Brochure Information Worksheet

City of Tustin - Department of Parks and Recreation

(Instructors: Please indicate) Page ___ of ___
Date Submitted: _____

Facility Closure Dates:

October 6-8 - Tiller Days - CCMCC and CTAC
October 7 - Tiller Days - TASC
October 38-31 - Halloween Howl - CTAC
November 10 - Veterans Day Observed - All Facilities
November 22 - Thanksgiving Eve - CTAC and CCMCC close at 5pm
November 23-26 - Thanksgiving Holiday - All Facilities
December 8 - Tree Lighting - CCMCC closes at 12pm
December 23-January 1 - Christmas/New Year's Holiday - All Facilities

Vanessa Osborn - Recreation Coordinator
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Fax: (714) 838-4779 Email: vosborn@tustinca.org

Registration begins: Wednesday, September 6, 2017

Dates for Fall Session: September 18 - December 21, 2017

Worksheet due: Friday, May 19, 2017

Instructor Contact Information

Name:

Address:

Best Contact Number: ( )

Email Address:

Has your information changed? ___Y ___N
Can we give your number to the public? ___Y ___N
Can we give your email to the public? ___Y ___N

Class Name	*Days of the week*	*Facility*	*Time*	*# of Weeks*	*Dates*	*Skip dates*	*Ages*	*Min/Max*	*Fee*	*Barcode (office use)*	*NOTES (office use)*
EXAMPLE: Yoga	*M/W*	*TASC*	*7-9 PM*	*5*	*4/1-4/29*		*18+*	*5/30*	*$80.00*		

How do you want your rosters sent to you? (Please circle one) Fax Email Mail

Is there a supply/material fee? ___Y ___N How much and what does the fee include?____

Class Name	*Days of the week*	*Facility*	*Time*	*# of Weeks*	*Dates*	*Skip dates*	*Ages*	*Min/Max*	*Fee*	*Barcode (office use)*	*NOTES (office use)*