

Gift to Agency Report

A Public Document

GIFT TO AGENCY REPORT

<b>1. Agency Name</b> City of Tustin		Date Stamp CITY OF TUSTIN	<b>California Form 801</b> For Official Use Only
Division, Department, or Region (if applicable) Human Resources		2009 MAY 14 P 4: 56	
Street Address 300 Centennial Way			
Area Code/Phone Number (714) 573-3000	E-mail	<input type="checkbox"/> Amendment (explain in comment section)	
Agency Contact (name and title)		Date of Original Filing: _____ (month, day, year)	

2. Donor Name and Address

Individual \_\_\_\_\_ Last Name First Name  Other Rough Fit Name

12401 Browning Ave. Address Santa Ana City CA State 92705 Zip Code

Fitness Training

If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.

If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

<u>Community Health Charities</u>	\$ <u>100</u>	_____	\$ _____
Name	Amount	Name	Amount

3. Payment Information

Date and Amount of Payment (other than travel) 5/6/2009 \$ 100  
(month, day, year) (Round to whole dollars)

Travel Payment Information (Round to whole dollars) Location of Travel \_\_\_\_\_

_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Date(s) of Travel	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses	Total Expenses

Provide a specific description of the nature and use of the payment for official agency business:  
Gift Certificate for \$100 worth of Group outdoor Fitness training to be used as a raffle prize for annual charity drive.

Identify the officials for whom the payment was used:

_____	_____	_____	_____
Last Name	First Name	Title	Department/Division
_____	_____	_____	_____
Last Name	First Name	Title	Department/Division

4. Verification

I have determined that it is in the interests of the agency to accept this gift and use it for the official agency business described above.

Signature of Agency Head or Designee \_\_\_\_\_ Print Name \_\_\_\_\_ Title \_\_\_\_\_ (month, day, year) \_\_\_\_\_

Comment: (Use this space or an attachment for any additional information.)