

Gift to Agency Report

A Public Document

GIFT TO AGENCY REPORT

1. Agency Name City of Tustin		Date Stamp CITY OF TUSTIN	California 801 Form For Official Use Only
Division, Department, or Region (if applicable) Human Resources		2009 MAY -5 P 2: 59	
Street Address 300 Centennial Way, Tustin, CA 92780		<input type="checkbox"/> Amendment (explain in comment section)	
Area Code/Phone Number (714) 573-3000	E-mail	Date of Original Filing: _____ (month, day, year)	
Agency Contact (name and title)			

2. Donor Name and Address

Individual _____ Other Ultimate Custom Car Care

415 W First Street Tustin, CA 92780

Address City State Zip Code

car wash and detailing

If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.

If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

Community Health Charities \$ 232 _____ \$ _____

Name Amount Name Amount

3. Payment Information

Date and Amount of Payment (other than travel) 4/27/2009 \$ up to \$232

(month, day, year) (Round to whole dollars)

Travel Payment Information (Round to whole dollars) Location of Travel _____

_____ \$ _____ \$ _____ \$ _____ \$ _____ \$ _____

Date(s) of Travel Transportation Expenses Lodging Expenses Meal Expenses Other Expenses Total Expenses

Provide a specific description of the nature and use of the payment for official agency business:

Donation of 2 "Mini Detail" gift certificates to be used as raffle prizes for annual charity drive, value depends on size of car.

Identify the officials for whom the payment was used:

_____ _____ _____ _____

Last Name First Name Title Department/Division

_____ _____ _____ _____

Last Name First Name Title Department/Division

4. Verification

I have determined that it is in the interests of the agency to accept this gift and use it for the official agency business described above.

Signature of Agency Head or Designee _____ Print Name _____ Title _____ (month, day, year) _____

Comment: (Use this space or an attachment for any additional information.)