

Gift to Agency Report

A Public Document

GIFT TO AGENCY REPORT

1. Agency Name City of Tustin Parks + Rec. Dept. <small>Division, Department, or Region (if applicable)</small>		Date Stamp CITY OF 2010 MAR 30	California Form 801 <small>For Official Use Only</small> P 2:53
300 Centennial Way <small>Street Address</small>			
(714) 575-3336 <small>Area Code/Phone Number</small>	C.woodward@tustinca.org <small>E-mail</small>	<input type="checkbox"/> Amendment (explain in comment section)	
Carrie Woodward <small>Agency Contact (name and title)</small>		Date of Original Filing: _____ <small>(month, day, year)</small>	

2. Donor Name and Address

Individual Santaella Luis Other _____
Last Name First Name Name

Address City State Zip Code

If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.

If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

<u>Luis Santaella</u>	<u>\$100.00</u>	_____	\$ _____
<small>Name</small>	<small>Amount</small>	<small>Name</small>	<small>Amount</small>

3. Payment Information

Date and Amount of Payment (other than travel) _____ \$ _____
(month, day, year) (Round to whole dollars)

Travel Payment Information (Round to whole dollars) **Location of Travel** _____

_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<small>Date(s) of Travel</small>	<small>Transportation Expenses</small>	<small>Lodging Expenses</small>	<small>Meal Expenses</small>	<small>Other Expenses</small>	<small>Total Expenses</small>

Provide a specific description of the nature and use of the payment for official agency business:

Identify the officials for whom the payment was used:

_____	_____	_____	_____
<small>Last Name</small>	<small>First Name</small>	<small>Title</small>	<small>Department/Division</small>
_____	_____	_____	_____
<small>Last Name</small>	<small>First Name</small>	<small>Title</small>	<small>Department/Division</small>

4. Verification

I have determined that it is in the interests of the agency to accept this gift and use it for the official agency business described above.

_____	_____	_____	_____
<small>Signature of Agency Head or Designee</small>	<small>Print Name</small>	<small>Title</small>	<small>(month, day, year)</small>

Comment: (Use this space or an attachment for any additional information.)