

Gift to Agency Report

A Public Document

GIFT TO AGENCY REPORT

1. Agency Name		RECEIVED Date Stamp SEP 18 2008 ST. CLAY COUNTY OFFICIAL	California Form 801 For Official Use Only
City of Tustin			
Division, Department, or Region (if applicable) Library Fund			
Street Address 300 Centennial Way			
Area Code/Phone Number (714) 573-3010	E-mail	<input type="checkbox"/> Amendment (explain in comment section)	
Agency Contact (name and title) Christine Shingleton, Assistant City Manager		Date of Original Filing: _____ (month, day, year)	

2. Donor Name and Address

Individual Schatz and Peele Mark and Amy Other _____
 Last Name First Name Name

31 Sunny Cove Drive Novato CA 94949
 Address City State Zip Code

If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.

If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

Mark Schatz and Amy Peele \$ 400.00 _____ \$ _____
 Name Amount Name Amount

3. Payment Information

Date and Amount of Payment (other than travel) 8/18/08 \$ 400.00
 (month, day, year) (Round to whole dollars)

Travel Payment Information (Round to whole dollars) Location of Travel _____

_____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____
 Date(s) of Travel Transportation Expenses Lodging Expenses Meal Expenses Other Expenses Total Expenses

Provide a specific description of the nature and use of the payment for official agency business:

Donation - Library Fund

Identify the officials for whom the payment was used:

_____	_____	_____	_____
Last Name	First Name	Title	Department/Division
_____	_____	_____	_____
Last Name	First Name	Title	Department/Division

4. Verification

I have determined that it is in the interests of the agency to accept this gift and use it for the official agency business described above.

Christine Shingleton Christine Shingleton Assistant City Manager 8/28/08
 Signature of Agency Head or Designee Print Name Title (month, day, year)

Comment: (Use this space or an attachment for any additional information.)