



4 Obtaining a Parking Permit (Police Department)

This section provides the guidelines for applying for and managing parking permits.

Eligibility

- Only residents residing on a permitted area are eligible for a parking permit. This includes both single and multifamily dwellings.
- Residents will be required to provide proof of residency¹, vehicle registration, and a copy of their Driver's License all with the address where a permit is being requested.
- Permits are only valid on permitted streets in the specific district for which the resident resides from 2 AM to 6 AM daily.
- Permits are associated with the vehicle's license plate number and are non-transferable except in the case of a resident getting a new vehicle.
- Oversized vehicles, like RVs, vehicles with trailers, or large commercial and work trucks, are not eligible to receive parking permits through the PPP program because there are separate considerations related to roadway access with oversized vehicles. Residents with oversized vehicles are responsible for identifying alternate off-street storage locations, rather than relying on public street parking. Smaller commercial vehicles and work trucks (i.e., less than 6,000 pounds gross vehicle weight rating (gvwr) are eligible for parking permits, assuming they meet all permit program requirements including the submittal of a letter with company letterhead that allows employees to bring home a small commercial/ work truck.
- All residents in a Preferential Permit Parking Area will be subject, without exception, to all related California Vehicle Code (CVC) and Tustin City Code (TCC) parking regulations.

Maximum Number of Permits

- Parking permits are limited to one permit per eligible resident. Each resident is required to provide their driver's license number and vehicle registration corresponding to the address in which they live when applying for their permit, so the City can ensure that each driver receives only one permit.
 - ◆ With the growing number of people living in each household, there are usually more vehicles needed to support those additional residents. Many residents continue to be reliant on their cars to get to and from work, childcare, and other essential needs. Residents who need to live with multiple roommates or in multi-generational households, should not be penalized for doing so.

Purchasing Permits

- A parking permit is \$25.00 for the first preferential parking permit per household. There is an additional escalating premium of \$25.00 per additional permit sold where permit two would be \$50.00, permit three would be \$75.00, and permit four would be \$100.00 (see Figure 3). Each permit purchased is associated with a single vehicle and license plate that meets the City's eligibility requirements.
- Each household in a permitted area is eligible for 75 guest permits (i.e., 75 days) per 6-month period. There is no charge for guest permits. To obtain a guest permit, the resident must have

¹ Proof of residency examples: mortgage, utility bill, lease agreement, bank statement.

the vehicle information including the license plate number. A vehicle that is already assigned a permit is not eligible for a guest pass.

- Permits are virtual, meaning there is no physical permit, your license plate number is the unique identifier associated with your vehicle.
- Fees are reviewed annually and included in the City’s Comprehensive Schedule of Fees.
- Parking permits must be obtained online via a third-party vendor.
- The permit is valid for an annual period between February 1st and January 31st.



Figure 3. Escalating Parking Permit Fees

Replacements

Because the permits are virtual, there is no need to replace a lost or stolen hangtag. Permits are non-transferable except in the case of a resident getting a new vehicle.

Revoking Permit Parking Privileges

All Parking Permits remain the property of the City of Tustin and may be revoked without notice if used contrary to the provisions of this policy.



5 Good Neighbor Policies

Residents applying for parking permits will be required to sign a Good Neighbor Policy.

These good neighbor policies help guide neighborhood ethos, promote friendly and cooperative interactions, and soothe residential “parking wars.”

The Good Neighbor Policy includes, but is not limited, to the following:

- “Off-street, on-site parking supply shall be used efficiently for parking. Examples of nonefficient use include not utilizing garages and driveways for parking.”
- “Permit parkers shall be considerate of noise and comply with applicable city noise ordinances.”
- “Permit parkers shall not move solid waste containers or set out cones in a manner that precludes collection of solid waste, obstructs driveways or other rights of way, or otherwise interferes with vehicular traffic in order to park on a street or portion thereof designated as permit parking only.”

Residents will be required to sign these policies when applying for a permit. This is a valuable reminder that public streets are there to be used by all residents while encouraging all to be courteous and mindful of our neighbors.