TUSTIN

COMMUNITY

TREES

CITY OF TUSTIN

HISTORY

FUTURE

BUILDING OUR FUTURE
HONORING OUR PAST

City of Tustin

Community Development Block Grant
Action Plan Program Year 2016-2017

Submitted to U.S. Department of Housing and Urban Development

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The federal Housing and Community Act of 1974, as amended, created the CDBG program to return federal funds to local communities for the purpose of developing viable urban communities by providing adequate housing and a suitable living environment and by expanding economic opportunities, specifically for low- and moderate-income persons. Grants are awarded to communities to carry out a wide range of community development activities directed toward neighborhood revitalization, economic development, and the provision of improved community facilities and services.

For participation in the CDBG program, the federal government requires that local jurisdictions prepare a 5-year Consolidated Plan document and state within its plan, the jurisdiction's goals and priorities. The City's current Consolidated Plan, adopted on April 21, 2015, covers Program Years 2015-2020. The City is also required to submit an Annual Action Plan for each of the five years covered in the Consolidated Plan.

The Consolidated Plan serves the following functions:

1. A planning document for the City of Tustin;
2. An application for federal funds under HUD's formula grant programs;
3. An action plan that provides a strategy for carrying out goals and priorities (also serves as the City's annual application); and,
4. A basis for assessing performance.

A section of the Consolidated Plan, called the one-year Action Plan, serves as the City's application to HUD for CDBG program funding. The City must submit an Action Plan annually to receive the entitlement money. The purpose of the Action Plan is to detail how the City will spend its annual allocation of funds to meet community needs identified in the Consolidated Plan. This Action Plan, as required by federal regulations, must be available for public review for a period of not less than 30 days. The City advertised the availability of this document in the Tustin News. The review period began on March 10, 2016, and ended on April 8, 2016. No public comments were received. This document may be amended based on the City Council's action at this meeting. HUD mandates that the Action Plan must be submitted no later than 45 days prior to the start of the Program Year, by May 16, 2016.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This Action Plan which has been prepared for the 2016-17 Program Year outlines proposed allocations for CDBG funding, and one-year goals and accomplishments which are intended to be met. The proposed funding allocations are provided below, and a detailed chart of all outcomes can be seen in the Annual Goals and Objectives section of this report (AP - 20).

Funding Allocations for Program Year 2016-17

Public Services Activities (maximum 15% = $102,071)	
Boys and Girls Club	$ 12,500
Community SeniorServ	$ 15,000
Graffiti Removal (limited to CDBG target areas)	$ 29,538
Mercy House	$ 5,000
Olive Crest	$ 5,000
Tustin Parks and Recreation Department (Youth Center Staff)	$ 20,033
Tustin Parks and Recreation Department (Kids Corner)	$ 15,000
Public Services Subtotal	**$102,071**
Public Facilities and Improvements	
Old Town Street Improvements	$356,527
Public Facilities and Improvements Subtotal	**$356,527**
Rehabilitation and Preservation Activities	
Code Enforcement	$88,000
Rehabilitation and Preservation Subtotal	**$ 88,000**
Program Administration & Planning Activities (maximum 20% = $136,095)	
Fair Housing Counseling Agency	$ 14,545
CDBG Program Administration	$ 40,000
Old Town Study	$79,335
Administration & Planning Subtotal	**$133,880**
Grand Total for all Activities	**$ 680,478**

Funding Allocations for PY 2016-17

3. Evaluation of past performance

An evaluation of past performance in looking at the City of Tusitn's 2015-16 CDBG Program Year demonstrates that the City is on track to meet or exceeded a majority of its goals for the planning period. Many similar goals are intended to continue to be supported during the 2016-17 Program Year cycle.

4. Summary of Citizen Participation Process and consultation process

In preparing its Action Plan, the City of Tustin contacted over 60 agencies, groups, organizations that provide housing and supportive housing services to residents within the City and in Orange County. Significant aspects of the development process included consultations and cooperation between these groups in order to provide the most current information available.

Notification of the first public hearing was published in the Tustin News on February 4, 2016.

The first public hearing for the City's Action Plan was held on February 16, 2016, at 7:00 p.m. at the City Council Chamber located at 300 Centennial Way.

The formal public comment period on the complete draft Action Plan commenced on March 10, 2016 and closed on April 8, 2016. The publication of the availability of the draft Action Plan was published on March 10, 2016, in the Tustin News. Additionally, notification of the public comment period was sent directly to over 60 agencies and organizations as listed in the attached documentation.

No public comments were received as a result of the notification of the availability of the draft Action Plan.

Notification of the second public hearing was published in the Tustin News on April 7, 2016.

The second public hearing for adoption of the City's Action Plan was held on April 19, 2016, at 7:00 p.m. at the City Council Chamber located at 300 Centennial Way.

AFFIDAVIT OF PUBLICATION

STATE OF CALIFORNIA,)
) ss.
County of Orange)

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the **Tustin News**, a newspaper that has been adjudged to be a newspaper of general circulation by the Superior Court of the County of Orange, State of California, on August 24, 1928, Case No. A-601 in and for the City of Tustin, County of Orange, State of California; that the notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

February 4, 2016

"I certify (or declare) under the penalty of perjury under the laws of the State of California that the foregoing is true and correct":

Executed at Santa Ana, Orange County, California, on

Date: February 4, 2016

Signature

The Tustin News
625 N. Grand Ave.
Santa Ana, CA 92701
(714) 796-2209

PROOF OF PUBLICATION

Proof of Publication of

Paste Clipping of
Notice
SECURELY
In This Space

OFFICIAL NOTICE OF PUBLIC HEARING
CITY OF TUSTIN

Notice is hereby given that the City Council of the City of Tustin, California, will hold a public hearing on February 16, 2016, at 7:00 p.m. in the Council Chamber located at 300 Centennial Way, Tustin, California. The purpose of the public hearing is to inform interested citizens about the Community Development Block Grant (CDBG) program, obtain citizens' views on CDBG priorities, and receive input and recommendations from the City Council on the 3rd year public service funding allocation.

Community Development Block Grant

The Housing and Community Act of 1974, as amended, created the Community Development Block Grant program to return federal funds to local communities for the purpose of developing viable urban communities by providing adequate housing and a suitable living environment and by expanding economic opportunities, specifically for low- and moderate-income persons. Grants are awarded to communities to carry out a wide range of community development activities directed toward neighborhood revitalization, economic development, public services activities, and the provision of improved community facilities and services. Communities are encouraged to obtain citizen suggestions as to potential uses for these funds prior to submitting a formal application to HUD.

The City of Tustin's CDBG grant award for the 2016-17 program year is anticipated to be approximately $711,414 based on the prior year funding allocation provided by the federal Department of Housing and Urban Development (HUD). According to CDBG program regulations, a maximum of fifteen (15) percent of the total award may be used for public service programs/activities. On May 6, 2014, the City Council approved a three (3) multi-year funding cycle (2014-17) for public service activities under the City's CDBG program. Approved public service programs/activities may continue to receive Year 3 funding (2016-17) if they meet criteria established by the City Council.

If you challenge the subject items in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Tustin at, or prior to, the public hearing.

If you require special accommodations, please contact the City Clerk at (714) 573-3025.

Information relative to this item is on file in the Community Development Department and is available for public review at City Hall. Copies of related documents are also available on the City of Tustin website (www.tustinca.org). Anyone interested in the information above may call the Community Development Department at (714) 573-3138.

Erica N. Rabe
City Clerk

Published: Tustin News
February 4, 2016 | 10131339

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First Public Hearing Notice

AFFIDAVIT OF PUBLICATION

STATE OF CALIFORNIA,)
) ss.
County of Orange)

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the **Tustin News**, a newspaper that has been adjudged to be a newspaper of general circulation by the Superior Court of the County of Orange, State of California, on August 24, 1928, Case No. A-601 in and for the City of Tustin, County of Orange, State of California; that the notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

03/10/2016

"I certify (or declare) under the penalty of perjury under the laws of the State of California that the foregoing is true and correct":

Executed at Santa Ana, Orange County, California, on

Date: March 10, 2016

The Tustin News
625 N. Grand Ave.
Santa Ana, CA 92701
(714) 796-2209

PROOF OF PUBLICATION

OFFICIAL NOTICE
CITY OF TUSTIN

The City of Tustin is in the process of preparing/finalizing its one-year Action Plan, detailing the projected use of Program Year 2016-17 Community Development Block Grant (CDBG) funds.

To receive CDBG funds, the U.S. Department of Housing and Urban Development (HUD) requires jurisdictions to prepare a "Consolidated Plan," a five-year planning document intended to identify a community's overall need for affordable and supportive housing, community development programs, social services, and economic opportunities for low- and moderate-income persons. The Plan also outlines a five-year strategy to meet those needs and identifies resources and programs that would address them. The City Council adopted the 2015 - 2020 Consolidated Plan on April 21, 2015.

The one-year Action Plan, a section of the Consolidated Plan, serves as the City of Tustin's application to HUD for CDBG funding. The City must submit an Action Plan annually for each of the five (5) years covered by the Consolidated Plan. The purpose of the Action Plan is to detail exactly how the City will spend its annual allocation of funds to meet community needs identified in the Consolidated Plan.

2016-17 Draft Action Plan

The Draft 2016-17 one-year Action Plan will be available for public review and comment for thirty (30) days beginning March 10, 2016, and ending April 8, 2016. Copies are available at the Community Development Department, City of Tustin, 300 Centennial Way, Tustin, California 92780 and on the City's website at http://www.tustinca.org/depts/cd/cdbg.asp. The Final 2016-17 Action Plan will be submitted to HUD once an appropriations bill has been enacted by Congress and HUD has notified grantees of their actual Program Year 2016-17 allocation amounts. The 2016-17 Program Year for the CDBG program will begin on July 1, 2016.

A public hearing before the Tustin City Council is tentatively scheduled on April 19, 2016, at 7:00 p.m. in the Council Chamber located at 300 Centennial Way, Tustin, California to review the Program Year 2016-17 Action Plan and funding allocation for submission to HUD.

Written comments pertaining to the Draft 2016-17 Action Plan must be submitted by April 8, 2016, at 5:00 p.m. and directed to: Adrianne DiLeva-Johnson, (714) 573-3138, City of Tustin, 300 Centennial Way, Tustin, California 92780.

Erica N. Rabe
City Clerk

Publish: Tustin News
March 10, 2016 | 10142772

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MAR 14 2016
COMMUNITY DEVELOPMENT DEPT

Notice of Public Availability of Draft Action Plan

AFFIDAVIT OF PUBLICATION

STATE OF CALIFORNIA,)
) ss.
County of Orange)

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the **Tustin News**, a newspaper that has been adjudged to be a newspaper of general circulation by the Superior Court of the County of Orange, State of California, on August 24, 1928, Case No. A-601 in and for the City of Tustin, County of Orange, State of California; that the notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

04/07/2016

"I certify (or declare) under the penalty of perjury under the laws of the State of California that the foregoing is true and correct":

Executed at Santa Ana, Orange County, California, on

Date: April 07, 2016

The Tustin News
625 N. Grand Ave.
Santa Ana, CA 92701
(714) 796-2209

PROOF OF PUBLICATION

OFFICIAL NOTICE OF PUBLIC HEARING
CITY OF TUSTIN

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PROGRAM YEAR 2016-17 FUNDING ALLOCATION AND ACTION PLAN

Notice is hereby given that the City Council of the City of Tustin, California, will hold a public hearing on April 19, 2016, at 7:00 p.m. in the Council Chamber located at 300 Centennial Way, Tustin, California. The purpose of the meeting is to review the Program Year 2016-17 Action Plan and funding allocation for submission to the U.S. Department of Housing and Urban Development (HUD).

The Housing and Community Act of 1974, as amended, established the Community Development Block Grant (CDBG) program to return federal funds to local communities for the purpose of developing viable urban communities by providing adequate housing, suitable living environment, and by expanding economic opportunities, specifically for low- and moderate-income persons. The City of Tustin's CDBG grant award for the 2016-17 program year is $680,476.

2016-17 Action Plan
The Action Plan is a mandated annual submission requirement of HUD for participation in the CDBG process. The Action Plan describes the activities the City will undertake during the program year to address the priority needs of housing and community development. The Action Plan will include a program budget for disbursement of CDBG funds to activities that will be undertaken during the 2016-17 fiscal year.

Proposed Funding Allocation of CDBG Funds for Fiscal Year 2016-17
The City Council will consider a program budget for Fiscal Year 2016-17 to fund Public Services (Year three), public facilities and improvements, rehabilitation and preservation, and program administration activities that will be undertaken during the program year. On February 12, 2014, the Citizen Participation Committee (CPC) held a public hearing and recommended that the City Council approve funding allocations for Public Service applications for a three (3) year funding cycle (2015 - 2017).

If you challenge the subject items in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Tustin at, or prior to, the public hearing.

If you require special accommodations, please contact the City Clerk at (714) 573-3025.

Information relative to this item, including a list of proposed projects, is on file in the Community Development Department and is available for public review at City Hall. Anyone interested in the information above may call the Community Development Department at (714) 573-3136.

Erica N. Rabe I City Clerk

Published: Tustin News, April 7, 2016/ 10150861

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APR 11 2016
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Second Public Hearing Notice

OMB Control No: 2506-0117 (exp. 07/31/2015)

Marc Mullendore AIDS Services Foundation 17982 Sky Park Circle, Suite J Irvine, CA 92614	Assistance League of Tustin P. O. Box 86 Tustin, CA 92780	Megan Hartman Big Brothers & Big Sisters of OC 14131 Yorba Street, Suite 200 Tustin, CA 92780
Chris Nommensen Boys & Girls Club of Tustin 580 W. 6th Street Tustin, CA 92780	Michelle Pelliccino Camp Fire USA 1505 E 17th Street #225 Santa Ana, CA 92705	Lynne Tsuda Central Orange County YMCA 133 North Grand Street Orange, CA 92866
Susan Knopick Children's Bureau of So. Calif. 50 S. Anaheim Blvd., Suite 241 Anaheim, CA 92805	Elmer Hothus Christian Temporary Housing Facility 2560 North Santiago Blvd. Orange, CA 92867	Holly Hagler Community SeniorServ 1200 N. Knollwood Circle Anaheim, CA 92801
Margot Carlson Community Services Program 1821 E. Dyer Road, Suite 200 Santa Ana, CA 92705	Cheryl Meronk Council on Aging Orange County 1971 E. 4th Stree, Suite 200 Santa Ana, CA 0	Dolores Kollmer Dayle McIntosh Center 13272 Garden Grove Garden Grove, CA 92843
Steve Hyland Disability Awareness Coalition 3773 University Drive, #211 Irvine, CA 92612	Rowana McCoy Easter Seal Society, Inc. 1801 E. Edinger Ave., Suite 190 Santa Ana, CA 92705	Episcopal Service Alliance 310 W. Broadway Anaheim, CA 92805
David Levy Fair Housing Council of Orange County 1516 Brookhollow Drive, Suite A Santa Ana, CA 92705	Barbara Shull Fair Housing Foundation 3605 Long Beach Blvd., #302 Long Beach, CA 90807	Anna Rubin Families Forward 8 Thomas Irvine, CA 92618
John Von Glahn Family Service Association 18001 Cowan, #c-d Irvine, CA 0	Suzzane Guthrie Four H Clubs of Orange County 1045 Arlington Drive Costa Mesa, CA 92626	Colin Henderson Friendship Shelter, Inc. P.O. Box 4252 Laguna Beach, CA 92652
Dan Rogers Goodwill of Orange County 410 North Fairview Street Santa Ana, CA 92703	Mindy Weinheimer Human Options P.O. Box 53745 Irvine, CA 92619	Carol Anne Williams Interval House 6615 East Pacific Coast Highway, Suite 170 Long Beach, CA 90803
Laura Archuleta Jamboree Housing Corp. 17701 Cowan Ave., Suite 200 Irvine, CA 92614	Joyce Riley Learning Disabilities of Southern Calif. P.O. Box 25722 Santa Ana, CA 92799	Rebecca Ornelas Learning for Life 1211 East Dyer Road Santa Ana, CA 92705
Danielle Heramio Legal Aid Society of Orange County 2101 N. Tustin Avenue Santa Ana, CA 92705	Ed Gerber Lestonnac Free Clinic 1215 E. Chapman Ave. Orange, CA 92869	Ellen Walid Lutheran Social Services of Southern California 2560 North Santiago Blvd. Orange, CA 92867

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Étiquette de format 25 mm x 67 mm compatible avec Avery ®5160/8160

Agencies Contacted Pt. 1

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Etiquette de format 25 mm x 67 mm compatible avec Avery ®5160/8160

David Eiseman Mardan Center of Educational Therapy 1 Osborn Irvine, CA 92604	Barbara Nelson Mary's Shelter P. O. Box 10433 Santa Ana, CA 0	Donna Core Meals on Wheels 1001 N. Tustin Santa Ana, CA 92707
Larry Haynes Mercy House Transitional Living Center P.O. Box 1905 Santa Ana, CA 92702	Julie Vo MOMS Orange County 1128 W. Santa Ana Blvd. Santa Ana, CA 92703	Nancee Lee-Allen National Alliance on Mental Illness 1810 E. 17th Street Santa Ana, CA 92705
Doug Bistry O. C. Affordable Housing 23861 El Toro Road, Suite 401 Lake Forest, CA 92630	Nancy Hunnicutt Olive Crest 2130 E. 4th Street, Sutie 200 Santa Ana, CA 92705	Robyn Class Orange Children & Parents Together 3550 E. Chapman Ave. Orange, CA 92869
Laural Miller Orange Coast Interfaith Shelter 1963 Wallace Street., Apt. A Costa Mesa, CA 92627	Laura Fisher Orange County Council 1211 East Dyer Road Santa Ana, CA 92705	Elaine Lintner Orange County SPCA P.O. Box 6507 Huntington Beach, CA 92615
Bob Winandy Pilgrimage Family Therapy 23201 Mill Creek Drive, Suite 220 Laguna Hills, CA 92653	Lois McKoon Probation Community Action Association 18627 Brookhurst Street #425 Fountain Valley, CA 0	Warren Johnson Salvation Army 10200 Pioneer Road Tustin, CA 92782
Jean Wegener Serving People in Need 151 Kalmus Drive, Suite H Costa Mesa, CA 92626	Jim Miller American Family Housing 15161 Jackson Street Midway City, CA 0	Beckie White Special Olympics 6730 East Carson Street Long Beach, CA 90808
St. Vincent de Paul Center for Reconciliation 3014 Marine Way rvine, CA 92618	Kim Newhouse The Blind Children's Learning Center 18542-B Vanderlip Ave. Santa Ana, CA 92705	Lorri Galloway The Eli Home, Inc. 1175 N. East Street Anaheim, CA 92805
Julie Damon The Seed Institute 27 Lemon Grove rvine, CA 92618	Lorraine Martinez The Villa Center, Inc. 910 North French Street Santa Ana, CA 92701	Susan Stokes Turning Point Center for Families 2101 E. 4th Stree,t #150-B Santa Ana, CA 0
Barbara Foster Tustin Area Council for Fine Arts P. O. Box 145 Tustin, CA 0	Tustin Area Historical Society & Museum 395 El Camino Real Tustin, CA 92780	Penny Maynard Tustin Chamber of Commerce 700 W. First Street Tustin, CA 92780
Erin Nielsen Tustin Community Foundation P.O. Box 362 Tustin, CA 0	Carol Burby Garrett Tustin Public School Foundation 150 El Camino Real, Suite 140 Tustin, CA 92780	Jim Oberst Watts Up America 20136 State Road Cerritos, CA 90703

Agencies Contacted Pt. 2

Brateil Aghasi
Women Helping Women
411 W. Seventeenth Street, Suite A10
Costa Mesa, CA 92627

Joan Loch & Dolores Marikian
YMCA of Orange County
13821 Newport Ave., Suite 200
Tustin, CA 92780

Stephanie Enano
Brightfutures4kids
500 South Main St., Suite 1100
Orange, CA 92868

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Étiquette de format 25 mm x 67 mm compatible avec Avery ®5160/8160

Agencies Contacted Pt. 3

5. Summary of public comments

As of the date of publication of this report, one public comment has been received as a result of the direct mailing of public hearing notifications to interested parties. Barbara Nelson, of Mary's Shelter, contacted City Staff via telephone to provide additional information on the services that their organization provides to the community. No public comments were recieved as a result of the notification of availability of the draft Action Plan for public review.

6. Summary of comments or views not accepted and the reasons for not accepting them

Not Applicable

7. Summary

The City of Tustin Action Plan for Program Year (PY) 2016-17 contains all elements required by HUD, which include:

- Standard Form 424 – this form serves as the official application for federal funding.
- Sources of Funds – A description of potential private and public funding sources that may be available to the City to support activities listed in the Consolidated Plan.
- Statement of Specific Annual Objectives – A summary of activities the City will implement to address the priority needs identified in the Consolidated Plan.
- Description of Activities and Outcome Measures – A description of community needs delineated in the Consolidated Plan; a list of projects and programs to be funded with 2016-17 CDBG funds allocated to the City of Tustin, and a list of objectives, outcome measures, and indicators
- Geographic Distribution – Maps indicating eligible areas for CDBG funded projects and a map showing the location of projects to be funded with Program Year 2016-17 CDBG monies.
- Homeless and Other Special Needs – A description of Program Year 2016-17 activities targeting the needs of the homeless and non-homeless with special needs.
- Other Actions – A description of actions the City of Tustin will undertake to address various sub-strategies delineated in the Consolidated Plan.
- Specific Program Requirements – A description of CDBG funds expected to be available during the 2016-17 Program Year.
- Certifications and Miscellaneous – HUD required certifications and assurances.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	TUSTIN	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Tustin is the "Lead Agency" or entity responsible for overseeing the development of the Plan. The Community Development Department is responsible for the day-to-day administration of programs developed to meet the City's goals.

Consolidated Plan Public Contact Information

To comment on Tustin's Consolidated Plan or Action Plan, please contact:
Adrianne DiLeva-Johnson
Community Development Department
City of Tustin
300 Centennial Way
Tustin, CA 92780
(714) 573-3138

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

HUD requires that each jurisdiction encourage its citizens to participate in the development of the Consolidated Plan and subsequent Action Plan. To ensure that this opportunity is provided, the City of Tustin adopted its Citizen Participation Plan in 1995 and revised it in January of 2003. In April 2007, the City Council amended the City's Citizen Participation Plan to shift Citizen Participation Committee duties to the Tustin Community Foundation. Foundation board members were charged with the task to review public service project funding applications and to develop a three-year funding recommendation for the City Council. The Tustin Community Foundation represents a broad cross section of City of Tustin residents and has the ability to leverage CDBG funds with private funds to bolster the effectiveness of public service projects.

The Citizen Participation Plan set forth policies and procedures for citizen interaction in planning, implementation, and assessment of the City of Tustin Consolidated Plan/Action Plan. The objectives of the Citizen Participation Plan are:

1. To encourage citizens, particularly residents of low- and moderate-income living in areas eligible for the use of program funds, including minorities, non-English speaking persons, and persons with mobility, visual, or hearing impairments, to participate in the development of the Consolidated Plan/Action Plan.
2. To assure that citizens are furnished with appropriate information about the Consolidated Plan and its various component programs.
3. The City started the Citizen Participation process by publishing a Notice of Funding Availability (NOFA) in the local newspaper seeking Request for Funding Applications for the 2014-15, 2015-16 and 2016-17 CDBG Program Years. In addition, the City also sent the NOFA to 80 nonprofit organizations. The City received 11 applications requesting $754,274 in funding (FY 2014-15 $247,280; FY 2015-16 $251,423; FY 2016-17 $255,571).

The 2016-17 Action Plan covers programs and projects to be undertaken during the respective year. To develop the City's 2016-17 Action Plan, two public hearings were conducted. The first public hearing was held by the City Council on February 16, 2016. The purpose of the first hearing was review the priority goals and objectives which were outlined in the 2015-2020 Consolidated Plan, and to evaluate the performance of the approved public service activities for continuation of funding in Year 3.

A second public hearing was held on April 19, 2016 by the City Council. The purpose of the second hearing is for the City Council to review the Draft Action Plan, including public service and nonpublic service activities, and approve a funding allocation for submission to HUD.

All notices for the above hearings were published in the local newspaper at least 10 days prior to the hearing date and notices were posted at City Hall and at the library. All citizens were encouraged to participate, and those who required special accommodation were accounted for.

The City also, as required by HUD, published a notice of the availability of a draft Action Plan, for public review. The thirty (30) day public review and comment period began on March 10, 2016, and ended on April 8, 2016. No comments were received during this public review period.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Tustin does not own or operate any public housing; however, the City will continue to support and encourage efforts of the Orange County Housing Authority to coordinate private housing resources and social service agencies programs. In addition, the City of Tustin recently sold two city-owned fourplexes to the Orange County Rescue Mission which will provide 32 homeless veterans with housing at the site. During 2015 the Orange County Rescue Mission Village of Hope was authorized to provide 195 additional beds at their facility in Tustin.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

To address the regional needs of homeless individuals and families, the City of Tustin participates in the Continuum of Care (CoC) program sponsored through the County of Orange. The purpose of the Continuum of Care Homeless Assistance Programs is to fund projects that will fill gaps in locally developed Continuum of Care systems to assist homeless persons to move to self-sufficiency and permanent housing. An important element of meeting this objective is to fund projects that will meet the Department's goal of ending chronic homelessness.

Since the year 2000, the County of Orange has coordinated an Associated Application for homeless assistance on behalf of all jurisdictions and agencies in the County of Orange who wished to participate. The County of Orange/Housing and Community Services Department (HCS) is responsible for oversight, planning and coordination of the Continuum of Care Strategy, application process, and project evaluation and prioritization.

A Continuum of Care system is developed through a community-wide process involving nonprofit organizations, government agencies, other homeless providers, housing developers, services providers, private foundations, neighborhood groups, and homeless or formerly homeless persons.

The Orange County Continuum of Care (CoC) system consists of five basic components:

1. Advocacy on behalf of those who are homeless or at-risk of becoming homeless and to ensure social justice is maintained for all residents regardless of socio-economic status;
2. A system of outreach, assessment, and prevention for determining the needs and conditions of an individual or family who is homeless;
3. Emergency shelters with appropriate supportive services to help ensure that homeless individuals and families receive adequate emergency shelter and referral to necessary service providers or housing finders;
4. Transitional housing with appropriate supportive services to help those homeless individuals and families who are not prepared to make the transition to permanent housing and independent living; and
5. Permanent housing, or permanent supportive housing, to help meet the long-term needs of homeless individuals and families.

In addition to the City's participation in the County of Orange Continuum of Care, significant accomplishments which will be made during the 2015-2020 Plan cycle include that the City of Tustin recently sold two city-owned fourplexes to the Orange County Rescue Mission which will provide 32 homeless veterans with housing at the site. Each fourplex has two (2) three bedroom units, one (1) two bedroom unit, and one (1) one bedroom unit. After rennovations are made to the units by the Orange County Rescue Mission, they will be made available for housing homeless veterans. This homes are anticipated to be made available during the 2016 - '17 Program Year. During 2015 the Orange County Rescue Mission Village of Hope will was additionally authorized to provide 195 additional beds at their facility in Tustin.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

As seen above, the City of Tustin participates in the County of Orange's Continuum of Care Program; however, does not utilize ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	Orange County Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis Economic Development Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Orange County Housing Authority provides affordable housing assistance to Tustin's residents. They were consulted to provide housing data and information for Tustin's report.
2	**Agency/Group/Organization**	Orange County Continuum of Care
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Tustin closely coordinates its homeless services efforts with the Orange County Continuum of Care. This organization provided data which contributed to the report.
3	**Agency/Group/Organization**	ORANGE COUNTY HEALTH CARE AGENCY
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	OCHCA provides services to the special needs community of Tustin. This agency was consulted to provide information and data on the special needs population within the region and City.
4	**Agency/Group/Organization**	Southern CA Council of Governments (SCAG)
	Agency/Group/Organization Type	Housing Services - Housing Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	SCAG provided demographic information which contributed to housing-related sections of the report.
5	**Agency/Group/Organization**	Fair Housing Foundation
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing

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	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Fair Housing foundation provided information and statistics contributing to the City's report.
6	**Agency/Group/Organization**	Orange County Rescue Mission
	Agency/Group/Organization Type	Housing Services - Housing Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Orange County Rescue Mission provided information regarding the Village of Hope and veteran's housing and services offered.

7	**Agency/Group/Organization**	City of Tustin Economic Development Division
	Agency/Group/Organization Type	Housing Services - Housing Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Economic Development Division was consulted regarding Tustin's current housing market and business climate.

Identify any Agency Types not consulted and provide rationale for not consulting

Not applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	County of Orange	The City of Tustin's strategies to address homelessness align with the County of Orange's Continuum of Care program with regard to providing emergency shelter services, outreach, transitional, and permanent supportive housing.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

As additional information, the City of Tustin provided its Citizen Participation Committee with a package of CDBG materials and conducted a workshop to explain the CDBG process and procedures. The City also provides maps and tables to assist citizens in understanding the CDBG overall goals and objectives. The City, with the help of HUD, posts its Executive Summary on the HUD web page as a tool for interested citizens to understand the type of projects funded by the CDBG program. Information related to the CDBG program is available on the City's Webpage. The City prepares a Consolidated Annual performance and Evaluation Report (CAPER) at the end of the program year utilizing the IDIS program which is also available for review on the City's Webpage.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal-setting

In preparing its Action Plan, the City of Tustin contacted over 60 agencies, groups, organizations that provide housing and supportive housing services to residents within the City and in Orange County. Significant aspects of the development process included consultations and cooperation between these groups in order to provide the most current information available.

Notification of the first public hearing was published in the Tustin News on February 4, 2016.

The public hearing for the preparation of the City's Action Plan was held on February 16, 2016, at 7:00 p.m. at the City Council Chamber located at 300 Centennial Way.

The formal public comment period on the complete draft Action Plan commenced on March 10, 2016 and closed on April 8, 2016. Additionally, notification of the public comment period regarding the draft Action Plan was sent directly to over 60 agencies and organizations as listed in the attached documentation.

There were no comments from citizens provided related to the Action Plan.

Notification of the second public hearing was published in the Tustin News on April 7, 2016.

The public hearing for the adoption of the City's Action Plan was held on April 19, 2016, at 7:00 p.m. at the City Council Chamber located at 300 Centennial Way.

There were no comments from citizens provided at each of the two public hearings.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	All Tustin Residents	No responses received.	No comments received.	N/A	
2	First Public Hearing	All Tustin Residents	No comments provided during the Public Hearing.	No comments received.	N/A	
3	Internet Outreach	All Tustin Residents	No responses received.	No comments received.		www.tustinca.org
4	Direct Mailing	Public service agencies, housing, and community organizations	Barbara Nelson of Mary's Shelter contacted City Staff via telephone to provide additional information on the services that their organization provides to the community.	No additional comments received.	N/A	
5	Second Public Hearing	All Tustin Residents	No responses received.	No comments received.	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

There are several potential sources of funding that might enable the City of Tustin to address housing and community development priority needs and the specific objectives identified in the Strategic Plan component of the City of Tustin's Consolidated Plan; however, as a result of the lower levels of State and federal funding than in prior years, actual financial resources currently available to the City are somewhat limited. The dissolution of the City's Redevelopment Agency has further impacted available funding for priority needs. Nonetheless, throughout the fiscal year, the City will pursue additional funding opportunities.

The City's aim is to leverage, to the maximum extent feasible, the use of available federal, State, and local funds in an effort to create a viable community, develop new affordable housing opportunities, and maintain and preserve existing housing. To ensure the financial feasibility of a project, the City will consider the use of funds from other sources, such as the City's Housing Authority set-aside funds, to further affordable housing and community development goals whenever a match, grant, or loan is necessary or appropriate.

Within Section SP-45 (Goals Summary) of the Consolidated Plan, the City's estimates for CDBG funding and General Fund monies are provided in addressing each goal.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	680,478	0	0	680,478	2,041,434	CDBG Funding will be used to assist Low/Mod income residents through services and projects within the CDBG Low/Mod Census Tract Target Area.
General Fund	public - local	Admin and Planning Economic Development Housing Public Improvements Public Services	24,654,800	0	0	24,654,800	98,619,200	General Fund monies will be used to address high priority needs not covered by CDBG funding. See Section AP-20 (Annual Goals and Objectives) for estimates on expenditures for General Fund money.
Other	public - local	Housing	150,000	0	0	150,000	450,000	Housing Authority Funding to cover costs of administering the City's housing programs.
Other	public – local	Land Contribution	240,000			240,000	240,000	City of Tustin to provide the land for Habitat for Humanity to construct two affordable housing units.

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Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funding will be used to provide services to low/mod income persons, the special needs community, economic development, and address slum and blight within the CDBG low/mod census tract target area.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Tustin maintains affordable units which are available to the low/moderate income population, including housing for veterans.

Discussion

No further discussion regarding anticipated resources at this time.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Preservation of At-Risk Rental Units	2015	2019	Affordable Housing	City of Tustin	Housing	Housing: $0	Other: 20 Other
2	First-Time Homebuyer / Workforce Housing	2015	2019	Affordable Housing	City of Tustin	Housing	Housing: $75,000	Other: 10 Other
3	New Housing Construction	2015	2019	Affordable Housing	City of Tustin	Housing	Land Contribution: $240,000	Homeowner Housing Added: 2 Household Housing Unit
4	Mortgage Credit Certification	2015	2019	Affordable Housing	City of Tustin	Housing	Housing: $0	Direct Financial Assistance to Homebuyers: 2 Households Assisted
5	Strategies to Address Homelessness	2015	2019	Homeless	City of Tustin	Homeless Needs & Supportive Services	CDBG: $10,000 Housing: $75,000	Homeless Person Overnight Shelter: 216 Persons Assisted
6	Transitional Housing	2015	2019	Affordable Housing Homeless	City of Tustin	Homeless Needs & Supportive Services	Housing: $0	Other: 8 Other

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Senior Services	2015	2019	Non-Homeless Special Needs	CDBG Low/Mod Census Tract Target Area City of Tustin	Senior Programs Senior Services	General Fund: $64,400	Public service activities other than Low/Moderate Income Housing Benefit: 2000 Persons Assisted
8	Strategy for Non-Housing Community Dev. Needs	2015	2019	Non-Housing Community Development	CDBG Low/Mod Census Tract Target Area City of Tustin	Youth Programs	General Fund: $180,000	Other: 1 Other
9	Other Youth Programs	2015	2019	Non-Housing Community Development	CDBG Low/Mod Census Tract Target Area City of Tustin	Tustin Family and Youth Center Youth Programs	CDBG: $47,533 General Fund: $110,000	Public service activities other than Low/Moderate Income Housing Benefit: 1500 Persons Assisted
10	Existing Parks/Recreation Facilities	2015	2019	Non-Housing Community Development	CDBG Low/Mod Census Tract Target Area	Other Public Facility Needs	General Fund: $6,250,000	Other: 1 Other
11	Infrastructure Improvements	2015	2019	Non-Housing Community Development	CDBG Low/Mod Census Tract Target Area	Main Street Sidewalks Downtown Commercial Core Plan	CDBG: $356,527 General Fund: $20,700,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 5740 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
12	Graffiti Removal	2015	2019	Non-Housing Community Development	CDBG Low/Mod Census Tract Target Area	Graffiti Abatement	CDBG: $29,538 General Fund: $200,000	Other: 3000 Other
13	Congregate/Home Delivered Meals	2015	2019	Non-Homeless Special Needs	CDBG Low/Mod Census Tract Target Area City of Tustin	Senior Services	CDBG: $15,000	Public service activities other than Low/Moderate Income Housing Benefit: 300 Persons Assisted
14	Economic Development	2015	2019	Non-Housing Community Development	City of Tustin	Other Economic Development	General Fund: $1,094,000	Other: 5 Other
15	Code Enforcement	2015	2019	Non-Housing Community Development	CDBG Low/Mod Census Tract Target Area	Code Enforcement	CDBG: $88,000 General Fund: $67,400	Housing Code Enforcement/Foreclosed Property Care: 100 Household Housing Unit
16	Planning Activities	2015	2019	Non-Housing Community Development	City of Tustin	Planning Downtown Commercial Core Plan	CDBG: $133,880 General Fund: $96,000	Other: 1 Other

Table 5 – Goals Summary

Goal Descriptions

1	**Goal Name**	Preservation of At-Risk Rental Units
	Goal Description	The City will preserve its existing affordable housing by utilizing CDBG funds, Housing Authority funds, and other Federal/State resources. These programs include: • Funding for nonprofits to assist with the acquisition of Section 8 project-based projects with expiring contracts. Strategies to preserve existing affordable housing units include: • Continue to require developers converting apartments to condominiums, to process a use permit, provide relocation assistance, and/or provide incentives and assistance for purchase of the units by Low- and Moderate-income households. • Continue to provide housing referral services to families in need of housing assistance and information. • Code enforcement – CDBG funding will be used to provide code enforcement activities focused in Low- and Moderate-income neighborhoods. Code enforcement efforts support the City's housing rehabilitation program, which is funded with non-Federal monies. • Provide opportunities for affordable secondary residential dwelling units in single-family residential districts through existing Zoning Ordinance provisions. • Continue the provision of counseling and dispute resolution services via the Fair Housing Foundation. • Continue the provision of services by the Fair Housing Foundation to ensure equal housing opportunities within the City. Ensure that processing of permits for Low- and Moderate-income housing are fast-tracked with Low- and Moderate-income housing permits being given priority over other permit applications.

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2	**Goal Name**	First-Time Homebuyer / Workforce Housing
	Goal Description	Based on the U.S. Census Bureau's 2011 American Community Survey, there are 6,617 renter households out of a total of 11,833 renter households (56%) within Tustin that are "cost burdened" renters. This presents an opportunity for Low- and Moderate-income renter households to transition to homeowners, with some assistance. To address these opportunities, the City will provide technical assistance to assist Low- to Moderate-income households by identifying existing public and private lender financing programs. Additionally, the City will continue to monitor the Villages of Columbus and Tustin Field housing tracts at Tustin Legacy where 273 affordable housing unit covenants remain for 45 years. Tustin Legacy also contains 225 affordable rental units in the Anton Legacy Apartments, and 37 affordable units within Amalfi Apartments. Tustin Legacy housing developers are required to comply with the City's inclusionary housing requirements as specified in the MCAS Tustin Specific Plan. Specifically PY 2016-17 programs include the following: • The City will provide referrals or direct assistance to Low- and Moderate-income households to help them identify and/or apply for homebuyer downpayment assistance programs that offer low interest rates and/or deferred interest loans. Programs include those offered by the State and Community Reinvestment Act (CRA) lender programs. • Assist Low- and Moderate-income homebuyers with a deferred second mortgage program for the amount of a buyer's "affordability gap." During the 2016-17 Program Year, the City anticipates providing 10 housing units (affordable ownership unit resales).

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3	**Goal Name**	New Housing Construction
	Goal Description	With the exception of development opportunities occurring on the available land from the reuse at the former MCAS-Tustin base site (i.e., Tustin Legacy), the City of Tustin is mostly built out. Consequently, the City has limited opportunities for new ownership and rental construction on infill sites in the City; however, the following programs have been designed to assist with the development of affordable units within newly constructed projects in any portion of the City. Programs include: • New Ownership Housing Construction • New Rental Units Strategies to encourage new housing construction include: • The City will support the development of new affordable ownership within Tustin Legacy. • The City will provide for mixed-use site opportunities in Old Town where new ownership townhomes could be constructed. • The City will provide referrals to the Orange County Housing Authority when necessary for the development and operation of federally assisted Low- and Moderate-income housing programs. • Allow for the development of affordable rental apartments. During the 2016-17 Program Year, the City will partner with Habitat for Humanity by providing the land for the construction of two new housing units.

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4	**Goal Name**	Mortgage Credit Certification
	Goal Description	The City will provide assistance to Low- and Moderate-income households to help them identify and/or apply for homebuyer downpayment assistance programs that offer low interest rates and/or deferred interest loans. Programs include those offered by the State and Community Reinvestment Act (CRA) lender programs. Additional programs include the MCC (Mortgage Credit Certification) Program which reduces the federal income taxes paid by first time homebuyers. Eligible first time homebuyers receive a tax credit, reducing the amount of their federal income tax by 15% of the annual interest they pay on their mortgage. Program participants have the option to utilize their tax credit immediately and reduce the current amount of federal income tax withheld from their wages. The tax credit may also assist in qualifying for a home loan. During the 2016-17 Program Year, the City anticipates assisting two households.

5	**Goal Name**	Strategies to Address Homelessness
	Goal Description	This priority encourages activities which support the homeless, those at-risk of being homeless, and families in transition from homelessness to independent living, by providing support services, counseling, and transitional housing. Programs include: • Homeless Housing Partnership Program • Mercy House • Olive Crest Transitional Housing Placement Program Strategies for support of ancillary services to support the homeless include: • Continue to support Orange County Social Services Agency programs in conjunction with the Tustin Family Campus for abused and neglected children. • **Mercy House –** Mercy House Cold Weather Shelter Armory Program provides emergency shelter and support services to the homeless population**.** CDBG funds will be used towards shelter supplies provided to the homeless. • **Olive Crest –** Olive Crest provides shelter, support, education, and counseling to youth (16 – 19 years old) transitioning out of the foster care system. The Transitional Housing Placement Program helps prepare the youth for the challenges and stresses of independent adult life with the goal of helping them become productive members of society. CDBG funds will be used toward staff salary and benefits. During the 2016-17 Program Year, the City anticipates assisting 216 indiviudals.
6	**Goal Name**	Transitional Housing
	Goal Description	Within the Consolidated Plan, the City has identified the need to provide transitional housing and supportive services to Tustin residents. During the 2016-17 Program Year, the City anticipates providing 8 new units specifically for veterans through the Orange County Rescue Mission.
7	**Goal Name**	Senior Services
	Goal Description	Area senior services are presently provided through the City's full-service senior center located in Old Town Tustin. During the 2016-17 Program Year, the City anticipates serving 2,000 persons at the Tustin Area Senior Center.

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8	**Goal Name**	Strategy for Non-Housing Community Dev. Needs
	Goal Description	Supports the development of services and programs to serve the children and youth of the community especially in those target areas of greatest need.
9	**Goal Name**	Other Youth Programs
	Goal Description	Youth centers/services have been identified by the community as essential to provide recreational options to area youth. The target area for the CDBG program is severely limited in terms of park and recreation resources that are available to area youth desiring to participate in constructive, affordable, and organized activities. Therefore, priority programs to address the need for youth centers and services within the City of Tustin include: • **Tustin Family Youth Center** – CDBG funds will be allocated to the City of Tustin Parks and Recreation Department to provide a full-time recreation coordinator at the Tustin Family Youth Center located in the southwest neighborhood of the City. The Center provides free and affordable recreation services to children, the majority of whom are of Low-income families. • **Boys and Girls Club** – The Upward Bound enrichment program is provided by the Boys and Girls Club for the academic, social, and character development needs of at-risk youth in the southwest area of Tustin (CDBG Low- and Moderate-income tracts). The Upward Bound program provides a comprehensive non-student day program for 100 at-risk youth with computerized tutoring and homework assistance, arts, sports, fitness and recreation. CDBG funds will be utilized to pay for a portion of staff's salary. Additional childcare facilities and services that are affordable to Low- and Moderate-income families are needed to serve the number of families in need in the target area. • **Kids Corner Preschool** – A preschool program will be provided at the Tustin Family and Youth Center. Free preschool services will benefit Low- and Moderate-income families. The program's main objective is to strengthen a child's self image and feelings of competence through activities such as arts and crafts, field trips, storytelling and nutrition education. CDBG funds will be utilized to pay for a portion of staff's salary. During the 2016-17 Program Year, the City anticipates serving 1,500 youths.

10	**Goal Name**	Existing Parks/Recreation Facilities
	Goal Description	The City's CDBG target area was largely developed prior to its annexation by the City of Tustin; therefore, the area is comparatively limited in terms of park and recreational opportunities. The higher population density within the target area also contributes to the need for more recreational facilities. As a result, considerable attention has been focused on ways to provide additional private and public youth, adult, and senior services and facilities to supplement those which are heavily used at this time. Programs to address this priority include: • **Frontier Park Playground –** CDBG funding was allocated in the '14-'15 Program year and will be used for the replacement of the entire playground area and will include new play structures for both 2-5 and 5-12 year olds, a new playing surface, and new accessible compliant ramps. This project will improve park experience by providing more amenities for the residents and their children. During the 2016-17 Program Year, the City anticipates renovations at one park.
11	**Goal Name**	Infrastructure Improvements
	Goal Description	The majority of the streets, sidewalks, and infrastructure in the CDBG target area, were constructed more than 40 years ago. Also, some portions of the target area were never developed with storm drain and/or sidewalks. These facilities have reached the age where they are beginning to deteriorate more rapidly and require reconstruction. With the population growing, the need for new street surfacing and infrastructure is also increasing. The City's objective is to promote the improvement of existing infrastructure and the creation of new infrastructure where such infrastructure is nonexistent or completely inadequate. Infrastructure improvements include: • **Laurelwood Curb Ramp Construction Project -** CDBG funding was allocated during the 2015-16 Program Year and will be utilized for the Laurelwood curb ramp construction project. The Laurelwood tract of homes is located within a the CDBG Low/Mod Income Census Tract Target Area. • **Old Town Street Improvements -** Improvements to Main Street to incorporate traffic calming measures, make the street pedestrian friendly, create a gateway into Old Town Tustin. During the 2016-17 Program Year it is anticipated that 5,740 residents within the project areas will directly benefit from the improvements.

12	**Goal Name**	Graffiti Removal
	Goal Description	CDBG funds will be allocated for the removal of graffiti in the southwest neighborhood. The southwest neighborhood is located within the CDBG Low/Mod Income Census Tract Target Area. During the 2016-17 Program Year, the City anticipates 3,000 cases of graffiti to be removed.
13	**Goal Name**	Congregate/Home Delivered Meals
	Goal Description	Area senior services are presently provided through the City's full-service senior center located in Old Town Tustin. While the senior center is geographically close to the CDBG target area, multi-cultural and economic limitations may be preventing full participation in the center's programs. Additional services are necessary to target this population. Current programs include: • **Community SeniorServ** – Community SeniorServ's Nutrition Program for the elderly includes congregate and home-delivered meals. These programs provide nutritious meals to Tustin's elderly residents. The program's objective is to alleviate poor nutrition among the vulnerable elderly population, especially prevalent among those who live alone and/or on limited incomes. The program not only provides meals at a congregate site in Tustin, but also home delivery of meals to at-risk seniors (homebound) residing within the City. CDBG funds will be allocated to reimburse the raw food and other meals' related costs. During the 2016-17 Program Year, it is anticipated that SeniorServ will provide 300 congregate and/or home-delivered meals.

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14	**Goal Name**	Economic Development
	Goal Description	Stimulating and retaining business within the CDBG target areas is necessary to rejuvenate dilapidated areas, stimulate private investment, strengthen the City's financial base, improve public facilities, create jobs, and prevent further economic decline to enhance the quality of life in the area. City staff resources and funds will be utilized to assist businesses that benefit the CDBG target area. Programs assisting business includes: • **Start up and Technical Assistance** – The City Manager's office has assumed the responsibilities of economic development with the dissolution of the City's Redevelopment Agency. The City Manager's office provides businesses with access to a variety of financing programs authorized by either the federal or state government, as well as programs provided by other private, public and nonprofit agencies. The City also facilitates preliminary development/business license application meetings to discuss site location needs that would be of mutual benefit to the City and businesses and may be able to facilitate land assembly assistance or zoning incentives. The Community Development Department provides permit streamlining services to target businesses. • **Economic Business Incentive** – CDBG funding will be used to provide economic incentives to local businesses for job creation to hire new low/moderate income employees. During the 2016-17 Program Year, the City anticipates that five Economic Development Programs will be administered.
15	**Goal Name**	Code Enforcement
	Goal Description	Property maintenance issues are of significant importance to the community as the majority of residential, commercial, and industrial structures in the target area are around 45 years in age having been built in the late 1960's and 1970's. Absentee property owners contributed to delayed property maintenance in many cases. Active Code Enforcement is needed to ensure that properties are properly maintained in accordance with City standards. Programs addressing code enforcement include: • **Code Enforcement** – CDBG funds will be allocated for code enforcement officer salary and benefits for to support the City's Housing Rehabilitation program targeting the southwest neighborhood (Low- and Moderate-income target areas). During the 2016-17 Program Year, the City anticipates 100 Code Enforcement cases to be addressed within the CDBG Low/Moderate Income Census Tract Target Area.

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16	**Goal Name**	Planning Activities
	Goal Description	Planning services are needed to administer the CDBG program, to prepare planning documents, and to facilitate fair housing assistance - these services are necessary to support other Consolidated Plan priorities. Planning and administration programs include: • **Fair Housing Activities**– Tustin has distinct and independent policies and programs that affect housing development. From time to time the City will review these policies and programs and evaluate if modifications may be warranted to ensure the jurisdiction is affirmatively furthering fair housing. In addition, CDBG funds will be allocated to contract with the Fair Housing Foundation to provide fair housing services to Tustin residents. The Fair Housing Foundation activities during the 2016-17 reporting period will include:Fair Housing Community Education – Conduct fair housing community education presentations, publish and distribute fair housing newsletters, speak at public meetings, and hold training programs for consumers and housing industry professionals. Fair Housing Enforcement – Respond to housing discrimination complaints, including investigation and portfolio testing, to evaluate the merits of a fair housing claim, and if appropriate, conciliation and/or prosecution of meritorious housing discrimination cases.Tenant Legal Assistance – Provide legal assistance in court actions within the region, which involve important housing rights such as eviction, housing discrimination, substandard conditions, or retaliation for exercising a lawful right.Housing Dispute Evaluation & Resolution – Assist in evaluating housing issues/complaints.Mediation Program – Resolve disputes through certified mediators to assist housing providers/consumers to reach agreements about the disputes without litigation. • **Planning and Administration** – CDBG funds will be allocated for City staff administration of the CDBG program. Funds may also be used to undertake specific plans with impact to the Low- and Moderate-income target area**.** • **Old Town Study –** Also known as the "Downtown Commercial Core Plan," the project will involve the preparation of a master plan to provide a comprehensive planned vision of Old Town Tustin in order to encourage economic development and coordinated improvements. During the 2016-17 Program Year, the City anticipates administration of one planning program (Downtown Commercial Core Plan).

Table 6 – Goal Descriptions

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Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City of Tustin's 2013 Housing Element provides an "Assisted Housing Inventory" listing affordable housing units available to special-needs groups and families. According to this inventory, the City of Tustin maintains 1,197 affordable housing units for extremely low, low, and moderate-income families. In 2015, 225 affordable units at Anton Legacy Apartments and 37 affordable units at Amalfi Apartments opened.

AP-35 Projects – 91.220(d)

Introduction

The City of Tustin is implementing a one-year funding cycle for non-public service programs such as public facility improvements, housing/neighborhood rehabilitation and preservation, and program administration/planning activities. Funding requests for these types of projects will be reviewed annually. Public Service programs will be allocated on a three-year funding cycle. This Action Plan covers activities to be funded during PY 2016-17 (Year three of the three-year funding cycle). Notices of Funding Availability (NOFA) for the next three-year funding cycle (2017-18, 2018-19, 2019-20) are anticipated to be released by the City of Tustin in November 2016.

For 2016-17, the City of Tustin's CDBG grant allocation is $680,478. Of this amount a maximum of 15 percent may be used for public services and 20 percent for program administration. The following is a listing of the activities that will be funded with CDBG during PY 2016-17:

#	Project Name
1	CDBG PROGRAM ADMINISTRATION
2	FAIR HOUSING SERVICES
3	OLD TOWN STUDY
4	BOYS AND GIRLS CLUB - UPWARD BOUND
5	COMMUNITY SENIORSERV
6	GRAFFITI REMOVAL - CDBG AREAS ONLY
7	MERCY HOUSE - EMERGENCY SHELTER
8	OLIVE CREST
9	TFYC COORDINATOR
10	KIDS CORNER PRESCHOOL
11	OLD TOWN STREET IMPROVEMENTS
12	CODE ENFORCEMENT

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City's aim is to leverage, to the maximum extent feasible, the use of available federal, State, and local funds in an effort to create a viable community, develop new affordable housing opportunities, and maintain and preserve existing housing. To ensure the financial feasibility of a project, the City will consider the use of funds from other sources, such as the City's Housing Authority set-aside funds, to further affordable housing and community development goals whenever a match, grant, or loan is necessary or appropriate. The City will continue to allocate its CDBG funding to projects with the CDBG Low/Moderate Census Tract Target Area, or to directly benefit low/moderate income residents.

To meet the underserved needs of the community, the City will: make efforts to coordinate with federal, State, and local agencies to provide appropriate assistance to residents; coordinate with public service providers to promote adequate services to residents; and, work to provide physical improvements to slum and blighted areas and neighborhoods with concentrations on the CDBG Low/Moderate Census Tract Target Area.

Projects

AP-38 Projects Summary

Project Summary Information

Table 8 – Project Summary

1	**Project Name**	CDBG PROGRAM ADMINISTRATION
	Target Area	City of Tustin
	Goals Supported	Planning Activities
	Needs Addressed	Planning
	Funding	CDBG: $40,000
	Description	Funding for program oversight, coodination, and compliance.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Citywide benefit, approximately 76,000 persons.
	Location Description	Citywide
	Planned Activities	Provide day-to-day administration of the CDBG program.
2	**Project Name**	FAIR HOUSING SERVICES
	Target Area	City of Tustin
	Goals Supported	Planning Activities
	Needs Addressed	Planning
	Funding	CDBG: $14,545

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	Description	Providing counseling services related to housing complaints, outreach activities, legal services, and fair housing education seminars.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	225 Tustin Families
	Location Description	Fair Housing cases handled in their main office at: 3605 Long Beach Blvd. #302, Long Beach, CA 90807. Fair Housing workshops and events are typically held at the Tustin Library, 345 E. Main Street, Tustin, CA 92780.
	Planned Activities	Providing counseling services related to housing complaints, outreach activities, legal services, and fair housing education seminars.
3	**Project Name**	OLD TOWN STUDY
	Target Area	CDBG Low/Mod Census Tract Target Area
	Goals Supported	Economic Development Planning Activities
	Needs Addressed	Planning Downtown Commercial Core Plan
	Funding	CDBG: $79,335
	Description	Development of a master plan "Downtown Commercial Core Plan" to provide a comprehensive planned vision to encourage economic growth and coordinated development in Old Town Tustin.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	3,500 Tustin residents

	Location Description	Old Town Tustin
	Planned Activities	Community outreach, staff research, and implementation of a Plan for development of the area.
4	**Project Name**	BOYS AND GIRLS CLUB - UPWARD BOUND
	Target Area	City of Tustin
	Goals Supported	Other Youth Programs
	Needs Addressed	Youth Programs
	Funding	CDBG: $12,500
	Description	UPWARD BOUND PROGRAM PROVIDES YOUTH SERVICES REGARDING ACADEMIC, SOCIAL, FITNESS AND CHARACTER DEVELOPMENT NEEDS OF AT-RISK YOUTH.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	100 unduplicated Tustin residents
	Location Description	Boys and Girls Club of Tustin, 580 W. 6th Street, Tustin, CA 92780
	Planned Activities	Administer the "Upward Bound" program to provide for the literacy and academic needs of at-risk youth in the southwest area of Tustin.
5	**Project Name**	COMMUNITY SENIORSERV
	Target Area	CDBG Low/Mod Census Tract Target Area City of Tustin
	Goals Supported	Senior Services Congregate/Home Delivered Meals
	Needs Addressed	Senior Programs Senior Services

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Funding	CDBG: $15,000
	Description	CONGREGATE LUNCH PROGRAM & HOME DELIVERED MEALS PROGRAM: PROVIDE SERVICES TO SENIORS AND FRAIL ELDERLY BY PROVIDING MEALS; FUNDING USED TO PAY FOR FOOD AND MEALS RELATED COSTS.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	330 unduplicated Tustin residents
	Location Description	SeniorServ will provide meals at the Tustin Senior Center located at 200 South C Street, Tustin, CA 92780
	Planned Activities	Providing a congregate lunch meal program at the Tustin Area Senior Center, as well as providing home-delivered meals to seniors who cannot leave the home.
6	**Project Name**	GRAFFITI REMOVAL - CDBG AREAS ONLY
	Target Area	CDBG Low/Mod Census Tract Target Area
	Goals Supported	Graffiti Removal
	Needs Addressed	Graffiti Abatement
	Funding	CDBG: $29,538
	Description	PROVIDE GRAFFITI REMOVAL SERVICES IN TUSTIN CDBG TARGET AREAS.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	32,993 Tustin residents
	Location Description	CDBG Low/Mod Census Tract Target Area

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Planned Activities	Graffiti removal with CDBG funding to be used solely within the CDBG Low/Mod Census Tract Target Area.
7	**Project Name**	MERCY HOUSE - EMERGENCY SHELTER
	Target Area	City of Tustin
	Goals Supported	Strategies to Address Homelessness Transitional Housing
	Needs Addressed	Public Service Needs
	Funding	CDBG: $5,000
	Description	Mercy House Cold Weather Shelter Armory Program will provide emergency shelter to homeless individuals.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	20 homeless individuals from the City of Tustin
	Location Description	Mercy House Emergency Shelter will carry out the homeless support services located at 612 E. Warner Avenue, Santa Ana, CA 92707
	Planned Activities	Provide emergency shelter services to Orange County's homeless population.
8	**Project Name**	OLIVE CREST
	Target Area	City of Tustin
	Goals Supported	Strategies to Address Homelessness Transitional Housing
	Needs Addressed	Youth Programs
	Funding	CDBG: $5,000

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Description	PROVIDE SHELTER, SUPPORT, EDUCATION AND COUNSELING TO YOUTH (15-24 YEARS OLD) WHO ARE TRANSITIONING OUT OF FOSTER CARE. FUNDS WILL BE USED FOR STAFF SALARY, WAGES AND BENEFITS.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	24 Tustin youth
	Location Description	Transitional housing is provided at various locations throughout Tustin and the Olive Crest offices are located at 2130 East 4th Street, Santa Ana, CA 92705
	Planned Activities	Supportive services provided to youth transitioning out of the foster care system including housing, education, employment assistance, transportation, etc.
9	**Project Name**	TFYC COORDINATOR
	Target Area	City of Tustin
	Goals Supported	Strategy for Non-Housing Community Dev. Needs Other Youth Programs
	Needs Addressed	Tustin Family and Youth Center Youth Programs
	Funding	CDBG: $20,033
	Description	PROVIDE FOR A RECREATION COORDINATOR FOR THE TUSTIN FAMILY YOUTH CENTER WHERE THE MAJORITY OF CHILDREN AND FAMILIES SERVED ARE LOW & MODERATE INCOME TUSTIN RESIDENTS.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	2000 Tustin youth

	Location Description	Tustin Family Youth Center, 14772 Newport Ave, Tustin, CA 92780
	Planned Activities	The Tustin Family Youth Center provides a full range of social, educational, and recreational programs for families and youth. It also serves as a resource and referral center for families in need and at-risk youth.
10	**Project Name**	KIDS CORNER PRESCHOOL
	Target Area	City of Tustin
	Goals Supported	Strategy for Non-Housing Community Dev. Needs Other Youth Programs
	Needs Addressed	Tustin Family and Youth Center
	Funding	CDBG: $15,000
	Description	PROVIDE FOR A COORDINATOR TO RUN A PRESCHOOL WHERE CHILDREN WILL CREATIVELY EXPLORE AND DEVELOP SKILLS IN ART, CRAFTS,MUSIC, ETC. FUNDING WILL BE USED FOR STAFF SALARY & BENEFITS.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	50 Tustin youth
	Location Description	Tustin Family Youth Center (Kids Corner Preschool), 14772 Newport Avenue, Tustin, CA 92780
	Planned Activities	Kids Corner Preschool provides a free recreational preschool for 4-year old children. The program's main objective is to ensure kindergarten readiness and strenghthen self-image and feelings of competence.
11	**Project Name**	OLD TOWN STREET IMPROVEMENTS
	Target Area	CDBG Low/Mod Census Tract Target Area
	Goals Supported	Infrastructure Improvements

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Needs Addressed	Old Town Parklets Main Street
	Funding	CDBG: $356,527
	Description	Street improvements in support of the overall vision for the Old Town/Downtown Commercial Core Plan area to promote the area as the historic, economic, and cultural heart of the City in such a way that enhances its strong business environment and bolsters the City's high quality of life.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	3,500 residents within the Old Town area
	Location Description	Old Town Tustin/Downtown Commercial Core Plan Area located within census tract 755.05 Block Groups 1, 2, and 3
	Planned Activities	Street improvements throughout Old Town Tustin to potentially include, parklets, bollards, Main Street design, etc.
12	**Project Name**	CODE ENFORCEMENT
	Target Area	CDBG Low/Mod Census Tract Target Area
	Goals Supported	Code Enforcement
	Needs Addressed	Code Enforcement
	Funding	CDBG: $88,000
	Description	FUNDS WILL BE USED FOR ONE FULL-TIME CODE ENFORCEMENT OFFICER'S SALARY & BENEFITS (OR EQUIVALENT). CODE ENFORCEMENT OFFICER IS ASSIGNED TO CDBG TARGET AREAS.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	32,993 will benefit within the CDBG Low/Mod Census Tract Target Area.
	Location Description	Code Enforcement activities being funded by CDBG will take place strictly within the CDBG Low/Mod Census Tract Target Area.
	Planned Activities	Code Enforcement within the CDBG Low/Mod Census Tract Target Area.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Tustin does not contain a "Target Area" as defined by HUD; however, the City has identified the census tracts/block groups which contain 51% or higher low/mod income residents. This area is generally within the southwest area of the City. Funding for all CDBG activities within the City of Tustin will benefit the Low/Mod income population. Public Service activities must ensure that they serve a majority of Low/Mod income residents, and Public Facilities projects must fall within the CDBG Low/Mod Census Tract Area. Please refer to the Appendix A to view a map of the CDBG Low/Mod Census Tract Target Area, as well as a map of CDBG Funded project locations.

Geographic Distribution

Target Area	Percentage of Funds
CDBG Low/Mod Census Tract Target Area	100
City of Tustin	

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Tustin's rationale for prioritizing CDBG funds to be expended to directly benefit the low/mod income population or within those census tracts/block groups which have been identified as low/mod income tracts includes that:

- This area has been identified as having a population at least 51% or higher of low/moderate income residents. The housing stock in this area is primarily 30 years old or older, which indicates it may be in need of rehabilitation.
- Needs within this area include affordable housing, child care, improved access to public facilities and services, and infrastructure street/sidewalk improvements.
- Opportunities for improvement in this area include providing increased access to services for youth and children, increased access to public facilities such as parks, and improving the conditions of sidewalks and streets.

Discussion

Tustin is a relatively small jurisdiction with limited areas which meet the federal criteria of slum and blight or concentrations of Low- and Moderate-income persons. Nevertheless, PY 2016-17 funds have been allocated on the basis of meeting the national objectives of the CDBG program, including programs benefiting Low- and Moderate-income persons or possibly preventing slum and blight.

Based on Consolidated Plan priorities, the City will focus public services and improvements in the portion of the City known as the Southwest Neighborhood which is also in the CDBG target area. The 2016-17 Action Plan reflects this “geographic” priority for allocating investment as indicated on the CDBG Low-and Moderate-Income Areas and Project Locations maps.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Tustin has set one-year Action Plan goals with regard to the provision of affordable housing in the following areas: preservation of at-risk affordable housing rental units; multi-family rental new construction/acquisition and rehabilitation; first-time homebuyer and/or foreclosure negotiated purchase; new housing construction; and, downpayment assistance. In addition, data below provides the number of homeless, special-needs, and other families assisted with affordable housing. One-year goals are also listed regarding rental assistance and production of new units. Due to the dissolution of the State's Redevelopment Agencies, the City is not providing rehabilitation of existing units or acquisition of existing units at this time, but is hopeful that these efforts will continue once funding becomes available.

One Year Goals for the Number of Households to be Supported	
Homeless	278
Non-Homeless	789
Special-Needs	308
Total	1,375

Table 10 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	300
The Production of New Units	36
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	336

Table 11 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Tustin's 2013 Housing Element provides an "Assisted Housing Inventory" listing affordable housing units available to special-needs groups and families. Affordable housing for special-needs families is provided at: Tustin Gardens; Coventry Court; and, Heritage Place. Affordable housing for other families is provided at: Kenyon Pointe; Westchester Park; Flanders Pointe; Tustin Grove; Ambrose Lane; Chatam Village; Tustin Field I; Tustin Field II; Arbor Walk; Cambridge Lane; Camden Place; Clarendon; Anton Legacy; and, Amalfi.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Tustin does not maintain public housing units; however, the City supports the Orange County Housing Authority (OCHA) housing choice voucher program. As of January 28, 2015, 525 Tustin households received rental assistance administered by OCHA.

Actions planned during the next year to address the needs to public housing

The City does not own or operate public housing, and no public housing developments are proposed for Program Year 2016-17.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

No further discussion at this time.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Data maintained by the Tustin Police Department, indicates that homelessness is not a major issue within Tustin; nevertheless, it is recognized that homelessness is a regional issue for which the City of Tustin must provide a "fair share" of services to address the needs of the region's homeless. To this end, the City of Tustin participates in the County of Orange's annual Continuum of Care (CoC) application process.

With regard to activities which address other special-needs groups who are not homeless, the City's Senior Center is supportive in providing assistance to the elderly and frail elderly. These services include transportation services, case management, information and referrals, shared housing program, senior activities, health and fitness, and other recreational activities.

The City allocates CDBG funds to assist the Community SeniorServ to provide meal service to the elderly and frail elderly (home-bound elderly). The City will continue to refer persons with special needs, such as persons with disabilities (mental, physical, and developmental), persons with alcohol or other drug dependencies, and persons with HIV/AIDS to appropriate agencies.

The following organizations will utilize CDBG funding to provide homeless services and special needs services for PY 2016-17: Mercy House through their Cold Weather Shelter Armory Program; Olive Crest through their Transitional Housing Placement Program; and, Community SeniorServ through their Senior Congregate and Home Delivered Meal Program.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Available statistics currently indicate that the City of Tustin does not have a significant population nor subpopulation of homeless persons or homeless families with children. The City anticipates that homeless persons and homeless persons with children will be assisted on an as needed basis by making appropriate referrals to organizations or agencies that provide shelter, food and other services for homeless persons and homeless families with children.

However, the City of Tustin recognizes that homelessness is a regional issue which needs to be addressed by all jurisdictions regardless of individual circumstances. The City identifies the Homeless Assistance Plan, established for the MCAS Tustin Specific Plan area, as one of the strategies to address the homelessness issue. The Homeless Assistance Plan provides assistance for supportive housing and supportive services to help homeless persons and families transition from homelessness to living as independently as possible. The plan includes 192 transitional housing units at the Village of Hope facility to assist in the movement of homeless individuals and families to permanent housing within 24 months, and supportive services designed to address the special needs of homeless persons. Recently, the Tustin Planning Commission authorized the Village of Hope to increase their transitional housing bed capacity to 387 beds, an increase of 195 beds. Other homeless service providers operating in the MCAS Tustin Specific Plan area are the Orange County Social Services Tustin Family Campus, Salvation Army, Orange Coast Interfaith, Families Forward, and Human Options.

The City has developed a strategy that will continue to refer homeless persons and homeless families with children to service agencies and organizations. Through financial contributions, the City will support agencies which provide shelter and other services to the homeless.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Tustin and Orange County Rescue Mission executed a ground lease to support the Rescue Mission's construction/rehabilitation of a 5.1 acre site to establish a 192-unit emergency and transitional housing project at the former MCAS Tustin. Recently, the Tustin Planning Commission authorized the Village of Hope to increase their transitional housing capacity to 387 beds, an increase of 195 beds. This emergency and transitional housing facility is currently in operation.

With respect to PY 2016-17, the City will allocate CDBG funds to Mercy House Armory, an emergency shelter program for homeless individuals, and Olive Crest, a transitional housing program for young adults in the foster care system. In addition, the Orange County Rescue Mission is anticipated to establish 8 new transitional housing units specifically for veterans and their families.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City recognized that the homeless are often in need of low rent or subsidized housing in order to make the transition to independent living. The Orange County Housing Authority will continue to assist homeless persons on the Section 8 waiting list. Additional efforts to help the homeless also are provided by local nonprofits and churches.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

As stated above, the City of Tustin participates in the County of Orange Continuum of Care process. Through this process the City is able to keep current with the region's homeless shelter and service needs. Additionally, through its partnership with the Orange County Housing Authority (OCHA), Tustin renter households have access to OCHA's Family Self-Sufficiency Program. Preference for this program is given to families with children who are homeless or who are in danger of becoming homeless (those paying over 50 percent of household income for rent). In addition to providing housing assistance, this program provides a variety of support services designed to assist participants become economically independent including job training and employment for program participants.

Tustin has allocated the maximum allowable amount of its CDBG funds to public service programs. While some of the organizations funded do not directly serve the homeless, many of their activities may help prevent homelessness. These activities include counseling programs for victims of domestic violence, at-risk youth, and youth services through the Tustin Family and Youth Center.

Discussion

Through the 2016-17 Program Year, the City of Tustin will continue to support its Conolidated Plan priority needs and performance goal regarding a strategy for homelessnes through planned activities such as the Homeless Housing Partnership Program, Section 8 Rental Assistance, and providing administrative support for affordable housing activities.

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Barriers or impediments to affordable housing are caused when the incentive to develop this housing is removed due to excessive development costs or the lack of community commitment. Some development costs are motivated by economic conditions and other issues that affected the real estate market, and are outside the control of local government. In addition, the development of affordable housing is affected by both the economic market conditions and the housing policies of federal, state and local governments, and the "Not In My Back Yard" (NIMBY) phenomenon.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

As stated in the Consolidated Plan, the City has adopted indirect assistance programs to address negative impacts created by barriers to affordable housing. The programs listed below are identified as the means by which the City of Tustin will address barriers to affordable housing during the 2016-17 funding year.

- Second units
- Deed restrictions
- Fees, extractions, and permit procedures
- Environmental constraints
- Pre-application conferences
- Shared housing
- Permit processing and coordination
- Section 8 Rental Assistance
- Housing referral program
- Density Bonus program
- Mixed Use zoning

Discussion

Tustin's Consolidated Plan Section MA-40 further discusses the barriers to affordable housing and elaborates on constraints such as zoning, housing development fees, the development review process, infrastructure constraints, Davis-Bacon Wage Compliance, floodplain insurance, and other existing needs. An overview of these points includes:

Zoning Ordinances

Development standards include zoning ordinances, subdivision ordinances and building code requirements. The most far-reaching constraints are those contained in the City's zoning ordinance, which is the most traditional tool used by a local jurisdiction to regulate the use of private land. Zoning regulates the use, density, floor area, setbacks, parking, placement and mix of residential, commercial, and industrial projects. Zoning can also regulate the intensity of residential land use through minimum lot size requirements.

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Housing Development Fees
Various fees and assessments are charged by the City and other outside agencies (e.g., school districts, sewer/sanitation agencies) to cover costs of processing permits and providing services and facilities, such as utilities, schools and infrastructure. Almost all of these fees are assessed based on the concept of cost recovery through a pro rata share system, based on the magnitude of the project's impact or the extent of the benefit which will be derived.

Tustin is highly urbanized with most of its necessary infrastructure, such as streets, sewer and water facilities already in place. Nonetheless, site improvements can significantly add to the cost of producing housing. Cost-effective site planning or use of housing set-aside funds for those projects within the redevelopment project areas can minimize site improvement costs.

Development Review Process
The evaluation and review process required by City procedures contributes to the cost of housing in that holding costs incurred by developers are ultimately manifested in the unit's selling price. State Law establishes maximum time limits for project approvals and City policies provide for the minimum processing time necessary to comply with legal requirements and review procedures.

Infrastructure Constraints
All development within the City is scrutinized for its impacts on the community in transportation, sewer, parks, recreation and pedestrian use. The cost of new or improved infrastructure is often paid by the developer, who shifts the cost to the project, thus increasing the housing costs.

Davis-Bacon Wage Compliance
A prevailing wage must be paid to laborers when federal funds are used for any project over $2,000 or any multi-family project over eight units. The prevailing wage is usually higher than competitive wages. Davis-Bacon requires extensive paperwork that adds to housing costs to document the prevailing wages in order to comply with monitoring requirements.

Floodplain Insurance
When federal funds are used to rehabilitate homes or build new homes located in a floodplain zone, the developer or homeowner is required to obtain flood insurance. This requirement can be costly and impact low-income homeowners, especially where minor rehabilitation is involved.

Existing Needs
Existing needs as discussed within the Needs Assessment Section of the Consolidated Plan include housing problems such as substandard housing lacking complete plumbing or kitchen facilities, overcrowding, cost burdened families, and families with a disproportionately greater need.

AP-85 Other Actions – 91.220(k)

Introduction

The five-year Consolidated Plan contains a housing and homeless needs assessment which describes estimated housing needs for Low- and Moderate-income residents, special needs populations, and the homeless. During the 2016-17 funding year, the City of Tustin will undertake the following additional actions to address obstacles to meeting underserved needs including the following goals: foster and maintain affordable housing; remove barriers to affordable housing; develop institutional structure; enhance coordination between public and private housing and social services agencies; foster public housing improvements and resident incentives; and, use available federal, state, and local financial resources to underserved needs.

Actions planned to address obstacles to meeting underserved needs

To meet the needs of the City's underserved population, efforts will be made to:

- Coordinate with federal, State, and local agencies to provide appropriate assistance to residents.
- Coordinate with public service providers to promote adequate services to residents.
- Work to provide physical improvements to slum and blighted areas and neighborhoods with concentrations of Low- and Moderate-income areas.

Actions planned to foster and maintain affordable housing

The City will continue to use available federal, State, and local resources to foster and maintain affordable housing through housing rehabilitation programs for multi- and single-family dwelling units and provide and/or maintain homeownership opportunities through various homebuyer assistance programs.

Actions planned to reduce lead-based paint hazards

The City's Consolidated Plan notes that there does not appear to be a large number of housing units in the City that are at risk of lead-based paint hazard; however, to comply with Title X of the Housing and Community Development Act of 1992, the City has incorporated the following policies into its housing programs:

- Review existing building, housing, and rehabilitation codes to assure lead-based paint hazard reduction is incorporated.
- Require testing and hazard reduction in conjunction with rehabilitation.
- Require inspections for lead at appropriate times when housing is otherwise being inspected or evaluated.

Actions planned to reduce the number of poverty-level families

The City continues to support and implement the goals, policies, and programs, as noted in the City's Housing Element of the General Plan and the Consolidated Plan. These documents are designed to provide for adequate, safe, and affordable housing to all segments of the population. The goals outlined in these documents include:

- Provide an adequate supply of housing to meet the City's need for a variety of housing types to meet diverse socio-economic needs.
- Ensure equal housing opportunities for all existing and future City residents.
- Ensure a reasonable balance of rental and owner-occupied housing.
- Preserve the existing supply of affordable housing.
- Conserve, maintain, rehabilitate, and/or replace existing housing in neighborhoods that are safe, healthful, and attractive, in accordance with the adopted Land Use policy.
- =

Actions planned to reduce the number of poverty-level families

The City of Tustin does not have a formally adopted Anti-Poverty Strategy. However, the City's Housing Element includes several goals, policies and programs designed to provide adequate, safe and affordable housing for all segments of the population. Five of the six goals within the Housing Element deal with ensuring that housing is affordable to all segments of the City's population. The City has adopted corresponding policies and programs to implement the strategies. Attached to this report (Appendix B) are the City of Tustin's Anti-Poverty Goals and Policies.

Actions planned to develop institutional structure

The City will continue to be involved in "network-building" activities with governmental, for-profit, and nonprofit organizations. Activities include attending quarterly Orange County Housing Authority Advisory Committee meetings. Tustin will also continue to fund the Fair Housing Foundation which provides fair housing and advocacy services for the region. Additionally, the City will continue to encourage and participate in efforts to work collectively and cooperatively with other Orange County jurisdictions.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Tustin does not own or operate any public housing; however, the City will continue to support and encourage efforts of the Orange County Housing Authority to coordinate private housing resources and social service agencies' programs.

Discussion

Through the abovementioned actions, the underserved needs of Tustin's community will be met.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

A description of all CDBG funds expected to be available during the 2016-17 program year is provided in Section AP-35 (Projects) of the Action Plan. No program income has been received from the previous program year; none is anticipated for 2016-17. The City has no urban renewal settlements, grant funds returned to the line of credit or income from float-funded activities.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income.Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

OMB Control No: 2506-0117 (exp. 07/31/2015)

Discussion

The City of Tustin is implementing a one-year funding cycle for non-public service programs such as public facility improvements, housing/neighborhood rehabilitation and preservation, and program administration/planning activities. Funding requests for these types of projects will be reviewed annually. Public Service programs will be allocated on a three-year funding cycle. This Action Plan covers activities to be funded during PY 2016-17 (Year three of the three-year funding cycle). Notices of Funding Availability (NOFA) for the next three-year funding cycle (2017-18, 2018-19, 2019-20) are anticipated to be released by the City of Tustin in November 2016.

Attachments

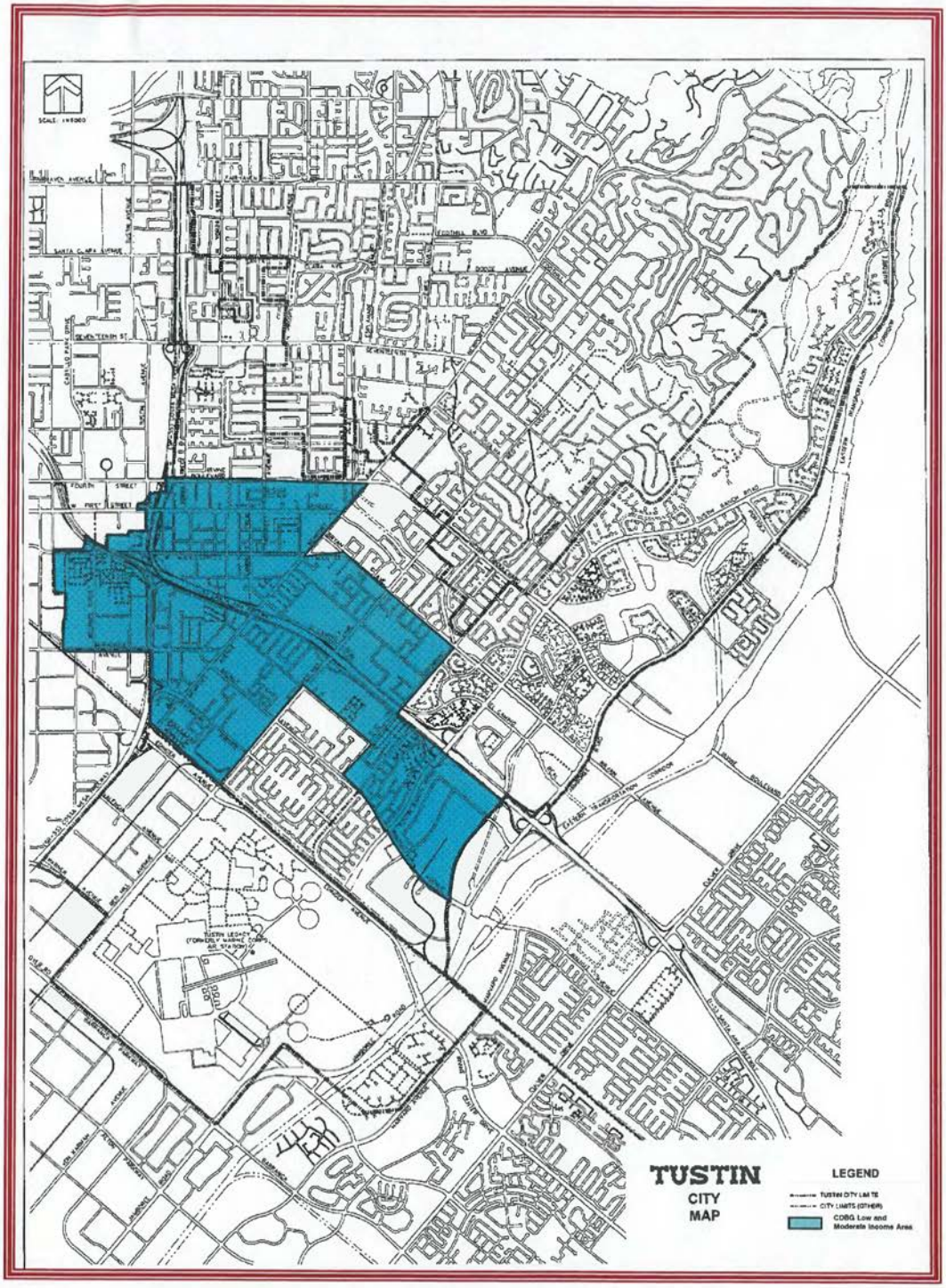
Grantee Unique Appendices

Appendix A

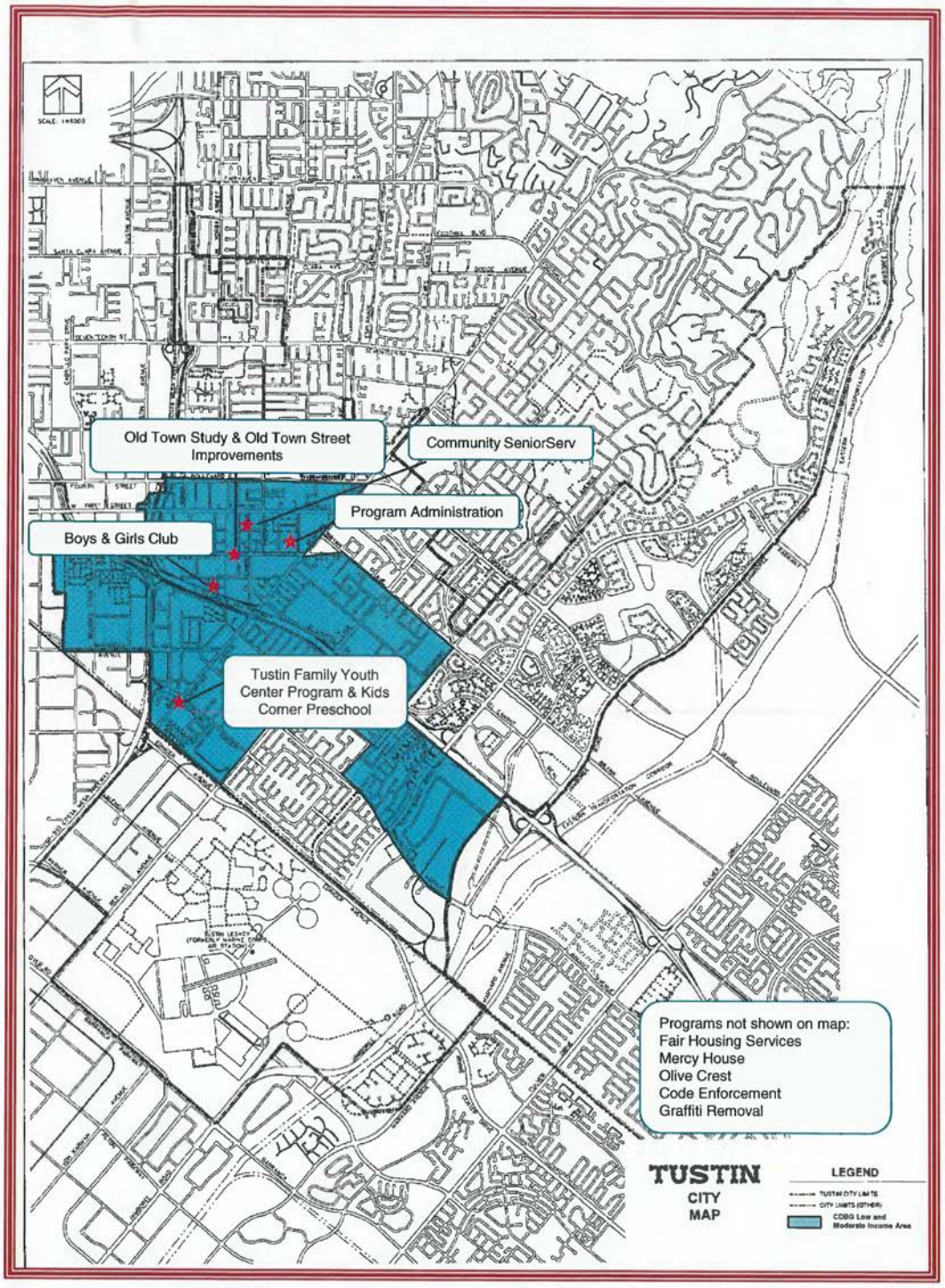
CDBG Low/Moderate Income Target Area Map

&

CDBG Funded Project Location Map



OMB Control No: 2506-0117 (exp. 07/31/2015)



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Appendix B

Anti-Poverty Goals and Policies

OMB Control No: 2506-0117 (exp. 07/31/2015)

Goal 1: Provide an adequate supply of housing to meet the need for a variety of housing types to meet the diverse socio-economic needs of all community residents.

Policy 1.1: Promote the construction of additional dwelling units to accommodate Tustin's share of regional housing needs identified by the Southern California Association of Governments (SCAG), in accordance with adopted land use policies.

Policy 1.2: Pursue smart grown principles by supporting the construction of higher density housing, affordable housing, and mixed use development (the vertical and horizontal integration of commercial and residential uses) in proximity to transit, services, shopping, schools, senior centers and recreational facilities, where possible.

Policy 1.3: Consider site scoring, income targeting, and other selection criteria for competitive funding sources for affordable housing, such as Low Income Housing Tax Credits, when allocating Agency resources for affordable housing to maximize leverage of local funds.

Policy 1.4: Continue to implement best practices for developer selection, project underwriting and due diligence for affordable housing developments that receive financial and other assistance to ensure long-term viability of affordable housing and to ensure the maximized leverage of local resources.

Policy 1.5: Preserve affordable housing units, where possible, through actions such as the maintenance of a mobile home park zone, restrictions on R-3 zone uses, facilitating resident access to funding sources for preservation low income housing and of assisted housing.

Policy 1.6 Promote the dispersion and integration of housing for low- and very-low income families throughout the community as opposed to within any particular geographic area, neighborhood, or project.

Policy 1.7: Encourage the County of Orange to exercise its responsibilities for housing accommodations for low- and very-low income families within Tustin's sphere of influence.

Policy 1.8: Allow second (attached/detached) units in single- and multi-family districts consistent with the Tustin City Code.

Policy 1.9: Utilize Planned Community Districts and Specific Plans to authorize and promote a variety of lot sizes and housing types.

Policy 1.10: Promote cluster housing consistent with General Plan land use density standards to reduce the cost of housing construction.

Policy 1.11: Encourage the availability of affordable housing for special needs households, including large, low-income families. Special needs households include the elderly, large families, female-headed households, households with a disabled person, and the homeless.

Policy 1.12: Encourage incentives to assist in the development of affordable housing such as 1) reducing permit processing time and waiving or reducing applicable permit fees; 2) on-site density bonuses when appropriate; 3) tax-exempt financing including continuing to make use of the City's membership in the California Statewide Communities Development Authority to provide opportunities for developer assistance in pre-development and development financing of affordable housing programs; 4) flexibility in zoning or development standards; and 5) other financial incentives using Tustin Community Redevelopment Agency housing set-aside funds and a variety of special State and Federal grant and housing programs.

Policy 1.13: Encourage the design and occupancy of housing for senior citizens and the disabled. Promote the construction or rehabilitation and adoption of dwelling units accessible to seniors and/or the disabled.

Policy 1.14: Provide continued support for the County Homeless Assistance Program and other homeless assistance programs within Tustin and in adjacent cities, including the continued use of the City's membership in California Statewide Communities Development Authority to issue private activity mortgage bonds in support of these programs.

Policy 1.15: Encourage the provision of grants and technical assistance to various organizations and agencies that provide assistance to persons with special needs such as the homeless, disabled, low-income, and elderly persons.

Policy 1.16: Participate in federal and state housing assistance and rehabilitation programs aimed at assisting households in need.

Policy 1.17: Utilize design criteria in evaluating projects to ensure compatibility with surrounding developments, while taking into consideration ways to minimize housing costs.

Policy 1.18: Promote and encourage non-profit and for-profit private sector interests to use available federal and state programs for new or rehabilitated affordable housing.

Policy 1.19: Support state-enabling legislation for employers to contribute to the cost of housing for their employees.

Goal 2: Ensure equal housing opportunities for all existing and future City residents regardless of race, religion, ethnicity, sex, age, marital status or household composition.

Policy 2.1: Promote equal opportunity housing programs within the community.

Policy 2.2: Provide active support to provide fair housing opportunities.

Policy 2.3: Support programs to match elderly and low- and moderate-income individuals who want to share housing costs in a joint living arrangement.

Policy 2.4: Support public and private efforts to eliminate all forms of discrimination in housing.

Policy 2.5: Minimize displacement of lower income and special needs households, whenever possible, to ensure that displacement is carried out in an equitable manner.

Goal 3: Increase the percentage of ownership housing to ensure a reasonable balance of rental and owner-occupied housing within the City.

Policy 3.1: Encourage new housing construction for homeownership in a mixture of price ranges.

Policy 3.2: Examine existing City home purchasing assistance programs for low- and moderate-income households, including down-payment assistance, and mortgage revenue bond financing, and recommend program modifications to make them more effective in the current housing market.

Policy 3.3: Encourage rental unit conversion and alternative forms of homeownership, such as shared equity ownership and limited equity cooperatives where feasible.

Policy 3.4: Examine existing condominium conversion standards to promote renovation of existing units through rental conversion.

Goal 5: Conserve, maintain, rehabilitate and/or replace existing housing in neighborhoods which are safe, healthful and attractive, in accordance with adopted Land Use Policy. Improve the residential character of the City with an emphasis on revitalizing neighborhoods showing signs of deterioration. Promote conservation of the City's sound housing stock, rehabilitation of deteriorated units where they may exist Citywide, and elimination of dilapidated units that endanger the health, safety and well being of occupants.

Policy 5.1: Through available financial incentives, encourage owners of rental housing units which are determined to be substandard, in need of repair and a hazard to the health and safety of the occupants to remove and replace or rehabilitate the structures.

Policy 5.2: Promote the availability of funds for the rehabilitation of single-family dwellings and apartments.

Policy 5.3: Periodically evaluate housing conditions and, when appropriate, address any increase in deteriorated housing conditions.

Policy 5.4: Continue to enforce health, safety, and zoning codes to eliminate conditions which are detrimental to the health, safety and general welfare of residents.

Policy 5.5: Promote preservation of historic and architecturally significant residential properties.

Policy 5.6: Study and revise existing zoning codes, if warranted, to provide flexibility to facilitate additions and improvements to existing historic and architecturally significant residential properties.

Policy 5.7: Review existing guidelines for single- and multi-family rehabilitation programs, including income targeting and neighborhood location, to achieve maximum neighborhood revitalization, particularly, to achieve maximum neighborhood revitalization.

From the above Housing Goals and Policies, the City has developed a number of programs to implement the strategies including:

- Maintenance of the City's Mobile Home Park Zone;
- Provide incentives for condominium conversion including incentives and assistance for purchase of the units by low- and moderate-income households;
- Protect tenant rights by encouraging the continuation of contracts with organizations that provide fair housing services;
- Require the appropriate deed restrictions to ensure affordability of units;
- Continue to enforce building and housing codes and notify property owners of deficiencies;
- Continue to utilize pre-application processing;
- Allocate CDBG funds in target areas for rehabilitation;
- Contract with Orange County Housing Authority (OCHA) for federally assisted housing including Section 8 programs;
- Utilize Housing Set-Aside Funds to provide housing accommodations for low- and moderate-income households;
- Encourage the construction of housing units that provide the opportunity to expand habitable area for families;
- Continue to provide housing referral services; and,
- Preserve existing assisted housing stock.

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424 Version 02

*1. Type of Submission:	*2. Type of Application	* If Revision, select appropriate letter(s)
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	*Other (Specify)
☐ Changed/Corrected Application	☐ Revision	

3. Date Received:	4. Applicant Identifier:
05/15/2016	B-16-MC-06-0583

5a. Federal Entity Identifier:	*5b. Federal Award Identifier:
B-16-MC-06-0583	B-16-MC-06-0583

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: City of Tustin

*b. Employer/Taxpayer Identification Number (EIN/TIN):	*c. Organizational DUNS:
95-6000604	076072487

d. Address:

*Street 1. 300 Centennial Way
Street 2:
*City: Tustin
County: Orange
*State: CA
Province:
*Country: USA
*Zip / Postal Code 92780

e. Organizational Unit:

Department Name:	Division Name:
Community Development Department	Planning Division

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Ms. *First Name: Adrianne
Middle Name: M.
*Last Name: DiLeva-Johnson
Suffix:

Title: Senior Management Assistant

Organizational Affiliation:
City of Tustin

*Telephone Number: 714-573-3138 Fax Number: 714-573-3113

*Email: adileva-johnson@tustinca.org

OMB Number: 4040-0004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424 Version 02

***9. Type of Applicant 1: Select Applicant Type:**
C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**
U. S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:
14-218

CFDA Title:
Community Development Block Grant (CDBG)

***12 Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):
City of Tustin, CA

***15. Descriptive Title of Applicant's Project:**
Community Development Block Grant program for Program Year 2016-17. Funds will be used to provide a variety of public services, public facility improvements and facilities, code enforcement, and program administration (including fair housing services).

OMB Number: 4040-0004
Expiration Date: 01/31/2009

Application for Federal Assistance SF-424 Version 02

16. Congressional Districts Of:

*a. Applicant: CA-48 *b. Program/Project: CA-48

17. Proposed Project:

*a. Start Date: 7/1/16 *b. End Date: 6/30/17

18. Estimated Funding ($):

*a. Federal	680,478
*b. Applicant	
*c. State	
*d. Local	
*e. Other	
*f. Program Income	
*g. TOTAL	680,478

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

☐ Yes ☒ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: Ms. *First Name: Elizabeth

Middle Name: A.

*Last Name: Binsack

Suffix:

*Title: Community Development Director

*Telephone Number: 714-573-3031 Fax Number: 714-573-3113

* Email: ebinsack@tustinca.org

*Signature of Authorized Representative: Elizabeth A Binsack *Date Signed: 5/10/16

Authorized for Local Reproduction

Standard Form 424 (Revised 10/2005)
Prescribed by OMB Circular A-102

OMB Control No: 2506-0117 (exp. 07/31/2015)

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Elizabeth A Bursade 5/10/14

Signature/Authorized Official Date

OMB Control No: 2506-0117 (exp. 07/31/2015)

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation — It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds — It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016 , 2017 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

   However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

   The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws – It will comply with applicable laws.

Elizabeth A Busaile 5/10/14

Signature/Authorized Official Date

COMMUNITY DEVELOPMENT DIRECTOR

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.

2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

OMB Control No: 2506-0117 (exp. 07/31/2015)

Place of Performance (Street address, city, county, state, zip code).

Tustin City Hall
300 Centennial Way
Tustin, CA 92780

Check _____ if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C.812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

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