

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

ADOPTED BUDGET
FISCAL YEAR 2013-2014

TUSTIN CITY COUNCIL

AL MURRAY, MAYOR
CHARLES E. "CHUCK" PUCKETT, MAYOR PRO TEM

DR. ALAN BERNSTEIN, COUNCILMEMBER
REBECCA "BECKIE" GOMEZ, COUNCILMEMBER
JOHN NIELSEN, COUNCILMEMBER



DAVID E. KENDIG, CITY ATTORNEY

MANAGEMENT STAFF

JEFFREY C. PARKER, CITY MANAGER
**CHUCK ROBINSON, DEPUTY CITY MANAGER / DIRECTOR OF HUMAN
RESOURCES**
**PAMELA ARENDS-KING, DIRECTOR OF FINANCE / INTERIM CITY
TREASURER**
ELIZABETH A. BINSACK, DIRECTOR OF COMMUNITY DEVELOPMENT
SCOTT M. JORDAN, CHIEF OF POLICE
DAVID A. WILSON, DIRECTOR OF PARKS AND RECREATION
DOUGLAS S. STACK, DIRECTOR OF PUBLIC WORKS



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MESSAGE OF THE CITY MANAGER

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST





Office of the City Manager

City of Tustin

300 Centennial Way
Tustin, CA 92780
714.573.3010
FAX 714.838.1602

TO: HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JEFFREY C. PARKER, CITY MANAGER

**RE: PROPOSED FISCAL YEAR 2013-14 PROGRAM AND
FINANCIAL PLAN AND CAPITAL IMPROVEMENT PROGRAM**

Transmitted herewith are the proposed Program and Financial Plan and Capital Improvement Program for Fiscal Year 2013-14. The Program and Financial Plan is the operating budget for all City services. The Capital Improvement Program (a separate document) includes projects for fiscal year 2013-14 and projects programmed for a seven-year period.

Program and Financial Plan

The proposed General Fund operating budget includes a reserve consistent with City Council policy (20%) and maintains core City services at levels established by the City Council during the FY 2012-2013 budget. The FY 2013-14 budget once again is very challenging in that recent decisions by the State of California to take away further Redevelopment monies has placed additional stress on our financial future.

Each year the City Council is faced with decisions about allocating limited resources among a wide variety of needs. Bridging the gap requires choices. Over the years, City Councils have placed a very high priority on the City's long-term financial stability and maintained service levels as best as possible. The City Council's philosophy on fiscal stability, together with high productivity put forth by City staff, has allowed the City to maneuver through challenging times.

On a positive note the local and national economy began showing signs of recovery which we believe will continue throughout the next fiscal year. The positive movement in the economy as well as our first substantial development activity has allowed us to

correct the negative trend we were facing and place us in the proper position for developing a strong financial future for Tustin. The following are some key elements that make up our budget.

Revenue

Sales tax revenue is 46% of total General Fund operating income for FY 2013-14. Its performance is vital to the funding of core City services. FY 2013-14 Sales Tax revenue is projected to be greater than the amount received in FY 2007-08, which was the peak sales tax revenue. The revised sales tax revenue projection for FY 2012-13 is approximately 5% higher than originally projected when the budget was adopted. The projection for FY 2013-14 is 4% higher than the revised FY 2012-13 projected amount.

This trend is encouraging as the economy continues to recover. Staff is comfortable with the projected amounts for FY 2012-13 and 2013-14 but mindful of the fact that sales tax trends must be carefully monitored throughout the year.

Property tax revenue for FY 2013-14 is projected to be 3% higher than the revised projected amount. Since fiscal year 2008-09, property tax revenue has been relatively stagnant due to the housing recession. The County Assessor has indicated that property tax revenues will remain relatively flat over the next couple of years. As with sales tax, this important source of General Fund revenue will be carefully monitored throughout the year.

The development and opening of the two Marriott Hotels this year will provide several financial and business enhancements to our community. Providing businesses with both a location to conduct their activities as well as providing a venue for visitors to our community. These two great additions will provide additional revenue of over \$ 500,000 to the City of Tustin.

Operation

The proposed budget for all funds is \$122,783,070. Of this amount the total operating budget is \$81,918,935 and the capital improvement budget is \$40,864,135, which doesn't include balance sheet items for Water Enterprise and Fiduciary funds of \$8,887,919. The General Fund totals \$48,037,877 which is 39% of the total operating and capital budget.

The proposed FY 2013-14 General Fund budget is considered a rollover-type Budget in that the expense side is very similar to that of the FY 2012-13 amended budget. Increases anticipated in the area of employee cost and the organization achieving full staffing levels after our reorganization efforts this last year are reflected in this document.

As indicated in last year's budget, another cost that affects the General Fund and limits the ability of the City to contain costs is regulatory requirements. In fiscal 2013-14 the General Fund will incur \$1.3 million dollars in expenses to fund State and Federal mandated water quality regulations. And \$1.2 million dollars will be expended on maintenance of public rights-of-way in order to qualify for Renewed Measure M funding. Added to this in the future will be the unknown costs associated with mandates imposed by state laws SB 375 and AB 32. These bills require cities to entitle higher density developments and link air quality to transportation planning. Also unknown at this time is what possible affects future efforts by the state and federal governments to realign services will have on municipal governments.

Reserve Policy

The General Fund reserve based on proposed FY 2013-14 expenditures and revenue is 22%. This amount is consistent with City Council policy of maintaining a General Fund reserve of 20%.

Recently the City Council adopted its policy of 20% General Fund reserve. But a number of factors have made it challenging to maintain the reserve level. Foremost is the increasing complexity of the City's budget. Changing economic conditions, higher risks associated with contemporary local government services and exposure to potential natural disasters, all require prudent financial management. There is uncertainty with the State Department of Finance (DOF) as it relates to their inconsistent decisions on various Recognized Obligation Payment Schedule (ROPS) submittals. Managing cash flow has become even more critical with revenue reductions and the dissolution of RDA. The General Fund reserve has also been an important component in developing budgets that utilize reserve funds as a resource to bridge the gaps during tough economic times. When used carefully, the General Fund reserve can backstop recurring annual revenue shortfalls thereby avoiding deeper cuts in expenditures. What is essential, however, is utilizing this strategy as an exception on a very limited basis. The proposed fiscal year 2013-14 General Fund budget relies on \$300,000 dollars in excess revenue roll-over from fiscal year 2012-2013. This amount protects the City's financial interests and meets its cash flow needs.

The other major operating fund is the Water Fund. In 2010 the City Council approved a new water rate structure which provides the revenue stream required to meet the water systems operating and capital improvement needs. The proposed fiscal year 2013-14 water operating fund budget of \$15,310,558 is balanced. A list and description of proposed FY 2013-14 water system improvement projects is contained in the Capital Improvement Plan document.

Over the last several fiscal years, the City has weathered the recession without significant cuts to services. As noted above, cuts in expenditures, planned use of reserves/revenue carry-overs, and careful management of internal service funds have been utilized. Careful monitoring of revenue and expenses coupled with the mid-year budget review made it possible for the City to take timely corrective actions when warranted. Fiscal year 2013-14 will certainly be no different.

Capital Improvement Program Budget

The fiscal year 2013-14 Capital Improvement Program budget includes \$49,752,054 in projects. The Capital Improvement Program budget provides a description of each project by type (water, street improvement, flood control, traffic signal, park, etc.) and location.

The Capital Improvement Program budget also includes \$245,896,553 in projects programmed over a seven-year period (2013-14 through 2019-20).

By nature, significant capital improvement projects typically require an extended period of time to complete. Large projects entail preliminary and final design, environmental clearance, land acquisition and construction contracts. Sometimes, larger projects need to be phased due to funding limitations. Another consideration is the impact of a capital improvement project on the annual operating budget (e.g., a new park results in higher General Fund operating costs). The seven-year planning period allows the City Council to make decisions that involve setting priorities and trade-offs on how projects are funded and phased. Revenue streams dedicated by law to capital improvement projects (Gas Tax Fund, Measure M, etc.) are not sufficient in any one year to totally fund all projects.

Each year the City Council makes policy decisions that affect the amount of funds committed for future capital improvement projects. At any given time, the total of resources reserved in the various capital improvement funds is not sufficient to complete the seven-year plan. Through the budget review process, the City Council establishes a planning tool and financial blueprint for long-term capital improvement projects. How projects are prioritized and whether discretionary General Fund income can be committed for capital improvements is decided through the seven-year plan. Another

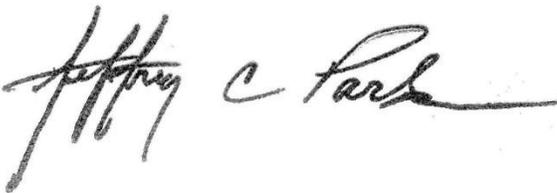
consideration is whether operating income is available to support a capital improvement project.

The seven-year Capital Improvement Program is updated each year as resources become available and priorities are re-assessed. Most funding allocated for capital improvement projects is restricted by law for specific purposes. Gas Tax, Measure M, water revenue, and any bond proceeds are earmarked solely for capital improvement projects. Historically, some amount is contributed from the General Fund which will completely fund certain projects and supplement restricted funds for others. The amount of General Fund income available depends on the City's overall financial health and demands on General Fund income for day-to-day services. Due to fiscal constraints, no General Fund transfer to capital improvement funds will be made in fiscal year 2013-14. Given the City's large investment in infrastructure and other public assets, financing of capital improvement projects will continue to be a significant budget consideration. Many of our future expenditures will have a direct correlation to the Disposition of Property in the Tustin Legacy.

Staff looks forward to working with the City Council in implementing the Program and Financial Plan and Capital Improvement Program for FY 2013-14.

TUSTIN WHERE THE LEGACY NEVER ENDS

Respectfully,

A handwritten signature in black ink, appearing to read "Jeffrey C. Parker". The signature is written in a cursive, flowing style.

Jeffrey C. Parker
City Manager

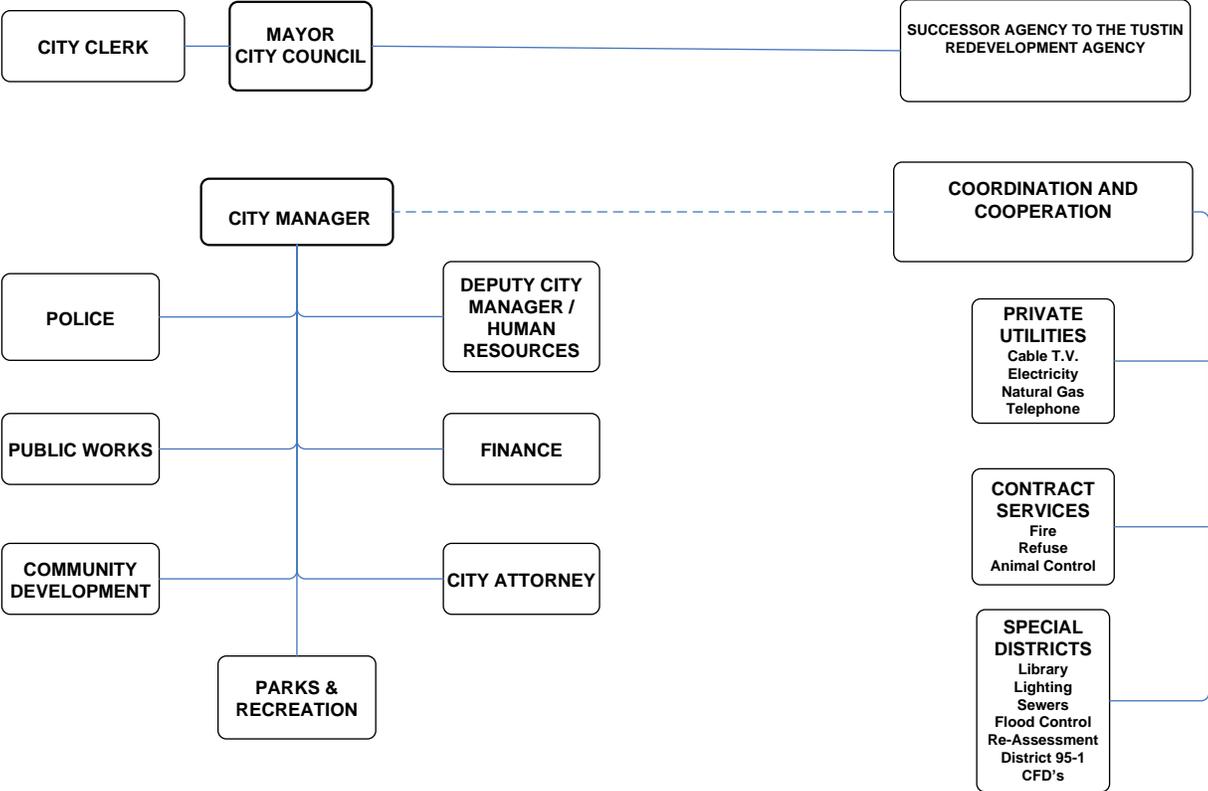


LOCAL GOVERNMENT ORGANIZATIONAL CHART



CITIZENS OF TUSTIN

LOCAL GOVERNMENT FY 2013-14



RESOLUTIONS

RESOLUTION NO. 13-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TUSTIN, CALIFORNIA, ADOPTING THE CITY BUDGET AND APPROPRIATING FROM THE ANTICIPATED REVENUES OF THE CITY FOR THE FISCAL YEAR 2013-2014

WHEREAS, in accordance with Section 1415 of the Tustin City code, the City Manager has prepared and submitted to the City Council a Proposed Annual Budget for the 2013-2014 fiscal year, beginning July 1, 2013; and

WHEREAS, the City Council, as the legislative body of the City, has reviewed this proposed budget;

NOW, THEREFORE, the City Council of the City of Tustin does hereby resolve, determine and order as follows:

SECTION 1. A certain document is on file in the office of the City Clerk of the City of Tustin, being marked and designated "City of Tustin Proposed Budget 2013-2014". Said document, as prepared by the City Manager and reviewed and adjusted by the City Council, is hereby adopted for the fiscal year commencing July 1, 2013;

SECTION 2. The following sums of money are hereby appropriated from the anticipated revenues of the City of Tustin for the 2013-2014 fiscal year.

GOVERNMENTAL FUNDS

General Fund:

• City Council	\$ 61,300
• City Clerk	444,998
• City Attorney	550,000
• City Manager	652,100
• Finance	1,083,900
• Human Resources	670,800
• Community Development	2,648,950
• Public Works	8,182,784
• Police	23,342,720
• Fire	6,181,900
• Parks & Recreations	2,979,625
• Successor Agency / RDA	21,600
• Non Departmental	1,217,200
Total General Fund Appropriations:	\$ 48,037,877
Capital Projects	14,418,858
Tustin Street Lighting	570,300

 2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Tustin Landscape & Lighting District	726,700
Equipment Replacement Fund	2,815,200
Information Technology	1,551,880
Risk Management Funds	1,664,225
Proceeds of Land Sale Fund	1,600,000
Obligation Reimb. From Succ. Agen.	<u>950,000</u>
TOTAL GOVERNMENTAL FUNDS	\$ 72,335,040

SPECIAL REVENUE FUNDS

AQMD Fund	\$ 202,000
Asset Forfeiture	187,000
Supplemental Law Enforcement	122,800
CDBG	866,656
Measure "M"	9,404,907
Gas Tax	2,186,100
Park Development	388,500
Reassessment District 95-1 / 95-2	262,201
Community Facilities Districts	<u>22,225,414</u>
TOTAL SPECIAL REVENUE FUNDS	\$ 35,845,578

WATER ENTERPRISE FUNDS

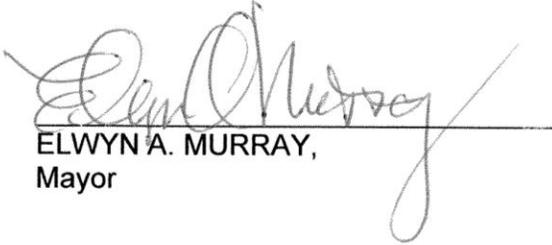
Operations/Debt Service	\$ 16,444,743
Capital Improvements	450,000
Capital Outlay	<u>5,536,867</u>
TOTAL WATER ENTERPRISE FUNDS	\$ 22,431,610

GRAND TOTAL	<u>\$ 130,612,228</u>
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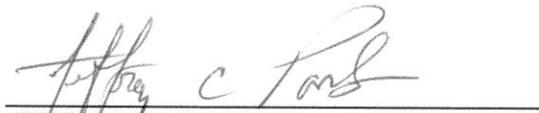


2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Tustin, California, held on the 18TH day of June, 2013.


ELWYN A. MURRAY,
Mayor

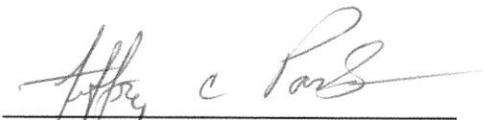
ATTEST:


JEFFREY C. PARKER,
City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF TUSTIN)

I, Jeffrey C. Parker, City Clerk and ex-officio Clerk of the City Council of the City of Tustin, California, do hereby certify that the whole number of the members of the City Council of the City of Tustin is five; that the above and foregoing Resolution No. 13-50 was duly assed and adopted at a regular meeting of the Tustin City Council, held on the 18TH day of June, 2013, by the following vote:

COUNCILMEMBER AYES: Murray, Puckett, Nielsen, Gomez, Bernstein (5)
COUNCILMEMBER NOES: None (0)
COUNCILMEMBER ABSTAINED: None (0)
COUNCILMEMBER ABSENT: None (0)


JEFFREY C. PARKER,
City Clerk



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

RESOLUTION NO. 13-51

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TUSTIN, CALIFORNIA, DETERMINING AND ADOPTING AN APPROPRIATION LIMIT FOR THE FISCAL YEAR 2013-2014 IN ACCORDANCE WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA, AND SECTION 7910 OF THE GOVERNMENT CODE

The City Council of the City of Tustin does hereby resolve as follows:

WHEREAS, Article XIII B was added to the Constitution of the State of California at a general election held November 6, 1989; and

WHEREAS, an annual appropriation limit must be determined for this City effective for the fiscal year beginning July, 2013; and

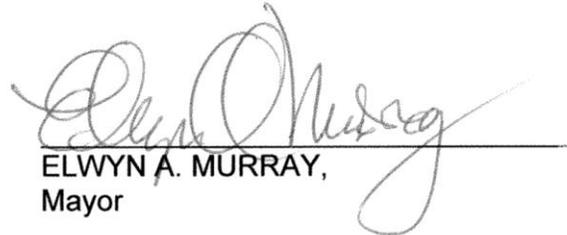
WHEREAS, the appropriation limit must be adhered to in preparing and adopting this City's Annual Budget;

NOW, THEREFORE, the City Council of the City of Tustin does hereby resolve and order as follows:

Section 1: In accordance with Article XIII B of the Constitution of the State of California, and Section 7910 of the Government Code, and as set forth in detail in the Attached Exhibit "A", that the appropriation limit for the fiscal year beginning July, 2013 through June, 2014 is \$72,944,017.

Section 2: The appropriation limit shall not be exceeded in the adopted budget or by any proposed amendment to the budget.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Tustin held on the 18TH day of June, 2013.


ELWYN A. MURRAY,
Mayor


JEFFREY C. PARKER,
City Clerk

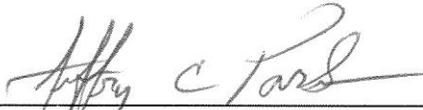


2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF TUSTIN)

I, Jeffrey C. Parker, City Clerk and ex-officio Clerk of the City Council of the City of Tustin, California, do hereby certify that the whole number of the members of the City Council of the City of Tustin is five; that the above and foregoing Resolution No. 13-51 was duly passed and adopted at a regular meeting of the Tustin City Council, held on the 18th day of June, 2013, by the following vote:

COUNCILMEMBER AYES:	<u>Murray, Puckett, Nielsen, Gomez, Bernstein</u>	(5)
COUNCILMEMBER NOES:	<u>None</u>	(0)
COUNCILMEMBER ABSTAINED:	<u>None</u>	(0)
COUNCILMEMBER ABSENT:	<u>None</u>	(0)



 JEFFREY C. PARKER,
 City Clerk



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

RESOLUTION HA NO. 13-01

A RESOLUTION OF THE TUSTIN HOUSING AUTHORITY OF THE CITY OF TUSTIN, CALIFORNIA, ADOPTING THE HOUSING AUTHORITY BUDGET AND APPROPRIATING FROM THE ANTICIPATED REVENUES OF THE AUTHORITY FOR THE FISCAL YEAR 2013-2014

WHEREAS, in accordance with Section 1415 of the Tustin City code, the City Manager has prepared and submitted to the City Council a Proposed Annual Budget for the 2013-2014 fiscal year, beginning July 1, 2013; and

WHEREAS, the Commissioner, as the legislative body of the Tustin Housing Authority, has reviewed this proposed budget;

NOW, THEREFORE, the Commissioner of the Tustin Housing Authority does hereby resolve, determine and order as follows:

SECTION 1. A certain document is on file in the office of the City Clerk of the City of Tustin, being marked and designated "City of Tustin Proposed Budget 2013-2014". Said document, as prepared by the City Manager and reviewed and adjusted by the Commissioner, is hereby adopted for the fiscal year commencing July 1, 2013;

SECTION 2. The following sums of money are hereby appropriated from the anticipated revenues of the Tustin Housing Authority for the 2013-2014 fiscal year.

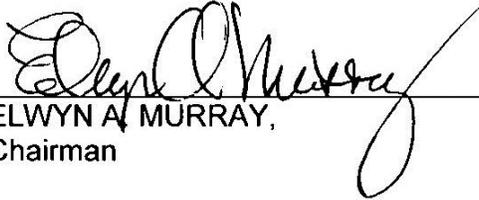
TUSTIN HOUSING AUTHORITY

Personnel	\$ 155,300
Operational Costs	<u>110,500</u>
TOTAL HOUSING AUTHORITY COSTS	\$ 265,800



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

PASSED AND ADOPTED at a regular meeting of the Tustin Housing Authority held on the 18TH day of June, 2013.


ELWYN A. MURRAY,
Chairman

ATTEST:


ERICA RABE,
Secretary

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF TUSTIN)

I, Erica Rabe, City Clerk Services Supervisor of the City of Tustin, California and ex-officio Recording Secretary of the Tustin Housing Authority of the City of Tustin, California, do hereby certify that the whole number of the Commissioners of the Tustin Housing Authority is five; that the above and foregoing Resolution HA No. 13-01 was duly passed and adopted at a regular meeting of the Tustin Housing Authority, held on the 18th day of June, 2013, by the following vote:

COMMISSIONERS AYES:	<u>Murray, Puckett, Nielsen, Gomez, Bernstein</u>	(5)
COMMISSIONERS NOES:	<u>None</u>	(0)
COMMISSIONERS ABSTAINED:	<u>None</u>	(0)
COMMISSIONERS ABSENT:	<u>None</u>	(0)


ERICA RABE,
City Clerk Services Supervisor

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SUCCESSOR AGENCY
TO THE TUSTIN COMMUNITY REDEVELOPMENT AGENCY
RESOLUTION NO. 13-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TUSTIN, CALIFORNIA, ACTING AS SUCCESSOR
AGENCY TO THE TUSTIN COMMUNITY
REDEVELOPMENT AGENCY, ADOPTING THE BUDGET
AND APPROPRIATING FROM THE ANTICIPATED
REVENUES OF THE SUCCESSOR AGENCY FOR THE
FISCAL YEAR 2013-2014

WHEREAS, in accordance with Section 1415 of the Tustin City code, the City Manager has prepared and submitted to the City Council a Proposed Annual Budget for the 2013-2014 fiscal year, beginning July 1, 2013; and

WHEREAS, the City Council, as the legislative body of the Successor Agency to the Tustin Community Redevelopment Agency, has reviewed this proposed budget;

WHEREAS, the Successor Agency is limited to paying enforceable obligations that have been approved by the Oversight Board and State Department of Finance on the Recognized Obligation Payment Schedule;

NOW, THEREFORE, the City Council of the City of Tustin acting as the Successor Agency to the Tustin Community Redevelopment Agency hereby resolves, determines, and orders as follows:

SECTION 1. A certain document is on file in the office of the City Clerk of the City of Tustin, being marked and designated "City of Tustin Proposed Budget 2013-2014". Said document, as prepared by the City Manager and reviewed and adjusted by the Council, is hereby adopted for the fiscal year commencing July 1, 2013;

SECTION 2. The Recognized Obligation Payment Schedule for July through December 2013 has been approved by the Oversight Board and State Department of Finance and posted on the City of Tustin website (www.tustinca.org);

SECTION 3. The following sums of money are hereby appropriated from the anticipated revenues of the Successor Agency to the Tustin Community Redevelopment Agency for the 2013-2014 fiscal year.



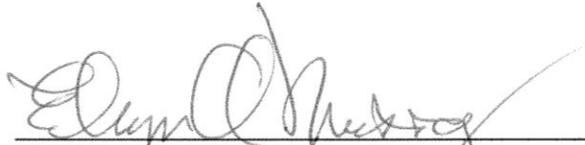
2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SUCCESSOR AGENCY

Approved Recognized Obligation Payment Schedule for July through December 2013
paid from Redevelopment Property Tax Trust Fund:

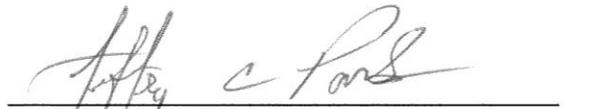
Administrative Cost Allocation	\$ 250,000
Personnel	0
Operations	261,365
Debt Service	<u>4,633,082</u>
 TOTAL	 \$ 5,144,447

PASSED AND ADOPTED at a regular meeting of the Successor Agency to the
Tustin Community Redevelopment Agency held on the 18th day of June, 2013.



ELWYN A. MURRAY,
Mayor on behalf of the Successor Agency

ATTEST:



JEFFREY C. PARKER,
City Clerk on behalf of the Successor Agency



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF TUSTIN)

I, Jeffrey C. Parker, City Clerk of the City of Tustin, California, acting as the Successor Agency for the Tustin Community Redevelopment Agency, do hereby certify that the whole number of the members of the Successor Agency is five; that the above and foregoing Resolution No. 13-01 was duly assessed and adopted at a regular meeting held on the 18TH day of June, 2013 by the following vote:

AGENCYMEMBER AYES: Murray, Puckett, Nielsen, Gomez, Bernstein (5)
AGENCYMEMBER NOES: None (0)
AGENCYMEMBER ABSTAINED: None (0)
AGENCYMEMBER ABSENT: None (0)

[Handwritten signature of Jeffrey C. Parker]
JEFFREY C. PARKER,
City Clerk on behalf of the Successor Agency



FINANCIAL SUMMARY

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

FUND BALANCE PROJECTIONS BY FUND

City of Tustin FY 2013-14 Annual Budget Year End Projected Fund Balance for ALL FUNDS

Fund	Description	Audited Ending / Beginning Balance 06/30/12	12/13	12/13	12/13	12/13	Projected Ending Balance 06/30/13
			Projected One-Time Transfer In / Cash	Projected Revenues	Projected Expenditures	Projected One-Time Transfer Out	
100	General Fund	\$8,434,775	\$2,492,111	\$46,918,364	46,873,583	0	\$10,971,667
186	Oblig Reimb Frm Successor Agency	2,096,789	1,954,712	28,000	3,473,760	0	605,740
189	Land Held for Resale	0	8,719,440	13,700	2,505,475	0	6,227,665
200	Capital Projects Fund—CIP	8,969,706	0	15,976,773	10,540,160	0	14,406,319
120	CDBG	1,759	0	512,268	426,968	0	87,060
130	Gas Tax	3,967,190	0	2,129,600	1,049,377	0	5,047,412
131	Park Development	3,609,418	0	157,367	552,885	0	3,213,900
132	Park Development Tustin Legacy	4,977,815	0	10,000	2,000	0	4,985,815
133	SCAQMD	183,633	0	81,200	77,000	0	187,833
134	Asset Forfeiture	343,164	0	151,700	187,000	0	307,864
136	Supplemental Law Enforcement	37,188	0	100,100	122,900	0	14,388
138	Measure M	1,745,085	0	2,700	230,803	0	1,516,982
139	Measure M2	1,436,135	0	4,706,401	4,109,834	39,000	1,993,702
141	Tustin LLD	3,402	156,700	570,000	726,703	0	3,399
142	Tustin SL	1,393,643	0	700,000	570,600	0	1,523,043
181	Workers Compensation	3,304,438	0	679,376	694,595	611,040	2,678,179
182	Liability	959,463	611,040	0	857,306	0	713,196
183	Unemployment	121,092	0	0	20,027	0	101,065
184	Equipment Replacement Fund	3,807,058	0	943,200	1,565,000	0	3,185,258
185	Information Technology	413,852	0	1,125,600	1,305,579	0	233,872
300	Water Enterprise	4,159,263	0	16,327,435	16,390,080	523,724	3,572,895
301	Water Capital Fund	2,110,564	0	1,495,300	447,500	0	3,158,364
430	Assessment Dist. 95-1	0	0	1,500	0	0	1,500
431	Assessment Dist. 95-1 Construction	4,246,716	0	16,600	351,719	0	3,911,597
432	Assessment Dist. 95-2 Debt Service	0	0	5,000	0	0	5,000
433	CFD 04-1	3,104,105	0	1,420,275	1,327,731	131,227	3,065,422
434	CFD 06-1 Construction	24,012,575	0	3,000	8,476,934	0	15,538,641
435	CFD 06-1 Debt Service	9,411,638	0	4,902,000	5,149,493	0	9,164,145
436	CFD 07-1 Debt Service	2,205,821	0	1,040,300	963,377	0	2,282,744
437	CFD 07-1 Construction	3,349	200	0	3,500	0	49
438	CFD 06-1 Annex Construction	1,448,660	0	100	762,694	0	686,066
575	Tustin Housing Authority	1,243,649	900,000	30,668	54,500	0	2,119,817
	TOTAL ALL FUNDS	\$97,751,943	\$14,834,203	\$100,048,528	\$109,819,083	\$1,304,991	\$101,510,600



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

**City of Tustin
FY 2013-14 Annual Budget
Year End Projected Fund Balance for ALL FUNDS**

Fund	Description	Projected Ending Balance 06/30/13	13/14 Adopted		13/14 Adopted		Projected Ending Balance 06/30/14
			One-Time Transfer In / Cash	Revenues	Expenditures	One-Time Transfer Out	
100	General Fund	\$10,971,667	\$539,000	\$47,225,400	48,037,877	0	\$10,698,190
186	Oblg Reimb Frm Successor Agency	605,740	0	0	950,000	0	(344,260)
189	Land Held for Resale	6,227,665	0	0	0	1,600,000	4,627,665
200	Capital Projects Fund—CIP	14,406,319	0	1,420,218	14,418,858	0	1,407,679
120	CDBG	87,060	0	866,656	866,656	0	87,060
130	Gas Tax	5,047,412	0	2,233,400	2,186,100	0	5,094,712
131	Park Development	3,213,900	0	166,500	388,500	0	2,991,900
132	Park Development Tustin Legacy	4,985,815	0	30,000	0	0	5,015,815
133	SCAQMD	187,833	0	82,100	202,000	0	67,933
134	Asset Forfeiture	307,864	0	222,500	187,000	0	343,364
136	Supplemental Law Enforcement	14,388	0	123,100	122,800	0	14,688
138	Measure M	1,516,982	0	2,000	938,510	0	580,472
139	Measure M2	1,993,702	0	8,110,774	8,427,397	39,000	1,638,079
141	Tustin LLD	3,399	153,301	570,000	726,700	0	0
142	Tustin SL	1,523,043	0	694,000	570,300	0	1,646,743
181	Workers Compensation	2,678,179	0	664,900	651,825	120,000	2,571,254
182	Liability	713,196	120,000	0	817,400	0	15,796
183	Unemployment	101,065	0	0	75,000	0	26,065
184	Equipment Replacement Fund	3,185,258	800,000	874,200	2,815,200	0	2,044,258
185	Information Technology	233,872	0	1,318,500	1,551,880	0	492
300	Water Enterprise	3,572,895	0	16,805,200	15,310,558	0	5,067,537
301	Water Capital Fund	3,158,364	0	1,495,600	450,000	0	4,203,964
430	Assessment Dist. 95-1	1,500	0	0	0	0	1,500
431	Assessment Dist. 95-1 Construction	3,911,597	0	1,600	108,900	153,301	3,650,996
432	Assessment Dist. 95-2 Debt Service	5,000	0	0	0	0	5,000
433	CFD 04-1	3,065,422	0	1,434,000	1,346,750	0	3,152,672
434	CFD 06-1 Construction	15,538,641	0	3,000	14,758,980	0	782,661
435	CFD 06-1 Debt Service	9,164,145	0	5,349,600	4,958,846	0	9,554,898
436	CFD 07-1 Debt Service	2,282,744	0	1,109,800	866,838	0	2,525,707
437	CFD 07-1 Construction	49	0	0	0	0	49
438	CFD 06-1 Annex Construction	686,066	0	100	294,000	0	392,166
575	Tustin Housing Authority	2,119,817	0	0	265,800	0	1,854,017
TOTAL ALL FUNDS		\$101,510,600	\$1,612,301	\$90,803,148	\$122,294,674	\$1,912,301	\$69,719,073

GENERAL FUND FUND BALANCE DETAIL

FY 2010-2011

Beginning Fund Balance	\$15,330,386
Revenue	\$49,000,403
Expense	(\$48,084,214)
Undesignated/Ending Fund Balance	\$16,246,575

FY 2011-2012

Beginning Fund Balance	\$16,237,959
Revenue	\$51,698,861
Expense	(\$59,502,045)
Undesignated/Ending Fund Balance	\$8,434,775

FY 2012-2013

Beginning Fund Balance	\$8,434,775
Revenue	\$49,410,475
Expense	(\$46,873,583)
Projected Undesignated/Ending Fund Balance	\$10,971,667

FY 2013-2014

Projected Beginning Fund Balance	\$10,971,667
Projected Revenue	\$47,764,400
Proposed Expense	(\$48,037,877)
Projected Undesignated/Ending Fund Balance	\$10,698,190



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

FY 2013-2014

Balanced Budget

Transfer In	\$539,000
Planned Use of Excess Reserves	\$273,477
Revenue	\$47,225,400
Expenditures	(\$48,037,877)
	<hr/>
	\$0

Projected General Fund Fund Balance	\$10,698,190
Projected GF Reserves as % of GF Exp	22.3%



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

REVENUE SUMMARY

	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
100 General Fund	72,285,539	49,000,403	51,698,861	49,410,475	47,764,400
186 Oblg Reimb Frm Successor Agency	0	0	8,558,775	1,982,712	0
189 Land Held for Resale	0	0	0	8,733,140	0
200 Capital Projects Fund—CIP	4,919,185	724,428	1,642,632	15,976,773	1,420,218
120 CDBG	563,300	630,436	1,179,370	512,268	866,656
130 Gas Tax	2,286,906	2,160,066	2,034,018	2,129,600	2,233,400
131 Park Development	479,833	172,157	135,312	157,367	166,500
132 Park Development Tustin Legacy	50,186	18,403	18,772	10,000	30,000
133 SCAQMD	88,360	82,989	95,803	81,200	82,100
134 Asset Forfeiture	73,691	186,435	179,915	151,700	222,500
136 Supplemental Law Enforcement	220,605	163,499	134,266	100,100	123,100
138 Measure M	1,000,716	1,118,425	192,672	2,700	2,000
139 Measure M2	0	78,864	1,500,434	4,706,401	8,110,774
141 Tustin LLD	771,917	664,375	648,595	726,700	723,301
142 Tustin SL	674,784	712,442	695,363	700,000	694,000
181 Workers Compensation	901,171	960,890	1,264,999	679,376	664,900
182 Liability	(3,351)	1,497,001	1,677,034	611,040	120,000
183 Unemployment	572	101,188	0	0	0
184 Equipment Replacement Fund	567,661	542,077	1,382,325	943,200	1,674,200
185 Information Technology	0	2,317,833	1,623,692	1,125,600	1,318,500
300 Water Enterprise	11,571,034	11,272,113	13,880,500	16,327,435	16,805,200
301 Water Capital Fund	0	1,260,939	1,378,685	1,495,300	1,495,600
430 Assessment Dist. 95-1	9,530,185	7,320,753	12,245,859	1,500	0
431 Assessment Dist. 95-1 Construction	0	3,597	332,241	16,600	1,600
432 Assessment Dist. 95-2 Debt Service	4,139,164	8,567,717	21,555,489	5,000	0
433 CFD 04-1	2,079,623	1,391,681	1,430,606	1,420,275	1,434,000
434 CFD 06-1 Construction	0	2,039	3,482	3,000	3,000
435 CFD 06-1 Debt Service	4,646,899	4,937,566	6,332,116	4,902,000	5,349,600
436 CFD 07-1 Debt Service	970,570	1,049,964	1,430,985	1,040,300	1,109,800
437 CFD 07-1 Construction	0	8	2	200	0
438 CFD 06-1 Annex Construction	0	1,593,527	146	100	100
575 Tustin Housint Authority	0	0	958,629	930,668	0
700 Gen'l Fixed Assets Account Group	0	0	0	0	0
TOTAL	117,818,550	98,531,817	134,211,580	114,882,731	92,415,449

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
100 General Fund					
City Council	150,172	164,116	136,213	88,741	61,300
City Clerk	306,982	402,210	373,412	412,399	444,998
City Attorney	688,237	528,769	684,272	650,300	550,000
City Manager	595,042	951,791	763,859	639,984	652,100
Finance	877,274	982,962	1,048,908	1,080,153	1,083,900
Human Resources	730,951	755,790	757,631	734,740	670,800
Community Development	2,585,258	2,392,387	2,626,837	2,658,349	2,648,950
Public Works	9,204,837	9,145,969	9,595,182	8,122,898	8,182,784
Police Services	20,817,668	21,851,257	22,677,215	22,579,546	23,342,720
Fire Services	5,429,609	5,559,636	5,906,111	6,001,800	6,181,900
Parks and Recreation	2,696,684	2,768,646	2,970,855	2,828,679	2,979,625
Successor Agency / RDA	0	0	7,905,485	31,200	21,600
Non-Departmental, Other	1,637,742	2,580,679	4,056,065	1,044,795	1,217,200
100 General Fund	45,720,455	48,084,214	59,502,045	46,873,583	48,037,877
186 Oblg Reimb Frm Successor Agi	0	0	6,461,987	3,473,760	950,000
189 Land Held for Resale	0	0	0	2,505,475	1,600,000
200 Capital Projects Fund—CIP	6,323,411	3,111,739	4,391,104	10,540,160	14,418,858
120 CDBG	645,329	568,089	1,157,928	426,968	866,656
130 Gas Tax	1,633,852	3,212,345	603,563	1,049,377	2,186,100
131 Park Development	3,086,453	467,984	177,398	552,885	388,500
132 Park Develop. Tustin Legacy	0	0	2,049	2,000	0
133 SCAQMD	0	169,000	2,802	77,000	202,000
134 Asset Forfeiture	44,875	63,372	56,644	187,000	187,000
136 Supplemntal Law Enforcement	194,520	121,346	143,777	122,900	122,800
138 Measure M	1,400,045	502,920	583,723	230,803	938,510
139 Measure M2	0	0	143,164	4,148,834	8,466,397
141 Tustin LLD	694,183	658,864	645,193	726,703	726,700
142 Tustin SL	550,153	562,486	545,902	570,600	570,300
181 Workers Compensation	1,018,268	3,160,201	67,088	1,305,635	771,825
182 Liability	838,038	974,878	717,571	857,306	817,400
183 Unemployment	110,556	43,751	24,601	20,027	75,000
184 Equipment Replacement Fund	495,998	566,329	563,893	1,565,000	2,815,200
185 Information Technology	1,156,129	1,145,701	1,225,843	1,305,579	1,551,880

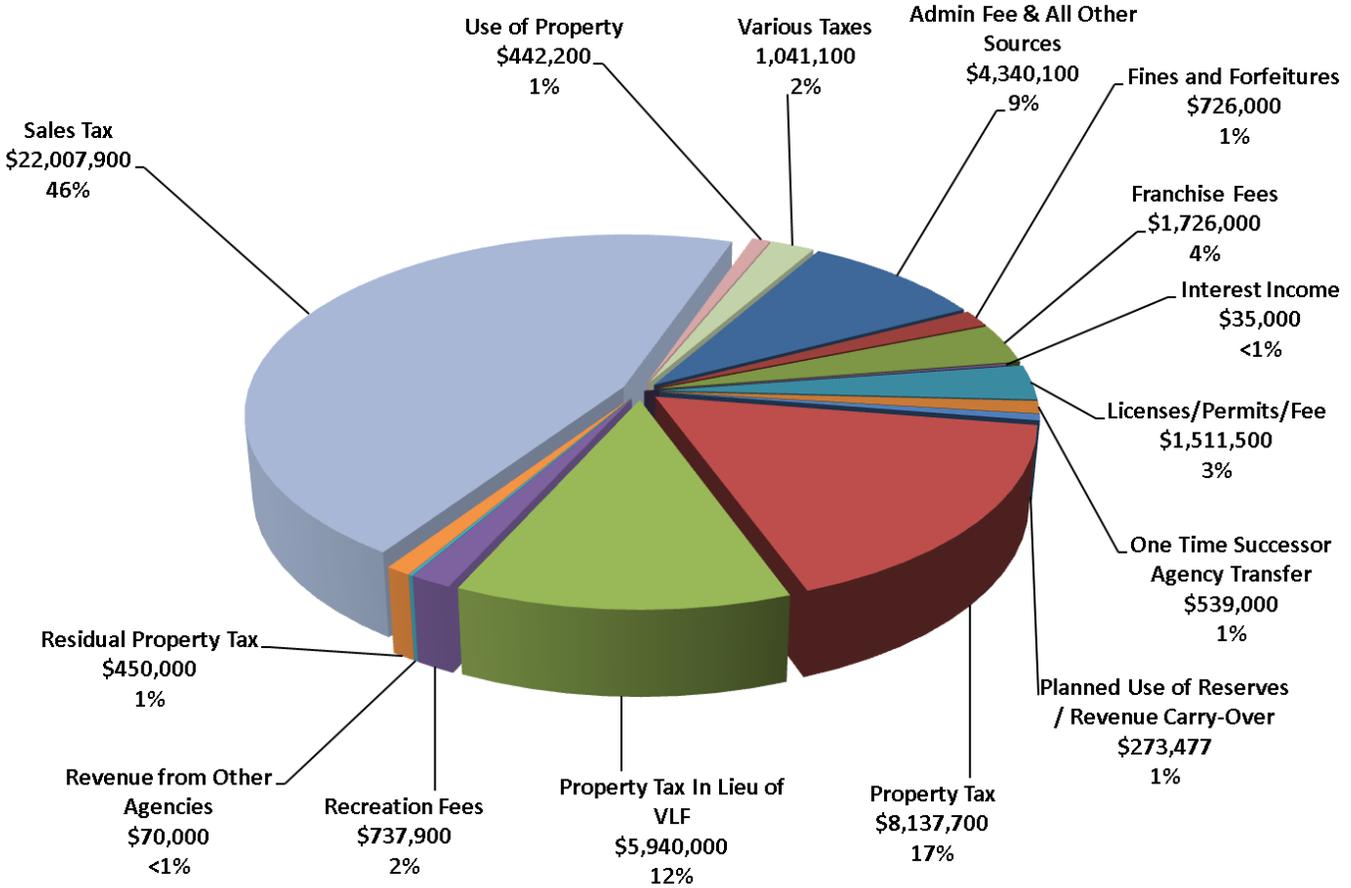
 2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
300 Water Enterprise	13,316,271	12,569,385	12,948,822	16,913,804	15,310,558
301 Water Capital Fund	0	35,067	493,994	447,500	450,000
430 Assess Dist. 95-1	9,126,287	8,379,442	19,993,815	0	0
431 Assess Dist. 95-1 Construction	0	90,926	1,234,684	351,719	262,201
432 Assess Dist. 95-2 Debt Service	3,853,267	8,786,450	24,448,640	0	0
433 CFD 04-1	2,818,639	1,331,391	1,315,801	1,458,958	1,346,750
434 CFD 06-1 Construction	0	997,769	12,851,042	8,476,934	14,758,980
435 CFD 06-1 Debt Service	5,972,173	5,704,431	5,087,159	5,149,493	4,958,846
436 CFD 07-1 Debt Service	1,011,948	1,032,939	1,072,843	963,377	866,838
437 CFD 07-1 Construction	0	146,796	8,791	3,500	0
438 CFD 06-1 Annex Construction	0	145,013	0	762,694	294,000
575 Tustin Housing Authority	0	0	9,910,405	54,500	265,800
700 Gen'l Fixed Assets Account Gr	9,109,262	9,325,049	9,327,749	0	0
TOTAL	109,120,114	111,957,877	175,710,019	111,124,074	124,206,975



GENERAL FUND REVENUES

FY 2013-14 General Fund Revenues

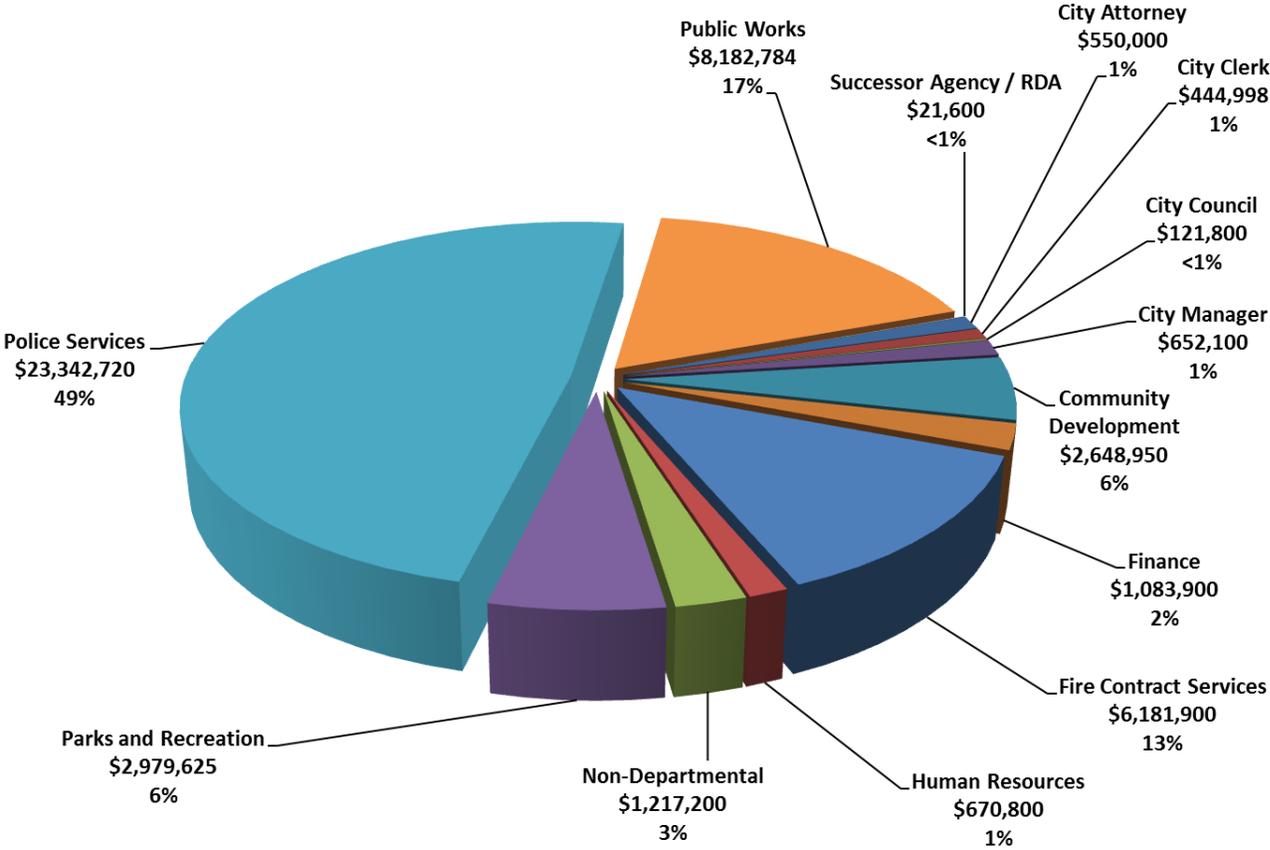


\$48,037,877



GENERAL FUND EXPENSES

FY 2013-14 General Fund Expenses

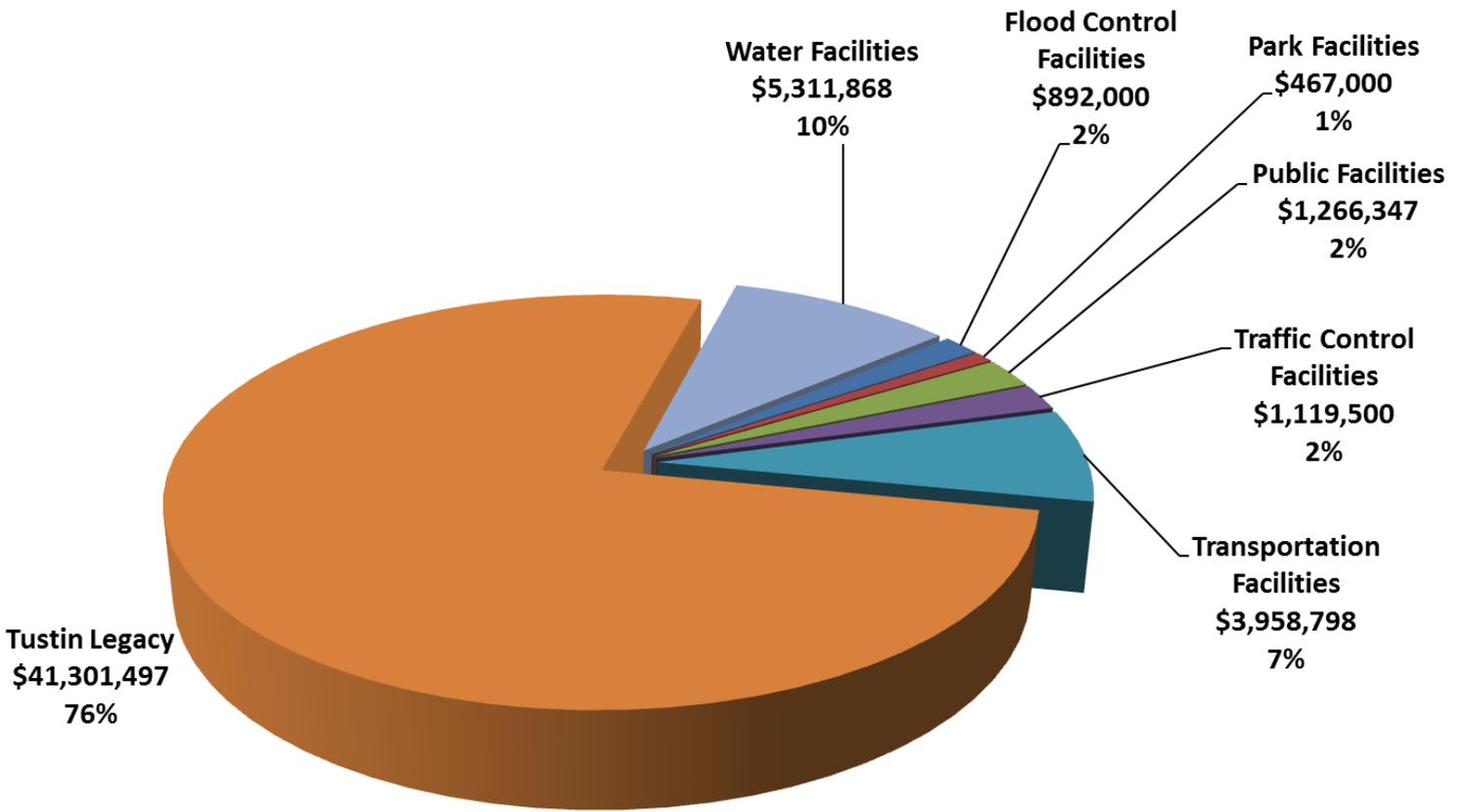


\$48,037,877



CAPITAL IMPROVEMENT PROJECTS

FY 2013-14 Capital Improvement Program



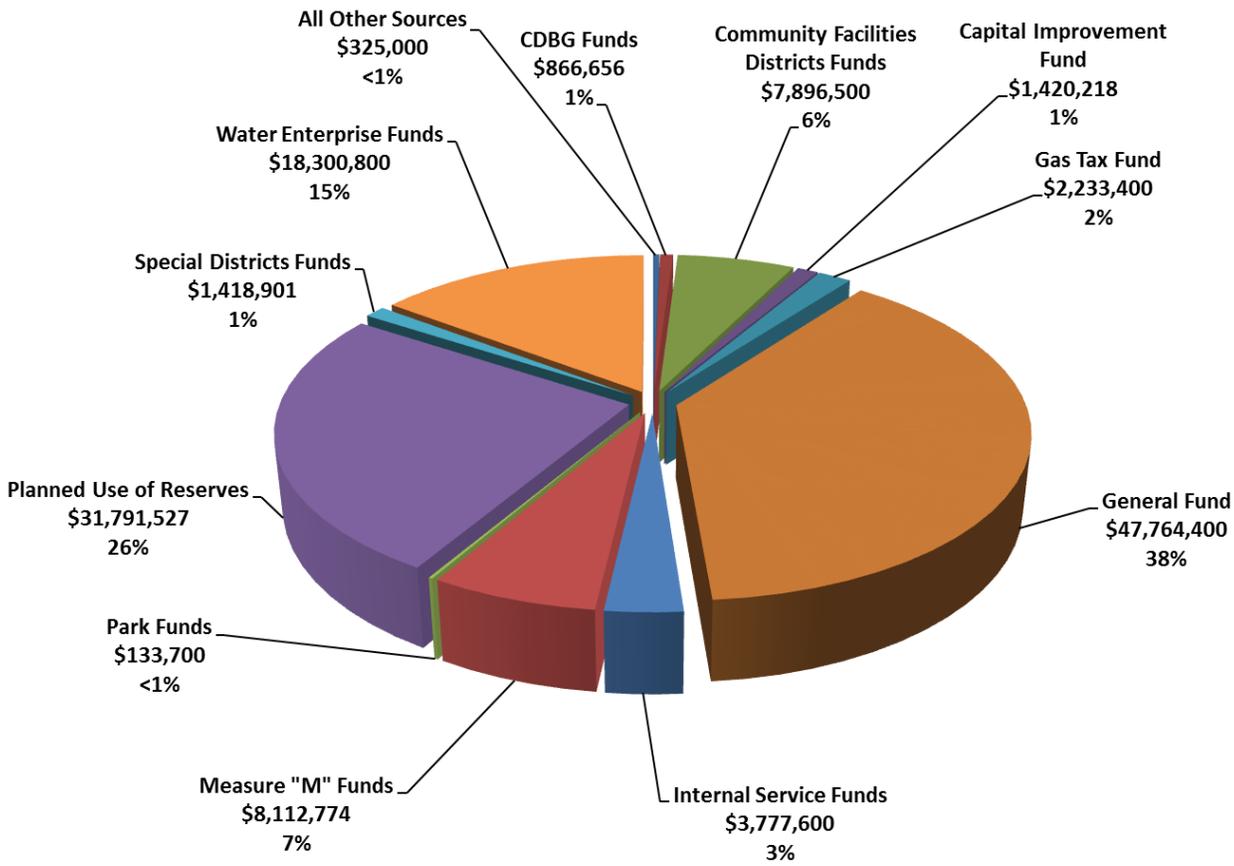
\$54,317,010





TOTAL BUDGET REVENUES

FY 2013-14 Total Budget Revenues

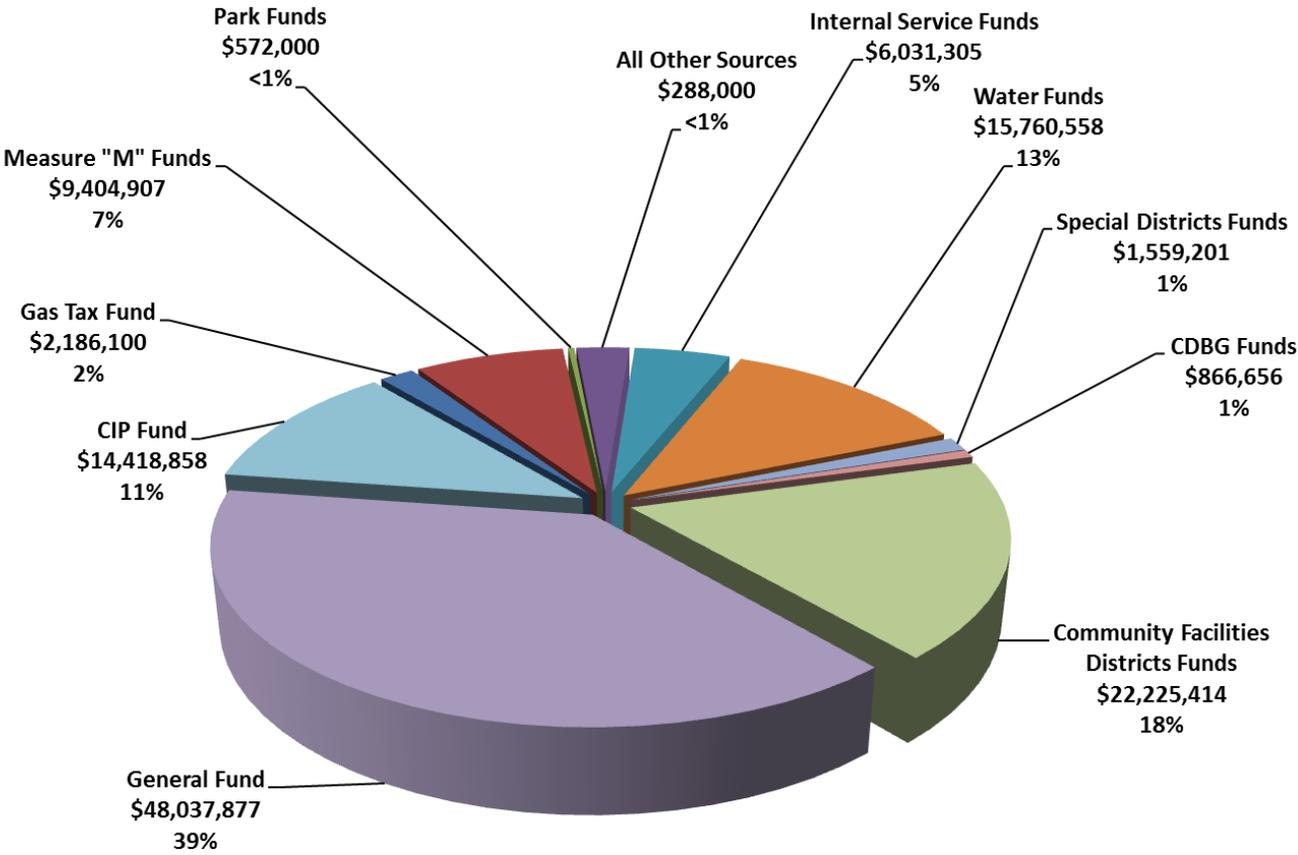


\$124,206,976



TOTAL BUDGET EXPENSES

FY 2013-14 Total Budget Expenses

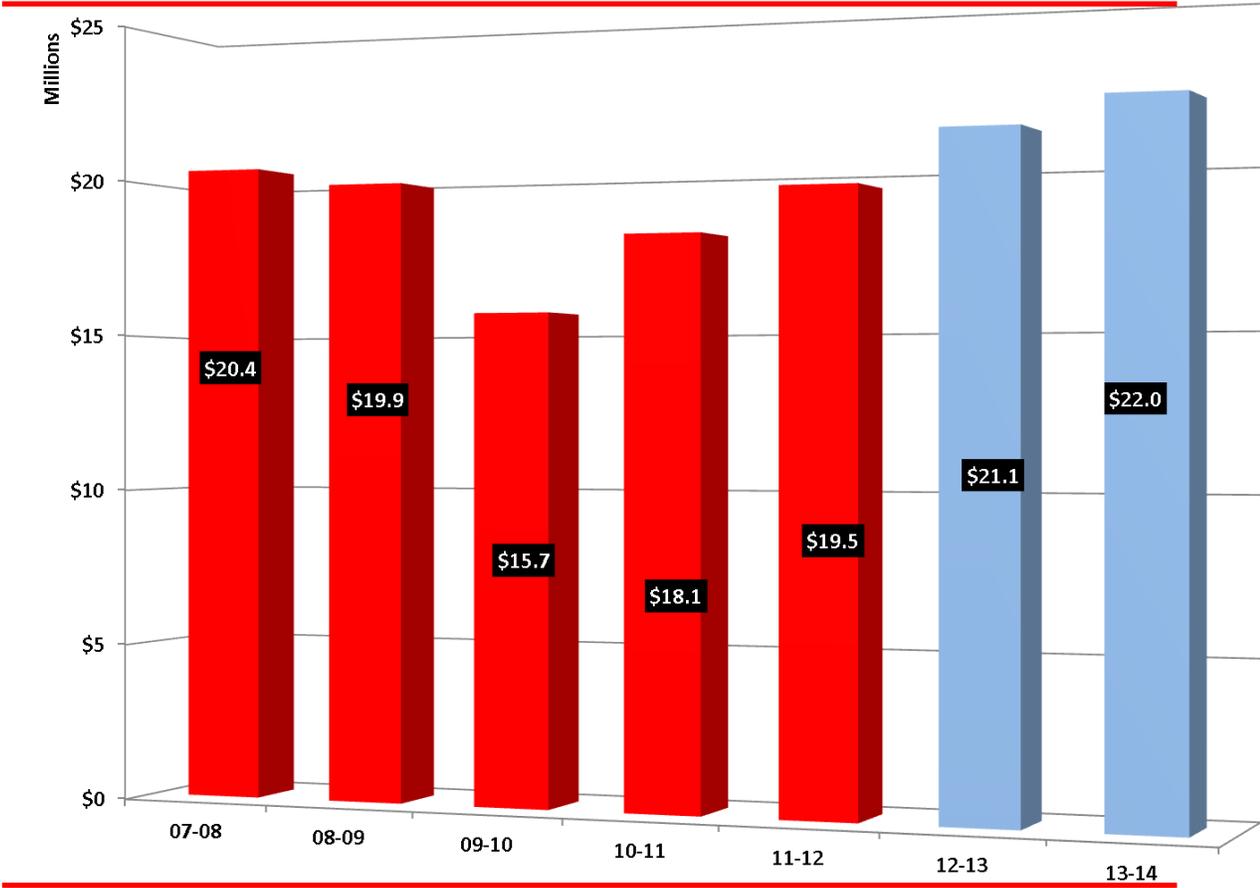


\$124,206,976



SALES TAX REVENUE

Sales Tax





2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

GANN LIMIT

FY 2013-14 APPROPRIATIONS LIMIT

Article XIII B of the California Constitution (enacted with the passage of Proposition 4 in 1979 and modified with the passage of Proposition 111 in 1990) restricts the appropriations growth rate for cities and other local jurisdictions. The growth rate is tied to changes in the population and the change in California Per Capita Personal Income. On May 1, 2012, the State Department of Finance notified each city of the population changes and per capita personal income factor to be used in determining appropriation limits. Effective January 1, 2013, the change in the California Per Capita Personal Income is 5.12% and the change in Orange County's population is 0.78%. Attached is the City's calculation for the permitted appropriations growth rate based on the above information from the State. In accordance with state law, the FY 1986-87 appropriation limit is to be used as the base year in calculating annual appropriation limits thereafter. The City of Tustin's FY 2013-14 Appropriation Limit is 5.1189 times the base year limit of \$14,249,831, which equals \$72,944,017. Total appropriations for FY 2013-14, subject to the limitation equal \$48,037,877, which is \$24,906,140 below the City's FY 2013-14 Appropriations Limit.

Exhibit A
City of Tustin
Appropriations Limits
Appropriations Limit for the Base Year Ending June 30, 1987: \$14,249,831

Fiscal Year	(a) Per Capita P. Income Change	(b) City/County Population Change	(a)x(b) Current Calculation Factor	Cumulative Factor	Amended Limit
2002-03	0.9873	1.0143	1.0014	3.2053	\$45,675,589
2003-04	1.0231	1.0124	1.0358	3.3201	\$47,310,156
2004-05	1.0328	1.0090	1.0421	3.4598	\$49,301,686
2005-06	1.0526	1.0113	1.0645	3.6829	\$52,481,368
2006-07	1.0396	1.0163	1.0565	3.8912	\$55,448,952
2007-08	1.0442	1.0110	1.0557	4.1079	\$58,536,694
2008-09	1.0429	1.0258	1.0698	4.3946	\$62,622,954
2009-10	1.0062	1.0147	1.0210	4.4869	\$63,937,481
2010-11	0.9746	1.0139	0.9881	4.4337	\$63,179,627
2011-12	1.0251	1.0039	1.0291	4.5627	\$65,018,020
2012-13	1.0377	1.0105	1.0486	4.7845	\$68,177,626
2013-14	1.0512	1.0178	1.0699	5.1189	\$72,944,017

13-14 Factors as reported by the State Department of Finance

Per Capita Personal Income change over Prior Year: 5.12%
Population Change:
City of Tustin: 1.78%
Orange County: 0.78%

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

CLASSIFICATION PLAN - PERSONNEL BUDGETING

	FY 12-13		FY 13-14	BARG UNIT	FLSA
	CURRENT Funded	NET CHANGE	ADOPTED Funded		EXEMPT NON/EXEMPT
Accountant	1.0	0.0	1.0	TMEA	N
Accounting Specialist (inc. 1 part-time)	3.5	(0.75)	2.75	TMEA	N
Administrative Secretary	5.0	(4.0)	1.0	TMEA	N
Administrative Services Manager	1.0	0.0	1.0	MGMT	E
Administrative Specialist	2.0	(2.0)	0.0	TMEA/CONF	N
Deputy City Manager	0.5	0.5	1.0	EMGMT	E
Assistant Director of Community Development	1.0	(1.0)	0.0	MGMT	E
Assistant Director of Community Dev - Building	1.0	0.0	1.0	MGMT	E
Assistant Director of Community Dev - Planning	1.0	0.0	1.0	MGMT	E
Assistant Director of Public Works	0.0	0.0	0.0	MGMT	E
Assistant Engineer	2.0	0.0	2.0	TMEA	N
Assistant Planner	0.0	1.0	1.0	TMEA	N
Associate Engineer	3.0	(1.0)	2.0	TMEA	N
Associate Planner	3.0	(3.0)	0.0	TMEA	N
Building Inspector	1.0	(1.0)	0.0	TMEA	N
Building Official	1.0	(1.0)	0.0	MGMT	E
Building Permit Technician	1.0	0.0	1.0	TMEA	N
Business License Technician	0.0	0.0	0.0	TMEA	N
City Clerk Services Specialist	1.0	(1.0)	0.0	TMEA	N
City Clerk Services Supervisor	1.0	0.0	1.0	MGMT	E
City Manager	1.0	0.0	1.0	N/A	E
Code Enforcement Officer	2.0	0.0	2.0	TMEA	N
Communications Manager	0.75	(0.75)	0.0	MGMT	E
Crime Analyst	1.0	0.0	1.0	TPSSA	N
Custodian	2.0	(2.0)	0.0	TMEA	N
Customer Service Supervisor	1.0	0.0	1.0	SUPV	N
Deputy Building Official	1.0	0.0	1.0	MGMT	E
Deputy Director of Economic Development	0.0	1.0	1.0	MGMT	E
Deputy Director of Public Works - Engineering	0.0	1.0	1.0	MGMT	E
Deputy Director of Public Works - Operations	0.0	1.0	1.0	MGMT	E
Director of Community Development	1.0	0.0	1.0	EMGMT	E
Director of Finance	1.0	0.0	1.0	EMGMT	E
Director of Human Resources	1.0	(1.0)	0.0	EMGMT	E
Director of Parks & Recreation	1.0	0.0	1.0	EMGMT	E
Director of Public Works/City Engineer	1.0	0.0	1.0	EMGMT	E
Economic Development & Housing Manager	0.0	1.0	1.0	MGMT	E
Engineering Aide	2.0	(2.0)	0.0	TMEA	N
Engineering Services Manager	1.0	(1.0)	0.0	MGMT	E
Environmental Compliance Specialist	1.0	0.0	1.0	TMEA	N
Equipment Mechanic	3.0	0.0	3.0	TMEA	N
Equipment Operator	3.0	0.0	3.0	TMEA	N

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2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

	FY 12-13		FY 13-14		FLSA EXEMPT NON/EXEMPT
	CURRENT Funded	NET CHANGE	ADOPTED Funded	BARG UNIT	
Executive Coordinator	1.0	0.0	1.0	CONF	N
Executive Secretary	2.0	4.0	6.0	TMEA/CONF	N
Field Services Manager	1.0	0.0	1.0	MGMT	E
Finance Manager	1.0	0.0	1.0	MGMT	E
Human Resources Analyst	1.75	(1.75)	0.00	CONF	N
Human Resources Manager	0.0	1.0	1.0	MGMT	E
Human Resources Specialist	0.0	0.0	0.0	CONF	N
Information Technology Specialist (inc. 3 part time)	2.25	0.0	2.25	TMEA	N
Information Technology Supervisor	0.0	0.0	0.0	MGMT	E
Mail and Duplication Specialist	1.0	0.0	1.0	TMEA	N
Maintenance Leadworker	5.0	(1.0)	4.0	TMEA	N
Maintenance Supervisor	4.0	0.0	4.0	MGMT	E
Maintenance Worker	7.0	2.0	9.0	TMEA	N
Management Analyst	2.0	0.75	2.75	TMEA/CONF	N
Management Assistant	0.0	3.0	3.0	TMEA/CONF	N
Office Support Specialist	4.75	1.25	6.00	TMEA	N
Parking Control Specialist	0.0	0.0	0.0	TMEA	N
Plan Checker	1.0	(1.0)	0.0	TMEA	N
Police Captain	2.0	0.0	2.0	MGMT	E
Police Chief	1.0	0.0	1.0	EMGMT	E
Police Communications Lead	2.0	0.0	2.0	TPSSA	N
Police Communications Officer I	7.0	(1.0)	6.0	TPSSA	N
Police Communications Officer II	3.0	1.0	4.0	TPSSA	N
Police Communications Supervisor	1.0	0.0	1.0	SUPV	N
Police Fleet Coordinator	1.0	0.0	1.0	TPSSA	N
Police Lieutenant	4.0	0.0	4.0	TPMA	E
Police Officer	68.0	1.0	69.0	TPOA	N
Police Records Lead	2.0	0.0	2.0	TPSSA	N
Police Records Specialist	9.0	1.0	10.0	TPSSA	N
Police Records Supervisor	1.0	0.0	1.0	SUPV	N
Police Sergeant	18.0	0.0	18.0	TPMA	N
Police Services Officer I	5.0	0.0	5.0	TPSSA	N
Police Services Officer II	1.0	1.0	2.0	TPSSA	N
Police Services Officer III	9.0	(1.0)	8.0	TPSSA	N
Police Services Officer Supervisor	1.0	0.0	1.0	SUPV	N
Police Support Services Manager	2.0	0.0	2.0	MGMT	N
Principal Engineer	2.0	0.0	2.0	MGMT	E
Principal Management Analyst	0.0	1.0	1.0	MGMT	E
Principal Planner	1.0	0.0	1.0	MGMT	E
Property & Evidence Supervisor	1.0	0.0	1.0	SUPV	N
Property & Evidence Technician	2.0	0.0	2.0	TPSSA	N
Public Works Inspection Supervisor	1.0	(1.0)	0.0	MGMT	E
Public Works Inspector	2.0	0.0	2.0	TMEA	N
Public Works Manager - Special Projects	1.0	(1.0)	0.0	MGMT	E

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2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

	FY 12-13		FY 13-14		FLSA EXEMPT NON/EXEMPT
	CURRENT Funded	NET CHANGE	ADOPTED Funded	BARG UNIT	
Recreation Coordinator	4.0	0.0	4.0	SUPV	N
Recreation Facilities Lead	1.0	0.0	1.0	TMEA	N
Recreation Program Specialist	1.0	0.0	1.0	TMEA	N
Recreation Superintendent	1.0	0.0	1.0	MGMT	E
Recreation Supervisor	2.0	0.0	2.0	MGMT	E
Redevelopment Program Manager	2.0	(2.0)	0.0	MGMT	E
Redevelopment Project Manager	1.0	(1.0)	0.0	TMEA	N
Risk Manager	0.0	0.0	0.0	MGMT	E
Senior Accounting Specialist	2.25	0.75	3.00	TMEA	N
Senior Administrative Specialist	1.00	(1.0)	0.00	TMEA/CONF	N
Senior Building Inspector	1.0	0.0	1.0	TMEA	N
Senior Human Resources Analyst	0.0	0.0	0.0	MGMT	E
Senior Human Resources Specialist	0.0	0.0	0.0	CONF	N
Senior Information Technology Specialist	1.75	(1.75)	0.00	MGMT	E
Senior Maintenance Worker	11.0	(3.0)	8.0	TMEA	N
Senior Management Analyst	2.0	0.0	2.0	MGMT	E
Senior Management Assistant	0.0	2.0	2.0	MGMT	E
Senior Planner	2.0	1.0	3.0	MGMT	E
Senior Redevelopment Project Manager	0.0	0.0	0.0	TMEA	N
Transportation & Development Svcs Manager	1.0	(1.0)	0.0	MGMT	E
Transportation Coordinator	0.5	0.5	1.0	TMEA	N
Tustin Legacy Development Services Manager	1.0	(1.0)	0.0	MGMT	E
Water Distribution Leadworker	1.0	0.0	1.0	TMEA	N
Water Distribution Operator I/II	8.00	0.0	8.0	TMEA	N
Water Equipment Operator	2.0	0.0	2.0	TMEA	N
Water Maintenance & Construction Supervisor	1.0	0.0	1.0	MGMT	E
Water Meter Reader	2.0	0.0	2.0	TMEA	N
Water Services Manager	1.0	0.0	1.0	MGMT	E
Water Treatment Operator I	0.0	0.0	0.0	TMEA	N
Water Treatment Operator II	3.0	0.0	3.0	TMEA	N
Water Treatment Supervisor	1.0	0.0	1.0	MGMT	E
Total Full-Time Regular Allocated Positions	288.00	(13.25)	274.75		

At-will, Non-Exempt, Unallocated Hourly Classifications*

Administrative Intern	Police Reserve Officer
Accounting Supervisor	Police Services Officer I
Information Technology Intern	Receptionist
Maintenance Aide	Recreation Facilities Assistant
Master Reserve Officer	Recreation Leader
Office Assistant	Recreation Leader - w/ Class B
Police Cadet	Recreation Program Assistant
Police Communications Officer II	Senior Information Technology Specialist



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

	FY 12-13	NET	FY 13-14	BARG	FLSA
	CURRENT	CHANGE	ADOPTED	UNIT	EXEMPT
	Funded		Funded		NONEXEMPT

At-will, Exempt, Unallocated Hourly Classifications*

Accounting Supervisor
 Assistant Executive Director

KEY

CONF - CONFIDENTIAL	SUPV - SUPERVISORY
E - EXEMPT	TMEA - TUSTIN MUNICIPAL EMPLOYEES ASSOCIATION
N - NON-EXEMPT	TPMA - TUSTIN POLICE MANAGEMENT ASSOCIATION
EMGMT - EXECUTIVE MANAGEMENT	TPOA - TUSTIN POLICE OFFICERS ASSOCIATION
MGMT - MANAGEMENT	TPSSA - TUSTIN POLICE SUPPORT SERVICES ASSOCIATION



GENERAL FUND REVENUE

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
General Fund Revenues							
100-00-00-3107	Property Tax In Lieu Of Vif	\$5,902,626	\$5,845,436	\$5,795,603	\$5,647,200	\$5,884,000	\$5,940,000
100-00-00-3110	Property Taxes-Secured	\$7,177,486	\$7,156,510	\$7,208,052	\$7,099,100	\$7,280,000	\$7,510,000
100-00-00-3111	Property Taxes-Unsecured	\$308,183	\$301,278	\$297,569	\$300,000	\$250,000	\$280,000
100-00-00-3112	Property Taxes-Delinquent	\$356,315	\$237,376	\$167,477	\$300,000	\$160,000	\$180,000
100-00-00-3116	Supplemental Roll Apport	\$71,323	\$76,937	\$39,171	\$100,000	\$75,000	\$75,000
Subtotal Property Tax:		\$7,913,307	\$7,772,101	\$7,712,269	\$7,799,100	\$7,765,000	\$8,045,000
100-00-00-3120	Public Utility Tax Appor	\$94,223	\$92,593	\$102,160	\$92,700	\$92,700	\$92,700
100-00-00-3125	In Lieu-Prop Tx Fee-Orange Gar	\$5,303	\$5,409	\$5,517	\$5,400	\$5,700	\$5,400
100-00-00-3126	In Lieu-Prop Tx Fee-Flanders P	\$7,135	\$7,277	\$7,423	\$7,300	\$7,600	\$7,300
100-00-00-3127	Special Tax B	\$0	\$0	\$2,379,574	\$2,250,000	\$2,250,000	\$2,250,000
100-00-00-3130	Ab 1290 Pass Thru	\$74,220	\$29,803	\$70,391	\$75,000	\$76,700	\$75,000
100-00-00-3131	H&S Code 34183 Residual Pmnt	\$0	\$0	\$0	\$0	\$1,917,802	\$450,000
100-00-00-3220	Franchise Fees-Electric	\$718,669	\$677,428	\$679,772	\$680,000	\$717,400	\$690,000
100-00-00-3221	Franchise Fees-Gas	\$115,661	\$134,324	\$131,060	\$132,000	\$110,709	\$116,000
100-00-00-3222	Franchise Fees-Refuse	\$100,233	\$101,275	\$103,050	\$101,000	\$101,000	\$101,000
100-00-00-3223	Franchise Fees-Cable Tv	\$725,137	\$664,173	\$626,660	\$603,000	\$630,000	\$620,000
100-00-00-3224	Franchise Fees-So Pac Pipeline	\$18,126	\$18,190	\$18,754	\$19,000	\$19,000	\$19,000
100-00-00-3225	Franchise Fees-Bus Shelters	\$68,157	\$54,970	\$41,717	\$52,000	\$53,500	\$53,000
100-00-00-3227	Franchise Fees-Video	\$42,679	\$52,929	\$62,224	\$36,300	\$60,000	\$52,000
100-00-00-3228	AB939 Integrated Waste Mgt Fee	\$75,174	\$75,956	\$77,288	\$75,000	\$79,000	\$75,000
Subtotal Franchise Fee:		\$1,863,837	\$1,779,245	\$1,740,526	\$1,698,300	\$1,770,609	\$1,726,000
100-00-00-3329	Sales Tax Backfill	\$3,831,932	\$4,320,705	\$4,930,880	\$5,138,300	\$5,021,322	\$5,794,500
100-00-00-3330	Sales Tax	\$11,839,101	\$14,021,577	\$14,735,797	\$14,957,200	\$16,124,700	\$16,213,400
Subtotal Sales Tax:		\$15,671,033	\$18,342,281	\$19,666,678	\$20,095,500	\$21,146,022	\$22,007,900
100-00-00-3331	Hotel Bed Tax	\$141,335	\$142,915	\$137,131	\$130,000	\$180,000	\$730,000
100-00-00-3332	Business License Tax	\$337,867	\$358,526	\$44,800	\$350,000	\$370,000	\$375,000
100-00-00-3333	Real Property Transfer Tax	\$340,244	\$304,439	\$320,738	\$250,000	\$265,700	\$250,000
100-00-00-3334	New Construction Tax	\$4,234	\$126,156	\$43,832	\$61,100	\$55,000	\$61,100
100-00-00-3340	Sales Tax-Public Safety	\$246,299	\$255,171	\$265,187	\$284,200	\$284,200	\$284,200
100-00-00-3443	Other Licenses & Permits	\$5,674	\$5,876	\$6,871	\$6,500	\$6,300	\$6,500
100-00-00-3660	Interest Earnings	\$2,171,861	\$849,249	\$5,610	\$5,000	\$45,300	\$0
100-00-00-3661	Allocated Interest Earnings		\$31,842	\$109,061	\$30,000	\$80,000	\$95,000
100-00-00-3662	Unrealized Gain/Loss Investmts	\$33,435	\$29,335	(\$63,045)	\$0	\$0	\$0
100-00-00-3665	Rental Income	\$225,588	\$24,456	\$121,694	\$121,900	\$127,500	\$235,200
100-00-00-3666	14741-51 Newport Rental Income	\$0	\$0	\$80,953	\$0	\$93,800	\$62,500
100-00-00-3772	Motor Vehicle License Tax	\$220,164	\$343,814	\$37,491	\$0	\$39,250	\$0
100-00-00-3773	Homeowners' Prop Tax Relief	\$66,885	\$65,605	\$64,521	\$70,000	\$60,000	\$70,000
100-00-00-3775	State Mandated Reimbursement	\$27,740	\$34,016	\$33,339	\$40,000	\$25,500	\$30,000
100-00-00-3786	Misc. Reimbursements	\$184,042	\$110,368	\$281,182	\$40,000	\$80,000	\$65,000
100-00-00-3881	State Grants-Other	\$156,170	\$52,559	\$21,846	\$0	\$2,101	\$0
100-00-00-4115	Federal Grants	\$0	\$25,786	\$23,050	\$35,000	\$38,400	\$0
100-00-00-4118	RNSP Grant Reimbursement	\$68,000	\$36,282	\$48,498	\$35,000	\$35,000	\$0
100-00-00-4446	Sale of Printed Material		\$2,964	\$8,887	\$0	\$1,009	\$0



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

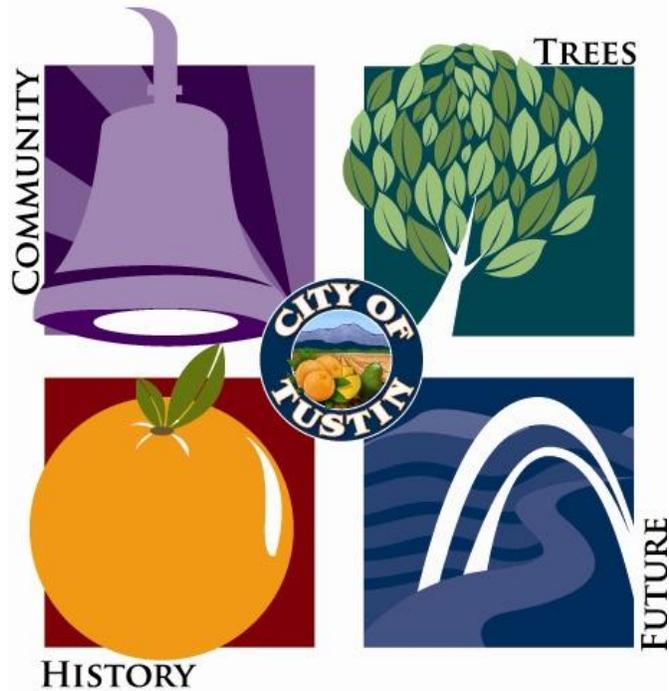
Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-00-00-4458	Witness Fees	\$3,240	\$1,635	\$5,205	\$3,000	\$4,100	\$3,000
100-00-00-4468	Sports Parks Concessions	\$3,600	\$3,000	\$3,300	\$3,200	\$3,300	\$3,200
100-00-00-4470	Reimb.-Admn Expense (TAX B on CFD)	\$3,140,302	\$2,308,416	\$420	\$0	\$35,105	\$35,000
100-00-00-4764	Reimb Assist Frm Other Funds	\$2,894,833	\$3,737,646	\$2,855,360	\$1,300,000	\$1,300,000	\$1,300,000
100-00-00-4770	Sale Of City Property	\$7,421	\$18,138	\$27,345	\$5,000	\$5,640	\$5,000
100-00-00-4774	Contributions	\$1,000	\$0	\$0	\$0	\$0	\$0
100-00-00-4777	Afford Housng Def Gain Lnd Sal	\$25,438,579	\$2,410,083	\$0	\$0	\$0	\$0
100-00-00-4786	Insurance Reimbursement	\$274,223	\$227,154	\$148,070	\$137,000	\$70,100	\$137,000
100-00-00-4788	Cash Overage/Shortage	\$3	\$83	\$15	\$0	\$0	\$0
100-00-00-4793	Micro-Filming,Imaging, Copies	\$9,178	\$2,518	(\$5)	\$0	\$35	\$0
100-00-00-4795	Misc. Revenue	\$27,625	\$95,552	\$49,761	\$30,000	\$51,800	\$30,000
100-00-00-4890	Transfer In	\$2,000,000	\$210,874	\$6,672,306	\$1,954,712	\$2,492,111	\$539,000
100-00-00-4912	Library Maintenance	\$0	\$7,000	\$0	\$10,000	\$10,000	\$10,000
Subtotal All Other Sources:		\$37,205,860	\$10,889,420	\$10,806,920	\$4,110,512	\$4,890,551	\$2,910,600
100-30-00-3336	Bldg Permit East Tustin	\$49,396	\$58,921	\$0	\$0	\$0	\$0
100-30-00-3337	Bldg Plan Check East Tustin	\$28,274	\$39,213	\$0	\$0	\$0	\$0
100-30-00-3341	Planning Plan Ck East Tustin	\$5,405	\$7,768	\$0	\$0	\$0	\$0
100-30-00-3342	Planning Permit/Inspc E Tustin	\$6,997	\$7,465	\$0	\$0	\$0	\$0
100-30-00-3343	Planning Plan Check Fee	\$22,461	\$49,535	\$42,768	\$45,000	\$60,000	\$56,000
100-30-00-3344	Planning Permit / Inspection	\$24,048	\$63,660	\$43,448	\$83,600	\$75,000	\$85,000
100-30-00-3440	Building Permits	\$253,793	\$551,415	\$344,913	\$425,200	\$524,900	\$500,000
100-30-00-3444	Building Plan Check Fees	\$118,804	\$278,895	\$222,016	\$240,000	\$283,000	\$279,000
100-30-00-3552	Enforcement Fines	\$0	\$710	\$7,636	\$1,000	\$20,000	\$16,000
100-30-00-4441	Planning Fees	\$29,787	\$39,161	\$43,934	\$39,000	\$34,000	\$34,000
100-30-00-4442	Subdivision Fees	\$255	\$1,557	\$255	\$500	\$300	\$300
100-30-00-4444	Plans Maps Publication	\$3,908	\$4,660	\$742	\$2,000	\$520	\$400
100-30-00-4447	Parking Exception Fee	\$0	\$0	\$0	\$0	\$3,600	\$600
100-30-00-4768	State Bldg/Safety Admin-10%	\$95	\$299	\$172	\$100	\$300	\$300
100-30-00-4781	Planning Services Recovered	\$27,702	\$40,267	\$40,466	\$20,000	\$20,000	\$25,000
100-40-00-3441	Street And Curb Permits	\$48,678	\$58,312	\$55,491	\$38,200	\$38,200	\$38,200
100-40-00-3551	Impounded Dumpster Fines	\$1,250	\$800	\$0	\$0	\$50	\$0
100-40-00-4001	Developer Cost Share	\$0	\$0	\$0	\$0	\$0	\$0
100-40-00-4445	Construction/Demo Waste Fee	\$2,800	\$3,650	\$3,250	\$3,000	\$3,000	\$3,000
100-40-00-4765	Seismic Education & Data Fee	\$177	\$383	\$489	\$300	\$400	\$200
100-40-00-4783	Engineering Services Recovered	\$29,128	\$10,845	\$20,022	\$15,000	\$10,000	\$10,000
100-50-00-3442	Alarm Permit	\$40,355	\$41,620	\$36,653	\$40,000	\$40,100	\$40,000
100-50-00-3550	Vehicle Code Fines	\$559,059	\$489,099	\$507,557	\$460,000	\$260,000	\$260,000
100-50-00-3553	Parking Citation Revenue	\$330,460	\$403,033	\$359,875	\$348,000	\$275,000	\$450,000
100-50-00-3771	Post Reimbursement	\$19,198	\$10,350	\$26,608	\$35,000	\$39,021	\$35,000
100-50-00-4440	Fingerprinting-Police	\$240	\$0	\$0	\$0	\$0	\$0
100-50-00-4454	False Alarm Fees	\$47,053	\$58,450	\$31,175	\$35,000	\$32,000	\$32,000
100-50-00-4455	Special Police Services	\$39,738	\$45,184	\$37,512	\$40,000	\$35,000	\$35,000
100-50-00-4456	DUI Cost Recovery	\$14,393	\$10,077	\$16,613	\$20,000	\$15,000	\$15,000
100-50-00-4467	Police Security Services	\$35,110	\$44,591	\$29,017	\$26,000	\$26,000	\$26,000
100-50-00-4735	Abandoned Vehicle Program	\$35,673	\$21,633	\$35,578	\$28,000	\$16,000	\$0
100-55-00-4464	Fire Dept Plan Chk 14.5%	\$11,974	\$19,796	\$6,808	\$0	\$15,000	\$15,000
100-70-00-3663	Rent-Parks And Community Ctr	\$154,467	\$150,655	\$156,610	\$140,500	\$150,500	\$144,500
100-70-00-4449	Sports Fees-Adult	\$184,123	\$184,087	\$175,525	\$170,000	\$170,000	\$170,000
100-70-00-4450	Classes/Cultural Art Fee	\$286,193	\$277,869	\$288,535	\$285,400	\$285,400	\$285,400
100-70-00-4452	Sr Citizens Class Fees	\$45,683	\$47,997	\$47,581	\$49,500	\$49,500	\$49,500
100-70-00-4711	Day Camp	\$120,712	\$137,707	\$124,679	\$110,000	\$125,000	\$120,000
100-70-00-4720	Sports Fees-Youth	\$99,125	\$96,842	\$105,134	\$73,000	\$86,300	\$73,000
100-70-00-4721	Sports Fees-Tennis	\$47,803	\$48,296	\$54,241	\$45,000	\$40,000	\$40,000
Total General Fund Rev:		\$72,285,539	\$49,000,403	\$51,698,861	\$45,390,412	\$49,410,475	\$47,764,400



GENERAL FUND EXPENDITURES

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST



CITY COUNCIL TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

The City Council provides policy direction with regard to City services. Through its review and approval of the City's annual operating and capital improvement budgets, the City Council determines the types and levels of City services. The City Council authorizes changes in the Municipal Code through adoption of ordinances. Policy direction is given by the City Council to the Planning Commission, the Community Services Commission and the Audit Commission. The City Council also serves as the Board of Directors of the Tustin Community Redevelopment Agency. The Board of Directors is responsible for overseeing implementation of the Town Center, South Central and Tustin Legacy Project Area Plans. The City Council also serves as the Board of Directors of the Tustin Public Financing Authority.

Members of the City Council represent the City on various agencies such as the Orange County Fire Authority, Orange County Transportation Authority, Transportation Corridor Agencies, Orange County Sanitation District, Vector Control District, Southern California Association of Governments, and Newport Bay Watershed Executive Committee.

EXPENDITURE SUMMARY

Expenditure Summary	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Adopted
City Council					
Personnel	137,504	141,212	123,650	74,541	23,800
Operations	12,667	22,903	12,564	14,200	37,500
Capital	0	0	0	0	0
	150,172	164,116	136,213	88,741	61,300

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
General Fund Expenditures							
City Council Expenditures							
100-11-00-5000	Full Time Salaries	\$55,444	\$51,604	\$49,019	\$51,200	\$35,831	\$20,500
100-11-00-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-11-00-5210	Life Insurance	\$150	\$182	\$168	\$1,000	\$957	\$300
100-11-00-5220	Health Insurance	\$76,540	\$84,276	\$65,656	\$48,500	\$32,629	\$100
100-11-00-5240	Workers' Compensation	\$165	\$146	\$4,000	\$1,700	\$921	\$400
100-11-00-5260	Medicare	\$810	\$773	\$736	\$700	\$520	\$300
100-11-00-5270	PERS - Employer	\$4,395	\$4,232	\$4,072	\$5,300	\$3,684	\$2,200
100-11-00-5272	PERS - Employee	\$0	\$0	\$0	\$0	\$0	\$0
100-11-00-6010	Professional & Consulting	\$0	\$0	\$0	\$0	\$0	\$3,600
100-11-00-6355	Telephone	\$794	\$722	\$789	\$600	\$900	\$600
100-11-00-6400	Office Supplies	\$1,766	\$2,749	\$1,119	\$1,800	\$1,800	\$1,800
100-11-00-6420	Printing Expenses	\$738	\$931	\$972	\$1,000	\$1,000	\$1,000
100-11-00-6710	Meetings	\$9,369	\$18,501	\$9,684	\$10,500	\$10,500	\$30,500
	Salary & Benefits:	\$137,504	\$141,212	\$123,650	\$108,400	\$74,541	\$23,800
	Operations:	\$12,667	\$22,903	\$12,564	\$13,900	\$14,200	\$37,500
	Total City Council Exp:	\$150,172	\$164,116	\$136,213	\$122,300	\$88,741	\$61,300

CITY MANAGER

TUSTIN



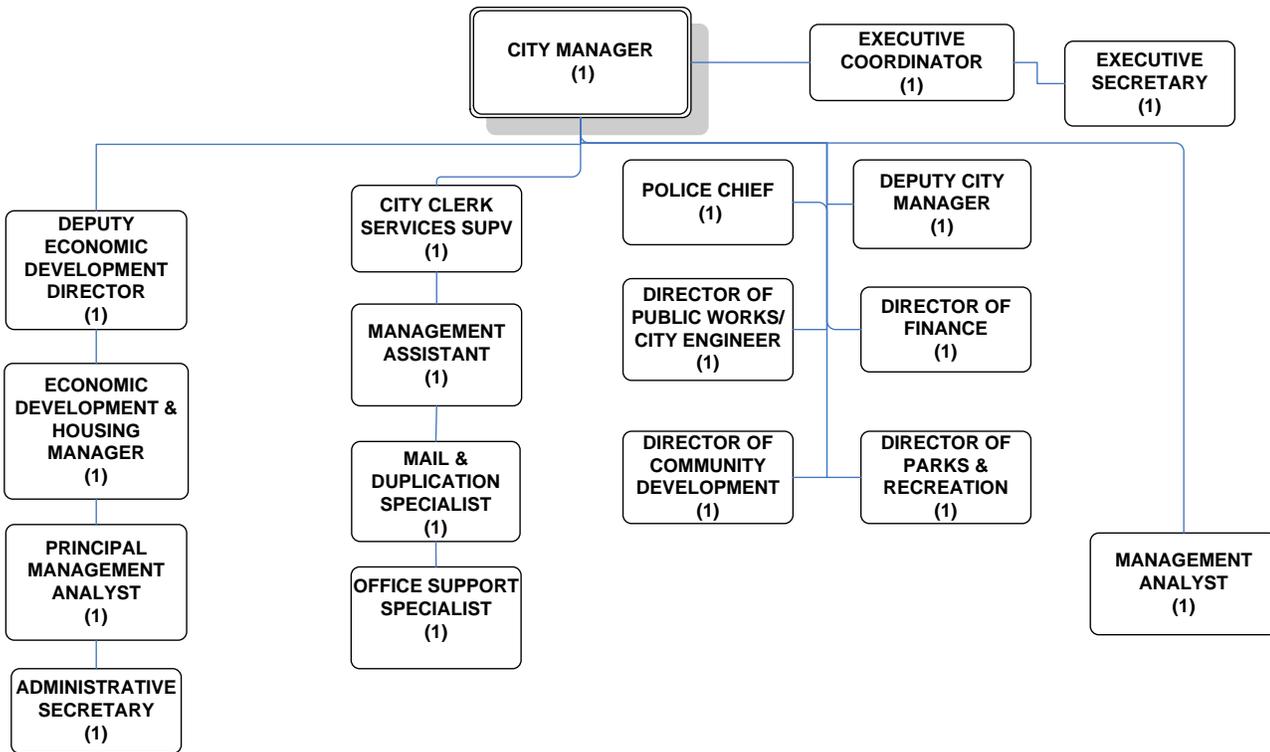
BUILDING OUR FUTURE
HONORING OUR PAST



ORGANIZATIONAL CHART



CITY MANAGER'S OFFICE FY 2013-14





2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

Under policy direction of the City Council, the City Manager's Office is responsible for planning, organizing and evaluating City services and providing management direction to all City departments through the department directors. It also ensures that the types and levels of City services are consistent with City Council policy and the adopted budget.

TASKS:

1. Keep the City Council constantly apprised as to the status of City programs and activities;
2. Respond to, and resolve, citizen complaints concerning City services;
3. Serve as Executive Director of the Tustin Community Redevelopment Agency. Provide management oversight of redevelopment projects, which include economic development and housing programs;
4. Provide staff support, when required, to members of the City Council serving on regional agencies;
5. Serve on special regional committees such as the Orange County Fire Authority Technical Advisory Committee, Orange County Library Task Force, and 800 MHz Communications System Governance Committee;
6. Submit to the City Council the proposed 2013-14 operating and seven-year capital improvement budgets;
7. Provide oversight of real estate transactions at Tustin Legacy;
8. Provide oversight of the City's public communications program.

POSITION CONTROL REPORT

POSITION CONTROL REPORT	12-13 CURR BUDGET	12-13 YTD ACT	12-13 VACAN- CIES	13-14 ADOPTED BUDGET	13-14 NEW REQ
<u>City Manager's Office</u>					
City Manager	1.00	1.00	-	1.00	-
Communications Manager	1.00	0.00	(1.00)	0.00	(1.00)
Deputy City Manager	1.00	1.00	-	1.00	-
Executive Coordinator	1.00	0.00	(1.00)	1.00	-
Executive Secretary	1.00	0.00	(1.00)	1.00	-
Management Analyst	0.00	1.00	1.00	1.00	1.00
	5.00	3.00	(2.00)	5.00	0.00



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
City Manager					
Personnel	579,261	903,130	704,416	587,784	597,500
Operations	15,780	48,660	59,444	52,200	54,600
Capital	0	0	0	0	0
	<u>595,042</u>	<u>951,791</u>	<u>763,859</u>	<u>639,984</u>	<u>652,100</u>

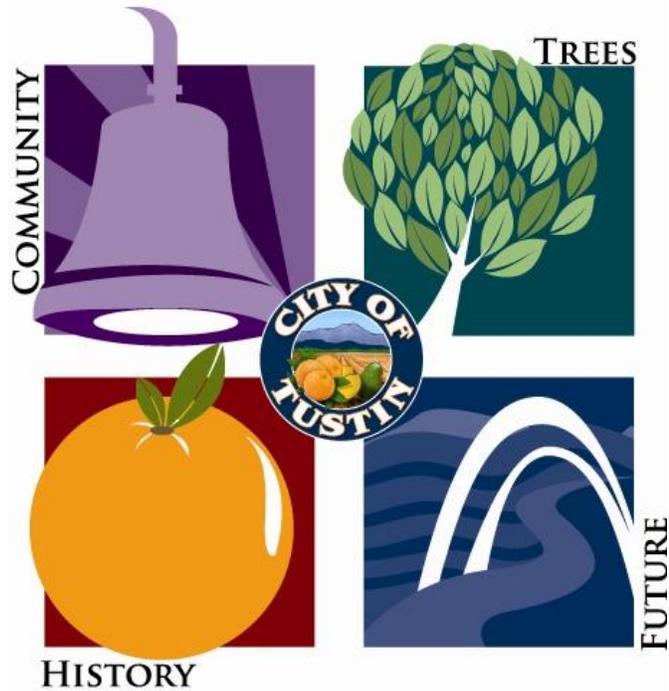
LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
City Manager Expenditures							
100-21-00-5000	Full Time Salaries	\$456,837	\$693,827	\$400,087	\$485,900	\$419,628	\$450,900
100-21-00-5005	Part-Time Salaries	\$5,743	\$112,645	\$147,703	\$8,800	\$10,000	\$8,800
100-21-00-5006	Water-Wages Transfers	\$0	\$0	\$0	\$0	\$0	\$0
100-21-00-5011	General Leave Buy Out	\$0	\$0	\$22,522	\$8,900	\$17,700	\$6,800
100-21-00-5019	Flex Dollars	\$8,587	\$23,709	\$40,802	\$45,000	\$37,050	\$38,700
100-21-00-5020	Overtime	\$1,970	\$0	\$1,283	\$0	\$1,500	\$0
100-21-00-5031	Bi-Lingual Pay	\$0	\$0	\$1,246	\$0	\$1,200	\$1,200
100-21-00-5032	Auto Allowance	\$1,603	\$139	\$2,585	\$1,500	\$1,800	\$2,400
100-21-00-5033	Cell Phone Stipend	\$0	\$0	\$0	\$0	\$205	\$300
100-21-00-5034	Technology Allowance	\$0	\$0	\$1,131	\$1,700	\$1,700	\$0
100-21-00-5210	Life Insurance	\$1,471	\$1,337	\$1,221	\$1,500	\$1,383	\$800
100-21-00-5220	Health Insurance	\$27,226	\$2,324	\$0	\$400	\$350	\$300
100-21-00-5230	City Paid Deferred Comp	\$0	\$6,346	\$0	\$13,200	\$24,750	\$13,200
100-21-00-5240	Workers' Compensation	\$1,310	\$2,073	\$23,800	\$9,700	\$8,411	\$9,000
100-21-00-5260	Medicare	\$3,802	\$10,216	\$8,266	\$6,300	\$6,350	\$6,600
100-21-00-5270	PERS - Employer	\$70,711	\$47,649	\$38,545	\$49,000	\$42,406	\$48,800
100-21-00-5272	PERS - Employee	\$0	\$1,676	\$12,271	\$14,900	\$13,003	\$9,400
100-21-00-5275	Part-time Retirement Benefit	\$0	\$1,188	\$2,954	\$300	\$350	\$300
100-21-00-6010	Professional & Consulting	\$0	\$0	\$0	\$0	\$0	\$0
100-21-00-6355	Telephone	\$4,862	\$4,631	\$4,295	\$5,000	\$5,000	\$5,000
100-21-00-6400	Office Supplies	\$4,241	\$6,086	\$3,462	\$3,000	\$3,000	\$3,000
100-21-00-6420	Printing Expenses	\$25	\$564	\$246	\$500	\$500	\$500
100-21-00-6424	Office Equipment/Maintenance	\$144	\$368	\$881	\$2,500	\$2,500	\$2,500
100-21-00-6710	Meetings	\$2,326	\$3,145	\$3,478	\$7,800	\$7,800	\$7,800
100-21-00-6715	Training Expense	\$0	\$0	\$590	\$600	\$600	\$600
100-21-00-6730	Memberships & Subscriptions	\$4,084	\$3,308	\$2,094	\$4,700	\$4,700	\$4,700
100-21-00-6815	Vehicle Repair	\$98	\$0	\$0	\$500	\$500	\$500
100-21-00-6840	Vehicle Mileage	\$0	\$258	\$498	\$500	\$500	\$500
100-21-00-6845	Vehicle Cost Recovery	\$0	\$0	\$12,600	\$4,000	\$4,000	\$4,000
100-21-00-6848	Info Tech Cost Recovery	\$0	\$30,300	\$31,300	\$23,100	\$23,100	\$25,500
100-21-00-9810	Furniture And Equipment	\$0	\$0	\$0	\$0	\$0	\$0
	Salary & Benefits:	\$579,261	\$903,130	\$704,416	\$647,100	\$587,784	\$597,500
	Operations:	\$15,780	\$48,660	\$59,444	\$52,200	\$52,200	\$54,600
	Total City Manager Exp:	\$595,042	\$951,791	\$763,859	\$699,300	\$639,984	\$652,100

CITY CLERK

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

The City Clerk’s Office facilitates the legislative policy-making process; records and validates the proceedings of the City Council, and provides for timely and thorough access to public records. It administers the activities pertaining to City Council legislation, processes Council-approved agenda items, manages public records, and disseminates information concerning Council actions both to City staff and the public and conducts municipal elections.

TASKS:

1. Maintain the repository for contracts/agreements, deeds, resolutions, ordinances, and other City documents; Tustin City Code (TCC), City flags, and vehicle registration documents;
2. Process claims, subpoenas, summons, and public records requests;
3. Administer municipal election
4. Assemble and print City Council agendas;
5. Maintain City Council, Successor Agency to the Tustin Community Redevelopment Agency, Tustin Public Financing Authority and Tustin Housing Authority minutes, ordinances and resolutions;
6. Maintain Oversight Board of the Successor Agency of the Former Tustin Community Redevelopment Agency minutes and resolutions
7. Publish legal notices;
8. Recruit for City Commissions;
9. Prepare proclamations and certificates of recognition;
10. Oversee Citywide records retention program;
11. Provide Citywide phone reception services;
12. Provide Citywide duplication and scanning services and mail delivery;
13. Maintain subscription and distribution of City Council and Planning Commission agendas and minutes;
14. Manage the electronic document imaging system (Laserfiche).

POSITION CONTROL REPORT

	12-13 CURR BUDGET	12-13 YTD ACT	12-13 VACAN- CIES	13-14 ADOPTED BUDGET	13-14 NEW REQ
City Clerk					
City Clerk Services Specialist	1.00	0.00	(1.00)	0.00	(1.00)
City Clerk Services Supervisor	1.00	1.00	-	1.00	-
Mail and Duplication Specialist	1.00	1.00	-	1.00	-
Management Assistant	0.00	1.00	1.00	1.00	1.00
Office Support Specialist	0.00	1.00	1.00	1.00	1.00
	3.00	4.00	1.00	4.00	1.00

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
City Clerk					
Personnel	267,773	291,232	298,072	275,207	334,200
Operations	39,209	110,978	75,340	137,192	110,798
Capital	0	0	0	0	0
	<u>306,982</u>	<u>402,210</u>	<u>373,412</u>	<u>412,399</u>	<u>444,998</u>

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
City Clerk Expenditures							
100-12-00-5000	Full Time Salaries	\$165,919	\$206,410	\$193,460	\$194,400	\$163,938	\$222,000
100-12-00-5005	Part-Time Salaries	\$28,405	\$40,140	\$35,330	\$36,100	\$42,900	\$36,100
100-12-00-5011	General Leave Buy Out	\$0	\$0	\$4,046	\$2,600	\$3,100	\$4,100
100-12-00-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-12-00-5019	Flex Dollars	\$4,265	\$8,105	\$22,910	\$23,100	\$21,250	\$32,400
100-12-00-5020	Overtime	\$882	\$993	\$1,219	\$1,200	\$2,400	\$2,500
100-12-00-5031	Bi-Lingual Pay	\$185	\$0	\$0	\$0	\$0	\$0
100-12-00-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-12-00-5033	Cell Phone Stipend	\$0	\$0	\$567	\$0	\$414	\$500
100-12-00-5210	Life Insurance	\$772	\$856	\$848	\$800	\$771	\$600
100-12-00-5220	Health Insurance	\$39,381	\$4,418	\$0	\$8,900	\$8,933	\$200
100-12-00-5240	Workers' Compensation	\$1,070	\$1,274	\$9,700	\$4,000	\$3,658	\$4,500
100-12-00-5260	Medicare	\$2,826	\$3,337	\$3,304	\$2,800	\$2,800	\$3,200
100-12-00-5270	PERS - Employer	\$23,537	\$24,351	\$19,814	\$19,700	\$17,843	\$23,900
100-12-00-5272	PERS - Employee	\$0	\$988	\$6,339	\$6,300	\$5,698	\$3,000
100-12-00-5275	Part-Time Retirement Benefit	\$530	\$361	\$536	\$1,200	\$1,502	\$1,200
100-12-00-6111	Codification	\$6,596	\$5,983	\$7,489	\$8,000	\$8,000	\$8,000
100-12-00-6355	Telephone	\$13,096	\$12,757	\$12,759	\$15,000	\$15,000	\$15,000
100-12-00-6400	Office Supplies	\$3,000	\$4,073	\$6,062	\$5,000	\$5,000	\$6,098
100-12-00-6420	Printing Expenses	\$323	\$203	\$500	\$2,500	\$1,000	\$2,500
100-12-00-6424	Office Equipment/Maintenance	\$119	\$354	\$452	\$500	\$1,902	\$500
100-12-00-6455	Advertising Expenses	\$9,874	\$12,940	\$9,283	\$10,000	\$12,000	\$12,000
100-12-00-6710	Meetings	\$1,643	\$604	\$564	\$750	\$500	\$750
100-12-00-6715	Training Expense	\$3,467	\$9,952	\$5,203	\$4,300	\$6,740	\$8,950
100-12-00-6730	Memberships & Subscriptions	\$823	\$451	\$595	\$750	\$750	\$750
100-12-00-6840	Vehicle Mileage	\$267	\$461	\$448	\$500	\$700	\$750
100-12-00-6848	Info Tech Cost Recovery		\$29,800	\$31,300	\$23,100	\$23,100	\$25,500
100-12-00-6900	City Elections	\$0	\$33,399	\$685	\$40,000	\$62,500	\$30,000
100-12-00-9810	Furniture & Equipment	\$0	\$0	\$0	\$0	\$0	\$0
	Salary & Benefits:	\$267,773	\$291,232	\$298,072	\$301,100	\$275,207	\$334,200
	Operations:	\$39,209	\$110,978	\$75,340	\$110,400	\$137,192	\$110,798
	Total City Clerk Exp:	\$306,982	\$402,210	\$373,412	\$411,500	\$412,399	\$444,998



CITY ATTORNEY

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

The City Attorney’s office provides legal advice and services pertaining to City affairs to the City Council, City Manager and other City officials.

TASKS:

1. Attend City Council, Redevelopment Agency and Planning Commission and Audit Commission meetings for the purpose of providing legal advice;
2. Review and prepare ordinances, resolutions, franchises, agreements, contracts and other documents;
3. Provide legal advice to City departments;
4. Represent the City in court proceedings;
5. Review and monitor general liability claims processed by the City’s claims administrator.

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
City Attorney					
Personnel	0	0	0	0	0
Operations	688,237	528,769	684,272	650,300	550,000
Capital	0	0	0	0	0
	<u>688,237</u>	<u>528,769</u>	<u>684,272</u>	<u>650,300</u>	<u>550,000</u>

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
City Attorney Expenditures							
100-13-00-6016	Legal Svcs - City Attorney	\$672,832	\$527,764	\$650,719	\$500,000	\$650,000	\$550,000
100-13-00-6017	Legal Services-Other	\$15,405	\$1,005	\$33,553	\$0	\$300	\$0
Total City Attorney Exp:		\$688,237	\$528,769	\$684,272	\$500,000	\$650,300	\$550,000

FINANCE

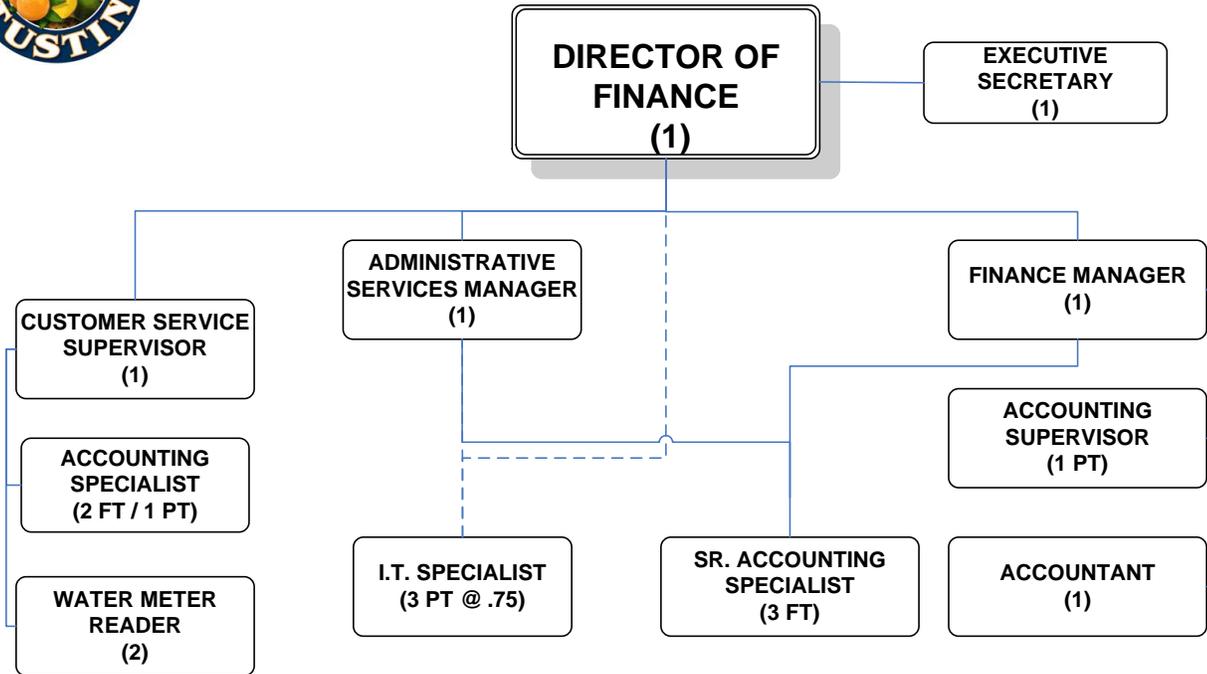
TUSTIN



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HONORING OUR PAST

ORGANIZATIONAL CHART

FINANCE FY 2013-14



DESCRIPTION:

The Finance Division provides financial services and accounting support for the City, the Successor Agency to the Tustin Community Redevelopment Agency, the Water Utility and the City's Special Assessment Districts. It is responsible for recording the financial activities of the City in accordance with generally accepted accounting principles and standards of the National Committee on Governmental Accounting and Auditing.

TASKS:

1. Deposit, monitor and record all revenues of the City.
2. Responsible for the City's cash management.
3. Maintain the General Ledger and all financial records;
4. Ensure proper internal controls are in place throughout the City Departments.
5. Assist the City Treasurer in management of the City's investment program.
6. Provide management support for Water Utility billing.
7. Prepare quarterly investment reports.
8. Complete the State Controller's Annual Report of Operations, Annual Street Report and other reports as required.
9. Monitor the City's Fixed Asset Accounting System.
10. Administer the payroll, accounts receivable and accounts payable functions.
11. Prepare the annual Operating and Capital Improvement Budget.
12. Represent the City and provide information for various City, County, State and federal audits.
13. Assist in the formation and administration of special assessment districts created to finance public infrastructure at the Tustin Legacy project.
14. Prepare the Comprehensive Annual Financial Report to the City.

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

POSITION CONTROL REPORT	12-13 CURR BUDGET	12-13 YTD ACT	12-13 VACAN- CIES	13-14 ADOPTED BUDGET	13-14 NEW REQ
Finance					
Director, Finance	1.00	1.00	-	1.00	-
Finance Manager	1.00	1.00	-	1.00	-
Administrative Services Manager	1.00	1.00	-	1.00	-
Accountant	1.00	1.00	-	1.00	-
Administrative Secretary	1.00	1.00	-	0.00	(1.00)
Executive Secretary	0.00	0.00	-	1.00	1.00
Accounting Specialist	1.50	0.00	(1.50)	0.00	(1.50)
Senior Accounting Specialist	2.25	2.75	0.50	3.00	0.75
	8.75	7.75	(1.00)	8.00	(0.75)

EXPENDITURE SUMMARY

Expenditure Summary	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Adopted
Finance					
Personnel	661,615	749,678	853,136	843,419	864,700
Operations	214,652	233,284	195,772	236,734	218,200
Capital	1,007	0	0	0	1,000
	877,274	982,962	1,048,908	1,080,153	1,083,900

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Finance Expenditures							
100-25-00-5000	Full Time Salaries	\$521,380	\$485,770	\$499,166	\$579,100	\$560,000	\$592,700
100-25-00-5005	Part-Time Salaries	\$5,072	\$153,504	\$163,752	\$111,700	\$96,537	\$89,700
100-25-00-5006	Water-Wages Transfers	\$1,518	\$0	\$0	\$0	\$0	\$0
100-25-00-5011	General Leave Buy Out	\$0	\$0	\$3,299	\$11,900	\$12,077	\$11,100
100-25-00-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-25-00-5019	Flex Dollars	\$13,502	\$15,838	\$51,297	\$56,200	\$51,768	\$50,900
100-25-00-5020	Overtime	\$3,233	\$9,625	\$7,893	\$5,000	\$7,040	\$7,500
100-25-00-5025	Stand-By-Pay	\$0	\$0	\$0	\$0	\$642	\$0
100-25-00-5032	Auto Allowance	\$2,917	\$343	\$3,257	\$3,400	\$3,360	\$3,400
100-25-00-5033	Cell Phone Stipend	\$119	\$22	\$538	\$1,500	\$1,474	\$1,500
100-25-00-5210	Life Insurance	\$2,024	\$2,021	\$2,289	\$2,300	\$2,329	\$1,400
100-25-00-5220	Health Insurance	\$28,104	\$2,756	\$0	\$600	\$565	\$500
100-25-00-5240	Workers' Compensation	\$1,431	\$1,811	\$30,800	\$13,600	\$12,553	\$12,400
100-25-00-5260	Medicare	\$5,763	\$7,583	\$8,196	\$7,300	\$7,300	\$7,600
100-25-00-5270	PERS - Employer	\$76,451	\$66,836	\$61,734	\$66,000	\$65,347	\$68,800
100-25-00-5272	PERS - Employee	\$0	\$2,772	\$20,076	\$20,800	\$20,615	\$15,700
100-25-00-5275	Part-Time Retirement Benefit	\$101	\$796	\$839	\$3,900	\$1,811	\$1,500
100-25-00-6010	Professional & Consulting	\$77,935	\$87,758	\$81,365	\$92,502	\$92,502	\$79,900
100-25-00-6014	Accounting & Auditing	\$58,587	\$47,260	\$23,313	\$50,400	\$50,400	\$40,000
100-25-00-6040	Computer Maintenance	\$27,456	\$13,724	\$6,900	\$7,000	\$7,032	\$7,200
100-25-00-6105	Commission Expense	\$2,800	\$1,320	\$1,500	\$2,500	\$2,500	\$2,500
100-25-00-6147	Bank Service Charges	\$19,486	\$8,475	\$7,439	\$14,300	\$14,300	\$14,300
100-25-00-6355	Telephone	\$7,943	\$7,223	\$7,280	\$8,500	\$8,500	\$8,500
100-25-00-6400	Office Supplies	\$5,517	\$5,963	\$5,678	\$5,500	\$5,500	\$6,000
100-25-00-6415	Postage	\$47	\$350	\$23	\$0	\$50	\$0
100-25-00-6420	Printing Expenses	\$2,111	\$3,386	\$1,994	\$3,500	\$3,500	\$3,500
100-25-00-6424	Office Equipment/Maintenance	\$153	\$206	\$0	\$500	\$250	\$500
100-25-00-6710	Meetings	\$932	\$355	\$1,122	\$2,000	\$2,000	\$2,000
100-25-00-6715	Training Expense	\$7,881	\$9,365	\$8,051	\$9,500	\$9,500	\$10,500
100-25-00-6730	Memberships & Subscriptions	\$1,997	\$2,817	\$3,449	\$3,000	\$3,000	\$3,000
100-25-00-6735	Travel Expense	\$1,728	\$381	\$568	\$3,000	\$3,000	\$2,000
100-25-00-6840	Vehicle Mileage	\$78	\$0	\$89	\$0	\$100	\$0
100-25-00-6847	Equipment Cost Recovery	\$0	\$0	\$0	\$0	\$0	\$0
100-25-00-6848	Info Tech Cost Recovery	\$0	\$44,700	\$47,000	\$34,600	\$34,600	\$38,300
100-25-00-8494	Discount Charge/Credit Cards	\$0	\$0	\$0	\$0	\$0	\$0
100-25-00-9810	Furniture And Equipment	\$1,007	\$0	\$0	\$0	\$0	\$1,000
	Salary & Benefits:	\$661,615	\$749,678	\$853,136	\$883,300	\$843,419	\$864,700
	Operations:	\$215,659	\$233,284	\$195,772	\$236,802	\$236,734	\$219,200
	Total Finance Exp:	\$877,274	\$982,962	\$1,048,908	\$1,120,102	\$1,080,153	\$1,083,900



HUMAN RESOURCES

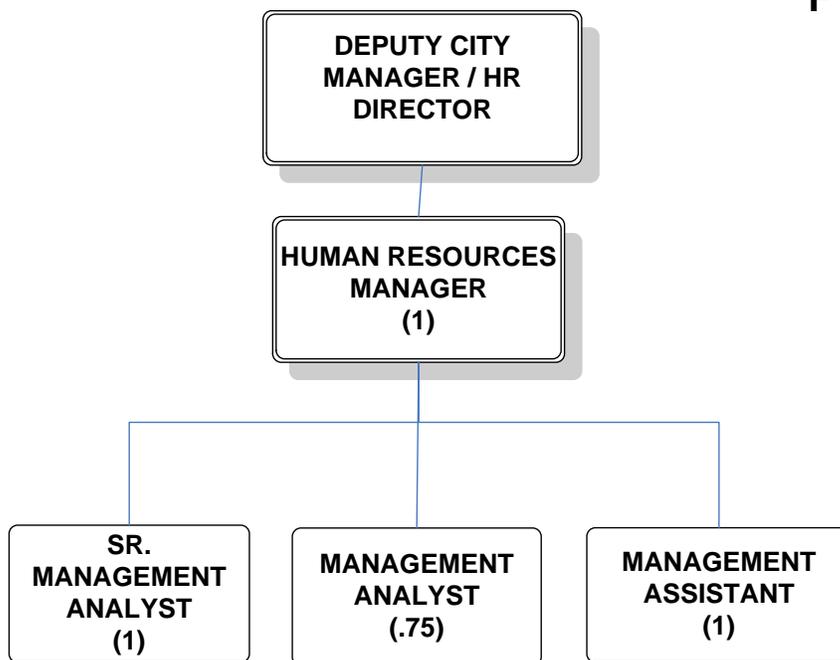
TUSTIN



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HUMAN RESOURCES FY 2013-14



DESCRIPTION:

Human Resources is responsible for the administration of the City's personnel, employee relations and labor relations functions. Human Resources strives to attract, hire and maintain the highest quality staff available; coordinate the delivery of employee benefits; and seeks to ensure compliance with all applicable laws regarding personnel and labor relations matters in a consistent manner throughout the organization.

TASKS:

1. Collaborate with operational departments, managers and employees to provide support, services and solutions that ensure a positive and productive work environment.
2. Create and conduct recruitments to fill vacancies in all City departments;
3. Serve as the City's chief labor negotiator and meet and confer with the represented employee organizations regarding wages, hours and working conditions;
4. Maintain the City's classification and compensation plan and review/recommend position classification and salary levels for all City positions;
5. Administer employee benefit programs;
6. Review and update policies, procedures and internal controls to ensure compliance with legal requirements and effectiveness with organizational operations;
7. Facilitate employee development and training programs including compliance training;
8. Oversee performance issues with employees including handling grievances, conducting investigations and managing disciplinary processes and appeals;
9. Manage Workers' Compensation program with the City's third party administrator by monitoring caseloads;
10. Serve as the program administrator for the City's safety program including compliance with OSHA regulations;
11. Manage the General Liability and risk management programs using resources through the City's participation in the California Insurance Pool Authority (CIPA)
12. Coordinate with operational departments to meet program requirements of various intergovernmental agencies including the Department of Transportation (DOT) program, Department of Motor Vehicle (DMV) Pull Notice program, Department of Justice (DOJ) Live Scan program and the Injury and Illness Prevention program (IIPP);
13. Monitor and ensure compliance with state and federal laws related to public sector labor and employment issues.

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

POSITION CONTROL REPORT	12-13 CURR BUDGET	12-13 YTD ACT	12-13 VACAN- CIES	13-14 ADOPTED BUDGET	13-14 NEW REQ
Human Resources					
Director, Human Resources	1.00	0.00	(1.00)	0.00	(1.00)
Human Resources Manager	0.00	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	0.00	(1.00)	1.00	-
Human Resources Analyst	1.75	0.75	(1.00)	0.00	(1.75)
Management Analyst	0.00	0.50	0.50	0.75	0.75
Administrative Specialist	1.00	0.00	(1.00)	0.00	(1.00)
Management Assistant	0.00	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	0.00	(1.00)	0.00	(1.00)
Office Support Specialist HR	0.75	0.75	-	0.00	(0.75)
	6.50	4.00	(2.50)	3.75	(2.75)

EXPENDITURE SUMMARY

Expenditure Summary	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Adopted
Human Resources					
Personnel	605,433	537,563	573,448	518,240	456,600
Operations	125,518	218,227	184,183	216,500	214,200
Capital	0	0	0	0	0
	730,951	755,790	757,631	734,740	670,800

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Human Resources Expenditures							
100-29-00-5000	Full Time Salaries	\$457,269	\$394,447	\$362,766	\$315,300	\$275,205	\$283,300
100-29-00-5005	Part-Time Salaries	\$0	\$58,640	\$58,238	\$84,000	\$93,959	\$58,600
100-29-00-5011	General Leave Buy Out	\$0	\$0	\$8,850	\$9,400	\$30,500	\$6,200
100-29-00-5013	Disability Pay	\$1,787	\$0	\$0	\$0	\$0	\$0
100-29-00-5019	Flex Dollars	\$14,545	\$19,717	\$55,720	\$55,800	\$50,010	\$44,400
100-29-00-5020	Overtime	\$990	\$117	\$45	\$1,500	\$3,000	\$5,500
100-29-00-5032	Auto Allowance	\$4,486	\$312	\$3,240	\$3,100	\$2,340	\$0
100-29-00-5033	Cell Phone Stipend	\$524	\$36	\$936	\$900	\$812	\$500
100-29-00-5210	Life Insurance	\$1,819	\$1,511	\$1,513	\$1,400	\$1,535	\$700
100-29-00-5220	Health Insurance	\$44,954	\$4,655	\$0	\$400	\$395	\$300
100-29-00-5240	Workers' Compensation	\$1,315	\$1,271	\$20,400	\$8,200	\$7,336	\$6,900
100-29-00-5260	Medicare	\$6,716	\$5,976	\$6,081	\$5,800	\$5,254	\$5,000
100-29-00-5270	PERS - Employer	\$71,026	\$48,782	\$41,850	\$40,100	\$36,070	\$36,800
100-29-00-5272	PERS - Employee	\$0	\$2,100	\$13,810	\$12,700	\$11,473	\$8,400
100-29-00-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$2,900	\$350	\$0
100-29-00-6010	Professional & Consulting	\$50,100	\$89,359	\$68,398	\$55,000	\$75,000	\$65,000
100-29-00-6019	Medical Services	\$8,868	\$9,287	\$7,378	\$13,000	\$13,000	\$21,000
100-29-00-6021	Psychological Services	\$7,276	\$9,025	\$10,765	\$10,750	\$14,700	\$10,750
100-29-00-6040	Computer Maintenance	\$0	\$0	\$0	\$0	\$0	\$6,500
100-29-00-6355	Telephone	\$5,475	\$5,115	\$4,363	\$4,400	\$4,400	\$4,400
100-29-00-6400	Office Supplies	\$12,324	\$6,989	\$9,789	\$12,000	\$12,000	\$12,000
100-29-00-6420	Printing Expenses	\$1,379	\$399	\$0	\$500	\$500	\$500
100-29-00-6455	Advertising Expenses	\$705	\$425	\$425	\$0	\$400	\$0
100-29-00-6710	Meetings	\$524	\$382	\$311	\$1,700	\$1,700	\$925
100-29-00-6715	Training Expense	\$8,441	\$18,413	\$9,571	\$21,900	\$28,900	\$25,500
100-29-00-6730	Memberships & Subscriptions	\$3,313	\$2,447	\$3,722	\$3,200	\$3,200	\$3,525
100-29-00-6735	Travel Expense	\$3,691	\$2,522	\$2,507	\$6,000	\$6,000	\$8,000
100-29-00-6740	Personnel Recruitment	\$1,158	\$3,831	\$2,275	\$3,500	\$3,500	\$8,600
100-29-00-6750	Personnel Testing	\$11,371	\$17,031	\$12,806	\$15,750	\$22,000	\$13,000
100-29-00-6760	Employee Recognition	\$0	\$1,086	\$0	\$0	\$0	\$0
100-29-00-6840	Vehicle Mileage	\$0	\$0	\$121	\$500	\$500	\$500
100-29-00-6847	Equipment Cost Recovery	\$0	\$0	\$0	\$0	\$0	\$0
100-29-00-6848	Info Tech Cost Recovery	\$0	\$42,700	\$41,700	\$30,700	\$30,700	\$34,000
100-29-00-8820	Employee Assistance	\$10,891	\$9,216	\$10,054	\$0	\$0	\$0
	Salary & Benefits:	\$605,433	\$537,563	\$573,448	\$541,500	\$518,240	\$456,600
	Operations:	\$125,518	\$218,227	\$184,183	\$178,900	\$216,500	\$214,200
	Total Human Resources Exp:	\$730,951	\$755,790	\$757,631	\$720,400	\$734,740	\$670,800



COMMUNITY DEVELOPMENT

TUSTIN



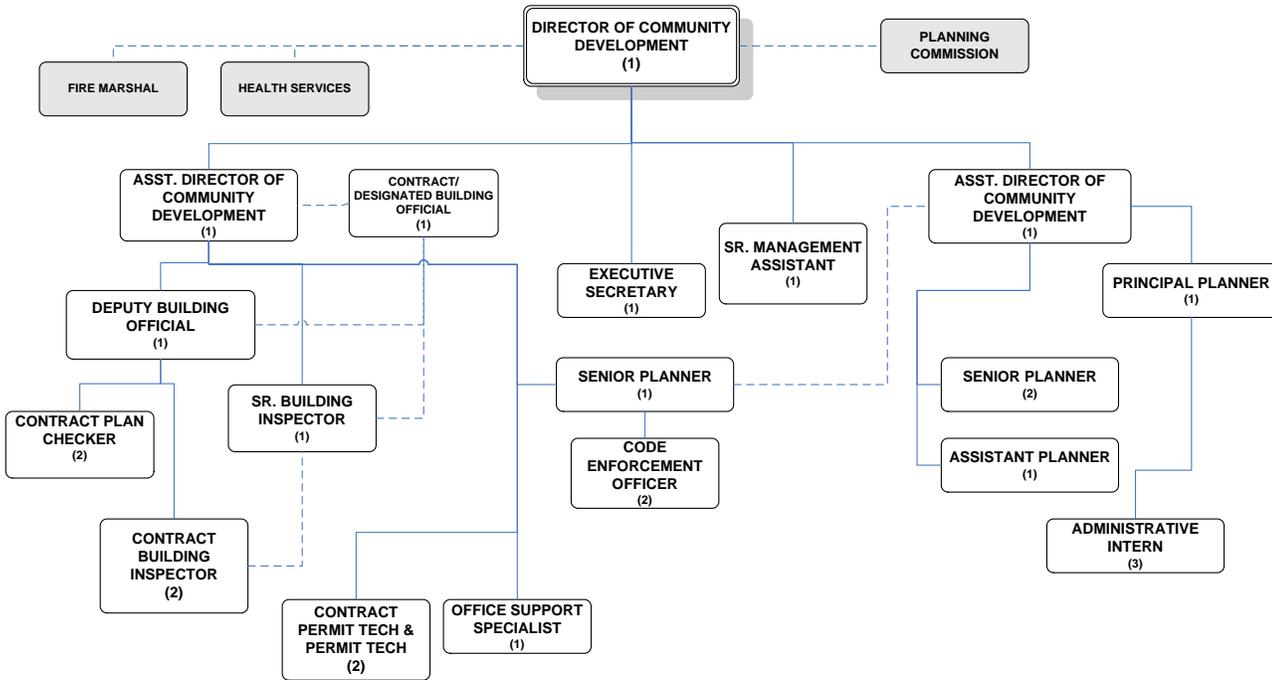
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HONORING OUR PAST



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COMMUNITY DEVELOPMENT FY 2013-14



PLANNING DIVISION

DESCRIPTION:

The Planning Division includes current and advance planning/special project functions. The Current Planning Section reviews proposed development to ensure conformance with City zoning and development standards; processes discretionary entitlements; performs plan checks; and, answers planning and business license related land use inquiries and requests. The Advance Planning/Special Projects Section is responsible for managing Community Development Block Grant (CDBG) activities and overseeing and coordinating demographics, regional activities, historic preservation, General Plan and Code amendments, environmental studies, business license zoning clearances and business permits, and special projects. Current and Advance Planning staff provide support to the City Council and Planning Commission.

TASKS:

1. Continue primary responsibility for planning and development monitoring tasks associated with the Tustin Legacy project.
2. Provide staff support for the administration of activities associated with the federal Community Development Block Grant (CDBG) Program including public service and public facility and improvement projects with an annual allocation of \$587,000.
3. Monitor regional planning and development activities, particularly for community impacts associated with development projects occurring in the neighboring communities of Santa Ana, Orange and Irvine.
4. Continue the City's current program for monitoring aircraft noise associated with flights to and from John Wayne Airport.
5. Review proposed State and federal legislations for potential impacts to Tustin and prepare position papers and correspondences on pending legislations.
6. Review Business License related land use inquiries and requests and provide Zoning Code and other information to new/existing businesses.
7. Continue to provide phone and counter support as a one-stop planning and community development counter to maintain quality of service throughout the City.
8. Assist the Public Works Department in preparing environmental documents for major capital improvement projects.
9. Monitor and recommend measures to ensure the City's compliance with the National Pollutant Discharge Elimination System (NPDES) Permit and Air Quality Management Plan.
10. Complete the comprehensive revisions to the City's General Plan with consultant assistance and schedule Planning Commission and City Council workshops, budget permitting.
11. Maintain current demographic information and provide updated information to the public. Work with the Center for Demographic Research, State Department of Finance, and Southern California Association of Governments on updating demographic projections.
12. Administer and oversee the City's Cultural Resources District. Develop and implement a Cultural Resources District work program for the Planning Commission. Process Mills Act program contracts and administer the Tustin Historic Register Plaque Program.

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

13. Continue to implement goals associated with the Old Town Parking Study and Old Town Parking Exception.
14. Prepare Old Town Master Plan to provide a comprehensive planned vision of Old Town Tustin in order to encourage economic development and coordinated improvements.
15. Complete Old Town Commercial Design Guidelines.
16. Update the Subdivision Ordinance.
17. Continue to implement updates and improvements to the Department's web page.
18. Continue to implement efficiency improvements to the department's processes, procedures, etc.
19. Monitor and provide input to SCAG, OCCOG, and OCTA on the implementation of AB 32 and SB 375.
20. Maintain current demographic information and provide updated information to the public. Work with the Center for Demographic Research, State Department of Finance, and Southern California Association of Governments on updating demographic projections.
21. Monitor and provide input to SCAG on the development of the Regional Housing Needs Assessment numbers for the community.
22. Update the City's Housing Element (fifth cycle).
23. Complete Code Updates related to signs and second residential units.
24. Prepare MCAS Tustin Specific Plan Amendment to explore potential Transit Oriented Developments (TOD), mixed uses, adaptive reuse of structures and land, and high density residential.

BUILDING DIVISION

DESCRIPTION:

The mission of the Building Division is to protect the lives and safety of citizens by ensuring the structures in which they live, work and play are safe. It also contributes to the City's economic development and well-being by reducing potential spread of fire and disease, and from natural hazards such as earthquakes and flooding. The Building Division performs these tasks through implementation and enforcement of Building, Residential, Plumbing, Electrical, Mechanical, Historical Buildings, Green Buildings, and Energy Codes, also known as the California Building Standards Code, and related City Ordinances as amended and adopted as part of the Tustin City Code. The Building Division is comprised of three sections: Plan Check/Permitting, Building Inspection Services, and Code Enforcement. These three sections ensure that the design, construction, and maintenance of structures and properties in the city are in compliance with code requirements.

TASKS:

1. Prepare and adopt amendments to the 2014 California Building Code.
2. Solicit, identify and implement new permit tracking software.
3. Work with developers by allocating available resources and coordinating with other agencies and departments to ensure continued progress at the Tustin Legacy.

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

4. Provide mandated plan reviews and inspection services for all new construction, additions, and alterations of buildings and maintain an average of 10 days turnaround time to complete all initial plan reviews.
5. Respond to emergency situations at the request of the Police Department or the Orange County Fire Authority on any hazardous situation to assess the safety of the structure and occupancy.
6. Develop jointly with other cities in Orange and Los Angeles County a set of uniform amendments to the California Building Standards Code to ensure regional consistency and enforcement.
7. Develop and implement a Permit-by-Appointment program when plans are prepared by licensed design professionals for residential remodels and additions.
8. Assign inspection staff to the role of a project coordinator to guide homeowners who needs assistance through the complex code compliance process.
9. Outreach and raise awareness and preparedness of natural disasters such as wildfires and earthquakes to maintain a safe living environment and community.
10. Develop a set of Code Interpretation Bulletins/Policies to ensure uniform understanding and consistent interpretation and enforcement of the code provisions.
11. Modify and update the private development standards to be compatible with the current practice while maintaining the quality expected.
12. Develop new and upgrade existing Building Construction customer handouts.
13. Continue updating the Building Division pages on the City website to provide additional information, useful links, and City handouts.
14. Update the Building Division Procedures Manual and develop comprehensive policies.
15. Establish a consistent standard of plan check and inspection aimed at reducing unnecessary inspections and minimizing disruptions of construction while maintaining code compliance.
16. Implement property maintenance, business license, and zoning code enforcement, including the issuance of administrative citations, and perform water quality inspections at all active construction sites, and developed commercial and industrial sites.

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

POSITION CONTROL REPORT	12-13 CURR BUDGET	12-13 YTD ACT	12-13 VACAN- CIES	13-14 ADOPTED BUDGET	13-14 NEW REQ
COMMUNITY DEVELOPMENT					
<u>Planning</u>					
Director, Community Development	1.00	1.00	-	1.00	-
Administrative Specialist	1.00	0.00	0.00	0.00	(1.00)
Assistant Director, Community Development	1.00	1.00	-	1.00	-
Assistant Planner	0.00	0.00	-	1.00	1.00
Associate Planner	2.75	1.75	(1.00)	0.00	(2.75)
Executive Secretary	0.00	0.00	0.00	1.00	1.00
Management Assistant	0.00	1.00	0.00	0.00	-
Senior Management Assistant	0.00	0.00	0.00	1.00	1.00
Principal Planner	1.00	0.00	(1.00)	1.00	-
Senior Planner	2.00	2.00	-	2.75	0.75
	8.75	6.75	(2.00)	8.75	0.00
<u>Building</u>					
Assistant Director, Community Development	0.00	1.00	1.00	1.00	1.00
Building Official	1.00	0.00	(1.00)	0.00	(1.00)
Deputy Building Official	1.00	1.00	-	1.00	-
Plan Checker	1.00	0.00	(1.00)	0.00	(1.00)
Senior Building Inspector	1.00	1.00	-	1.00	-
Building Inspector	1.00	0.00	(1.00)	0.00	(1.00)
Building Technician	1.00	1.00	-	1.00	-
Office Support Specialist	1.00	1.00	-	1.00	-
	7.00	5.00	(2.00)	5.00	(2.00)
<u>Code Enforcement</u>					
Code Enforcement Officer	1.00	1.00	-	1.00	-
	1.00	1.00	0.00	1.00	0.00
<u>CDBG</u>					
Associate Planner	0.25	0.25	-	0.00	(0.25)
Senior Planner	0.00	0.00	-	0.25	0.25
Code Enforcement Officer	1.00	1.00	-	1.00	-
	1.25	1.25	0.00	1.25	0.00
COMMUNITY DEVELOPMENT TOTAL	18.00	14.00	(4.00)	16.00	(2.00)

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
Community Development					
Planning					
Personnel	1,238,984	1,055,364	1,050,906	1,132,916	1,027,100
Operations	101,179	105,246	103,181	175,700	222,350
Capital	0	0	0	0	0
	1,340,163	1,160,610	1,154,087	1,308,616	1,249,450
Building					
Personnel	1,103,856	761,716	783,362	708,826	598,700
Operations	141,240	395,854	572,918	535,689	696,300
Capital	0	0	0	0	0
	1,245,096	1,157,570	1,356,280	1,244,515	1,295,000
Code Enforcement					
Personnel	0	74,207	87,850	85,218	84,500
Operations	0	0	28,620	20,000	20,000
Capital	0	0	0	0	0
	0	74,207	116,470	105,218	104,500
Community Development					
Personnel	2,342,840	1,891,287	1,922,118	1,926,959	1,710,300
Operations	242,418	501,100	704,719	731,389	938,650
Capital	0	0	0	0	0
Comm. Development Total	2,585,258	2,392,387	2,626,837	2,658,349	2,648,950



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Community Development Expenditures							
100-30-01-5000	Full Time Salaries	\$937,885	\$897,689	\$779,043	\$881,200	\$859,770	\$759,500
100-30-01-5005	Part-Time Salaries	\$18,351	\$0	\$0	\$13,000	\$13,000	\$25,000
100-30-01-5006	Water-Wages Transfers	\$0	\$0	\$0	\$0	\$0	\$0
100-30-01-5011	General Leave Buy Out	\$0	\$0	\$19,406	\$23,800	\$23,254	\$19,400
100-30-01-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-30-01-5019	Flex Dollars	\$20,327	\$31,565	\$83,493	\$96,000	\$83,436	\$81,200
100-30-01-5020	Overtime	\$5,616	\$1,104	\$3,478	\$7,000	\$7,000	\$7,000
100-30-01-5031	Bi-Lingual Pay	\$1,218	\$113	\$1,246	\$1,200	\$1,200	\$1,200
100-30-01-5032	Auto Allowance	\$74	\$480	\$4,985	\$4,800	\$4,800	\$4,800
100-30-10-5032	Auto Allowance	\$4,671	\$0	\$0	\$0	\$0	\$0
100-30-01-5033	Cell Phone Stipend	\$626	\$151	\$1,890	\$1,100	\$1,408	\$1,600
100-30-01-5210	Life Insurance	\$3,274	\$2,507	\$2,421	\$2,700	\$2,655	\$1,700
100-30-01-5220	Health Insurance	\$89,092	\$9,494	\$0	\$700	\$654	\$600
100-30-01-5240	Workers' Compensation	\$3,344	\$2,594	\$41,700	\$17,500	\$16,239	\$15,100
100-30-01-5260	Medicare	\$14,002	\$11,940	\$11,487	\$12,900	\$12,006	\$11,100
100-30-01-5270	PERS - Employer	\$144,807	\$93,961	\$77,531	\$88,300	\$82,141	\$81,300
100-30-01-5272	PERS - Employee	\$0	\$3,735	\$24,227	\$27,000	\$24,897	\$17,200
100-30-01-5275	Part-Time Retirement Benefit	\$368	\$32	\$0	\$400	\$455	\$400
100-30-01-6010	Professional & Consulting	\$0	\$580	\$0	\$45,000	\$15,000	\$28,600
100-30-01-6040	Computer Maintenance	\$7,397	\$4,150	\$13,884	\$15,000	\$15,000	\$39,000
100-30-01-6105	Commission Expense	\$13,950	\$13,075	\$13,825	\$15,000	\$15,000	\$15,000
100-30-01-6112	Microfilming	\$4,077	\$5,400	\$2,666	\$4,000	\$4,000	\$4,000
100-30-01-6355	Telephone	\$26,268	\$21,495	\$20,652	\$28,000	\$28,000	\$28,000
100-30-01-6400	Office Supplies	\$4,720	\$8,959	\$3,617	\$11,400	\$11,400	\$11,400
100-30-01-6420	Printing Expenses	\$2,949	\$1,693	\$1,584	\$3,000	\$3,000	\$3,000
100-30-01-6424	Office Equipment/Maintenance	\$0	\$0	\$0	\$200	\$200	\$200
100-30-01-6650	Graffiti Removal	\$26,511	\$39,711	\$31,678	\$65,000	\$65,000	\$73,000
100-30-01-6710	Meetings	\$2,842	\$1,556	\$3,067	\$4,200	\$4,200	\$5,200
100-30-10-6710	Meetings	\$0	\$0	\$300	\$0	\$0	\$0
100-30-01-6715	Training Expense	\$2,832	\$5,107	\$5,409	\$6,400	\$6,400	\$6,400
100-30-01-6730	Memberships & Subscriptions	\$9,160	\$2,988	\$3,895	\$4,200	\$4,200	\$4,250
100-30-01-6840	Vehicle Mileage	\$471	\$531	\$306	\$3,600	\$3,600	\$3,600
100-30-01-6845	Vehicle Cost Recovery	\$0	\$0	\$2,300	\$700	\$700	\$700
100-30-01-9810	Capital Outlay / Furniture	\$0	\$0	\$0	\$0	\$0	\$0
	Salary & Benefits:	\$1,243,655	\$1,055,364	\$1,050,906	\$1,177,600	\$1,132,916	\$1,027,100
	Operations:	\$101,179	\$105,246	\$103,181	\$205,700	\$175,700	\$222,350
	Total Com Dev - Planning Exp:	\$1,344,834	\$1,160,610	\$1,154,087	\$1,383,300	\$1,308,616	\$1,249,450



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-30-02-5000	Full Time Salaries	\$839,569	\$639,247	\$584,802	\$593,500	\$490,386	\$442,200
100-30-02-5005	Part-Time Salaries	\$0	\$0	\$0	\$0	\$21,280	\$0
100-30-02-5011	General Leave Buy Out	\$0	\$0	\$8,373	\$10,400	\$39,988	\$9,000
100-30-02-5013	Disability Pay	\$1,617	\$0	\$0	\$0	\$0	\$0
100-30-02-5019	Flex Dollars	\$14,241	\$22,126	\$66,665	\$67,800	\$53,328	\$53,900
100-30-02-5020	Overtime	\$2,050	\$4,267	\$2,078	\$13,000	\$13,000	\$13,000
100-30-02-5031	Bi-Lingual Pay	\$3,655	\$360	\$3,738	\$3,600	\$3,600	\$3,600
100-30-02-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-30-02-5033	Cell Phone Stipend	\$1,006	\$140	\$1,626	\$1,700	\$1,507	\$1,400
100-30-02-5210	Life Insurance	\$3,053	\$2,073	\$2,035	\$2,000	\$1,945	\$1,000
100-30-02-5220	Health Insurance	\$83,044	\$6,505	\$0	\$500	\$485	\$400
100-30-02-5240	Workers' Compensation	\$14,446	\$4,950	\$28,000	\$11,900	\$9,802	\$8,900
100-30-02-5260	Medicare	\$12,116	\$8,316	\$8,187	\$8,700	\$7,185	\$6,500
100-30-02-5270	PERS - Employer	\$124,389	\$70,776	\$58,486	\$60,300	\$49,826	\$47,900
100-30-02-5272	PERS - Employee	\$0	\$2,956	\$19,373	\$19,300	\$15,749	\$10,900
100-30-02-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$745	\$0
100-30-02-6010	Professional & Consulting	\$86,426	\$161,378	\$276,712	\$185,000	\$302,600	\$428,500
100-30-02-6040	Computer Maintenance	\$3,247	\$0	\$4,617	\$15,000	\$0	\$25,000
100-30-02-6112	Microfilming	\$19,553	\$21,048	\$45,676	\$30,000	\$37,389	\$30,000
100-30-02-6355	Telephone	\$11,211	\$10,184	\$10,192	\$12,200	\$12,200	\$12,200
100-30-02-6400	Office Supplies	\$6,108	\$2,365	\$3,997	\$13,500	\$13,500	\$13,500
100-30-02-6420	Printing Expenses	\$117	\$354	\$484	\$0	\$300	\$0
100-30-02-6710	Meetings	\$697	\$684	\$2,324	\$2,500	\$2,500	\$3,500
100-30-02-6715	Training Expense	\$9,043	\$2,014	\$4,168	\$6,100	\$6,100	\$6,600
100-30-02-6730	Memberships & Subscriptions	\$3,636	\$3,614	\$4,055	\$4,000	\$4,000	\$4,000
100-30-02-6840	Vehicle Mileage	\$1,202	\$612	\$993	\$1,800	\$1,800	\$1,800
100-30-02-6845	Vehicle Cost Recovery	\$0	\$0	\$16,300	\$5,200	\$5,200	\$5,200
100-30-02-6848	Info Tech Cost Recovery	\$0	\$193,600	\$203,400	\$150,100	\$150,100	\$166,000
Salary & Benefits:		\$1,099,185	\$761,716	\$783,362	\$792,700	\$708,826	\$598,700
Operations:		\$141,240	\$395,854	\$572,918	\$425,400	\$535,689	\$696,300
Total Com Dev - Building Exp:		\$1,240,425	\$1,157,570	\$1,356,280	\$1,218,100	\$1,244,515	\$1,295,000

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-30-03-5000	Full Time Salaries	\$0	\$63,968	\$68,770	\$68,000	\$67,981	\$68,000
100-30-03-5011	General Leave Buy Out	\$0	\$0	\$0	\$600	\$647	\$600
100-30-03-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-30-03-5019	Flex Dollars	\$0	\$1,434	\$5,526	\$4,200	\$4,600	\$4,200
100-30-03-5020	Overtime	\$0	\$0	\$0	\$0	\$100	\$0
100-30-03-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-30-03-5210	Life Insurance	\$0	\$228	\$279	\$200	\$260	\$200
100-30-03-5220	Health Insurance	\$0	\$0	\$0	\$100	\$64	\$100
100-30-03-5240	Workers' Compensation	\$0	\$821	\$3,100	\$1,300	\$1,300	\$1,300
100-30-03-5260	Medicare	\$0	\$798	\$1,013	\$1,000	\$986	\$1,000
100-30-03-5270	PERS - Employer	\$0	\$6,640	\$6,757	\$6,900	\$6,923	\$7,400
100-30-03-5272	PERS - Employee	\$0	\$318	\$2,405	\$2,400	\$2,357	\$1,700
100-30-03-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$0	\$0
100-30-03-6010	Professional & Consulting	\$0	\$0	\$28,620	\$40,000	\$20,000	\$20,000
100-30-03-6112	Microfilming	\$0	\$0	\$0	\$0	\$0	\$0
Salary & Benefits:		\$0	\$74,207	\$87,850	\$84,700	\$85,218	\$84,500
Operations:		\$0	\$0	\$28,620	\$40,000	\$20,000	\$20,000
Total Com Dev - Code Enf.:		\$0	\$74,207	\$116,470	\$124,700	\$105,218	\$104,500



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



PUBLIC WORKS

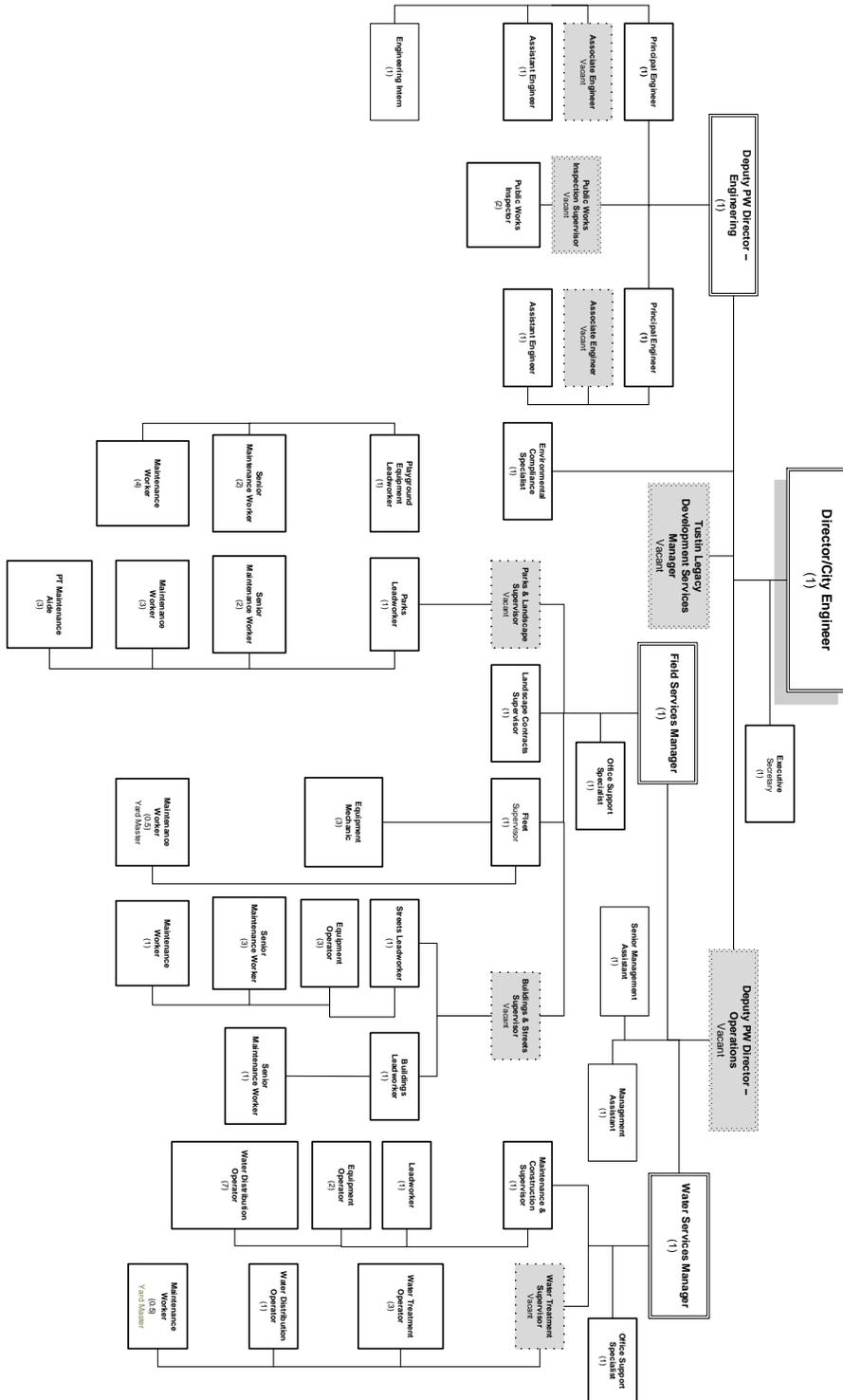
TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST



ORGANIZATIONAL CHART



**PUBLIC WORKS
FY 2013-14**

ADMINISTRATION

DESCRIPTION:

The Administration Division coordinates and provides direction to all Public Works Divisions and Water Services operations. This Division provides research and analysis of current and proposed legislation, Public Works projects, programs and services to ensure benefit, safety and convenience to the community and general public.

TASK:

1. Perform interagency coordination and administer County, State and Federally funded projects and programs;
2. Provide oversight and management of the Public Works and Water Capital Improvement and Operations Budgets;
3. Monitor the Departmental productivity measurement system.
4. Manage the City's Solid Waste Program.
5. Administer two City Cable TV franchise agreements and one state video franchise;
6. Administer contract agreements for various City Services;
7. Manage City records including all record plans with respect to Public Works and Engineering.

ENGINEERING

DESCRIPTION:

The Engineering Division designs and prepares plans for the City's Capital Improvement Program; prepares public works conditions of approval for entitlements; plan checks subdivision plans and maps; inspects all projects within the public right-of-way; maintains records to promote the general safety and well-being of the community; and coordinates all inter/intra community related regional traffic matters pertinent to pedestrian and vehicular safety.

TASKS:

1. Prepare plans, cost estimates, reports and provides oversight for the construction of Capital Improvement Projects;
2. Conduct plan checks on subdivision/parcel maps and perform construction inspection involving public improvements;
3. Conduct City-wide traffic studies;
4. Maintain maps, records and reports for all public improvements;
5. Provide public assistance in response to engineering and traffic related concerns and complaints;
6. Perform contract administration and provide technical assistance to other City departments and outside agencies;

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

7. Administer Tustin Ranch Assessment District and the Tustin Landscape and Lighting District;
8. Administer contracts for pavement management system, signal maintenance, pavement repair and pavement striping;
9. Provide technical engineering support to the Tustin Legacy development program.

STREETS

DESCRIPTION:

The street program ensures that public rights-of-way are properly maintained. This is accomplished by installing proper signage and striping, and by maintaining all streets, sidewalks, bike trails, storm drains and catch basins within the public right-of-way.

TASKS:

1. Support and monitor street sweeping program;
2. Administer streets and alley repair contract;
3. Maintain all publicly owned storm drains, catch basins and surface drainage facilities, in accordance with National Pollutant Discharge Elimination System guidelines;
4. Perform litter control in the public rights-of-way;
5. Performs traffic sign maintenance and striping/markings program as directed by the Engineering Division, Traffic Section;
6. Performs sidewalk maintenance and grinding as needed;
7. Provide support for special events.

LANDSCAPE

DESCRIPTION:

The Landscape Division maintains all City parks and playground equipment; all landscaped median and parkway areas; and all trees located in the public right-of-way to enhance the aesthetic image of the community, promote the general environmental quality of the community, and ensure the safety of all citizens and the general public.

TASKS:

1. Maintains the turf in the parks.
2. Operates and maintains parks landscape irrigation systems.
3. Maintains foliage through chemical application, removing and/or replacing as required.
4. Performs parks' graffiti removal and manages the weed abatement program in the parks and public right-of-ways.

5. Conducts regular inspection, maintenance, and repair of park grounds and play equipment, structures, lights, and picnic facilities.
6. Administers the citywide tree trimming and landscape maintenance contracts.
7. Ensures compliance with National Pollutant Discharge Elimination System regulations

WATER QUALITY

DESCRIPTION:

The Water Quality Division provides coordinates and oversight for the City's National Pollutant Discharge Elimination System (NPDES) program and insures compliance with all State and Regional Water Quality Control Board requirements. The Division also coordinates the City's participation in regional water quality efforts related to the Upper Newport Bay and San Diego Creek.

TASKS:

1. Insure City compliance with the NPDES and MS4 permits.
2. Assess the environmental issues associated with all development activities and provides regulatory framework to ensure that standards set are implemented.
3. Provide technical assistance to other City departments and outside agencies.
4. Maintain a complete inventory of storm water facilities and perform annual inspections.
5. Develop and implement public programs to inform and involve the public in controlling urban runoff.
6. Provide public assistance for storm water related concerns and complaints

VEHICLES

DESCRIPTION:

The Vehicle Maintenance Division provides general repair and preventative maintenance for all City vehicles and other mechanical equipment, as well as maintaining the Vehicle Lease Fund. In addition, the division provides maintenance and permit compliance for the City Fueling Island and the Underground Storage Tanks (UST). The Vehicle Maintenance Division is also responsible for the street sweeping program.

TASKS:

1. Perform repairs on vehicles and other mechanical equipment;
2. Administer a preventative maintenance program for vehicles and other mechanical equipment;
3. Provide fuel and maintain fueling facilities for the City and the Tustin Unified School District;
4. Conduct licensing/inspection of vehicles as required by the State Department of Motor Vehicles;
5. Administer the licensing and permits for City generators, fuel island, underground storage tank and other equipment;

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

6. Implement and supervise the citywide street sweeping program;
7. Administer the forklift certification program;
8. Administers the Vehicle/Equipment Lease Fund.

FACILITIES

DESCRIPTION:

The Facilities Maintenance Program is responsible for building maintenance and repair. Staff carries out maintenance activities to preserve the value of facilities and equipment. They provide a safe and comfortable environment in city buildings, such as the Civic Center, police station, and recreation centers.

TASKS:

1. Provide information on facility maintenance problems and cyclical replacement items, and coordinate correction through the budgetary process;
2. Monitor progress on facilities maintenance projects and cyclical maintenance through site visits and service request;
3. Perform regular maintenance and building repairs for all public facilities including structural, mechanical, plumbing, electrical, carpentry, and painting;
4. Administer maintenance contracts including, but not limited to janitorial, building security, elevators, pest control and HVAC.

EMERGENCY SERVICES

DESCRIPTION:

The Emergency Services Division is responsible for the preparation and implementation of the City's emergency services/disaster preparedness program. Under Federal and State guidelines, the Division organizes the City forces and community responses to natural or civil disasters and/or disturbances.

TASKS:

1. Maintain the City's Emergency Plan in compliance with State and Federal requirements;
2. Identify and coordinate emergency response training programs for City Staff;
3. Assure the adequate preparation of City emergency response facilities;
4. Coordinate emergency preparation activities with state and other regional agencies and the general public

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

POSITION CONTROL REPORT	12-13 CURR BUDGET	12-13 YTD ACT	12-13 VACAN- CIES	13-14 ADOPTED BUDGET	13-14 NEW REQ
PUBLIC WORKS					
<u>PW Administration</u>					
Dir. Pub. Works/City Eng.	1.00	1.00	-	1.00	-
Deputy Pub. Works Director	2.00	0.00	(2.00)	2.00	-
Public Works Manager	1.00	0.00	(1.00)	0.00	(1.00)
Administrative Secretary	1.00	1.00	-	0.00	(1.00)
Executive Secretary	0.00	0.00	-	1.00	1.00
	5.00	2.00	(3.00)	4.00	(1.00)
<u>Engineering</u>					
Assistant Engineer	2.00	2.00	-	2.00	-
Associate Engineer	1.00	1.00	-	1.00	-
Engineering Aide	2.00	1.00	(1.00)	0.00	(2.00)
Engineering Services Manager	1.00	0.00	(1.00)	0.00	(1.00)
Legacy Development Service Manager	1.00	1.00	-	1.00	-
Management Assistant	0.00	0.00	-	1.00	1.00
Senior Management Assistant	0.00	0.00	-	1.00	1.00
Principal Engineer	2.00	1.00	(1.00)	1.00	(1.00)
Public Works Inspection Supervisor	1.00	0.00	(1.00)	0.00	(1.00)
Public Works Inspector	2.00	2.00	-	2.00	-
Transportation & Develop. Service Manager	1.00	0.00	(1.00)	0.00	(1.00)
	13.00	8.00	(5.00)	9.00	(4.00)
<u>Streets</u>					
Field Services Manager	0.25	0.25	-	0.25	-
Equipment Operator	1.00	1.00	-	3.00	2.00
Maintenance Leadworker	1.00	1.00	-	1.00	-
Maintenance Supervisor	0.50	0.00	(0.50)	0.50	-
Maintenance Worker	1.00	1.00	-	1.00	-
Office Support Specialist	0.00	0.00	-	0.25	0.25
Senior Maintenance Worker	3.00	3.00	-	3.00	-
	6.75	6.25	(0.50)	9.00	2.25



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT	12-13 CURR BUDGET	12-13 YTD ACT	12-13 VACAN- CIES	13-14 ADOPTED BUDGET	13-14 NEW REQ
PUBLIC WORKS					
<u>Landscape</u>					
Field Services Manager	0.25	0.25	-	0.25	-
Maintenance Leadworker	3.00	2.00	(1.00)	2.00	(1.00)
Maintenance Supervisor	2.00	1.00	(1.00)	2.00	-
Maintenance Worker	5.00	7.00	2.00	6.00	1.00
Office Support Specialist	0.00	0.00	-	0.25	0.25
Senior Maintenance Worker	7.00	4.00	(3.00)	4.00	(3.00)
	17.25	14.25	(3.00)	14.50	(2.75)
<u>Water Quality</u>					
Environmental Compliance Coord	1.00	1.00	-	1.00	-
	1.00	1.00	0.00	1.00	0.00
<u>Vehicles</u>					
Field Services Manager	0.25	0.25	-	0.25	-
Equipment Mechanic	3.00	2.00	(1.00)	3.00	-
Equipment Operator	2.00	1.00	(1.00)	0.00	(2.00)
Maintenance Supervisor	1.00	1.00	-	1.00	-
Maintenance Worker	0.50	0.50	-	0.50	-
Office Support Specialist	0.00	0.00	-	0.25	0.25
	6.75	4.75	(2.00)	5.00	(1.75)
<u>Facilities</u>					
Field Services Manager	0.25	0.25	-	0.25	-
Maintenance Leadworker	1.00	1.00	-	1.00	-
Maintenance Supervisor	0.50	0.00	(0.50)	0.50	-
Maintenance Worker	0.00	0.00	-	1.00	1.00
Office Support Specialist	0.00	0.00	-	0.25	0.25
Senior Maintenance Worker	1.00	1.00	-	1.00	-
	2.75	2.25	(0.50)	4.00	1.25
<u>PW Emergency Services</u>					
Office Support Specialist	0.00	0.00	-	0.00	-
	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS TOTAL	52.50	38.50	(14.00)	46.50	(6.00)

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
Public Works					
Administration					
Personnel	634,545	517,143	530,338	297,976	449,000
Operations	163,950	450,564	762,876	471,900	503,660
Capital	0	0	0	0	2,500
	798,495	967,707	1,293,214	769,876	955,160
Engineering					
Personnel	1,612,872	1,429,122	1,457,677	1,139,777	774,650
Operations	551,716	336,483	388,502	104,000	203,000
Capital	0	0	0	0	0
	2,164,588	1,765,605	1,846,179	1,243,777	977,650
Streets					
Personnel	644,128	606,248	627,036	531,361	541,574
Operations	588,458	184,293	225,178	163,812	167,300
Capital	0	10,767	10,195	0	0
	1,232,586	801,308	862,409	695,173	708,874
Landscape					
Personnel	1,254,759	1,345,958	1,391,327	1,284,811	1,281,600
Operations	1,330,434	1,306,752	1,338,901	1,466,443	1,506,900
Capital	5,302	52,221	21,436	0	0
	2,590,494	2,704,930	2,751,664	2,751,254	2,788,500
Water Quality					
Personnel	5,402	91,950	107,882	107,021	106,700
Operations	324,769	402,987	368,094	358,622	361,000
Capital	0	0	0	0	0
	330,171	494,937	475,977	465,643	467,700
Fleet Maintenance					
Personnel	528,811	571,863	532,353	414,337	415,000
Operations	446,071	542,317	656,284	610,020	612,000
Capital	34,431	0	0	0	0
	1,009,313	1,114,180	1,188,637	1,024,357	1,027,000



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
Building Facilities					
Personnel	264,227	261,187	262,917	196,298	306,000
Operations	777,262	1,027,869	898,844	941,520	947,900
Capital	0	0	0	0	0
	<u>1,041,489</u>	<u>1,289,056</u>	<u>1,161,761</u>	<u>1,137,818</u>	<u>1,253,900</u>
Emergency Services					
Personnel	30,931	0	0	0	0
Operations	6,769	8,246	2,566	35,000	4,000
Capital	0	0	0	0	0
	<u>37,700</u>	<u>8,246</u>	<u>2,566</u>	<u>35,000</u>	<u>4,000</u>
Public Works					
Personnel	4,975,676	4,823,470	4,909,531	3,971,581	3,874,524
Operations	4,189,428	4,259,511	4,641,245	4,151,317	4,305,760
Capital	39,733	62,988	31,630	0	2,500
Public Works Total	<u>9,204,837</u>	<u>9,145,969</u>	<u>9,582,407</u>	<u>8,122,898</u>	<u>8,182,784</u>



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

ADMINISTRATION

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Public Works Expenditures							
100-40-00-9530	Improvements Public Rt Of Way	\$0	\$0	\$0	\$0	\$0	\$0
100-40-10-5000	Full Time Salaries	\$462,173	\$438,574	\$391,555	\$265,700	\$224,969	\$324,600
100-40-10-5005	Part Time Salaries	\$0	\$0	\$0	\$0	\$0	\$25,000
100-40-10-5006	Water-Wages Transfers	\$29,581	\$0	\$0	\$0	\$0	\$0
100-40-00-5011	General Leave Buy Out	\$0	\$0	\$12,775	\$0	\$0	\$0
100-40-10-5011	General Leave Buy Out	\$0	\$0	\$4,611	\$4,500	\$5,500	\$5,600
100-40-10-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-40-10-5019	Flex Dollars	\$9,857	\$17,049	\$48,562	\$33,900	\$24,084	\$34,600
100-40-10-5020	Overtime	\$122	\$163	\$0	\$400	\$0	\$400
100-40-10-5032	Auto Allowance	\$4,181	\$347	\$3,739	\$2,400	\$3,600	\$2,400
100-40-10-5033	Cell Phone Stipend	\$1,166	\$102	\$1,041	\$600	\$481	\$300
100-40-10-5210	Life Insurance	\$20	\$1,198	\$1,187	\$800	\$715	\$600
100-40-10-5220	Health Insurance	\$49,943	\$4,926	\$0	\$200	\$199	\$200
100-40-10-5240	Workers' Compensation	\$2,579	\$1,366	\$22,700	\$6,400	\$5,318	\$7,600
100-40-10-5260	Medicare	\$7,340	\$5,941	\$5,992	\$3,900	\$3,440	\$4,700
100-40-10-5270	PERS - Employer	\$67,584	\$45,655	\$38,924	\$26,900	\$22,750	\$35,000
100-40-10-5272	PERS - Employee	\$0	\$1,821	\$12,028	\$8,100	\$6,920	\$8,000
100-40-10-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$0	\$0
100-40-10-6010	Professional & Consulting	\$6,598	\$54,574	\$71,208	\$50,000	\$50,000	\$55,000
100-40-10-6018	Architect-Engineering Services	\$0	\$0	\$0	\$0	\$0	\$5,000
100-40-10-6355	Telephone	\$29,270	\$26,757	\$27,868	\$30,000	\$30,000	\$30,000
100-40-10-6400	Office Supplies	\$9,402	\$10,750	\$8,050	\$7,500	\$10,000	\$9,600
100-40-10-6410	Duplication Expense	\$0	\$0	\$0	\$0	\$0	\$0
100-40-10-6420	Printing Expenses	\$0	\$547	\$0	\$500	\$0	\$500
100-40-10-6424	Office Equipment/Maintenance	\$1,048	\$1,141	\$1,256	\$1,300	\$2,000	\$1,300
100-40-10-6425	800 Mhz System Maintenance	\$98,820	\$97,294	\$96,186	\$96,400	\$96,400	\$96,400
100-40-10-6710	Meetings	\$171	\$591	\$700	\$2,400	\$2,000	\$5,710
100-40-10-6715	Training Expense	\$623	\$600	\$504	\$1,000	\$1,000	\$1,000
100-40-10-6721	Reimbursable Costs/Grant	\$7,824	\$0	\$0	\$0	\$0	\$0
100-40-10-6722	Dept Of Conservation Grant	\$6,480	\$25,649	\$19,680	\$20,000	\$20,000	\$20,000
100-40-10-6730	Memberships & Subscriptions	\$3,682	\$4,259	\$4,806	\$5,500	\$5,500	\$5,550
100-40-10-6840	Vehicle Mileage	\$33	\$0	\$18	\$5,100	\$500	\$100
100-40-10-6845	Vehicle Cost Recovery	\$0	\$0	\$258,700	\$43,900	\$43,900	\$43,900
100-40-10-6847	Equipment Cost Recovery	\$0	\$0	\$33,900	\$33,900	\$33,900	\$33,900
100-40-10-6848	Info Tech Cost Recovery	\$0	\$228,400	\$240,000	\$176,700	\$176,700	\$195,700
100-40-10-9810	Furniture And Equipment	\$0	\$0	\$0	\$0	\$0	\$2,500
100-40-10-9830	Computer Hardware	\$0	\$0	\$0	\$0	\$0	\$0
	Salary & Benefits:	\$634,545	\$517,143	\$543,113	\$353,800	\$297,976	\$449,000
	Operations:	\$163,950	\$450,564	\$762,876	\$474,200	\$471,900	\$506,160
	Total Pub Wrks - Admin. Exp:	\$798,495	\$967,707	\$1,305,989	\$828,000	\$769,876	\$955,160



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

ENGINEERING

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-40-12-5000	Full Time Salaries	\$1,240,026	\$1,202,593	\$1,074,779	\$1,097,200	\$867,370	\$579,300
100-40-12-5006	Water-Wages Transfers	\$0	\$0	\$0	\$0	\$0	\$0
100-40-12-5011	General Leave Buy Out	\$0	\$0	\$31,818	\$26,000	\$11,357	\$8,800
100-40-12-5019	Flex Dollars	\$21,136	\$41,384	\$121,340	\$122,500	\$98,400	\$79,500
100-40-12-5020	Overtime	\$6,160	\$6,847	\$6,374	\$6,800	\$9,300	\$6,850
100-40-12-5031	Bi-Lingual Pay	\$1,218	\$120	\$1,246	\$1,200	\$1,200	\$1,200
100-40-12-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-40-12-5210	Life Insurance	\$1,461	\$3,575	\$3,450	\$3,400	\$2,923	\$1,300
100-40-12-5220	Health Insurance	\$112,758	\$11,908	\$0	\$900	\$781	\$500
100-40-12-5240	Workers' Compensation	\$20,886	\$10,788	\$61,000	\$25,800	\$20,442	\$13,900
100-40-12-5260	Medicare	\$18,035	\$16,278	\$15,817	\$15,900	\$12,594	\$8,400
100-40-12-5270	PERS - Employer	\$191,193	\$130,304	\$106,934	\$110,300	\$87,419	\$62,700
100-40-12-5272	PERS - Employee	\$0	\$5,323	\$34,918	\$34,800	\$27,991	\$12,200
100-40-12-6010	Professional & Consulting	\$156,790	\$7,150	\$0	\$0	\$0	\$0
100-40-12-6018	Architect-Engineering Services	\$93,566	\$47,062	\$59,965	\$85,000	\$100,000	\$200,000
100-40-12-6210	Signal Maint - Damage	\$35,643	\$11,842	\$5,600	\$0	\$0	\$0
100-40-12-6215	Signal Maint - Routine	\$252,664	\$268,763	\$310,265	\$0	\$0	\$0
100-40-12-6218	Signal Improvm/Modifications	\$12,250	\$0	\$10,305	\$0	\$0	\$0
100-40-12-6226	T/S Safety Light Energy	\$0	\$0	\$0	\$0	\$0	\$0
100-40-12-6400	Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0
100-40-12-6420	Printing Expenses	\$802	\$1,667	\$2,367	\$3,000	\$4,000	\$3,000
100-40-12-6710	Meetings	\$0	\$0	\$0	\$0	\$0	\$0
100-40-12-6715	Training Expense	\$0	\$0	\$0	\$0	\$0	\$0
100-40-12-6730	Memberships & Subscriptions	\$0	\$0	\$0	\$0	\$0	\$0
100-40-12-6845	Vehicle Cost Recovery	\$0	\$0	\$0	\$0	\$0	\$0
100-40-12-9810	Furniture and Equipment	\$0	\$0	\$0	\$0	\$0	\$0
	Salary & Benefits:	\$1,612,872	\$1,429,122	\$1,457,677	\$1,444,800	\$1,139,777	\$774,650
	Operations:	\$551,716	\$336,483	\$388,502	\$88,000	\$104,000	\$203,000
	Total Pub Wrks - Eng. Exp:	\$2,164,588	\$1,765,605	\$1,846,179	\$1,532,800	\$1,243,777	\$977,650



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

STREETS

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-40-13-5000	Full Time Salaries	\$424,817	\$471,039	\$424,416	\$370,100	\$359,842	\$370,800
100-40-13-5011	General Leave Buy Out	\$0	\$0	\$3,765	\$5,500	\$5,111	\$4,200
100-40-13-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-40-13-5019	Flex Dollars	\$9,048	\$20,351	\$57,294	\$57,800	\$55,500	\$56,000
100-40-13-5020	Overtime	\$32,368	\$17,553	\$24,237	\$15,700	\$20,000	\$18,674
100-40-13-5025	Stand-By Pay	\$23,755	\$9,353	\$25,489	\$25,000	\$24,000	\$22,500
100-40-13-5031	Bi-Lingual Pay	\$1,218	\$120	\$1,246	\$1,200	\$1,200	\$1,200
100-40-13-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-40-13-5033	Cell Phone Stipend	\$143	\$14	\$142	\$100	\$137	\$100
100-40-13-5210	Life Insurance	\$4,213	\$2,056	\$2,032	\$1,600	\$1,574	\$900
100-40-13-5220	Health Insurance	\$56,035	\$5,758	\$0	\$400	\$432	\$400
100-40-13-5240	Workers' Compensation	\$16,293	\$19,171	\$24,900	\$9,100	\$8,809	\$9,100
100-40-13-5260	Medicare	\$6,857	\$6,415	\$6,298	\$5,400	\$5,256	\$5,400
100-40-13-5270	PERS - Employer	\$69,380	\$52,188	\$42,577	\$37,700	\$36,729	\$41,700
100-40-13-5272	PERS - Employee	\$0	\$2,230	\$14,640	\$11,800	\$11,486	\$9,200
100-40-13-5280	Uniform	\$0	\$0	\$0	\$1,300	\$1,284	\$1,400
100-40-13-6010	Professional & Consulting	\$12	\$0	\$0	\$0	\$0	\$0
100-40-13-6018	Architect-Engineering Services	\$0	\$0	\$0	\$0	\$0	\$0
100-40-13-6028	Landscape Maintenance	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
100-40-13-6210	Signal Maint - Damage	\$0	\$0	\$0	\$0	\$0	\$0
100-40-13-6215	Signal Maint - Routine	\$0	\$0	\$0	\$0	\$0	\$0
100-40-13-6218	Signal Improvm/Modifications	\$0	\$0	\$0	\$0	\$0	\$0
100-40-13-6225	Signal Energy	\$791	\$0	\$0	\$0	\$0	\$0
100-40-13-6227	Storm Drain Maintenance	\$5,563	\$13,247	\$18,833	\$0	\$0	\$0
100-40-13-6230	Sign Maint & Striping	\$199,673	\$2,236	\$0	\$0	\$0	\$0
100-40-13-6235	Sidewalk Construction	\$205,411	\$0	\$0	\$0	\$0	\$0
100-40-13-6245	Street & Alley Repair	\$68,692	\$58,641	\$66,519	\$0	\$0	\$0
100-40-13-6426	Special Equipment/Maintenance	\$2,765	\$3,159	\$3,344	\$3,000	\$3,000	\$3,000
100-40-13-6441	Uniforms	\$1,477	\$1,943	\$1,408	\$2,800	\$2,800	\$2,800
100-40-13-6442	Safety Supplies & Equipment	\$3,897	\$3,626	\$4,709	\$4,000	\$3,000	\$4,000
100-40-13-6615	Street Materials	\$33,780	\$8,076	\$22,352	\$0	\$12	\$0
100-40-13-6625	Traffic Signs And Paint	\$29,378	\$34,861	\$16,887	\$0	\$0	\$0
100-40-13-6650	Graffiti Removal	\$25,640	\$48,000	\$79,840	\$80,000	\$140,000	\$140,000
100-40-13-6715	Training Expense	\$2,121	\$1,330	\$1,979	\$3,500	\$5,500	\$8,000
100-40-13-6730	Memberships & Subscriptions	\$257	\$175	\$307	\$500	\$500	\$500
100-40-13-6815	Vehicle Repair	\$0	\$0	\$0	\$0	\$0	\$0
100-40-13-6845	Vehicle Cost Recovery	\$0	\$0	\$0	\$0	\$0	\$0
100-40-13-9810	Furniture and Equipment	\$0	\$10,767	\$10,195	\$0	\$0	\$0
	Salary & Benefits:	\$644,128	\$606,248	\$627,036	\$542,700	\$531,361	\$541,574
	Operations:	\$588,458	\$195,060	\$235,373	\$102,800	\$163,812	\$167,300
	Tot Pub Wrks - Streets Exp:	\$1,232,586	\$801,308	\$862,409	\$645,500	\$695,173	\$708,874



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LANDSCAPING

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-40-14-5000	Full Time Salaries	\$857,866	\$1,032,502	\$990,055	\$1,008,400	\$899,810	\$905,000
100-40-14-5005	Part-Time Salaries	\$62,784	\$44,925	\$25,287	\$40,000	\$40,000	\$40,000
100-40-14-5011	General Leave Buy Out	\$0	\$0	\$9,994	\$13,500	\$20,852	\$11,800
100-40-14-5013	Disability Pay	\$1,725	\$340	\$0	\$0	\$0	\$0
100-40-14-5019	Flex Dollars	\$12,486	\$48,469	\$142,634	\$144,600	\$140,938	\$147,500
100-40-14-5020	Overtime	\$9,009	\$17,120	\$14,314	\$14,000	\$14,000	\$15,000
100-40-14-5025	Stand-By Pay	\$52	\$13,119	\$740	\$0	\$800	\$0
100-40-14-5030	Educational Incentive	\$10	\$63	\$654	\$600	\$630	\$0
100-40-14-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-40-14-5033	Cell Phone Stipend	\$137	\$14	\$142	\$100	\$137	\$100
100-40-14-5210	Life Insurance	\$2,339	\$4,532	\$4,717	\$3,700	\$4,421	\$2,400
100-40-14-5220	Health Insurance	\$129,934	\$13,520	\$0	\$1,100	\$1,152	\$1,000
100-40-14-5240	Workers' Compensation	\$32,960	\$42,075	\$57,200	\$24,400	\$22,061	\$22,200
100-40-14-5260	Medicare	\$10,333	\$11,594	\$12,308	\$12,200	\$12,263	\$13,200
100-40-14-5270	PERS - Employer	\$134,560	\$112,117	\$98,903	\$102,700	\$91,791	\$98,300
100-40-14-5272	PERS - Employee	\$0	\$5,082	\$33,876	\$34,000	\$30,406	\$21,100
100-40-14-5275	Part-Time Retirement Benefit	\$564	\$488	\$505	\$1,400	\$1,400	\$0
100-40-14-5280	Uniform	\$0	\$0	\$0	\$3,400	\$4,150	\$4,000
100-40-14-6010	Professional & Consulting	\$1,989	\$1,269	\$615	\$2,500	\$106,000	\$112,500
100-40-14-6018	Architect-Engineering Services	\$0	\$0	\$0	\$0	\$0	\$0
100-40-14-6028	Landscape Maintenance	\$363,014	\$364,413	\$325,852	\$407,000	\$407,000	\$407,000
100-40-14-6132	Contract Tree Trimming	\$269,601	\$269,719	\$278,810	\$278,000	\$261,000	\$292,000
100-40-14-6320	Building Maint & Repair	\$30	\$0	\$198	\$0	\$0	\$0
100-40-14-6335	Electric	\$78,092	\$55,429	\$54,892	\$40,000	\$55,000	\$45,000
100-40-14-6340	Sports Lighting	\$69,993	\$49,235	\$63,763	\$75,000	\$65,000	\$70,000
100-40-14-6350	Water	\$319,834	\$266,125	\$357,232	\$330,000	\$330,000	\$345,000
100-40-14-6400	Office Supplies	\$115	\$708	\$2,875	\$0	\$2,000	\$0
100-40-14-6410	Duplication Expense	\$120	\$0	\$0	\$0	\$0	\$0
100-40-14-6426	Special Equip/Maintenance	\$10,178	\$28,111	\$17,677	\$0	\$0	\$0
100-40-14-6441	Uniforms	\$2,951	\$7,098	\$3,357	\$7,000	\$5,000	\$7,000
100-40-14-6442	Safety Supplies & Equipment	\$6,831	\$4,110	\$1,179	\$5,000	\$5,220	\$7,000
100-40-14-6610	Park Supplies	\$115,126	\$113,516	\$139,044	\$111,000	\$129,000	\$111,000
100-40-14-6615	Street Materials	\$0	\$0	\$0	\$0	\$1,200	\$0
100-40-14-6635	Tree Maint Supplies	\$60,297	\$67,375	\$52,086	\$23,000	\$54,000	\$66,000
100-40-14-6640	Center Island Supplies	\$2,073	\$447	\$3,039	\$5,000	\$2,500	\$5,000
100-40-14-6645	Weed Control Supplies	\$13,131	\$20,015	\$18,177	\$19,000	\$19,000	\$1,000
100-40-14-6646	Nuisance Abatement	\$4,555	\$5,919	\$6,628	\$4,800	\$7,104	\$4,800
100-40-14-6650	Graffiti Removal	\$124	\$3,069	\$547	\$4,800	\$0	\$4,800
100-40-14-6660	Damage To City Property	\$4,270	\$42,636	\$6,612	\$6,000	\$6,000	\$6,000
100-40-14-6710	Meetings	\$386	\$85	\$0	\$1,000	\$1,000	\$1,000
100-40-14-6715	Training Expense	\$6,094	\$5,692	\$4,931	\$6,000	\$8,619	\$20,000
100-40-14-6730	Memberships & Subscriptions	\$1,630	\$1,781	\$1,385	\$1,800	\$1,800	\$1,800
100-40-14-6840	Vehicle Mileage	\$0	\$0	\$0	\$0	\$0	\$0
100-40-14-6845	Vehicle Cost Recovery	\$0	\$0	\$0	\$0	\$0	\$0
100-40-14-9810	Furniture and Equipment	\$5,302	\$52,221	\$21,436	\$0	\$0	\$0
	Salary & Benefits:	\$1,254,759	\$1,345,958	\$1,391,327	\$1,404,100	\$1,284,811	\$1,281,600
	Operations:	\$1,335,736	\$1,358,973	\$1,360,337	\$1,326,900	\$1,466,443	\$1,506,900
	Total Landscape Exp:	\$2,590,494	\$2,704,930	\$2,751,664	\$2,731,000	\$2,751,254	\$2,788,500



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

WATER QUALITY

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-40-15-5000	Full Time Salaries	\$0	\$78,726	\$82,559	\$83,200	\$83,219	\$83,200
100-40-15-5011	General Leave Buy Out	\$0	\$0	\$793	\$800	\$793	\$800
100-40-15-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-40-15-5019	Flex Dollars	\$1,113	\$2,048	\$6,346	\$6,600	\$6,600	\$6,600
100-40-15-5020	Overtime	\$0	\$386	\$1,100	\$0	\$1,600	\$1,600
100-40-15-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-40-15-5210	Life Insurance	\$4,289	\$253	\$274	\$300	\$262	\$200
100-40-15-5220	Health Insurance	\$0	\$0	\$0	\$100	\$70	\$100
100-40-15-5240	Workers' Compensation	\$0	\$219	\$4,500	\$1,900	\$1,911	\$1,900
100-40-15-5260	Medicare	\$0	\$1,093	\$1,220	\$1,200	\$1,207	\$1,200
100-40-15-5270	PERS - Employer	\$0	\$8,753	\$8,203	\$8,500	\$8,475	\$9,000
100-40-15-5272	PERS - Employee	\$0	\$471	\$2,888	\$2,900	\$2,885	\$2,100
100-40-15-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$0	\$0
100-40-15-6010	Professional & Consulting	\$0	\$150,941	\$147,522	\$211,622	\$211,622	\$212,000
100-40-15-6018	Architect-Engineering Services	\$0	\$0	\$0	\$0	\$0	\$0
100-40-15-6222	Npdes Permit	\$324,769	\$107,762	\$113,387	\$140,000	\$140,000	\$140,000
100-40-15-6227	Storm Drain Maintenance	\$0	\$140,952	\$102,691	\$0	\$0	\$0
100-40-15-6715	Training Expense	\$0	\$3,332	\$4,494	\$7,000	\$7,000	\$9,000
	Salary & Benefits:	\$5,402	\$91,950	\$107,882	\$105,500	\$107,021	\$106,700
	Operations:	\$324,769	\$402,987	\$368,094	\$358,622	\$358,622	\$361,000
	Total Water Quality Exp:	\$330,171	\$494,937	\$475,977	\$464,122	\$465,643	\$467,700

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

VEHICLES

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-40-16-5000	Full Time Salaries	\$390,382	\$459,007	\$379,945	\$323,900	\$298,539	\$297,500
100-40-16-5005	Part-Time Salaries	\$0	\$0	\$0	\$0	\$0	\$0
100-40-16-5011	General Leave Buy Out	\$0	\$0	\$3,602	\$6,200	\$5,938	\$5,500
100-40-16-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-40-16-5019	Flex Dollars	\$2,810	\$19,418	\$59,172	\$45,700	\$42,925	\$55,400
100-40-16-5020	Overtime	\$892	\$9,197	\$5,479	\$1,000	\$10,000	\$2,000
100-40-16-5025	Stand-By Pay	\$0	\$4,653	\$347	\$0	\$1,000	\$0
100-40-16-5031	Bi-Lingual Pay	\$0	\$0	\$2,492	\$1,200	\$2,400	\$2,400
100-40-16-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-40-16-5033	Cell Phone Stipend	\$453	\$45	\$466	\$400	\$449	\$400
100-40-16-5210	Life Insurance	\$1,778	\$1,756	\$1,640	\$1,300	\$1,260	\$700
100-40-16-5220	Health Insurance	\$54,122	\$5,525	\$0	\$300	\$335	\$300
100-40-16-5240	Workers' Compensation	\$13,471	\$17,481	\$23,500	\$7,800	\$7,253	\$7,500
100-40-16-5260	Medicare	\$4,638	\$5,368	\$4,700	\$2,700	\$3,000	\$2,500
100-40-16-5270	PERS - Employer	\$60,264	\$47,600	\$38,133	\$32,900	\$30,434	\$33,600
100-40-16-5272	PERS - Employee	\$0	\$1,815	\$12,878	\$10,700	\$9,817	\$6,300
100-40-16-5280	Uniform	\$0	\$0	\$0	\$1,000	\$988	\$900
100-40-16-6010	Professional & Consulting	\$0	\$0	\$0	\$0	\$0	\$0
100-40-16-6029	Fuel Island Maintenance	\$7,912	\$14,152	\$25,768	\$13,400	\$13,400	\$13,500
100-40-16-6040	Computer Maintenance	\$3,190	\$4,342	\$2,520	\$24,500	\$20,000	\$9,000
100-40-16-6400	Office Supplies	\$0	\$160	\$0	\$0	\$0	\$0
100-40-16-6426	Special Equipment/Maintenance	\$3,322	\$500	\$407	\$3,500	\$3,500	\$4,500
100-40-16-6441	Uniforms	\$1,883	\$3,213	\$1,080	\$2,100	\$2,100	\$1,750
100-40-16-6442	Safety Supplies & Equipment	\$555	\$524	\$455	\$2,750	\$2,750	\$2,750
100-40-16-6610	Park Supplies	\$352	\$0	\$0	\$0	\$0	\$0
100-40-16-6620	Street Sweeping Supplies	\$13,389	\$16,376	\$10,105	\$0	\$3,220	\$0
100-40-16-6625	Traffic Signs And Paint	\$0	\$0	\$0	\$0	\$0	\$0
100-40-16-6670	Hazardous Waste Disposal	\$3,091	\$2,118	\$4,724	\$3,000	\$1,500	\$3,000
100-40-16-6715	Training Expense	\$2,192	\$733	\$800	\$2,750	\$4,750	\$9,000
100-40-16-6810	Fuel/Lube Purchases	\$226,024	\$341,768	\$441,290	\$435,000	\$424,000	\$435,000
100-40-16-6815	Vehicle Repair	\$163,118	\$156,891	\$152,030	\$116,000	\$126,800	\$123,500
100-40-16-6825	Collision Damage	\$21,043	\$1,540	\$17,105	\$10,000	\$8,000	\$10,000
100-40-16-6845	Vehicle Cost Recovery	\$0	\$0	\$0	\$0	\$0	\$0
100-40-16-9810	Furniture and Equipment	\$34,431	\$0	\$0	\$0	\$0	\$0
	Salary & Benefits:	\$528,811	\$571,863	\$532,353	\$435,100	\$414,337	\$415,000
	Operations:	\$480,502	\$542,317	\$656,284	\$613,000	\$610,020	\$612,000
	Total Pub Wrks - Fleet Exp:	\$1,009,313	\$1,114,180	\$1,188,637	\$1,048,100	\$1,024,357	\$1,027,000



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

FACILITIES

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-40-17-5000	Full Time Salaries	\$191,589	\$209,398	\$186,787	\$189,800	\$143,025	\$220,900
100-40-17-5011	General Leave Buy Out	\$0	\$0	\$2,605	\$3,800	\$3,046	\$2,800
100-40-17-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-40-17-5019	Flex Dollars	\$1,071	\$9,511	\$28,235	\$28,700	\$18,931	\$38,300
100-40-17-5020	Overtime	\$3,227	\$4,304	\$3,012	\$3,400	\$1,600	\$3,400
100-40-17-5031	Bi-Lingual Pay	\$2,437	\$240	\$2,492	\$2,400	\$2,400	\$1,200
100-40-17-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-40-17-5033	Cell Phone Stipend	\$137	\$14	\$142	\$100	\$137	\$100
100-40-17-5210	Life Insurance	\$821	\$784	\$767	\$800	\$807	\$600
100-40-17-5220	Health Insurance	\$26,451	\$2,789	\$0	\$200	\$200	\$200
100-40-17-5240	Workers' Compensation	\$5,769	\$7,542	\$11,000	\$4,700	\$3,473	\$5,500
100-40-17-5260	Medicare	\$2,819	\$2,784	\$2,722	\$1,900	\$2,678	\$2,300
100-40-17-5270	PERS - Employer	\$29,905	\$22,870	\$18,862	\$19,400	\$14,700	\$25,400
100-40-17-5272	PERS - Employee	\$0	\$953	\$6,293	\$6,300	\$4,708	\$4,500
100-40-17-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$0	\$0
100-40-17-5280	Uniform	\$0	\$0	\$0	\$600	\$593	\$800
100-40-17-6029	Fuel Island Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
100-40-17-6035	Service Contracts	\$43,537	\$41,737	\$73,001	\$44,000	\$83,700	\$44,000
100-40-17-6119	Janitorial Services	\$244,561	\$260,320	\$227,979	\$226,000	\$220,000	\$226,000
100-40-17-6120	Hvac Contract	\$52,786	\$84,866	\$73,589	\$70,000	\$70,000	\$70,000
100-40-17-6320	Building Maint & Repair	\$89,351	\$129,375	\$73,336	\$80,000	\$98,600	\$80,000
100-40-17-6330	Custodial Supplies	\$3,048	\$4,972	\$4,185	\$3,500	\$7,200	\$3,500
100-40-17-6335	Electric	\$282,010	\$423,234	\$377,096	\$385,000	\$385,000	\$435,000
100-40-17-6345	Natural Gas	\$24,011	\$24,476	\$24,783	\$30,000	\$25,000	\$33,000
100-40-17-6350	Water	\$25,102	\$46,227	\$32,458	\$38,000	\$38,000	\$38,000
100-40-17-6355	Telephone	\$8,672	\$8,109	\$8,284	\$10,000	\$8,300	\$10,000
100-40-17-6426	Special Equipment/Maintenance	\$1,322	\$711	\$1,418	\$2,500	\$220	\$2,500
100-40-17-6441	Uniforms	\$516	\$1,128	\$496	\$700	\$500	\$700
100-40-17-6442	Safety Supplies & Equipment	\$1,372	\$2,076	\$535	\$1,200	\$1,000	\$1,200
100-40-17-6710	Meetings	\$0	\$0	\$0	\$0	\$0	\$0
100-40-17-6715	Training Expense	\$972	\$637	\$1,683	\$2,000	\$4,000	\$4,000
100-40-17-6845	Vehicle Cost Recovery	\$0	\$0	\$0	\$0	\$0	\$0
100-40-17-9810	Furniture and Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Salary & Benefits:		\$264,227	\$261,187	\$262,917	\$262,100	\$196,298	\$306,000
Operations:		\$777,262	\$1,027,869	\$898,844	\$892,900	\$941,520	\$947,900
Total Building Facility Exp:		\$1,041,489	\$1,289,056	\$1,161,761	\$1,155,000	\$1,137,818	\$1,253,900



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EMERGENCY SERVICES

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-40-99-5000	Full Time Salaries	\$24,412	\$0	\$0	\$0	\$0	\$0
100-40-99-5006	Water-Wages Transfers	\$88	\$0	\$0	\$0	\$0	\$0
100-40-99-5020	Overtime	\$0	\$0	\$0	\$0	\$0	\$0
100-40-99-5210	Life Insurance	\$152	\$0	\$0	\$0	\$0	\$0
100-40-99-5220	Health Insurance	\$1,978	\$0	\$0	\$0	\$0	\$0
100-40-99-5240	Account for data import	\$71	\$0	\$0	\$0	\$0	\$0
100-40-99-5260	Medicare	\$372	\$0	\$0	\$0	\$0	\$0
100-40-99-5270	PERS - Employer	\$3,858	\$0	\$0	\$0	\$0	\$0
100-40-99-5272	PERS - Employee	\$0	\$0	\$0	\$0	\$0	\$0
100-40-99-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$0	\$0
100-40-99-6010	Professional & Consulting	\$2,148	\$4,291	\$0	\$46,000	\$31,400	\$0
100-40-99-6355	Telephone	\$1,199	\$1,127	\$1,096	\$1,200	\$1,100	\$0
100-40-99-6400	Office Supplies	\$1,636	\$867	\$0	\$5,000	\$2,500	\$0
100-40-99-6715	Training Expense	\$1,616	\$1,791	\$1,300	\$4,000	\$0	\$4,000
100-40-99-6730	Memberships & Subscriptions	\$170	\$170	\$170	\$200	\$0	\$0
	Salary & Benefits:	\$30,931	\$0	\$0	\$0	\$0	\$0
	Operations:	\$6,769	\$8,246	\$2,566	\$56,400	\$35,000	\$4,000
	Total Emergency Ops. Exp:	\$37,700	\$8,246	\$2,566	\$56,400	\$35,000	\$4,000
	Salary & Benefits:	\$4,975,676	\$4,823,470	\$4,922,306	\$4,548,100	\$3,971,581	\$3,874,524
	Operations:	\$4,229,161	\$4,322,499	\$4,672,876	\$3,912,822	\$4,151,317	\$4,308,260
	Total Public Works Exp:	\$9,204,837	\$9,145,969	\$9,595,182	\$8,460,922	\$8,122,898	\$8,182,784

POLICE DEPARTMENT

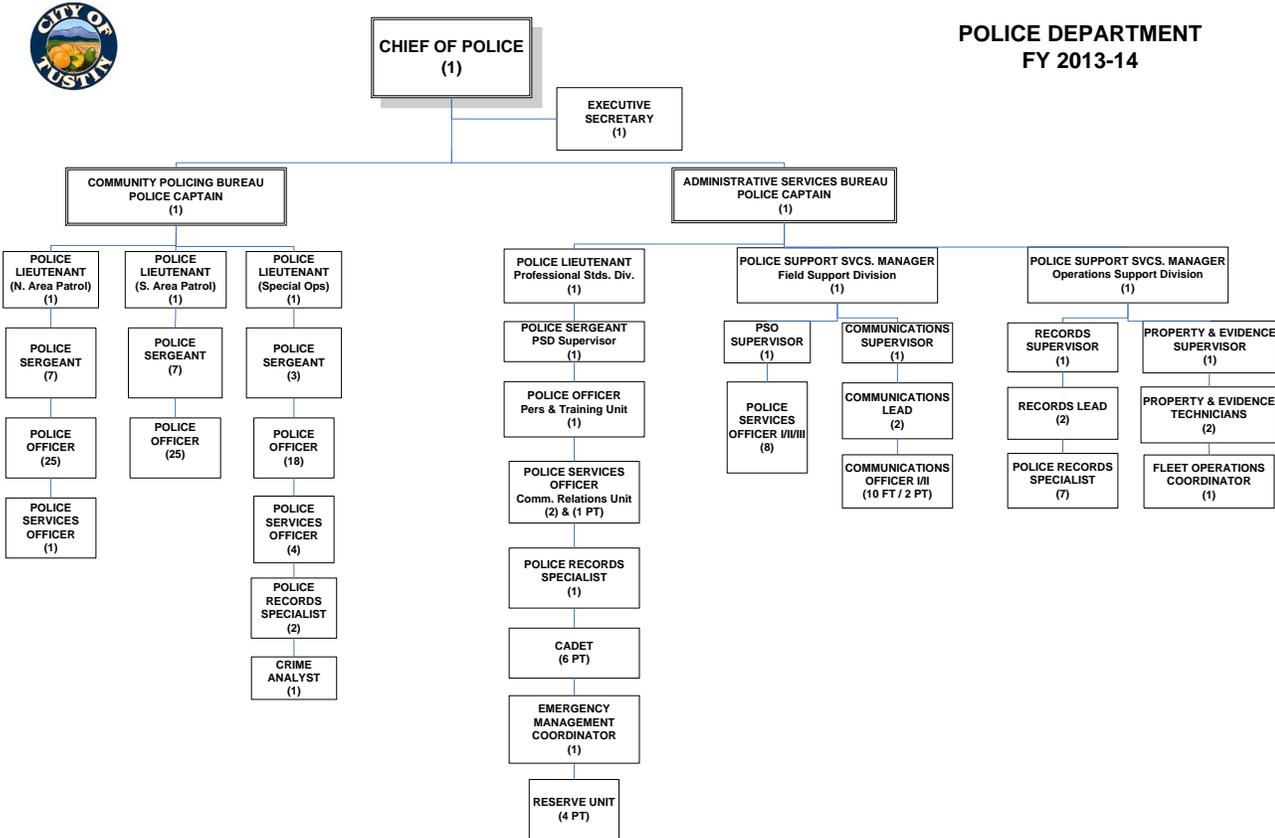
TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST



ORGANIZATIONAL CHART



POLICE MANAGEMENT

DESCRIPTION:

Police Management directs the day to day operations of the Police Department. Its primary responsibility is to ensure the Department's overall mission is achieved, and the department is well-prepared for the future. Police Management provides leadership and management direction to all Police Department functions. Staff also responds to citizen contacts and represents the Police Department within the City, County and State. Additionally, Police Management is responsible for the oversight of the CALEA (Commission on Accreditation for Law Enforcement Agencies) process.

TASKS:

1. Provide administrative leadership to the entire Department.
2. Provide budget direction and control.
3. Review and implement new programs to enhance effectiveness of the Department;
4. Ensure free flow of internal and external information;
5. Participate in citywide team management concepts;
6. Provide direction and analysis to staff projects;
7. Coordinate with other local, state, and federal law enforcement agencies;
8. Coordinate Police Department activities with other City Departments;
9. Anticipate the future and plan activities accordingly;
10. Provide Department wide training and coordination of the CALEA re-accreditation process;
11. Serve as the leadership and clearing house of the CALEA accreditation team;
12. Compile and maintain the CALEA accreditation files consisting of 463 law enforcement standards organized into 38 chapters;
13. Develop and coordinate inspections and reports mandated by CALEA on a recurring basis to provide the management team with valuable information for the fiscal and physical management of the Police Department.



NORTH AREA PATROL

DESCRIPTION:

The North Area Command consists of the area in the City north of the I-5 freeway. Within the area, there are single family residences, high-density housing, commercial, and retail properties. North Area Command is currently staffed by 1 Lieutenant, 7 Sergeants, 25 patrol officers. Included in North Area Command, is the Traffic Unit, which consists of one traffic Sergeant, 4 motor officers, and one police services officer, one police officer assigned as a Community Impact Officer (CIO). The CIO is responsible for addressing on-going community concerns and quality of life issues in the area. The CIO works closely with patrol officers, city officials, business owners and non-profit groups to address community issues.

The Traffic Unit is responsible for traffic enforcement within the Tustin city limits. The Traffic Unit also conducts follow-up investigation for serious or fatal traffic collisions. The Traffic Unit also coordinates the department's response to all of the city's special events such as, Tustin Tiller Days, the Fourth of July Fireworks show, and the Tustin Street Fair and Chili Cook-Off.

The North Area Command is responsible for all reactive and proactive police problem solving in the north end of the city, including responding to citizen calls for service twenty-four hours a day, 365 days a year. The mission is to work in partnership with the other City departments, the residential and business communities, and other governmental and non-profit agencies to reduce crime, provide a sense of safety and security and to improve the quality of life for those who visit, live, and work in the City of Tustin.

TASKS:

1. Respond to all criminal, service and traffic calls for service;
2. Investigate, write police reports, follow-up, and apprehend violators as appropriate;
3. Work with Parole and Probation officers in monitoring the activities of those individuals on Parole or Probation who reside in Tustin;
4. Provide crime and traffic accident suppression through specific crime analysis, special enforcement, and proactive problem solving;
5. Conduct educational and other crime/traffic accident prevention presentations;
6. Coordinate community special event plans;
7. Continue the implementation of the overall Departmental Mission, Vision and Values in order to resolve community problems; reduce citizen fear of crime; and increase citizen satisfaction with service provided by local government.

SOUTH AREA PATROL

DESCRIPTION:

South Area Command encompasses the portion of the City south of the I-5 freeway. Within the area, there are single family residences, high-density housing, commercial and retail properties. The southwest portion of the city is densely populated with apartment dwellings and in areas, has a high crime rate and gang related incidents.

To that end, the Special Enforcement Detail (SED) is an integral part of South Area Command. SED is a proactive team not encumbered by calls for service. Their mission is to identify and address the criminal element in the community and take appropriate problem solving measures. SED works closely with the Gang Unit, Probation, Parole and other resource to address crime and the fear of crime.

Also included in South Area Command, is one officer assigned as a Community Impact Officer (CIO) and a PSO assigned as the Community Relations Officer. The CIO is responsible for addressing on-going community concerns and quality of life issues in the area. The CIO works closely with patrol officers, city officials, business owners and non-profit groups to address community concerns. The Community Relations Officer is an integral part of our Neighborhood Watch Program along with various other community based outreach programs.

South Area Command is responsible for all reactive and proactive police problem solving in the south end of the city, including responding to citizen calls for service 24 hours a day, 365 days a year. The mission is to work in partnership with the other City departments, the residential and business communities, and other governmental and non-profit agencies to reduce crime, provide a sense of safety and security and to improve the quality of life for those who visit, live, and work in the City of Tustin.

TASKS:

1. Respond to all criminal, service and traffic calls for service;
2. Investigate, write police reports, follow-up, and apprehend violators as appropriate;
3. Work with Parole and Probation officers in monitoring the activities of those individuals on Parole or Probation who reside in Tustin;
4. Provide crime and traffic accident suppression through specific crime analysis, special enforcement, and proactive problem solving;
5. Conduct educational and other crime/traffic accident prevention presentations;
6. Coordinate community special event plans;
7. Continue the implementation of the overall Departmental Mission, Vision and Values in order to resolve community problems; reduce citizen fear of crime; and increase citizen satisfaction with service provided by local government.



SPECIAL OPERATIONS

DESCRIPTION:

The Special Operations Division includes three units, which conduct widely varied and specialized criminal investigations, as well as proactive, street-level law enforcement duties. Those three units are the General Investigations Unit, the Special Investigations Unit and the Gang Unit. In addition to these three units, the Special Operations Division provides oversight of our joint SWAT Team with the Irvine Police Department.

The General Investigations Unit is the largest unit in the Division, and is divided into the Major Crimes Team and Property Crimes Team. These two teams are responsible for conducting comprehensive follow-up investigations for the majority of crimes that are reported to the Tustin Police Department. Investigators assigned to this unit are on-call 24 hours a day to respond to crime scenes throughout the city. The investigators from the General Investigations Unit are supported by personnel from the Crime Analysis Unit, who utilize state-of-the-art technology to analyze crime patterns.

The Special Investigations Unit conducts narcotics and vice enforcement city wide, as well as ensuring compliance with liquor related laws. Investigators assigned to this unit operate in an undercover capacity.

The Gang Unit is responsible for suppressing gang activity throughout the city. The Gang Unit also conducts comprehensive follow-up investigations to any crime which may be gang-related. The Gang Unit maintains a visible presence throughout the city conducting street-level gang enforcement.

The SWAT Team's primary role is to solve potentially dangerous incidents through experience, training, and the use of highly specialized tools and equipment.

TASKS:

1. Follow-up on all cases with workable leads;
2. Investigate incidents dealing with vice, narcotics, gangs, and white-collar crimes;
3. Follow-up on unsolved homicide cases, and "cold" DNA hits in sexual assault, burglary, and vehicle theft cases;
4. Respond to community needs concerning juveniles, including using juvenile diversion programs and maintaining a School Resource Officer program;
5. Coordinate community special event plans;
6. Respond to Barricaded Suspects/Hostage Situations;
7. Respond to threats of armed suicide;
8. Conduct high-risk warrant services;
9. Provide crime suppression through specific crime analysis;
10. Gather gang intelligence on gangs that claim geographical areas within the city;
11. Provide personnel to the Orange County Regional Narcotics Suppression Program (RNSP), and the Orange County Auto Theft Task Force (OCATT).

PROFESSIONAL STANDARDS

DESCRIPTION:

The Professional Standards Division operates under the arm of the Administrative Services Bureau. Personnel assigned to the Professional Standards Division include the following: Police Lieutenant (1), Police Sergeant (1), Police Officer (2), Police Services Officer (2), Part-time Police Services Officer (1), Police Support Specialist (1), and Master Reserve Officer (5) and Emergency Operations Coordinator (1). The Division consists of three specific operational units; Personnel & Training Unit; -Community Relations Unit and Emergency Operations.

TASKS:

Personnel Unit

1. Recruitment and hiring of all departmental employees.
2. Management of internal affairs files, background files, training files.
3. Management of the employee performance evaluation system.
4. Representing the agency as custodian of records for all Pitchess & Brady court appearances.
5. Management of the Cadet Program.
6. Management of the Explorer Program.
7. Management of the Volunteer Program.
8. Investigate all serious complaints of misconduct or uses of force as determined by command staff.
9. Prepare yearly administrative statistical reports and state cost recovery reports.

Training Unit

1. Coordinate and track all formal training.
2. Author and track all internally generated training documents.
3. Insure P.O.S.T. compliance with mandated training.
4. Management of the Power DMS computer data system.
5. Coordinate new employee departmental orientations.
6. Manage citizen academy program.
7. Serve as liaison with P.O.S.T. police training academies.

Community Relations Unit

1. Manage numerous community outreach programs such as Neighborhood Watch, Block Captains Meetings, "E" watch, Nixle internet crime prevention and notification program, business expo, Tustin Tiller Days police booth and National Night Out. Manage school related programs such as Project Think About It, bicycle safety and Walk to School.
2. Manage school related programs such as Project Think About It, bicycle safety and Walk to School.



3. Offer public safety presentations regarding identity theft, personal safety, holiday safety and drug awareness.
4. Organize public relations programs such as Open House, Santa Sleigh, Santa Cop, Thanksgiving Turkey Dinner Football Game/Fundraiser, Tustin Hospital special needs donation program etc..
5. Serve as Departmental Public Information Officer.

Emergency Operations

1. Coordination of all emergency planning and training.
2. Creation and management of a Community Emergency Response Team (CERT).

FIELD SUPPORT

DESCRIPTION:

The Field Support Division is comprised of two units: Police Service Officers/CSI and Communications. These units function independently, providing functional services necessary to daily Police Department operations.

TASKS:

Communications Unit

1. Responsible for receiving and relaying all calls for service to field patrol officers, including all 9-1-1 calls.
2. Monitoring police radio 24/7 in support of patrol operations.

Police Services Officers Unit

1. Responsible for writing approximately 50% of all non-arrest reports taken by Police Department personnel.
2. Conducts all mid-level Crime Scene Investigation functions
3. Assists field patrol units with a variety of functions including traffic control and parking violations.

OPERATIONS SUPPORT

DESCRIPTION:

The Operations Support Division is comprised of two units: Records and Property and Evidence. The Fleet Coordinator is also an integral part of the Operations Division. Each of these units functions independently, providing functional services necessary to daily Police Department operations.

TASKS:

Records Unit

1. Maintain approximately 10,000 Police Department files per year.

2. Process reports and citations to be forwarded to the District Attorney's Office and Court for prosecution.
3. Respond to requests for police reports.

Property and Evidence Unit

1. Currently maintains and controls approximately 65,000 items of property and evidence.
2. Responsible for purchasing and bill processing for entire department.
3. Performs Police Fleet Coordination to maintain fleet to optimal efficiency.
4. Maintains Temporary Holding Facility to State Correctional Standards Authority guidelines.
5. Responsible for the facilities management including overall cleanliness and equipment functionality of the police building.



POSITION CONTROL REPORT

POSITION CONTROL REPORT	12-13 CURR BUDGET	12-13 YTD ACT	12-13 VACAN- CIES	13-14 ADOPTED BUDGET	13-14 NEW REQ
POLICE					
<u>Police Department Management Division</u>					
Police Chief	1.00	1.00	-	1.00	-
Police Captain	2.00	2.00	-	2.00	-
Executive Secretary	1.00	1.00	-	1.00	-
Administrative Secretary	1.00	0.00	(1.00)	0.00	(1.00)
	5.00	4.00	(1.00)	4.00	(1.00)
<u>North Area Patrol</u>					
Police Lieutenant	1.00	1.00	-	1.00	-
Police Officer	25.00	26.00	1.00	25.00	-
Police Sergeant	7.00	7.00	-	7.00	-
Police Services Officer I, II, III	1.00	1.00	-	1.00	-
	34.00	35.00	1.00	34.00	0.00
<u>South Area Patrol</u>					
Police Lieutenant	1.00	0.00	(1.00)	1.00	-
Police Officer	25.00	23.00	(2.00)	25.00	-
Police Sergeant	7.00	7.00	-	7.00	-
	33.00	30.00	(3.00)	33.00	0.00
<u>Special Operations</u>					
Police Lieutenant	1.00	1.00	-	1.00	-
Police Officer	17.00	12.00	(5.00)	18.00	1.00
Police Sergeant	3.00	2.00	(1.00)	3.00	-
Police Services Officer I, II, III	4.00	4.00	-	4.00	-
Police Records Specialist	2.00	1.00	(1.00)	2.00	-
	27.00	20.00	(7.00)	28.00	1.00
<u>Professional Standards</u>					
Police Lieutenant	1.00	1.00	-	1.00	-
Police Officer	1.00	1.00	-	1.00	-
Senior Management Analyst	1.00	1.00	-	1.00	-
Police Sergeant	1.00	0.00	(1.00)	1.00	-
Police Services Officer I, II, III	2.00	2.00	-	2.00	-
Police Records Specialist	1.00	1.00	-	1.00	-
	7.00	6.00	(1.00)	7.00	0.00

CITY OF TUSTIN
2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



POSITION CONTROL REPORT	12-13 CURR BUDGET	12-13 YTD ACT	12-13 VACAN- CIES	13-14 ADOPTED BUDGET	13-14 NEW REQ
POLICE					
<u>Field Support</u>					
Communications Officer I, II	10.00	7.00	(3.00)	10.00	-
Communications Officer Lead	2.00	2.00	-	2.00	-
Police Communication Supervisor	1.00	1.00	-	1.00	-
Police Services Officer I, II, III	8.00	9.00	1.00	8.00	-
Police Services Officer Supervisor	1.00	0.00	(1.00)	1.00	-
Police Support Services Manager	1.00	1.00	-	1.00	-
	23.00	20.00	(3.00)	23.00	0.00
<u>Operations Support</u>					
Police Fleet Coordinator	1.00	1.00	-	1.00	-
Police Records Supervisor	1.00	1.00	-	1.00	-
Police Support Services Manager	1.00	1.00	-	1.00	-
Police Records Specialist	6.00	6.00	-	7.00	1.00
Police Records Specialist Lead	2.00	2.00	-	2.00	-
Property And Evidence Supervisor	1.00	1.00	-	1.00	-
Property And Evidence Technician	2.00	2.00	-	2.00	-
	14.00	14.00	0.00	15.00	1.00
POLICE TOTAL	143.00	129.00	(14.00)	144.00	1.00



EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
Police					
Administration					
Personnel	1,058,041	900,786	947,820	867,229	871,500
Operations	147,341	811,359	1,324,331	835,401	874,000
Capital	0	0	0	0	0
	1,205,382	1,712,145	2,272,151	1,702,630	1,745,500
North Area Division					
Personnel	13,688,587	5,412,068	4,519,111	4,517,373	6,323,900
Operations	784,541	151,595	182,646	207,400	440,200
Capital	0	0	0	0	0
	14,473,129	5,563,663	4,701,757	4,724,773	6,764,100
South Area Division					
Personnel	2,726,032	4,550,135	5,174,159	5,503,688	5,357,500
Operations	4,975	81,661	109,538	140,055	136,900
Capital	0	0	0	0	0
	2,731,007	4,631,796	5,283,698	5,643,743	5,494,400
Special Operations Division					
Personnel	1,948,232	5,129,079	4,954,644	4,803,151	3,579,100
Operations	433,656	343,723	363,138	395,310	176,900
Capital	0	0	0	0	0
	2,381,888	5,472,801	5,317,783	5,198,461	3,756,000
Professional Standards Division					
Personnel	0	1,153,298	1,164,954	1,110,766	1,118,800
Operations	731	55,686	55,392	80,900	113,650
Capital	0	0	0	0	0
	731	1,208,984	1,220,346	1,191,666	1,232,450
Field Support Services					
Personnel	0	2,660,222	2,438,778	2,182,176	2,427,200
Operations	25,531	601,645	505,658	468,900	470,570
Capital	0	0	0	0	0
	25,531	3,261,867	2,944,436	2,651,076	2,897,770

CITY OF TUSTIN
2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
Police					
Operations Support Services					
Personnel	0	0	800,027	1,242,096	1,228,500
Operations	0	0	137,007	225,100	224,000
Capital	0	0	0	0	0
	0	0	937,034	1,467,196	1,452,500
Police					
Personnel	19,420,892	19,805,588	19,999,493	20,226,480	20,906,500
Operations	1,396,776	2,045,669	2,677,711	2,353,066	2,436,220
Capital	0	0	0	0	0
Police Total	20,817,668	21,851,257	22,677,205	22,579,546	23,342,720
Fire Service Contract					
Personnel	0	0	0	0	0
Operations	5,429,609	5,559,636	5,906,111	6,001,800	6,181,900
Capital	0	0	0	0	0
Fire Service Contract Total	5,429,609	5,559,636	5,906,111	6,001,800	6,181,900



LINE ITEM BUDGET

POLICE MANAGEMENT

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Police Department Expenditures							
100-50-10-5000	Full Time Salaries	\$732,179	\$154,647	\$110,125	\$113,600	\$75,502	\$59,400
100-50-10-5001	Sworn Full Time Salaries	\$0	\$497,838	\$482,650	\$497,500	\$497,536	\$509,800
100-50-10-5010	Holiday Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-50-10-5011	General Leave Buy Out	\$0	\$0	\$38,591	\$16,700	\$16,360	\$19,400
100-50-10-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-50-10-5019	Flex Dollars	\$10,007	\$17,848	\$52,263	\$53,000	\$48,568	\$44,600
100-50-10-5020	Overtime	\$1,937	\$347	\$1,295	\$0	\$200	\$0
100-50-10-5021	Sworn Overtime	\$0	\$0	\$0	\$0	\$0	\$0
100-50-10-5025	Stand-By Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-50-10-5029	Shift Differential	\$0	\$0	\$0	\$0	\$0	\$0
100-50-10-5030	Educational Incentive	\$12,185	\$1,200	\$12,461	\$12,000	\$12,000	\$12,000
100-50-10-5031	Bi-Lingual Pay	\$2,437	\$240	\$2,492	\$2,400	\$2,400	\$2,400
100-50-10-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-50-10-5033	Cell Phone Stipend	\$1,025	\$109	\$1,701	\$1,600	\$1,638	\$1,600
100-50-10-5053	Career Officer Program	\$0	\$0	\$0	\$0	\$0	\$0
100-50-10-5054	Police Assignment Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-50-10-5210	Life Insurance	\$2,108	\$1,783	\$1,861	\$1,800	\$1,805	\$1,300
100-50-10-5220	Health Insurance	\$52,022	\$4,872	\$0	\$400	\$411	\$400
100-50-10-5240	Workers' Compensation	\$34,517	\$38,880	\$35,800	\$15,200	\$14,403	\$14,400
100-50-10-5260	Medicare	\$6,696	\$6,653	\$6,984	\$6,700	\$6,176	\$6,100
100-50-00-5270	PERS - Employer	\$0	\$0	\$10	\$0	\$0	\$0
100-50-10-5270	PERS - Employer	\$201,643	\$172,042	\$11,398	\$11,600	\$7,689	\$6,400
100-50-10-5271	PERS - Employer - Sworn	\$0	\$0	\$160,072	\$163,700	\$163,709	\$175,700
100-50-10-5272	PERS - Employee	\$0	\$4,329	\$3,911	\$3,900	\$2,617	\$1,500
100-50-10-5273	PERS - Employee - Sworn	\$0	\$0	\$24,879	\$14,900	\$14,927	\$15,200
100-50-10-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$0	\$0
100-50-10-5280	Uniform	\$1,287	\$0	\$50	\$0	\$0	\$0
100-50-10-5281	Uniform - Sworn	\$0	\$0	\$1,287	\$1,300	\$1,287	\$1,300
100-50-10-6010	Professional & Consulting	\$0	\$0	\$0	\$0	\$0	\$0
100-50-10-6017	Legal Services-Other	\$3,600	\$3,600	\$3,600	\$3,600	\$3,600	\$3,600
100-50-10-6040	Computer Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
100-50-10-6400	Office Supplies	\$1,312	\$1,804	\$806	\$3,000	\$3,000	\$3,000
100-50-10-6420	Printing Expenses	\$2,210	\$3,476	\$981	\$3,000	\$5,101	\$3,000
100-50-10-6424	Office Equipment/Maintenance	\$48	\$42	\$30	\$1,000	\$1,000	\$1,000
100-50-10-6441	Uniforms	\$305	\$275	\$513	\$500	\$500	\$500
100-50-10-6710	Meetings	\$3,409	\$3,520	\$3,264	\$4,000	\$5,300	\$4,000
100-50-10-6715	Training Expense	\$20,047	\$7,334	\$9,029	\$7,100	\$24,000	\$9,300
100-50-10-6730	Memberships & Subscriptions	\$4,710	\$4,309	\$5,609	\$5,000	\$5,100	\$5,600
100-50-10-6845	Vehicle Cost Recovery	(\$1,832)	\$0	\$478,800	\$153,200	\$153,200	\$153,200
100-50-10-6847	Equipment Cost Recovery	\$113,532	\$111,700	\$112,200	\$112,200	\$112,200	\$112,200
100-50-10-6848	Info Tech Cost Recovery	\$0	\$675,300	\$709,500	\$522,400	\$522,400	\$578,600
	Salary & Benefits:	\$1,058,041	\$900,786	\$947,830	\$916,300	\$867,229	\$871,500
	Operations:	\$147,341	\$811,359	\$1,324,331	\$815,000	\$835,401	\$874,000
	Total Police - Admin Exp:	\$1,205,382	\$1,712,145	\$2,272,161	\$1,731,300	\$1,702,630	\$1,745,500

CITY OF TUSTIN
2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



NORTH AREA PATROL

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-50-32-5000	Full Time Salaries	\$7,598,989	\$0	\$615	\$0	\$0	\$68,000
100-50-32-5001	Sworn Full Time Salaries	\$0	\$3,398,039	\$2,536,183	\$2,541,900	\$2,500,000	\$3,528,400
100-50-32-5005	Part-Time Salaries	\$132,850	\$7,722	\$0	\$0	\$0	\$0
100-50-32-5010	Holiday Pay	\$0	\$0	\$0	\$118,100	\$111,252	\$166,000
100-50-32-5011	General Leave Buy Out	\$0	\$0	\$28,265	\$61,100	\$58,113	\$84,500
100-50-32-5013	Disability Pay	\$63,742	\$53,831	\$6,572	\$0	\$6,500	\$0
100-50-32-5019	Flex Dollars	\$77,671	\$97,344	\$267,289	\$277,200	\$269,802	\$372,300
100-50-32-5020	Overtime	\$875,988	\$0	\$17,565	\$0	\$0	\$0
100-50-32-5021	Sworn Overtime	\$0	\$294,195	\$202,072	\$220,200	\$250,000	\$190,000
100-50-32-5025	Stand-By Pay	\$170,312	\$55,351	\$62,313	\$54,400	\$54,400	\$54,400
100-50-32-5029	Shift Differential	\$18,915	\$1,985	\$7,996	\$7,200	\$8,800	\$10,100
100-50-32-5030	Educational Incentive	\$175,365	\$17,868	\$64,592	\$61,500	\$55,300	\$67,500
100-50-32-5031	Bi-Lingual Pay	\$39,742	\$3,779	\$8,215	\$8,400	\$9,400	\$14,400
100-50-32-5032	Auto Allowance	\$5,338	\$540	\$1,869	\$1,800	\$1,800	\$1,800
100-50-32-5033	Cell Phone Stipend	\$3,234	\$390	\$975	\$900	\$1,500	\$2,700
100-50-32-5053	Career Officer Program	\$130,876	\$14,050	\$61,134	\$53,200	\$57,500	\$74,900
100-50-32-5054	Police Assignment Pay	\$74,080	\$7,217	\$13,754	\$14,900	\$14,901	\$17,000
100-50-32-5210	Life Insurance	\$21,774	\$8,265	\$6,728	\$14,400	\$14,607	\$8,100
100-50-32-5220	Health Insurance	\$725,348	\$75,824	\$0	\$8,600	\$8,886	\$12,700
100-50-32-5230	City Paid Deferred Comp	\$119,842	\$29,500	\$24,421	\$25,100	\$24,008	\$33,200
100-50-32-5240	Workers' Compensation	\$543,392	\$251,460	\$174,000	\$71,800	\$69,302	\$101,700
100-50-32-5260	Medicare	\$118,283	\$45,161	\$39,305	\$37,800	\$39,600	\$55,100
100-50-32-5270	PERS - Employer	\$2,792,848	\$1,029,056	\$453	\$0	\$0	\$7,800
100-50-32-5271	PERS - Employer - Sworn	\$0	\$0	\$862,809	\$906,600	\$874,448	\$1,320,300
100-50-32-5272	PERS - Employee	\$0	\$16,302	\$62	\$0	\$0	\$1,800
100-50-32-5273	PERS - Employee - Sworn	\$0	\$0	\$120,078	\$78,000	\$75,243	\$114,200
100-50-32-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$0	\$0
100-50-32-5280	Uniform	\$0	\$4,191	\$479	\$0	\$0	\$300
100-50-32-5281	Uniform - Sworn	\$0	\$0	\$11,369	\$11,600	\$12,012	\$16,700
100-50-32-6010	Professional & Consulting	\$200,016	\$1,150	\$618	\$2,000	\$2,000	\$226,000
100-50-32-6017	Legal Services	\$0	\$0	\$0	\$500	\$500	\$500
100-50-32-6019	Medical Services	\$23,258	\$11,889	\$13,912	\$20,000	\$20,000	\$20,000
100-50-32-6040	Computer Maintenance	\$18,029	\$1,438	\$0	\$2,500	\$2,500	\$22,000
100-50-32-6355	Telephone	(\$5)	\$0	\$0	\$0	\$0	\$0
100-50-32-6400	Office Supplies	\$46,876	\$13,860	\$13,597	\$12,500	\$12,500	\$12,500
100-50-32-6420	Printing Expenses	\$16,416	\$4,647	\$5,685	\$7,000	\$7,000	\$7,000
100-50-32-6424	Office Equipment/Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
100-50-32-6425	800 Mhz System Maintenance	\$237,713	\$11,114	\$0	\$0	\$0	\$0
100-50-32-6426	Special Equipment/Maintenance	\$70,590	\$30,801	\$24,378	\$38,500	\$38,500	\$35,500
100-50-32-6427	Special Equip - Rental	\$0	\$0	\$0	\$0	\$0	\$0
100-50-32-6430	Investigative Expenses	\$28,664	\$0	\$0	\$0	\$0	\$0
100-50-32-6431	Program Maintenance Expense	\$31	\$0	\$66	\$0	\$0	\$0
100-50-32-6432	Canine Expenses	\$1,782	\$5,064	\$2,683	\$14,100	\$14,100	\$7,900
100-50-32-6441	Uniforms	\$17,498	\$9,788	\$26,794	\$25,000	\$25,000	\$25,000
100-50-32-6710	Meetings	\$593	\$6	\$98	\$1,100	\$1,100	\$1,100
100-50-32-6715	Training Expense	\$48,555	\$17,048	\$19,853	\$20,700	\$22,200	\$20,700
100-50-32-6719	Range Fees And Ammunitions	\$61,381	\$44,789	\$74,963	\$62,000	\$62,000	\$62,000
100-50-32-6730	Memberships & Subscriptions	\$987	\$0	\$0	\$0	\$0	\$0
100-50-32-6840	Vehicle Mileage	\$0	\$0	\$0	\$0	\$0	\$0
100-50-32-6845	Vehicle Cost Recovery	\$0	\$0	\$0	\$0	\$0	\$0
100-50-32-6860	Vehicle Rental	\$12,157	\$0	\$0	\$0	\$0	\$0
Salary & Benefits:		\$13,688,587	\$5,412,068	\$4,519,111	\$4,574,700	\$4,517,373	\$6,323,900
Operations:		\$784,541	\$151,595	\$182,646	\$205,900	\$207,400	\$440,200
Total North Area Exp:		\$14,473,129	\$5,563,663	\$4,701,757	\$4,780,600	\$4,724,773	\$6,764,100

CITY OF TUSTIN
2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



SOUTH AREA PATROL

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-50-33-5000	Full Time Salaries	\$2,685,659	\$0	\$605	\$0	\$0	\$0
100-50-33-5001	Sworn Full Time Salaries	\$0	\$2,876,792	\$2,840,445	\$3,015,200	\$3,000,389	\$2,981,300
100-50-33-5005	Part Time Salaries	\$0	\$118,677	\$97,670	\$34,500	\$67,250	\$34,500
100-50-33-5010	Holiday Pay	\$0	\$0	\$0	\$140,200	\$139,485	\$137,700
100-50-33-5011	General Leave Buy Out	\$0	\$0	\$33,401	\$70,100	\$69,787	\$71,200
100-50-33-5013	Disability Pay	\$0	\$6,806	\$7,442	\$0	\$8,000	\$0
100-50-33-5019	Flex Dollars	\$0	\$106,467	\$298,656	\$310,200	\$304,202	\$313,800
100-50-33-5020	Overtime	\$0	\$0	\$17,708	\$0	\$0	\$0
100-50-33-5021	Sworn Overtime	\$0	\$201,929	\$263,463	\$280,000	\$350,000	\$190,000
100-50-33-5025	Stand-By Pay	\$0	\$74,417	\$89,124	\$62,300	\$80,000	\$62,300
100-50-33-5029	Shift Differential	\$0	\$0	\$11,040	\$9,000	\$9,600	\$13,900
100-50-33-5030	Educational Incentive	\$0	\$0	\$53,180	\$49,800	\$49,800	\$58,500
100-50-33-5031	Bi-Lingual Pay	\$0	\$0	\$11,676	\$11,400	\$8,400	\$11,400
100-50-33-5032	Auto Allowance	\$0	\$0	\$1,869	\$1,800	\$1,800	\$0
100-50-33-5033	Cell Phone Stipend	\$0	\$0	\$975	\$1,200	\$1,170	\$600
100-50-33-5053	Career Officer Program	\$0	\$0	\$39,479	\$41,600	\$41,577	\$52,700
100-50-33-5054	Police Assignment Pay	\$4,257	\$0	\$20,248	\$23,700	\$23,697	\$25,500
100-50-33-5210	Life Insurance	\$0	\$6,757	\$7,601	\$17,100	\$17,036	\$6,700
100-50-33-5220	Health Insurance	\$0	\$0	\$0	\$10,200	\$10,236	\$10,200
100-50-33-5230	City Paid Deferred Comp	\$145	\$23,578	\$26,828	\$28,800	\$28,799	\$28,500
100-50-33-5240	Workers' Compensation	\$0	\$221,123	\$201,100	\$84,000	\$83,369	\$84,800
100-50-33-5260	Medicare	\$0	\$42,302	\$46,640	\$46,100	\$45,798	\$45,900
100-50-33-5270	PERS - Employer	\$0	\$848,668	\$422	\$0	\$0	\$0
100-50-33-5271	PERS - Employer - Sworn	\$0	\$0	\$955,518	\$1,064,200	\$1,057,106	\$1,117,600
100-50-33-5272	PERS - Employee	\$0	\$20,273	\$58	\$0	\$0	\$0
100-50-33-5273	PERS - Employee - Sworn	\$0	\$0	\$133,462	\$91,600	\$90,960	\$96,700
100-50-33-5275	Part-Time Retirement Benefit	\$0	\$2,347	\$1,953	\$1,200	\$1,500	\$0
100-50-33-5280	Uniform	\$35,970	\$0	\$495	\$0	\$0	\$0
100-50-33-5281	Uniform - Sworn	\$0	\$0	\$13,101	\$13,700	\$13,728	\$13,700
100-50-33-6010	Professional & Consulting	\$650	\$948	\$1,205	\$2,000	\$2,000	\$2,000
100-50-33-6017	Legal Services	\$0	\$0	\$0	\$500	\$500	\$500
100-50-33-6019	Medical Services	\$1,144	\$12,620	\$11,288	\$20,000	\$20,000	\$20,000
100-50-33-6040	Computer Maintenance	\$0	\$1,438	\$0	\$2,500	\$2,500	\$2,500
100-50-33-6400	Office Supplies	\$885	\$13,633	\$13,084	\$12,500	\$12,500	\$12,500
100-50-33-6420	Printing Expenses	\$0	\$4,181	\$5,381	\$7,000	\$7,000	\$7,000
100-50-33-6426	Special Equip - Maint	\$109	\$23,428	\$25,182	\$40,800	\$40,800	\$37,800
100-50-33-6430	Investigative Expenses	\$0	\$335	\$0	\$0	\$35	\$0
100-50-33-6432	Canine Expenses	\$1,047	\$5,832	\$5,382	\$7,900	\$8,020	\$7,900
100-50-33-6441	Uniforms	\$1,140	\$10,807	\$26,300	\$25,000	\$25,000	\$25,000
100-50-33-6710	Meetings	\$0	\$0	\$66	\$1,100	\$1,100	\$1,100
100-50-33-6715	Training Expense	\$0	\$8,439	\$21,651	\$20,600	\$20,600	\$20,600
100-50-33-6860	Vehicle Rental	\$0	\$0	\$0	\$0	\$0	\$0
	Salary & Benefits:	\$2,726,032	\$4,550,135	\$5,174,159	\$5,407,900	\$5,503,688	\$5,357,500
	Operations:	\$4,975	\$81,661	\$109,538	\$139,900	\$140,055	\$136,900
	Total South Area Exp:	\$2,731,007	\$4,631,796	\$5,283,698	\$5,547,800	\$5,643,743	\$5,494,400

CITY OF TUSTIN
2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



SPECIAL OPERATIONS

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-50-34-5000	Full Time Salaries	\$540,237	\$744,272	\$409,643	\$382,100	\$382,136	\$324,000
100-50-34-5001	Sworn Full Time Salaries	\$0	\$2,600,721	\$2,298,987	\$2,344,200	\$2,215,369	\$1,557,400
100-50-34-5005	Part-Time Salaries	\$70,317	\$8,530	\$27,208	\$51,900	\$30,000	\$0
100-50-34-5010	Holiday Pay	\$0	\$0	\$0	\$127,000	\$118,155	\$86,600
100-50-34-5011	General Leave Buy Out	\$0	\$0	\$42,615	\$58,900	\$55,074	\$39,300
100-50-34-5013	Disability Pay	\$3,885	\$11,678	\$6,006	\$0	\$6,000	\$0
100-50-34-5019	Flex Dollars	\$55,899	\$105,623	\$304,346	\$308,400	\$294,252	\$228,300
100-50-34-5020	Overtime	\$126,838	\$45,686	\$47,600	\$0	\$2,000	\$3,500
100-50-34-5021	Sworn Overtime	\$0	\$385,059	\$354,134	\$412,000	\$410,000	\$362,000
100-50-34-5025	Stand-By Pay	\$2,759	\$33,693	\$37,168	\$58,300	\$30,000	\$58,300
100-50-34-5029	Shift Differential	\$32,250	\$2,925	\$625	\$1,200	\$1,200	\$700
100-50-34-5030	Educational Incentive	\$10,274	\$1,080	\$67,119	\$63,600	\$60,200	\$41,400
100-50-34-5031	Bi-Lingual Pay	\$10,560	\$1,040	\$13,015	\$12,000	\$11,000	\$9,000
100-50-34-5032	Auto Allowance	\$1,780	\$180	\$1,869	\$1,800	\$1,800	\$1,800
100-50-34-5033	Cell Phone Stipend	\$547	\$86	\$2,787	\$1,900	\$2,400	\$1,500
100-50-34-5053	Career Officer Program	\$7,781	\$766	\$59,292	\$54,500	\$52,649	\$36,600
100-50-34-5054	Police Assignment Pay	\$65	\$426	\$43,227	\$40,400	\$38,804	\$25,500
100-50-34-5055	Training Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-50-34-5210	Life Insurance	\$9,727	\$7,952	\$7,277	\$14,600	\$14,291	\$4,200
100-50-34-5220	Health Insurance	\$353,125	\$36,623	\$0	\$8,400	\$8,315	\$5,700
100-50-34-5230	City Paid Deferred Comp	\$10,443	\$19,883	\$20,107	\$20,600	\$19,094	\$14,500
100-50-34-5240	Workers' Compensation	\$56,655	\$207,035	\$180,900	\$75,900	\$72,262	\$52,900
100-50-34-5260	Medicare	\$46,567	\$43,779	\$42,550	\$38,200	\$37,892	\$26,600
100-50-34-5270	PERS - Employer	\$606,774	\$852,136	\$4,025	\$40,900	\$40,924	\$37,000
100-50-34-5271	PERS - Employer - Sworn	\$0	\$0	\$843,985	\$848,900	\$802,341	\$593,900
100-50-34-5272	PERS - Employee	\$0	\$19,658	\$8,577	\$13,900	\$13,930	\$8,400
100-50-34-5273	PERS - Employee - Sworn	\$0	\$0	\$118,505	\$73,000	\$69,038	\$51,400
100-50-34-5275	Part-Time Retirement Benefit	\$0	\$0	\$544	\$1,800	\$1,800	\$0
100-50-34-5280	Uniform	\$1,749	\$248	\$2,038	\$1,500	\$1,501	\$1,300
100-50-34-5281	Uniform - Sworn	\$0	\$0	\$10,494	\$10,700	\$10,725	\$7,300
100-50-34-6010	Professional & Consulting	\$8,366	\$199,984	\$199,480	\$214,300	\$214,300	\$14,800
100-50-34-6019	Medical Services	\$715	\$6,610	\$6,000	\$15,000	\$15,000	\$15,000
100-50-34-6032	Service Contracts	\$0	\$0	\$0	\$0	\$0	\$0
100-50-34-6035	Account for data import	\$56,549	\$0	\$0	\$0	\$0	\$0
100-50-34-6040	Computer Maintenance	\$110,123	\$21,022	\$23,036	\$26,300	\$26,300	\$5,900
100-50-34-6355	Telephone	\$80,766	(\$75)	(\$8)	\$0	\$0	\$0
100-50-34-6400	Office Supplies	\$47,372	\$24,573	\$17,984	\$20,000	\$20,000	\$20,000
100-50-34-6420	Printing Expenses	\$16,332	\$6,363	\$7,481	\$9,000	\$9,000	\$9,000
100-50-34-6424	Office Equipment/Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
100-50-34-6425	800 Mhz System Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
100-50-34-6426	Special Equipment/Maintenance	\$29,017	\$12,784	\$12,801	\$16,500	\$16,500	\$16,500
100-50-34-6427	Special Equip - Rental	\$27,885	\$0	\$0	\$0	\$0	\$0
100-50-34-6430	Investigative Expenses	\$2,397	\$25,899	\$25,044	\$30,600	\$30,600	\$30,600
100-50-34-6431	Program Maintenance Expense	\$13,034	\$1,466	\$60	\$0	\$10	\$0
100-50-34-6432	Canine Expenses	\$0	\$0	\$0	\$0	\$0	\$0
100-50-34-6441	Uniforms	\$22,368	\$9,773	\$21,496	\$20,000	\$20,000	\$20,000
100-50-34-6710	Meetings	\$921	\$1,557	\$653	\$1,900	\$1,900	\$1,900
100-50-34-6715	Training Expense	\$16,302	\$20,053	\$35,519	\$21,600	\$21,600	\$23,100
100-50-34-6719	Range Fees And Ammunitions	\$0	\$0	\$0	\$0	\$0	\$0
100-50-34-6730	Memberships & Subscriptions	\$1,508	\$1,156	\$546	\$2,300	\$2,300	\$2,300
100-50-34-6840	Vehicle Mileage	\$0	\$48	\$0	\$0	\$0	\$0
100-50-34-6845	Vehicle Cost Recovery	\$0	\$0	\$0	\$0	\$0	\$0
100-50-34-6860	Vehicle Rental	\$0	\$12,510	\$13,047	\$17,800	\$17,800	\$17,800
100-50-34-8830	Account for data import	\$0	\$0	\$0	\$0	\$0	\$0
100-50-34-9740	Special Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Salary & Benefits:		\$1,948,232	\$5,129,079	\$4,954,644	\$5,066,600	\$4,803,151	\$3,579,100
Operations:		\$433,656	\$343,723	\$363,138	\$395,300	\$395,310	\$176,900
Total Special Ops Exp:		\$2,381,888	\$5,472,801	\$5,317,783	\$5,461,900	\$5,198,461	\$3,756,000

CITY OF TUSTIN
2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



PROFESSIONAL STANDARDS

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-50-35-5000	Full Time Salaries	\$0	\$237,194	\$239,046	\$274,700	\$282,000	\$288,400
100-50-35-5001	Sworn Full Time Salaries	\$0	\$561,189	\$487,510	\$565,800	\$406,473	\$348,300
100-50-35-5005	Part-Time Salaries	\$0	\$52,143	\$29,112	\$114,800	\$31,000	\$114,800
100-50-35-5010	Holiday Pay	\$0	\$0	\$0	\$34,700	\$24,347	\$23,800
100-50-35-5011	General Leave Buy Out	\$0	\$0	\$9,541	\$20,600	\$16,712	\$14,800
100-50-35-5013	Disability Pay	\$0	\$1,147	\$1,234	\$0	\$700	\$0
100-50-35-5019	Flex Dollars	\$0	\$26,609	\$76,128	\$93,700	\$72,660	\$69,000
100-50-35-5020	Overtime	\$0	\$3,656	\$12,051	\$4,500	\$20,000	\$13,000
100-50-35-5021	Sworn Overtime	\$0	\$17,001	\$13,631	\$21,400	\$4,200	\$12,900
100-50-35-5025	Stand-By Pay	\$0	\$67	\$2,242	\$0	\$800	\$0
100-50-35-5029	Shift Differential	\$0	\$0	\$125	\$0	\$75	\$2,000
100-50-35-5030	Educational Incentive	\$0	\$0	\$7,477	\$5,700	\$8,200	\$4,500
100-50-35-5031	Bi-Lingual Pay	\$0	\$0	\$6,438	\$5,200	\$5,200	\$2,600
100-50-35-5032	Auto Allowance	\$0	\$0	\$1,869	\$1,800	\$1,800	\$1,800
100-50-35-5033	Cell Phone Stipend	\$0	\$0	\$567	\$500	\$864	\$900
100-50-35-5053	Career Officer Program	\$0	\$0	\$3,389	\$2,100	\$4,500	\$5,500
100-50-35-5054	Police Assignment Pay	\$0	\$0	\$2,210	\$2,100	\$1,720	\$2,100
100-50-35-5055	Training Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-50-35-5210	Life Insurance	\$0	\$1,802	\$1,948	\$4,100	\$3,851	\$1,400
100-50-35-5220	Health Insurance	\$0	\$0	\$0	\$2,200	\$2,109	\$1,500
100-50-35-5230	City Paid Deferred Comp	\$0	\$6,691	\$6,310	\$6,700	\$5,824	\$4,000
100-50-35-5240	Workers' Compensation	\$0	\$46,557	\$32,200	\$21,800	\$17,398	\$16,500
100-50-35-5260	Medicare	\$0	\$9,681	\$9,443	\$9,400	\$8,958	\$9,900
100-50-35-5270	PERS - Employer	\$0	\$183,891	\$58,244	\$29,200	\$29,187	\$32,500
100-50-35-5271	PERS - Employer - Sworn	\$0	\$0	\$130,179	\$193,900	\$137,272	\$127,700
100-50-35-5272	PERS - Employee	\$0	\$4,633	\$12,379	\$9,500	\$9,479	\$7,400
100-50-35-5273	PERS - Employee - Sworn	\$0	\$0	\$17,763	\$14,500	\$11,114	\$11,000
100-50-35-5275	Part-Time Retirement Benefit	\$0	\$1,038	\$579	\$4,000	\$1,000	\$0
100-50-35-5280	Uniform	\$0	\$0	\$1,175	\$800	\$750	\$800
100-50-35-5281	Uniform - Sworn	\$0	\$0	\$2,162	\$2,600	\$2,574	\$1,700
100-50-35-6010	Professional & Consulting	\$0	\$537	\$171	\$0	\$0	\$25,000
100-50-35-6019	Medical Services	\$0	\$0	\$0	\$0	\$0	\$0
100-50-35-6040	Computer Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
100-50-35-6400	Office Supplies	\$731	\$15,294	\$10,143	\$10,000	\$10,000	\$25,000
100-50-35-6420	Printing Expenses	\$0	\$7,206	\$3,026	\$5,000	\$5,000	\$5,000
100-50-35-6426	Special Equipment/Maintenance	\$0	\$0	\$0	\$0	\$0	\$10,000
100-50-35-6431	Program Maintenance Expense	\$0	\$17,270	\$13,971	\$22,900	\$22,900	\$24,250
100-50-35-6441	Uniforms	\$0	\$6,291	\$17,508	\$12,500	\$12,500	\$12,500
100-50-35-6710	Meetings	\$0	\$0	\$53	\$1,000	\$1,000	\$1,000
100-50-35-6715	Training Expense	\$0	\$8,193	\$9,630	\$3,400	\$26,000	\$8,400
100-50-35-6730	Memberships & Subscriptions	\$0	\$895	\$890	\$3,500	\$3,500	\$2,500
100-50-35-9740	Special Equipment	\$0	\$0	\$0	\$0	\$0	\$0
100-50-35-9830	Computer Hardware	\$0	\$0	\$0	\$0	\$0	\$0
	Salary & Benefits:	\$0	\$1,153,298	\$1,164,954	\$1,446,300	\$1,110,766	\$1,118,800
	Operations:	\$731	\$55,686	\$55,392	\$58,300	\$80,900	\$113,650
	Total Professional Stds Exp:	\$731	\$1,208,984	\$1,220,346	\$1,504,600	\$1,191,666	\$1,232,450

CITY OF TUSTIN
2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



FIELD SUPPORT

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-50-36-5000	Full Time Salaries	\$0	\$1,995,274	\$1,558,352	\$1,543,000	\$1,402,187	\$1,539,500
100-50-36-5001	Sworn Full Time Salaries	\$0	\$21,141	\$0	\$0	\$0	\$0
100-50-36-5005	Part-Time Salaries	\$0	\$87,213	\$90,261	\$156,100	\$75,000	\$156,100
100-50-36-5010	Holiday Pay	\$0	\$0	\$0	\$68,500	\$59,478	\$66,900
100-50-36-5011	General Leave Buy Out	\$0	\$0	\$17,512	\$15,500	\$22,000	\$17,300
100-50-36-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-50-36-5019	Flex Dollars	\$0	\$85,356	\$201,326	\$221,100	\$166,651	\$196,200
100-50-36-5020	Overtime	\$0	\$181,842	\$197,669	\$152,400	\$152,400	\$130,900
100-50-36-5021	Sworn Overtime	\$0	\$0	\$0	\$0	\$0	\$0
100-50-36-5025	Stand-By Pay	\$0	\$2,092	\$5,014	\$11,800	\$11,800	\$11,800
100-50-36-5029	Shift Differential	\$0	\$0	\$18,300	\$13,700	\$17,550	\$11,700
100-50-36-5030	Educational Incentive	\$0	\$0	\$0	\$0	\$0	\$0
100-50-36-5031	Bi-Lingual Pay	\$0	\$0	\$3,915	\$2,600	\$2,600	\$2,600
100-50-36-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-50-36-5033	Cell Phone Stipend	\$0	\$0	\$108	\$500	\$546	\$300
100-50-36-5053	Career Officer Program	\$0	\$0	\$0	\$0	\$0	\$0
100-50-36-5054	Police Assignment Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-50-36-5055	Training Pay	\$0	\$0	\$2,394	\$2,000	\$2,500	\$2,000
100-50-36-5210	Life Insurance	\$0	\$5,012	\$4,522	\$5,100	\$5,021	\$3,700
100-50-36-5220	Health Insurance	\$0	\$0	\$0	\$1,500	\$1,433	\$1,500
100-50-36-5230	City Paid Deferred Comp	\$0	\$0	\$0	\$0	\$0	\$0
100-50-36-5240	Workers' Compensation	\$0	\$16,819	\$81,200	\$36,300	\$32,467	\$35,600
100-50-36-5260	Medicare	\$0	\$29,397	\$26,871	\$23,700	\$21,578	\$23,600
100-50-36-5270	PERS - Employer	\$0	\$224,991	\$167,937	\$166,400	\$151,491	\$176,400
100-50-36-5272	PERS - Employee	\$0	\$10,643	\$56,860	\$56,200	\$51,122	\$39,100
100-50-36-5275	Part-Time Retirement Benefit	\$0	\$443	\$467	\$5,400	\$600	\$6,000
100-50-36-5280	Uniform	\$0	\$0	\$6,070	\$5,800	\$5,753	\$6,000
100-50-36-5281	Uniform - Sworn	\$0	\$0	\$0	\$0	\$0	\$0
100-50-36-6010	Professional & Consulting	\$0	\$0	\$0	\$0	\$0	\$0
100-50-36-6019	Medical Services	\$0	\$0	\$0	\$0	\$0	\$0
100-50-36-6035	Service Contracts	\$1,772	\$59,855	\$21,785	\$28,900	\$28,900	\$30,570
100-50-36-6040	Computer Maintenance	\$0	\$75,796	\$113,988	\$123,300	\$123,300	\$123,300
100-50-36-6355	Telephone	\$9,767	\$82,478	\$43,569	\$0	\$0	\$0
100-50-36-6400	Office Supplies	\$1,762	\$40,847	\$14,042	\$10,000	\$10,000	\$10,000
100-50-36-6420	Printing Expenses	\$0	\$6,550	\$4,280	\$7,500	\$7,500	\$7,500
100-50-36-6424	Office Equipment - Maint	\$0	\$0	\$0	\$2,000	\$2,000	\$2,000
100-50-36-6425	800 Mhz System Maintenance	\$8,941	\$257,302	\$257,888	\$233,800	\$233,800	\$233,800
100-50-36-6426	Special Equip - Maint	\$1,538	\$15,263	\$15,114	\$18,000	\$18,000	\$18,000
100-50-36-6427	Special Equip - Rental	\$1,752	\$31,074	\$6,839	\$12,500	\$12,500	\$12,500
100-50-36-6430	Investigative Expenses	\$0	\$0	\$0	\$0	\$0	\$0
100-50-36-6441	Uniforms	\$0	\$14,462	\$16,315	\$6,000	\$6,000	\$6,000
100-50-36-6710	Meetings	\$0	\$77	\$132	\$1,200	\$1,200	\$1,200
100-50-36-6715	Training Expense	\$0	\$17,031	\$11,107	\$24,500	\$24,500	\$24,500
100-50-36-6730	Memberships & Subscriptions	\$0	\$910	\$599	\$1,200	\$1,200	\$1,200
	Salary & Benefits:	\$0	\$2,660,222	\$2,438,778	\$2,487,600	\$2,182,176	\$2,427,200
	Operations:	\$25,531	\$601,645	\$505,658	\$468,900	\$468,900	\$470,570
	Total Field Support Exp:	\$25,531	\$3,261,867	\$2,944,436	\$2,956,500	\$2,651,076	\$2,897,770

CITY OF TUSTIN
2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



OPERATIONS SUPPORT

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-50-37-5000	Full Time Salaries	\$0	\$0	\$523,892	\$867,100	\$829,074	\$835,900
100-50-37-5001	Sworn Full Time Salaries	\$0	\$0	\$0	\$0	\$0	\$0
100-50-37-5005	Part-Time Salaries	\$0	\$0	\$5,441	\$12,700	\$12,700	\$12,700
100-50-37-5010	Holiday Pay	\$0	\$0	\$0	\$35,900	\$33,575	\$34,500
100-50-37-5011	General Leave Buy Out	\$0	\$0	\$1,100	\$11,200	\$10,793	\$10,700
100-50-37-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-50-37-5019	Flex Dollars	\$0	\$0	\$69,658	\$118,200	\$112,801	\$121,500
100-50-37-5020	Overtime	\$0	\$0	\$57,216	\$19,600	\$70,000	\$42,000
100-50-37-5021	Sworn Overtime	\$0	\$0	\$290	\$0	\$0	\$0
100-50-37-5025	Stand-By Pay	\$0	\$0	\$136	\$0	\$0	\$0
100-50-37-5029	Shift Differential	\$0	\$0	\$6,825	\$9,800	\$9,750	\$9,800
100-50-37-5030	Educational Incentive	\$0	\$0	\$0	\$0	\$0	\$0
100-50-37-5031	Bi-Lingual Pay	\$0	\$0	\$4,331	\$3,800	\$5,300	\$6,400
100-50-37-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-50-37-5033	Cell Phone Stipend	\$0	\$0	\$273	\$0	\$546	\$500
100-50-37-5053	Career Officer Program	\$0	\$0	\$0	\$0	\$0	\$0
100-50-37-5054	Police Assignment Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-50-37-5055	Training Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-50-37-5210	Life Insurance	\$0	\$0	\$1,646	\$2,900	\$2,934	\$2,100
100-50-37-5220	Health Insurance	\$0	\$0	\$0	\$800	\$822	\$800
100-50-37-5230	City Paid Deferred Comp	\$0	\$0	\$0	\$0	\$0	\$0
100-50-37-5240	Workers' Compensation	\$0	\$0	\$47,500	\$20,300	\$19,431	\$19,700
100-50-37-5260	Medicare	\$0	\$0	\$8,346	\$11,800	\$11,242	\$11,500
100-50-37-5270	PERS - Employer	\$0	\$0	\$52,889	\$93,400	\$89,439	\$96,300
100-50-37-5272	PERS - Employee	\$0	\$0	\$18,346	\$31,300	\$29,938	\$21,100
100-50-37-5275	Part-Time Retirement Benefit	\$0	\$0	\$109	\$400	\$500	\$0
100-50-37-5280	Uniform	\$0	\$0	\$2,030	\$3,300	\$3,251	\$3,000
100-50-37-5281	Uniform - Sworn	\$0	\$0	\$0	\$0	\$0	\$0
100-50-37-6010	Professional & Consulting	\$0	\$0	\$0	\$0	\$0	\$0
100-50-37-6019	Medical Services	\$0	\$0	\$0	\$0	\$0	\$0
100-50-37-6035	Service Contracts	\$0	\$0	\$7,032	\$4,600	\$4,600	\$4,600
100-50-37-6040	Computer Maintenance	\$0	\$0	\$1,050	\$1,500	\$2,600	\$1,500
100-50-37-6355	Telephone	\$0	\$0	\$37,752	\$114,000	\$114,000	\$114,000
100-50-37-6400	Office Supplies	\$0	\$0	\$17,762	\$20,000	\$20,000	\$20,000
100-50-37-6420	Printing Expenses	\$0	\$0	\$3,502	\$7,500	\$7,500	\$7,500
100-50-37-6424	Office Equipment - Maint	\$0	\$0	\$1,907	\$2,000	\$2,000	\$2,000
100-50-37-6425	800 Mhz System Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
100-50-37-6426	Special Equip - Maint	\$0	\$0	\$28,102	\$23,900	\$23,900	\$23,900
100-50-37-6427	Special Equip - Rental	\$0	\$0	\$23,125	\$25,000	\$25,000	\$25,000
100-50-37-6430	Investigative Expenses	\$0	\$0	\$0	\$0	\$0	\$0
100-50-37-6441	Uniforms	\$0	\$0	\$9,072	\$7,000	\$7,000	\$7,000
100-50-37-6710	Meetings	\$0	\$0	\$114	\$1,300	\$1,300	\$1,300
100-50-37-6715	Training Expense	\$0	\$0	\$6,924	\$16,200	\$16,200	\$16,200
100-50-37-6730	Memberships & Subscriptions	\$0	\$0	\$665	\$1,000	\$1,000	\$1,000
	Salary & Benefits:	\$0	\$0	\$800,027	\$1,242,500	\$1,242,096	\$1,228,500
	Operations:	\$0	\$0	\$137,007	\$224,000	\$225,100	\$224,000
	Total Ops Support Exp:	\$0	\$0	\$937,034	\$1,466,500	\$1,467,196	\$1,452,500
	Salary & Benefits:	\$19,420,892	\$19,805,588	\$19,999,503	\$21,141,900	\$20,226,480	\$20,906,500
	Operations:	\$1,396,776	\$2,045,669	\$2,677,711	\$2,307,300	\$2,353,066	\$2,436,220
	Total Police Exp:	\$20,817,668	\$21,851,257	\$22,677,215	\$23,449,200	\$22,579,546	\$23,342,720

FIRE

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET
DESCRIPTION:

The City contracts with the Orange County Fire Authority for fire suppression, prevention, inspection, public education, and paramedic services. The Fire Authority serves nineteen cities and the County of Orange through a Joint Powers Agreement. One member of the Tustin City Council serves on the Board of Directors of the Fire Authority. In fiscal year 2007-08 the City Council authorized an extension of the contract with the Fire Authority for an additional twenty years.

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
Fire Service Contract					
Personnel	0	0	0	0	0
Operations	5,429,609	5,559,636	5,906,111	6,001,800	6,181,900
Capital	0	0	0	0	0
<u>Fire Service Contract Total</u>	<u>5,429,609</u>	<u>5,559,636</u>	<u>5,906,111</u>	<u>6,001,800</u>	<u>6,181,900</u>

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-55-00-6125	County Fire Contract	\$5,429,609	\$5,559,636	\$5,906,111	\$6,001,800	\$6,001,800	\$6,181,900
Total OC Fire Authority Exp:		\$5,429,609	\$5,559,636	\$5,906,111	\$6,001,800	\$6,001,800	\$6,181,900

PARKS AND RECREATION

TUSTIN



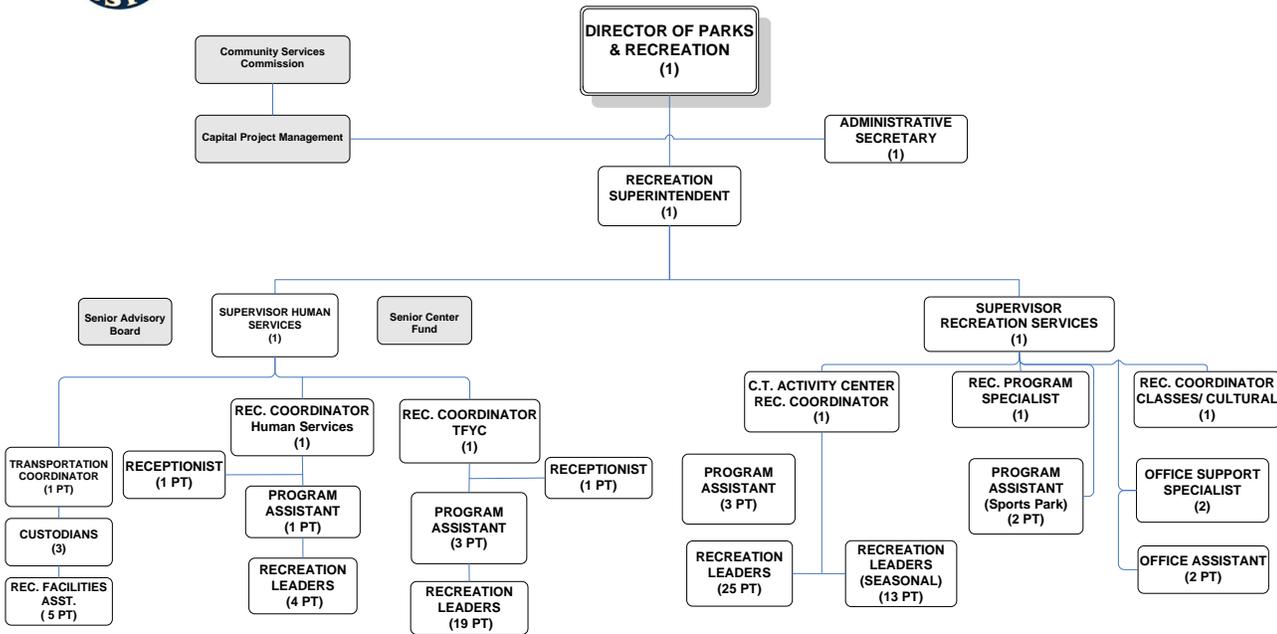
BUILDING OUR FUTURE
HONORING OUR PAST



ORGANIZATIONAL CHART



PARKS & RECREATION FY 2013-14



ADMINISTRATION

DESCRIPTION:

The Administrative Services Division provides coordination to manage the planning, acquisition, and rehabilitation of park and recreation facilities; and provides administration services and leadership to department operations.

TASKS:

1. Coordinate and implement a one-year strategic plan for the Community Services Commission.
2. Provide management and oversight of Capital Improvement Program.
3. Provide budgetary control and fiscal responsibility.
4. Maintain accurate position control document.
5. Provide staff support to City Council and Community Services Commission; Tustin Community Pride and related committees.
6. Facilitate communication and collaboration with community organizations and resident groups.
7. Provide annual department goals and objectives.
8. Develop department mission statement including vision and department values.
9. Investigate and secure grant funding.

SPORTS

DESCRIPTION:

The Sports Services Division provides active recreation programs through the utilization of sports, fitness, and instructional classes that provide all ages the opportunity for supervised, active, recreation programs. In addition, this division is responsible for coordination of the after school program and summer day camp at Columbus Tustin Activity Center.

TASKS:

1. Coordinate and implement Special Events to include a safe and free Movie in the Park series, Halloween Howl, and Tustin Tiller Days Festival and Parade.
2. Continue growth in the Youth Track and Field Meet and Tennis Festival.
3. Provide organized and value based Adult Sports Leagues and Tournaments to include softball, volleyball, and basketball.
4. Provide safe and wholesome summer day camp experiences for local children.
5. Provide fun and affordable youth sports camps throughout the year.
6. Implement safe and enriching after school activities for local area youth at the Columbus Tustin Activity Center.

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

7. Provide community service and leadership opportunities to middle school and high school teenagers through Tustin Teens in Action.
8. Provide non-profit youth organizations with access to City facilities, including the gymnasium and sports fields.

CLASSES/CULTURAL ARTS

DESCRIPTION:

The contract class division promotes and coordinates recreational classes for community adults and youth. The division is responsible for program publicity, including the production of the Tustin Today quarterly brochure, procurement of instructors and classroom space, and implementation of class registration procedures.

TASKS:

1. Provide a diverse array of quality contract classes for children and adults.
2. Produce and publish the quarterly Tustin Today brochure in cooperation with the City's Communications Manager.
3. Maintain an accessible and customer friendly registration system to include on-line, phone-in, and walk in options.
4. Manage and evaluate contract class instructors to assure quality programs.
5. Ensure community awareness of department classes, programs, and special events throughout the year with new and innovative marketing techniques.
6. Coordinate and implement a safe and free Easter Egg Hunt, Old Town Art Walk, and Fourth of July Celebration for the community.

TUSTIN FAMILY AND YOUTH CENTER

DESCRIPTION:

This division is responsible for the operation and programming of the Tustin Family and Youth Center. Primary charge of this division is to provide a wide array of recreational activities and human services for families and youth of the southwest area of Tustin. These activities and services are accomplished in collaboration with a variety of regional and local service organizations and agencies.

TASKS:

1. Provide educational, recreational, social, and human services programs and services for southwest Tustin area children 4-17 years of age and their families.
2. Conduct a free After School Program/Homework Club during the school year.
3. Provide a Summer Drop-In Recreation program at two sites for area youth.
4. Coordinate the Kids Corner Recreation Preschool Program.

5. Collaborate with local non-profits to provide free food to area residents.
6. Coordinate volunteer opportunities to include seniors, adults, youth, and service club members.
7. Host annual Cinco de Mayo event for neighborhood residents.

SUPPORT SERVICES

DESCRIPTION:

The Support Services Division is responsible for providing logistical support for City special events and meeting at City Hall/Civic Center, Columbus Tustin Activity Center, Tustin Area Senior Center, Tustin Family and Youth Center, Tustin Library, and Citrus Ranch Park. In addition, this Division performs custodial duties in providing a clean, safe environment for city employees and the general public.

TASKS:

1. Responsible for the care and light maintenance of the Civic Center, Senior Center, Youth Center, Activity Center, and Tustin Library Meeting Rooms.
2. Provide support to the Parks and Recreation Services Department for contract classes and special events by performing set-up and tear down of a wide variety of equipment.
3. Provide support and supervision of facility rentals.
4. Provide support for over 20 City-wide Special Events.

SENIOR SERVICES

DESCRIPTION:

The Senior Services Division is responsible for the operation and programming of the Tustin Area Senior Center. The primary charge of this division is to provide a wide variety of recreational, educational, social, and human services. These activities are accomplished in collaboration with a variety of regional and local service organizations.

TASKS:

1. Provide recreation, education, social, and human services designed to assist center participants with activities for daily living, such as transportation and housing assistance, nutrition, physical and mental well-being, and special life enriching interests.
2. Provide staff leadership and direction to the Senior Advisory Board, which includes the Senior Advisory Board Ways and Means Committee, fundraising activities, and planning.
3. Provide staff support and manage all bookkeeping for the Tustin Area Senior Center Fund, Inc.
4. Manage the Senior Center Gift Shop.
5. Manage over 127 volunteers for the following areas at the Center: Front Desk, Bingo Committee, Food Distribution, Congregate Meal Program, Special Events, Senior Advisory Board, Instructors, Visually Impaired, Art Gallery, Gift Shop, Quilting, Tax Aid, and Waterbill Stuffing.



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

6. Coordinate City-wide Parks and Recreation Special Events such as: Street Fair, Casino Night, Tree Lighting, Concerts in the Park, and Broadway in the Park.

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

POSITION CONTROL REPORT	12-13 CURR BUDGET	12-13 YTD ACT	12-13 VACAN- CIES	13-14 ADOPTED BUDGET	13-14 NEW REQ
PARKS & RECREATION					
<u>P & R Administration</u>					
Director, Parks & Recreation	1.00	1.00	-	1.00	-
Administrative Secretary	1.00	1.00	-	0.00	(1.00)
Executive Secretary	0.00	0.00	-	1.00	1.00
Recreation Superintendent	1.00	1.00	-	1.00	-
	3.00	3.00	0.00	3.00	0.00
<u>Sports</u>					
Recreation Supervisor	1.00	1.00	-	1.00	-
Office Support Specialist	1.00	1.00	-	1.00	-
Recreation Coordinator	1.00	1.00	-	1.00	-
Sports Program Specialist	1.00	1.00	-	1.00	-
	4.00	4.00	0.00	4.00	0.00
<u>Classes/Cultural Arts</u>					
Recreation Coordinator	1.00	1.00	-	1.00	-
Office Support Specialist	1.00	0.00	(1.00)	0.00	(1.00)
	2.00	1.00	(1.00)	1.00	(1.00)
<u>Senior Programs</u>					
Recreation Supervisor	1.00	1.00	-	1.00	-
Recreation Coordinator	1.00	1.00	-	1.00	-
Transportation Coordinator	0.50	0.50	-	1.00	0.50
	2.50	2.50	0.00	3.00	0.50
<u>P & R Support Services</u>					
Custodian	2.00	0.00	(2.00)	0.00	(2.00)
Recreation Facilities Lead	1.00	1.00	-	1.00	1.00
	2.00	0.00	(2.00)	0.00	(1.00)
<u>Tustin Youth Center</u>					
Recreation Coordinator	1.00	1.00	-	1.00	-
	1.00	1.00	0.00	1.00	0.00
PARKS & RECREATION TOTAL	15.50	12.50	(3.00)	13.00	(1.50)

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
Parks & Recreations					
Administration					
Personnel	375,251	341,531	386,965	404,723	407,600
Operations	35,388	153,991	168,824	135,042	153,300
Capital	834	500	900	800	800
	<u>411,474</u>	<u>496,022</u>	<u>556,690</u>	<u>540,565</u>	<u>561,700</u>
Sports					
Personnel	529,587	562,157	559,610	595,579	606,950
Operations	271,862	303,828	295,953	280,500	298,035
Capital	2,452	1,017	2,161	2,810	8,500
	<u>803,901</u>	<u>867,002</u>	<u>857,724</u>	<u>878,889</u>	<u>913,485</u>
Classes/Cultural Services					
Personnel	188,699	185,533	187,872	150,042	139,000
Operations	347,578	326,646	373,004	341,450	341,050
Capital	12,787	11,136	10,235	14,000	14,000
	<u>549,063</u>	<u>523,315</u>	<u>571,110</u>	<u>505,492</u>	<u>494,050</u>
Senior Citizens					
Personnel	243,708	243,589	266,206	282,123	335,755
Operations	92,150	82,995	95,617	89,966	97,700
Capital	0	0	0	0	0
	<u>335,857</u>	<u>326,584</u>	<u>361,823</u>	<u>372,089</u>	<u>433,455</u>
Support Services					
Personnel	307,372	285,115	295,145	212,557	237,125
Operations	9,060	8,420	9,263	6,100	6,900
Capital	529	2,583	2,536	1,800	1,800
	<u>316,961</u>	<u>296,118</u>	<u>306,943</u>	<u>220,457</u>	<u>245,825</u>
Tustin Youth Center					
Personnel	248,338	227,112	267,495	282,286	300,210
Operations	31,089	31,993	39,999	27,600	29,600
Capital	0	500	1,627	1,300	1,300
	<u>279,427</u>	<u>259,606</u>	<u>309,122</u>	<u>311,186</u>	<u>331,110</u>
Parks & Rec					
Personnel	1,892,955	1,845,037	1,963,293	1,927,311	2,026,640
Operations	787,127	907,874	982,661	880,658	926,585
Capital	16,602	15,735	17,459	20,710	26,400
Parks & Rec Total	<u>2,696,684</u>	<u>2,768,646</u>	<u>2,963,412</u>	<u>2,828,679</u>	<u>2,979,625</u>



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

ADMINISTRATION

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Parks & Recreations Expenditures							
100-70-10-5000	Full Time Salaries	\$278,757	\$267,844	\$273,199	\$301,100	\$301,093	\$305,000
100-70-10-5005	Part-Time Salaries	\$8,029	\$25,159	\$17,709	\$0	\$0	\$0
100-70-00-5011	General Leave Buy Out	\$0	\$0	\$7,443	\$0	\$0	\$0
100-70-10-5011	General Leave Buy Out	\$0	\$0	\$0	\$9,800	\$9,833	\$8,000
100-70-10-5019	Flex Dollars	\$5,052	\$10,623	\$34,601	\$37,100	\$37,068	\$37,100
100-70-10-5020	Overtime	\$713	\$0	\$0	\$0	\$211	\$0
100-70-10-5032	Auto Allowance	\$4,745	\$480	\$4,985	\$4,800	\$4,800	\$4,800
100-70-10-5033	Cell Phone Stipend	\$0	\$0	\$735	\$0	\$1,100	\$1,100
100-70-10-5210	Life Insurance	\$920	\$654	\$851	\$900	\$945	\$700
100-70-10-5220	Health Insurance	\$30,307	\$2,840	\$0	\$200	\$229	\$200
100-70-10-5240	Workers' Compensation	\$797	\$823	\$14,700	\$6,100	\$6,087	\$6,200
100-70-10-5260	Medicare	\$4,259	\$3,963	\$4,323	\$4,400	\$4,435	\$4,500
100-70-10-5270	PERS - Employer	\$41,657	\$27,514	\$27,166	\$29,900	\$29,947	\$32,600
100-70-10-5272	PERS - Employee	\$0	\$1,128	\$8,343	\$9,000	\$8,975	\$7,400
100-70-10-5275	Part-Time Retirement Benefit	\$15	\$504	\$354	\$0	\$0	\$0
100-70-10-6010	Professional & Consulting	\$47	\$293	\$569	\$500	\$505	\$500
100-70-10-6105	Commission Expense	\$6,400	\$7,214	\$8,480	\$7,000	\$7,000	\$11,500
100-70-10-6117	Recreation Services	\$2,863	\$2,206	\$3,090	\$3,200	\$3,200	\$3,200
100-70-10-6355	Telephone	\$13,047	\$11,526	\$11,835	\$15,000	\$15,000	\$15,000
100-70-10-6400	Office Supplies	\$4,799	\$4,914	\$4,666	\$4,500	\$4,500	\$4,500
100-70-10-6410	Duplication Expense	\$4,610	\$5,309	\$6,130	\$6,000	\$6,000	\$6,000
100-70-10-6420	Printing Expenses	\$1,015	\$618	\$726	\$1,000	\$1,685	\$1,200
100-70-10-6424	Office Equipment/Maintenance	\$797	\$768	\$0	\$800	\$800	\$800
100-70-10-6710	Meetings	\$621	\$338	\$516	\$500	\$500	\$500
100-70-10-6715	Training Expense	\$30	\$30	\$489	\$300	\$619	\$2,200
100-70-10-6730	Memberships & Subscriptions	\$1,112	\$1,407	\$1,271	\$800	\$832	\$1,200
100-70-10-6840	Vehicle Mileage	\$49	\$169	\$253	\$2,800	\$400	\$2,800
100-70-10-6845	Vehicle Cost Recovery	\$0	\$0	\$5,600	\$1,800	\$1,800	\$1,800
100-70-10-6847	Equipment Cost Recovery	\$0	\$0	\$0	\$0	\$0	\$0
100-70-10-6848	Info Tech Cost Recovery	\$0	\$119,200	\$125,200	\$92,200	\$92,200	\$102,100
100-70-10-9810	Furniture And Equipment	\$834	\$500	\$900	\$800	\$800	\$800
	Salary & Benefits:	\$375,251	\$341,531	\$394,408	\$403,300	\$404,723	\$407,600
	Operations:	\$36,222	\$154,491	\$169,724	\$137,200	\$135,842	\$154,100
	Total Administration Exp:	\$411,474	\$496,022	\$564,133	\$540,500	\$540,565	\$561,700

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SPORTS

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-70-72-5000	Full Time Salaries	\$222,114	\$262,989	\$233,478	\$242,800	\$232,581	\$244,900
100-70-72-5005	Part-Time Salaries	\$222,542	\$239,310	\$239,194	\$271,500	\$271,500	\$273,350
100-70-72-5011	General Leave Buy Out	\$0	\$0	\$1,098	\$4,500	\$4,450	\$4,600
100-70-72-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-70-72-5019	Flex Dollars	\$8,313	\$10,028	\$26,829	\$36,300	\$28,650	\$28,800
100-70-72-5020	Overtime	\$0	\$872	\$3,702	\$4,000	\$4,000	\$4,000
100-70-72-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-70-72-5033	Cell Phone Stipend	\$317	\$31	\$0	\$300	\$1,212	\$300
100-70-72-5210	Life Insurance	\$1,161	\$1,123	\$1,034	\$900	\$852	\$600
100-70-72-5220	Health Insurance	\$22,957	\$2,704	\$0	\$200	\$237	\$200
100-70-72-5240	Workers' Compensation	\$4,831	\$3,292	\$11,700	\$5,000	\$4,666	\$4,900
100-70-72-5260	Medicare	\$6,603	\$7,128	\$7,010	\$3,500	\$6,877	\$3,600
100-70-72-5270	PERS - Employer	\$36,289	\$28,651	\$23,057	\$24,500	\$23,456	\$26,300
100-70-72-5272	PERS - Employee	\$0	\$1,245	\$7,724	\$7,900	\$7,594	\$6,000
100-70-72-5275	Part-Time Retirement Benefit	\$4,460	\$4,784	\$4,784	\$9,400	\$9,503	\$9,400
100-70-72-6117	Recreation Services	\$187,137	\$204,234	\$193,570	\$187,100	\$187,100	\$194,550
100-70-72-6355	Telephone	\$1,408	\$1,358	\$1,311	\$2,200	\$2,200	\$2,200
100-70-72-6400	Office Supplies	\$37,643	\$47,696	\$45,206	\$38,500	\$38,500	\$44,185
100-70-72-6415	Postage	\$0	\$0	\$0	\$0	\$0	\$0
100-70-72-6420	Printing Expenses	\$2,308	\$2,274	\$2,956	\$1,500	\$1,900	\$2,200
100-70-72-6450	Admission Tickets	\$33,600	\$37,287	\$39,466	\$38,500	\$38,500	\$39,750
100-70-72-6710	Meetings	\$0	\$180	\$0	\$100	\$100	\$200
100-70-72-6715	Training Expense	\$120	\$292	\$778	\$400	\$700	\$1,750
100-70-72-6730	Memberships & Subscriptions	\$500	\$560	\$420	\$500	\$500	\$500
100-70-72-6855	Excursion Bus Rental	\$9,146	\$9,947	\$12,247	\$10,000	\$11,000	\$12,700
100-70-72-9810	Furniture and Equipment	\$2,452	\$1,017	\$1,799	\$2,500	\$2,500	\$8,500
100-70-72-9830	Computer Hardware	\$0	\$0	\$363	\$0	\$310	\$0
	Salary & Benefits:	\$529,587	\$562,157	\$559,610	\$610,800	\$595,579	\$606,950
	Operations:	\$274,314	\$304,845	\$298,115	\$281,300	\$283,310	\$306,535
	Total Sports Program Exp:	\$803,901	\$867,002	\$857,724	\$892,100	\$878,889	\$913,485

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

CLASSES/CULTURAL ARTS

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-70-73-5000	Full Time Salaries	\$116,615	\$130,590	\$119,563	\$120,600	\$84,345	\$66,500
100-70-73-5005	Part-Time Salaries	\$34,980	\$27,385	\$28,831	\$32,000	\$33,427	\$53,800
100-70-73-5011	General Leave Buy Out	\$0	\$0	\$516	\$1,100	\$803	\$600
100-70-73-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-70-73-5019	Flex Dollars	\$6,615	\$6,300	\$12,971	\$18,600	\$12,168	\$3,600
100-70-73-5020	Overtime	\$0	\$593	\$760	\$2,000	\$2,000	\$2,000
100-70-73-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-70-73-5210	Life Insurance	\$580	\$562	\$548	\$400	\$413	\$200
100-70-73-5220	Health Insurance	\$8,709	\$1,465	\$0	\$100	\$106	\$100
100-70-73-5240	Workers' Compensation	\$1,147	\$1,218	\$5,900	\$2,500	\$1,724	\$1,300
100-70-73-5260	Medicare	\$2,267	\$2,105	\$2,144	\$1,700	\$2,423	\$1,000
100-70-73-5270	PERS - Employer	\$17,075	\$14,136	\$11,880	\$12,300	\$8,590	\$7,200
100-70-73-5272	PERS - Employee	\$0	\$630	\$4,182	\$4,200	\$2,924	\$1,600
100-70-73-5275	Part-Time Retirement Benefit	\$710	\$547	\$577	\$1,100	\$1,120	\$1,100
100-70-73-6117	Recreation Services	\$236,608	\$200,723	\$234,839	\$221,000	\$221,000	\$216,500
100-70-73-6400	Office Supplies	\$9,252	\$7,871	\$10,003	\$9,200	\$10,025	\$10,200
100-70-73-6415	Postage	\$20,000	\$23,000	\$24,290	\$23,000	\$25,800	\$25,000
100-70-73-6420	Printing Expenses	\$1,482	\$2,299	\$1,745	\$1,600	\$1,600	\$2,500
100-70-73-6456	Tustin Today	\$56,001	\$59,500	\$73,976	\$60,000	\$60,000	\$60,000
100-70-73-6710	Meetings	\$0	\$100	\$0	\$100	\$100	\$100
100-70-73-6715	Training Expense	\$10	\$200	\$230	\$200	\$200	\$800
100-70-73-6730	Memberships & Subscriptions	\$200	\$210	\$140	\$200	\$225	\$250
100-70-73-6910	4th Of July Celebration	\$24,025	\$32,743	\$27,781	\$22,500	\$22,500	\$25,700
100-70-73-9810	Furniture and Equipment	\$1,893	\$2,136	\$903	\$1,000	\$1,000	\$1,000
100-70-73-9835	Computer Software	\$10,894	\$9,000	\$9,332	\$13,000	\$13,000	\$13,000
	Salary & Benefits:	\$188,699	\$185,533	\$187,872	\$196,600	\$150,042	\$139,000
	Operations:	\$360,365	\$337,782	\$383,239	\$351,800	\$355,450	\$355,050
	Total Class/Cultural Exp:	\$549,063	\$523,315	\$571,110	\$548,400	\$505,492	\$494,050

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SENIOR SERVICES

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-70-75-5000	Full Time Salaries	\$146,867	\$135,098	\$139,964	\$147,700	\$147,695	\$189,300
100-70-75-5005	Part-Time Salaries	\$48,078	\$75,423	\$62,486	\$77,700	\$77,682	\$81,555
100-70-75-5011	General Leave Buy Out	\$0	\$0	\$3,404	\$4,000	\$4,037	\$4,000
100-70-75-5013	Disability Pay	\$3,381	\$0	\$0	\$0	\$0	\$0
100-70-75-5019	Flex Dollars	\$3,555	\$6,758	\$25,201	\$17,600	\$21,100	\$26,100
100-70-75-5020	Overtime	\$0	\$474	\$1,533	\$0	\$712	\$0
100-70-75-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-70-75-5210	Life Insurance	\$681	\$626	\$623	\$700	\$664	\$500
100-70-75-5220	Health Insurance	\$12,424	\$1,456	\$0	\$200	\$175	\$200
100-70-75-5240	Workers' Compensation	\$1,740	\$1,505	\$7,900	\$3,300	\$3,327	\$3,800
100-70-75-5260	Medicare	\$2,891	\$2,898	\$2,909	\$2,400	\$2,446	\$2,700
100-70-75-5270	PERS - Employer	\$23,121	\$17,707	\$16,100	\$16,900	\$16,928	\$20,300
100-70-75-5272	PERS - Employee	\$0	\$664	\$5,276	\$5,400	\$5,371	\$4,600
100-70-75-5275	Part-Time Retirement Benefit	\$970	\$982	\$809	\$2,700	\$1,985	\$2,700
100-70-75-6117	Recreation Services	\$53,984	\$53,739	\$57,095	\$53,200	\$53,200	\$59,800
100-70-75-6355	Telephone	\$4,188	\$3,612	\$3,640	\$4,400	\$4,400	\$4,400
100-70-75-6400	Office Supplies	\$12,091	\$14,411	\$13,103	\$11,000	\$11,000	\$12,000
100-70-75-6420	Printing Expenses	\$10,984	\$8,130	\$10,058	\$10,000	\$10,500	\$10,000
100-70-75-6710	Meetings	\$0	\$0	\$0	\$100	\$100	\$200
100-70-75-6715	Training Expense	\$30	\$0	\$389	\$400	\$400	\$900
100-70-75-6730	Memberships & Subscriptions	\$280	\$280	\$280	\$400	\$400	\$400
100-70-75-6855	Excursion Bus Rental	\$8,416	\$795	\$6,288	\$5,100	\$5,966	\$6,000
100-70-75-6915	Octa Senior Programs	\$2,177	\$2,029	\$4,764	\$4,000	\$4,000	\$4,000
	Salary & Benefits:	\$243,708	\$243,589	\$266,206	\$278,600	\$282,123	\$335,755
	Operations:	\$92,150	\$82,995	\$95,617	\$88,600	\$89,966	\$97,700
	Total Senior Center Exp:	\$335,857	\$326,584	\$361,823	\$367,200	\$372,089	\$433,455

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SUPPORT SERVICES

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-70-76-5000	Full Time Salaries	\$188,873	\$162,901	\$145,930	\$147,000	\$83,876	\$51,500
100-70-76-5005	Part-Time Salaries	\$48,275	\$80,665	\$91,487	\$93,800	\$93,800	\$165,725
100-70-76-5011	General Leave Buy Out	\$0	\$0	\$934	\$1,400	\$799	\$500
100-70-76-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-70-76-5019	Flex Dollars	\$1,781	\$8,012	\$24,459	\$25,200	\$12,738	\$6,600
100-70-76-5020	Overtime	\$0	\$70	\$140	\$0	\$294	\$0
100-70-76-5029	Shift Differential	\$350	\$0	\$0	\$0	\$0	\$0
100-70-76-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-70-76-5210	Life Insurance	\$1,112	\$844	\$822	\$600	\$567	\$100
100-70-76-5220	Health Insurance	\$25,582	\$2,327	\$0	\$200	\$141	\$100
100-70-76-5240	Workers' Compensation	\$9,721	\$7,452	\$7,200	\$3,100	\$1,735	\$1,000
100-70-76-5260	Medicare	\$2,714	\$2,543	\$2,658	\$1,400	\$2,600	\$800
100-70-76-5270	PERS - Employer	\$27,998	\$17,904	\$14,560	\$15,000	\$8,603	\$5,700
100-70-76-5272	PERS - Employee	\$0	\$784	\$5,125	\$5,100	\$2,928	\$1,300
100-70-76-5275	Part-Time Retirement Benefit	\$967	\$1,612	\$1,830	\$3,200	\$3,283	\$3,200
100-70-76-5280	Uniforms	\$0	\$0	\$0	\$600	\$1,193	\$600
100-70-76-6117	Recreation Services	\$5,674	\$5,203	\$5,489	\$4,000	\$4,000	\$4,500
100-70-76-6330	Custodial Supplies	\$1,163	\$1,007	\$1,331	\$500	\$500	\$800
100-70-76-6400	Office Supplies	\$970	\$723	\$1,324	\$900	\$900	\$900
100-70-76-6441	Uniforms	\$708	\$978	\$698	\$700	\$700	\$700
100-70-76-6442	Safety Supplies & Equipment	\$545	\$510	\$421	\$0	\$0	\$0
100-70-76-9810	Furniture and Equipment	\$529	\$2,583	\$2,536	\$1,800	\$1,800	\$1,800
	Salary & Benefits:	\$307,372	\$285,115	\$295,145	\$296,600	\$212,557	\$237,125
	Operations:	\$9,589	\$11,003	\$11,799	\$7,900	\$7,900	\$8,700
	Total Support Svs Exp:	\$316,961	\$296,118	\$306,943	\$304,500	\$220,457	\$245,825

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

YOUTH CENTER

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-70-77-5000	Full Time Salaries	\$40,472	\$48,862	\$48,201	\$66,500	\$66,471	\$66,500
100-70-77-5005	Part-Time Salaries	\$179,537	\$161,222	\$189,733	\$183,200	\$183,200	\$203,410
100-70-77-5011	General Leave Buy Out	\$0	\$0	\$633	\$600	\$633	\$600
100-70-77-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
100-70-77-5019	Flex Dollars	\$956	\$1,171	\$7,714	\$10,500	\$10,500	\$10,500
100-70-77-5020	Overtime	\$0	\$143	\$1,466	\$0	\$358	\$0
100-70-77-5031	Bi-Lingual Pay	\$878	\$120	\$923	\$1,200	\$1,200	\$1,200
100-70-77-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
100-70-77-5210	Life Insurance	\$209	\$176	\$200	\$200	\$217	\$200
100-70-77-5220	Health Insurance	\$6,453	\$1,050	\$0	\$100	\$63	\$100
100-70-77-5240	Workers' Compensation	\$3,025	\$1,262	\$3,300	\$1,400	\$1,393	\$1,400
100-70-77-5260	Medicare	\$3,373	\$2,986	\$3,494	\$1,000	\$2,600	\$1,000
100-70-77-5270	PERS - Employer	\$9,968	\$6,957	\$6,400	\$6,900	\$6,893	\$7,300
100-70-77-5272	PERS - Employee	\$0	\$315	\$1,945	\$2,300	\$2,346	\$1,700
100-70-77-5275	Part-Time Retirement Benefit	\$3,467	\$2,846	\$3,487	\$6,300	\$6,412	\$6,300
100-70-77-6117	Recreation Services	\$20,017	\$17,856	\$15,906	\$12,500	\$12,500	\$12,500
100-70-77-6355	Telephone	\$1,589	\$1,445	\$1,456	\$1,500	\$1,500	\$1,500
100-70-77-6400	Office Supplies	\$6,269	\$9,197	\$19,848	\$10,000	\$10,000	\$11,500
100-70-77-6410	Duplication Expense	\$2,770	\$3,018	\$941	\$2,600	\$2,600	\$2,600
100-70-77-6420	Printing Expenses	\$274	\$277	\$53	\$400	\$400	\$600
100-70-77-6710	Meetings	\$0	\$0	\$0	\$100	\$100	\$200
100-70-77-6715	Training Expense	\$30	\$60	\$389	\$300	\$300	\$500
100-70-77-6730	Memberships & Subscriptions	\$140	\$140	\$140	\$200	\$200	\$200
100-70-77-6855	Excursion Bus Rental	\$0	\$0	\$1,267	\$0	\$0	\$0
100-70-77-9810	Furniture And Equipment	\$0	\$500	\$1,627	\$1,300	\$1,300	\$1,300
	Salary & Benefits:	\$248,338	\$227,112	\$267,495	\$280,200	\$282,286	\$300,210
	Operations:	\$31,089	\$32,493	\$41,626	\$28,900	\$28,900	\$30,900
	Total Family Youth Ctr Exp:	\$279,427	\$259,606	\$309,122	\$309,100	\$311,186	\$331,110
	Salary & Benefits:	\$1,892,955	\$1,845,037	\$1,970,736	\$2,066,100	\$1,927,311	\$2,026,640
	Operations:	\$803,728.65	\$923,609.18	\$1,000,119.88	\$895,700.00	\$901,368	\$952,985
	Total Parks & Rection Exp:	\$2,696,684	\$2,768,646	\$2,970,855	\$2,961,800	\$2,828,679	\$2,979,625

NON-DEPARTMENTAL

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BUILDING OUR FUTURE
HONORING OUR PAST



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
Non-Departmental					
Personnel	218,409	249,953	290,396	334,600	533,000
Operations	1,419,142	2,330,372	3,765,511	708,195	684,200
Capital	191	354	158	2,000	0
	1,637,742	2,580,679	4,056,065	1,044,795	1,217,200

LINE ITEM BUDGET

Adopted ANNUAL Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
100-80-00-5000	Full Time Salaries	\$0	\$0	\$0	\$0	\$0	\$200,000
100-80-00-5019	Flex Dollars	\$0	\$0	\$0	\$0	\$0	\$0
100-80-00-5210	Life Insurance	\$0	\$0	\$2	\$0	\$0	\$0
100-80-00-5220	Health Insurance	\$201,894	\$104,074	\$1,599	\$0	\$1,600	\$0
100-80-00-5221	Retiree Health Insurance	\$0	\$149,895	\$288,837	\$215,000	\$330,000	\$330,000
100-80-00-5222	Cobra Subsidy	\$16,507	(\$4,016)	(\$55)	\$3,000	\$3,000	\$3,000
100-80-00-5260	Medicare	(\$30)	\$0	\$13	\$0	\$0	\$0
100-80-00-5270	PERS - Employer	\$38	\$0	\$0	\$0	\$0	\$0
100-80-00-5272	PERS - Employee	\$0	\$0	\$0	\$0	\$0	\$0
100-80-00-6010	Professional & Consulting	\$56,338	\$28,381	\$26,466	\$87,550	\$122,550	\$75,000
100-80-00-6014	Accounting & Auditing	\$0	\$0	\$0	\$0	\$0	\$0
100-80-00-6016	Legal Svcs - City Attorney	\$0	\$0	\$0	\$0	\$0	\$0
100-80-00-6017	Legal Services-Other	\$0	\$0	\$0	\$0	\$0	\$0
100-80-00-6020	Administrative Fees	\$0	\$72,598	\$84,973	\$0	\$43,541	\$35,000
100-80-00-6355	Telephone	\$337	\$0	\$0	\$0	\$0	\$0
100-80-00-6400	Office Supplies	\$1,230	\$1,075	\$750	\$1,000	\$4,500	\$1,000
100-80-00-6410	Duplication Expense	\$92,280	\$93,470	\$83,898	\$95,000	\$70,000	\$70,000
100-80-00-6415	Postage	\$44,895	\$43,386	\$56,380	\$65,000	\$50,000	\$50,000
100-80-00-6420	Printing Expenses	\$0	\$0	\$0	\$0	\$0	\$0
100-80-00-6426	Special Equipment/Maintenance	\$1,905	\$641	\$618	\$1,000	\$1,000	\$1,000
100-80-00-6647	Weed Abatement Contract	\$0	\$0	\$0	\$0	\$0	\$0
100-80-00-6710	Meetings	\$150	\$200	\$150	\$0	\$0	\$0
100-80-00-6715	Training Expense	\$0	\$0	\$267	\$0	\$0	\$0
100-80-00-6725	Tuition Reimbursement	\$30,625	\$26,657	\$30,060	\$30,000	\$30,000	\$30,000
100-80-00-6730	Memberships & Subscriptions	\$3,882	\$3,228	\$0	\$0	\$0	\$0
100-80-00-6732	Property Mgmt - Marine Base	\$0	\$0	\$34,092	\$0	\$0	\$0
100-80-00-6760	Employee Recognition	\$6,086	\$6,516	\$9,116	\$10,000	\$5,474	\$10,000
100-80-00-6840	Vehicle Mileage	\$0	\$0	\$0	\$0	\$0	\$0
100-80-00-6902	City Memberships	\$57,172	\$56,102	\$33,552	\$35,700	\$43,400	\$55,700
100-80-00-6906	Community Promotion	\$56,488	\$48,716	\$43,493	\$57,000	\$45,000	\$55,000
100-80-00-6908	Parking Citation Admin Fee	\$5,817	\$6,297	\$5,181	\$5,000	\$5,000	\$5,000
100-80-00-6920	Animal Control - County	\$154,515	\$156,333	\$99,577	\$181,000	\$181,000	\$187,000
100-80-00-6921	Historical Society Donat	\$7,200	\$7,200	\$7,200	\$7,200	\$7,500	\$7,200
100-80-00-6970	Community Outreach Cont	\$6,797	\$528	\$204	\$2,500	\$2,500	\$2,500
100-80-00-7140	Property Tax	\$28,733	\$34,998	\$49,584	\$35,000	\$52,330	\$54,000
100-80-00-8410	Interest Expense	\$828,285	\$863,861	\$900,965	\$0	\$0	\$0
100-80-00-8464	Lid Assessment Expense	\$8,638	\$8,794	\$8,908	\$9,000	\$8,000	\$9,000
100-80-00-8480	Loss on Sale of Property	\$0	\$0	\$0	\$0	\$0	\$0
100-80-00-8494	Discount Charge/Credit Cards	\$3,602	\$2,325	\$1,302	\$5,000	\$6,800	\$6,800
100-80-00-8495	Bad Debt Write Off	\$23,605	\$12,731	\$10,766	\$17,100	\$19,600	\$20,000
100-80-00-8592	Transfer Out	\$0	\$856,334	\$2,278,008	\$0	\$0	\$0
100-80-00-8820	Employee Assistance	\$560	\$0	\$0	\$500	\$10,000	\$10,000
100-80-00-9810	Furniture and Equipment	\$191	\$354	\$158	\$0	\$2,000	\$0
	Salary & Benefits:	\$218,409	\$249,953	\$290,396	\$218,000	\$334,600	\$533,000
	Operations:	\$1,419,333	\$2,330,726	\$3,765,669	\$644,550	\$710,195	\$684,200
	Total Non-Dept. Exp:	\$1,637,742	\$2,580,679	\$4,056,065	\$862,550	\$1,044,795	\$1,217,200

ASSESSMENT DISTRICTS & COMMUNITY FACILITY DISTRICTS

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2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

Assessment District (AD) 95-1 – This fund records the deposit of monies held to pay the debt service requirements of the assessment district.

Assessment District (AD) 95-2 – This fund records the deposit of monies held to pay the debt service requirements of the assessment district.

Community Facilities District (CFD) 04-01 – This fund records the deposit of monies held to pay the debt service requirements of the community facilities district.

Community Facilities District (CFD) 06-01 – This fund records the deposit of monies held to pay the debt service requirements of the community facilities district.

Community Facilities District (CFD) 07-01 – This fund records the deposit of monies held to pay the debt service requirements of the community facilities district.



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

REVENUE & EXPENDITURES – AD

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Assessment Dist. 95-1 Fund Revenues							
430-00-00-3135	Special Tax Assessment	\$2,632,778	\$1,689,323	\$15,516	\$0	\$1,500	\$0
430-00-00-3660	Interest Earnings	\$1,692,164	\$1,706,430	\$987,311	\$0	\$0	\$0
430-00-00-4758	Fiscal Agent Surplus Fund	\$1,244,244	\$0	\$0	\$0	\$0	\$0
430-00-00-4778	Bond Proceeds	\$3,961,000	\$3,925,000	\$11,086,000	\$0	\$0	\$0
430-00-00-4890	Transfer In	\$0	\$0	\$157,031	\$0	\$0	\$0
Total AD 95-1 Fund Rev:		\$9,530,185	\$7,320,753	\$12,245,859	\$0	\$1,500	\$0
Assessment Dist. 95-1 Fund Expenditures							
430-40-00-6010	Professional & Consulting	\$0	\$0	\$0	\$0	\$0	\$0
430-40-00-6018	Architect-Engineering Services	\$0	\$0	\$0	\$0	\$0	\$0
430-40-00-8592	Transfer Out	\$213,427	\$85,693	\$0	\$0	\$0	\$0
430-40-00-9530	Improvements Public Rt Of Way	\$0	\$0	\$0	\$0	\$0	\$0
430-80-00-6010	Professional & Consulting	\$60,044	\$83,681	\$26,118	\$0	\$0	\$0
430-80-00-6020	Administrative Fees	\$45,922	\$15,862	\$5,300	\$0	\$0	\$0
430-80-00-8410	Interest Expense	\$1,807,426	\$1,389,205	\$947,107	\$0	\$0	\$0
430-80-00-8415	Principal Payment	\$6,405,000	\$6,805,000	\$17,670,000	\$0	\$0	\$0
430-80-00-8592	Transfer Out	\$594,467	\$0	\$1,345,290	\$0	\$0	\$0
Total AD 95-1 Fund Exp:		\$9,126,287	\$8,379,442	\$19,993,815	\$0	\$0	\$0
Assessment Dist. 95-1 Construction Rev							
431-00-00-3135	Special Tax Assessment		\$0	\$0	\$0	\$15,000	\$0
431-00-00-3660	Interest Earnings		\$3,597	\$1,483	\$1,600	\$1,600	\$1,600
431-00-00-4758	Fiscal Agent Surplus Fund		\$0	\$0	\$0	\$0	\$0
431-00-00-4778	Bond Proceeds		\$0	\$0	\$0	\$0	\$0
431-00-00-4890	Transfer In		(\$0)	\$223	\$0	\$0	\$0
431-00-00-4891	Equity Transfer In		(\$0)	\$330,535	\$0	\$0	\$0
Total AD 95-1 Const. Rev:		\$0	\$3,597	\$332,241	\$1,600	\$16,600	\$1,600
Assessment Dist. 95-1 Construction Exp							
431-40-00-6018	Architect-Engineering Services		\$34,357	\$543	\$0	\$0	\$0
431-40-00-8592	Transfer Out		\$0	\$71,640	\$151,189	\$0	\$153,301
431-40-00-9530	Improvements Public Rt Of Way		\$47,545	\$1,159,350	\$293,100	\$151,639	\$108,900
431-80-00-6010	Professional & Consulting		\$0	\$3,082	\$0	\$80	\$0
431-80-00-6020	Administrative Fees		\$9,024	\$70	\$0	\$200,000	\$0
431-80-00-8410	Interest Expense		\$0	\$0	\$0	\$0	\$0
431-80-00-8415	Principal Payment		\$0	\$0	\$0	\$0	\$0
431-80-00-8592	Transfer Out		\$0	\$0	\$0	\$0	\$0
Total AD 95-1 Const. Exp:		\$0	\$90,926	\$1,234,684	\$444,289	\$351,719	\$262,201



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Assessment Dist. 95-2 Fund Revenues							
432-00-00-3135	Special Tax Assessment	\$1,294,657	\$1,367,168	\$275,531	\$0	\$5,000	\$0
432-00-00-3660	Interest Earnings	\$80,051	\$80,294	\$84,308	\$0	\$0	\$0
432-00-00-4470	Reimbursement-Admn Expense	\$0	\$0	\$0	\$0	\$0	\$0
432-00-00-4799	Developer Debt Svc Assessment	\$2,169,989	\$7,120,254	\$19,850,583	\$0	\$0	\$0
432-00-00-4890	Transfer In	\$594,467	\$0	\$1,345,067	\$0	\$0	\$0
Total AD 95-2 Fund Rev:		\$4,139,164	\$8,567,717	\$21,555,489	\$0	\$5,000	\$0
Assessment Dist. 95-2 Fund Expenditures							
432-80-00-6010	Professional & Consulting	\$487,764	\$381,511	\$109,108	\$0	\$0	\$0
432-80-00-6020	Administrative Fees	\$3,042	\$17,835	\$2,645	\$0	\$0	\$0
432-80-00-8410	Interest Expense	\$524,462	\$418,105	\$272,856	\$0	\$0	\$0
432-80-00-8415	Principal Payment	\$2,838,000	\$7,969,000	\$23,907,000	\$0	\$0	\$0
432-80-00-8592	Transfer Out	\$0	\$0	\$157,031	\$0	\$0	\$0
Total AD 95-2 Fund Exp:		\$3,853,267	\$8,786,450	\$24,448,640	\$0	\$0	\$0

REVENUE & EXPENDITURE – CFD**Adopted Annual Budget - Fiscal Year 2013/2014**

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
CFD 04-1 Fund Revenues							
433-00-00-3135	Special Tax Assessment	\$1,319,738	\$1,391,650	\$1,299,380	\$1,370,275	\$1,370,275	\$1,384,000
433-00-00-3660	Interest Earnings	\$5,881	\$31	\$0	\$50,000	\$50,000	\$50,000
433-00-00-4764	Reimb Assist Frm Other Funds	\$0	\$0	\$0	\$0	\$0	\$0
433-00-00-4890	Transfer In	\$754,004	\$0	\$131,227	\$0	\$0	\$0
Total CFD 04-1 Fund Rev:		\$2,079,623	\$1,391,681	\$1,430,606	\$1,420,275	\$1,420,275	\$1,434,000
CFD 04-1 Fund Expenditures							
433-40-00-6018	Architect-Engineering Services	\$108,283	\$0	\$0	\$0	\$0	\$0
433-40-00-9525	Improvements Other Than Bldgs	\$0	\$0	\$0	\$0	\$0	\$0
433-40-00-9530	Improvements Public Rt Of Way	\$360,058	\$0	\$0	\$0	\$0	\$0
433-80-00-6010	Professional & Consulting	\$23,884	\$6,690	\$8,001	\$0	\$5,300	\$0
433-80-00-6020	Administrative Fees	\$807,747	\$558,201	\$540,413	\$560,000	\$555,000	\$580,000
433-80-00-8410	Interest Expense	\$544,663	\$536,500	\$527,388	\$517,431	\$517,431	\$506,750
433-80-00-8415	Principal Payment	\$220,000	\$230,000	\$240,000	\$250,000	\$250,000	\$260,000
433-80-00-8468	Collection Charge-Prop Taxes	\$0	\$0	\$0	\$0	\$0	\$0
433-80-00-8592	Transfer Out	\$754,004	\$0	\$0	\$0	\$131,227	\$0
Total CFD 04-1 Fund Exp:		\$2,818,639	\$1,331,391	\$1,315,801	\$1,327,431	\$1,458,958	\$1,346,750



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
CFD 06-1 Construction Fund Revenues							
434-00-00-3135	Special Tax Assessment	\$0	\$0	\$0	\$0	\$0	\$0
434-00-00-3660	Interest Earnings	\$0	\$2,039	\$3,482	\$3,000	\$3,000	\$3,000
434-00-00-4758	Fiscal Agent Surplus Fund	\$0	\$0	\$0	\$0	\$0	\$0
434-00-00-4778	Bond Proceeds	\$0	\$0	\$0	\$0	\$0	\$0
Total CFD 06-1 Const. Fund Rev:		\$0	\$2,039	\$3,482	\$3,000	\$3,000	\$3,000
CFD 06-1 Construction Fund Expenditures							
434-40-00-6018	Architect-Engineering Services	\$0	\$819,446	\$1,153,130	\$0	\$123,679	\$0
434-40-00-8592	Transfer Out	\$0	\$0	\$0	\$0	\$0	\$0
434-40-00-9515	Right Of Way Acquisition	\$0	\$0	\$325,384	\$0	\$0	\$0
434-40-00-9530	Improvements Public Rt Of Way	\$0	\$178,323	\$11,372,240	\$13,246,700	\$8,188,711	\$14,758,980
434-80-00-5000	Full Time Salaries	\$0	\$0	\$250	\$0	\$64,673	\$0
434-80-00-5011	General Leave Buy Out	\$0	\$0	\$0	\$0	\$0	\$0
434-80-00-5019	Flex Dollars	\$0	\$0	\$0	\$0	\$6,150	\$0
434-80-00-5210	Life Insurance	\$0	\$0	\$0	\$0	\$177	\$0
434-80-00-5260	Medicare	\$0	\$0	\$3	\$0	\$921	\$0
434-80-00-5270	PERS - Employer	\$0	\$0	\$26	\$0	\$6,650	\$0
434-80-00-5272	PERS - Employee	\$0	\$0	\$7	\$0	\$1,940	\$0
434-80-00-6010	Professional & Consulting	\$0	\$0	\$0	\$0	\$84,033	\$0
434-80-00-6020	Administrative Fees	\$0	\$0	\$0	\$0	\$0	\$0
434-80-00-8410	Interest Expense	\$0	\$0	\$0	\$0	\$0	\$0
434-80-00-8415	Principal Payment	\$0	\$0	\$0	\$0	\$0	\$0
434-80-00-8420	Bond Issuance Cost	\$0	\$0	\$0	\$0	\$0	\$0
434-80-00-8468	Collection Charge-Prop Taxes	\$0	\$0	\$0	\$0	\$0	\$0
434-80-00-8592	Account for data import	\$0	\$0	\$0	\$0	\$0	\$0
Salary & Benefits:		\$0	\$0	\$287	\$0	\$80,511	\$0
Operations:		\$0	\$997,769	\$12,850,755	\$13,246,700	\$8,396,423	\$14,758,980
Total CFD 06-1 Const. Fund Exp:		\$0	\$997,769	\$12,851,042	\$13,246,700	\$8,476,934	\$14,758,980
CFD 06-1 Debt Service Fund Revenues							
435-00-00-3135	Special Tax Assessment	\$4,645,780	\$4,920,414	\$5,061,340	\$4,900,000	\$4,900,000	\$5,347,600
435-00-00-3660	Interest Earnings	\$1,119	\$430	\$793	\$2,000	\$2,000	\$2,000
435-00-00-3786	Misc. Reimbursements	\$0	\$0	\$1,252,926	\$0	\$0	\$0
435-00-00-4778	Bond Proceeds	\$0	\$16,723	\$0	\$0	\$0	\$0
435-00-00-4890	Transfer In	\$0	\$0	\$17,057	\$0	\$0	\$0
Total CFD 06-1 Dbt Svs Rev:		\$4,646,899	\$4,937,566	\$6,332,116	\$4,902,000	\$4,902,000	\$5,349,600
CFD 06-1 Debt Service Fund Expenditures							
435-40-00-6018	Architect-Engineering Services		\$0	\$8,425	\$0	\$0	\$0
435-40-00-8592	Transfer Out		\$0	\$0	\$0	\$0	\$0
435-40-00-9530	Improvements Public Rt Of Way		\$0	\$0	\$0	\$0	\$0
435-80-00-6010	Professional & Consulting	\$926,747	\$956,003	\$13,164	\$0	\$5,000	\$0
435-80-00-6020	Administrative Fees	\$1,928,322	\$1,542,757	\$1,720,370	\$1,500,000	\$1,500,000	\$1,500,000
435-80-00-8410	Interest Expense	\$3,077,104	\$3,100,672	\$3,160,200	\$3,059,693	\$3,059,693	\$3,138,846
435-80-00-8415	Principal Payment	\$40,000	\$105,000	\$185,000	\$245,000	\$584,800	\$320,000
435-80-00-8420	Bond Issuance Cost	\$0	\$0	\$0	\$0	\$0	\$0
435-80-00-8468	Collection Charge-Prop Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Total CFD 06-1 Dbt Svs Exp:		\$5,972,173	\$5,704,431	\$5,087,159	\$4,804,693	\$5,149,493	\$4,958,846



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
CFD 07-1 Debt Service Fund Revenues							
436-00-00-3135	Special Tax Assessment	\$970,362	\$1,049,881	\$1,078,104	\$1,040,000	\$1,040,000	\$1,109,500
436-00-00-3660	Interest Earnings	\$209	\$84	\$190	\$300	\$300	\$300
436-00-00-4890	Transfer In	\$0	\$0	\$352,691	\$0	\$0	\$0
Total CFD 07-1 Debt Service Fund		\$970,570	\$1,049,964	\$1,430,985	\$1,040,300	\$1,040,300	\$1,109,800
CFD 07-1 Debt Service Fund Expenditures							
436-80-00-6010	Professional & Consulting	\$4,780	\$0	\$0	\$0	\$1,000	\$0
436-80-00-6020	Administrative Fees	\$208,231	\$214,602	\$240,831	\$0	\$112,486	\$0
436-80-00-8410	Interest Expense	\$793,938	\$793,338	\$792,013	\$789,913	\$789,891	\$786,838
436-80-00-8415	Principal Payment	\$5,000	\$25,000	\$40,000	\$60,000	\$60,000	\$80,000
Total CFD 07-1 Debt Service Fund		\$1,011,948	\$1,032,939	\$1,072,843	\$849,913	\$963,377	\$866,838
CFD 07-1 Construction Fund Revenues							
437-00-00-3660	Interest Earnings	\$0	\$8	\$2	\$0	\$0	\$0
437-00-00-4890	Transfer In	\$0	\$0	\$0	\$0	\$200	\$0
Total CFD 07-1 Const. Fund Rev:		\$0	\$8	\$2	\$0	\$200	\$0
CFD 07-1 Construction Fund Expenditures							
437-40-00-9530	Improvements Public Rt Of Way	\$0	\$139,505	\$0	\$0	\$0	\$0
437-80-00-6010	Professional & Consulting	\$0	\$7,291	\$8,791	\$0	\$3,500	\$0
Total CFD 07-1 Const. Fund Exp:		\$0	\$146,796	\$8,791	\$0	\$3,500	\$0
CFD 06-1 Annex Construction Fund Rev							
438-00-00-3660	Interest Earnings	\$0	\$52	\$146	\$100	\$100	\$100
438-00-00-4778	Bond Proceeds		\$1,593,475	\$0	\$0	\$0	\$0
Total CFD 06-1 Annex. Rev:		\$0	\$1,593,527	\$146	\$100	\$100	\$100
CFD 06-1 Annex Construction Fund Exp							
438-40-00-6010	Professional & Consulting	\$0	\$5,781	\$0	\$0	\$0	\$0
438-40-00-6018	Architect-Engineering Services	\$0	\$0	\$0	\$0	\$0	\$0
438-40-00-8420	Bond Issuance Cost	\$0	\$139,232	\$0	\$0	\$0	\$0
438-40-00-9530	Improvement Public Rt of Way	\$0	\$0	\$0	\$462,694	\$762,694	\$294,000
438-40-00-8592	Transfer Out	\$0	\$0	\$0	\$0	\$0	\$0
Total CFD 06-1 Annex. Exp:		\$0	\$145,013	\$0	\$462,694	\$762,694	\$294,000

TUSTIN LANDSCAPE LIGHTING DISTRICT & STREET LIGHTING

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET**REVENUE & EXPENDITURE - LIGHTING
LANDSCAPE DISTRICT****Adopted Annual Budget - Fiscal Year 2013/2014**

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
<u>Landscape Lighting Dist. Fund Revenues</u>							
141-00-00-3117	Landscape & Light Dist	\$558,489	\$578,682	\$576,955	\$570,000	\$570,000	\$570,000
141-00-00-4890	Transfer In	\$213,427	\$85,693	\$71,640	\$151,189	\$156,700	\$153,301
Total Landscape Dist. Rev:		\$771,917	\$664,375	\$648,595	\$721,189	\$726,700	\$723,301
<u>Landscape Lighting Dist. Fund Expenditures</u>							
141-40-00-6018	Architect-Engineering Services	\$12,000	\$10,200	\$13,816	\$13,700	\$16,700	\$13,700
141-40-00-6020	Administrative Fees	\$0	\$0	\$6,840	\$0	\$0	\$0
141-40-00-6028	Landscape Maintenance	\$357,980	\$343,160	\$370,333	\$352,000	\$352,000	\$352,000
141-40-00-6132	Contract Tree Trimming	\$97,491	\$110,278	\$69,824	\$132,000	\$129,000	\$132,000
141-40-00-6147	Bank Service Charges	\$0	\$0	\$20	\$0	\$3	\$0
141-40-00-6220	Street Light Energy	\$114,988	\$115,710	\$112,145	\$115,000	\$115,000	\$115,000
141-40-00-6225	Signal Energy	\$0	\$0	\$0	\$0	\$0	\$0
141-40-00-6335	Electric	\$12,300	\$12,189	\$12,284	\$14,000	\$14,000	\$14,000
141-40-00-6350	Water	\$99,425	\$67,328	\$59,932	\$100,000	\$100,000	\$100,000
Total Landscape Dist. Exp:		\$694,183	\$658,864	\$645,193	\$726,700	\$726,703	\$726,700

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

REVENUE & EXPENDITURE – STREET LIGHTING

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Street Lighting Fund Revenues							
142-00-00-3117	Landscape & Light Dist	\$674,784	\$712,442	\$695,363	\$694,000	\$700,000	\$694,000
Total Street Lighting Rev:		\$674,784	\$712,442	\$695,363	\$694,000	\$700,000	\$694,000
Street Lighting Fund Expenditures							
142-40-00-6020	Administrative Fees	\$0	\$6,719	\$7,463	\$0	\$0	\$0
142-40-00-6220	Street Light Energy	\$310,713	\$312,207	\$307,101	\$312,500	\$312,500	\$312,500
142-40-00-6223	Gf Area Street Light Energy	\$90,019	\$91,312	\$88,353	\$93,300	\$93,300	\$93,300
142-40-00-6225	Signal Energy	\$90,262	\$90,053	\$88,104	\$100,000	\$100,000	\$100,000
142-40-00-6226	T/S Safety Light Energy	\$33,040	\$34,278	\$31,926	\$34,500	\$34,500	\$34,500
142-40-00-6228	Gf Area T/S Safety Light Energ	\$21,917	\$24,518	\$22,244	\$25,000	\$25,000	\$25,000
142-40-00-9530	Improvements Public Rt Of Way	\$4,203	\$3,400	\$172	\$5,000	\$5,000	\$5,000
142-80-00-6147	Bank Service Charges	\$0	\$0	\$539	\$0	\$300	\$0
142-80-00-8592	Transfer Out	\$0	\$0	\$0	\$0	\$0	\$0
Total Street Lighting Exp:		\$550,153	\$562,486	\$545,902	\$570,300	\$570,600	\$570,300



**SUCCESSOR AGENCY
TO TUSTIN COMMUNITY
REDEVELOPMENT AGENCY
(SA)**

TUSTIN

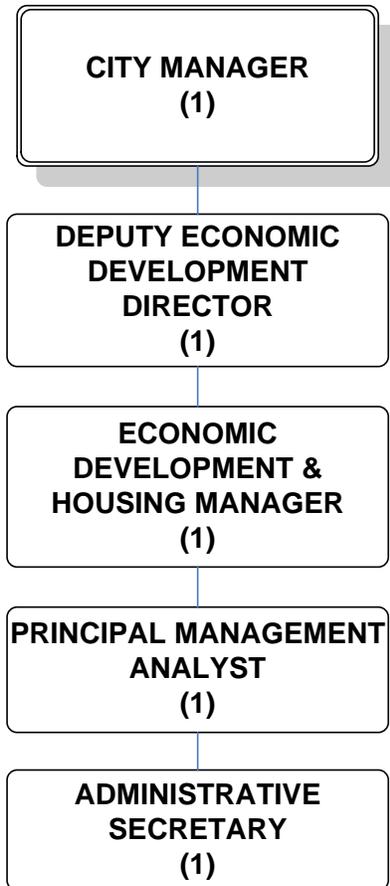


**BUILDING OUR FUTURE
HONORING OUR PAST**

ORGANIZATIONAL CHART



SUCCESSOR AGENCY TO THE TUSTIN COMMUNITY REDEVELOPMENT AGENCY FY 2013-14





2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SUCCESSOR AGENCY:

The Successor Agency to the former Tustin Community Redevelopment Agency (RDA) was formed on February 1, 2012 as the RDA was dissolved by AB X1 26. The Successor Agency is tasked with winding down the former RDA. The Successor Agency can only pay enforceable obligations that are on the Recognized Obligation Payment Schedule (ROPS) that have been approved by the State Department of Finance (DoF). The ROPS needs to be approved by the Oversight Board and DoF every six (6) months.

Approved ROPS can be found on the Successor Agency Website at www.tustinca.org

POSITION CONTROL REPORT

POSITION CONTROL REPORT	12-13 CURR BUDGET	12-13 YTD ACT	12-13 VACAN- CIES	13-14 ADOPTED BUDGET	13-14 NEW REQ
SUCCESSOR AGENCY					
Deputy Director - Economic Development	0.00	0.00	-	1.00	1.00
Economic Development & Housing Manager	0.00	0.00	-	1.00	1.00
Principal Management Analyst	0.00	0.00	-	1.00	1.00
Administrative Secretary	1.00	1.00	-	1.00	-
Redevelopment Program Manager	2.00	2.00	-	0.00	(2.00)
Redevelopment Project Manager	1.00	1.00	-	0.00	(1.00)
	4.00	4.00	0.00	4.00	0.00

The expenditures in this sub-section are related to General Fund assets that are being managed by the Successor Agency staff. These expenditures are not listed on the ROPS and are paid for by the General Fund. The extraordinary loss in Fiscal Year 2011-2012 is associated with the dissolution of the Redevelopment Agency. The City recognizes a loss due to the DOF's denial of various loans owed to the City by the former Agency as being a "recognized obligation."



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
Successor Agency (Jul - Dec)					
Revenue					
Property Tax (Tax Increment)					
Revenue Total	0	0	0	0	0
Expenditure					
Personnel	0	0	0	0	0
Operations	0	0	7,905,485	31,200	21,600
Debt Service	0	0	0	0	0
Expenditure Total	0	0	7,905,485	31,200	21,600

LINE ITEM BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Successor Agency/RDA Exp							
100-35-00-6310	14741-51 Newport Prop Exp	\$0	\$0	\$25,743	\$0	\$31,200	\$21,600
100-35-00-8496	Extraordinary Loss/(Gain)	\$0	\$0	\$7,879,742	\$0	\$0	\$0
Total SA/RDA Exp:		\$0	\$0	\$7,905,485	\$0	\$31,200	\$21,600



RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS)

The Successor Agency received a letter on May 17, 2013 from the State Department of Finance on the ROPS 13-14A (Jul-Dec 2013) approving the total distribution from the Redevelopment Property Tax Trust Fund (RPTTF) in the amount of \$5,113,001. The following table shows the reconciliation of the ROPS approval:

ROPS 13-14 A

Total RPTTF Request:	\$7,285,126
Total DOF Denials:	(\$2,390,679)
Administrative Allowance:	\$250,000
<u>Total RPTTF Amount Approved:</u>	<u>\$5,144,447</u>

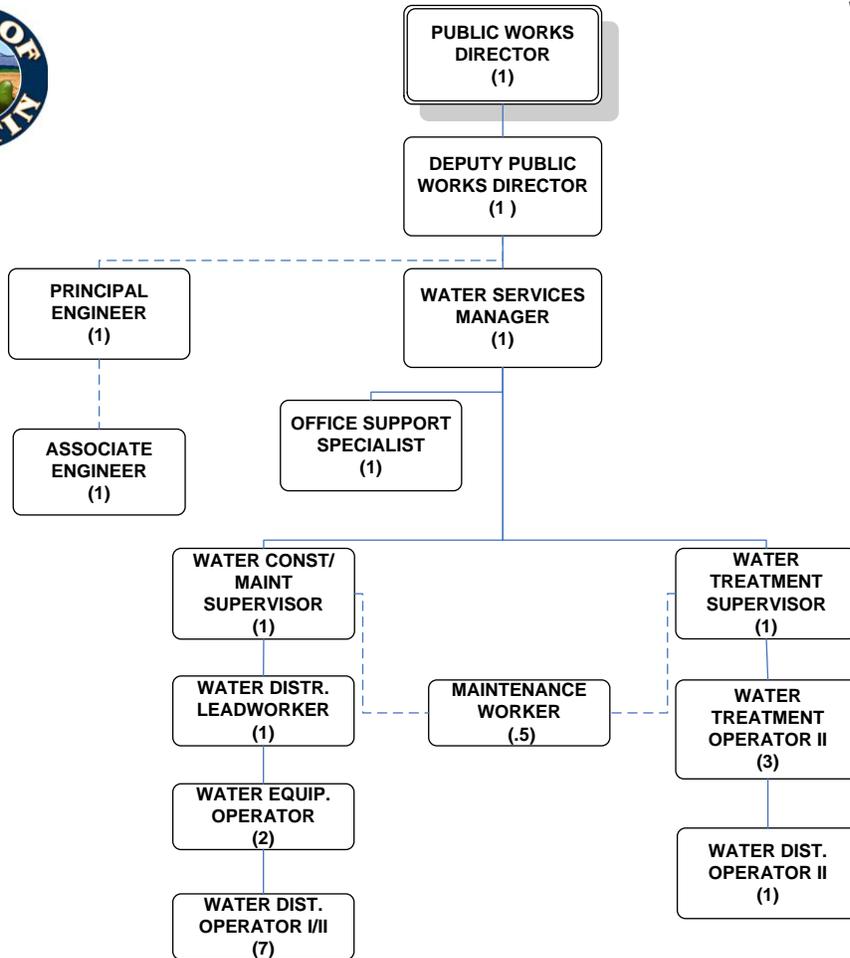


WATER ENTERPRISE



ORGANIZATIONAL CHART

WATER SERVICES FY 2013-14



BILLING

DESCRIPTION:

The City of Tustin's Water Enterprise services approximately 14,100 customers. The Finance Department is responsible for Water Billing. Administrative functions of the Water Utility include customer service inquiries, rate analysis, meter reading, customer billings, cash management, financial analysis, and liaison to field operations in construction of major capital improvements, infrastructure and ongoing operational maintenance.

TASKS:

1. Read customer meters;
2. Prepare customer invoices from automated meter reading equipment;
3. Perform cash applications and accounts receivable;
4. Respond to customer service orders;
5. Prepare and monitor work orders for field operations concerning meter repair, leaks, turn-on and turn-offs;
6. Prepare water management reports;
7. Analyze Pass-Through charge in accordance with the 2010 Water Rate Increase
8. Implement and promote a water conservation program.

OPERATIONS

DESCRIPTION:

Install, maintain, repair and upgrade the water distribution system, along with monitoring water quality and providing customer service.

TASKS:

1. Assure compliance with all health and safety standards for water quality;
2. Operate and maintain the water distribution system;
3. Coordinate the design and construction of water capital improvement program projects;
4. Perform preventive maintenance to minimize water loss and service interruptions to City water customers;
5. Provide responsive customer service;
6. Review City, developer and outside agency project plans for compliance with Water Division standards;
7. Conduct staff safety training and Department of Health Services certification programs.

MAIN STREET WATER FACILITY

DESCRIPTION:

The Main Street Water Facility, consists of two groundwater production wells, reverse osmosis and ion exchange treatment plants, a water storage reservoir and booster pump station. The two treatment plants remove nitrate-contaminates from the groundwater produced at this facility. The water is treated and blended to produce drinking water that complies with all State and Federal Safe Drinking Water standards.

TASKS:

1. Assure compliance with all health and safety standards for water quality;
2. Maximize water production to reduce dependence on imported water supplies.

17TH STREET DESALTER

DESCRIPTION:

This reverse osmosis water treatment facility is a cooperative venture between the City of Tustin, the Orange County Water District [OCWD], and the Metropolitan Water District of Southern California [MWD]. This facility removes nitrates and high concentrations of dissolved solids from the groundwater produced at this facility. The water is treated and blended to comply with State and Federal drinking water standards.

TASKS:

1. Ensure compliance with all health and safety standards for water quality;
2. Maximize water production to reduce dependence on imported water supplies;
3. Ensure compliance with the Regional Water Quality Control Board [RWQCB] National Pollution Discharge Elimination System [NPDES] permit requirements.

PRODUCTION

DESCRIPTION:

Produce and supply domestic water to all City of Tustin Water Services customers, and comply with safe drinking water standards mandated by State and Federal regulations.

TASKS:

1. Produce competitively priced, high quality water meeting all health and safety standards for water quality;
2. Operate water production facilities utilizing the most cost-effective methods and practices that public safety and water demand requirements allow;
3. Perform maintenance to minimize service interruptions and the loss of groundwater production and imported water supplies;
4. Coordinate the design and construction of capital improvement program projects;
5. Coordinate operation of water facilities with contractors during construction activities;
6. Monitor the water resource planning and management programs of the City's wholesale suppliers (County Water District, the Municipal Water District of Orange County, and East Orange County Water District), and evaluate their fiscal impacts upon the City's service area.

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

POSITION CONTROL REPORT	12-13 CURR BUDGET	12-13 YTD ACT	12-13 VACAN- CIES	13-14 ADOPTED BUDGET	13-14 NEW REQ
WATER ENTERPRISE					
<u>Water Billing</u>					
Customer Service Supervisor	1.00	1.00	-	1.00	-
Accounting Specialist	2.75	2.75	-	2.75	-
Water Meter Reader	2.00	2.00	-	2.00	-
	5.75	5.75	0.00	5.75	0.00
<u>Water Administration</u>					
Water Service Manager	1.00	0.00	(1.00)	1.00	-
Water Treatment Supervisor	0.25	0.25	-	0.25	-
Office Support Specialist	1.00	1.00	-	1.00	-
Principal Engineer	0.00	1.00	1.00	1.00	1.00
Associate Engineer	2.00	1.00	(1.00)	1.00	(1.00)
Management Analyst	1.00	0.00	(1.00)	1.00	-
	5.25	3.25	(2.00)	5.25	0.00
<u>Water Operations</u>					
Water Treatment Supervisor	0.13	0.13	-	0.13	-
Water Construction Maintenance Supervisor	1.00	1.00	-	1.00	-
Water Treatment Operator II	0.50	0.50	-	0.50	-
Water Distribution Leadworker	1.00	1.00	-	1.00	-
Water Equipment Operator	2.00	2.00	-	2.00	-
Maintenance Worker	0.50	0.50	-	0.50	-
Water Distribution Operator I, II	7.20	7.20	-	7.20	-
	12.33	12.33	0.00	12.33	0.00
<u>Main Street Plant</u>					
Water Treatment Supervisor	0.13	0.13	-	0.13	-
Water Distribution Operator II	0.10	0.10	-	0.10	-
Water Treatment Operator II	1.00	1.00	-	1.00	-
	1.23	1.23	0.00	1.23	0.00
<u>17th St Desalter</u>					
Water Treatment Supervisor	0.25	0.25	-	0.25	-
Water Distribution Operator II	0.10	0.10	-	0.10	-
Water Treatment Operator II	1.00	1.00	-	1.00	-
	1.35	1.35	0.00	1.35	0.00



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT	12-13 CURR BUDGET	12-13 YTD ACT	12-13 VACAN- CIES	13-14 ADOPTED BUDGET	13-14 NEW REQ
Imported Water					
Water Treatment Supervisor	0.00	0.00	-	0.00	-
Water Distribution Operator II	0.30	0.30	-	0.30	-
Water Treatment Operator II	0.25	0.25	-	0.25	-
	0.55	0.55	0.00	0.55	0.00
Groundwater					
Water Treatment Supervisor	0.25	0.25	-	0.25	-
Water Distribution Operator II	0.30	0.30	-	0.30	-
Water Treatment Operator II	0.25	0.25	-	0.25	-
	0.80	0.80	0.00	0.80	0.00
WATER TOTAL	27.25	25.25	(2.00)	27.25	0.00

EXPENDITURE SUMMARY

Expenditure Summary	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Adopted
Water, Service Billing					
Personnel	479,857	450,492	425,498	698,082	728,100
Operations	2,782,783	2,666,726	3,533,833	3,378,420	2,986,900
Capital	5,814	12,231	21,555	60,500	52,000
	3,268,454	3,129,448	3,980,887	4,137,002	3,767,000
Water, Administration					
Personnel	1,574,256	437,314	520,768	664,390	546,200
Operations	2,744,924	1,422,982	1,070,355	2,073,404	2,274,268
Capital	81,210	23,663	0	0	0
	4,400,390	1,883,959	1,591,123	2,737,794	2,820,468
Water, Distribution					
Personnel	0	1,207,492	1,064,110	1,161,342	1,328,300
Operations	593	546,037	105,791	186,450	177,000
Capital	0	(21)	0	0	0
	593	1,753,508	1,169,900	1,347,792	1,505,300

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
Main Street Facilities					
Personnel	148,716	156,807	155,296	147,770	37,200
Operations	671,603	76,258	71,994	1,500,762	466,800
Capital	0	0	0	0	0
	<u>820,319</u>	<u>233,065</u>	<u>227,290</u>	<u>1,648,532</u>	<u>504,000</u>
17th Street Desalter					
Personnel	125,489	147,529	166,149	181,621	145,200
Operations	1,102,171	1,116,021	589,268	459,528	707,400
Capital	0	0	0	0	0
	<u>1,227,660</u>	<u>1,263,550</u>	<u>755,417</u>	<u>641,149</u>	<u>852,600</u>
Imported Water					
Personnel	533	19,570	18,342	47,371	45,700
Operations	0	1,481,775	2,305,946	2,952,025	2,272,490
Capital	0	0	0	0	0
	<u>533</u>	<u>1,501,345</u>	<u>2,324,288</u>	<u>2,999,396</u>	<u>2,318,190</u>
Water Production					
Personnel	209,961	132,217	129,186	141,547	140,100
Operations	3,388,362	2,672,293	2,770,732	3,260,590	3,402,900
Capital	0	0	0	0	0
	<u>3,598,323</u>	<u>2,804,510</u>	<u>2,899,918</u>	<u>3,402,137</u>	<u>3,543,000</u>
Water Utility Fund Total					
Personnel	2,538,811	2,551,420	2,479,348	3,042,124	2,970,800
Operations	10,690,436	9,982,092	10,447,919	13,811,179	12,287,758
Capital	87,024	35,873	21,555	60,500	52,000
Water Utility Fund Total	<u>13,316,271</u>	<u>12,569,385</u>	<u>12,948,822</u>	<u>16,913,804</u>	<u>15,310,558</u>
Water Capital Fund					
Personnel	0	0	0	0	0
Operations	0	0	491,669	445,000	450,000
Capital	0	35,067	130	0	0
Water Capital Fund Total	<u>0</u>	<u>35,067</u>	<u>491,799</u>	<u>445,000</u>	<u>450,000</u>



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

REVENUE

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Water Enterprise Fund Revenues							
300-00-00-3650	Rent - Orange County Airport	\$3,463	\$3,442	\$0	\$0	\$0	\$0
300-00-00-3660	Interest Earnings	\$70,815	\$59,472	\$72,171	\$50,000	\$50,000	\$0
300-00-00-3661	Allocated Interest Earnings		\$11,220	\$29,525	\$35,600	\$35,600	\$35,600
300-00-00-3662	Unrealized Gain/Loss Investmnts	\$15,840	(\$6,014)	(\$11,714)	\$0	\$0	\$0
300-00-00-3786	Misc. Reimbursement		\$3,822	\$5,673	\$0	\$40,400	\$0
300-00-00-4458	Witness Fees	\$0	\$0	\$0	\$0	\$0	\$0
300-00-00-4660	Fiat Charges	\$3,756,040	\$4,194,282	\$4,721,287	\$5,435,100	\$5,435,100	\$5,435,100
300-00-00-4661	Water Sales-Residential	\$6,574,565	\$6,693,864	\$8,689,278	\$10,326,900	\$10,326,900	\$11,008,500
300-00-00-4662	Water Revenue-Other	\$13,827	\$2,257	\$3,510	\$5,000	\$20,122	\$5,000
300-00-00-4663	Water Turn Off/Call Out/Late	\$118,502	\$133,789	\$164,509	\$150,000	\$150,000	\$150,000
300-00-00-4665	3rd Prty Commodity Chrg Incrse	\$0	\$0	\$0	\$0	\$0	\$0
300-00-00-4671	Customer Service Credits	(\$9,739)	(\$10,532)	(\$12,322)	(\$15,000)	(\$15,000)	(\$15,000)
300-00-00-4672	Fire Meter Revenue	\$141,276	\$154,641	\$175,233	\$150,000	\$150,000	\$175,000
300-00-00-4776	Earned Bond Premium	\$0	\$0	\$20,439	\$0	\$0	\$0
300-00-00-4786	Insurance Reimbursement	\$18,201	\$2,103	\$4,959	\$6,000	\$6,000	\$6,000
300-00-00-4795	Misc. Revenue	\$3,676	\$8,423	\$17,951	\$5,000	\$128,313	\$5,000
300-00-00-4890	Transfer In	\$864,569	\$21,346	\$0	\$0	\$0	\$0
Total Water Enterprise Rev:		\$11,571,034	\$11,272,113	\$13,880,500	\$16,148,600	\$16,327,435	\$16,805,200



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Water Enterprise Fund Expenditures							
300-00-00-2802	Bonds Payable	\$685,000	\$833,953	\$833,953	\$1,134,185	\$1,134,185	\$1,134,185
	<i>Principal Payment on 2012 Water Refunding Bonds & City Loan - balance sheet item</i>						
300-25-21-5000	Full Time Salaries	\$356,112	\$364,968	\$294,921	\$473,000	\$467,657	\$468,200
300-25-21-5005	Part-Time Salaries	\$0	\$0	\$0	\$28,000	\$28,016	\$64,700
300-25-21-5011	General Leave Buy Out	\$0	\$0	\$1,428	\$8,100	\$8,151	\$6,800
300-25-21-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
300-25-21-5019	Flex Dollars	\$12,255	\$16,103	\$43,254	\$60,200	\$59,431	\$66,300
300-25-21-5020	Overtime	\$7,102	\$4,978	\$10,033	\$15,000	\$15,000	\$15,000
300-25-21-5025	Stand-By Pay	\$0	\$0	\$0	\$0	\$0	\$0
300-25-21-5027	Certification Pay	\$0	\$0	\$0	\$0	\$0	\$0
300-25-21-5031	Bi-Lingual Pay	\$21	\$0	\$0	\$0	\$0	\$0
300-25-21-5032	Auto Allowance	\$1,133	\$229	\$997	\$4,300	\$4,440	\$5,000
300-25-21-5033	Cell Phone Stipend	\$217	\$32	\$113	\$400	\$437	\$600
300-25-21-5034	Technology Allowance	\$0	\$0	\$0	\$400	\$0	\$0
300-25-21-5210	Life Insurance	\$1,749	\$1,588	\$1,483	\$2,000	\$2,061	\$1,000
300-25-21-5220	Health Insurance	\$39,237	\$12,284	\$0	\$600	\$559	\$400
300-25-21-5221	Retiree Health Insurance		\$5,710	\$13,680	\$13,700	\$13,700	\$0
300-25-21-5230	City Paid Deferred Comp		\$397	\$0	\$3,300	\$3,300	\$3,300
300-25-21-5240	Workers' Compensation	\$4,662	\$1,427	\$16,200	\$24,100	\$23,838	\$24,400
300-25-21-5260	Medicare	\$3,135	\$3,051	\$2,837	\$4,900	\$4,854	\$4,800
300-25-21-5270	PERS - Employer	\$54,236	\$38,058	\$30,112	\$50,700	\$50,168	\$54,600
300-25-21-5272	PERS - Employee	\$0	\$1,571	\$10,441	\$16,300	\$16,075	\$11,600
300-25-21-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$1,000	\$0	\$1,000
300-25-21-5280	Uniform	\$0	\$97	\$0	\$400	\$396	\$400
300-25-21-6010	Professional & Consulting	\$15,340	\$11,306	\$27,407	\$68,500	\$68,500	\$50,000
300-25-21-6014	Accounting & Auditing	\$11,941	\$10,443	\$4,444	\$12,600	\$12,600	\$18,000
300-25-21-6016	Legal Svcs - City Attorney	\$18,185	\$12,041	\$9,266	\$3,000	\$3,000	\$3,000
300-25-21-6020	Administrative Overhead	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000
300-25-21-6032	Service Contracts	\$0	\$0	\$0	\$0	\$0	\$0
300-25-21-6040	Computer Maintenance	\$58,264	\$32,939	\$23,086	\$115,000	\$85,000	\$115,000
300-25-21-6147	Bank Service Charges	\$2,043	\$6,090	\$1,812	\$2,500	\$2,500	\$2,500
300-25-21-6355	Telephone	\$4,566	\$4,399	\$4,155	\$5,000	\$5,000	\$5,000
300-25-21-6400	Office Supplies	\$1,902	\$1,395	\$3,251	\$3,796	\$3,796	\$4,000
300-25-21-6415	Postage	\$46,757	\$50,446	\$53,473	\$70,000	\$70,000	\$70,000
300-25-21-6420	Printing Expenses	\$16,944	\$15,304	\$16,421	\$18,000	\$18,000	\$18,000
300-25-21-6424	Office Equipment/Maintenance	\$153	\$336	\$3,284	\$500	\$1,000	\$500
300-25-21-6426	Special Equipment/Maintenance	\$1,042	\$1,426	\$2,200	\$10,000	\$10,000	\$10,000
300-25-21-6441	Uniforms	\$107	\$1,197	\$666	\$300	\$400	\$300
300-25-21-6442	Safety Supplies & Equipment	\$0	\$0	\$0	\$0	\$0	\$0
300-25-21-6646	Nuisance Abatement	\$1,025	\$750	\$1,050	\$2,500	\$2,500	\$2,500
300-25-21-6710	Meetings	\$0	\$0	\$88	\$0	\$600	\$0
300-25-21-6715	Training Expense	\$3,735	\$5,110	\$10,914	\$20,000	\$20,000	\$25,000
300-25-21-6730	Memberships & Subscriptions	\$0	\$82	\$223	\$500	\$250	\$500
300-25-21-6840	Vehicle Mileage	\$5	\$46	\$0	\$100	\$50	\$100
300-25-21-7325	Meter Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
300-25-21-8494	Discount Charge/Credit Cards	\$17,381	\$22,786	\$25,828	\$20,000	\$23,000	\$28,000
300-25-21-8495	Bad Debt Write Off	\$1,174	(\$433)	\$24,584	\$35,000	\$25,000	\$35,000
300-25-21-8592	Transfer Out	\$0	\$0	\$890,391	\$0	\$523,724	\$0
300-25-21-8830	Claims Paid	\$616	\$1,119	\$298	\$1,000	\$1,000	\$1,000
300-25-21-8850	Claims Admin Fees	\$1,650	\$1,650	\$720	\$2,500	\$2,500	\$2,500
300-25-21-8910	Excess Ins Prem-Liability	\$0	\$0	\$0	\$17,000	\$0	\$17,000
300-25-21-8915	Excess Ins Prem-Workers' Comp	\$0	\$0	\$0	\$7,000	\$0	\$7,000
300-25-21-8920	Employment Practices Liability	\$0	\$0	\$0	\$1,000	\$0	\$1,000
300-25-21-8930	Property Ins Prem	\$0	\$0	\$0	\$71,000	\$0	\$71,000
300-25-21-9830	Computer Hardware	\$0	\$3,690	\$7,061	\$23,366	\$15,500	\$13,000
300-25-21-9835	Computer Software	\$5,814	\$8,541	\$14,494	\$14,000	\$45,000	\$39,000
300-40-21-6441	Uniforms	\$2,629	\$67	\$0	\$0	\$0	\$0
300-40-21-7325	Meter Maintenance	\$0	\$0	(\$7,002)	\$0	\$0	\$0
300-40-21-8440	Depreciation Expense	\$1,377,324	\$1,288,227	\$1,237,275	\$1,300,000	\$1,300,000	\$1,300,000
	Salary & Benefits:	\$479,857	\$450,492	\$425,498	\$706,400	\$698,082	\$728,100
	Operations:	\$2,788,597	\$2,678,956	\$3,555,388	\$3,024,162	\$3,438,920	\$3,038,900
	Total Water - Billing Exp:	\$3,268,454	\$3,129,448	\$3,980,887	\$3,730,562	\$4,137,002	\$3,767,000



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
300-40-10-5000	Full Time Salaries	\$1,100,890	\$331,576	\$384,130	\$498,300	\$487,105	\$401,300
300-40-10-5011	General Leave Buy Out	\$0	\$0	\$3,190	\$7,800	\$7,339	\$6,500
300-40-10-5019	Flex Dollars	\$14,093	\$16,478	\$50,845	\$64,400	\$63,218	\$54,300
300-40-10-5020	Overtime	\$57,833	\$6,141	\$68	\$0	\$700	\$500
300-40-10-5025	Stand-By Pay	\$24,503	\$2,462	\$0	\$0	\$100	\$0
300-40-10-5027	Certification Pay	\$4,112	\$427	\$0	\$0	\$0	\$0
300-40-10-5031	Bi-Lingual Pay	\$2,915	\$285	\$0	\$1,500	\$1,500	\$300
300-40-10-5032	Auto Allowance	\$0	\$0	\$1,246	\$0	\$1,200	\$0
300-40-10-5033	Cell Phone Stipend	\$0	\$0	\$174	\$0	\$200	\$0
300-40-10-5210	Life Insurance	\$4,884	\$1,601	\$1,326	\$1,900	\$1,927	\$900
300-40-10-5220	Health Insurance	\$150,916	\$14,775	\$0	\$500	\$485	\$300
300-40-10-5240	Workers' Compensation	\$29,514	\$4,068	\$21,700	\$28,400	\$27,779	\$22,900
300-40-10-5260	Medicare	\$16,600	\$6,198	\$5,446	\$7,300	\$7,088	\$5,800
300-40-10-5270	PERS - Employer	\$167,995	\$51,669	\$39,247	\$50,600	\$49,509	\$43,300
300-40-10-5272	PERS - Employee	\$0	\$1,635	\$13,395	\$16,300	\$15,992	\$9,900
300-40-10-5280	Uniform	\$0	\$0	\$0	\$200	\$247	\$200
300-40-10-6010	Professional & Consulting	\$46,325	\$40,272	\$33,783	\$40,000	\$45,000	\$45,000
300-40-10-6018	Architect-Engineering Services	\$186,446	\$66,988	\$2,180	\$162,000	\$60,000	\$454,000
300-40-10-6035	Service Contracts	\$5,931	\$2,440	\$135	\$0	\$630	\$0
300-40-10-6355	Telephone	\$12,446	\$11,177	\$10,819	\$12,000	\$12,000	\$12,000
300-40-10-6400	Office Supplies	\$193,596	\$5,404	\$523	\$0	\$50	\$0
300-40-10-6415	Postage	\$2,673	\$2,517	\$2,685	\$3,375	\$3,375	\$2,500
300-40-10-6420	Printing Expenses	\$3,578	\$5,245	\$4,705	\$5,700	\$5,700	\$4,000
300-40-10-6424	Office Equipment/Maintenance	\$2,606	\$1,042	\$0	\$0	\$0	\$0
300-40-10-6425	800 Mhz System Maintenance	\$30,873	\$30,792	\$30,441	\$30,500	\$30,500	\$30,500
300-40-10-6426	Special Equip - Maint	\$15,488	\$4,374	\$583	\$0	\$0	\$0
300-40-10-6427	Special Equip - Rental	\$38	\$1,321	\$2,562	\$3,000	\$3,000	\$3,000
300-40-10-6441	Uniforms	\$379	\$240	\$0	\$0	\$0	\$0
300-40-10-6442	Safety Supplies & Equipment	\$7,721	\$5,732	\$0	\$0	\$0	\$0
300-40-10-6710	Meetings	\$407	\$305	\$115	\$5,500	\$5,500	\$5,500
300-40-10-6715	Training Expense	\$8,618	\$5,534	\$11,110	\$9,800	\$9,800	\$25,000
300-40-10-6730	Memberships & Subscriptions	\$3,972	\$4,140	\$2,740	\$4,750	\$4,750	\$4,750
300-40-10-6810	Fuel/Lube Purchases	\$26,783	\$31,430	\$0	\$0	\$0	\$0
300-40-10-6815	Vehicle Repair	\$35,487	\$35,713	\$42,892	\$0	\$28,000	\$0
300-40-10-6845	Vehicle Cost Recovery	\$131,800	\$131,800	\$136,300	\$136,300	\$136,300	\$136,300
300-40-10-6847	Equipment Cost Recovery	\$0	\$0	\$9,200	\$9,200	\$9,200	\$9,200
300-40-10-6848	Info Tech Cost Recovery	\$0	\$69,500	\$73,000	\$72,700	\$72,700	\$73,800
300-40-10-7140	Property Tax	\$13,800	\$17,468	\$18,149	\$17,500	\$18,701	\$17,500
300-40-10-7210	Equipment Maint	\$3,092	\$1,942	\$1,548	\$1,000	\$4,000	\$4,000
300-40-10-7215	Water Quality Testing	\$42,903	\$34,520	\$25,051	\$29,220	\$22,000	\$23,000
300-40-10-7220	Regulatory Fees	\$41,018	\$3,002	\$16,621	\$21,800	\$21,800	\$18,000
300-40-10-7221	Encroachment Permit	\$0	\$0	\$0	\$0	\$0	\$0
300-40-10-7310	Reservoir Tank Maint	\$33,398	\$28,929	\$14,264	\$0	\$19,020	\$0
300-40-10-7315	Main Line Maintenance	\$73,202	\$3,786	\$0	\$0	\$0	\$0
300-40-10-7320	Service Lateral Maintenance	\$134,469	\$63,457	\$29	\$0	\$110	\$0
300-40-10-7325	Meter Maintenance	\$121,059	\$7,933	\$0	\$0	\$0	\$0
300-40-10-7330	Hydrant Maintenance	\$70,036	\$56,192	\$0	\$0	\$0	\$0
300-40-10-7415	Chlorine	\$0	\$0	\$0	\$0	\$0	\$0
300-40-10-8410	Interest Expense	\$523,255	\$695,362	\$567,827	\$854,698	\$1,519,268	\$1,364,218
300-40-10-8440	Depreciation Expense	\$15,750	\$12,461	\$14,033	\$0	\$0	\$0
300-40-10-8480	Loss On Disposed Assets	\$51,242	\$0	\$0	\$0	\$0	\$0
300-40-10-8485	Bonds-Amortization Exp	\$41,967	\$41,967	\$49,060	\$42,000	\$42,000	\$42,000
300-40-10-8592	Account for data import	\$864,569	\$0	\$0	\$0	\$0	\$0
300-40-10-9810	Furniture and Equipment	\$81,210	\$23,663	\$0	\$0	\$0	\$0
	Salary & Benefits:	\$1,574,256	\$437,314	\$520,768	\$677,200	\$664,390	\$546,200
	Operations:	\$2,826,134	\$1,446,645	\$1,070,355	\$1,461,043	\$2,073,404	\$2,274,268
	Total Administration Exp:	\$4,400,390	\$1,883,959	\$1,591,123	\$2,138,243	\$2,737,794	\$2,820,468

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
300-40-22-5000	Full Time Salaries	\$0	\$922,608	\$704,534	\$760,700	\$762,032	\$883,900
300-40-22-5011	General Leave Buy Out	\$0	\$0	\$29,126	\$8,400	\$8,439	\$11,200
300-40-22-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
300-40-22-5019	Flex Dollars	\$0	\$43,292	\$120,657	\$126,600	\$128,391	\$145,500
300-40-22-5020	Overtime	\$0	\$59,915	\$59,960	\$58,200	\$58,200	\$58,200
300-40-22-5025	Stand-by Pay	\$0	\$49,024	\$29,670	\$28,000	\$28,000	\$32,000
300-40-22-5027	Certification Pay	\$0	\$0	\$6,371	\$4,700	\$6,400	\$7,200
300-40-22-5031	Bi-Lingual Pay	\$0	\$0	\$2,082	\$2,500	\$2,550	\$1,300
300-40-22-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
300-40-22-5210	Life Insurance	\$0	\$2,954	\$3,250	\$3,000	\$3,003	\$2,100
300-40-22-5220	Health Insurance	\$0	\$0	\$0	\$800	\$819	\$900
300-40-22-5240	Workers' Compensation	\$0	\$30,890	\$0	\$45,000	\$45,180	\$51,400
300-40-22-5260	Medicare	\$0	\$11,151	\$11,654	\$11,200	\$11,190	\$13,000
300-40-22-5270	PERS - Employer	\$0	\$83,613	\$71,825	\$78,300	\$78,484	\$96,900
300-40-22-5272	PERS - Employee	\$0	\$4,045	\$24,980	\$26,200	\$26,218	\$22,100
300-40-22-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$0	\$0
300-40-22-5280	Uniform	\$0	\$0	\$0	\$2,400	\$2,435	\$2,600
300-40-22-6010	Professional & Consulting	\$0	\$27	\$0	\$0	\$0	\$0
300-40-22-6018	Architect-Engineering Services	\$0	\$0	\$0	\$0	\$0	\$0
300-40-22-6035	Service Contracts	\$0	\$2,247	\$5,595	\$6,900	\$6,900	\$6,900
300-40-22-6320	Building Maint & Repair	\$0	\$928	\$0	\$0	\$0	\$0
300-40-22-6400	Office Supplies	\$0	\$2,181	\$4,039	\$8,000	\$8,000	\$8,000
300-40-22-6426	Special Equipment/Maintenance	\$0	\$19,778	\$10,840	\$10,500	\$10,500	\$10,500
300-40-22-6441	Uniforms	\$65	\$2,289	\$2,346	\$3,500	\$3,500	\$3,500
300-40-22-6442	Safety Supplies & Equipment	\$0	\$13,045	\$11,649	\$12,100	\$12,100	\$12,100
300-40-22-6715	Training Expense	\$0	\$551	\$105	\$0	\$750	\$0
300-40-22-6810	Fuel/Lube Purchases	\$0	\$1,402	\$37,769	\$40,000	\$40,000	\$40,000
300-40-22-6815	Vehicle Repair	\$0	\$0	\$0	\$36,000	\$46,000	\$36,000
300-40-22-7210	Equipment Maint	\$0	\$0	\$150	\$7,000	\$7,000	\$5,000
300-40-22-7220	Regulatory Fees	\$0	\$37,880	\$13,288	\$15,000	\$16,300	\$20,000
300-40-22-7310	Reservoir Tank Maint.	\$0	\$294	\$16,953	\$35,000	\$35,000	\$35,000
300-40-22-7315	Main Line Maintenance	\$529	\$121,604	\$93	\$0	\$400	\$0
300-40-22-7320	Service Lateral Maintenance	\$0	\$72,027	\$829	\$0	\$0	\$0
300-40-22-7325	Meter Maintenance	\$0	\$60,724	\$2,135	\$0	\$0	\$0
300-40-22-7330	Hydrant Maintenance	\$0	\$210,813	(\$0)	\$0	\$0	\$0
300-40-22-7415	Chlorine	\$0	\$248	\$0	\$0	\$0	\$0
300-40-22-9410	T&D Main Extension Line	\$0	(\$21)	\$0	\$0	\$0	\$0
	Salary & Benefits:	\$0	\$1,207,492	\$1,064,110	\$1,156,000	\$1,161,342	\$1,328,300
	Operations:	\$593	\$546,016	\$105,791	\$174,000	\$186,450	\$177,000
	Total Distribution Div. Exp:	\$593	\$1,753,508	\$1,169,900	\$1,330,000	\$1,347,792	\$1,505,300



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
300-40-24-5000	Full Time Salaries	\$96,540	\$117,534	\$96,541	\$88,000	\$88,436	\$18,000
300-40-24-5011	General Leave Buy Out	\$0	\$0	\$1,624	\$1,200	\$1,696	\$500
300-40-24-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
300-40-24-5019	Flex Dollars	\$599	\$4,880	\$14,349	\$13,100	\$12,531	\$2,900
300-40-24-5020	Overtime	\$15,606	\$12,079	\$16,768	\$12,000	\$16,000	\$12,000
300-40-24-5025	Stand-by Pay	\$570	\$2,233	\$3,450	\$0	\$7,800	\$0
300-40-24-5027	Certification Pay	\$1,276	\$108	\$1,333	\$1,300	\$1,300	\$0
300-40-24-5031	Bi-Lingual Pay	\$310	\$30	\$312	\$100	\$300	\$100
300-40-24-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
300-40-24-5210	Life Insurance	\$355	\$369	\$362	\$600	\$580	\$0
300-40-24-5220	Health Insurance	\$13,002	\$1,199	\$0	\$100	\$111	\$0
300-40-24-5240	Workers' Compensation	\$3,408	\$3,995	\$5,200	\$5,200	\$5,177	\$1,100
300-40-24-5260	Medicare	\$1,630	\$1,746	\$1,814	\$1,300	\$1,400	\$300
300-40-24-5270	PERS - Employer	\$15,420	\$12,112	\$10,110	\$9,100	\$9,146	\$1,900
300-40-24-5272	PERS - Employee	\$0	\$523	\$3,433	\$3,000	\$3,050	\$400
300-40-24-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$0	\$0
300-40-24-5280	Uniform	\$0	\$0	\$0	\$200	\$242	\$0
300-40-24-6018	Architect-Engineering Services	\$0	\$0	\$1,000	\$0	\$0	\$0
300-40-24-6035	Service Contracts	\$580	\$1,693	\$6,605	\$8,500	\$8,500	\$8,500
300-40-24-6320	Building Maint & Repair	\$929	\$528	\$528	\$600	\$8,000	\$600
300-40-24-6355	Telephone	\$794	\$722	\$728	\$1,000	\$1,000	\$1,000
300-40-24-6400	Office Supplies	\$1,353	\$520	\$4,196	\$8,000	\$3,000	\$8,000
300-40-24-6441	Uniforms	\$251	\$269	\$262	\$0	\$262	\$0
300-40-24-6810	Fuel/Lube Purchases	\$270	\$90	\$60	\$1,000	\$1,000	\$1,000
300-40-24-7110	Electric	\$136,363	\$35,881	\$33,238	\$76,000	\$61,000	\$96,000
300-40-24-7130	Well Maintenance	\$0	\$3,480	\$0	\$0	\$0	\$0
300-40-24-7135	Basin Replenishment Assessment	\$378,480	\$996	\$2,286	\$133,000	\$1,305,800	\$216,000
300-40-24-7210	Equipment Maint	\$8,079	\$20,935	\$15,775	\$20,000	\$34,700	\$20,000
300-40-24-7215	Water Quality Testing	\$11,190	\$2,600	\$0	\$4,000	\$3,000	\$4,000
300-40-24-7220	Regulatory Fees	\$4,368	\$4,433	\$4,487	\$7,200	\$7,200	\$7,200
300-40-24-7325	Meter Maintenance	\$241	\$0	\$515	\$0	\$0	\$0
300-40-24-7415	Chlorine	\$4,938	\$2,126	\$744	\$4,000	\$3,000	\$4,000
300-40-24-7416	Salt	\$105,629	\$0	\$0	\$75,000	\$60,000	\$96,000
300-40-24-7420	Nitrate Supplies	\$1,432	\$0	\$0	\$1,500	\$1,500	\$1,500
300-40-24-7425	Waste Discharge	\$16,705	\$1,985	\$1,570	\$3,000	\$2,800	\$3,000
	Salary & Benefits:	\$148,716	\$156,807	\$155,296	\$135,200	\$147,770	\$37,200
	Operations:	\$671,603	\$76,258	\$71,994	\$342,800	\$1,500,762	\$466,800
	Total Main Street Fac. Exp:	\$820,319	\$233,065	\$227,290	\$478,000	\$1,648,532	\$504,000



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
300-40-25-5000	Full Time Salaries	\$84,329	\$102,946	\$110,247	\$92,600	\$110,000	\$93,100
300-40-25-5011	General Leave Buy Out	\$0	\$0	\$4,077	\$1,600	\$4,595	\$1,600
300-40-25-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
300-40-25-5019	Flex Dollars	\$1,338	\$4,084	\$14,585	\$12,400	\$15,000	\$11,800
300-40-25-5020	Overtime	\$11,740	\$19,762	\$10,352	\$17,300	\$17,300	\$17,300
300-40-25-5025	Stand-by Pay	\$101	\$2,233	\$2,747	\$0	\$10,000	\$0
300-40-25-5027	Certification Pay	\$1,169	\$120	\$1,057	\$1,300	\$1,300	\$1,200
300-40-25-5031	Bi-Lingual Pay	\$143	\$15	\$156	\$300	\$300	\$300
300-40-25-5210	Life Insurance	\$298	\$340	\$413	\$600	\$563	\$200
300-40-25-5220	Health Insurance	\$9,221	\$1,076	\$0	\$100	\$113	\$100
300-40-25-5240	Workers' Compensation	\$3,244	\$4,088	\$5,900	\$5,400	\$5,384	\$5,400
300-40-25-5260	Medicare	\$1,394	\$1,659	\$1,866	\$1,400	\$1,900	\$1,400
300-40-25-5270	PERS - Employer	\$12,512	\$10,740	\$11,113	\$9,600	\$11,300	\$10,200
300-40-25-5272	PERS - Employee	\$0	\$467	\$3,636	\$3,100	\$3,600	\$2,300
300-40-25-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$0	\$0
300-40-25-5280	Uniform	\$0	\$0	\$0	\$300	\$267	\$300
300-40-25-6018	Architect-Engineering Services	\$0	\$0	\$0	\$0	\$0	\$0
300-40-25-6035	Service Contracts	\$696	\$10,790	\$3,756	\$13,400	\$13,400	\$13,400
300-40-25-6320	Building Maint & Repair	\$2,182	\$5,471	\$1,858	\$2,400	\$2,400	\$2,400
300-40-25-6355	Telephone	\$794	\$722	\$728	\$0	\$728	\$0
300-40-25-6400	Office Supplies	\$10,293	\$11,289	\$0	\$10,000	\$7,000	\$8,000
300-40-25-6441	Uniforms	\$217	\$245	\$298	\$0	\$400	\$0
300-40-25-6442	Safety Supplies & Equipment	\$2,200	\$110	\$0	\$0	\$0	\$0
300-40-25-6845	Vehicle Cost Recovery	\$2,200	\$2,200	\$0	\$0	\$0	\$0
300-40-25-7110	Electric	\$339,027	\$211,475	\$143,081	\$225,000	\$90,000	\$90,000
300-40-25-7130	Well Maintenance	\$0	\$61,544	\$50,157	\$80,000	\$80,000	\$80,000
300-40-25-7135	Basin Replenishment Assessment	\$588,935	\$504,897	\$178,968	\$479,000	\$106,000	\$266,000
300-40-25-7210	Equipment Maint	\$12,992	\$16,672	\$30,638	\$80,000	\$80,000	\$110,000
300-40-25-7215	Water Quality Testing	\$5,418	\$9,832	\$2,600	\$4,000	\$2,000	\$4,000
300-40-25-7220	Regulatory Fees	\$4,792	\$3,278	\$3,278	\$5,100	\$5,100	\$5,100
300-40-25-7325	Meter Maintenance	\$546	\$550	\$1,402	\$2,000	\$2,000	\$1,000
300-40-25-7415	Chlorine	\$90,885	\$99,137	\$23,937	\$70,000	\$35,000	\$27,000
300-40-25-7420	Nitrate Supplies	\$0	\$0	\$0	\$500	\$500	\$500
300-40-25-7425	Waste Discharge	\$43,194	\$177,808	\$148,567	\$70,000	\$35,000	\$100,000
	Salary & Benefits:	\$125,489	\$147,529	\$166,149	\$146,000	\$181,621	\$145,200
	Operations:	\$1,102,171	\$1,116,021	\$589,268	\$1,041,400	\$459,528	\$707,400
	Total 17th St. Desalter Exp:	\$1,227,660	\$1,263,550	\$755,417	\$1,187,400	\$641,149	\$852,600



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
300-40-26-5000	Full Time Salaries	\$0	\$15,783	\$11,355	\$31,800	\$33,096	\$33,100
300-40-26-5011	General Leave Buy Out	\$0	\$0	\$0	\$300	\$315	\$300
300-40-26-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
300-40-26-5019	Flex Dollars	\$0	\$615	\$1,295	\$6,800	\$4,980	\$5,000
300-40-26-5020	Overtime	\$0	\$323	\$1,312	\$0	\$600	\$0
300-40-26-5025	Stand-By Pay	\$436	\$12	\$294	\$0	\$300	\$0
300-40-26-5027	Certification Pay	\$6	\$0	\$263	\$800	\$200	\$300
300-40-26-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
300-40-26-5210	Life Insurance	\$2	\$76	\$57	\$600	\$554	\$100
300-40-26-5220	Health Insurance	\$49	\$0	\$0	\$100	\$95	\$0
300-40-26-5240	Workers' Compensation	\$0	\$678	\$2,000	\$2,000	\$1,984	\$1,900
300-40-26-5260	Medicare	\$6	\$222	\$198	\$500	\$493	\$500
300-40-26-5270	PERS - Employer	\$34	\$1,773	\$1,159	\$3,300	\$3,465	\$3,600
300-40-26-5272	PERS - Employee	\$0	\$89	\$408	\$1,100	\$1,179	\$800
300-40-26-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$0	\$0
300-40-26-5280	Uniform	\$0	\$0	\$0	\$100	\$109	\$100
300-40-26-6018	Architect-Engineering Services	\$0	\$0	\$0	\$0	\$0	\$0
300-40-26-6441	Uniforms	\$0	\$55	\$41	\$0	\$25	\$0
300-40-26-7010	EOCWD - Water Purchased	\$0	\$1,294,327	\$2,036,500	\$1,612,250	\$2,640,000	\$1,758,190
300-40-26-7020	EOCWD - Connection Fees	\$0	\$186,994	\$269,405	\$312,000	\$312,000	\$514,300
300-40-26-7210	Equipment Maint	\$0	\$400	\$0	\$0	\$0	\$0
	Salary & Benefits:	\$533	\$19,570	\$18,342	\$47,400	\$47,371	\$45,700
	Operations:	\$0	\$1,481,775	\$2,305,946	\$1,924,250	\$2,952,025	\$2,272,490
	Total Imported Water Exp:	\$533	\$1,501,345	\$2,324,288	\$1,971,650	\$2,999,396	\$2,318,190



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
300-40-27-5000	Full Time Salaries	\$98,629	\$92,856	\$71,549	\$57,500	\$58,838	\$58,800
300-40-27-5011	General Leave Buy Out	\$0	\$0	\$1,289	\$1,300	\$1,269	\$1,300
300-40-27-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
300-40-27-5019	Flex Dollars	\$1,004	\$4,189	\$11,738	\$11,300	\$9,522	\$9,500
300-40-27-5020	Overtime	\$37,033	\$13,582	\$10,994	\$26,900	\$26,900	\$26,900
300-40-27-5025	Stand-By Pay	\$29,441	\$4,229	\$17,343	\$30,300	\$30,300	\$30,300
300-40-27-5027	Certification Pay	\$2,206	\$245	\$1,198	\$800	\$1,200	\$300
300-40-27-5031	Bi-Lingual Pay	\$287	\$30	\$312	\$300	\$300	\$300
300-40-27-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
300-40-27-5210	Life Insurance	\$526	\$325	\$263	\$600	\$565	\$100
300-40-27-5220	Health Insurance	\$16,993	\$1,867	\$0	\$100	\$106	\$100
300-40-27-5240	Workers' Compensation	\$3,289	\$2,936	\$3,500	\$3,500	\$3,506	\$3,500
300-40-27-5260	Medicare	\$2,400	\$1,493	\$1,279	\$900	\$900	\$900
300-40-27-5270	PERS - Employer	\$18,152	\$10,070	\$7,284	\$5,900	\$6,050	\$6,400
300-40-27-5272	PERS - Employee	\$0	\$395	\$2,438	\$1,900	\$1,934	\$1,500
300-40-27-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$0	\$0
300-40-27-5280	Uniform	\$0	\$0	\$0	\$200	\$158	\$200
300-40-27-6018	Architect-Engineering Services	\$0	\$0	\$0	\$0	\$0	\$0
300-40-27-6035	Service Contracts	\$540	\$3,376	\$1,040	\$4,200	\$4,200	\$4,200
300-40-27-6345	Natural Gas	\$137	\$179	\$183	\$200	\$200	\$200
300-40-27-6400	Office Supplies	\$1,199	\$2,301	\$3,443	\$2,000	\$2,000	\$2,000
300-40-27-6441	Uniforms	\$338	\$229	\$190	\$0	\$190	\$0
300-40-27-6442	Safety Supplies & Equipment	\$59	\$0	\$0	\$0	\$0	\$0
300-40-27-6810	Fuel/Lube Purchases	\$540	\$374	\$450	\$0	\$500	\$0
300-40-27-7010	Eocwd - Water Purchased	\$545,418	\$55,300	\$0	\$0	\$0	\$0
300-40-27-7020	Eocwd - Connection Fees	\$211,673	\$40,242	\$0	\$0	\$0	\$0
300-40-27-7110	Electric	\$580,388	\$562,765	\$415,195	\$715,000	\$650,000	\$710,000
300-40-27-7115	Telemetry	\$6,886	\$3,886	\$6,085	\$7,000	\$7,000	\$6,000
300-40-27-7130	Well Maintenance	\$164,995	\$132,209	\$67,084	\$150,000	\$150,000	\$150,000
300-40-27-7135	Basin Replenishment Assessment	\$1,854,677	\$1,835,063	\$2,224,339	\$2,406,000	\$2,406,000	\$2,490,000
300-40-27-7210	Equipment Maint	\$4,532	\$10,941	\$16,319	\$10,000	\$10,000	\$10,000
300-40-27-7215	Water Quality Testing	\$0	\$18	\$0	\$0	\$0	\$0
300-40-27-7220	Regulatory Fees	\$7,681	\$7,468	\$7,411	\$10,500	\$10,500	\$10,500
300-40-27-7325	Meter maintenance	\$475	\$444	\$0	\$0	\$0	\$0
300-40-27-7415	Chlorine	\$8,825	\$17,501	\$28,993	\$20,000	\$20,000	\$20,000
	Salary & Benefits:	\$209,961	\$132,217	\$129,186	\$141,500	\$141,547	\$140,100
	Operations:	\$3,388,362	\$2,672,293	\$2,770,732	\$3,324,900	\$3,260,590	\$3,402,900
	Total Ground Water Exp:	\$3,598,323	\$2,804,510	\$2,899,918	\$3,466,400	\$3,402,137	\$3,543,000
	Salary & Benefits:	\$2,538,811	\$2,551,420	\$2,479,348	\$3,009,700	\$3,042,124	\$2,970,800
	Operations:	\$10,777,460	\$10,017,965	\$10,469,474	\$11,292,555	\$13,871,679	\$12,339,758
	Total Water Enterprise Exp:	\$13,316,271	\$12,569,385	\$12,948,822	\$14,302,255	\$16,913,804	\$15,310,558



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Water Capital Fund Revenue							
301-00-00-3661	Allocated Interest Earnings	\$0	\$2,466	\$11,376	\$4,000	\$3,700	\$4,000
301-00-00-3662	Unrealized Gain/Loss Investmnt	\$0	\$4,028	(\$3,356)	\$0	\$0	\$0
301-00-00-4664	Water Capital Charge	\$0	\$1,254,446	\$1,370,666	\$1,491,600	\$1,491,600	\$1,491,600
Total Water Capital Fnd Rev:		\$0	\$1,260,939	\$1,378,685	\$1,495,600	\$1,495,300	\$1,495,600
Water Capital Fund Expenditures							
301-00-00-1808	Construction in progress <i>Capital outlay - Balance sheet item</i>	\$0	\$0	\$283,201	\$2,216,000	\$596,253	\$1,807,539
301-25-21-6147	Bank Service Charges	\$0	\$0	\$609	\$0	\$500	\$0
301-25-21-8495	Bad Debt Write Off	\$0	\$0	\$1,585	\$0	\$2,000	\$0
301-40-00-6018	Architect-Engineering Services	\$0	\$0	\$79,358	\$0	\$0	\$0
301-40-00-6415	Postage	\$0	\$0	\$0	\$0	\$0	\$0
301-40-00-6420	Printing Expenses	\$0	\$0	\$83	\$0	\$0	\$0
301-40-00-7221	Encroachment Permit	\$0	\$0	(\$2,067)	\$0	\$0	\$0
301-40-00-7315	Main Line Maintenance	\$0	\$0	\$114,077	\$150,000	\$125,000	\$150,000
301-40-00-7320	Service Line Maintenance	\$0	\$0	\$97,884	\$125,000	\$120,000	\$100,000
301-40-00-7325	Meter Maintenance	\$0	\$0	\$134,299	\$100,000	\$100,000	\$90,000
301-40-00-7330	Hydrant Maintenance	\$0	\$0	\$68,035	\$121,000	\$100,000	\$110,000
301-40-00-9510	Land Acquisition/Appraisal	\$0	\$0	\$130	\$0	\$0	\$0
301-40-00-9515	Right of Way Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
301-40-00-9525	Improvements Other Than Bldgs	\$0	\$35,067	\$0	\$0	\$0	\$0
Total Water Capital Fnd Exp:		\$0	\$35,067	\$493,384	\$496,000	\$447,000	\$450,000
2011 Water Revenue Bond Fund Revenue							
305-00-00-3660	Interest Earnings		\$3	\$180	\$0	\$200	\$0
305-00-00-3661	Allocated Interest Earnings		\$16,824	\$122,591	\$30,000	\$20,000	\$30,000
305-00-00-3662	Unrealized Loss/Gain on invest		\$70,244	(\$63,918)	\$0	\$0	\$0
305-00-00-4776	Earned Bond Premium		\$1,275	\$10,199	\$0	\$0	\$0
305-00-00-4890	Transfer In		\$0	\$890,391	\$0	\$523,724	\$0
Total 2011 Water Bond Rev:		\$0	\$88,346	\$959,443	\$30,000	\$543,924	\$30,000
2011 Water Revenue Bond Fund Expend.							
305-00-00-1808	Construction in progress <i>Capital outlay - Balance sheet item</i>		\$0	\$4,269,680	\$16,645,000	\$11,945,000	\$3,729,328
305-00-00-8592	Transfers Out	\$0	\$21,346	\$0	\$0	\$0	\$0
305-40-10-6010	Professional & Consulting	\$0	\$0	\$0	\$0	\$0	\$0
305-40-10-6147	Bank Service Charges	\$0	\$0	\$7,480	\$0	\$0	\$0
305-40-10-8410	Interest Expense	\$0	\$91,667	\$898,647	\$0	\$261,906	\$0
305-40-10-8485	Bonds-Amortization Expense	\$0	\$1,124	\$8,988	\$0	\$0	\$0
Total 2011 Water Bond Exp:		\$0	\$114,137	\$915,115	\$0	\$261,906	\$0



SPECIAL REVENUE FUNDS





COMMUNITY DEVELOPMENT BLOCK GRANTS

DESCRIPTION:

The federal Housing and Community Act of 1974, as amended, created the Community Development Block Grant (CDBG) program to return federal funds to local communities for the purpose of developing viable urban communities by providing adequate housing and a suitable living environment and by expanding economic opportunities, specifically for low and moderate income persons. Grants are awarded to communities to implement a wide range of community development activities directed toward neighborhood revitalization, economic development, and the provision of improved community facilities and services.

POSITION CONTROL REPORT

<u>POSITION CONTROL REPORT</u>	12-13 CURR BUDGET	12-13 YTD ACT	12-13 VACAN- CIES	13-14 ADOPTED BUDGET	13-14 NEW REQ
<u>CDBG</u>					
Associate Planner	0.25	0.25	-	0.00	(0.25)
Senior Planner	0.00	0.00	-	0.25	0.25
Code Enforcement Officer	1.00	1.00	-	1.00	-
	1.25	1.25	0.00	1.25	0.00

 2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10	10/11	11/12	12/13	13/14
	Actual	Actual	Actual	Projected	Adopted
CDBG Admin					
Personnel	209,657	175,480	175,174	155,368	154,500
Operations	103,152	101,147	83,796	124,000	64,800
Capital	20,651	0	0	0	0
	<u>333,460</u>	<u>276,627</u>	<u>258,970</u>	<u>279,368</u>	<u>219,300</u>
CDBG Capital					
Personnel	0	0	0	0	0
Operations	122,251	22,284	15,410	15,000	0
Capital	189,618	269,178	883,548	132,600	647,356
	<u>311,869</u>	<u>291,462</u>	<u>898,958</u>	<u>147,600</u>	<u>647,356</u>
CDBG Total					
Personnel	209,657	175,480	175,174	155,368	154,500
Operations	225,403	123,432	99,206	139,000	64,800
Capital	210,269	269,178	883,548	132,600	647,356
CDBG Total	<u><u>645,329</u></u>	<u><u>568,089</u></u>	<u><u>1,157,928</u></u>	<u><u>426,968</u></u>	<u><u>866,656</u></u>

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
CDBG Fund Revenues							
120-00-00-4333	CDBG Block Grant	\$563,300	\$630,436	\$1,179,370	\$727,183	\$512,268	\$866,656
Total CDBG Fund Rev:		\$563,300	\$630,436	\$1,179,370	\$727,183	\$512,268	\$866,656
CDBG Fund Expenditures							
120-30-05-5000	Full Time Salaries	\$142,884	\$130,561	\$105,574	\$87,100	\$87,141	\$87,100
120-30-05-5005	Part-Time Salaries	\$15,246	\$17,246	\$34,164	\$35,300	\$35,300	\$35,300
120-30-05-5011	General Leave Buy Out	\$0	\$0	\$0	\$800	\$830	\$800
120-30-05-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
120-30-05-5019	Flex Dollars	\$1,822	\$5,488	\$13,267	\$12,600	\$12,600	\$12,600
120-30-05-5020	Overtime	\$2,253	\$320	\$129	\$0	\$0	\$0
120-30-05-5031	Bi-Lingual Pay	\$339	\$0	\$323	\$0	\$200	\$0
120-30-05-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
120-30-05-5210	Life Insurance	\$613	\$505	\$425	\$400	\$417	\$200
120-30-05-5220	Health Insurance	\$19,788	\$1,380	\$0	\$100	\$107	\$100
120-30-05-5240	Workers' Compensation	\$1,599	\$1,595	\$4,200	\$4,200	\$4,242	\$4,200
120-30-05-5260	Medicare	\$2,146	\$1,992	\$1,995	\$1,300	\$1,400	\$1,300
120-30-05-5270	PERS - Employer	\$22,846	\$15,468	\$10,309	\$8,900	\$8,874	\$9,500
120-30-05-5272	PERS - Employee	\$0	\$577	\$4,105	\$3,000	\$3,021	\$2,200
120-30-05-5275	Part-Time Retirement Benefit	\$121	\$349	\$683	\$1,200	\$1,236	\$1,200
120-30-05-6010	Professional & Consulting	\$0	\$0	\$97	\$22,500	\$35,000	\$22,500
120-30-05-6020	Administrative Fees	\$5,571	\$207	\$246	\$3,800	\$3,800	\$3,800
120-30-05-6650	Graffiti Removal	\$20,169	\$23,528	\$20,882	\$20,200	\$20,200	\$20,200
120-30-05-6971	Public Svcs Projects	\$60,000	\$60,000	\$48,026	\$14,400	\$50,000	\$14,400
120-30-05-6977	Fair Housing Low/Mod. Incr Prj	\$17,412	\$17,412	\$14,545	\$3,900	\$15,000	\$3,900
120-30-05-8592	Transfer Out	\$0	\$0	\$0	\$0	\$0	\$0
120-30-05-9740	Special Equipment	\$20,651	\$0	\$0	\$0	\$0	\$0
120-40-00-4333	Cdbg-Block Grant	\$0	\$0	\$0	\$0	\$0	\$0
120-40-00-6018	Architect-Engineering Services	\$122,251	\$22,284	\$15,410	\$0	\$15,000	\$0
120-40-00-9530	Improvements Public Rt Of Way	\$189,525	\$182,714	\$783,216	\$487,000	\$50,000	\$647,356
120-50-00-4333	Cdbg-Block Grant	\$0	\$0	\$0	\$0	\$0	\$0
120-70-00-4333	Cdbg-Block Grant	\$0	\$0	\$0	\$0	\$0	\$0
120-70-00-9535	Improvements Parks	\$92	\$86,464	\$100,332	\$0	\$82,600	\$0
120-80-00-4333	Cdbg-Block Grant	\$0	\$0	\$0	\$0	\$0	\$0
	Salary & Benefits:	\$209,657	\$175,480	\$175,174	\$154,900	\$155,368	\$154,500
	Operations:	\$435,672	\$392,610	\$982,754	\$551,800	\$271,600	\$712,156
Total CDBG Fund Exp:		\$645,329	\$568,089	\$1,157,928	\$706,700	\$426,968	\$866,656

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT FUND

DESCRIPTION:

This fund is used to account for funds received from South Coast Air Quality Management District to be used for reducing pollution.

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2013/2014							
Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
AQMD Fund Revenues							
133-00-00-3660	Interest Earnings	\$955	(\$10)	\$0	\$0	\$0	\$0
133-00-00-3661	Allocated Interest Earnings	\$0	\$774	\$963	\$100	\$400	\$100
133-00-00-3662	Unrealized Gain/Loss Investmnts	\$680	(\$411)	(\$207)	\$0	\$0	\$0
133-00-00-4119	AB2766 SCAQMD Mtr Vh Fee	\$86,725	\$82,636	\$95,047	\$57,500	\$80,800	\$82,000
Total AQMD Fund Rev:		\$88,360	\$82,989	\$95,803	\$57,600	\$81,200	\$82,100
AQMD Fund Expenditures							
133-80-00-6426	Special Equipment/Maintenance	\$0	\$0	\$2,802	\$0	\$77,000	\$202,000
133-80-00-9710	Vehicles		\$169,000	\$0	\$0	\$0	\$0
Total AQMD Fund Exp:		\$0	\$169,000	\$2,802	\$0	\$77,000	\$202,000

 2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

ASSET FORFEITURE FUND

DESCRIPTION:

This fund is used to account for monies received from the Federal government that are used for special law enforcement purchases.

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Asset Forfeiture Fund Revenues							
134-00-00-3660	Interest Earnings	\$561	(\$3)	\$0	\$0	\$0	\$0
134-00-00-3661	Allocated Interest Earnings	\$0	\$610	\$2,055	\$500	\$700	\$500
134-00-00-3662	Unrealized Gain/Loss Investmtns	\$676	\$134	(\$676)	\$0	\$0	\$0
134-00-00-4795	Misc. Revenue	\$0	\$0	\$0	\$0	\$0	\$0
134-50-00-3785	Asset Forfeiture Funds	\$72,454	\$185,694	\$178,537	\$80,000	\$151,000	\$222,000
Total Asset Forfeiture Fund Rev:		\$73,691	\$186,435	\$179,915	\$80,500	\$151,700	\$222,500
Asset Forfeiture Fund Expenditures							
134-80-00-6431	Program Maintenance Expense	\$44,875	\$63,372	\$56,644	\$187,000	\$187,000	\$187,000
Total Asset Forfeiture Fund Exp:		\$44,875	\$63,372	\$56,644	\$187,000	\$187,000	\$187,000



SUPPLEMENTAL LAW ENFORCEMENT FUND

DESCRIPTION:

This law was established under Government Code Section 30061 enacted by AB3229, Chapter 134, of the 1996 Statutes and is appropriation from the State Budget for the "Citizen Option for Public Safety Program." These funds can only be used for police front line municipal activities that provide police services to the City in prevention of drug abuse, crime prevention, and community awareness programs.

POSITION CONTROL REPORT

<u>POSITION CONTROL REPORT</u>	<u>12-13 CURR BUDGET</u>	<u>12-13 YTD ACT</u>	<u>12-13 VACAN- CIES</u>	<u>13-14 ADOPTED BUDGET</u>	<u>13-14 NEW REQ</u>
<u>POLICE GRANT FUND</u>					
Crime Analyst (SLESF)	1.00	1.00	-	1.00	-
	1.00	1.00	0.00	1.00	0.00



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Supplemental Law Fund Revenues							
136-00-00-3660	Interest Income	\$4	\$0	\$0	\$0	\$0	\$0
136-00-00-3661	Allocated Interest Earnings	\$0	\$200	\$243	\$0	\$100	\$0
136-00-00-3662	Unrealized Gain/Loss Investmts	\$0	\$145	(\$132)	\$0	\$0	\$0
136-00-00-3786	Misc. Reimbursements	\$5,162	\$0	\$0	\$0	\$0	\$0
136-00-00-4786	Insurance Reimbursement	\$0	\$0	\$0	\$0	\$0	\$0
136-00-00-3881	State Grants-Other	\$20,790	\$24,046	\$0	\$0	\$0	\$0
136-00-00-4104	Alcoholic Beverage Control Gr	(\$109)	\$1,466	\$0	\$0	\$0	\$0
136-00-00-4115	Federal Grants	\$82,170	\$25,973	\$8,599	\$0	\$0	\$0
136-00-00-4117	Supp Law Enforcemnt Grant	\$112,588	\$111,668	\$125,556	\$100,000	\$100,000	\$123,100
Total Suppl. Law Fund Rev:		\$220,605	\$163,499	\$134,266	\$100,000	\$100,100	\$123,100
Supplemental Law Fund Expenditures							
136-50-00-5000	Full Time Salaries	\$74,669	\$80,589	\$92,019	\$75,100	\$75,121	\$75,100
136-50-00-5001	Sworn Full Time Salaries	\$0	\$0	\$0	\$0	\$0	\$0
136-50-00-5010	Holiday Pay	\$0	\$0	\$0	\$3,500	\$3,541	\$3,500
136-50-00-5011	General Leave Buy Out	\$0	\$0	\$0	\$700	\$715	\$700
136-50-00-5013	Disability Pay	\$0	\$0	\$47	\$0	\$0	\$0
136-50-00-5019	Flex Dollars	\$672	\$1,287	\$4,306	\$3,600	\$3,600	\$3,600
136-50-00-5020	Overtime	\$3,007	\$3,783	\$3,756	\$0	\$812	\$1,000
136-50-00-5053	Career Officer Program	\$0	\$0	\$409	\$0	\$0	\$0
136-50-00-5054	Police Assignment Pay	\$0	\$0	\$409	\$0	\$0	\$0
136-50-00-5210	Life Insurance	\$207	\$209	\$252	\$200	\$240	\$200
136-50-00-5220	Health Insurance	\$6,047	\$604	\$0	\$100	\$67	\$100
136-50-00-5230	City Paid Deferred Comp	\$0	\$0	\$85	\$0	\$0	\$0
136-50-00-5240	Workers' Compensation	\$1,015	\$312	\$9,400	\$1,600	\$1,631	\$1,600
136-50-00-5260	Medicare	\$1,142	\$1,209	\$1,518	\$1,100	\$1,144	\$1,100
136-50-00-5270	PERS - Employer	\$11,781	\$9,237	\$13,564	\$8,000	\$8,040	\$8,600
136-50-00-5272	PERS - Employee	\$0	\$392	\$3,477	\$2,700	\$2,737	\$2,000
136-50-00-5280	Uniforms	\$0	\$0	\$342	\$300	\$250	\$300
136-50-00-6400	Office Supplies	\$814	\$0	\$1,436	\$0	\$0	\$0
136-50-00-6426	Special Equipment/Maintenance	\$82,175	\$0	\$4,787	\$0	\$0	\$0
136-50-00-6441	Uniforms	\$187	\$25	\$0	\$0	\$0	\$0
136-50-00-6515	Reimb Assist Other Funds	\$12,669	\$0	\$0	\$0	\$0	\$0
136-50-00-8592	Transfers Out	(\$12,669)	\$0	\$0	\$0	\$0	\$0
136-50-00-9740	Special Equipment	\$0	\$23,701	\$7,969	\$25,000	\$25,000	\$25,000
136-50-35-5025	Stand-by Pay	\$136	\$0	\$0	\$0	\$0	\$0
136-80-00-8592	Account for data import	\$12,669	\$0	\$0	\$0	\$0	\$0
Salary & Benefits:		\$98,676	\$97,621	\$129,585	\$96,900	\$97,900	\$97,800
Operations:		\$95,845	\$23,725	\$14,192	\$25,000	\$25,000	\$25,000
Total Suppl. Law Fund Exp:		\$194,520	\$121,346	\$143,777	\$121,900	\$122,900	\$122,800

 2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

MEASURE “M” FUND

DESCRIPTION:

This fund is used to account for monies received from the County for street projects.

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2013/2014							
Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Measure M Fund Revenues							
138-00-00-3660	Interest Earnings	\$7,848	(\$117)	\$0	\$0	\$0	\$0
138-00-00-3661	Allocated Interest Earnings	\$0	\$9,072	\$14,109	\$5,000	\$2,700	\$2,000
138-00-00-3662	Unrealized Gain/Loss Investmtns	\$4,764	\$1,196	(\$7,186)	\$0	\$0	\$0
138-00-00-3890	Measure M Turnback	\$848,148	\$852,239	\$0	\$0	\$0	\$0
138-00-00-3892	Measure M Competitive	\$0	\$0	\$0	\$0	\$0	\$0
138-00-00-4112	STPL Federal Reimb	\$0	\$0	\$0	\$0	\$0	\$0
138-00-00-4116	OCTA Revenue	\$135,224	\$256,035	\$185,750	\$0	\$0	\$0
138-00-00-4890	Transfer In	\$4,732	\$0	\$0	\$0	\$0	\$0
Total Measure M Fund Rev:		\$1,000,716	\$1,118,425	\$192,672	\$5,000	\$2,700	\$2,000
Measure M Fund Expenditures							
138-40-00-6018	Architect-Engineering Services	\$180,202	\$76,051	\$131,360	\$0	\$0	\$0
138-40-00-9515	Right Of Way Acquisition	\$43,431	\$95,803	\$238,725	\$0	\$0	\$0
138-40-00-9530	Improvements Public Rt Of Way	\$68,844	\$120,192	\$148,029	\$1,274,291	\$230,803	\$938,510
138-80-00-6020	Administrative Fees	\$50,000	\$0	\$0	\$0	\$0	\$0
138-80-00-6147	Bank Service Charges	\$0	\$0	\$848	\$0	\$0	\$0
138-80-00-8592	Transfer Out	\$1,057,569	\$210,874	\$64,762	\$0	\$0	\$0
Total Measure M Fund Exp:		\$1,400,045	\$502,920	\$583,723	\$1,274,291	\$230,803	\$938,510



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Measure M2 Fund Revenues							
139-00-00-3660	Interest Earnings	\$0	\$0	\$0	\$0	\$0	\$0
139-00-00-3661	Allocated Interest Earnings	\$0	\$0	\$4,652	\$0	\$7,000	\$0
139-00-00-3662	Unrealized Gain/Loss Investmtns	\$0	\$0	\$0	\$0	\$0	\$0
139-00-00-3893	Measure M2 Fair Share	\$0	\$75,889	\$1,351,871	\$1,169,300	\$1,277,875	\$1,354,300
139-00-00-3894	Other M2 Funding	\$0	\$2,975	\$43,911	\$100,000	\$39,000	\$39,000
139-00-00-3985	M2 Competitive	\$0	\$0	\$0	\$4,500,000	\$3,382,526	\$6,717,474
139-00-00-3895	M2 Competitive	\$0	\$0	\$100,000	\$0	\$0	\$0
139-00-00-4112	STPL Federal Reimb	\$0	\$0	\$0	\$0	\$0	\$0
139-00-00-4116	OCTA Revenue	\$0	\$0	\$0	\$0	\$0	\$0
139-00-00-4890	Transfer In	\$0	\$0	\$0	\$0	\$0	\$0
Total Measure M2 Fund Rev:		\$0	\$78,864	\$1,500,434	\$5,769,300	\$4,706,401	\$8,110,774
Measure M2 Fund Expenditures							
139-40-00-6018	Architect-Engineering Services	\$0	\$0	\$11,938	\$0	\$0	\$0
139-40-00-6147	Bank Service Charges	\$0	\$0	\$204	\$0	\$0	\$0
139-40-00-9515	Right Of Way Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
139-40-00-9530	Improvements Public Rt Of Way	\$0	\$0	\$131,022	\$5,442,600	\$4,109,834	\$8,427,397
139-80-00-6020	Administrative Fees	\$0	\$0	\$0	\$0	\$0	\$0
139-80-00-8592	Transfer Out	\$0	\$0	\$0	\$0	\$39,000	\$39,000
Total Measure M2 Fund Exp:		\$0	\$0	\$143,164	\$5,442,600	\$4,148,834	\$8,466,397



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

GAS TAX FUND

DESCRIPTION:

This fund accounts for revenues and expenditures apportioned under the Street and Highways code of the State of California. Expenditures may be made for any street-related purposed allowable under the Code.

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Gas Tax Fund Revenues							
130-00-00-3660	Interest Earnings	\$24,723	(\$281)	\$0	\$0	\$0	\$0
130-00-00-3661	Allocated Interest Earnings		\$18,952	\$22,924	\$10,000	\$7,500	\$10,000
130-00-00-3662	Unrealized Gain/Loss Investmnts	\$12,721	\$3,460	(\$16,710)	\$0	\$0	\$0
130-00-00-3786	Misc. Reimbursements	\$17,026	\$84,308	(\$84,308)	\$0	\$0	\$0
130-00-00-3885	Ab2928 Traffic Congest Relief	\$679,024	\$0	\$0	\$0	\$0	\$0
130-00-00-3990	Gas Tax -Section 2106	\$278,625	\$271,112	\$243,983	\$249,800	\$242,100	\$242,000
130-00-00-3991	Gas Tax - Section 2107	\$584,765	\$556,307	\$495,202	\$525,600	\$514,500	\$532,500
130-00-00-3992	Gas Tax - Section 2107.5	\$15,000	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
130-00-00-3993	Gas Tax - Section 2103		\$627,533	\$1,020,296	\$822,500	\$1,009,600	\$1,083,700
130-00-00-3995	Gas Tax - Section 2105 Prop 1	\$438,945	\$417,956	\$345,131	\$366,200	\$348,400	\$357,700
130-00-00-4113	County Grants	\$236,075	\$173,220	\$0	\$0	\$0	\$0
Total Gas Tax Fund Rev:		\$2,286,906	\$2,160,066	\$2,034,018	\$1,981,600	\$2,129,600	\$2,233,400



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Gas Tax Fund Expenditures							
130-40-00-5000	Full Time Salaries	\$0	\$0	\$55	\$138,100	\$138,118	\$132,800
130-40-00-5011	General Leave Buy Out	\$0	\$0	\$0	\$1,300	\$1,315	\$1,300
130-40-00-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
130-40-00-5019	Flex Dollars	\$0	\$0	\$0	\$20,700	\$20,700	\$26,700
130-40-00-5020	Overtime	\$0	\$0	\$0	\$6,000	\$7,000	\$8,500
130-40-00-5025	Stand-By Pay	\$0	\$0	\$0	\$0	\$0	\$0
130-40-00-5031	Bi-Lingual Pay	\$0	\$0	\$0	\$0	\$0	\$0
130-40-00-5032	Auto Allowance	\$0	\$0	\$0	\$0	\$0	\$0
130-40-00-5033	Cell Phone Stipend	\$0	\$0	\$0	\$0	\$0	\$0
130-40-00-5210	Life Insurance	\$0	\$0	\$0	\$600	\$570	\$400
130-40-00-5220	Health Insurance	\$0	\$0	\$0	\$200	\$164	\$100
130-40-00-5240	Workers' Compensation	\$0	\$0	\$0	\$3,400	\$3,369	\$3,400
130-40-00-5260	Medicare	\$0	\$0	\$1	\$2,000	\$2,011	\$1,900
130-40-00-5270	PERS - Employer	\$0	\$0	\$6	\$14,100	\$14,127	\$14,500
130-40-00-5272	PERS - Employee	\$0	\$0	\$2	\$4,800	\$4,809	\$3,300
130-40-00-5275	Part-Time Retirement Benefit	\$0	\$0	\$0	\$0	\$0	\$0
130-40-00-5280	Uniform	\$0	\$0	\$0	\$600	\$593	\$600
130-40-00-6018	Architect-Engineering Services	\$67,504	\$0	\$0	\$0	\$25,000	\$477,400
130-40-00-6210	Signal Maint - Damage	\$0	\$0	\$0	\$15,000	\$15,000	\$15,000
130-40-00-6215	Signal Maint - Routine	\$0	\$0	\$0	\$270,000	\$270,000	\$240,850
130-40-00-6218	Signal Improvm/Modifications	\$0	\$0	\$0	\$10,000	\$10,000	\$25,000
130-40-00-6227	Storm Drain Maintenance	\$0	\$0	\$0	\$202,500	\$202,500	\$194,250
130-40-00-6420	Printing Expenses	\$0	\$43	\$0	\$0	\$0	\$0
130-40-00-6441	Uniforms	\$0	\$0	\$0	\$0	\$400	\$0
130-40-00-6615	Street Materials	\$0	\$0	\$0	\$15,000	\$15,000	\$15,000
130-40-00-6620	Street Sweeping Supplies	\$0	\$0	\$0	\$15,000	\$15,000	\$15,000
130-40-00-6625	Traffic Signs And Paint	\$0	\$0	\$0	\$30,000	\$47,000	\$45,000
130-40-00-6810	Fuel/Lube Purchases	\$0	\$0	\$0	\$18,500	\$18,500	\$18,500
130-40-00-6815	Vehicle Repair	\$0	\$0	\$0	\$44,500	\$44,500	\$44,500
130-40-00-6845	Vehicle Cost Recovery	\$0	\$0	\$0	\$121,400	\$121,400	\$121,400
130-40-00-9515	Right Of Way Acquisition	\$0	\$0	\$0	\$0	\$400	\$0
130-40-00-9530	Improvements Public Rt Of Way	\$976,348	\$2,963,107	\$528,564	\$1,012,000	\$71,000	\$780,700
130-80-00-6020	Administrative Fees	\$590,000	\$249,195	\$73,652	\$0	\$0	\$0
130-80-00-6147	Bank Service Charges	\$0	\$0	\$1,283	\$0	\$900	\$0
130-80-00-8592	Transfer Out	\$0	\$0	\$0	\$0	\$0	\$0
	Salary & Benefits:	\$0	\$0	\$64	\$191,800	\$192,777	\$193,500
	Operations:	\$1,633,852	\$3,212,345	\$603,499	\$1,753,900	\$856,600	\$1,992,600
	Total Gas Tax Fund Exp:	\$1,633,852	\$3,212,345	\$603,563	\$1,945,700	\$1,049,377	\$2,186,100



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

PARK ACQUISITION & DEVELOPMENT FUND

DESCRIPTION:

This fund is used to account for fees received from developers to develop the City's park system.

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Park Development Fund Revenues							
131-00-00-3660	Interest Earnings	\$26,283	(\$300)	\$0	\$0	\$0	\$0
131-00-00-3661	Allocated Interest Earnings		\$16,888	\$25,896	\$30,000	\$5,942	\$25,000
131-00-00-3662	Unrealized Gain/Loss Investmnts	\$10,196	(\$3,642)	(\$12,357)	\$0	\$0	\$0
131-00-00-3665	Rental Income	\$383,963	\$83,549	\$102,630	\$96,300	\$128,000	\$128,000
131-00-00-3881	State Grants-Other	\$43,552	\$20,309	\$0	\$0	\$0	\$0
131-70-00-4466	Non Resident Registr Fees	\$15,840	\$22,554	\$19,144	\$11,500	\$13,425	\$13,500
131-00-00-4774	Capital Contributions	\$0	\$32,800	\$0	\$0	\$10,000	\$0
131-00-00-4786	Insurance Reimbursement	\$0	\$0	\$0	\$0	\$0	\$0
131-00-00-4890	Transfer In	\$0	\$0	\$0	\$0	\$0	\$0
Total Park Dev. Fund Rev:		\$479,833	\$172,157	\$135,312	\$137,800	\$157,367	\$166,500
Park Development Fund Expenditures							
131-40-00-9530	Improvements Public Rt Of Way	\$112,754	\$0	\$0	\$0	\$0	\$0
131-70-00-6010	Professional & Consulting		\$9,600	\$14,541	\$0	\$25,000	\$0
131-70-00-6016	Legal Services	\$0	\$0	\$0	\$0	\$100	\$0
131-70-00-6018	Architect-Engineering Services	\$35,306	\$7,053	\$15,038	\$0	\$0	\$0
131-70-00-9535	Improvements Parks	\$2,938,393	\$451,331	\$146,297	\$613,000	\$527,785	\$388,500
131-80-00-6147	Bank Service Charges	\$0	\$0	\$1,522	\$0	\$0	\$0
131-80-00-8592	Transfer Out	\$0	\$0	\$0	\$0	\$0	\$0
Total Park Dev. Fund Exp:		\$3,086,453	\$467,984	\$177,398	\$613,000	\$552,885	\$388,500
Park Dev. Legacy Fund Revenues							
132-00-00-3660	Interest Earnings	\$33,609	(\$401)	\$0	\$0	\$0	\$0
132-00-00-3661	Allocated Interest Earnings		\$22,351	\$35,118	\$30,000	\$10,000	\$30,000
132-00-00-3662	Unrealized Gain/Loss Investmnts	\$16,577	(\$3,548)	(\$16,346)	\$0	\$0	\$0
Total Legacy Park Fnd Rev:		\$50,186	\$18,403	\$18,772	\$30,000	\$10,000	\$30,000
Park Dev. Legacy Fund Expenditures							
132-40-00-6147	Bank Service Charges	\$0	\$0	\$2,049	\$0	\$2,000	\$0
132-40-00-9530	Improvements Public Rt Of Way	\$0	\$0	\$0	\$0	\$0	\$0
Total Legacy Park Fnd Exp:		\$0	\$0	\$2,049	\$0	\$2,000	\$0

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

INTERNAL SERVICE FUNDS

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Worker's Comp Fund Revenues							
181-00-00-3660	Interest Earnings	\$42,083	(\$506)	\$0	\$0	\$0	\$0
181-00-00-3662	Unrealized Gain/Loss Investmts	\$19,798	(\$27,342)	(\$1)	\$10,000	\$0	\$10,000
181-00-00-4779	Work Comp Contributions	\$839,289	\$982,858	\$1,265,000	\$654,900	\$654,900	\$654,900
181-00-00-4786	Insurance Reimbursement	\$0	\$5,880	\$0	\$0	\$24,476	\$0
181-00-00-4890	Transfer In	\$0	\$0	\$0	\$0	\$0	\$0
Total Worker's Comp Rev:		\$901,171	\$960,890	\$1,264,999	\$664,900	\$679,376	\$664,900
Worker's Comp Fund Expenditures							
181-85-00-5000	Full Time Salaries	\$97,693	\$103,531	\$76,004	\$76,500	\$58,124	\$35,600
181-85-00-5011	General Leave Buy Out	\$0	\$0	\$3,637	\$1,700	\$11,307	\$700
181-85-00-5019	Flex Dollars	\$3,995	\$2,445	\$6,188	\$8,600	\$6,337	\$4,500
181-85-00-5020	Overtime		\$4	\$33	\$0	\$82	\$0
181-85-00-5032	Auto Allowance	\$175	\$120	\$1,246	\$0	\$800	\$1,200
181-85-00-5033	Cell Phone Stipend	\$20	\$14	\$142	\$100	\$149	\$100
181-85-00-5210	Life Insurance	\$286	\$255	\$217	\$600	\$589	\$0
181-85-00-5220	Health Insurance	\$5,113	\$524	\$0	\$100	\$130	\$0
181-85-00-5240	Workers' Compensation	\$280	\$296	\$4,600	\$1,500	\$1,160	\$700
181-85-00-5260	Medicare	\$1,474	\$1,471	\$1,199	\$1,100	\$844	\$500
181-85-00-5270	PERS - Employer	\$15,076	\$10,553	\$7,413	\$7,700	\$5,842	\$3,800
181-85-00-5272	PERS - Employee	\$0	\$195	\$2,268	\$2,400	\$1,857	\$0
181-85-00-6010	Professional & Consulting	\$1,042	\$3,950	\$6,677	\$18,000	\$18,000	\$18,000
181-85-00-6016	Legal Svcs - City Attorney	\$17,191	\$0	\$12,328	\$0	\$52,000	\$0
181-85-00-6017	Legal Services-Other	\$15,023	\$0	\$0	\$50,000	\$0	\$50,000
181-85-00-6147	Bank Service Charges	\$0	\$0	\$1,839	\$2,000	\$2,000	\$2,000
181-85-00-6400	Office Supplies	\$1,524	\$745	\$954	\$5,000	\$5,000	\$5,000
181-85-00-6715	Training Expense	\$1,059	\$12,246	\$3,840	\$15,000	\$13,500	\$15,000
181-85-00-6730	Memberships & Subscriptions	\$720	\$1,281	\$1,416	\$1,725	\$1,725	\$1,725
181-85-00-6735	Travel Expense	\$1,000	\$0	\$125	\$4,500	\$4,500	\$4,500
181-85-00-6760	Employee Recognition	\$0	\$0	\$0	\$2,500	\$2,500	\$2,500
181-85-00-8592	Transfer Out		\$1,576,958	\$0	\$611,040	\$611,040	\$120,000
181-85-00-8810	Medical Expense	\$118,529	(\$1,611)	(\$47,783)	\$400,000	\$600	\$0
181-85-00-8815	Disability	\$0	\$0	(\$6,750)	\$400,000	\$0	\$0
181-85-00-8830	Claims Paid	\$573,857	\$1,298,932	(\$190,723)	\$200,000	\$300,000	\$300,000
181-85-00-8855	Claims Admin-Workers' Comp	\$58,788	\$45,513	\$72,627	\$58,000	\$66,910	\$58,000
181-85-00-8860	Other Fees - Premiums	\$0	\$0	\$0	\$11,000	\$11,000	\$11,000
181-85-00-8915	Excess Ins Prem-Workers' Comp	\$105,425	\$102,779	\$109,592	\$130,000	\$129,638	\$137,000
181-85-00-9810	Furniture And Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Salary & Benefits:		\$124,110	\$119,408	\$102,947	\$100,300	\$87,222	\$47,100
Operations:		\$894,158	\$3,040,793	(\$35,859)	\$1,908,765	\$1,218,413	\$724,725
Total Worker's Comp Exp:		\$1,018,268	\$3,160,201	\$67,088	\$2,009,065	\$1,305,635	\$771,825



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Liability Fund Revenues							
182-00-00-3660	Interest Earnings	(\$2,804)	\$0	\$0	\$0	\$0	\$0
182-00-00-3662	Unrealized Gain/Loss Investmnts	(\$547)	\$0	\$0	\$0	\$0	\$0
182-00-00-4795	Misc. Revenue	\$0	\$15,102	\$0	\$0	\$0	\$0
182-00-00-4890	Transfer In	\$0	\$1,481,899	\$1,677,034	\$611,040	\$611,040	\$120,000
Total Liability Fund Rev:		(\$3,351)	\$1,497,001	\$1,677,034	\$611,040	\$611,040	\$120,000
Liability Fund Expenditures							
182-85-00-5000	Full Time Salaries	\$11,061	\$76,171	\$51,820	\$51,500	\$38,997	\$51,500
182-85-00-5011	General Leave Buy Out	\$0	\$0	\$2,826	\$900	\$4,673	\$900
182-85-00-5019	Flex Dollars	\$320	\$1,613	\$4,019	\$6,300	\$4,642	\$6,300
182-85-00-5020	Overtime	\$0	\$2	\$16	\$0	\$41	\$0
182-85-00-5032	Auto Allowance	\$76	\$0	\$498	\$0	\$500	\$0
182-85-00-5033	Cell Phone Stipend	\$10	\$5	\$57	\$100	\$60	\$100
182-85-00-5210	Life Insurance	\$33	\$185	\$147	\$600	\$581	\$600
182-85-00-5220	Health Insurance	\$606	\$401	\$0	\$100	\$122	\$100
182-85-00-5240	Workers' Compensation	\$32	\$220	\$3,400	\$1,000	\$788	\$1,000
182-85-00-5260	Medicare	\$166	\$1,077	\$815	\$700	\$566	\$700
182-85-00-5270	PERS - Employer	\$1,703	\$7,702	\$5,004	\$5,200	\$3,941	\$5,200
182-85-00-5272	PERS - Employee	\$0	\$81	\$1,526	\$1,700	\$1,289	\$1,700
182-85-00-6010	Professional & Consulting	\$24,985	\$25,481	\$479	\$1,000	\$1,000	\$1,000
182-85-00-6016	Legal Svcs - City Attorney	\$239,198	\$405,372	\$191,394	\$350,000	\$350,000	\$200,000
182-85-00-6017	Legal Services-Other	\$0	\$0	\$1,492	\$0	\$0	\$0
182-85-00-8830	Claims Paid	\$58,001	\$56,840	\$66,852	\$200,000	\$35,000	\$75,000
182-85-00-8850	Claims Admin Fees	\$22,060	\$14,168	\$19,379	\$23,000	\$20,000	\$23,000
182-85-00-8910	Excess Ins Prem-Liability	\$241,917	\$219,857	\$184,144	\$225,000	\$190,873	\$218,000
182-85-00-8915	Excess Ins Prem-Workers' Comp	\$0	\$0	\$0	\$0	\$0	\$0
182-85-00-8920	Employment Practices Liability	\$10,000	\$9,594	\$9,667	\$9,600	\$9,565	\$9,700
182-85-00-8925	Excess Ins Prem-Special Events	\$30	\$43	\$362	\$200	\$200	\$200
182-85-00-8930	Property Ins Prem	\$224,865	\$153,089	\$171,368	\$205,000	\$192,502	\$220,000
182-85-00-8950	Employee Blanket Bond	\$2,975	\$2,975	\$2,307	\$2,400	\$1,966	\$2,400
Salary & Benefits:		\$14,007	\$87,458	\$70,128	\$68,100	\$56,200	\$68,100
Operations:		\$824,032	\$887,420	\$647,443	\$1,016,200	\$801,106	\$749,300
Total Liability Fund Exp:		\$838,038	\$974,878	\$717,571	\$1,084,300	\$857,306	\$817,400

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Unemployment Comp Fund Revenues							
183-00-00-3662	Unrealized Gain/Loss Investmnts	\$572	(\$572)	\$0	\$0	\$0	\$0
183-00-00-4890	Transfer In	\$0	\$101,760	\$0	\$0	\$0	\$0
Total Unemployment Rev:		\$572	\$101,188	\$0	\$0	\$0	\$0
Unemployment Comp Fund Expenditures							
183-80-00-5011	General Leave Buy Out	\$0	\$0	\$0	\$0	\$0	\$0
183-80-00-6147	Bank Service Charges	\$0	\$0	\$58	\$0	\$27	\$0
183-85-00-8830	Claims Paid	\$110,556	\$43,751	\$24,543	\$75,000	\$20,000	\$75,000
Total Unemployment Exp:		\$110,556	\$43,751	\$24,601	\$75,000	\$20,027	\$75,000



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Equipment Replacement Fund Revenues							
184-00-00-3662	Unrealized Gain/Loss Investmnt	\$13,961	(\$13,961)	\$0	\$0	\$0	\$0
184-00-00-3669	Depart./Agencies Contributions	\$548,500	\$111,700	\$112,200	\$111,700	\$111,700	\$111,700
184-00-00-4116	Federal Grants	\$0	\$0	\$0	\$0	\$30,000	\$0
184-00-00-4767	Equip Replacement Cost Alloc	\$0	\$437,000	\$1,253,725	\$762,500	\$762,500	\$762,500
184-00-00-4770	Sale Of City Property	\$0	\$0	\$16,400	\$0	\$8,400	\$0
184-00-00-4786	Insurance Reimbursement	\$5,200	\$7,338	\$0	\$0	\$30,600	\$0
184-00-00-4795	Misc. Revenue	\$0	\$0	\$0	\$0	\$0	\$0
184-00-00-4890	Transfer In	\$0	\$0	\$0	\$0	\$0	\$800,000
Total Equipment Replacement Fur		\$567,661	\$542,077	\$1,382,325	\$874,200	\$943,200	\$1,674,200
Equipment Replacement Fund Expenditures							
184-80-00-6426	Special Equip - Maint	\$437,232	\$55,590	\$206,585	\$0	\$0	\$0
184-80-00-6147	Bank Service Charges	\$0	\$0	\$1,171	\$0	\$0	\$0
184-80-00-8592	Transfer Out	\$0	\$0	\$0	\$0	\$0	\$0
184-80-00-9710	Vehicles	\$56,853	\$506,839	\$356,137	\$585,000	\$585,000	\$706,000
184-80-00-9740	Special Equipment	\$1,914	\$3,900	\$0	\$950,000	\$980,000	\$2,109,200
Total Equipment Replacement Fur		\$495,998	\$566,329	\$563,893	\$1,535,000	\$1,565,000	\$2,815,200



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Oblg Reimb Frm Successor Agency Rev							
186-00-00-4786	Reimbursement		\$0	\$0	\$0	\$0	\$0
186-00-00-3661	Allocated Interest Earnings		\$0	\$0	\$0	\$28,000	\$0
186-00-00-4890	Transfer In		\$0	\$8,558,775	\$0	\$1,954,712	\$0
Total Oblg Reimb Rev:		\$0	\$0	\$8,558,775	\$0	\$1,982,712	\$0
Oblg Reimb Frm Successor Agency Exp							
186-80-00-5011	General Leave Buy Out	\$0	\$0	\$0	\$965,000	\$867,333	\$0
186-80-00-6010	Professional & Consulting	\$0	\$0	\$2,503	\$3,396,595	\$100,000	\$0
186-80-00-6012	Retirement Incentive Payment	\$0	\$0	\$0	\$675,214	\$1,350,427	\$0
186-80-00-6016	Legal services	\$0	\$0	\$0	\$0	\$100,000	\$0
186-80-00-6017	Outside attorney fees	\$0	\$0	\$0	\$0	\$100,000	\$0
186-80-00-6710	Meetings	\$0	\$0	\$0	\$0	\$6,000	\$0
186-80-00-6715	Training Expense	\$0	\$0	\$0	\$0	\$0	\$0
186-80-00-8496	Extraordinary Loss	\$0	\$0	\$0	\$0	\$0	\$0
186-80-00-8410	Interest Expense	\$0	\$0	\$0	\$0	\$950,000	\$950,000
186-80-00-8592	Transfer Out	\$0	\$0	\$6,459,484	\$0	\$0	\$0
Salary & Benefits:		\$0	\$0	\$0	\$965,000	\$867,333	\$0
Operations:		\$0	\$0	\$6,461,987	\$4,071,809	\$2,606,427	\$950,000
Total Oblg Reimb Exp:		\$0	\$0	\$6,461,987	\$5,036,809	\$3,473,760	\$950,000

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Proceeds Land Held for Resale Rev /Cash							
189-00-00-1000	Cash		\$0	\$0	\$0	\$8,719,440	\$0
189-00-00-3661	Allocated Interest Earnings		\$0	\$0	\$0	\$13,700	\$0
189-00-00-4772	Proceeds frm Land Held Resale		\$0	\$0	\$0	\$0	\$0
189-00-00-4890	Transfer In		\$0	\$0	\$0	\$0	\$0
Total Proceeds Land Rev:		\$0	\$0	\$0	\$0	\$8,733,140	\$0
Proceeds Land Held for Resale Exp							
189-13-00-6017	Legal Services - Other	\$0	\$0	\$0	\$0	\$276,500	\$0
189-80-00-6010	Professional & Consulting Svs	\$0	\$0	\$0	\$0	\$80,000	\$0
189-80-00-5056	Leave Buy Out - Early Retir Inc	\$0	\$0	\$0	\$0	\$0	\$0
189-80-00-6099	Legal Settlement	\$0	\$0	\$0	\$2,125,000	\$2,148,975	\$0
189-80-00-8480	Loss on Sale of Property	\$0	\$0	\$0	\$0	\$0	\$0
189-80-00-8592	Transfer Out	\$0	\$0	\$0	\$0	\$0	\$1,600,000
Total Proceeds Land Exp:		\$0	\$0	\$0	\$2,125,000	\$2,505,475	\$1,600,000



INFORMATION TECHNOLOGY

(INTERNAL SERVICE FUND)

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

 2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

The Information Technology Division provides research, planning, development, support and evaluation of Citywide technology systems, including data, voice, telephone systems, radio, and technology infrastructure. It provides maintenance for current hardware/software platforms in use by the City, update and application support.

TASKS:

1. Manage all hardware and software utilized by the City;
2. Administer annual lease/maintenance agreements for hardware and software;
3. Provide programming support for systems as needed;
4. Evaluate the effectiveness of out-sourced computer services;
5. Maintain, support and upgrade servers, workstations, peripheral computer equipment, software, phones, audiovisual equipment on a Citywide basis;
6. Develop and implement software solutions to enhance operational efficiency.

Note: Information Technology division was made an internal service fund in FY 2010-2011. The cost was allocated to the various departments based on computer count, as well as software and hardware needs, which in turn increase the projected expenditure for each department but doesn't change the net impact to the General Fund.

POSITION CONTROL REPORT

POSITION CONTROL REPORT	12-13 CURR BUDGET	12-13 YTD ACT	12-13 VACAN- CIES	13-14 ADOPTED BUDGET	13-14 NEW REQ
<u>Information Technology</u>					
IT Supervisor	0.00	0.00	-	0.00	-
Senior IT Specialist	1.00	0.00	(1.00)	0.00	(1.00)
IT Specialist	1.75	2.25	0.50	2.25	0.50
	2.75	2.25	(0.50)	2.25	(0.50)



2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

Expenditure Summary	09/10 Actual	10/11 Actual	11/12 Actual	12/13 Projected	13/14 Adopted
Information Technology					
Personnel	528,361	529,357	554,215	336,265	283,580
Operations	380,378	415,954	412,709	734,900	883,300
Capital	247,390	200,390	258,919	234,414	385,000
Info. Technology Total	1,156,129	1,145,701	1,225,843	1,305,579	1,551,880

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Information Technology Fund Revenues							
185-00-00-4786	Information Tech Reimbursement	\$0	\$1,468,200	\$1,523,692	\$1,125,600	\$1,125,600	\$1,318,500
185-00-00-4890	Transfer In	\$0	\$849,633	\$100,000	\$0	\$0	\$0
Total Info. Tech. Fund Rev:		\$0			\$1,125,600	\$1,125,600	\$1,318,500
Information Technology Fnd Expenditures							
185-25-08-5000	Full Time Salaries	\$377,057	\$377,973	\$351,099	\$96,200	\$59,061	\$0
185-25-08-5005	Part-Time Salaries	\$26,638	\$61,057	\$56,654	\$175,000	\$174,996	\$195,180
185-25-08-5006	Water Wage Transfer	\$1,191	\$0	\$0	\$0	\$0	\$0
185-25-08-5011	General Leave Buy Out	\$0	\$0	\$9,713	\$5,400	\$5,497	\$1,600
185-25-08-5013	Disability Pay	\$0	\$0	\$0	\$0	\$0	\$0
185-25-08-5019	Flex Dollars	\$6,562	\$16,418	\$48,326	\$32,200	\$27,672	\$17,200
185-25-08-5020	Overtime	\$7,562	\$8,173	\$6,995	\$0	\$3,000	\$10,000
185-25-08-5025	Stand-by Pay	\$0	\$0	\$0	\$0	\$25,000	\$31,200
185-25-08-5031	Bi-Lingual Pay	\$209	\$0	\$0	\$0	\$0	\$0
185-25-08-5033	Cell Phone Stipend	\$2,009	\$193	\$2,106	\$1,400	\$1,147	\$700
185-25-08-5210	Life Insurance	\$1,348	\$1,118	\$1,346	\$1,000	\$983	\$300
185-25-08-5220	Health Insurance	\$38,268	\$4,235	\$0	\$300	\$271	\$100
185-25-08-5240	Workers' Compensation	\$5,336	\$5,893	\$19,200	\$5,400	\$4,586	\$3,200
185-25-08-5260	Medicare	\$5,815	\$5,769	\$5,828	\$4,000	\$3,321	\$2,400
185-25-08-5270	PERS - Employer	\$55,869	\$46,386	\$39,785	\$27,300	\$23,042	\$17,700
185-25-08-5272	PERS - Employee	\$0	\$1,927	\$13,007	\$8,800	\$7,589	\$4,000
185-25-08-5275	Part-Time Retirement Benefit	\$497	\$216	\$156	\$6,000	\$100	\$0
185-25-08-6010	Professional & Consulting	\$98,268	\$128,308	\$52,967	\$278,500	\$150,000	\$278,500
185-25-08-6040	Computer Maintenance	\$173,617	\$191,123	\$244,949	\$433,700	\$433,700	\$381,500
185-25-08-6355	Telephone	\$7,292	\$7,005	\$6,333	\$24,000	\$24,000	\$22,200
185-25-08-6390	Internet Service	\$59,057	\$58,310	\$59,333	\$79,000	\$79,000	\$119,000
185-25-08-6400	Office Supplies	\$16,406	\$8,936	\$20,137	\$22,500	\$22,500	\$25,000
185-25-08-6424	Office Equipment/Maintenance	\$9,005	\$9,366	\$17,599	\$15,000	\$15,000	\$15,000
185-25-08-6715	Training Expense	\$16,703	\$12,435	\$10,951	\$20,000	\$10,000	\$41,500
185-25-08-6730	Memberships & Subscriptions	\$30	\$470	\$440	\$600	\$600	\$600
185-25-08-6840	Vehicle Mileage	\$0	\$0	\$0	\$0	\$100	\$0
185-25-08-9830	Computer Hardware	\$160,357	\$131,407	\$215,832	\$176,000	\$179,014	\$310,000
185-25-08-9835	Computer Software	\$87,033	\$68,983	\$43,087	\$55,000	\$55,400	\$75,000
Salary & Benefits:		\$528,361	\$529,357	\$554,215	\$363,000	\$336,265	\$283,580
Operations:		\$627,768	\$616,344	\$671,628	\$1,104,300	\$969,314	\$1,268,300
Total Info. Tech. Fund Exp:		\$1,156,129	\$1,145,701	\$1,225,843	\$1,467,300	\$1,305,579	\$1,551,880



CAPITAL IMPROVEMENT PROGRAM

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2013-14 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGETS

REVENUE & EXPENDITURE

Adopted Annual Budget - Fiscal Year 2013/2014

Account Number	Description	FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Amended Budget	Year End Projection	FY 13/14 Adopted Budget
Capital Project Fund Revenues							
200-00-00-3660	Interest Earnings	\$113,950	\$72,605	\$59,706	\$0	\$0	\$30,218
200-00-00-3661	Allocated Interest Earnings		\$52,866	\$65,414	\$0	\$28,008	\$50,000
200-00-00-3662	Unrealized Gain/Loss Investmnts	\$38,614	(\$10,216)	(\$42,440)	\$0	\$0	\$0
200-00-00-3786	Misc. Reimbursements	\$0	\$50,797	\$674,942	\$7,012,800	\$7,012,800	\$0
200-00-00-3881	State Grants-Other	\$0	\$0	\$395,821	\$357,930	\$357,930	\$0
200-00-00-3896	Santa Ana-Tustin Tsia	\$0	\$0	\$0	\$0	\$4,500,000	\$0
200-00-00-4001	Developer Cost Share	\$2,806,936	\$0	\$0	\$0	\$0	\$0
200-00-00-4006	Federal Grant-Rstp	\$31,021	\$0	\$0	\$0	\$0	\$0
200-00-00-4113	County Grants	\$0	\$0	\$0	\$0	\$0	\$0
200-00-00-4115	Federal Grants	\$503,173	\$558,376	\$361,075	\$0	\$68,000	\$0
200-00-00-4116	OCTA Revenue	\$0	\$0	\$24,444	\$5,110,035	\$4,010,035	\$1,340,000
200-00-00-4764	Reimb Assist Frm Other Funds	\$348,234	\$0	\$0	\$0	\$0	\$0
200-00-00-4775	Library Revenue	\$0	\$0	\$0	\$0	\$0	\$0
200-00-00-4786	Insurance Reimbursement	\$19,688	\$0	\$103,670	\$0	\$0	\$0
200-00-00-4890	Transfer In	\$1,057,569	\$0	\$0	\$0	\$0	\$0
Total Capital Proj. Fnd Rev:		\$4,919,185	\$724,428	\$1,642,632	\$12,480,765	\$15,976,773	\$1,420,218
Capital Project Fund Expenditures							
200-40-00-6010	Professional & Consulting	\$44,840	\$9,146	\$0	\$0	\$0	\$0
200-40-00-6016	Legal Svcs - City Attorney	\$0	\$601	\$72,636	\$0	\$0	\$0
200-40-00-6018	Architect-Engineering Services	\$197,260	\$521,308	\$149,015	\$0	\$0	\$0
200-40-00-6147	Bank Service Charges	\$0	\$0	\$4,091	\$0	\$0	\$0
200-40-00-7500	Tustin Legacy Expenditures	\$0	\$0	\$351,773	\$700,000	\$700,000	\$0
200-40-00-8592	Transfer Out	\$2,004,732	\$0	\$0	\$0	\$0	\$0
200-40-00-9510	Land Acquisition/Appraisal	\$508,345	\$0	\$0	\$0	\$0	\$0
200-40-00-9515	Right Of Way Acquisition	\$0	\$0	\$0	\$0	\$0	\$0
200-40-00-9525	Improvements Other Than Bldgs	\$0	\$0	\$0	\$0	\$0	\$0
200-40-00-9530	Improvements Public Rt Of Way	\$3,551,314	\$2,558,031	\$3,811,145	\$17,802,000	\$9,840,160	\$14,418,858
200-40-00-9545	Landscaping/Grading/Public Imp	\$0	\$0	\$0	\$0	\$0	\$0
200-40-00-9740	Special Equipment	\$0	\$0	\$0	\$0	\$0	\$0
200-40-00-9810	Furniture And Equipment	\$16,921	\$22,653	\$2,444	\$0	\$0	\$0
Total Capital Proj. Fnd Exp:		\$6,323,411	\$3,111,739	\$4,391,104	\$18,502,000	\$10,540,160	\$14,418,858

Note: The complete Capital Improvement Program is a separate document. The seven-year Capital Improvement Program document identified future projects and cost estimates that allow staff to properly plan for future capital improvements throughout the City.

