

Gift to Agency Report

A Public Document

GIFT TO AGENCY REPORT

1. Agency Name		Date Stamp CITY OF TUSTIN 2009 JUN 25 P 2:25	California Form 801 For Official Use Only
City of Tustin			
Division, Department, or Region (if applicable) Parks and Recreation			
Street Address 300 Centennial Way Tustin, CA 92780		<input type="checkbox"/> Amendment (explain in comment section) Date of Original Filing: _____ (month, day, year)	
Area Code/Phone Number (714) 573-3336	E-mail cwoodward@tustinca.org		
Agency Contact (name and title) Carrie Woodward, Recreation Coordinator			

2. Donor Name and Address

Individual _____ Other Tustin Math Center

Last Name: _____ First Name: _____ Name: _____
 Address: 13702 Newport Ave. Ste D City: Tustin, CA State: _____ Zip Code: 92780

Math Center Tutor
 If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.

If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

<u>Tustin Math Center</u>	\$ <u>100.00</u>	_____	\$ _____
Name	Amount	Name	Amount

3. Payment Information

Date and Amount of Payment (other than travel) _____ \$ _____
 (month, day, year) (Round to whole dollars)

Travel Payment Information (Round to whole dollars) Location of Travel _____

Date(s) of Travel _____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____
 Transportation Expenses Lodging Expenses Meal Expenses Other Expenses Total Expenses

Provide a specific description of the nature and use of the payment for official agency business:

Identify the officials for whom the payment was used:

<u>N/A</u>	_____	_____	_____
Last Name	First Name	Title	Department/Division
_____	_____	_____	_____
Last Name	First Name	Title	Department/Division

4. Verification

I have determined that it is in the interests of the agency to accept this gift and use it for the official agency business described above.

Carrie Woodward Carrie Woodward Recreation Coordinator 6/24/09
 Signature of Agency Head or Designee Print Name Title (month, day, year)

Comment: (Use this space or an attachment for any additional information.)