



**TUSTIN COMMUNITY REDEVELOPMENT AGENCY
RESIDENTIAL REHABILITATION PROGRAM
APPLICATION FORM – SINGLE FAMILY**

The following information is needed to determine your eligibility for the Tustin Community Redevelopment Agency's Residential Rehabilitation Program. All information in this form is confidential. Please supply all information requested in order to allow prompt processing. If you need assistance in completing the form, contact the Agency at (714) 573-3128.

Program Applying For:

Deferred Loan Program Grant Program Both

Applicant Name: _____

Social Security Number: _____ Driver's License/Identification No. _____

Marital Status: () Single () Married () Divorced

Co-Applicants Name: _____

Social Security Number: _____ Driver's License/Identification No. _____

Marital Status: () Single () Married () Divorced

Property Address: _____

Mailing Address: _____

Contact: Home: () _____

Work: () _____ Ext. _____

Cell: () _____

Other () _____

Best Hours to Contact: _____

E-Mail: _____

HOUSEHOLD DATA

Total Number in Household: _____

Total Number of Adults: _____ Total Number of Children: _____

Number of Bedrooms (circle): 0 1 2 3 4 5

Indicate whether:

_____ Caucasian	_____ Hispanic
_____ African American	_____ Asian
_____ American Indian	_____ South Pacific Islander
_____ Other (please specify) _____	

1. Female (Head of Household)

___ Yes
___ No

2. Age Bracket (indicate number of persons in household at each age)

___ 18-24	___ 45-54
___ 25-35	___ 55-61
___ 36-44	___ 62+

3. Is any permanent member of the household physically handicapped?

___ Yes ___ No

4. Number of permanent residents in household: _____

5. Number of housing units on property being improved: _____

6. Does the Applicant presently occupy one of these units?

___ Yes ___ No

HOUSEHOLD INCOME DATA

1. Working Status:

- Both Applicants Employed Only One Applicant Employed
 Both Applicants Unemployed Other Household Members Employed

Applicants Employer: _____

Address of Employer: _____

Business Telephone Number: _____

Monthly Gross Income: _____

Co-Applicants Employer: _____

Address of Employer: _____

Business Telephone Number: _____

Monthly Gross Income: _____

Other Income, please be specific: _____

2. Annual gross earnings of household: (Attach signed copies of most recent Federal Income Tax Return Form 1040, three most recent paycheck stubs, or other proof of income.)

- \$ _____ a. Applicant and Co-Applicant
\$ _____ b. Other Household Member(s)(Specify) _____
\$ _____ **c. Total (Sum of lines 2a and 2b)**

3. Other annual sources of income:

- \$ _____ a. Social Security
\$ _____ b. Aid to Families With Dependent Children
\$ _____ c. Child Support/Alimony
\$ _____ d. Veterans, Retirement, Disability Benefits (please circle)
\$ _____ e. Unemployment Compensation
\$ _____ f. Other (Specify) _____
\$ _____ **g. TOTAL (Sum of Lines 3a through 3f)**

ACKNOWLEDGEMENTS

I (We) _____ the owners of the property at _____ acknowledge that I (We) have been instructed in, and have understood, the following in relation to the Tustin Community Redevelopment Agency’s Residential Rehabilitation Program.

1. The submittal of this application does not guarantee approval.
2. If a loan is being applied for, it will be secured by a lien on my (our) property, recorded in the amount of the loan.
3. If serious hazards related to health and safety is detected during the inspection by a City of Tustin Building Inspector and/or Code Enforcement, a citation may be issued.
4. If granted a loan, the property’s fire insurance policy on the subject property shall adequately cover the total amount of lien encumbrance and the Tustin Community Redevelopment Agency shall be listed as a beneficiary in the amount of the lien.
5. Construction cannot start on a subject property until such time as all loan documents have been fully executed and Agency authorizes work to proceed.
6. Property owner will submit a termite inspection report, prepared by a properly licensed inspector when requested. A termite report will be considered “current”: if it is issued six months prior to the property owner’s submittal of this application.
7. In consideration of services by the Tustin Community Redevelopment Agency, the undersigned releases the City of Tustin, the Tustin Community Redevelopment Agency, its officers, employees and servants from any claim or demand for loss of damages which may arise out of participation of the undersigned in the Residential Rehabilitation Program.

Signature of Applicant

Signature of Co-Applicant

Date

Date

**TUSTIN COMMUNITY REDEVELOPMENT AGENCY
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LOT BOOK GUARANTEE AUTHORIZATION

I (We) authorize the Tustin Community Redevelopment Agency, to secure a Title Report from a title company, or perform any steps necessary in order that my (our) application may be considered for a Tustin Community Redevelopment Agency Residential Rehabilitation Loan/Grant.

I (We) further understand that the cost of the Title Report may be added to my (our) total loan at my (our) election. If I (We) should decide not to proceed any further with my (our) application after the report has been ordered, my (our) deposit for said report will be forfeited as reimbursement for the cost of such report.

Applicant's Signature

Date

Applicant's Signature

Date

SCHEDULE OF REAL ESTATE OWNED

Property Address	
Date of Purchase	
Type of Property	
Lien Holder(s)	
Amount of Mortgage(s) and/or Lien(s)	
Mortgage Payment(s) including taxes, insurance, maintenance, etc.	
Gross Rental Income	
Net Rental Income	
Present Market Value	

Property Address	
Date of Purchase	
Type of Property	
Lien Holder(s)	
Amount of Mortgage(s) and/or Lien(s)	
Mortgage Payment(s) including taxes, insurance, maintenance, etc.	
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Present Market Value	

REQUIRED DOCUMENTS

- _____ Program Application.
- _____ Federal tax returns for the most recent filing period. The return must be signed and include all schedules.
- _____ W2 forms for the most recent filing period. These should correspond with the required tax returns.
- _____ Copies of pay stubs for the three most recent pay periods for all adult household members (18 years or older). If receiving a pension, Social Security, or government assistance – the most recent statement.
- _____ Proof of enrollment for any adult household members who is not employed but a student.
- _____ Copy of driver's license or Government issued Identification Card for all adult household members.
- _____ A check in the amount of \$75 made payable to the **Tustin Community Redevelopment Agency** for the required Lot Book Guarantee. A Lot Book Guarantee is a title document which provides the most current property owner information and any liens recorded against the property.
- _____ Copy of two most recent bank statements.
- _____ Copy of most recent mortgage statement(s).
- _____ Copy of Homeowner's Insurance Policy.
- _____ Copy of Grant Deed.