\$34,800	\$34,800
100-40-12-6010	Professional & Consulting	\$156,790	\$7,150	\$0	\$0	\$0
100-40-12-6018	Architect-Engineering Services	\$93,566	\$47,062	\$111,000	\$55,000	\$85,000
100-40-12-6210	Signal Maint - Damage	\$35,643	\$11,842	\$15,000	\$5,300	\$0
100-40-12-6215	Signal Maint - Routine	\$252,664	\$268,763	\$279,000	\$279,000	\$0
100-40-12-6218	Signal Improvm/Modifications	\$12,250	\$0	\$10,000	\$10,305	\$0
100-40-12-6420	Printing Expenses	\$802	\$1,667	\$3,000	\$2,500	\$3,000
Total Pub Wrks - Eng. Exp:		\$2,164,588	\$1,765,605	\$1,884,900	\$1,813,705	\$1,532,800

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

STREETS**Adopted Annual Budget - Fiscal Year 2012/2013**

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Public Works Expenditures						
100-40-13-5000	Full Time Salaries	\$424,817	\$471,039	\$431,700	\$431,700	\$370,100
100-40-13-5011	General Leave Buy Out	\$0	\$0	\$6,100	\$6,100	\$5,500
100-40-13-5019	Flex Dollars	\$9,048	\$20,351	\$63,400	\$62,900	\$57,800
100-40-13-5020	Overtime	\$32,368	\$17,553	\$20,700	\$20,800	\$15,700
100-40-13-5025	Stand-By Pay	\$23,755	\$9,353	\$25,000	\$25,000	\$25,000
100-40-13-5031	Bi-Lingual Pay	\$1,218	\$120	\$1,200	\$1,200	\$1,200
100-40-13-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0
100-40-13-5033	Cell Phone Stipend	\$143	\$14	\$100	\$200	\$100
100-40-13-5210	Life Insurance	\$4,213	\$2,056	\$1,800	\$1,800	\$1,600
100-40-13-5220	Health Insurance	\$56,035	\$5,758	\$0	\$500	\$400
100-40-13-5240	Workers' Compensation	\$16,293	\$19,171	\$24,900	\$22,200	\$9,100
100-40-13-5260	Medicare	\$6,857	\$6,415	\$6,300	\$6,300	\$5,400
100-40-13-5270	PERS - Employer	\$69,380	\$52,188	\$42,600	\$42,600	\$37,700
100-40-13-5272	PERS - Employee	\$0	\$2,230	\$14,600	\$14,600	\$11,800
100-40-13-5280	Uniform	\$0	\$0	\$1,500	\$1,500	\$1,300
100-40-13-6010	Professional & Consulting	\$12	\$0	\$0	\$0	\$0
100-40-13-6028	Landscape Maintenance	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
100-40-13-6225	Signal Energy	\$791	\$0	\$0	\$0	\$0
100-40-13-6227	Storm Drain Maintenance	\$5,563	\$13,247	\$15,000	\$19,000	\$0
100-40-13-6230	Sign Maint & Striping	\$199,673	\$2,236	\$0	\$0	\$0
100-40-13-6235	Sidewalk Construction	\$205,411	\$0	\$0	\$0	\$0
100-40-13-6245	Street & Alley Repair	\$68,692	\$58,641	\$60,000	\$66,520	\$0
100-40-13-6426	Special Equipment/Maintenance	\$2,765	\$3,159	\$3,000	\$3,154	\$3,000
100-40-13-6441	Uniforms	\$1,477	\$1,943	\$1,600	\$1,600	\$2,800
100-40-13-6442	Safety Supplies & Equipment	\$3,897	\$3,626	\$6,000	\$6,000	\$4,000
100-40-13-6615	Street Materials	\$33,780	\$8,076	\$20,000	\$20,000	\$0
100-40-13-6625	Traffic Signs And Paint	\$29,378	\$34,861	\$30,000	\$29,839	\$0
100-40-13-6650	Graffiti Removal	\$25,640	\$48,000	\$50,000	\$60,000	\$80,000
100-40-13-6715	Training Expense	\$2,121	\$1,330	\$3,500	\$3,500	\$3,500
100-40-13-6730	Memberships & Subscriptions	\$257	\$175	\$300	\$307	\$500
100-40-13-9810	Furniture and Equipment	\$0	\$10,767	\$12,500	\$10,000	\$0
Tot Pub Wrks - Streets Exp:		\$1,232,586	\$801,308	\$850,800	\$866,320	\$645,500

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LANDSCAPING

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Public Works Expenditures						
100-40-14-5000	Full Time Salaries	\$857,866	\$1,032,502	\$999,500	\$999,500	\$1,008,400
100-40-14-5005	Part-Time Salaries	\$62,784	\$44,925	\$40,000	\$39,500	\$40,000
100-40-14-5011	General Leave Buy Out	\$0	\$0	\$11,600	\$11,600	\$13,500
100-40-14-5013	Disability Pay	\$1,725	\$340	\$0	\$0	\$0
100-40-14-5019	Flex Dollars	\$12,486	\$48,469	\$140,200	\$139,200	\$144,600
100-40-14-5020	Overtime	\$9,009	\$17,120	\$14,000	\$14,000	\$14,000
100-40-14-5025	Stand-By Pay	\$52	\$13,119	\$0	\$0	\$0
100-40-14-5030	Educational Incentive	\$10	\$63	\$600	\$600	\$600
100-40-14-5033	Cell Phone Stipend	\$137	\$14	\$100	\$200	\$100
100-40-14-5210	Life Insurance	\$2,339	\$4,532	\$3,700	\$4,000	\$3,700
100-40-14-5220	Health Insurance	\$129,934	\$13,520	\$0	\$1,100	\$1,100
100-40-14-5240	Workers' Compensation	\$32,960	\$42,075	\$57,200	\$51,100	\$24,400
100-40-14-5260	Medicare	\$10,333	\$11,594	\$12,000	\$12,000	\$12,200
100-40-14-5270	PERS - Employer	\$134,560	\$112,117	\$98,600	\$98,600	\$102,700
100-40-14-5272	PERS - Employee	\$0	\$5,082	\$33,800	\$33,800	\$34,000
100-40-14-5275	Part-Time Retirement Benefit	\$564	\$488	\$500	\$500	\$1,400
100-40-14-5280	Uniform	\$0	\$0	\$3,400	\$3,400	\$3,400
100-40-14-6010	Professional & Consulting	\$1,989	\$1,269	\$2,500	\$1,200	\$2,500
100-40-14-6028	Landscape Maintenance	\$363,014	\$364,413	\$397,000	\$397,000	\$407,000
100-40-14-6132	Contract Tree Trimming	\$269,601	\$269,719	\$278,000	\$278,000	\$278,000
100-40-14-6320	Building Maint & Repair	\$30	\$0	\$0	\$200	\$0
100-40-14-6335	Electric	\$78,092	\$55,429	\$40,000	\$50,000	\$40,000
100-40-14-6340	Sports Lighting	\$69,993	\$49,235	\$75,000	\$75,000	\$75,000
100-40-14-6350	Water	\$319,834	\$266,125	\$333,000	\$320,000	\$330,000
100-40-14-6400	Office Supplies	\$115	\$708	\$0	\$2,000	\$0
100-40-14-6410	Duplication Expense	\$120	\$0	\$0	\$0	\$0
100-40-14-6426	Special Equip/Maintenance	\$10,178	\$28,111	\$0	\$17,672	\$0
100-40-14-6441	Uniforms	\$2,951	\$7,098	\$4,000	\$4,000	\$7,000
100-40-14-6442	Safety Supplies & Equipment	\$6,831	\$4,110	\$8,000	\$2,500	\$5,000
100-40-14-6610	Park Supplies	\$115,126	\$113,516	\$136,000	\$136,000	\$111,000
100-40-14-6635	Tree Maint Supplies	\$60,297	\$67,375	\$66,000	\$66,000	\$23,000
100-40-14-6640	Center Island Supplies	\$2,073	\$447	\$5,000	\$500	\$5,000
100-40-14-6645	Weed Control Supplies	\$13,131	\$20,015	\$19,000	\$19,000	\$19,000
100-40-14-6646	Nuisance Abatement	\$4,555	\$5,919	\$4,800	\$5,400	\$4,800
100-40-14-6650	Graffiti Removal	\$124	\$3,069	\$4,800	\$800	\$4,800
100-40-14-6660	Damage To City Property	\$4,270	\$42,636	\$6,000	\$6,000	\$6,000
100-40-14-6710	Meetings	\$386	\$85	\$1,000	\$1,000	\$1,000
100-40-14-6715	Training Expense	\$6,094	\$5,692	\$6,000	\$6,000	\$6,000
100-40-14-6730	Memberships & Subscriptions	\$1,630	\$1,781	\$1,800	\$1,800	\$1,800
100-40-14-9810	Furniture and Equipment	\$5,302	\$52,221	\$24,200	\$24,200	\$0
Total Landscape Exp:		\$2,590,494	\$2,704,930	\$2,827,300	\$2,823,372	\$2,731,000

 2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

WATER QUALITY

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Public Works Expenditures						
100-40-15-5000	Full Time Salaries	\$0	\$78,726	\$83,200	\$83,200	\$83,200
100-40-15-5011	General Leave Buy Out	\$0	\$0	\$800	\$800	\$800
100-40-15-5019	Flex Dollars	\$1,113	\$2,048	\$6,100	\$6,000	\$6,600
100-40-15-5020	Overtime	\$0	\$386	\$0	\$900	\$0
100-40-15-5210	Life Insurance	\$4,289	\$253	\$300	\$300	\$300
100-40-15-5220	Health Insurance	\$0	\$0	\$0	\$100	\$100
100-40-15-5240	Workers' Compensation	\$0	\$219	\$4,500	\$4,200	\$1,900
100-40-15-5260	Medicare	\$0	\$1,093	\$1,200	\$1,200	\$1,200
100-40-15-5270	PERS - Employer	\$0	\$8,753	\$8,200	\$8,200	\$8,500
100-40-15-5272	PERS - Employee	\$0	\$471	\$0	\$2,900	\$2,900
100-40-15-6010	Professional & Consulting	\$0	\$150,941	\$217,500	\$190,000	\$201,000
100-40-15-6222	Npdes Permit	\$324,769	\$107,762	\$132,000	\$115,000	\$140,000
100-40-15-6227	Storm Drain Maintenance	\$0	\$140,952	\$189,000	\$140,000	\$0
100-40-15-6715	Training Expense	\$0	\$3,332	\$8,000	\$2,000	\$7,000
Total Water Quality Exp:		\$330,171	\$494,937	\$650,800	\$554,800	\$453,500



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

VEHICLES

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Public Works Expenditures						
100-40-16-5000	Full Time Salaries	\$390,382	\$459,007	\$409,900	\$409,900	\$323,900
100-40-16-5011	General Leave Buy Out	\$0	\$0	\$6,400	\$6,400	\$6,200
100-40-16-5019	Flex Dollars	\$2,810	\$19,418	\$59,000	\$58,600	\$45,700
100-40-16-5020	Overtime	\$892	\$9,197	\$2,000	\$2,400	\$1,000
100-40-16-5025	Stand-By Pay		\$4,653	\$0	\$0	\$0
100-40-16-5031	Bi-Lingual Pay	\$0	\$0	\$0	\$1,200	\$1,200
100-40-16-5033	Cell Phone Stipend	\$453	\$45	\$400	\$400	\$400
100-40-16-5210	Life Insurance	\$1,778	\$1,756	\$1,400	\$1,400	\$1,300
100-40-16-5220	Health Insurance	\$54,122	\$5,525	\$0	\$400	\$300
100-40-16-5240	Workers' Compensation	\$13,471	\$17,481	\$23,500	\$20,900	\$7,800
100-40-16-5260	Medicare	\$4,638	\$5,368	\$3,900	\$4,000	\$2,700
100-40-16-5270	PERS - Employer	\$60,264	\$47,600	\$40,400	\$40,400	\$32,900
100-40-16-5272	PERS - Employee	\$0	\$1,815	\$13,700	\$13,700	\$10,700
100-40-16-5280	Uniform	\$0	\$0	\$1,200	\$1,200	\$1,000
100-40-16-6029	Fuel Island Maintenance	\$7,912	\$14,152	\$16,400	\$16,400	\$13,400
100-40-16-6040	Computer Maintenance	\$3,190	\$4,342	\$5,500	\$5,500	\$24,500
100-40-16-6400	Office Supplies	\$0	\$160	\$0	\$0	\$0
100-40-16-6426	Special Equipment/Maintenance	\$3,322	\$500	\$3,500	\$500	\$3,500
100-40-16-6441	Uniforms	\$1,883	\$3,213	\$1,200	\$1,200	\$2,100
100-40-16-6442	Safety Supplies & Equipment	\$555	\$524	\$4,000	\$500	\$2,750
100-40-16-6610	Park Supplies	\$352	\$0	\$0	\$0	\$0
100-40-16-6620	Street Sweeping Supplies	\$13,389	\$16,376	\$15,000	\$15,000	\$0
100-40-16-6670	Hazardous Waste Disposal	\$3,091	\$2,118	\$3,000	\$3,000	\$3,000
100-40-16-6715	Training Expense	\$2,192	\$733	\$2,800	\$800	\$2,750
100-40-16-6810	Fuel/Lube Purchases	\$226,024	\$341,768	\$425,000	\$420,000	\$435,000
100-40-16-6815	Vehicle Repair	\$163,118	\$156,891	\$122,000	\$145,000	\$116,000
100-40-16-6825	Collision Damage	\$21,043	\$1,540	\$7,000	\$11,600	\$10,000
100-40-16-9810	Furniture and Equipment	\$34,431	\$0	\$0	\$0	\$0
Total Pub Wrks - Fleet Exp:		\$1,009,313	\$1,114,180	\$1,167,200	\$1,180,400	\$1,048,100

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

FACILITIES

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Public Works Expenditures						
100-40-17-5000	Full Time Salaries	\$191,589	\$209,398	\$189,800	\$189,800	\$189,800
100-40-17-5011	General Leave Buy Out	\$0	\$0	\$3,800	\$3,800	\$3,800
100-40-17-5019	Flex Dollars	\$1,071	\$9,511	\$27,700	\$27,500	\$28,700
100-40-17-5020	Overtime	\$3,227	\$4,304	\$3,400	\$3,400	\$3,400
100-40-17-5031	Bi-Lingual Pay	\$2,437	\$240	\$2,400	\$2,400	\$2,400
100-40-17-5033	Cell Phone Stipend	\$137	\$14	\$100	\$200	\$100
100-40-17-5210	Life Insurance	\$821	\$784	\$800	\$800	\$800
100-40-17-5220	Health Insurance	\$26,451	\$2,789	\$0	\$200	\$200
100-40-17-5240	Workers' Compensation	\$5,769	\$7,542	\$11,000	\$9,800	\$4,700
100-40-17-5260	Medicare	\$2,819	\$2,784	\$1,900	\$2,400	\$1,900
100-40-17-5270	PERS - Employer	\$29,905	\$22,870	\$18,800	\$18,800	\$19,400
100-40-17-5272	PERS - Employee	\$0	\$953	\$6,300	\$6,300	\$6,300
100-40-17-5280	Uniform	\$0	\$0	\$600	\$600	\$600
100-40-17-6035	Service Contracts	\$43,537	\$41,737	\$44,000	\$60,100	\$44,000
100-40-17-6119	Janitorial Services	\$244,561	\$260,320	\$246,000	\$246,000	\$226,000
100-40-17-6120	Hvac Contract	\$52,786	\$84,866	\$65,000	\$72,000	\$70,000
100-40-17-6320	Building Maint & Repair	\$89,351	\$129,375	\$65,000	\$75,000	\$80,000
100-40-17-6330	Custodial Supplies	\$3,048	\$4,972	\$3,500	\$3,500	\$3,500
100-40-17-6335	Electric	\$282,010	\$423,234	\$402,000	\$477,000	\$385,000
100-40-17-6345	Natural Gas	\$24,011	\$24,476	\$35,000	\$25,000	\$30,000
100-40-17-6350	Water	\$25,102	\$46,227	\$38,000	\$41,000	\$38,000
100-40-17-6355	Telephone	\$8,672	\$8,109	\$10,000	\$7,000	\$10,000
100-40-17-6426	Special Equipment/Maintenance	\$1,322	\$711	\$2,500	\$2,500	\$2,500
100-40-17-6441	Uniforms	\$516	\$1,128	\$600	\$600	\$700
100-40-17-6442	Safety Supplies & Equipment	\$1,372	\$2,076	\$1,200	\$1,000	\$1,200
100-40-17-6715	Training Expense	\$972	\$637	\$2,000	\$2,000	\$2,000
Total Building Facility Exp:		\$1,041,489	\$1,289,056	\$1,181,400	\$1,278,700	\$1,155,000



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EMERGENCY SERVICES

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Public Works Expenditures						
100-40-99-5000	Full Time Salaries	\$24,412	\$0	\$0	\$0	\$0
100-40-99-5006	Water-Wages Transfers	\$88	\$0	\$0	\$0	\$0
100-40-99-5020	Overtime	\$0	\$0	\$0	\$0	\$0
100-40-99-5210	Life Insurance	\$152	\$0	\$0	\$0	\$0
100-40-99-5220	Health Insurance	\$1,978	\$0	\$0	\$0	\$0
100-40-99-5240	Account for data import	\$71	\$0	\$0	\$0	\$0
100-40-99-5260	Medicare	\$372	\$0	\$0	\$0	\$0
100-40-99-5270	PERS - Employer	\$3,858	\$0	\$0	\$0	\$0
100-40-99-6010	Professional & Consulting	\$2,148	\$4,291	\$50,000	\$5,000	\$46,000
100-40-99-6355	Telephone	\$1,199	\$1,127	\$1,200	\$1,200	\$1,200
100-40-99-6400	Office Supplies	\$1,636	\$867	\$3,000	\$500	\$5,000
100-40-99-6715	Training Expense	\$1,616	\$1,791	\$4,000	\$2,000	\$4,000
100-40-99-6730	Memberships & Subscriptions	\$170	\$170	\$200	\$170	\$200
Total Emergency Ops. Exp:		\$37,700	\$8,246	\$58,400	\$8,870	\$56,400
Total Public Works Exp:		\$9,204,837	\$9,145,969	\$9,924,000	\$9,818,923	\$8,450,300

POLICE DEPARTMENT

TUSTIN



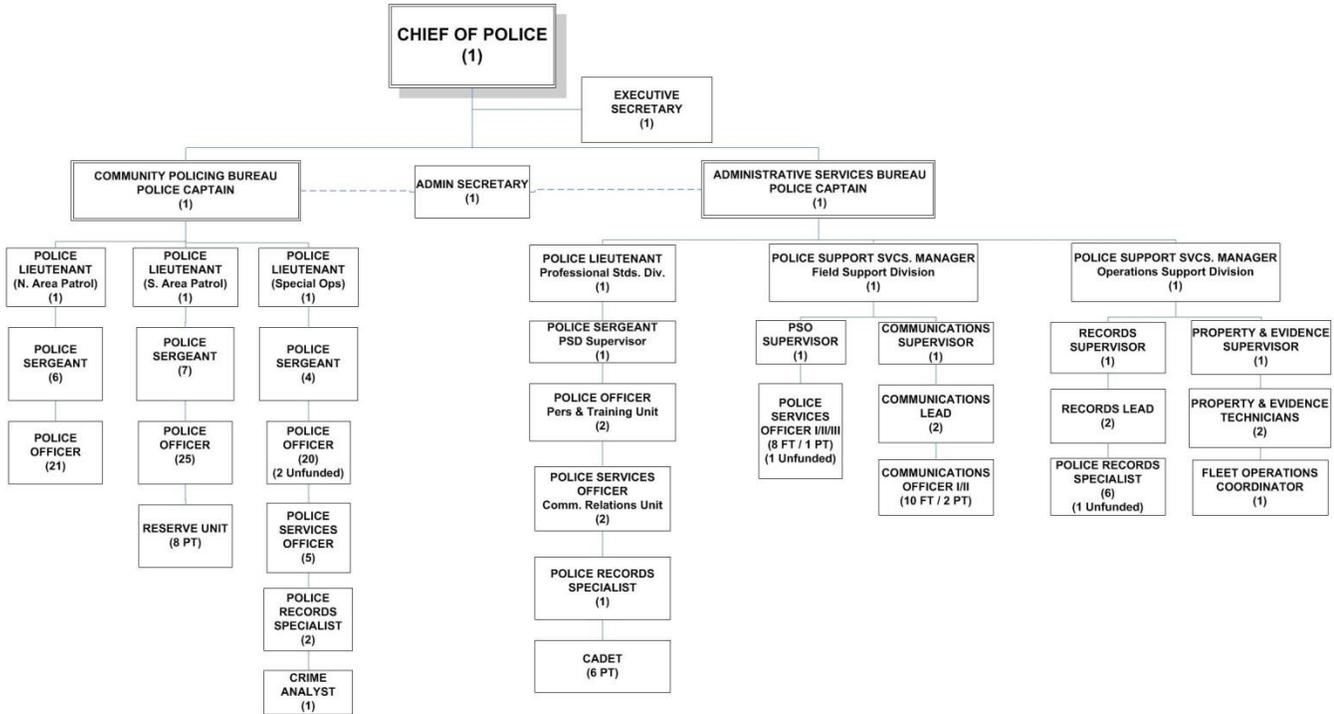
BUILDING OUR FUTURE
HONORING OUR PAST



ORGANIZATIONAL CHART



POLICE DEPARTMENT FY 2012-13



POLICE MANAGEMENT

DESCRIPTION:

Police Management directs the day to day operations of the Police Department. Its primary responsibility is to ensure that the Department's overall mission is achieved, and that the department is well-prepared for the future. Police Management provides leadership and management direction to all Police Department functions. Staff also responds to citizen contacts and represents the Police Department within the City, County and State. Additionally, Police Management is responsible for the oversight of the CALEA (Commission on Accreditation for Law Enforcement Agencies) process.

TASKS:

1. Provide administrative leadership to the entire Department;
2. Provide budget direction and control;
3. Review and implement new programs to enhance effectiveness of the Department;
4. Ensure free flow of internal and external information;
5. Participate in citywide team management concepts;
6. Provide direction and analysis to staff projects;
7. Coordinate with other local, state, and federal law enforcement agencies;
8. Coordinate Police Department activities with other City Departments;
9. Anticipate the future and plan activities accordingly;
10. Provide Department wide training and coordination of the CALEA accreditation process;
11. Serve as the leadership and clearing house of the CALEA accreditation team;
12. Compile and maintain the CALEA accreditation files consisting of 463 law enforcement standards organized into 38 chapters;
13. Develop and coordinate inspections and reports mandated by CALEA on a recurring basis to provide the management team with valuable information for the fiscal and physical management of the Police Department.



NORTH AREA PATROL

DESCRIPTION:

The North Area Command consists of the area in the City north of the I-5 freeway. Within the area, there are single family residences, high-density housing, commercial, and retail properties. North Area Command is currently staffed by 1 Lieutenant, 7 Sergeants, and 25 patrol officers are supported by Police Service Officers (PSO) functioning in various capacities.

Included in North Area Command, is the Traffic Unit, which consists of one traffic sergeant, 5 motor officers, and one police services officer, one police officer assigned as a Community Impact Officer (CIO) and a PSO assigned as the Community Relations Officer. The CIO is responsible for addressing on-going community concerns and quality of life issues in the area. The CIO works closely with patrol officers, city officials, business owners and non-profit groups to address community issues. The Community Relations Officer is an integral part of our Neighborhood Watch Program along with various other community based outreach programs.

The Traffic Unit is responsible for traffic enforcement within the Tustin city limits. The Traffic Unit also conducts follow-up investigation for serious or fatal traffic collisions. The Traffic Unit also coordinates the department's response to all of the city's special events such as, Tustin Tiller Days, the Fourth of July Fireworks show, and the Tustin Street Fair and Chili Cook-Off.

The North Area Command is responsible for all reactive and proactive police problem solving in the north end of the city, including responding to citizen calls for service twenty four hours a day, 365 days a year. The mission is to work in partnership with the other City departments, the residential and business communities, and other governmental and non-profit agencies to reduce crime, provide a sense of safety and security and to improve the quality of life for those who visit, live, and work in the City of Tustin.

TASKS:

1. Respond to all criminal, service and traffic calls for service;
2. Investigate, write police reports, follow-up, and apprehend violators as appropriate;
3. Work with Parole and Probation officers in monitoring the activities of those individuals on Parole or Probation who reside in Tustin;
4. Provide crime and traffic accident suppression through specific crime analysis, special enforcement, and proactive problem solving;
5. Conduct educational and other crime/traffic accident prevention presentations;
6. Coordinate community special event plans;
7. Continue the implementation of the overall Departmental Mission, Vision and Values in order to resolve community problems; reduce citizen fear of crime; and increase citizen satisfaction with service provided by local government.

SOUTH AREA PATROL

DESCRIPTION:

South Area Command encompasses the portion of the City south of the I-5 freeway. Within the area, there are single family residences, high-density housing, commercial and retail properties. The southwest portion of the city is densely populated with apartment dwellings and in areas, has a high crime rate and gang related incidents.

To that end, the Special Enforcement Detail (SED) is an integral part of South Area Command. SED is a proactive team not encumbered by calls for service. Their mission is to identify and address the criminal element in the community and take appropriate problem solving measures. SED works closely with the Gang Unit, Probation, Parole and other resource to address crime and the fear of crime.

Also included in South Area Command, is one officer assigned as a Community Impact Officer (CIO) and a PSO assigned as the Community Relations Officer. The CIO is responsible for addressing on-going community concerns and quality of life issues in the area. The CIO works closely with patrol officers, city officials, business owners and non-profit groups to address community concerns. The Community Relations Officer is an integral part of our Neighborhood Watch Program along with various other community based outreach programs.

South Area Command is responsible for all reactive and proactive police problem solving in the south end of the city, including responding to citizen calls for service 24 hours a day, 365 days a year. The mission is to work in partnership with the other City departments, the residential and business communities, and other governmental and non-profit agencies to reduce crime, provide a sense of safety and security and to improve the quality of life for those who visit, live, and work in the City of Tustin.

TASKS:

1. Respond to all criminal, service and traffic calls for service;
2. Investigate, write police reports, follow-up, and apprehend violators as appropriate;
3. Work with Parole and Probation officers in monitoring the activities of those individuals on Parole or Probation who reside in Tustin;
4. Provide crime and traffic accident suppression through specific crime analysis, special enforcement, and proactive problem solving;
5. Conduct educational and other crime/traffic accident prevention presentations;
6. Coordinate community special event plans;
7. Continue the implementation of the overall Departmental Mission, Vision and Values in order to resolve community problems; reduce citizen fear of crime; and increase citizen satisfaction with service provided by local government.



SPECIAL OPERATIONS

DESCRIPTION:

The Special Operations Division includes four units, which conduct widely varied and specialized criminal investigations, as well as proactive, street-level law enforcement duties. Those four units are the General Investigations Unit, the Special Investigations Unit and the Gang Unit. In addition to these three units, the Special Operations Division provides oversight of our joint SWAT Team with the Irvine Police Department.

The General Investigations Unit is the largest unit in the Division, and is divided into the Major Crimes Team and Property Crimes Team. These two teams are responsible for conducting comprehensive follow-up investigations for the majority of crimes that are reported to the Tustin Police Department. Investigators assigned to this unit are on-call 24 hours a day to respond to crime scenes throughout the city. The investigators from the General Investigations Unit are supported by personnel from the Crime Analysis Unit, who utilize state-of-the-art technology to analyze crime patterns.

The Special Investigations Unit conducts narcotics and vice enforcement city wide, as well as ensuring compliance with liquor related laws. Investigators assigned to this unit operate in an undercover capacity.

The Gang Unit is responsible for suppressing gang activity throughout the city. The Gang Unit also conducts comprehensive follow-up investigations to any crime which may be gang-related. The Gang Unit maintains a visible presence throughout the city conducting street-level gang enforcement.

The SWAT Team's primary role is to solve potentially dangerous incidents through experience, training, and the use of highly specialized tools and equipment.

TASKS:

1. Follow-up on all cases with workable leads;
2. Investigate incidents dealing with vice, narcotics, gangs, and white-collar crimes;
3. Follow-up on unsolved homicide cases, and "cold" DNA hits in sexual assault, burglary, and vehicle theft cases;
4. Respond to community needs concerning juveniles, including using juvenile diversion programs and maintaining a School Resource Officer program;
5. Coordinate community special event plans;
6. Respond to Barricaded Suspects/Hostage Situations;
7. Respond to threats of armed suicide;
8. Conduct high-risk warrant services;
9. Provide crime suppression through specific crime analysis;
10. Gather gang intelligence on gangs that claim geographical areas within the city;
11. Provide personnel to the Orange County Regional Narcotics Suppression Program (RNSP), and the Orange County Auto Theft Task Force (OCATT).

PROFESSIONAL STANDARDS

DESCRIPTION:

The Professional Standards Division operates under the arm of the Administrative Services Bureau. Personnel assigned to the Professional Standards Division include the following: Police Lieutenant (1), Police Sergeant (1), Police Officer (2 normally, but one position vacant at this time), Police Services Officer (2), Police Support Specialist (1), and Master Reserve Officer (3). The Division consists of two specific operational units; Personnel & Training Unit and Community Relations Unit.

TASKS:

Personnel Unit

1. Recruitment and hiring of all departmental employees.
2. Management of internal affairs files, background files, training files.
3. Management of the employee performance evaluation system.
4. Representing the agency as custodian of records for all Pitchess & Brady court appearances.
5. Management of the Cadet Program.
6. Management of the Explorer Program.
7. Management of the Volunteer Program.
8. Investigate all serious complaints of misconduct or uses of force as determined by command staff.
9. Prepare yearly administrative statistical reports and state cost recovery reports.

Training Unit

1. Coordinate and track all formal training.
2. Author and track all internally generated training documents.
3. Insure P.O.S.T. compliance with mandated training.
4. Management of the Power DMS computer data system.
5. Coordinate new employee departmental orientations.
6. Manage citizen academy program.
7. Serve as liaison with P.O.S.T. police training academies.

Community Relations Unit

1. Manage numerous community outreach programs such as Neighborhood Watch, block captains, "E" watch, Nixle internet crime prevention and notification program, business expo, Tustin Tiller Days police booth and National Night Out.
2. Manage school related programs such as Project Think About It, bicycle safety and Walk to School.
3. Offer public safety presentations regarding identity theft, personal safety, holiday safety and drug awareness.
4. Organize public relations programs such as Open House, Santa Sleigh, Santa Cop, Thanksgiving turkey dinner football game/fundraiser, Tustin Hospital special needs donation program etc.
5. Serve as Departmental Public Information Officer.



FIELD SUPPORT

DESCRIPTION:

The Field Support Division is comprised of two units: Police Service Officers/CSI and Communications. These units function independently, providing functional services necessary to daily Police Department operations.

TASKS:

Communications Unit

1. Responsible for receiving and relaying all calls for service to field patrol officers, including all 9-1-1 calls.
2. Monitoring police radio 24/7 in support of patrol operations.

Police Services Officers Unit

1. Responsible for writing approximately 50% of all non-arrest reports taken by Police Department
2. Conducts all mid-level Crime Scene Investigation functions
3. Assists field patrol units with a variety of functions including traffic control and parking violations.

OPERATIONS SUPPORT

DESCRIPTION:

The Operations Support Division is comprised of two units: Records and Property and Evidence. Each of these units functions independently, providing functional services necessary to daily Police Department operations.

TASKS:

Records Unit

1. Maintain approximately 10,000 Police Department files per year
2. Process reports and citations to be forwarded to District Attorney and Court for prosecution
3. Respond to requests for police reports

Property and Evidence Unit

1. Currently maintains and controls approximately 65,000 items of property and evidence
2. Responsible for purchasing and bill processing for entire department
3. Performs Police Fleet Coordination to maintain fleet to optimal efficiency
4. Maintains Temporary Holding Facility to State Correctional Standards Authority guidelines



POSITION CONTROL REPORT

POSITION CONTROL REPORT	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
POLICE					
<u>Police Department Management Division</u>					
Police Chief	1.00	1.00	-	1.00	-
Police Captain	2.00	2.00	-	2.00	-
Executive Secretary	1.00	1.00	-	1.00	-
Administrative Secretary	1.00	1.00	-	1.00	-
	5.00	5.00	0.00	5.00	0.00
<u>North Area Patrol</u>					
Police Lieutenant	1.00	1.00	-	1.00	-
Police Officer	21.00	21.00	-	25.00	4.00
Police Sergeant	6.00	6.00	-	7.00	1.00
Police Services Officer I, II, III	0.00	0.00	-	1.00	1.00
	28.00	28.00	0.00	34.00	6.00
<u>South Area Patrol</u>					
Police Lieutenant	1.00	1.00	-	1.00	-
Police Officer	25.00	25.00	-	25.00	-
Police Sergeant	7.00	7.00	-	7.00	-
	33.00	33.00	0.00	33.00	0.00
<u>Special Operations</u>					
Police Lieutenant	1.00	1.00	-	1.00	-
Police Officer	21.00	20.00	(1.00)	17.00	(4.00)
Police Sergeant	4.00	4.00	-	3.00	(1.00)
Police Services Officer I, II, III	5.00	5.00	-	4.00	(1.00)
Police Records Specialist	2.00	2.00	-	2.00	-
	33.00	32.00	(1.00)	27.00	(6.00)
<u>Professional Standards</u>					
Police Lieutenant	1.00	1.00	-	1.00	-
Police Officer	1.00	1.00	-	1.00	-
Senior Management Analyst	0.00	0.00	-	1.00	1.00
Police Sergeant	1.00	1.00	-	1.00	-
Police Services Officer I, II, III	2.00	2.00	-	2.00	-
Police Records Specialist	1.00	1.00	-	1.00	-
	6.00	6.00	0.00	7.00	1.00

CITY OF TUSTIN
2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



POSITION CONTROL REPORT	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
POLICE					
<u>Field Support</u>					
Communications Officer I, II	10.00	8.00	(2.00)	10.00	-
Communications Officer Lead	2.00	2.00	-	2.00	-
Police Communication Supervisor	1.00	1.00	-	1.00	-
Police Services Officer I, II, III	8.50	8.00	(0.50)	8.00	(0.50)
Police Services Officer Supervisor	1.00	1.00	-	1.00	-
Police Support Services Manager	1.00	1.00	-	1.00	-
	23.50	21.00	(2.50)	23.00	(0.50)
<u>Operations Support</u>					
Police Fleet Coordinator	1.00	1.00	-	1.00	-
Police Records Supervisor	1.00	1.00	-	1.00	-
Police Support Services Manager	1.00	1.00	-	1.00	-
Police Records Specialist	6.00	6.00	-	6.00	-
Police Records Specialist Lead	2.00	2.00	-	2.00	-
Property And Evidence Supervisor	1.00	1.00	-	1.00	-
Property And Evidence Technician	2.00	2.00	-	2.00	-
	14.00	14.00	0.00	14.00	0.00
POLICE TOTAL	142.50	139.00	(3.50)	143.00	0.50



EXPENDITURE SUMMARY

Expenditure Summary	09/10 Actual	10/11 Actual	11/12 Budget	11/12 Projected	12/13 Adopted
Police					
Administration					
Personnel	1,058,041	900,786	926,400	925,380	916,300
Operations	147,341	811,359	1,340,000	1,339,400	815,000
Capital	0	0	0	0	0
	1,205,382	1,712,145	2,266,400	2,264,780	1,731,300
North Area Division					
Personnel	13,688,587	5,412,068	4,872,600	4,739,531	4,574,700
Operations	784,541	151,595	209,000	187,500	205,900
Capital	0	0	0	0	0
	14,473,129	5,563,663	5,081,600	4,927,031	4,780,600
South Area Division					
Personnel	2,726,032	4,550,135	5,533,500	5,501,153	5,407,900
Operations	4,975	81,661	149,200	118,200	139,900
Capital	0	0	0	0	0
	2,731,007	4,631,796	5,682,700	5,619,353	5,547,800
Special Operations Division					
Personnel	1,948,232	5,129,079	5,172,200	5,114,599	5,066,600
Operations	433,656	343,723	398,400	392,360	395,300
Capital	0	0	0	0	0
	2,381,888	5,472,801	5,570,600	5,506,959	5,461,900
Professional Standards Division					
Personnel	0	1,153,298	967,800	1,304,625	1,446,400
Operations	731	55,686	58,200	62,326	58,300
Capital	0	0	0	0	0
	731	1,208,984	1,026,000	1,366,951	1,504,700
Field Support Services					
Personnel	0	2,660,222	2,337,400	2,412,898	2,487,600
Operations	25,531	601,645	476,600	512,200	468,900
Capital	0	0	0	0	0
	25,531	3,261,867	2,814,000	2,925,098	2,956,500

CITY OF TUSTIN
2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



Expenditure Summary	09/10	10/11	11/12	11/12	12/13
	Actual	Actual	Budget	Projected	Adopted
Police					
Operations Support Services					
Personnel	0	0	1,247,300	1,204,100	1,242,500
Operations	0	0	219,100	135,915	224,000
Capital	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>1,466,400</u>	<u>1,340,015</u>	<u>1,466,500</u>
Police					
Personnel	19,420,892	19,805,588	21,057,200	21,202,286	21,142,000
Operations	1,396,776	2,045,669	2,850,500	2,747,901	2,307,300
Capital	0	0	0	0	0
Police Total	<u>20,817,668</u>	<u>21,851,257</u>	<u>23,907,700</u>	<u>23,950,187</u>	<u>23,449,300</u>



LINE ITEM BUDGET

POLICE MANAGEMENT

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Police Department Expenditures						
100-50-10-5000	Full Time Salaries	\$732,179	\$154,647	\$110,300	\$110,300	\$113,600
100-50-10-5001	Sworn Full Time Salaries	\$0	\$497,838	\$497,500	\$497,500	\$497,500
100-50-10-5011	General Leave Buy Out	\$0	\$0	\$16,200	\$16,200	\$16,700
100-50-10-5019	Flex Dollars	\$10,007	\$17,848	\$51,000	\$50,600	\$53,000
100-50-10-5020	Overtime	\$1,937	\$347	\$0	\$1,080	\$0
100-50-10-5030	Educational Incentive	\$12,185	\$1,200	\$12,000	\$12,000	\$12,000
100-50-10-5031	Bi-Lingual Pay	\$2,437	\$240	\$2,400	\$2,400	\$2,400
100-50-10-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0
100-50-10-5033	Cell Phone Stipend	\$1,025	\$109	\$1,600	\$1,600	\$1,600
100-50-10-5210	Life Insurance	\$2,108	\$1,783	\$1,800	\$1,800	\$1,800
100-50-10-5220	Health Insurance	\$52,022	\$4,872	\$0	\$400	\$400
100-50-10-5240	Workers' Compensation	\$34,517	\$38,880	\$35,800	\$33,800	\$15,200
100-50-10-5260	Medicare	\$6,696	\$6,653	\$6,700	\$6,700	\$6,700
100-50-10-5270	PERS - Employer	\$201,643	\$172,042	\$10,900	\$10,900	\$11,600
100-50-10-5271	PERS - Employer - Sworn	\$0	\$0	\$160,100	\$160,100	\$163,700
100-50-10-5272	PERS - Employee	\$0	\$4,329	\$3,900	\$3,800	\$3,900
100-50-10-5273	PERS - Employee - Sworn	\$0	\$0	\$14,900	\$14,900	\$14,900
100-50-10-5280	Uniform	\$1,287	\$0	\$0	\$0	\$0
100-50-10-5281	Uniform - Sworn	\$0	\$0	\$1,300	\$1,300	\$1,300
100-50-10-6017	Legal Services-Other	\$3,600	\$3,600	\$3,600	\$3,600	\$3,600
100-50-10-6400	Office Supplies	\$1,312	\$1,804	\$3,000	\$1,500	\$3,000
100-50-10-6420	Printing Expenses	\$2,210	\$3,476	\$3,000	\$3,000	\$3,000
100-50-10-6424	Office Equipment/Maintenance	\$48	\$42	\$1,000	\$200	\$1,000
100-50-10-6441	Uniforms	\$305	\$275	\$500	\$500	\$500
100-50-10-6710	Meetings	\$3,409	\$3,520	\$4,000	\$4,000	\$4,000
100-50-10-6715	Training Expense	\$20,047	\$7,334	\$19,000	\$19,000	\$7,100
100-50-10-6730	Memberships & Subscriptions	\$4,710	\$4,309	\$5,400	\$7,100	\$5,000
100-50-10-6845	Vehicle Cost Recovery	(\$1,832)	\$0	\$478,800	\$478,800	\$153,200
100-50-10-6847	Equipment Cost Recovery	\$113,532	\$111,700	\$112,200	\$112,200	\$112,200
100-50-10-6848	Info Tech Cost Recovery	\$0	\$675,300	\$709,500	\$709,500	\$522,400
Total Police - Admin Exp:		\$1,205,382	\$1,712,145	\$2,266,400	\$2,264,780	\$1,731,300



NORTH AREA PATROL

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Police Department Expenditures						
100-50-32-5000	Full Time Salaries	\$7,598,989	\$0	\$0	\$0	\$0
100-50-32-5001	Sworn Full Time Salaries	\$0	\$3,398,039	\$2,603,100	\$2,510,100	\$2,541,900
100-50-32-5005	Part-Time Salaries	\$132,850	\$7,722	\$0	\$0	\$0
100-50-32-5010	Sworn Holiday Pay	\$0	\$0	\$121,000	\$116,600	\$118,100
100-50-32-5011	General Leave Buy Out	\$0	\$0	\$60,100	\$60,400	\$61,100
100-50-32-5013	Disability Pay	\$63,742	\$53,831	\$0	\$5,531	\$0
100-50-32-5019	Flex Dollars	\$77,671	\$97,344	\$289,700	\$265,800	\$277,200
100-50-32-5020	Overtime	\$875,988	\$0	\$0	\$0	\$0
100-50-32-5021	Sworn Overtime	\$0	\$294,195	\$339,400	\$339,400	\$220,200
100-50-32-5025	Stand-By Pay	\$170,312	\$55,351	\$54,400	\$54,400	\$54,400
100-50-32-5029	Shift Differential	\$18,915	\$1,985	\$7,800	\$7,200	\$7,200
100-50-32-5030	Educational Incentive	\$175,365	\$17,868	\$63,000	\$61,500	\$61,500
100-50-32-5031	Bi-Lingual Pay	\$39,742	\$3,779	\$7,200	\$8,400	\$8,400
100-50-32-5032	Auto Allowance	\$5,338	\$540	\$1,800	\$1,800	\$1,800
100-50-32-5033	Cell Phone Stipend	\$3,234	\$390	\$500	\$900	\$900
100-50-32-5053	Career Officer Program	\$130,876	\$14,050	\$55,200	\$53,100	\$53,200
100-50-32-5054	Police Assignment Pay	\$74,080	\$7,217	\$14,900	\$14,900	\$14,900
100-50-32-5210	Life Insurance	\$21,774	\$8,265	\$14,800	\$14,300	\$14,400
100-50-32-5220	Health Insurance	\$725,348	\$75,824	\$0	\$8,600	\$8,600
100-50-32-5230	City Paid Deferred Comp	\$119,842	\$29,500	\$25,200	\$24,900	\$25,100
100-50-32-5240	Workers' Compensation	\$543,392	\$251,460	\$174,000	\$156,800	\$71,800
100-50-32-5260	Medicare	\$118,283	\$45,161	\$40,000	\$37,400	\$37,800
100-50-32-5270	PERS - Employer	\$2,792,848	\$1,029,056	\$0	\$0	\$0
100-50-32-5271	PERS - Employer - Sworn	\$0	\$0	\$908,500	\$875,900	\$906,600
100-50-32-5272	PERS - Employee	\$0	\$16,302	\$0	\$0	\$0
100-50-32-5273	PERS - Employee - Sworn	\$0	\$0	\$80,000	\$110,000	\$78,000
100-50-32-5280	Uniform	\$0	\$4,191	\$0	\$0	\$0
100-50-32-5281	Uniform - Sworn	\$0	\$0	\$12,000	\$11,600	\$11,600
100-50-32-6010	Professional & Consulting	\$200,016	\$1,150	\$7,000	\$1,000	\$2,000
100-50-32-6017	Legal Services	\$0	\$0	\$500	\$0	\$500
100-50-32-6019	Medical Services	\$23,258	\$11,889	\$20,000	\$12,000	\$20,000
100-50-32-6040	Computer Maintenance	\$18,029	\$1,438	\$2,500	\$500	\$2,500
100-50-32-6355	Telephone	(\$5)	\$0	\$0	\$0	\$0
100-50-32-6400	Office Supplies	\$46,876	\$13,860	\$12,500	\$12,500	\$12,500
100-50-32-6420	Printing Expenses	\$16,416	\$4,647	\$7,000	\$5,400	\$7,000
100-50-32-6424	Office Equipment/Maintenance	\$0	\$0	\$0	\$0	\$0
100-50-32-6425	800 Mhz System Maintenance	\$237,713	\$11,114	\$0	\$0	\$0
100-50-32-6426	Special Equipment/Maintenance	\$70,590	\$30,801	\$38,500	\$38,500	\$38,500
100-50-32-6430	Investigative Expenses	\$28,664	\$0	\$0	\$0	\$0
100-50-32-6431	Program Maintenance Expense	\$31	\$0	\$0	\$100	\$0
100-50-32-6432	Canine Expenses	\$1,782	\$5,064	\$7,900	\$5,400	\$14,100
100-50-32-6441	Uniforms	\$17,498	\$9,788	\$25,000	\$25,000	\$25,000
100-50-32-6710	Meetings	\$593	\$6	\$1,100	\$100	\$1,100
100-50-32-6715	Training Expense	\$48,555	\$17,048	\$25,000	\$25,000	\$20,700
100-50-32-6719	Range Fees And Ammunitions	\$61,381	\$44,789	\$62,000	\$62,000	\$62,000
100-50-32-6730	Memberships & Subscriptions	\$987	\$0	\$0	\$0	\$0
100-50-32-6860	Vehicle Rental	\$12,157	\$0	\$0	\$0	\$0
Total North Area Exp:		\$14,473,129	\$5,563,663	\$5,081,600	\$4,927,031	\$4,780,600



SOUTH AREA PATROL

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Police Department Expenditures						
100-50-33-5000	Full Time Salaries	\$2,685,659	\$0	\$0	\$0	\$0
100-50-33-5001	Sworn Full Time Salaries	\$0	\$2,876,792	\$3,038,500	\$2,979,400	\$3,015,200
100-50-33-5005	Part Time Salaries	\$0	\$118,677	\$34,500	\$95,000	\$34,500
100-50-33-5010	Sworn Holiday Pay	\$0	\$0	\$141,300	\$138,600	\$140,200
100-50-33-5011	General Leave Buy Out	\$0	\$0	\$69,100	\$67,300	\$70,100
100-50-33-5013	Disability Pay	\$0	\$6,806	\$0	\$6,353	\$0
100-50-33-5019	Flex Dollars	\$0	\$106,467	\$339,300	\$318,900	\$310,200
100-50-33-5021	Sworn Overtime	\$0	\$201,929	\$261,200	\$261,200	\$280,000
100-50-33-5025	Stand-By Pay	\$0	\$74,417	\$62,300	\$80,000	\$62,300
100-50-33-5029	Shift Differential	\$0	\$0	\$10,200	\$10,000	\$9,000
100-50-33-5030	Educational Incentive	\$0	\$0	\$53,700	\$49,800	\$49,800
100-50-33-5031	Bi-Lingual Pay	\$0	\$0	\$10,200	\$11,400	\$11,400
100-50-33-5032	Auto Allowance	\$0	\$0	\$1,800	\$1,800	\$1,800
100-50-33-5033	Cell Phone Stipend	\$0	\$0	\$1,200	\$1,200	\$1,200
100-50-33-5053	Career Officer Program	\$0	\$0	\$39,200	\$39,200	\$41,600
100-50-33-5054	Police Assignment Pay	\$4,257	\$0	\$21,300	\$21,300	\$23,700
100-50-33-5210	Life Insurance	\$0	\$6,757	\$17,400	\$17,000	\$17,100
100-50-33-5220	Health Insurance	\$0	\$0	\$0	\$10,200	\$10,200
100-50-33-5230	City Paid Deferred Comp	\$145	\$23,578	\$28,900	\$28,500	\$28,800
100-50-33-5240	Workers' Compensation	\$0	\$221,123	\$201,100	\$183,900	\$84,000
100-50-33-5260	Medicare	\$0	\$42,302	\$47,200	\$45,500	\$46,100
100-50-33-5270	PERS - Employer	\$0	\$848,668	\$0	\$0	\$0
100-50-33-5271	PERS - Employer - Sworn	\$0	\$0	\$1,048,600	\$1,027,900	\$1,064,200
100-50-33-5272	PERS - Employee	\$0	\$20,273	\$0	\$0	\$0
100-50-33-5273	PERS - Employee - Sworn	\$0	\$0	\$92,300	\$90,500	\$91,600
100-50-33-5275	Part-Time Retirement Benefit	\$0	\$2,347	\$0	\$2,500	\$1,200
100-50-33-5280	Uniform	\$35,970	\$0	\$0	\$0	\$0
100-50-33-5281	Uniform - Sworn	\$0	\$0	\$14,200	\$13,700	\$13,700
100-50-33-6010	Professional & Consulting	\$650	\$948	\$7,000	\$7,000	\$2,000
100-50-33-6017	Legal Services	\$0	\$0	\$500	\$0	\$500
100-50-33-6019	Medical Services	\$1,144	\$12,620	\$20,000	\$12,000	\$20,000
100-50-33-6040	Computer Maintenance	\$0	\$1,438	\$2,500	\$500	\$2,500
100-50-33-6400	Office Supplies	\$885	\$13,633	\$12,500	\$12,500	\$12,500
100-50-33-6420	Printing Expenses	\$0	\$4,181	\$7,000	\$5,400	\$7,000
100-50-33-6426	Special Equip - Maint	\$109	\$23,428	\$40,800	\$25,000	\$40,800
100-50-33-6430	Investigative Expenses	\$0	\$335	\$0	\$0	\$0
100-50-33-6432	Canine Expenses	\$1,047	\$5,832	\$7,900	\$5,400	\$7,900
100-50-33-6441	Uniforms	\$1,140	\$10,807	\$25,000	\$25,000	\$25,000
100-50-33-6710	Meetings	\$0	\$0	\$1,100	\$500	\$1,100
100-50-33-6715	Training Expense	\$0	\$8,439	\$24,900	\$24,900	\$20,600
Total South Area Exp:		\$2,731,007	\$4,631,796	\$5,682,700	\$5,619,353	\$5,547,800



SPECIAL OPERATIONS

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Police Department Expenditures						
100-50-34-5000	Full Time Salaries	\$540,237	\$744,272	\$434,200	\$382,100	\$382,100
100-50-34-5001	Sworn Full Time Salaries	\$0	\$2,600,721	\$2,324,800	\$2,333,900	\$2,344,200
100-50-34-5005	Part-Time Salaries	\$70,317	\$8,530	\$51,900	\$51,400	\$51,900
100-50-34-5010	Sworn Holiday Pay	\$0	\$0	\$128,600	\$126,500	\$127,000
100-50-34-5011	General Leave Buy Out	\$0	\$0	\$57,600	\$58,500	\$58,900
100-50-34-5013	Disability Pay	\$3,885	\$11,678	\$0	\$5,099	\$0
100-50-34-5019	Flex Dollars	\$55,899	\$105,623	\$315,300	\$297,000	\$308,400
100-50-34-5020	Overtime	\$126,838	\$45,686	\$0	\$0	\$0
100-50-34-5021	Sworn Overtime	\$0	\$385,059	\$412,000	\$412,000	\$412,000
100-50-34-5025	Stand-By Pay	\$2,759	\$33,693	\$58,300	\$58,300	\$58,300
100-50-34-5029	Shift Differential	\$32,250	\$2,925	\$600	\$1,200	\$1,200
100-50-34-5030	Educational Incentive	\$10,274	\$1,080	\$58,200	\$63,600	\$63,600
100-50-34-5031	Bi-Lingual Pay	\$10,560	\$1,040	\$14,400	\$12,000	\$12,000
100-50-34-5032	Auto Allowance	\$1,780	\$180	\$1,800	\$1,800	\$1,800
100-50-34-5033	Cell Phone Stipend	\$547	\$86	\$2,200	\$2,500	\$1,900
100-50-34-5053	Career Officer Program	\$7,781	\$766	\$52,400	\$54,500	\$54,500
100-50-34-5054	Police Assignment Pay	\$65	\$426	\$40,400	\$40,400	\$40,400
100-50-34-5210	Life Insurance	\$9,727	\$7,952	\$14,700	\$14,500	\$14,600
100-50-34-5220	Health Insurance	\$353,125	\$36,623	\$0	\$8,400	\$8,400
100-50-34-5230	City Paid Deferred Comp	\$10,443	\$19,883	\$20,500	\$20,400	\$20,600
100-50-34-5240	Workers' Compensation	\$56,655	\$207,035	\$180,900	\$166,600	\$75,900
100-50-34-5260	Medicare	\$46,567	\$43,779	\$35,400	\$38,100	\$38,200
100-50-34-5270	PERS - Employer	\$606,774	\$852,136	\$40,500	\$39,600	\$40,900
100-50-34-5271	PERS - Employer - Sworn	\$0	\$0	\$826,800	\$826,800	\$848,900
100-50-34-5272	PERS - Employee	\$0	\$19,658	\$15,400	\$13,900	\$13,900
100-50-34-5273	PERS - Employee - Sworn	\$0	\$0	\$72,800	\$72,800	\$73,000
100-50-34-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$500	\$1,800
100-50-34-5280	Uniform	\$1,749	\$248	\$1,800	\$1,500	\$1,500
100-50-34-5281	Uniform - Sworn	\$0	\$0	\$10,700	\$10,700	\$10,700
100-50-34-6010	Professional & Consulting	\$8,366	\$199,984	\$218,400	\$218,400	\$214,300
100-50-34-6019	Medical Services	\$715	\$6,610	\$15,000	\$10,000	\$15,000
100-50-34-6035	Account for data import	\$56,549	\$0	\$0	\$0	\$0
100-50-34-6040	Computer Maintenance	\$110,123	\$21,022	\$24,100	\$24,100	\$26,300
100-50-34-6355	Telephone	\$80,766	(\$75)	\$0	\$0	\$0
100-50-34-6400	Office Supplies	\$47,372	\$24,573	\$20,000	\$16,000	\$20,000
100-50-34-6420	Printing Expenses	\$16,332	\$6,363	\$9,000	\$9,000	\$9,000
100-50-34-6426	Special Equipment/Maintenance	\$29,017	\$12,784	\$16,400	\$12,000	\$16,500
100-50-34-6427	Special Equip - Rental	\$27,885	\$0	\$0	\$0	\$0
100-50-34-6430	Investigative Expenses	\$2,397	\$25,899	\$28,000	\$28,000	\$30,600
100-50-34-6431	Program Maintenance Expense	\$13,034	\$1,466	\$0	\$60	\$0
100-50-34-6441	Uniforms	\$22,368	\$9,773	\$20,000	\$20,000	\$20,000
100-50-34-6710	Meetings	\$921	\$1,557	\$1,900	\$1,000	\$1,900
100-50-34-6715	Training Expense	\$16,302	\$20,053	\$25,500	\$35,000	\$21,600
100-50-34-6730	Memberships & Subscriptions	\$1,508	\$1,156	\$2,300	\$1,000	\$2,300
100-50-34-6840	Vehicle Mileage	\$0	\$48	\$0	\$0	\$0
100-50-34-6860	Vehicle Rental	\$0	\$12,510	\$17,800	\$17,800	\$17,800
Total Special Ops Exp:		\$2,381,888	\$5,472,801	\$5,570,600	\$5,506,959	\$5,461,900



PROFESSIONAL STANDARDS

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Police Department Expenditures						
100-50-35-5000	Full Time Salaries	\$0	\$237,194	\$179,900	\$220,000	\$274,700
100-50-35-5001	Sworn Full Time Salaries	\$0	\$561,189	\$336,700	\$569,200	\$565,800
100-50-35-5005	Part-Time Salaries	\$0	\$52,143	\$114,800	\$30,000	\$114,800
100-50-35-5010	Sworn Holiday Pay	\$0	\$0	\$24,000	\$34,800	\$34,700
100-50-35-5011	General Leave Buy Out	\$0	\$0	\$12,600	\$17,000	\$20,600
100-50-35-5013	Disability Pay	\$0	\$1,147	\$0	\$1,125	\$0
100-50-35-5019	Flex Dollars	\$0	\$26,609	\$61,500	\$82,800	\$93,700
100-50-35-5020	Overtime	\$0	\$3,656	\$0	\$0	\$4,500
100-50-35-5021	Sworn Overtime	\$0	\$17,001	\$23,800	\$23,800	\$21,400
100-50-35-5025	Stand-By Pay	\$0	\$67	\$0	\$0	\$0
100-50-35-5030	Educational Incentive	\$0	\$0	\$5,700	\$6,200	\$5,700
100-50-35-5031	Bi-Lingual Pay	\$0	\$0	\$5,200	\$5,800	\$5,200
100-50-35-5032	Auto Allowance	\$0	\$0	\$1,800	\$1,800	\$1,800
100-50-35-5033	Cell Phone Stipend	\$0	\$0	\$500	\$500	\$500
100-50-35-5053	Career Officer Program	\$0	\$0	\$2,100	\$4,300	\$2,100
100-50-35-5054	Police Assignment Pay	\$0	\$0	\$2,100	\$4,300	\$2,100
100-50-35-5210	Life Insurance	\$0	\$1,802	\$2,300	\$3,800	\$4,100
100-50-35-5220	Health Insurance	\$0	\$0	\$0	\$2,100	\$2,200
100-50-35-5230	City Paid Deferred Comp	\$0	\$6,691	\$5,300	\$6,600	\$6,700
100-50-35-5240	Workers' Compensation	\$0	\$46,557	\$32,200	\$43,600	\$21,900
100-50-35-5260	Medicare	\$0	\$9,681	\$6,000	\$8,200	\$9,400
100-50-35-5270	PERS - Employer	\$0	\$183,891	\$0	\$19,100	\$29,200
100-50-35-5271	PERS - Employer - Sworn	\$0	\$0	\$132,600	\$192,100	\$193,900
100-50-35-5272	PERS - Employee	\$0	\$4,633	\$0	\$6,700	\$9,500
100-50-35-5273	PERS - Employee - Sworn	\$0	\$0	\$16,700	\$16,900	\$14,500
100-50-35-5275	Part-Time Retirement Benefit	\$0	\$1,038	\$0	\$500	\$4,000
100-50-35-5280	Uniform	\$0	\$0	\$0	\$800	\$800
100-50-35-5281	Uniform - Sworn	\$0	\$0	\$2,000	\$2,600	\$2,600
100-50-35-6010	Professional & Consulting	\$0	\$537	\$0	\$200	\$0
100-50-35-6400	Office Supplies	\$731	\$15,294	\$10,000	\$10,000	\$10,000
100-50-35-6420	Printing Expenses	\$0	\$7,206	\$5,000	\$5,000	\$5,000
100-50-35-6431	Program Maintenance Expense	\$0	\$17,270	\$17,500	\$17,500	\$22,900
100-50-35-6441	Uniforms	\$0	\$6,291	\$12,500	\$15,100	\$12,500
100-50-35-6710	Meetings	\$0	\$0	\$0	\$36	\$1,000
100-50-35-6715	Training Expense	\$0	\$8,193	\$12,400	\$13,600	\$3,400
100-50-35-6730	Memberships & Subscriptions	\$0	\$895	\$800	\$890	\$3,500
Total Professional Stds Exp:		\$731	\$1,208,984	\$1,026,000	\$1,366,951	\$1,504,700



FIELD SUPPORT

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Police Department Expenditures						
100-50-36-5000	Full Time Salaries	\$0	\$1,995,274	\$1,431,000	\$1,483,100	\$1,543,000
100-50-36-5001	Sworn Full Time Salaries	\$0	\$21,141	\$0	\$0	\$0
100-50-36-5005	Part-Time Salaries	\$0	\$87,213	\$126,200	\$125,700	\$156,100
100-50-36-5010	Sworn Holiday Pay	\$0	\$0	\$67,000	\$69,500	\$68,500
100-50-36-5011	General Leave Buy Out	\$0	\$0	\$9,800	\$10,300	\$15,500
100-50-36-5019	Flex Dollars	\$0	\$85,356	\$194,600	\$201,600	\$221,100
100-50-36-5020	Overtime	\$0	\$181,842	\$168,900	\$168,900	\$152,400
100-50-36-5025	Stand-By Pay	\$0	\$2,092	\$0	\$3,138	\$11,800
100-50-36-5029	Shift Differential	\$0	\$0	\$15,600	\$18,000	\$13,700
100-50-36-5031	Bi-Lingual Pay	\$0	\$0	\$2,600	\$4,000	\$2,600
100-50-36-5033	Cell Phone Stipend	\$0	\$0	\$0	\$60	\$500
100-50-36-5055	Training Pay	\$0	\$0	\$0	\$2,000	\$2,000
100-50-36-5210	Life Insurance	\$0	\$5,012	\$5,100	\$5,300	\$5,100
100-50-36-5220	Health Insurance	\$0	\$0	\$0	\$1,500	\$1,500
100-50-36-5240	Workers' Compensation	\$0	\$16,819	\$81,200	\$75,800	\$36,300
100-50-36-5260	Medicare	\$0	\$29,397	\$22,500	\$23,300	\$23,700
100-50-36-5270	PERS - Employer	\$0	\$224,991	\$153,300	\$158,500	\$166,400
100-50-36-5272	PERS - Employee	\$0	\$10,643	\$53,800	\$55,700	\$56,200
100-50-36-5275	Part-Time Retirement Benefit	\$0	\$443	\$0	\$500	\$5,400
100-50-36-5280	Uniform	\$0	\$0	\$5,800	\$6,000	\$5,800
100-50-36-6035	Service Contracts	\$1,772	\$59,855	\$26,400	\$26,400	\$28,900
100-50-36-6040	Computer Maintenance	\$0	\$75,796	\$123,300	\$123,300	\$123,300
100-50-36-6355	Telephone	\$9,767	\$82,478	\$0	\$25,600	\$0
100-50-36-6400	Office Supplies	\$1,762	\$40,847	\$15,000	\$15,000	\$10,000
100-50-36-6420	Printing Expenses	\$0	\$6,550	\$7,500	\$7,500	\$7,500
100-50-36-6424	Office Equipment - Maint	\$0	\$0	\$2,800	\$2,800	\$2,000
100-50-36-6425	800 Mhz System Maintenance	\$8,941	\$257,302	\$233,800	\$233,800	\$233,800
100-50-36-6426	Special Equip - Maint	\$1,538	\$15,263	\$20,200	\$20,200	\$18,000
100-50-36-6427	Special Equip - Rental	\$1,752	\$31,074	\$12,500	\$12,500	\$12,500
100-50-36-6441	Uniforms	\$0	\$14,462	\$6,000	\$17,000	\$6,000
100-50-36-6710	Meetings	\$0	\$77	\$1,200	\$200	\$1,200
100-50-36-6715	Training Expense	\$0	\$17,031	\$26,700	\$26,700	\$24,500
100-50-36-6730	Memberships & Subscriptions	\$0	\$910	\$1,200	\$1,200	\$1,200
Total Field Support Exp:		\$25,531	\$3,261,867	\$2,814,000	\$2,925,098	\$2,956,500



OPERATIONS SUPPORT

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Police Department Expenditures						
100-50-37-5000	Full Time Salaries	\$0	\$0	\$842,700	\$842,700	\$867,100
100-50-37-5005	Part-Time Salaries	\$0	\$0	\$12,700	\$12,600	\$12,700
100-50-37-5010	Sworn Holiday Pay	\$0	\$0	\$34,900	\$34,900	\$35,900
100-50-37-5011	General Leave Buy Out	\$0	\$0	\$8,800	\$8,800	\$11,200
100-50-37-5019	Flex Dollars	\$0	\$0	\$131,600	\$60,000	\$118,200
100-50-37-5020	Overtime	\$0	\$0	\$20,800	\$52,000	\$19,600
100-50-37-5021	Sworn Overtime	\$0	\$0	\$0	\$300	\$0
100-50-37-5025	Stand-By Pay	\$0	\$0	\$0	\$200	\$0
100-50-37-5029	Shift Differential	\$0	\$0	\$9,800	\$9,800	\$9,800
100-50-37-5031	Bi-Lingual Pay	\$0	\$0	\$2,600	\$3,700	\$3,800
100-50-37-5033	Cell Phone Stipend	\$0	\$0	\$0	\$200	\$0
100-50-37-5210	Life Insurance	\$0	\$0	\$2,800	\$2,800	\$2,900
100-50-37-5220	Health Insurance	\$0	\$0	\$0	\$800	\$800
100-50-37-5240	Workers' Compensation	\$0	\$0	\$47,500	\$42,100	\$20,300
100-50-37-5260	Medicare	\$0	\$0	\$11,400	\$11,400	\$11,800
100-50-37-5270	PERS - Employer	\$0	\$0	\$87,900	\$87,900	\$93,400
100-50-37-5272	PERS - Employee	\$0	\$0	\$30,500	\$30,500	\$31,300
100-50-37-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$100	\$400
100-50-37-5280	Uniform	\$0	\$0	\$3,300	\$3,300	\$3,300
100-50-37-6035	Service Contracts	\$0	\$0	\$3,500	\$7,100	\$4,600
100-50-37-6040	Computer Maintenance	\$0	\$0	\$1,000	\$1,050	\$1,500
100-50-37-6355	Telephone	\$0	\$0	\$114,000	\$40,000	\$114,000
100-50-37-6400	Office Supplies	\$0	\$0	\$15,000	\$17,200	\$20,000
100-50-37-6420	Printing Expenses	\$0	\$0	\$7,500	\$7,500	\$7,500
100-50-37-6424	Office Equipment - Maint	\$0	\$0	\$2,800	\$2,800	\$2,000
100-50-37-6426	Special Equip - Maint	\$0	\$0	\$28,900	\$23,900	\$23,900
100-50-37-6427	Special Equip - Rental	\$0	\$0	\$30,000	\$20,000	\$25,000
100-50-37-6441	Uniforms	\$0	\$0	\$6,000	\$6,700	\$7,000
100-50-37-6710	Meetings	\$0	\$0	\$1,300	\$300	\$1,300
100-50-37-6715	Training Expense	\$0	\$0	\$8,700	\$8,700	\$16,200
100-50-37-6730	Memberships & Subscriptions	\$0	\$0	\$400	\$665	\$1,000
Total Ops Support Exp:		\$0	\$0	\$1,466,400	\$1,340,015	\$1,466,500
Total Police Exp:		\$20,817,668	\$21,851,257	\$23,907,700	\$23,950,187	\$23,449,300



FIRE

TUSTIN



**BUILDING OUR FUTURE
HONORING OUR PAST**

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET
DESCRIPTION:

The City contracts with the Orange County Fire Authority for fire suppression, prevention, inspection, public education, and paramedic services. The Fire Authority serves nineteen cities and the County of Orange through a Joint Powers Agreement. One member of the Tustin City Council serves on the Board of Directors of the Fire Authority. In fiscal year 2007-08 the City Council authorized an extension of the contract with the Fire Authority for an additional twenty years.

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	11/12	12/13
	Actual	Actual	Budget	Projected	Adopted
Fire Service Contract					
Personnel	0	0	0	0	0
Operations	5,429,609	5,559,636	5,831,703	5,831,703	6,001,800
Capital	0	0	0	0	0
<u>Fire Service Contract Total</u>	5,429,609	5,559,636	5,831,703	5,831,703	6,001,800

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
100-55-00-6125	County Fire Contract	\$5,429,609	\$5,559,636	\$5,831,703	\$5,831,703	\$6,001,800
Total OC Fire Authority Exp:		\$5,429,609	\$5,559,636	\$5,831,703	\$5,831,703	\$6,001,800

PARKS AND RECREATION

TUSTIN

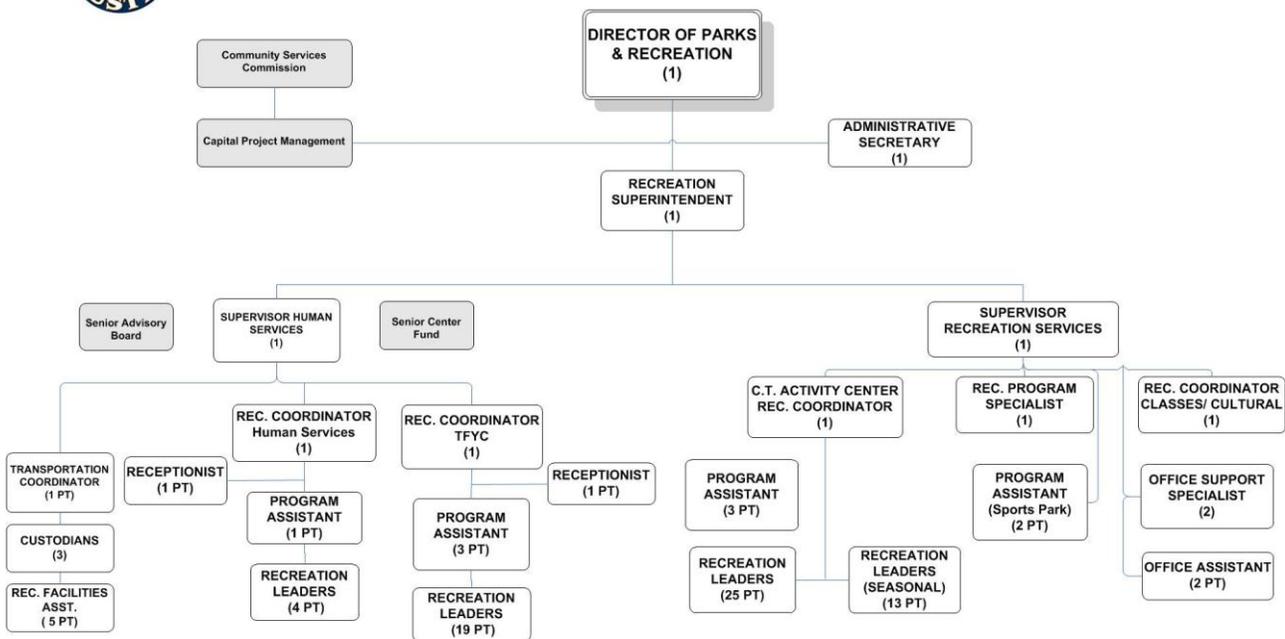


BUILDING OUR FUTURE
HONORING OUR PAST



ORGANIZATIONAL CHART

PARKS & RECREATION FY 2012-13



ADMINISTRATION

DESCRIPTION:

The Administrative Services Division provides coordination to manage the planning, acquisition, and rehabilitation of park and recreation facilities; and provides administration services and leadership to department operations.

TASKS:

1. Coordinate and implement a one-year strategic plan for the Community Services Commission.
2. Provide management and oversight of Capital Improvement Program.
3. Provide budgetary control and fiscal responsibility.
4. Maintain accurate position control document.
5. Provide staff support to City Council and Community Services Commission; Tustin Community Pride and related committees.
6. Facilitate communication and collaboration with community organizations and resident groups.
7. Provide annual department goals and objectives.
8. Develop department mission statement including vision and department values.
9. Investigate and secure grant funding.

SPORTS

DESCRIPTION:

The Sports Services Division provides active recreation programs through the utilization of sports, fitness and instructional classes providing all ages the opportunity for supervised, active, recreation programs.

TASKS:

1. Coordinate and implement Special Events to include a safe and free Movie in the Park series, Halloween Howl, and Tustin Tiller Days Festival and Parade.
2. Maintain the Youth Track and Field Meet and Tennis Festival programs.
3. Provide organized and value based Adult Sports Leagues and Tournaments to include softball, volleyball and basketball.
4. Provide safe and wholesome summer day camp experiences for local children.
5. Provide affordable and instructional youth sports camps throughout the year.
6. Implement safe and enriching after school activities for local area youth at the Columbus Tustin Activity Center.
7. Offer community service and leadership opportunities to middle school and high school teenagers through the Tustin Teens in Action program.

8. Provide non-profit youth organizations with access to City facilities, including the gymnasium and sports fields.

CLASSES/CULTURAL ARTS

DESCRIPTION:

The class and cultural arts division promotes and coordinates recreational classes and enrichment programs for adults and children. The division is responsible for program publicity, including the production of the Tustin Today quarterly brochure, procurement of instructors and classroom space; implementation of class registration procedures; coordination of the summer day camp and supervised playground program.

TASKS:

1. Provide a diverse array of quality contract classes for children and adults.
2. Produce and publish the quarterly Tustin Today brochure in cooperation with the City's Communications Manager
3. Maintain an accessible and customer friendly registration system to include on-line, phone-in and walk in options
4. Manage and evaluate contract class instructors to assure quality programs.
5. Ensure community awareness of department classes, programs and special events throughout the year with new and innovative marketing techniques.
6. Coordinate and implement a safe and free Spring Egg Hunt and Fourth of July Celebration for the community.

TUSTIN FAMILY AND YOUTH CENTER

DESCRIPTION:

This division is responsible for the operation and programming of the Tustin Family and Youth Center. This division provides a wide array of recreational activities and human services for families and youth of the southwest area of Tustin. These activities and services are accomplished in collaboration with a variety of regional and local service organizations and agencies.

TASKS:

1. Provide educational, recreational, social, and human services programs and services for southwest Tustin area children 4-17 years of age and their families.
2. Offer an After School Program/Homework Club and a Summer Program for area youth.
3. Coordinate the Kids Corner Recreation Preschool Program.
4. Make available free food to area residents in collaboration with local non-profits.
5. Arrange for volunteer opportunities to include seniors, adults, youth, and service club members.

SUPPORT SERVICES

DESCRIPTION:

The Support Services Division is responsible for providing logistical support for city-run special events and meetings at City Hall/Civic Center, Columbus Tustin Activity Center, Tustin Area Senior Center, Tustin Family and Youth Center, Tustin Library, and Citrus Ranch Park. In addition, this Division performs custodial duties in providing a clean, safe environment for city employees and the general public.

TASKS:

1. Responsible for the care and light maintenance of the Civic Center, Senior Center, Youth Center, Activity Center, and Tustin Library Meeting Rooms.
2. Provide support to the Parks and Recreation Services Department for contract classes and special events by performing set-up and tear down of a wide variety of equipment.
3. Offer support and supervision of facility rentals.
4. Arrange for support for over 20 city-wide Special Events.

SENIOR SERVICES

DESCRIPTION:

The Senior Services Division is responsible for the operation and programming of the Tustin Area Senior Center. The primary charge of this division is to provide a wide variety of recreational, educational, social, and human services. These activities are accomplished in collaboration with a variety of regional and local service organizations.

TASKS:

1. Offer recreation, education, social, and human services designed to assist center participants with activities for daily living, such as transportation and housing assistance, nutrition, physical and mental well-being, and special life enriching interests.
2. Provide staff leadership and direction to the Senior Advisory Board, which includes the Senior Advisory Board Ways and Means Committee fundraising activities and planning.
3. Be responsible for staff support and manage all bookkeeping for the Tustin Area Senior Center Fund, Inc.
4. Manage the Senior Center Gift Shop.
5. Supervise over 127 volunteers for the following areas at the Center: Front Desk, Bingo Committee, Food Distribution, Congregate Meal Program, Special Events, Senior Advisory Board, Instructors, Visually Impaired, Art Gallery, Gift Shop, Quilting, Tax Aid, and Water Bill Stuffing.
6. Coordinate and/or aid in city-wide Parks and Recreation Special Events such as, Street Fair, Casino Night, Tree Lighting, Concerts in the Park, Broadway in the Park, Movies in the Park, Cinco de Mayo, Egg Hunt, Track Meet, and Halloween Howl.

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

POSITION CONTROL REPORT	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
PARKS & RECREATION					
<u>P & R Administration</u>					
Director, Parks & Recreation	1.00	1.00	-	1.00	-
Recreation Superintendent	1.00	1.00	-	1.00	-
Administrative Secretary	1.00	1.00	-	1.00	-
	3.00	3.00	0.00	3.00	0.00
<u>Sports</u>					
Recreation Supervisor	1.00	1.00	-	1.00	-
Recreation Coordinator	1.00	1.00	-	1.00	-
Office Support Specialist	1.00	1.00	-	1.00	-
Sports Program Specialist	1.00	0.00	(1.00)	1.00	-
	4.00	3.00	(1.00)	4.00	0.00
<u>Classes/Cultural Arts</u>					
Recreation Coordinator	1.00	1.00	-	1.00	-
Office Support Specialist	1.00	1.00	-	1.00	-
	2.00	2.00	0.00	2.00	0.00
<u>Senior Programs</u>					
Recreation Supervisor	1.00	1.00	-	1.00	-
Recreation Coordinator	1.00	1.00	-	1.00	-
Sr. Center Van Driver	0.50	0.50	-	0.50	-
	2.50	2.50	0.00	2.50	0.00
<u>P & R Support Services</u>					
Custodian	3.00	3.00	-	2.00	(1.00)
Recreation Facilities Lead	0.00	0.00	-	1.00	1.00
	3.00	3.00	0.00	2.00	0.00
<u>Tustin Youth Center</u>					
Recreation Coordinator	1.00	1.00	-	1.00	-
	1.00	1.00	0.00	1.00	0.00
PARKS & RECREATION TOTAL	15.50	14.50	(1.00)	15.50	0.00

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	11/12	12/13
	Actual	Actual	Budget	Projected	Adopted
Parks & Recreations					
Administration					
Personnel	375,251	341,531	434,200	433,109	403,300
Operations	35,388	153,991	175,500	169,771	136,400
Capital	834	500	1,000	1,000	800
	<u>411,474</u>	<u>496,022</u>	<u>610,700</u>	<u>603,880</u>	<u>540,500</u>
Sports					
Personnel	529,587	562,157	614,600	618,640	610,800
Operations	271,862	303,828	294,500	294,075	278,800
Capital	2,452	1,017	2,900	1,400	2,500
	<u>803,901</u>	<u>867,002</u>	<u>912,000</u>	<u>914,115</u>	<u>892,100</u>
Classes/Cultural Services					
Personnel	188,699	185,533	204,500	202,500	196,600
Operations	347,578	326,646	350,500	350,700	337,800
Capital	12,787	11,136	15,000	19,162	14,000
	<u>549,063</u>	<u>523,315</u>	<u>570,000</u>	<u>572,362</u>	<u>548,400</u>
Senior Citizens					
Personnel	243,708	243,589	281,300	284,400	278,600
Operations	92,150	82,995	99,000	97,480	88,600
Capital	0	0	0	0	0
	<u>335,857</u>	<u>326,584</u>	<u>380,300</u>	<u>381,880</u>	<u>367,200</u>
Support Services					
Personnel	307,372	285,115	292,400	292,427	296,600
Operations	9,060	8,420	10,700	8,502	6,100
Capital	529	2,583	2,900	2,900	1,800
	<u>316,961</u>	<u>296,118</u>	<u>306,000</u>	<u>303,829</u>	<u>304,500</u>
Tustin Youth Center					
Personnel	248,338	227,112	278,600	280,929	280,200
Operations	31,089	31,993	43,900	38,207	27,600
Capital	0	500	2,300	2,300	1,300
	<u>279,427</u>	<u>259,606</u>	<u>324,800</u>	<u>321,436</u>	<u>309,100</u>
Parks & Rec					
Personnel	1,892,955	1,845,037	2,105,600	2,112,005	2,066,100
Operations	787,127	907,874	974,100	958,735	875,300
Capital	16,602	15,735	24,100	26,762	20,400
Parks & Rec Total	<u>2,696,684</u>	<u>2,768,646</u>	<u>3,103,800</u>	<u>3,097,502</u>	<u>2,961,800</u>



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

ADMINISTRATION

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Parks & Recreations Expenditures						
100-70-10-5000	Full Time Salaries	\$278,757	\$267,844	\$300,600	\$300,600	\$301,100
100-70-10-5005	Part-Time Salaries	\$8,029	\$25,159	\$27,000	\$17,709	\$0
100-70-10-5011	General Leave Buy Out	\$0	\$0	\$0	\$9,800	\$9,800
100-70-10-5019	Flex Dollars	\$5,052	\$10,623	\$43,300	\$43,100	\$37,100
100-70-10-5020	Overtime	\$713	\$0	\$0	\$0	\$0
100-70-10-5032	Auto Allowance	\$4,745	\$480	\$4,800	\$4,800	\$4,800
100-70-10-5210	Life Insurance	\$920	\$654	\$900	\$900	\$900
100-70-10-5220	Health Insurance	\$30,307	\$2,840	\$0	\$200	\$200
100-70-10-5240	Workers' Compensation	\$797	\$823	\$14,700	\$13,100	\$6,100
100-70-10-5260	Medicare	\$4,259	\$3,963	\$4,400	\$4,400	\$4,400
100-70-10-5270	PERS - Employer	\$41,657	\$27,514	\$29,000	\$29,000	\$29,900
100-70-10-5272	PERS - Employee	\$0	\$1,128	\$9,000	\$9,000	\$9,000
100-70-10-5275	Part-Time Retirement Benefit	\$15	\$504	\$500	\$500	\$0
100-70-10-6010	Professional & Consulting	\$47	\$293	\$600	\$600	\$500
100-70-10-6105	Commission Expense	\$6,400	\$7,214	\$7,500	\$8,100	\$7,000
100-70-10-6117	Recreation Services	\$2,863	\$2,206	\$3,500	\$3,500	\$3,200
100-70-10-6355	Telephone	\$13,047	\$11,526	\$15,000	\$11,000	\$15,000
100-70-10-6400	Office Supplies	\$4,799	\$4,914	\$5,000	\$5,000	\$4,500
100-70-10-6410	Duplication Expense	\$4,610	\$5,309	\$6,000	\$6,000	\$6,000
100-70-10-6420	Printing Expenses	\$1,015	\$618	\$1,200	\$1,200	\$1,000
100-70-10-6424	Office Equipment/Maintenance	\$797	\$768	\$1,000	\$1,000	\$800
100-70-10-6710	Meetings	\$621	\$338	\$500	\$500	\$500
100-70-10-6715	Training Expense	\$30	\$30	\$500	\$500	\$300
100-70-10-6730	Memberships & Subscriptions	\$1,112	\$1,407	\$1,100	\$1,271	\$800
100-70-10-6840	Vehicle Mileage	\$49	\$169	\$2,800	\$300	\$2,800
100-70-10-6845	Vehicle Cost Recovery	\$0	\$0	\$5,600	\$5,600	\$1,800
100-70-10-6847	Equipment Cost Recovery	\$0	\$0	\$0	\$0	\$0
100-70-10-6848	Info Tech Cost Recovery	\$0	\$119,200	\$125,200	\$125,200	\$92,200
100-70-10-9810	Furniture And Equipment	\$834	\$500	\$1,000	\$1,000	\$800
Total Administration Exp:		\$411,474	\$496,022	\$610,700	\$603,880	\$540,500

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SPORTS

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Parks & Recreations Expenditures						
100-70-72-5000	Full Time Salaries	\$222,114	\$262,989	\$247,800	\$249,300	\$242,800
100-70-72-5005	Part-Time Salaries	\$222,542	\$239,310	\$277,500	\$277,500	\$271,500
100-70-72-5011	General Leave Buy Out	\$0	\$0	\$3,100	\$4,600	\$4,500
100-70-72-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0
100-70-72-5019	Flex Dollars	\$8,313	\$10,028	\$27,800	\$27,600	\$36,300
100-70-72-5020	Overtime	\$0	\$872	\$4,000	\$4,000	\$4,000
100-70-72-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0
100-70-72-5033	Cell Phone Stipend	\$317	\$31	\$300	\$0	\$300
100-70-72-5210	Life Insurance	\$1,161	\$1,123	\$900	\$1,000	\$900
100-70-72-5220	Health Insurance	\$22,957	\$2,704	\$0	\$200	\$200
100-70-72-5240	Workers' Compensation	\$4,831	\$3,292	\$11,700	\$10,700	\$5,000
100-70-72-5260	Medicare	\$6,603	\$7,128	\$3,600	\$5,840	\$3,500
100-70-72-5270	PERS - Employer	\$36,289	\$28,651	\$24,300	\$24,300	\$24,500
100-70-72-5272	PERS - Employee	\$0	\$1,245	\$8,200	\$8,200	\$7,900
100-70-72-5275	Part-Time Retirement Benefit	\$4,460	\$4,784	\$5,400	\$5,400	\$9,400
100-70-72-6117	Recreation Services	\$187,137	\$204,234	\$192,100	\$192,100	\$187,100
100-70-72-6355	Telephone	\$1,408	\$1,358	\$2,200	\$1,400	\$2,200
100-70-72-6400	Office Supplies	\$37,643	\$47,696	\$46,500	\$46,500	\$38,500
100-70-72-6415	Postage	\$0	\$0	\$0	\$0	\$0
100-70-72-6420	Printing Expenses	\$2,308	\$2,274	\$2,300	\$2,300	\$1,500
100-70-72-6450	Admission Tickets	\$33,600	\$37,287	\$39,500	\$39,500	\$38,500
100-70-72-6710	Meetings	\$0	\$180	\$200	\$200	\$100
100-70-72-6715	Training Expense	\$120	\$292	\$1,200	\$1,200	\$400
100-70-72-6730	Memberships & Subscriptions	\$500	\$560	\$500	\$500	\$500
100-70-72-6855	Excursion Bus Rental	\$9,146	\$9,947	\$10,000	\$10,375	\$10,000
100-70-72-9810	Furniture and Equipment	\$2,452	\$1,017	\$2,500	\$1,000	\$2,500
100-70-72-9830	Computer Hardware	\$0	\$0	\$400	\$400	\$0
Total Sports Program Exp:		\$803,901	\$867,002	\$912,000	\$914,115	\$892,100



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

CLASSES/CULTURAL ARTS

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Parks & Receptions Expenditures						
100-70-73-5000	Full Time Salaries	\$116,615	\$130,590	\$120,600	\$120,600	\$120,600
100-70-73-5005	Part-Time Salaries	\$34,980	\$27,385	\$38,000	\$38,000	\$32,000
100-70-73-5011	General Leave Buy Out	\$0	\$0	\$1,100	\$1,100	\$1,100
100-70-73-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0
100-70-73-5019	Flex Dollars	\$6,615	\$6,300	\$18,100	\$18,000	\$18,600
100-70-73-5020	Overtime	\$0	\$593	\$2,000	\$500	\$2,000
100-70-73-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0
100-70-73-5210	Life Insurance	\$580	\$562	\$400	\$500	\$400
100-70-73-5220	Health Insurance	\$8,709	\$1,465	\$0	\$100	\$100
100-70-73-5240	Workers' Compensation	\$1,147	\$1,218	\$5,900	\$5,200	\$2,500
100-70-73-5260	Medicare	\$2,267	\$2,105	\$1,700	\$1,800	\$1,700
100-70-73-5270	PERS - Employer	\$17,075	\$14,136	\$11,900	\$11,900	\$12,300
100-70-73-5272	PERS - Employee	\$0	\$630	\$4,200	\$4,200	\$4,200
100-70-73-5275	Part-Time Retirement Benefit	\$710	\$547	\$600	\$600	\$1,100
100-70-73-6117	Recreation Services	\$236,608	\$200,723	\$225,400	\$225,400	\$221,000
100-70-73-6400	Office Supplies	\$9,252	\$7,871	\$9,600	\$9,800	\$9,200
100-70-73-6415	Postage	\$20,000	\$23,000	\$26,000	\$26,000	\$23,000
100-70-73-6420	Printing Expenses	\$1,482	\$2,299	\$2,300	\$2,300	\$1,600
100-70-73-6456	Tustin Today	\$56,001	\$59,500	\$64,000	\$64,000	\$60,000
100-70-73-6710	Meetings	\$0	\$100	\$100	\$100	\$100
100-70-73-6715	Training Expense	\$10	\$200	\$400	\$400	\$200
100-70-73-6730	Memberships & Subscriptions	\$200	\$210	\$200	\$200	\$200
100-70-73-6910	4th Of July Celebration	\$24,025	\$32,743	\$22,500	\$22,500	\$22,500
100-70-73-9810	Furniture and Equipment	\$1,893	\$2,136	\$2,000	\$2,000	\$1,000
100-70-73-9835	Computer Software	\$10,894	\$9,000	\$13,000	\$17,162	\$13,000
Total Class/Cultural Exp:		\$549,063	\$523,315	\$570,000	\$572,362	\$548,400

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SENIOR SERVICES

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Parks & Recreations Expenditures						
100-70-75-5000	Full Time Salaries	\$146,867	\$135,098	\$147,100	\$147,100	\$147,700
100-70-75-5005	Part-Time Salaries	\$48,078	\$75,423	\$77,700	\$77,700	\$77,700
100-70-75-5011	General Leave Buy Out	\$0	\$0	\$3,400	\$3,400	\$4,000
100-70-75-5013	Disability Pay	\$3,381	\$0	\$0	\$0	\$0
100-70-75-5019	Flex Dollars	\$3,555	\$6,758	\$19,100	\$22,000	\$17,600
100-70-75-5020	Overtime	\$0	\$474	\$0	\$900	\$0
100-70-75-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0
100-70-75-5210	Life Insurance	\$681	\$626	\$700	\$700	\$700
100-70-75-5220	Health Insurance	\$12,424	\$1,456	\$0	\$200	\$200
100-70-75-5240	Workers' Compensation	\$1,740	\$1,505	\$7,900	\$7,200	\$3,300
100-70-75-5260	Medicare	\$2,891	\$2,898	\$2,400	\$2,600	\$2,400
100-70-75-5270	PERS - Employer	\$23,121	\$17,707	\$16,400	\$16,400	\$16,900
100-70-75-5272	PERS - Employee	\$0	\$664	\$5,400	\$5,400	\$5,400
100-70-75-5275	Part-Time Retirement Benefit	\$970	\$982	\$1,200	\$800	\$2,700
100-70-75-6117	Recreation Services	\$53,984	\$53,739	\$56,200	\$56,200	\$53,200
100-70-75-6355	Telephone	\$4,188	\$3,612	\$4,400	\$3,600	\$4,400
100-70-75-6400	Office Supplies	\$12,091	\$14,411	\$14,300	\$14,300	\$11,000
100-70-75-6420	Printing Expenses	\$10,984	\$8,130	\$10,000	\$10,000	\$10,000
100-70-75-6710	Meetings	\$0	\$0	\$200	\$0	\$100
100-70-75-6715	Training Expense	\$30	\$0	\$800	\$500	\$400
100-70-75-6730	Memberships & Subscriptions	\$280	\$280	\$500	\$280	\$400
100-70-75-6855	Excursion Bus Rental	\$8,416	\$795	\$8,600	\$8,600	\$5,100
100-70-75-6915	Octa Senior Programs	\$2,177	\$2,029	\$4,000	\$4,000	\$4,000
Total Senior Center Exp:		\$335,857	\$326,584	\$380,300	\$381,880	\$367,200

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SUPPORT SERVICES

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Parks & Receptions Expenditures						
100-70-76-5000	Full Time Salaries	\$188,873	\$162,901	\$147,000	\$147,000	\$147,000
100-70-76-5005	Part-Time Salaries	\$48,275	\$80,665	\$89,300	\$89,300	\$93,800
100-70-76-5011	General Leave Buy Out	\$0	\$0	\$1,400	\$1,400	\$1,400
100-70-76-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0
100-70-76-5019	Flex Dollars	\$1,781	\$8,012	\$23,600	\$23,400	\$25,200
100-70-76-5020	Overtime	\$0	\$70	\$0	\$140	\$0
100-70-76-5029	Shift Differential	\$350	\$0	\$0	\$0	\$0
100-70-76-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0
100-70-76-5210	Life Insurance	\$1,112	\$844	\$600	\$844	\$600
100-70-76-5220	Health Insurance	\$25,582	\$2,327	\$0	\$200	\$200
100-70-76-5240	Workers' Compensation	\$9,721	\$7,452	\$7,200	\$6,300	\$3,100
100-70-76-5260	Medicare	\$2,714	\$2,543	\$1,400	\$2,543	\$1,400
100-70-76-5270	PERS - Employer	\$27,998	\$17,904	\$14,500	\$14,500	\$15,000
100-70-76-5272	PERS - Employee	\$0	\$784	\$5,100	\$5,100	\$5,100
100-70-76-5275	Part-Time Retirement Benefit	\$967	\$1,612	\$1,700	\$1,700	\$3,200
100-70-76-5280	Uniforms	\$0	\$0	\$600	\$0	\$600
100-70-76-6117	Recreation Services	\$5,674	\$5,203	\$5,000	\$5,200	\$4,000
100-70-76-6330	Custodial Supplies	\$1,163	\$1,007	\$2,300	\$1,000	\$500
100-70-76-6400	Office Supplies	\$970	\$723	\$2,400	\$1,200	\$900
100-70-76-6441	Uniforms	\$708	\$978	\$1,000	\$1,000	\$700
100-70-76-6442	Safety Supplies & Equipment	\$545	\$510	\$0	\$102	\$0
100-70-76-9810	Furniture and Equipment	\$529	\$2,583	\$2,900	\$2,900	\$1,800
Total Support Svs Exp:		\$316,961	\$296,118	\$306,000	\$303,829	\$304,500

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

YOUTH CENTER

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Parks & Receptions Expenditures						
100-70-77-5000	Full Time Salaries	\$40,472	\$48,862	\$66,500	\$66,500	\$66,500
100-70-77-5005	Part-Time Salaries	\$179,537	\$161,222	\$183,200	\$183,200	\$183,200
100-70-77-5011	General Leave Buy Out	\$0	\$0	\$600	\$600	\$600
100-70-77-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0
100-70-77-5019	Flex Dollars	\$956	\$1,171	\$10,600	\$10,500	\$10,500
100-70-77-5020	Overtime	\$0	\$143	\$0	\$743	\$0
100-70-77-5031	Bi-Lingual Pay	\$878	\$120	\$1,200	\$1,200	\$1,200
100-70-77-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0
100-70-77-5210	Life Insurance	\$209	\$176	\$200	\$200	\$200
100-70-77-5220	Health Insurance	\$6,453	\$1,050	\$0	\$100	\$100
100-70-77-5240	Workers' Compensation	\$3,025	\$1,262	\$3,300	\$2,900	\$1,400
100-70-77-5260	Medicare	\$3,373	\$2,986	\$1,000	\$2,986	\$1,000
100-70-77-5270	PERS - Employer	\$9,968	\$6,957	\$6,700	\$6,700	\$6,900
100-70-77-5272	PERS - Employee	\$0	\$315	\$2,300	\$2,300	\$2,300
100-70-77-5275	Part-Time Retirement Benefit	\$3,467	\$2,846	\$3,000	\$3,000	\$6,300
100-70-77-6117	Recreation Services	\$20,017	\$17,856	\$21,400	\$21,400	\$12,500
100-70-77-6355	Telephone	\$1,589	\$1,445	\$1,500	\$1,500	\$1,500
100-70-77-6400	Office Supplies	\$6,269	\$9,197	\$15,700	\$10,000	\$10,000
100-70-77-6410	Duplication Expense	\$2,770	\$3,018	\$2,600	\$2,600	\$2,600
100-70-77-6420	Printing Expenses	\$274	\$277	\$900	\$900	\$400
100-70-77-6710	Meetings	\$0	\$0	\$200	\$0	\$100
100-70-77-6715	Training Expense	\$30	\$60	\$400	\$400	\$300
100-70-77-6730	Memberships & Subscriptions	\$140	\$140	\$200	\$140	\$200
100-70-77-6855	Excursion Bus Rental	\$0	\$0	\$1,000	\$1,267	\$0
100-70-77-9810	Furniture And Equipment	\$0	\$500	\$2,300	\$2,300	\$1,300
Total Family Youth Ctr Exp:		\$279,427	\$259,606	\$324,800	\$321,436	\$309,100
Total Parks & Rection Exp:		\$2,696,684	\$2,768,646	\$3,103,800	\$3,097,502	\$2,961,800



NON-DEPARTMENTAL

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	11/12	12/13
	Actual	Actual	Budget	Projected	Adopted
Non-Departmental					
Personnel	218,409	249,953	218,000	288,782	218,000
Operations	1,419,142	2,330,372	3,484,018	2,447,260	602,000
Capital	191	354	0	158	0
	<u>1,637,742</u>	<u>2,580,679</u>	<u>3,702,018</u>	<u>2,736,200</u>	<u>820,000</u>

LINE ITEM BUDGET**Adopted Annual Budget - Fiscal Year 2012/2013**

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
100-80-00-5220	Health Insurance	\$201,894	\$104,074	\$0	\$0	\$0
100-80-00-5221	Retiree Health Insurance	\$0	\$149,895	\$215,000	\$288,837	\$215,000
100-80-00-5222	Cobra Subsidy	\$16,507	(\$4,016)	\$3,000	(\$55)	\$3,000
100-80-00-5260	Medicare	(\$30)	\$0	\$0	\$0	\$0
100-80-00-5270	PERS - Employer	\$38	\$0	\$0	\$0	\$0
100-80-00-6010	Professional & Consulting	\$56,338	\$28,381	\$35,000	\$15,000	\$45,000
100-80-00-6020	Administrative Fees	\$0	\$72,598	\$0	\$84,973	\$0
100-80-00-6355	Telephone	\$337	\$0	\$0	\$0	\$0
100-80-00-6400	Office Supplies	\$1,230	\$1,075	\$1,000	\$1,000	\$1,000
100-80-00-6410	Duplication Expense	\$92,280	\$93,470	\$95,000	\$95,000	\$95,000
100-80-00-6415	Postage	\$44,895	\$43,386	\$65,000	\$65,000	\$65,000
100-80-00-6426	Special Equipment/Maintenance	\$1,905	\$641	\$1,000	\$1,000	\$1,000
100-80-00-6710	Meetings	\$150	\$200	\$0	\$0	\$0
100-80-00-6725	Tuition Reimbursement	\$30,625	\$26,657	\$30,000	\$25,000	\$30,000
100-80-00-6730	Memberships & Subscriptions	\$3,882	\$3,228	\$0	\$0	\$0
100-80-00-6760	Employee Recognition	\$6,086	\$6,516	\$10,000	\$9,069	\$10,000
100-80-00-6902	City Memberships	\$57,172	\$56,102	\$35,700	\$35,700	\$35,700
<i>LAFCO (\$7,300); OC Human Relations (\$3,700); OCCOG (\$6,900); SCAG (\$5,800); OC Business Council (\$5,000); Misc (\$7,000)</i>						
100-80-00-6906	Community Promotion	\$56,488	\$48,716	\$57,000	\$57,000	\$57,000
100-80-00-6908	Parking Citation Admin Fee	\$5,817	\$6,297	\$5,000	\$5,000	\$5,000
100-80-00-6920	Animal Control - County	\$154,515	\$156,333	\$181,000	\$181,000	\$181,000
100-80-00-6921	Historical Society Donat	\$7,200	\$7,200	\$7,200	\$7,200	\$7,200
100-80-00-6970	Community Outreach Cont	\$6,797	\$528	\$2,500	\$500	\$2,500
100-80-00-7140	Property Tax	\$28,733	\$34,998	\$35,000	\$49,584	\$35,000
100-80-00-8410	Interest Expense	\$828,285	\$863,861	\$0	\$0	\$0
100-80-00-8464	Lid Assessment Expense	\$8,638	\$8,794	\$9,000	\$9,000	\$9,000
100-80-00-8494	Discount Charge/Credit Cards	\$3,602	\$2,325	\$5,000	\$2,000	\$5,000
100-80-00-8495	Bad Debt Write Off	\$23,605	\$12,731	\$17,100	\$17,100	\$17,100
100-80-00-8592	Transfer Out	\$0	\$856,334	\$2,892,018	\$1,777,034	\$0
100-80-00-8820	Employee Assistance	\$560	\$0	\$500	\$10,100	\$500
100-80-00-9810	Furniture and Equipment	\$191	\$354	\$0	\$158	\$0
Total Non-Dept. Exp:		\$1,637,742	\$2,580,679	\$3,702,018	\$2,736,200	\$820,000

ASSESSMENT DISTRICTS & COMMUNITY FACILITY DISTRICTS

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

Assessment District (AD) 95-1 – This fund records the deposit of monies held to pay the debt service requirements of the assessment district.

Assessment District (AD) 95-2 – This fund records the deposit of monies held to pay the debt service requirements of the assessment district.

Community Facilities District (CFD) 04-01 – This fund records the deposit of monies held to pay the debt service requirements of the community facilities district.

Community Facilities District (CFD) 06-01 – This fund records the deposit of monies held to pay the debt service requirements of the community facilities district.

Community Facilities District (CFD) 07-01 – This fund records the deposit of monies held to pay the debt service requirements of the community facilities district.

 2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

REVENUE & EXPENDITURES – AD

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
<u>Assessment Dist. 95-1 Fund Revenues</u>						
430-00-00-3135	Special Tax Assessment	\$2,632,778	\$1,689,323	\$1,641,800	\$1,641,800	\$0
430-00-00-3660	Interest Earnings	\$1,692,164	\$1,706,430	\$1,401,000	\$1,401,000	\$0
430-00-00-4758	Fiscal Agent Surplus Fund	\$1,244,244	\$0	\$0	\$0	\$0
430-00-00-4778	Bond Proceeds	\$3,961,000	\$3,925,000	\$3,925,000	\$4,601,000	\$0
Total AD 95-1 Fund Rev:		\$9,530,185	\$7,320,753	\$6,967,800	\$7,643,800	\$0
<u>Assessment Dist. 95-1 Fund Expenditures</u>						
430-40-00-8592	Transfer Out	\$213,427	\$85,693	\$156,700	\$122,700	\$0
430-80-00-6010	Professional & Consulting	\$60,044	\$83,681	\$0	\$26,118	\$0
430-80-00-6020	Administrative Fees	\$45,922	\$15,862	\$0	\$0	\$0
430-80-00-8410	Interest Expense	\$1,807,426	\$1,389,205	\$524,718	\$590,000	\$524,718
430-80-00-8415	Principal Payment	\$6,405,000	\$6,805,000	\$7,147,277	\$7,147,277	\$3,245,000
430-80-00-8592	Transfer Out	\$594,467	\$0	\$0	\$1,345,279	\$0
Total AD 95-1 Fund Exp:		\$9,126,287	\$8,379,442	\$7,828,695	\$9,231,374	\$3,769,718
<u>Assessment Dist. 95-1 Construction Rev</u>						
431-00-00-3660	Interest Earnings		\$3,597	\$0	\$1,600	\$1,600
Total AD 95-1 Const. Rev:		\$0	\$3,597	\$0	\$1,812	\$1,600
<u>Assessment Dist. 95-1 Construction Exp</u>						
431-40-00-6018	Architect-Engineering Services		\$34,357	\$0	\$1,000	\$0
431-40-00-8592	Transfer Out		\$0	\$0	\$0	\$151,189
431-40-00-9530	Improvements Public Rt Of Way		\$47,545	\$1,400,154	\$1,250,000	\$293,100
431-80-00-6020	Administrative Fees		\$9,024	\$0	\$0	\$0
Total AD 95-1 Const. Exp:		\$0	\$90,926	\$1,400,154	\$1,251,000	\$444,289



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Assessment Dist. 95-2 Fund Revenues						
432-00-00-3135	Special Tax Assessment	\$1,294,657	\$1,367,168	\$1,320,100	\$1,320,100	\$0
432-00-00-3660	Interest Earnings	\$80,051	\$80,294	\$60,000	\$84,308	\$0
432-00-00-4799	Developer Debt Svc Assessment	\$2,169,989	\$7,120,254	\$6,931,655	\$19,850,600	\$0
432-00-00-4890	Transfer In	\$594,467	\$0	\$0	\$1,345,067	\$0
Total AD 95-2 Fund Rev:		\$4,139,164	\$8,567,717	\$8,311,755	\$22,600,075	\$0
Assessment Dist. 95-2 Fund Expenditures						
432-80-00-6010	Professional & Consulting	\$487,764	\$381,511	\$0	\$110,100	\$0
432-80-00-6020	Administrative Fees	\$3,042	\$17,835	\$0	\$0	\$0
432-80-00-8410	Interest Expense	\$524,462	\$418,105	\$268,600	\$268,600	\$0
432-80-00-8415	Principal Payment	\$2,838,000	\$7,969,000	\$1,356,000	\$21,422,000	\$0
Total AD 95-2 Fund Exp:		\$3,853,267	\$8,786,450	\$1,624,600	\$21,800,700	\$0

REVENUE & EXPENDITURE – CFD**Adopted Annual Budget - Fiscal Year 2012/2013**

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
CFD 04-1 Fund Revenues						
433-00-00-3135	Special Tax Assessment	\$1,319,738	\$1,391,650	\$1,370,275	\$1,370,275	\$1,370,275
433-00-00-3660	Interest Earnings	\$5,881	\$31	\$70,000	\$70,000	\$50,000
433-00-00-4890	Transfer In	\$754,004	\$0	\$0	\$0	\$0
Total CFD 04-1 Fund Rev:		\$2,079,623	\$1,391,681	\$1,440,275	\$1,440,275	\$1,420,275
CFD 04-1 Fund Expenditures						
433-40-00-6018	Architect-Engineering Services	\$108,283	\$0	\$0	\$23,678	\$0
433-40-00-9530	Improvements Public Rt Of Way	\$360,058	\$0	\$10,000	\$10,000	\$0
433-80-00-6010	Professional & Consulting	\$23,884	\$6,690	\$10,000	\$10,000	\$0
433-80-00-6020	Administrative Fees	\$807,747	\$558,201	\$530,000	\$530,000	\$560,000
433-80-00-8410	Interest Expense	\$544,663	\$536,500	\$532,188	\$532,200	\$517,431
433-80-00-8415	Principal Payment	\$220,000	\$230,000	\$240,000	\$240,000	\$250,000
433-80-00-8592	Transfer Out	\$754,004	\$0	\$0	\$0	\$0
Total CFD 04-1 Fund Exp:		\$2,818,639	\$1,331,391	\$1,322,188	\$1,345,878	\$1,327,431

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET
Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
CFD 06-1 Construction Fund Revenues						
434-00-00-3660	Interest Earnings	\$0	\$2,039	\$0	\$3,000	\$3,000
Total CFD 06-1 Const. Fund		\$0	\$2,039	\$0	\$3,000	\$3,000
CFD 06-1 Construction Fund Expenditures						
434-40-00-6018	Architect-Engineering Services	\$0	\$819,446	\$0	\$832,061	\$0
434-40-00-9515	Right Of Way Acquisition	\$0	\$0	\$0	\$330,759	\$0
434-40-00-9530	Improvements Public Rt Of Way	\$0	\$178,323	\$19,321,281	\$11,240,004	\$13,246,700
Total CFD 06-1 Const. Fund		\$0	\$997,769	\$19,321,281	\$12,402,824	\$13,246,700
CFD 06-1 Debt Service Fund Revenues						
435-00-00-3135	Special Tax Assessment	\$4,645,780	\$4,920,414	\$4,825,400	\$5,007,509	\$4,900,000
435-00-00-3660	Interest Earnings	\$1,119	\$430	\$5,000	\$5,000	\$2,000
435-00-00-3786	Misc. Reimbursements	\$0	\$0	\$0	\$1,252,926	\$0
435-00-00-4778	Bond Proceeds	\$0	\$16,723	\$0	\$0	\$0
Total CFD 06-1 Dbt Svs Rev:		\$4,646,899	\$4,937,566	\$4,830,400	\$6,265,435	\$4,902,000
CFD 06-1 Debt Service Fund Expenditures						
435-80-00-6010	Professional & Consulting	\$926,747	\$956,003	\$0	\$0	\$0
435-80-00-6020	Administrative Fees	\$1,928,322	\$1,542,757	\$1,473,000	\$1,473,000	\$1,500,000
435-80-00-8410	Interest Expense	\$3,077,104	\$3,100,672	\$72,500	\$1,581,909	\$3,059,693
435-80-00-8415	Principal Payment	\$40,000	\$105,000	\$15,000	\$185,000	\$245,000
Total CFD 06-1 Dbt Svs Exp:		\$5,972,173	\$5,704,431	\$1,560,500	\$3,239,909	\$4,804,693

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
CFD 07-1 Debt Service Fund Revenues						
436-00-00-3135	Special Tax Assessment	\$970,362	\$1,049,881	\$1,039,900	\$1,078,104	\$1,040,000
436-00-00-3660	Interest Earnings	\$209	\$84	\$1,000	\$1,000	\$300
Total CFD 07-1 Debt Service		\$970,570	\$1,049,964	\$1,040,900	\$1,079,104	\$1,040,300
CFD 07-1 Debt Service Fund Expenditures						
436-80-00-6010	Professional & Consulting	\$4,780	\$0	\$0	\$0	\$0
436-80-00-6020	Administrative Fees	\$208,231	\$214,602	\$0	\$0	\$0
436-80-00-8410	Interest Expense	\$793,938	\$793,338	\$792,838	\$792,838	\$789,913
436-80-00-8415	Principal Payment	\$5,000	\$25,000	\$40,000	\$40,000	\$60,000
Total CFD 07-1 Debt Service		\$1,011,948	\$1,032,939	\$832,838	\$832,838	\$849,913
CFD 07-1 Construction Fund Revenues						
437-00-00-3660	Interest Earnings	\$0	\$8	\$0	\$0	\$0
Total CFD 07-1 Const. Fund		\$0	\$8	\$0	\$0	\$0
CFD 07-1 Construction Fund Expenditures						
437-40-00-9530	Improvements Public Rt Of Way	\$0	\$139,505	\$0	\$0	\$0
437-80-00-6010	Professional & Consulting	\$0	\$7,291	\$0	\$3,300	\$0
Total CFD 07-1 Const. Fund		\$0	\$146,796	\$0	\$3,300	\$0
CFD 06-1 Annex Construction Fund Rev						
438-00-00-3660	Interest Earnings	\$0	\$52	\$0	\$100	\$100
438-00-00-4778	Bond Proceeds		\$1,593,475	\$0	\$0	\$0
Total CFD 06-1 Annex. Rev:		\$0	\$1,593,527	\$0	\$100	\$100
CFD 06-1 Annex Construction Fund Exp						
438-40-00-6010	Professional & Consulting	\$0	\$5,781	\$0	\$0	\$0
438-40-00-8420	Bond Issuance Cost	\$0	\$139,232	\$0	\$0	\$0
Total CFD 06-1 Annex. Exp:		\$0	\$145,013	\$0	\$0	\$0

TUSTIN LANDSCAPE LIGHTING DISTRICT & STREET LIGHTING

TUSTIN



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2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

REVENUE & EXPENDITURE - LIGHTING LANDSCAPE DISTRICT

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
<u>Landscape Lighting Dist. Fund Revenues</u>						
141-00-00-3117	Landscape & Light Dist	\$558,489	\$578,682	\$570,000	\$570,000	\$570,000
141-00-00-4890	Transfer In	\$213,427	\$85,693	\$156,700	\$122,700	\$151,189
Total Landscape Dist. Rev:		\$771,917	\$664,375	\$726,700	\$692,700	\$721,189
<u>Landscape Lighting Dist. Fund Expenditure</u>						
141-40-00-6018	Architect-Engineering Services	\$12,000	\$10,200	\$13,700	\$13,700	\$13,700
141-40-00-6028	Landscape Maintenance	\$357,980	\$343,160	\$344,000	\$340,000	\$352,000
141-40-00-6132	Contract Tree Trimming	\$97,491	\$110,278	\$110,000	\$110,000	\$132,000
141-40-00-6220	Street Light Energy	\$114,988	\$115,710	\$115,000	\$115,000	\$115,000
141-40-00-6335	Electric	\$12,300	\$12,189	\$14,000	\$14,000	\$14,000
141-40-00-6350	Water	\$99,425	\$67,328	\$130,000	\$100,000	\$100,000
Total Landscape Dist. Exp:		\$694,183	\$658,864	\$726,700	\$692,700	\$726,700

 2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

REVENUE & EXPENDITURE – STREET LIGHTING

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Street Lighting Fund Revenues						
142-00-00-3117	Landscape & Light Dist	\$674,784	\$712,442	\$694,000	\$694,000	\$694,000
Total Street Lighting Rev:		\$674,784	\$712,442	\$694,000	\$694,000	\$694,000
Street Lighting Fund Expenditures						
142-40-00-6220	Street Light Energy	\$310,713	\$312,207	\$312,500	\$312,000	\$312,500
142-40-00-6223	Gf Area Street Light Energy	\$90,019	\$91,312	\$93,300	\$93,000	\$93,300
142-40-00-6225	Signal Energy	\$90,262	\$90,053	\$102,300	\$92,000	\$100,000
142-40-00-6226	T/S Safety Light Energy	\$33,040	\$34,278	\$34,500	\$34,000	\$34,500
142-40-00-6228	Gf Area T/S Saftey Light Energ	\$21,917	\$24,518	\$26,900	\$24,000	\$25,000
142-40-00-9530	Improvements Public Rt Of Way	\$4,203	\$3,400	\$5,000	\$2,000	\$5,000
142-80-00-8592	Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Street Lighting Exp:		\$550,153	\$555,767	\$574,500	\$557,000	\$570,300



**SUCCESSOR AGENCY
TO TUSTIN COMMUNITY
REDEVELOPMENT AGENCY
(SA)**

TUSTIN

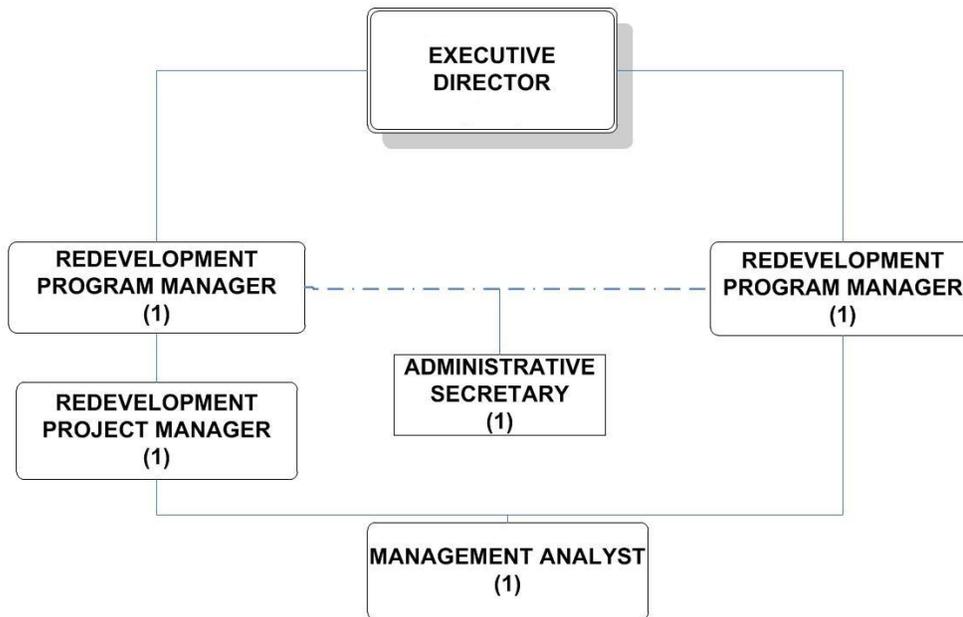


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HONORING OUR PAST**

ORGANIZATIONAL CHART



SUCCESSOR AGENCY TO THE TUSTIN COMMUNITY REDEVELOPMENT AGENCY FY 2012-13





2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SUCCESSOR AGENCY:

The Successor Agency to the former Tustin Community Redevelopment Agency (RDA) was formed on February 1, 2012 as the RDA was dissolved by AB X1 26. The Successor Agency is tasked with winding down the former RDA. The Successor Agency can only pay enforceable obligations that are on the Recognized Obligation Payment Schedule (ROPS) that have been approved by the State Department of Finance (DoF). The ROPS needs to be approved by the Oversight Board and DoF every six (6) months.

Approved ROPS can be found on the Successor Agency Website at www.tustinca.org

POSITION CONTROL REPORT

POSITION CONTROL REPORT	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
SUCCESSOR AGENCY					
Administrative Secretary	1.00	1.00	-	1.00	-
Housing Project Manager	0.00	0.00	-	0.00	-
Management Analyst	1.00	1.00	-	0.00	(1.00)
Redevelopment Program Manager	2.00	2.00	-	2.00	-
Redevelopment Project Manager	1.00	1.00	-	1.00	-
	5.00	5.00	0.00	4.00	(1.00)
SUCCESSOR AGENCY TOTAL	5.00	5.00	0.00	4.00	(1.00)

Successor Agency (Jul - Dec)

Revenue

Property Tax (Tax Increment)	6,122,195
Revenue Total	6,122,195

Expenditure

Personnel	299,652
Operations	3,317,951
Debt Service	6,119,912
Expenditure Total	9,737,515

Difference between expenditures and revenues will be on the January – June ROPS



WATER ENTERPRISE

TUSTIN

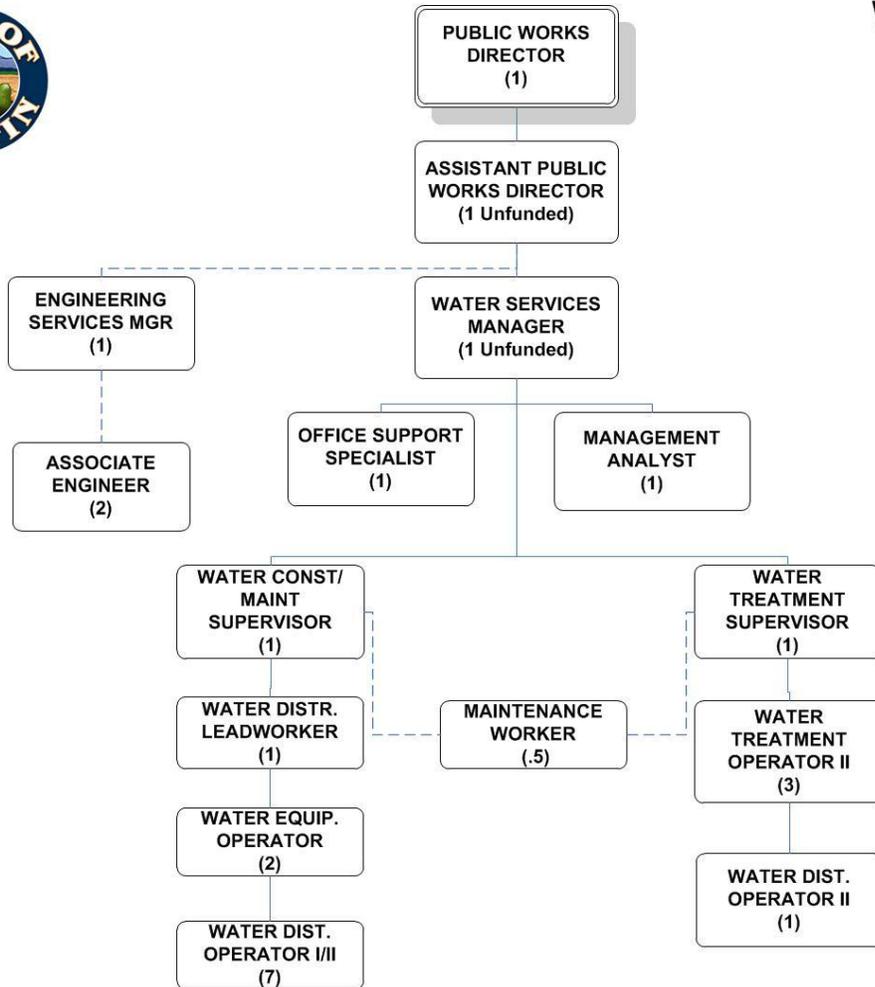


BUILDING OUR FUTURE
HONORING OUR PAST

ORGANIZATIONAL CHART



WATER SERVICES FY 2012-13



BILLING

DESCRIPTION:

The City of Tustin's Water Enterprise services approximately 14,100 customers. The Finance Department is responsible for Water Billing. Administrative functions of the Water Utility include customer service inquiries, rate analysis, meter reading, customer billings, cash management, financial analysis, and liaison to field operations in construction of major capital improvements, infrastructure and ongoing operational maintenance.

TASKS:

1. Read customer meters;
2. Prepare customer invoices from automated meter reading equipment;
3. Perform cash applications and accounts receivable;
4. Respond to customer service orders;
5. Prepare and monitor work orders for field operations concerning meter repair, leaks, turn-on and turn-offs;
6. Prepare water management reports;
7. Analyze Pass-Through charge in accordance with the 2010 Water Rate Increase
8. Implement and promote a water conservation program.

OPERATIONS

DESCRIPTION:

Install, maintain, repair and upgrade the water distribution system, along with monitoring water quality and providing customer service.

TASKS:

1. Assure compliance with all health and safety standards for water quality;
2. Operate and maintain the water distribution system;
3. Coordinate the design and construction of water capital improvement program projects;
4. Perform preventive maintenance to minimize water loss and service interruptions to City water customers;
5. Provide responsive customer service;
6. Review City, developer and outside agency project plans for compliance with Water Division standards;
7. Conduct staff safety training and Department of Health Services certification programs.

MAIN STREET WATER FACILITY

DESCRIPTION:

The Main Street Water Facility, consists of two groundwater production wells, reverse osmosis and ion exchange treatment plants, a water storage reservoir and booster pump station. The two treatment plants remove nitrate-contaminates from the groundwater produced at this facility. The water is treated and blended to produce drinking water that complies with all State and Federal Safe Drinking Water standards.

TASKS:

1. Assure compliance with all health and safety standards for water quality;
2. Maximize water production to reduce dependence on imported water supplies.

17TH STREET DESALTER

DESCRIPTION:

This reverse osmosis water treatment facility is a cooperative venture between the City of Tustin, the Orange County Water District [OCWD], and the Metropolitan Water District of Southern California [MWD]. This facility removes nitrates and high concentrations of dissolved solids from the groundwater produced at this facility. The water is treated and blended to comply with State and Federal drinking water standards.

TASKS:

1. Ensure compliance with all health and safety standards for water quality;
2. Maximize water production to reduce dependence on imported water supplies;
3. Ensure compliance with the Regional Water Quality Control Board [RWQCB] National Pollution Discharge Elimination System [NPDES] permit requirements.

PRODUCTION

DESCRIPTION:

Produce and supply domestic water to all City of Tustin Water Services customers, and comply with safe drinking water standards mandated by State and Federal regulations.

TASKS:

1. Produce competitively priced, high quality water meeting all health and safety standards for water quality;
2. Operate water production facilities utilizing the most cost-effective methods and practices that public safety and water demand requirements allow;
3. Perform maintenance to minimize service interruptions and the loss of groundwater production and imported water supplies;
4. Coordinate the design and construction of capital improvement program projects;
5. Coordinate operation of water facilities with contractors during construction activities;
6. Monitor the water resource planning and management programs of the City's wholesale suppliers (County Water District, the Municipal Water District of Orange County, and East Orange County Water District), and evaluate their fiscal impacts upon the City's service area.

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

POSITION CONTROL REPORT	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
WATER ENTERPRISE					
<u>Water Billing</u>					
Accounting Specialist	2.00	2.00	-	2.50	0.50
Customer Service Supervisor	1.00	1.00	-	1.00	-
Water Meter Reader	2.00	2.00	-	2.00	-
	5.00	5.00	0.00	5.50	0.50
<u>Water Administration</u>					
Water Service Manager	0.00	0.00	-	0.00	-
Water Treatment Supervisor	0.25	0.25	-	0.25	-
Office Support Specialist	1.00	1.00	-	1.00	-
Associate Engineer	2.00	2.00	-	2.00	-
Management Analyst	1.00	1.00	-	1.00	-
	4.25	4.25	0.00	4.25	0.00
<u>Water Operations</u>					
Water Treatment Supervisor	0.13	0.13	-	0.13	-
Water Construction Maintenance Supervisor	1.00	1.00	-	1.00	-
Water Treatment Operator II	0.50	0.50	-	0.50	-
Water Distribution Leadworker	1.00	1.00	-	1.00	-
Water Equipment Operator	2.00	2.00	-	2.00	-
Maintenance Worker	0.50	0.00	(0.50)	0.50	-
Water Distribution Operator I, II	7.20	7.20	-	7.20	-
	12.33	11.83	(0.50)	12.33	0.00
<u>Main Street Plant</u>					
Water Treatment Supervisor	0.13	0.13	-	0.13	-
Water Distribution Operator II	0.10	0.10	-	0.10	-
Water Treatment Operator II	1.00	1.00	-	1.00	-
	1.23	1.23	0.00	1.23	0.00
<u>17th St Desalter</u>					
Water Treatment Supervisor	0.25	0.25	-	0.25	-
Water Distribution Operator II	0.10	0.10	-	0.10	-
Water Treatment Operator II	1.00	1.00	-	1.00	-
	1.35	1.35	0.00	1.35	0.00



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
WATER ENTERPRISE					
<u>Imported Water</u>					
Water Treatment Supervisor	0.00	0.00	-	0.00	-
Water Distribution Operator II	0.30	0.30	-	0.30	-
Water Treatment Operator II	0.25	0.25	-	0.25	-
	0.55	0.55	0.00	0.55	0.00
<u>Groundwater</u>					
Water Treatment Supervisor	0.25	0.25	-	0.25	-
Water Distribution Operator II	0.30	0.30	-	0.30	-
Water Treatment Operator II	0.25	0.25	-	0.25	-
	0.80	0.80	0.00	0.80	0.00
WATER TOTAL	25.50	25.00	(0.50)	26.00	0.50

EXPENDITURE SUMMARY

Expenditure Summary	09/10 Actual	10/11 Actual	11/12 Budget	11/12 Projected	12/13 Adopted
Water, Service Billing					
Personnel	479,857	450,492	460,500	480,400	706,400
Operations	2,782,783	2,666,726	2,857,300	2,889,862	2,967,500
Capital	5,814	12,231	27,000	18,200	27,000
	3,268,454	3,129,448	3,344,800	3,388,462	3,700,900
Water, Administration					
Personnel	1,574,256	437,314	498,800	509,500	677,200
Operations	2,744,924	1,422,982	2,042,986	2,052,618	1,461,043
Capital	81,210	23,663	0	0	0
	4,400,390	1,883,959	2,541,786	2,562,118	2,138,243
Water, Distribution					
Personnel	0	1,207,492	910,400	1,134,500	1,156,000
Operations	593	546,037	111,400	124,500	174,000
Capital	0	(21)	0	0	0
	593	1,753,508	1,021,800	1,259,000	1,330,000

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Expenditure Summary	09/10	10/11	11/12	11/12	12/13
	Actual	Actual	Budget	Projected	Adopted
Main Street Facilities					
Personnel	148,716	156,807	133,400	137,600	135,200
Operations	671,603	76,258	550,100	311,700	342,800
Capital	0	0	0	0	0
	<u>820,319</u>	<u>233,065</u>	<u>683,500</u>	<u>449,300</u>	<u>478,000</u>
17th Street Desalter					
Personnel	125,489	147,529	157,100	156,400	146,000
Operations	1,102,171	1,116,021	1,205,900	678,000	1,041,400
Capital	0	0	0	0	0
	<u>1,227,660</u>	<u>1,263,550</u>	<u>1,363,000</u>	<u>834,400</u>	<u>1,187,400</u>
Imported Water					
Personnel	533	19,570	46,000	47,000	47,400
Operations	0	1,481,775	1,460,300	1,471,000	1,924,250
Capital	0	0	0	0	0
	<u>533</u>	<u>1,501,345</u>	<u>1,506,300</u>	<u>1,518,000</u>	<u>1,971,650</u>
Water Production					
Personnel	209,961	132,217	141,300	145,500	141,500
Operations	3,388,362	2,672,293	2,956,650	2,976,650	3,324,900
Capital	0	0	0	0	0
	<u>3,598,323</u>	<u>2,804,510</u>	<u>3,097,950</u>	<u>3,122,150</u>	<u>3,466,400</u>
Water Utility Fund Total					
Personnel	2,538,811	2,551,420	2,347,500	2,610,900	3,009,700
Operations	10,690,436	9,982,092	11,184,636	10,504,330	11,235,893
Capital	87,024	35,873	27,000	18,200	27,000
Water Utility Fund Total	<u>13,316,271</u>	<u>12,569,385</u>	<u>13,559,136</u>	<u>13,133,430</u>	<u>14,272,593</u>
Water Capital Fund					
Personnel	0	0	0	0	0
Operations	0	0	575,000	493,419	499,000
Capital	0	35,067	0	0	0
Water Capital Fund Total	<u>0</u>	<u>35,067</u>	<u>575,000</u>	<u>493,419</u>	<u>499,000</u>

 2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

REVENUE

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Water Enterprise Fund Revenues						
300-00-00-3650	Rent - Orange County Airport	\$3,463	\$3,442	\$3,500	\$0	\$0
300-00-00-3660	Interest Earnings	\$70,815	\$59,472	\$50,000	\$50,000	\$50,000
300-00-00-3661	Allocated Interest Earnings		\$11,220	\$0	\$11,000	\$35,600
300-00-00-3662	Unrealized Gain/Loss Investmnts	\$15,840	(\$6,014)	\$0	\$0	\$0
300-00-00-3786	Misc. Reimbursement		\$3,822	\$0	\$5,493	\$0
300-00-00-4660	Flat Charges	\$3,756,040	\$4,194,282	\$4,941,000	\$4,941,000	\$5,435,100
300-00-00-4661	Water Sales-Residential	\$6,574,565	\$6,693,864	\$9,687,500	\$9,687,500	\$10,326,900
300-00-00-4662	Water Revenue-Other	\$13,827	\$2,257	\$10,000	\$10,000	\$5,000
300-00-00-4663	Water Turn Off/Call Out/Late	\$118,502	\$133,789	\$110,000	\$170,000	\$150,000
300-00-00-4671	Customer Service Credits	(\$9,739)	(\$10,532)	(\$10,000)	(\$15,000)	(\$15,000)
300-00-00-4672	Fire Meter Revenue	\$141,276	\$154,641	\$120,000	\$180,000	\$150,000
300-00-00-4786	Insurance Reimbursement	\$18,201	\$2,103	\$10,000	\$5,000	\$6,000
300-00-00-4795	Misc. Revenue	\$3,676	\$8,423	\$5,000	\$17,656	\$5,000
300-00-00-4890	Transfer In	\$864,569	\$21,346	\$0	\$0	\$0
Total Water Enterprise Rev:		\$11,571,034	\$11,272,113	\$14,927,000	\$15,062,649	\$16,148,600

EXPENDITURE

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Water Enterprise Fund Expenditures						
300-00-00-2802	Bonds Payable <i>Principal Payment on 2012 Water Refunding Bonds & City Loan - balance sheet item</i>	\$685,000	\$833,953	\$833,953	\$833,953	\$1,134,185
300-25-21-5000	Full Time Salaries	\$356,112	\$364,968	\$334,500	\$334,500	\$473,000
300-25-21-5005	Part-Time Salaries	\$0	\$0	\$0	\$0	\$28,000
300-25-21-5011	General Leave Buy Out	\$0	\$0	\$4,700	\$4,700	\$8,100
300-25-21-5019	Flex Dollars	\$12,255	\$16,103	\$46,800	\$46,400	\$60,200
300-25-21-5020	Overtime	\$7,102	\$4,978	\$7,000	\$15,000	\$15,000
300-25-21-5031	Bi-Lingual Pay	\$21	\$0	\$0	\$0	\$0



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Water Enterprise Fund Expenditures						
300-25-21-5032	Auto Allowance	\$1,133	\$229	\$2,400	\$2,400	\$4,300
300-25-21-5033	Cell Phone Stipend	\$217	\$32	\$200	\$200	\$400
300-25-21-5034	Technology Allowance	\$0	\$0	\$0	\$0	\$400
300-25-21-5210	Life Insurance	\$1,749	\$1,588	\$1,400	\$1,400	\$2,000
300-25-21-5220	Health Insurance	\$39,237	\$12,284	\$0	\$400	\$600
300-25-21-5221	Retiree Health Insurance		\$5,710	\$0	\$13,700	\$13,700
300-25-21-5230	City Paid Deferred Comp		\$397	\$0	\$0	\$3,300
300-25-21-5240	Workers' Compensation	\$4,662	\$1,427	\$16,200	\$14,400	\$24,100
300-25-21-5260	Medicare	\$3,135	\$3,051	\$2,900	\$2,900	\$4,900
300-25-21-5270	PERS - Employer	\$54,236	\$38,058	\$32,800	\$32,800	\$50,700
300-25-21-5272	PERS - Employee	\$0	\$1,571	\$11,200	\$11,200	\$16,300
300-25-21-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$1,000
300-25-21-5280	Uniform	\$0	\$97	\$400	\$400	\$400
300-25-21-6010	Professional & Consulting	\$15,340	\$11,306	\$9,800	\$18,890	\$50,000
300-25-21-6014	Accounting & Auditing	\$11,941	\$10,443	\$12,600	\$6,900	\$12,600
300-25-21-6016	Legal Svcs - City Attorney	\$18,185	\$12,041	\$3,000	\$6,072	\$3,000
300-25-21-6020	Administrative Overhead	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000
300-25-21-6040	Computer Maintenance	\$58,264	\$32,939	\$70,000	\$70,000	\$115,000
300-25-21-6147	Bank Service Charges	\$2,043	\$6,090	\$2,500	\$2,500	\$2,500
300-25-21-6355	Telephone	\$4,566	\$4,399	\$5,000	\$4,000	\$5,000
300-25-21-6400	Office Supplies	\$1,902	\$1,395	\$3,000	\$3,000	\$3,000
300-25-21-6415	Postage	\$46,757	\$50,446	\$70,000	\$70,000	\$70,000
300-25-21-6420	Printing Expenses	\$16,944	\$15,304	\$18,000	\$18,000	\$18,000
300-25-21-6424	Office Equipment/Maintenance	\$153	\$336	\$500	\$3,300	\$500
300-25-21-6426	Special Equipment/Maintenance	\$1,042	\$1,426	\$10,000	\$15,000	\$10,000
300-25-21-6441	Uniforms	\$107	\$1,197	\$300	\$900	\$300
300-25-21-6646	Nuisance Abatement	\$1,025	\$750	\$2,500	\$1,200	\$2,500
300-25-21-6715	Training Expense	\$3,735	\$5,110	\$15,000	\$15,000	\$20,000
300-25-21-6730	Memberships & Subscriptions	\$0	\$82	\$500	\$500	\$500
300-25-21-6840	Vehicle Mileage	\$5	\$46	\$100	\$100	\$100
300-25-21-7325	Meter Maintenance	\$0	\$0	\$11,000	\$0	\$0
300-25-21-8494	Discount Charge/Credit Cards	\$17,381	\$22,786	\$20,000	\$20,000	\$20,000
300-25-21-8495	Bad Debt Write Off	\$1,174	(\$433)	\$4,000	\$35,000	\$35,000
300-25-21-8830	Claims Paid	\$616	\$1,119	\$1,000	\$1,000	\$1,000
300-25-21-8850	Claims Admin Fees	\$1,650	\$1,650	\$2,500	\$2,500	\$2,500
300-25-21-8910	Excess Ins Prem-Liability	\$0	\$0	\$17,000	\$17,000	\$17,000
300-25-21-8915	Excess Ins Prem-Workers' Comp	\$0	\$0	\$7,000	\$7,000	\$7,000
300-25-21-8920	Employment Practices Liability	\$0	\$0	\$1,000	\$1,000	\$1,000
300-25-21-8930	Property Ins Prem	\$0	\$0	\$71,000	\$71,000	\$71,000
300-25-21-9830	Computer Hardware	\$0	\$3,690	\$13,000	\$4,000	\$13,000
300-25-21-9835	Computer Software	\$5,814	\$8,541	\$14,000	\$14,200	\$14,000
300-40-21-6441	Uniforms	\$2,629	\$67	\$0	\$0	\$0
300-40-21-8440	Depreciation Expense	\$1,377,324	\$1,288,227	\$1,300,000	\$1,300,000	\$1,300,000
Total Water - Billing Exp:		\$3,268,454	\$3,129,448	\$3,344,800	\$3,388,462	\$3,700,900



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Water Enterprise Fund Expenditures						
300-40-10-5000	Full Time Salaries	\$1,100,890	\$331,576	\$382,400	\$382,400	\$498,300
300-40-10-5011	General Leave Buy Out	\$0	\$0	\$0	\$0	\$7,800
300-40-10-5019	Flex Dollars	\$14,093	\$16,478	\$49,800	\$49,400	\$64,400
300-40-10-5020	Overtime	\$57,833	\$6,141	\$0	\$0	\$0
300-40-10-5025	Stand-By Pay	\$24,503	\$2,462	\$0	\$0	\$0
300-40-10-5027	Certification Pay	\$4,112	\$427	\$0	\$0	\$0
300-40-10-5031	Bi-Lingual Pay	\$2,915	\$285	\$300	\$300	\$1,500
300-40-10-5210	Life Insurance	\$4,884	\$1,601	\$1,600	\$1,600	\$1,900
300-40-10-5220	Health Insurance	\$150,916	\$14,775	\$0	\$400	\$500
300-40-10-5240	Workers' Compensation	\$29,514	\$4,068	\$21,700	\$19,500	\$28,400
300-40-10-5260	Medicare	\$16,600	\$6,198	\$5,500	\$5,500	\$7,300
300-40-10-5270	PERS - Employer	\$167,995	\$51,669	\$37,500	\$37,500	\$50,600
300-40-10-5272	PERS - Employee	\$0	\$1,635	\$0	\$12,900	\$16,300
300-40-10-5280	Uniform	\$0	\$0	\$0	\$0	\$200
300-40-10-6010	Professional & Consulting	\$46,325	\$40,272	\$30,000	\$30,000	\$40,000
300-40-10-6018	Architect-Engineering Services	\$186,446	\$66,988	\$142,000	\$142,000	\$162,000
300-40-10-6020	Administrative Fees	\$0	\$0	\$2,200	\$0	\$0
300-40-10-6035	Service Contracts	\$5,931	\$2,440	\$6,900	\$0	\$0
300-40-10-6355	Telephone	\$12,446	\$11,177	\$12,000	\$12,000	\$12,000
300-40-10-6400	Office Supplies	\$193,596	\$5,404	\$5,000	\$5,000	\$0
300-40-10-6415	Postage	\$2,673	\$2,517	\$3,000	\$3,000	\$3,375
300-40-10-6420	Printing Expenses	\$3,578	\$5,245	\$5,700	\$5,700	\$5,700
300-40-10-6424	Office Equipment/Maintenance	\$2,606	\$1,042	\$0	\$0	\$0
300-40-10-6425	800 Mhz System Maintenance	\$30,873	\$30,792	\$30,500	\$30,500	\$30,500
300-40-10-6426	Special Equip - Maint	\$15,488	\$4,374	\$0	\$583	\$0
300-40-10-6427	Special Equip - Rental	\$38	\$1,321	\$3,000	\$3,000	\$3,000
300-40-10-6441	Uniforms	\$379	\$240	\$3,500	\$3,500	\$0
300-40-10-6442	Safety Supplies & Equipment	\$7,721	\$5,732	\$0	\$0	\$0
300-40-10-6710	Meetings	\$407	\$305	\$1,950	\$1,950	\$5,500
300-40-10-6715	Training Expense	\$8,618	\$5,534	\$9,800	\$11,200	\$9,800
300-40-10-6730	Memberships & Subscriptions	\$3,972	\$4,140	\$4,750	\$4,750	\$4,750
300-40-10-6810	Fuel/Lube Purchases	\$26,783	\$31,430	\$0	\$0	\$0
300-40-10-6815	Vehicle Repair	\$35,487	\$35,713	\$18,000	\$34,300	\$0
300-40-10-6845	Vehicle Cost Recovery	\$131,800	\$131,800	\$136,300	\$136,000	\$136,300
300-40-10-6847	Equipment Cost Recovery	\$0	\$0	\$9,200	\$9,200	\$9,200
300-40-10-6848	Info Tech Cost Recovery	\$0	\$69,500	\$73,000	\$73,000	\$72,700
300-40-10-7140	Property Tax	\$13,800	\$17,468	\$17,500	\$18,149	\$17,500
300-40-10-7210	Equipment Maint	\$3,092	\$1,942	\$1,000	\$1,100	\$1,000
300-40-10-7215	Water Quality Testing	\$42,903	\$34,520	\$31,600	\$31,600	\$29,220
300-40-10-7220	Regulatory Fees	\$41,018	\$3,002	\$21,800	\$21,800	\$21,800
300-40-10-7310	Reservoir Tank Maint	\$33,398	\$28,929	\$0	\$0	\$0
300-40-10-7315	Main Line Maintenance	\$73,202	\$3,786	\$0	\$0	\$0
300-40-10-7320	Service Lateral Maintenance	\$134,469	\$63,457	\$0	\$0	\$0
300-40-10-7325	Meter Maintenance	\$121,059	\$7,933	\$0	\$0	\$0
300-40-10-7330	Hydrant Maintenance	\$70,036	\$56,192	\$0	\$0	\$0
300-40-10-8410	Interest Expense	\$523,255	\$695,362	\$1,432,286	\$1,432,286	\$854,698
300-40-10-8440	Depreciation Expense	\$15,750	\$12,461	\$0	\$0	\$0
300-40-10-8480	Loss On Disposed Assets	\$51,242	\$0	\$0	\$0	\$0
300-40-10-8485	Bonds-Amortization Exp	\$41,967	\$41,967	\$42,000	\$42,000	\$42,000
300-40-10-8592	Account for data import	\$864,569	\$0	\$0	\$0	\$0
300-40-10-9810	Furniture and Equipment	\$81,210	\$23,663	\$0	\$0	\$0
Total Administration Exp:		\$4,400,390	\$1,883,959	\$2,541,786	\$2,562,118	\$2,138,243

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Water Enterprise Fund Expenditures						
300-40-22-5000	Full Time Salaries	\$0	\$922,608	\$753,700	\$753,700	\$760,700
300-40-22-5011	General Leave Buy Out	\$0	\$0	\$6,800	\$6,800	\$8,400
300-40-22-5019	Flex Dollars	\$0	\$43,292	\$0	\$124,100	\$126,600
300-40-22-5020	Overtime	\$0	\$59,915	\$58,200	\$58,200	\$58,200
300-40-22-5025	Stand-by Pay	\$0	\$49,024	\$0	\$27,000	\$28,000
300-40-22-5027	Certification Pay	\$0	\$0	\$0	\$4,700	\$4,700
300-40-22-5031	Bi-Lingual Pay	\$0	\$0	\$0	\$2,500	\$2,500
300-40-22-5210	Life Insurance	\$0	\$2,954	\$3,000	\$3,000	\$3,000
300-40-22-5220	Health Insurance	\$0	\$0	\$0	\$800	\$800
300-40-22-5240	Workers' Compensation	\$0	\$30,890	\$0	\$39,000	\$45,000
300-40-22-5260	Medicare	\$0	\$11,151	\$11,100	\$11,100	\$11,200
300-40-22-5270	PERS - Employer	\$0	\$83,613	\$75,200	\$75,200	\$78,300
300-40-22-5272	PERS - Employee	\$0	\$4,045	\$0	\$26,000	\$26,200
300-40-22-5280	Uniform	\$0	\$0	\$2,400	\$2,400	\$2,400
300-40-22-6010	Professional & Consulting	\$0	\$27	\$0	\$0	\$0
300-40-22-6035	Service Contracts	\$0	\$2,247	\$6,900	\$5,000	\$6,900
300-40-22-6320	Building Maint & Repair	\$0	\$928	\$0	\$0	\$0
300-40-22-6400	Office Supplies	\$0	\$2,181	\$3,000	\$3,800	\$8,000
300-40-22-6426	Special Equipment/Maintenance	\$0	\$19,778	\$10,500	\$10,500	\$10,500
300-40-22-6441	Uniforms	\$65	\$2,289	\$0	\$2,200	\$3,500
300-40-22-6442	Safety Supplies & Equipment	\$0	\$13,045	\$0	\$12,000	\$12,100
300-40-22-6715	Training Expense	\$0	\$551	\$0	\$0	\$0
300-40-22-6810	Fuel/Lube Purchases	\$0	\$1,402	\$36,000	\$36,000	\$40,000
300-40-22-6815	Vehicle Repair	\$0	\$0	\$0	\$0	\$36,000
300-40-22-7210	Equipment Maint	\$0	\$0	\$0	\$0	\$7,000
300-40-22-7220	Regulatory Fees	\$0	\$37,880	\$20,000	\$20,000	\$15,000
300-40-22-7310	Reservoir Tank Maint.	\$0	\$294	\$35,000	\$35,000	\$35,000
300-40-22-7315	Main Line Maintenance	\$529	\$121,604	\$0	\$0	\$0
300-40-22-7320	Service Lateral Maintenance	\$0	\$72,027	\$0	\$0	\$0
300-40-22-7325	Meter Maintenance	\$0	\$60,724	\$0	\$0	\$0
300-40-22-7330	Hydrant Maintenance	\$0	\$210,813	\$0	\$0	\$0
300-40-22-7415	Chlorine	\$0	\$248	\$0	\$0	\$0
300-40-22-9410	T&D Main Extension Line	\$0	(\$21)	\$0	\$0	\$0
Total Distribution Div. Exp:		\$593	\$1,753,508	\$1,021,800	\$1,259,000	\$1,330,000

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Water Enterprise Fund Expenditures						
300-40-24-5000	Full Time Salaries	\$96,540	\$117,534	\$88,800	\$88,800	\$88,000
300-40-24-5011	General Leave Buy Out	\$0	\$0	\$1,200	\$1,200	\$1,200
300-40-24-5019	Flex Dollars	\$599	\$4,880	\$12,000	\$13,100	\$13,100
300-40-24-5020	Overtime	\$15,606	\$12,079	\$12,000	\$15,000	\$12,000
300-40-24-5025	Stand-by Pay	\$570	\$2,233	\$0	\$0	\$0
300-40-24-5027	Certification Pay	\$1,276	\$108	\$0	\$0	\$1,300
300-40-24-5031	Bi-Lingual Pay	\$310	\$30	\$100	\$300	\$100
300-40-24-5210	Life Insurance	\$355	\$369	\$600	\$600	\$600
300-40-24-5220	Health Insurance	\$13,002	\$1,199	\$0	\$100	\$100
300-40-24-5240	Workers' Compensation	\$3,408	\$3,995	\$5,200	\$4,600	\$5,200
300-40-24-5260	Medicare	\$1,630	\$1,746	\$1,300	\$1,700	\$1,300
300-40-24-5270	PERS - Employer	\$15,420	\$12,112	\$8,900	\$8,900	\$9,100
300-40-24-5272	PERS - Employee	\$0	\$523	\$3,100	\$3,100	\$3,000
300-40-24-5280	Uniform	\$0	\$0	\$200	\$200	\$200
300-40-24-6035	Service Contracts	\$580	\$1,693	\$8,500	\$8,500	\$8,500
300-40-24-6320	Building Maint & Repair	\$929	\$528	\$0	\$600	\$600
300-40-24-6355	Telephone	\$794	\$722	\$1,000	\$1,000	\$1,000
300-40-24-6400	Office Supplies	\$1,353	\$520	\$10,000	\$6,000	\$8,000
300-40-24-6441	Uniforms	\$251	\$269	\$0	\$0	\$0
300-40-24-6810	Fuel/Lube Purchases	\$270	\$90	\$1,000	\$1,000	\$1,000
300-40-24-7110	Electric	\$136,363	\$35,881	\$126,000	\$75,000	\$76,000
300-40-24-7130	Well Maintenance	\$0	\$3,480	\$0	\$0	\$0
300-40-24-7135	Basin Replenishment Assessment	\$378,480	\$996	\$255,000	\$127,000	\$133,000
300-40-24-7210	Equipment Maint	\$8,079	\$20,935	\$30,000	\$30,000	\$20,000
300-40-24-7215	Water Quality Testing	\$11,190	\$2,600	\$7,000	\$3,000	\$4,000
300-40-24-7220	Regulatory Fees	\$4,368	\$4,433	\$7,200	\$7,200	\$7,200
300-40-24-7325	Meter Maintenance	\$241	\$0	\$0	\$0	\$0
300-40-24-7415	Chlorine	\$4,938	\$2,126	\$5,000	\$2,400	\$4,000
300-40-24-7416	Salt	\$105,629	\$0	\$92,400	\$46,000	\$75,000
300-40-24-7420	Nitrate Supplies	\$1,432	\$0	\$2,000	\$1,000	\$1,500
300-40-24-7425	Waste Discharge	\$16,705	\$1,985	\$5,000	\$3,000	\$3,000
Total Main Street Fac. Exp:		\$820,319	\$233,065	\$683,500	\$449,300	\$478,000

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Water Enterprise Fund Expenditures						
300-40-25-5000	Full Time Salaries	\$84,329	\$102,946	\$101,700	\$101,700	\$92,600
300-40-25-5011	General Leave Buy Out	\$0	\$0	\$1,700	\$1,700	\$1,600
300-40-25-5019	Flex Dollars	\$1,338	\$4,084	\$14,300	\$14,100	\$12,400
300-40-25-5020	Overtime	\$11,740	\$19,762	\$17,300	\$17,300	\$17,300
300-40-25-5025	Stand-by Pay	\$101	\$2,233	\$0	\$0	\$0
300-40-25-5027	Certification Pay	\$1,169	\$120	\$0	\$0	\$1,300
300-40-25-5031	Bi-Lingual Pay	\$143	\$15	\$300	\$300	\$300
300-40-25-5210	Life Insurance	\$298	\$340	\$600	\$600	\$600
300-40-25-5220	Health Insurance	\$9,221	\$1,076	\$0	\$100	\$100
300-40-25-5240	Workers' Compensation	\$3,244	\$4,088	\$5,900	\$5,300	\$5,400
300-40-25-5260	Medicare	\$1,394	\$1,659	\$1,500	\$1,500	\$1,400
300-40-25-5270	PERS - Employer	\$12,512	\$10,740	\$10,100	\$10,100	\$9,600
300-40-25-5272	PERS - Employee	\$0	\$467	\$3,400	\$3,400	\$3,100
300-40-25-5280	Uniform	\$0	\$0	\$300	\$300	\$300
300-40-25-6035	Service Contracts	\$696	\$10,790	\$13,400	\$13,400	\$13,400
300-40-25-6320	Building Maint & Repair	\$2,182	\$5,471	\$2,400	\$2,400	\$2,400
300-40-25-6355	Telephone	\$794	\$722	\$0	\$800	\$0
300-40-25-6400	Office Supplies	\$10,293	\$11,289	\$10,000	\$5,000	\$10,000
300-40-25-6441	Uniforms	\$217	\$245	\$0	\$0	\$0
300-40-25-6442	Safety Supplies & Equipment		\$110	\$0	\$0	\$0
300-40-25-6845	Vehicle Cost Recovery	\$2,200	\$2,200	\$0	\$2,200	\$0
300-40-25-7110	Electric	\$339,027	\$211,475	\$300,000	\$150,000	\$225,000
300-40-25-7130	Well Maintenance	\$0	\$61,544	\$80,000	\$80,000	\$80,000
300-40-25-7135	Basin Replenishment Assessment	\$588,935	\$504,897	\$586,500	\$228,600	\$479,000
300-40-25-7210	Equipment Maint	\$12,992	\$16,672	\$30,000	\$30,000	\$80,000
300-40-25-7215	Water Quality Testing	\$5,418	\$9,832	\$6,000	\$3,000	\$4,000
300-40-25-7220	Regulatory Fees	\$4,792	\$3,278	\$5,100	\$5,100	\$5,100
300-40-25-7325	Meter Maintenance	\$546	\$550	\$2,000	\$2,000	\$2,000
300-40-25-7415	Chlorine	\$90,885	\$99,137	\$70,000	\$40,000	\$70,000
300-40-25-7420	Nitrate Supplies	\$0	\$0	\$500	\$500	\$500
300-40-25-7425	Waste Discharge	\$43,194	\$177,808	\$100,000	\$115,000	\$70,000
Total 17th St. Desalter Exp:		\$1,227,660	\$1,263,550	\$1,363,000	\$834,400	\$1,187,400

 2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Water Enterprise Fund Expenditures						
300-40-26-5000	Full Time Salaries	\$0	\$15,783	\$34,300	\$34,300	\$31,800
300-40-26-5011	General Leave Buy Out	\$0	\$0	\$300	\$300	\$300
300-40-26-5019	Flex Dollars	\$0	\$615	\$4,700	\$4,600	\$6,800
300-40-26-5020	Overtime	\$0	\$323	\$0	\$0	\$0
300-40-26-5025	Stand-By Pay	\$436	\$12	\$0	\$0	\$0
300-40-26-5027	Certification Pay	\$6	\$0	\$0	\$0	\$800
300-40-26-5210	Life Insurance	\$2	\$76	\$600	\$600	\$600
300-40-26-5220	Health Insurance	\$49	\$0	\$0	\$100	\$100
300-40-26-5240	Workers' Compensation	\$0	\$678	\$2,000	\$1,800	\$2,000
300-40-26-5260	Medicare	\$6	\$222	\$500	\$500	\$500
300-40-26-5270	PERS - Employer	\$34	\$1,773	\$3,500	\$3,500	\$3,300
300-40-26-5272	PERS - Employee	\$0	\$89	\$0	\$1,200	\$1,100
300-40-26-5280	Uniform	\$0	\$0	\$100	\$100	\$100
300-40-26-6441	Uniforms	\$0	\$55	\$0	\$0	\$0
300-40-26-7010	EOCWD - Water Purchased	\$0	\$1,294,327	\$1,196,300	\$1,200,000	\$1,612,250
300-40-26-7020	EOCWD - Connection Fees	\$0	\$186,994	\$264,000	\$271,000	\$312,000
300-40-26-7210	Equipment Maint	\$0	\$400	\$0	\$0	\$0
Total Imported Water Exp:		\$533	\$1,501,345	\$1,506,300	\$1,518,000	\$1,971,650

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Water Enterprise Fund Expenditures						
300-40-27-5000	Full Time Salaries	\$98,629	\$92,856	\$60,000	\$60,000	\$57,500
300-40-27-5011	General Leave Buy Out	\$0	\$0	\$1,300	\$1,300	\$1,300
300-40-27-5019	Flex Dollars	\$1,004	\$4,189	\$9,300	\$11,000	\$11,300
300-40-27-5020	Overtime	\$37,033	\$13,582	\$26,900	\$26,900	\$26,900
300-40-27-5025	Stand-By Pay	\$29,441	\$4,229	\$30,300	\$30,300	\$30,300
300-40-27-5027	Certification Pay	\$2,206	\$245	\$0	\$0	\$800
300-40-27-5031	Bi-Lingual Pay	\$287	\$30	\$300	\$300	\$300
300-40-27-5210	Life Insurance	\$526	\$325	\$600	\$600	\$600
300-40-27-5220	Health Insurance	\$16,993	\$1,867	\$0	\$100	\$100
300-40-27-5240	Workers' Compensation	\$3,289	\$2,936	\$3,500	\$3,100	\$3,500
300-40-27-5260	Medicare	\$2,400	\$1,493	\$900	\$1,200	\$900
300-40-27-5270	PERS - Employer	\$18,152	\$10,070	\$6,000	\$8,000	\$5,900
300-40-27-5272	PERS - Employee	\$0	\$395	\$2,000	\$2,500	\$1,900
300-40-27-5280	Uniform	\$0	\$0	\$200	\$200	\$200
300-40-27-6035	Service Contracts	\$540	\$3,376	\$4,200	\$4,200	\$4,200
300-40-27-6345	Natural Gas	\$137	\$179	\$200	\$200	\$200
300-40-27-6400	Office Supplies	\$1,199	\$2,301	\$2,000	\$2,000	\$2,000
300-40-27-6441	Uniforms	\$338	\$229	\$0	\$0	\$0
300-40-27-6442	Safety Supplies & Equipment	\$59	\$0	\$0	\$0	\$0
300-40-27-6810	Fuel/Lube Purchases	\$540	\$374	\$0	\$0	\$0
300-40-27-7010	Eocwd - Water Purchased	\$545,418	\$55,300	\$0	\$0	\$0
300-40-27-7020	Eocwd - Connection Fees	\$211,673	\$40,242	\$0	\$0	\$0
300-40-27-7110	Electric	\$580,388	\$562,765	\$603,000	\$603,000	\$715,000
300-40-27-7115	Telemetry	\$6,886	\$3,886	\$7,000	\$7,000	\$7,000
300-40-27-7130	Well Maintenance	\$164,995	\$132,209	\$150,000	\$150,000	\$150,000
300-40-27-7135	Basin Replenishment Assessment	\$1,854,677	\$1,835,063	\$2,154,750	\$2,154,750	\$2,406,000
300-40-27-7210	Equipment Maint	\$4,532	\$10,941	\$10,000	\$20,000	\$10,000
300-40-27-7215	Water Quality Testing	\$0	\$18	\$0	\$0	\$0
300-40-27-7220	Regulatory Fees	\$7,681	\$7,468	\$10,500	\$10,500	\$10,500
300-40-27-7325	Meter maintenance	\$475	\$444	\$0	\$0	\$0
300-40-27-7415	Chlorine	\$8,825	\$17,501	\$15,000	\$25,000	\$20,000
Total Ground Water Exp:		\$3,598,323	\$2,804,510	\$3,097,950	\$3,122,150	\$3,466,400
Total Water Enterprise Exp:		\$13,316,271	\$12,569,385	\$13,559,136	\$13,133,430	\$14,272,593

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET
Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Water Capital Fund Revenue						
301-00-00-3661	Allocated Interest Earnings	\$0	\$2,466	\$0	\$3,700	\$4,000
301-00-00-3662	Unrealized Gain/Loss Investmnt	\$0	\$4,028	\$0	\$0	\$0
301-00-00-4664	Water Capital Charge	\$0	\$1,254,446	\$1,007,300	\$1,368,400	\$1,491,600
Total Water Capital Fnd Rev		\$0	\$1,260,939	\$1,007,300	\$1,372,100	\$1,495,600
Water Capital Fund Expenditures						
301-00-00-1808	Construction in progress <i>Capital outlay - Balance sheet item</i>	\$0	\$0	\$454,064	\$250,000	\$2,216,000
301-25-21-8495	Bad Debt Write Off	\$0	\$0	\$0	\$3,000	\$0
301-40-00-7315	Main Line Maintenance	\$0	\$0	\$100,000	\$150,000	\$150,000
301-40-00-7320	Service Line Maintenance	\$0	\$0	\$150,000	\$110,000	\$125,000
301-40-00-7325	Meter Maintenance	\$0	\$0	\$75,000	\$113,419	\$100,000
301-40-00-7330	Hydrant Maintenance	\$0	\$0	\$250,000	\$120,000	\$121,000
301-40-00-9525	Improvements Other Than Bldgs	\$0	\$35,067	\$0	\$0	\$0
Total Water Capital Fnd Exp:		\$0	\$35,067	\$575,000	\$496,419	\$496,000
2011 Water Revenue Bond Fund Revenue						
305-00-00-3660	Interest Earnings		\$3	\$0	\$100	\$0
305-00-00-3661	Allocated Interest Earnings		\$16,824	\$0	\$33,391	\$30,000
305-00-00-3662	Unrealized Loss/Gain on invest		\$70,244	\$0	\$0	\$0
305-00-00-4776	Earned Bond Premium		\$1,275	\$0	\$0	\$0
305-00-00-4890	Transfer In		\$0	\$0	\$366,700	\$0
Total 2011 Water Bond Rev:		\$0	\$88,346	\$0	\$400,191	\$30,000
2011 Water Revenue Bond Fund Expend.						
305-00-00-1808	Construction in progress <i>Capital outlay - Balance sheet item</i>			\$17,000,000	\$2,365,000	\$14,845,000
305-00-00-8592	Transfers Out	\$0	\$21,346	\$0	\$0	\$0
305-40-10-8410	Interest Expense	\$0	\$91,667	\$0	(\$91,667)	\$0
305-40-10-8485	Bonds-Amortization Expense	\$0	\$1,124	\$0	\$0	\$0
Total 2011 Water Bond Exp:		\$0	\$114,137	\$0	(\$91,667)	\$0



SPECIAL REVENUE FUNDS





COMMUNITY DEVELOPMENT BLOCK GRANTS

DESCRIPTION:

The federal Housing and Community Act of 1974, as amended, created the Community Development Block Grant (CDBG) program to return federal funds to local communities for the purpose of developing viable urban communities by providing adequate housing and a suitable living environment and by expanding economic opportunities, specifically for low and moderate income persons. Grants are awarded to communities to implement a wide range of community development activities directed toward neighborhood revitalization, economic development, and the provision of improved community facilities and services.

POSITION CONTROL REPORT

<u>POSITION CONTROL REPORT</u>	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
<u>CDBG</u>					
Associate Planner	0.25	0.25	-	0.25	-
Code Enforcement Officer	1.00	1.00	-	1.00	-
	1.25	1.25	0.00	1.25	0.00

 2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	11/12	12/13
	Actual	Actual	Budget	Projected	Adopted
CDBG Admin					
Personnel	209,657	175,480	117,800	202,392	154,900
Operations	103,152	101,147	64,800	102,803	64,800
Capital	20,651	0	0	0	0
	333,460	276,627	182,600	305,195	219,700
CDBG Capital					
Personnel	0	0	0	0	0
Operations	122,251	22,284	0	0	0
Capital	189,618	269,178	1,074,736	1,049,216	487,000
	311,869	291,462	1,074,736	1,049,216	487,000
CDBG Total					
Personnel	209,657	175,480	117,800	202,392	154,900
Operations	225,403	123,432	64,800	102,803	64,800
Capital	210,269	269,178	1,074,736	1,049,216	487,000
CDBG Total	645,329	568,089	1,257,336	1,354,411	706,700

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET**REVENUE & EXPENDITURE****Adopted Annual Budget - Fiscal Year 2012/2013**

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
CDBG Fund Revenues						
120-00-00-4333	CDBG Block Grant	\$563,300	\$630,436	\$1,257,336	\$1,353,611	\$727,183
Total CDBG Fund Rev:		\$563,300	\$630,436	\$1,257,336	\$1,353,611	\$727,183
CDBG Fund Expenditures						
120-30-05-5000	Full Time Salaries	\$142,884	\$130,561	\$87,100	\$130,000	\$87,100
120-30-05-5005	Part-Time Salaries	\$15,246	\$17,246	\$0	\$35,300	\$35,300
120-30-05-5011	General Leave Buy Out	\$0	\$0	\$0	\$800	\$800
120-30-05-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0
120-30-05-5019	Flex Dollars	\$1,822	\$5,488	\$11,400	\$11,500	\$12,600
120-30-05-5020	Overtime	\$2,253	\$320	\$1,800	\$1,800	\$0
120-30-05-5031	Bi-Lingual Pay	\$339	\$0	\$0	\$0	\$0
120-30-05-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0
120-30-05-5210	Life Insurance	\$613	\$505	\$400	\$400	\$400
120-30-05-5220	Health Insurance	\$19,788	\$1,380	\$0	\$100	\$100
120-30-05-5240	Workers' Compensation	\$1,599	\$1,595	\$4,200	\$3,800	\$4,200
120-30-05-5260	Medicare	\$2,146	\$1,992	\$1,300	\$1,992	\$1,300
120-30-05-5270	PERS - Employer	\$22,846	\$15,468	\$8,600	\$12,000	\$8,900
120-30-05-5272	PERS - Employee	\$0	\$577	\$3,000	\$4,000	\$3,000
120-30-05-5275	Part-Time Retirement Benefit	\$121	\$349	\$0	\$700	\$1,200
120-30-05-6010	Professional & Consulting	\$0	\$0	\$22,500	\$22,500	\$22,500
120-30-05-6020	Administrative Fees	\$5,571	\$207	\$3,800	\$3,800	\$3,800
120-30-05-6650	Graffiti Removal	\$20,169	\$23,528	\$20,200	\$20,900	\$20,200
120-30-05-6971	Public Svcs Projects	\$60,000	\$60,000	\$14,400	\$45,000	\$14,400
120-30-05-6977	Fair Housing Low/Mod. Incm Prj	\$17,412	\$17,412	\$3,900	\$10,603	\$3,900
120-30-05-8592	Transfer Out	\$0	\$0	\$0	\$0	\$0
120-30-05-9740	Special Equipment	\$20,651	\$0	\$0	\$0	\$0
120-40-00-4333	Cdbg-Block Grant	\$0	\$0	\$0	\$0	\$0
120-40-00-6018	Architect-Engineering Services	\$122,251	\$22,284	\$0	\$0	\$0
120-40-00-9530	Improvements Public Rt Of Way	\$189,525	\$182,714	\$1,074,736	\$953,584	\$487,000
120-50-00-4333	Cdbg-Block Grant	\$0	\$0	\$0	\$0	\$0
120-70-00-4333	Cdbg-Block Grant	\$0	\$0	\$0	\$0	\$0
120-70-00-9535	Improvements Parks	\$92	\$86,464	\$0	\$95,632	\$0
120-80-00-4333	Cdbg-Block Grant	\$0	\$0	\$0	\$0	\$0
Total CDBG Fund Exp:		\$645,329	\$568,089	\$1,257,336	\$1,354,411	\$706,700

SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT FUND

DESCRIPTION:

This fund is used to account for funds received from South Coast Air Quality Management District to be used for reducing pollution.

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
AQMD Fund Revenues						
133-00-00-3660	Interest Earnings	\$955	(\$10)	\$100	\$0	\$0
133-00-00-3661	Allocated Interest Earnings	\$0	\$774	\$0	\$300	\$100
133-00-00-3662	Unrealized Gain/Loss Investmnts	\$680	(\$411)	\$0	\$0	\$0
133-00-00-4119	AB2766 SCAQMD Mtr Vh Fee	\$86,725	\$82,636	\$65,000	\$81,600	\$57,500
Total AQMD Fund Rev:		\$88,360	\$82,989	\$65,100	\$81,900	\$57,600
AQMD Fund Expenditures						
133-80-00-6426	Special Equipment/Maintenance	\$0	\$0	\$82,685	\$82,685	\$0
133-80-00-9710	Vehicles		\$169,000	\$0	\$0	\$0
Total AQMD Fund Exp:		\$0	\$169,000	\$82,685	\$82,685	\$0

 2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

ASSET FORFEITURE FUND

DESCRIPTION:

This fund is used to account for monies received from the Federal government that are used for special law enforcement purchases.

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Asset Forfeiture Fund Revenues						
134-00-00-3660	Interest Earnings	\$561	(\$3)	\$1,300	\$1,300	\$0
134-00-00-3661	Allocated Interest Earnings	\$0	\$610	\$0	\$0	\$500
134-00-00-3662	Unrealized Gain/Loss Investmtns	\$676	\$134	\$0	\$0	\$0
134-50-00-3785	Asset Forfeiture Funds	\$72,454	\$185,694	\$110,000	\$120,000	\$80,000
Total Asset Forfeiture Fund		\$73,691	\$186,435	\$111,300	\$121,300	\$80,500
Asset Forfeiture Fund Expenditures						
134-80-00-6431	Program Maintenance Expense	\$44,875	\$63,372	\$150,000	\$150,000	\$187,000
Total Asset Forfeiture Fund		\$44,875	\$63,372	\$150,000	\$150,000	\$187,000



SUPPLEMENTAL LAW ENFORCEMENT FUND

DESCRIPTION:

This law was established under Government Code Section 30061 enacted by AB3229, Chapter 134, of the 1996 Statutes and is appropriation from the State Budget for the "Citizen Option for Public Safety Program." These funds can only be used for police front line municipal activities that provide police services to the City in prevention of drug abuse, crime prevention, and community awareness programs.

POSITION CONTROL REPORT

	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
<u>POLICE GRANT FUND</u>					
Crime Analyst (SLESF)	1.00	1.00	-	1.00	-
	1.00	1.00	0.00	1.00	0.00

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET**REVENUE & EXPENDITURE****Adopted Annual Budget - Fiscal Year 2012/2013**

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Supplemental Law Fund Revenues						
136-00-00-3660	Interest Income	\$4	\$0	\$0	\$1,300	\$0
136-00-00-3661	Allocated Interest Earnings	\$0	\$200	\$0	\$0	\$0
136-00-00-3662	Unrealized Gain/Loss Investmnts	\$0	\$145	\$0	\$0	\$0
136-00-00-3786	Misc. Reimbursements	\$5,162	\$0	\$160,000	\$160,000	\$0
136-00-00-3881	State Grants-Other	\$20,790	\$24,046	\$20,000	(\$5,420)	\$0
136-00-00-4104	Alcoholic Beverage Control Gr	(\$109)	\$1,466	\$0	\$0	\$0
136-00-00-4115	Federal Grants	\$82,170	\$25,973	\$12,000	\$10,000	\$0
136-00-00-4117	Supp Law Enforcemnt Grant	\$112,588	\$111,668	\$119,000	\$116,318	\$100,000
Total Suppl. Law Fund Rev:		\$220,605	\$163,499	\$311,000	\$282,198	\$100,000
Supplemental Law Fund Expenditures						
136-50-00-5000	Full Time Salaries	\$74,669	\$80,589	\$173,700	\$80,589	\$75,100
136-50-00-5010	Sworn Holiday Pay	\$0	\$0	\$0	\$3,500	\$3,500
136-50-00-5011	General Leave Buy Out	\$0	\$0	\$0	\$0	\$700
136-50-00-5019	Flex Dollars	\$672	\$1,287	\$7,600	\$3,800	\$3,600
136-50-00-5020	Overtime	\$3,007	\$3,783	\$0	\$0	\$0
136-50-00-5210	Life Insurance	\$207	\$209	\$800	\$250	\$200
136-50-00-5220	Health Insurance	\$6,047	\$604	\$0	\$100	\$100
136-50-00-5240	Workers' Compensation	\$1,015	\$312	\$9,400	\$3,700	\$1,600
136-50-00-5260	Medicare	\$1,142	\$1,209	\$2,500	\$1,500	\$1,100
136-50-00-5270	PERS - Employer	\$11,781	\$9,237	\$38,000	\$12,500	\$8,000
136-50-00-5272	PERS - Employee	\$0	\$392	\$5,400	\$3,075	\$2,700
136-50-00-5280	Uniforms	\$0	\$0	\$0	\$304	\$300
136-50-00-6400	Office Supplies	\$814	\$0	\$0	\$0	\$0
136-50-00-6426	Special Equipment/Maintenance	\$82,175	\$0	\$0	\$804	\$0
136-50-00-6441	Uniforms	\$187	\$25	\$700	\$700	\$0
136-50-00-6515	Reimb Assist Other Funds	\$12,669	\$0	\$0	\$0	\$0
136-50-00-8592	Transfers Out	(\$12,669)	\$0	\$0	\$0	\$0
136-50-00-9740	Special Equipment	\$0	\$23,701	\$0	\$8,000	\$0
136-50-35-5025	Stand-by Pay	\$136	\$0	\$0	\$0	\$0
136-80-00-8592	Account for data import	\$12,669	\$0	\$0	\$0	\$0
Total Suppl. Law Fund Exp:		\$194,520	\$121,346	\$238,100	\$118,822	\$96,900

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

MEASURE “M” FUND

DESCRIPTION:

This fund is used to account for monies received from the County for street projects.

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Measure M Fund Revenues						
138-00-00-3660	Interest Earnings	\$7,848	(\$117)	\$0	\$0	\$0
138-00-00-3661	Allocated Interest Earnings	\$0	\$9,072	\$0	\$7,000	\$5,000
138-00-00-3662	Unrealized Gain/Loss Investmnts	\$4,764	\$1,196	\$0	\$0	\$0
138-00-00-3890	Measure M Turnback	\$848,148	\$852,239	\$0	\$0	\$0
138-00-00-3892	Measure M Competitive	\$0	\$0	\$1,400,000	\$0	\$0
138-00-00-4116	OCTA Revenue	\$135,224	\$256,035	\$0	\$76,232	\$0
138-00-00-4890	Transfer In	\$4,732	\$0	\$0	\$0	\$0
Total Measure M Fund Rev:		\$1,000,716	\$1,118,425	\$1,400,000	\$83,232	\$5,000
Measure M Fund Expenditures						
138-40-00-6018	Architect-Engineering Services	\$180,202	\$76,051	\$0	\$0	\$0
138-40-00-9515	Right Of Way Acquisition	\$43,431	\$95,803	\$0	\$0	\$0
138-40-00-9530	Improvements Public Rt Of Way	\$68,844	\$120,192	\$2,757,114	\$847,620	\$1,274,291
138-80-00-6020	Administrative Fees	\$50,000	\$0	\$0	\$0	\$0
138-80-00-8592	Transfer Out	\$1,057,569	\$210,874	\$0	\$0	\$0
Total Measure M Fund Exp:		\$1,400,045	\$502,920	\$2,757,114	\$847,620	\$1,274,291



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Measure M2 Fund Revenues						
139-00-00-3661	Allocated Interest Earnings	\$0	\$0	\$0	\$500	\$0
139-00-00-3893	Measure M2 Fair Share	\$0	\$75,889	\$1,098,545	\$1,098,545	\$1,169,300
139-00-00-3894	Other M2 Funding	\$0	\$2,975	\$100,000	\$100,000	\$100,000
139-00-00-3895	M2 Competitive	\$0	\$0	\$0	\$65,561	\$4,500,000
Total Measure M2 Fund Rev		\$0	\$78,864	\$1,198,545	\$1,264,606	\$5,769,300
Measure M2 Fund Expenditures						
139-40-00-9530	Improvements Public Rt Of Way	\$0	\$0	\$464,857	\$304,857	\$5,442,600
Total Measure M2 Fund Exp		\$0	\$0	\$464,857	\$304,857	\$5,442,600

 2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

GAS TAX FUND

DESCRIPTION:

This fund accounts for revenues and expenditures apportioned under the Street and Highways code of the State of California. Expenditures may be made for any street-related purposed allowable under the Code.

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Gas Tax Fund Revenues						
130-00-00-3660	Interest Earnings	\$24,723	(\$281)	\$18,600	\$0	\$0
130-00-00-3661	Allocated Interest Earnings		\$18,952	\$0	\$18,600	\$10,000
130-00-00-3662	Unrealized Gain/Loss Investmnts	\$12,721	\$3,460	\$0	\$0	\$0
130-00-00-3786	Misc. Reimbursements	\$17,026	\$84,308	\$0	\$0	\$0
130-00-00-3885	Ab2928 Traffic Congest Relief	\$679,024	\$0	\$0	\$0	\$0
130-00-00-3990	Gas Tax -Section 2106	\$278,625	\$271,112	\$255,500	\$255,500	\$249,800
130-00-00-3991	Gas Tax - Section 2107	\$584,765	\$556,307	\$531,700	\$531,700	\$525,600
130-00-00-3992	Gas Tax - Section 2107.5	\$15,000	\$7,500	\$7,500	\$7,500	\$7,500
130-00-00-3993	Gas Tax - Section 2103		\$627,533	\$839,600	\$839,600	\$822,500
130-00-00-3995	Gas Tax - Section 2105 Prop 1	\$438,945	\$417,956	\$399,500	\$399,500	\$366,200
130-00-00-4113	County Grants	\$236,075	\$173,220	\$0	\$0	\$0
Total Gas Tax Fund Rev:		\$2,286,906	\$2,160,066	\$2,052,400	\$2,052,400	\$1,981,600



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Gas Tax Fund Expenditures						
130-40-00-5000	Full Time Salaries	\$0	\$0	\$0	\$0	\$138,100
130-40-00-5011	General Leave Buy Out	\$0	\$0	\$0	\$0	\$1,300
130-40-00-5019	Flex Dollars	\$0	\$0	\$0	\$0	\$20,700
130-40-00-5020	Overtime	\$0	\$0	\$0	\$0	\$6,000
130-40-00-5210	Life Insurance	\$0	\$0	\$0	\$0	\$600
130-40-00-5220	Health Insurance	\$0	\$0	\$0	\$0	\$200
130-40-00-5240	Workers' Compensation	\$0	\$0	\$0	\$0	\$3,400
130-40-00-5260	Medicare	\$0	\$0	\$0	\$0	\$2,000
130-40-00-5270	PERS - Employer	\$0	\$0	\$0	\$0	\$14,100
130-40-00-5272	PERS - Employee	\$0	\$0	\$0	\$0	\$4,800
130-40-00-5280	Uniform	\$0	\$0	\$0	\$0	\$600
130-40-00-6018	Architect-Engineering Services	\$67,504	\$0	\$0	\$0	\$0
130-40-00-6210	Signal Maint - Damage	\$0	\$0	\$0	\$0	\$15,000
130-40-00-6215	Signal Maint - Routine	\$0	\$0	\$0	\$0	\$270,000
130-40-00-6218	Signal Improv/Modifications	\$0	\$0	\$0	\$0	\$10,000
130-40-00-6227	Storm Drain Maintenance	\$0	\$0	\$0	\$0	\$202,500
130-40-00-6420	Printing Expenses	\$0	\$43	\$0	\$0	\$0
130-40-00-6615	Street Materials	\$0	\$0	\$0	\$0	\$15,000
130-40-00-6620	Street Sweeping Supplies	\$0	\$0	\$0	\$0	\$15,000
130-40-00-6625	Traffic Signs And Paint	\$0	\$0	\$0	\$0	\$30,000
130-40-00-6810	Fuel/Lube Purchases	\$0	\$0	\$0	\$0	\$18,500
130-40-00-6815	Vehicle Repair	\$0	\$0	\$0	\$0	\$44,500
130-40-00-6845	Vehicle Cost Recovery	\$0	\$0	\$0	\$0	\$121,400
130-40-00-9530	Improvements Public Rt Of Way	\$976,348	\$2,963,107	\$695,651	\$695,651	\$1,012,000
130-80-00-6020	Administrative Fees	\$590,000	\$249,195	\$590,000	\$590,000	\$0
130-80-00-8592	Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Gas Tax Fund Exp:		\$1,633,852	\$3,212,345	\$1,285,651	\$1,285,651	\$1,945,700

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

PARK ACQUISITION & DEVELOPMENT FUND

DESCRIPTION:

This fund is used to account for fees received from developers to develop the City's park system.

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Park Development Fund Revenues						
131-00-00-3660	Interest Earnings	\$26,283	(\$300)	\$30,000	\$0	\$0
131-00-00-3661	Allocated Interest Earnings		\$16,888	\$0	\$11,000	\$30,000
131-00-00-3662	Unrealized Gain/Loss Investmts	\$10,196	(\$3,642)	\$0	\$0	\$0
131-00-00-3665	Rental Income	\$383,963	\$83,549	\$70,000	\$98,200	\$96,300
131-00-00-3881	State Grants-Other	\$43,552	\$20,309	\$0	\$0	\$0
131-70-00-4466	Non Resident Registr Fees	\$15,840	\$22,554	\$13,000	\$14,000	\$11,500
131-00-00-4774	Capital Contributions	\$0	\$32,800	\$0	\$0	\$0
Total Park Dev. Fund Rev:		\$479,833	\$172,157	\$113,000	\$123,200	\$137,800
Park Development Fund Expenditures						
131-40-00-9530	Improvements Public Rt Of Way	\$112,754	\$0	\$0	\$0	\$0
131-70-00-6010	Professional & Consulting		\$9,600	\$0	\$0	\$0
131-70-00-6018	Architect-Engineering Services	\$35,306	\$7,053	\$0	\$0	\$0
131-70-00-9535	Improvements Parks	\$2,938,393	\$451,331	\$559,000	\$463,480	\$613,000
Total Park Dev. Fund Exp:		\$3,086,453	\$467,984	\$559,000	\$463,480	\$613,000
Park Dev. Legacy Fund Revenues						
132-00-00-3660	Interest Earnings	\$33,609	(\$401)	\$33,700	\$0	\$0
132-00-00-3661	Allocated Interest Earnings		\$22,351	\$0	\$16,000	\$30,000
132-00-00-3662	Unrealized Gain/Loss Investmts	\$16,577	(\$3,548)	\$0	\$0	\$0
Total Legacy Park Fnd Rev:		\$50,186	\$18,403	\$33,700	\$16,000	\$30,000
Park Dev. Legacy Fund Expenditures						
132-40-00-9530	Improvements Public Rt Of Way	\$0	\$0	\$0	\$0	\$0
Total Legacy Park Fnd Exp:		\$0	\$0	\$0	\$0	\$0

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

INTERNAL SERVICE FUNDS

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Worker's Comp Fund Revenues						
181-00-00-3660	Interest Earnings	\$42,083	(\$506)	\$40,000	\$0	\$0
181-00-00-3662	Unrealized Gain/Loss Investmts	\$19,798	(\$27,342)	\$0	\$0	\$10,000
181-00-00-4779	Work Comp Contributions	\$839,289	\$982,858	\$1,294,900	\$1,294,900	\$655,000
181-00-00-4786	Insurance Reimbursement	\$0	\$5,880	\$0	\$0	\$0
181-00-00-4890	Transfer In	\$0	\$0	\$880,000	\$0	\$0
Total Worker's Comp Rev:		\$901,171	\$960,890	\$2,214,900	\$1,294,900	\$665,000
Worker's Comp Fund Expenditures						
181-85-00-5000	Full Time Salaries	\$97,693	\$103,531	\$98,800	\$99,500	\$76,500
181-85-00-5011	General Leave Buy Out	\$0	\$0	\$1,800	\$2,500	\$1,700
181-85-00-5019	Flex Dollars	\$3,995	\$2,445	\$8,400	\$8,200	\$8,600
181-85-00-5020	Overtime		\$4	\$0	\$0	\$0
181-85-00-5032	Auto Allowance	\$175	\$120	\$0	\$0	\$0
181-85-00-5033	Cell Phone Stipend	\$20	\$14	\$100	\$121	\$100
181-85-00-5210	Life Insurance	\$286	\$255	\$600	\$600	\$600
181-85-00-5220	Health Insurance	\$5,113	\$524	\$0	\$100	\$100
181-85-00-5240	Workers' Compensation	\$280	\$296	\$4,600	\$4,300	\$1,500
181-85-00-5260	Medicare	\$1,474	\$1,471	\$1,400	\$1,400	\$1,100
181-85-00-5270	PERS - Employer	\$15,076	\$10,553	\$9,600	\$9,600	\$7,700
181-85-00-5272	PERS - Employee	\$0	\$195	\$2,900	\$2,900	\$2,400
181-85-00-6010	Professional & Consulting	\$1,042	\$3,950	\$18,000	\$18,000	\$18,000
181-85-00-6016	Legal Svcs - City Attorney	\$17,191	\$0	\$0	\$0	\$0
181-85-00-6017	Legal Services-Other	\$15,023	\$0	\$69,500	\$40,000	\$50,000
181-85-00-6147	Bank Service Charges	\$0	\$0	\$0	\$0	\$2,000
181-85-00-6400	Office Supplies	\$1,524	\$745	\$7,500	\$7,500	\$5,000
181-85-00-6715	Training Expense	\$1,059	\$12,246	\$15,000	\$15,000	\$15,000
181-85-00-6730	Memberships & Subscriptions	\$720	\$1,281	\$1,720	\$1,720	\$1,725
181-85-00-6735	Travel Expense	\$1,000	\$0	\$4,500	\$4,500	\$4,500
181-85-00-6760	Employee Recognition	\$0	\$0	\$0	\$0	\$2,500
181-85-00-8592	Transfer Out		\$1,576,958	\$0	\$0	\$611,040
181-85-00-8810	Medical Expense	\$118,529	(\$1,611)	\$245,000	\$317,500	\$400,000
181-85-00-8815	Disability	\$0	\$0	\$175,000	\$320,000	\$400,000
181-85-00-8830	Claims Paid	\$573,857	\$1,298,932	\$450,000	\$425,080	\$200,000
181-85-00-8855	Claims Admin-Workers' Comp	\$58,788	\$45,513	\$64,000	\$0	\$58,000
181-85-00-8860	Other Fees - Premiums	\$0	\$0	\$25,000	\$0	\$11,000
181-85-00-8915	Excess Ins Prem-Workers' Comp	\$105,425	\$102,779	\$110,000	\$109,600	\$130,000
Total Worker's Comp Exp:		\$1,018,268	\$3,160,201	\$1,313,420	\$1,388,121	\$2,009,065



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Liability Fund Revenues						
182-00-00-3660	Interest Earnings	(\$2,804)	\$0	\$0	\$0	\$0
182-00-00-3662	Unrealized Gain/Loss Investmnts	(\$547)	\$0	\$0	\$0	\$0
182-00-00-4795	Misc. Revenue	\$0	\$15,102	\$0	\$0	\$0
182-00-00-4890	Transfer In	\$0	\$1,481,899	\$1,677,034	\$1,677,034	\$611,040
Total Liability Fund Rev:		(\$3,351)	\$1,497,001	\$1,677,034	\$1,677,034	\$611,040
Liability Fund Expenditures						
182-85-00-5000	Full Time Salaries	\$11,061	\$76,171	\$74,200	\$74,500	\$51,500
182-85-00-5011	General Leave Buy Out	\$0	\$0	\$1,400	\$1,600	\$900
182-85-00-5019	Flex Dollars	\$320	\$1,613	\$6,200	\$6,100	\$6,300
182-85-00-5020	Overtime	\$0	\$2	\$0	\$0	\$0
182-85-00-5032	Auto Allowance	\$76	\$0	\$0	\$0	\$0
182-85-00-5033	Cell Phone Stipend	\$10	\$5	\$100	\$100	\$100
182-85-00-5210	Life Insurance	\$33	\$185	\$600	\$600	\$600
182-85-00-5220	Health Insurance	\$606	\$401	\$0	\$100	\$100
182-85-00-5240	Workers' Compensation	\$32	\$220	\$3,400	\$3,200	\$1,000
182-85-00-5260	Medicare	\$166	\$1,077	\$1,100	\$1,100	\$700
182-85-00-5270	PERS - Employer	\$1,703	\$7,702	\$7,200	\$7,200	\$5,200
182-85-00-5272	PERS - Employee	\$0	\$81	\$2,200	\$2,200	\$1,700
182-85-00-6010	Professional & Consulting	\$24,985	\$25,481	\$1,000	\$1,000	\$1,000
182-85-00-6016	Legal Svcs - City Attorney	\$239,198	\$405,372	\$350,000	\$350,000	\$350,000
182-85-00-6017	Legal Services-Other	\$0	\$0	\$0	\$1,492	\$0
182-85-00-8830	Claims Paid	\$58,001	\$56,840	\$216,000	\$216,000	\$200,000
182-85-00-8850	Claims Admin Fees	\$22,060	\$14,168	\$21,000	\$21,000	\$23,000
182-85-00-8910	Excess Ins Prem-Liability	\$241,917	\$219,857	\$250,000	\$184,144	\$225,000
182-85-00-8920	Employment Practices Liability	\$10,000	\$9,594	\$10,000	\$9,667	\$9,600
182-85-00-8925	Excess Ins Prem-Special Events	\$30	\$43	\$0	\$126	\$200
182-85-00-8930	Property Ins Prem	\$224,865	\$153,089	\$200,000	\$171,368	\$205,000
182-85-00-8950	Employee Blanket Bond	\$2,975	\$2,975	\$4,000	\$2,307	\$2,400
Total Liability Fund Exp:		\$838,038	\$974,878	\$1,148,400	\$1,053,804	\$1,084,300



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Unemployment Comp Fund Revenues						
183-00-00-3662	Unrealized Gain/Loss Investmnts	\$572	(\$572)	\$0	\$0	\$0
183-00-00-4890	Transfer In		\$101,760	\$234,984	\$0	\$0
Total Unemployment Rev:		\$572	\$101,188	\$234,984	\$0	\$0
Unemployment Comp Fund Expenditures						
183-85-00-8830	Claims Paid	\$110,556	\$43,751	\$150,000	\$40,000	\$75,000
Total Unemployment Exp:		\$110,556	\$43,751	\$150,000	\$40,000	\$75,000

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Equipment Replacement Fund Revenues						
184-00-00-3662	Unrealized Gain/Loss Investmnt	\$13,961	(\$13,961)	\$0	\$0	\$0
184-00-00-3669	Depart./Agencies Contributions	\$548,500	\$111,700	\$111,700	\$111,700	\$111,700
184-00-00-4767	Equip Replacement Cost Alloc	\$0	\$437,000	\$1,257,100	\$1,257,100	\$762,500
184-00-00-4786	Insurance Reimbursement	\$5,200	\$7,338	\$0	\$0	\$0
184-00-00-4795	Misc. Revenue	\$0	\$0	\$0	\$0	\$0
Total Equipment Replaceme		\$567,661	\$542,077	\$1,368,800	\$1,368,800	\$874,200
Equipment Replacement Fund Expenditure						
184-80-00-6426	Special Equip - Maint	\$437,232	\$55,590	\$823,900	\$85,807	\$0
184-80-00-9710	Vehicles	\$56,853	\$506,839	\$536,800	\$536,800	\$585,000
184-80-00-9740	Special Equipment	\$1,914	\$3,900	\$0	\$0	\$950,000
Total Equipment Replaceme		\$495,998	\$566,329	\$1,360,700	\$622,607	\$1,535,000



2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Note: Special Reserve Internal Service Fund was established to address Successor Agency expenditures not covered by Recognized Obligations Payment Schedule (ROPS) or covered by the Administrative Cost Allocation. Additionally, this Fund might be used to address potential claw backs from the State as it relates to the implementation of AB X1 26 (dissolution of the Tustin Community Redevelopment Agency) and one-time payments.

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Special Reserve Revenues						
186-00-00-4890	Transfer In		\$0	\$0	\$8,558,775	\$0
Total Special Reserve Rev:		\$0	\$0	\$0	\$8,558,775	\$0
Special Reserve Expenditures						
186-80-00-6010	Professional & Consulting	\$0	\$0	\$0	\$0	\$3,000,000
186-80-00-5011	General Leave Buy Out	\$0	\$0	\$0	\$0	\$251,000
Total Special Reserve Exp:		\$0	\$0	\$0	\$0	\$3,251,000



INFORMATION TECHNOLOGY

(INTERNAL SERVICE FUND)

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

The Information Technology Division provides research, planning, development, support and evaluation of Citywide technology systems, including data, voice, telephone systems, radio, and technology infrastructure. It provides maintenance for current hardware/software platforms in use by the City, update and application support.

TASKS:

1. Manage all hardware and software utilized by the City;
2. Administer annual lease/maintenance agreements for hardware and software;
3. Provide programming support for systems as needed;
4. Evaluate the effectiveness of out-sourced computer services;
5. Maintain, support and upgrade servers, workstations, peripheral computer equipment, software, phones, audiovisual equipment on a Citywide basis;
6. Develop and implement software solutions to enhance operational efficiency.

Note: Information Technology division was made an internal service fund in FY 2010-2011. The cost was allocated to the various departments based on computer count, as well as software and hardware needs, which in turn increase the projected expenditure for each department but doesn't change the net impact to the General Fund.

POSITION CONTROL REPORT

POSITION CONTROL REPORT	11-12 CURR BUDGET	11-12 YTD ACT	11-12 VACAN- CIES	12-13 ADOPTED BUDGET	12-13 NEW REQ
<u>Information Technology</u>					
IT Supervisor	1.00	1.00	-	0.00	(1.00)
Senior IT Specialist	1.00	1.00	-	1.75	0.75
IT Specialist	2.75	2.75	-	2.25	(0.50)
	4.75	4.75	0.00	4.00	(0.75)

EXPENDITURE SUMMARY

Expenditure Summary	09/10 Actual	10/11 Actual	11/12 Budget	11/12 Projected	12/13 Adopted
<u>Information Technology</u>					
Personnel	528,361	529,357	564,200	563,450	363,000
Operations	380,378	415,954	706,600	618,600	798,300
Capital	247,390	200,390	283,000	278,090	231,000
<u>Info. Technology Total</u>	1,156,129	1,145,701	1,553,800	1,460,140	1,392,300

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Information Technology Fund Revenues						
185-00-00-4786	Insurance Reimbursement	\$0	\$1,468,200	\$1,538,900	\$1,538,900	\$1,125,600
185-00-00-4890	Transfer In	\$0	\$849,633	\$100,000	\$100,000	\$0
Total Info. Tech. Fund Rev:		\$0		\$1,638,900	\$1,638,900	\$1,125,600
Information Technology Fnd Expenditures						
185-25-08-5000	Full Time Salaries	\$377,057	\$377,973	\$349,800	\$351,400	\$96,200
185-25-08-5005	Part-Time Salaries	\$26,638	\$61,057	\$67,700	\$67,650	\$175,000
185-25-08-5006	Water Wage Transfer	\$1,191	\$0	\$0	\$0	\$0
185-25-08-5011	General Leave Buy Out	\$0	\$0	\$8,100	\$9,700	\$5,400
185-25-08-5019	Flex Dollars	\$6,562	\$16,418	\$47,600	\$45,100	\$32,200
185-25-08-5020	Overtime	\$7,562	\$8,173	\$10,000	\$10,000	\$0
185-25-08-5031	Bi-Lingual Pay	\$209	\$0	\$0	\$0	\$0
185-25-08-5033	Cell Phone Stipend	\$2,009	\$193	\$2,000	\$2,000	\$1,400
185-25-08-5210	Life Insurance	\$1,348	\$1,118	\$1,300	\$1,300	\$1,000
185-25-08-5220	Health Insurance	\$38,268	\$4,235	\$0	\$300	\$300
185-25-08-5240	Workers' Compensation	\$5,336	\$5,893	\$19,200	\$17,500	\$5,400
185-25-08-5260	Medicare	\$5,815	\$5,769	\$5,900	\$5,900	\$4,000
185-25-08-5270	PERS - Employer	\$55,869	\$46,386	\$39,400	\$39,400	\$27,300
185-25-08-5272	PERS - Employee	\$0	\$1,927	\$12,900	\$12,900	\$8,800
185-25-08-5275	Part-Time Retirement Benefit	\$497	\$216	\$300	\$300	\$6,000
185-25-08-6010	Professional & Consulting	\$98,268	\$128,308	\$175,000	\$130,000	\$203,500
185-25-08-6040	Computer Maintenance	\$173,617	\$191,123	\$344,000	\$344,000	\$433,700
185-25-08-6355	Telephone	\$7,292	\$7,005	\$24,000	\$7,000	\$24,000
185-25-08-6390	Internet Service	\$59,057	\$58,310	\$91,000	\$91,000	\$79,000
185-25-08-6400	Office Supplies	\$16,406	\$8,936	\$18,000	\$18,500	\$22,500
185-25-08-6424	Office Equipment/Maintenance	\$9,005	\$9,366	\$12,500	\$12,500	\$15,000
185-25-08-6715	Training Expense	\$16,703	\$12,435	\$41,500	\$15,000	\$20,000
185-25-08-6730	Memberships & Subscriptions	\$30	\$470	\$600	\$600	\$600
185-25-08-9830	Computer Hardware	\$160,357	\$131,407	\$228,000	\$222,065	\$176,000
185-25-08-9835	Computer Software	\$87,033	\$68,983	\$55,000	\$56,025	\$55,000
Total Info. Tech. Fund Exp:		\$1,156,129	\$1,145,701	\$1,553,800	\$1,460,140	\$1,392,300



CAPITAL IMPROVEMENT PROGRAM

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2012-13 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGETS

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2012/2013

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Amended Budget	FY 11/12 Year End Projection	FY 12/13 Adopted Budget
Capital Project Fund Revenues						
200-00-00-3660	Interest Earnings	\$113,950	\$72,605	\$0	\$0	\$0
200-00-00-3661	Allocated Interest Earnings		\$52,866	\$0	\$30,000	\$0
200-00-00-3662	Unrealized Gain/Loss Investmnts	\$38,614	(\$10,216)	\$0	\$0	\$0
200-00-00-3786	Misc. Reimbursements	\$0	\$50,797	\$7,164,000	\$1,185,123	\$7,012,800
200-00-00-3881	State Grants-Other	\$0	\$0	\$0	\$395,821	\$357,930
200-00-00-4001	Developer Cost Share	\$2,806,936	\$0	\$0	\$0	\$0
200-00-00-4006	Federal Grant-Rstp	\$31,021	\$0	\$0	\$0	\$0
200-00-00-4115	Federal Grants	\$503,173	\$558,376	\$0	\$361,075	\$0
200-00-00-4116	OCTA Revenue	\$0	\$0	\$0	(\$239,225)	\$5,110,035
200-00-00-4764	Reimb Assist Frm Other Funds	\$348,234	\$0	\$0	\$0	\$0
200-00-00-4786	Insurance Reimbursement	\$19,688	\$0	\$0	\$0	\$0
200-00-00-4890	Transfer In	\$1,057,569	\$0	\$0	\$0	\$0
Total Capital Proj. Fnd Rev:		\$4,919,185	\$724,428	\$7,164,000	\$1,732,794	\$12,480,765
Capital Project Fund Expenditures						
200-40-00-6010	Professional & Consulting	\$44,840	\$9,146	\$0	\$0	\$0
200-40-00-6016	Legal Svcs - City Attorney	\$0	\$601	\$0	\$0	\$0
200-40-00-6018	Architect-Engineering Services	\$197,260	\$521,308	\$0	\$0	\$0
200-40-00-7500	Tustin Legacy Expenditures	\$0	\$0	\$1,000,000	\$1,000,000	\$0
200-40-00-8592	Transfer Out	\$2,004,732	\$0	\$0	\$0	\$0
200-40-00-9510	Land Acquisition/Appraisal	\$508,345	\$0	\$0	\$0	\$0
200-40-00-9530	Improvements Public Rt Of Way	\$3,551,314	\$2,558,031	\$15,473,181	\$4,150,073	\$17,802,000
200-40-00-9810	Furniture And Equipment	\$16,921	\$22,653	\$0	\$0	\$0
Total Capital Proj. Fnd Exp:		\$6,323,411	\$3,111,739	\$16,473,181	\$5,150,073	\$17,802,000

Note: The complete Capital Improvement Program is a separate document. The seven-year Capital Improvement Program document identified future projects and cost estimates that allow staff to properly plan for future capital improvements throughout the City.

