

Gift to Agency Report

A Public Document

GIFT TO AGENCY REPORT

1. Agency Name City of Tustin		Date Stamp RECEIVED DEC 02 2011 OFFICE-TUSTIN CITY CLERK	California Form 801 For Official Use Only
Division, Department, or Region (if applicable) Police Department			
Street Address 300 Centennial way			
Area Code/Phone Number 714-573-3306	E-mail pfoley@tustinca.org	<input type="checkbox"/> Amendment (explain in comment section)	
Agency Contact (name and title) Penni Foley		Date of Original Filing: _____ (month, day, year)	

2. Donor Name and Address

Individual _____ Other Starbucks

_____ Name _____

552 E. First Street Tustin CA 92780

Address City State Zip Code

Coffee shop

If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.

If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

_____ \$ _____ Name _____ \$ _____

Name Amount Name Amount

3. Payment Information

Date and Amount of Payment (other than travel) 11-30-2011 \$ 50.00
(month, day, year) (Round to whole dollars)

Travel Payment Information (Round to whole dollars) Location of Travel _____

_____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____
Date(s) of Travel Transportation Expenses Lodging Expenses Meal Expenses Other Expenses Total Expenses

Provide a specific description of the nature and use of the payment for official agency business:


Desserts valued at approximately \$50.00 were donated to the Police Department to be shared by employees and visitors.

Identify the officials for whom the payment was used:

_____	_____	_____	_____
Last Name	First Name	Title	Department/Division
_____	_____	_____	_____
Last Name	First Name	Title	Department/Division

4. Verification

I have determined that it is in the interests of the agency to accept this gift and use it for the official agency business described above.

 _____ Scott M. Jordan Chief of Police 12-1-2011
Signature of Agency Head or Designee Print Name Title (month, day, year)

Comment: (Use this space or an attachment for any additional information.)



TUSTIN POLICE DEPARTMENT

December 1, 2011

Starbucks
552 E. First Street
Tustin, CA 92780-3313

The Tustin Police Department would like to express its appreciation for your generous donation of desserts (valued at \$50.00) for our employees. Although you will not receive any substantial benefit in return for this contribution, it is tax deductible under IRC Section 170 (c) (1), up to the limits imposed by IRC Section 170 (b) (1), (Federal Tax ID number 95-6000804.)

It certainly was a pleasant surprise to receive a notice there were desserts provided by Starbucks to share among our employees and visitors to our agency.

It is individuals such as yourself, whose dedication to our community makes a difference by working together with the Police Department towards a common goal of safety and security.

We are grateful for your service and contribution, and we thank you for your support of the Tustin community.

Sincerely yours,

SCOTT M. JORDAN
Chief of Police

SMJ:pf

CHIEF OF POLICE
(714) 573-3300

ADMINISTRATION
(714) 573-3306

PROFESSIONAL
STANDARDS
DIVISION
(714) 573-3303

TRAFFIC
UNIT
(714) 573-3219

COMMUNICATIONS
UNIT
(714) 573-3225

RECORDS
UNIT
(714) 573-3200

INVESTIGATIONS
UNIT
(714) 573-3240

PROPERTY &
EVIDENCE
UNIT
(714) 573-3232

