

Gift to Agency Report

A Public Document

GIFT TO AGENCY REPORT

|  |                               |   |   |
|--|-------------------------------|---|---|
| <b>1. Agency Name</b><br>City of Tustin                              |                               | RECEIVED<br>Date Stamp<br>DEC 02 2011<br>OFFICE-TUSTIN CITY CLERK   | <b>California Form 801</b><br>For Official Use Only |
| Division, Department, or Region (if applicable)<br>Police Department |                               |   |   |
| Street Address<br>300 Centennial Way                                 |                               |   |   |
| Area Code/Phone Number<br>714-573-3306                               | E-mail<br>pfoley@tustinca.org | <input type="checkbox"/> Amendment (explain in comment section)<br>Date of Original Filing: _____<br>(month, day, year) |   |
| Agency Contact (name and title)<br>Penni Foley                       |                               |   |   |

2. Donor Name and Address

Individual \_\_\_\_\_  Other Enderle Center Merchants Assoc

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ City: \_\_\_\_\_ State: CA Zip Code: 92780  
 Address: 14081 S. Yorba St.; Ste 107

Merchants Association

If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.

If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

|       |          |       |          |
|-------|----------|-------|----------|
| _____ | \$ _____ | _____ | \$ _____ |
| Name  | Amount   | Name  | Amount   |

3. Payment Information

Date and Amount of Payment (other than travel) 1117-2011 \$ 200.00  
 (month, day, year) (Round to whole dollars)

Travel Payment Information (Round to whole dollars) Location of Travel \_\_\_\_\_

Date(s) of Travel \$ \_\_\_\_\_ Transportation Expenses \$ \_\_\_\_\_ Lodging Expenses \$ \_\_\_\_\_ Meal Expenses \$ \_\_\_\_\_ Other Expenses \$ \_\_\_\_\_ Total Expenses

Provide a specific description of the nature and use of the payment for official agency business:

Donation to the Tustin Police Department Santa Sleigh Program.

Identify the officials for whom the payment was used:

|           |            |       |                     |
|-----------|------------|-------|---------------------|
| _____     | _____      | _____ | _____               |
| Last Name | First Name | Title | Department/Division |
| _____     | _____      | _____ | _____               |
| Last Name | First Name | Title | Department/Division |

4. Verification

I have determined that it is in the interests of the agency to accept this gift and use it for the official agency business described above.


 \_\_\_\_\_ Scott M. Jordan \_\_\_\_\_ Chief of Police \_\_\_\_\_ 12-01-2011  
 Signature of Agency Head or Designee Print Name Title (month, day, year)

Comment: (Use this space or an attachment for any additional information.)



Police Department

City of Tustin  
300 Centennial Way  
Tustin, CA 92780  
DUPLICATE

Receipt: 11/21/2011 11:41 AM  
Receipt No: 00399774

|                          |        |
|--------------------------|--------|
| Charges:                 |        |
| 602604                   |        |
| Deposits-Other           | 200.00 |
| Total                    | 200.00 |
| Payments:                |        |
| Check 2729               | 200.00 |
| Change                   | 0.00   |
| Customer #: 000000       |        |
| Customer: ENDERLE CENTER |        |

PER  
A STE 107

Date 11/21/11

Prepared By: 1198

Cash: \$

Check: \$ 200.00

Check #: 2729

Cashier: MParrett  
Station: FIN13

100-50-00-4455

100-50-00-3442

100-50-00-3771

Witness Fees 104458 100-00-00-4458

Description:

Uniforms 526441 100-50-32-6441

Description:

Telephone Reimbursement 546355 100-50-34-6355

Description:

Parking Citation Administrative Service Fee 806908 100-80-00-6908

Description:

Sale of City Property (Propertyroom.com) 104770 100-00-00-4770

Description:

Subpoena Fee 104458 100-00-00-4458

Description:

PROJECT # (SANTA SLIGHT) 600-00-00-2604  
54-FD600-06R \$ 200.00

TOTAL \$ 700.00