



Community Development Department • 300 Centennial Way • Tustin, CA 92780  
 Phone • 714.573.3140

## Film Permit Application

Permit Fee: \$75.00

Please complete the application and include a site plan (including the location of all vehicle parking, equipment staging, and filming activities). The completed application should be submitted to the Community Development Department. Please allow a minimum of 10 business days for the processing of a Film Permit.

### Filming Information

Address(es) \_\_\_\_\_

Assessor's Parcel Number \_\_\_\_\_

Company Name \_\_\_\_\_

Production Type \_\_\_\_\_

Date(s) of Filming \_\_\_\_\_

Location Manager \_\_\_\_\_ Phone Number \_\_\_\_\_

Description of Film (Describe: what actions will occur during the filming, including the number of people, number and type of animals; the set and all props to be used; the purpose of filming; what the film will be used for; etc. Attach additional sheets if needed.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Site Plan:** Please attach a site plan of the event

### Filming Schedule (attach additional sheets if necessary)

Date	Time	Location	Activity	Date	Time	Location	Activity

### Property Owner Information

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

### Applicant Information (if different)

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

### Contact Information (if different)

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Office Use Only
Film Permit # _____
Date _____
Evaluated by _____
Fees Paid _____
Receipt # _____
Bond Required _____
Bond on File _____
Bond Amount _____
Insurance _____

**Production Information**

Total Personnel \_\_\_\_\_ Total Number of Vehicles \_\_\_\_\_

Equipment: Generators \_\_\_\_\_ Cars \_\_\_\_\_ Trucks \_\_\_\_\_ Motorhomes \_\_\_\_\_ Other \_\_\_\_\_

Vehicle Parking Location (show on site plan) \_\_\_\_\_

Pyrotechnics \_\_\_\_\_ Special Effect Permit # \_\_\_\_\_

Pyrotechnician \_\_\_\_\_ License # \_\_\_\_\_

Police Required \_\_\_\_\_ Fire Required \_\_\_\_\_

*(Applicant is responsible for any police/fire fees associated with the event)*

Insurance Company/Expiration Date (Attach Certificate of Insurance) \_\_\_\_\_

**Filming Permit Agreement**

1. Permittee waives all claims against City/County, its officers, agents and employees, for loss or damage caused by, arising out of or in any way connected with the exercise of this permit and permittee agrees to save harmless, indemnify and defend City/County, its officers, agents, and employees, from any and all loss, damage or liability which may be suffered or incurred by City/County, its officers, agents and employees caused by, arising out of or in any way connected with exercise by permittee of the rights hereby permitted, except those arising out of the sole negligence of City/County.
2. City/County shall have the privilege of inspecting the premises at any or all times.
3. This permit shall not be assigned.
4. City/County may terminate this permit at any time if permittee fails to perform any covenant herein contained at the time and in the manner herein provided. City/County agrees it will not unreasonably exercise this right of termination.
5. The parties hereto agree that the permittee, its officers, agents and employees, in the performance of this permit shall act in an independent capacity and not as officers, employees or agents of the City/County.
6. No alteration or variation of the terms of this permit shall be valid unless made in writing and signed by the parties hereto.
7. Permittee will not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, sex, age, national origin or physical handicap.
8. Permittee agrees to comply with the terms and conditions contained in the attached Exhibit(s), which terms and conditions are by this reference made a part thereof.
9. The permittee hereby agrees to comply with all the rules and regulations of the facility or institution subject to this permit.
10. Permit must be kept on site at all times.
11. Permittee agrees to all the terms and conditions of this permit

**Signatures and Acknowledgements**

I hereby certify that all the information contained in this permit, including all required plans and other submission materials is, to the best of my knowledge and belief, true and correctly represented. Should any or all of the information submitted be false or incorrect, I hereby agree to defend, indemnify, and hold the City of Tustin harmless from liability and; loss by reason of its reliance on any such information. I further acknowledge that the approval of this permit is discretionary, and the use applied for is not allowed by right. I understand that any approval may be revoked if any of the conditions of approval are not satisfied. Should the event continue beyond the expiration date, the applicant and property owner are subject to formal abatement proceedings and possible loss of any bonds posted with the City. By signing this form, the applicant and property owner acknowledge and agree to all the conditions imposed by this permit.

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Applicant's Signature (if different)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print name/Title

<b>Office Use Only</b>					
Agency Approvals:	<input type="checkbox"/> Police	<input type="checkbox"/> Fire	<input type="checkbox"/> Public Works	<input type="checkbox"/> Planning	<input type="checkbox"/> Building
<input type="checkbox"/> Approved	Issued by _____		Approved by _____		
<input type="checkbox"/> Denied	Notes _____				
<input type="checkbox"/> Additional conditions of approval required (see attached)					
Dates Valid _____					