

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

ADOPTED BUDGET FISCAL YEAR 2014-2015

TUSTIN CITY COUNCIL

ELWYN A. MURRAY, MAYOR
CHARLES E. “CHUCK” PUCKETT, MAYOR PRO TEM

DR. ALAN BERNSTEIN, COUNCILMEMBER
REBECCA “BECKIE” GOMEZ, COUNCILMEMBER
JOHN NIELSEN, COUNCILMEMBER



DAVID E. KENDIG, CITY ATTORNEY

MANAGEMENT STAFF

JEFFREY C. PARKER, CITY MANAGER
PAMELA ARENDS-KING, DIRECTOR OF FINANCE / CITY TREASURER
ELIZABETH A. BINSACK, DIRECTOR OF COMMUNITY DEVELOPMENT
CHARLES CELANO, CHIEF OF POLICE
DAVID A. WILSON, DIRECTOR OF PARKS AND RECREATION
DOUGLAS S. STACK, DIRECTOR OF PUBLIC WORKS



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MESSAGE OF THE CITY MANAGER

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST





Office of the City Manager

City of Tustin

300 Centennial Way
Tustin, CA 92780
714.573.3010
FAX 714.838.1602

TO: HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JEFFREY C. PARKER, CITY MANAGER

RE: ADOPTED FISCAL YEAR 2014-15 PROGRAM AND FINANCIAL PLAN AND CAPITAL IMPROVEMENT PROGRAM

Transmitted herewith are the Adopted Program and Financial Plan and Capital Improvement Program for Fiscal Year 2014-15. The Program and Financial Plan is the operating budget for all City services. The Capital Improvement Program (a separate document) includes projects for fiscal year 2014-15 and projects programmed for a seven-year period.

PROGRAM AND FINANCIAL PLAN

The Adopted General Fund operating budget includes a reserve consistent with City Council policy (20%) and maintains core City services at levels established by the City Council during the FY 2013-2014 budget. The FY 2014-15 budget once again is very challenging in that revenues have recovered from the recent recession, but remain flat from prior fiscal year which requires managing expenditures to balance the budget and continue to provide core City services.

Each year the City Council is faced with decisions about allocating limited resources among a wide variety of needs. Bridging the gap requires choices. Over the years, City Councils have placed a very high priority on the City's long-term financial stability and maintained service levels as high as possible. The City Council's philosophy on fiscal stability, together with high productivity put forth by City staff, has allowed the City to maneuver through challenging times.

On a positive note the local and national economy continues to remain strong which we believe will continue throughout the next fiscal year. The positive movement in the economy over the past few years as well as our first substantial development activity has allowed us to correct the negative trend we were facing and place us in the proper position for developing a strong financial future for Tustin. The following are some key elements that make up our budget.

REVENUE

Total General Fund budgeted revenues and transfer in is \$50.5 million. Sales tax revenue is 46% of total General Fund operating income for FY 2014-15. Its performance is vital to the funding of core City services. The projected sales tax revenue for FY 2014-15 is 1% higher than the projected FY 2013-14 sales tax revenue.

Although the sales tax revenue remains relatively flat the trend is encouraging as it reflects the economy continues to remain stable. Staff is comfortable with the projected amounts for FY 2013-14 and 2014-15 but mindful of the fact that sales tax trends must be carefully monitored throughout the year.

Property tax revenue for FY 2014-15 is projected to be 2% higher than the revised projected amount for FY 2013-14. Since fiscal year 2008-09, property tax revenue has been relatively stagnant due to the housing recession. The County Assessor has indicated that property tax revenues will remain relatively flat over the next couple of years. As with sales tax, this important source of General Fund revenue will be carefully monitored throughout the year.

A benefit to the City with the dissolution of the Redevelopment Agency (RDA) is the City is receiving its share of former RDA tax increment (property taxes). The amount the City

received in FY 2012-13 was \$1.8 million and the projection for FY 2013-14 is \$1.5 million. The budgeted amount for FY 2014-15 is \$1.5 million.

The development and opening of the two Marriott Hotels in June 2013 is providing several financial and business enhancements to our community. The hotels provide businesses with both a location to conduct their activities as well as providing a venue for visitors to our community. These two great additions will provide additional hotel bed tax revenue of over \$0.5 million to the City of Tustin.

OPERATION

The Adopted budget for all funds is \$124 million. Of this amount the total operating budget is \$84.2 million and the capital improvement budget is \$39.8 million, which doesn't include construction in progress for Water Enterprise funds of \$9.6 million. The General Fund totals \$50.4 million which is 31% of the total operating and capital budget.

Due to revenues being consistent with FY 2013-14, all departments adjusted their needs to ensure the budget balanced without impairing core City services. This budget anticipates some increases in the area of employee cost and the organization restructure following our reorganization efforts in October 2012. It also reflects a 6.2% or \$0.4 million increase in our fire services due to a catch up provision with the Orange County Fire Authority.

As indicated in last year's budget, another cost that affects the General Fund and limits the ability of the City to contain costs is regulatory requirements. In fiscal 2014-15 the General Fund will incur \$1.1 million dollars in expenses to fund State and Federal mandated water quality regulations. And \$1.2 million dollars will be expended on maintenance of public rights-of-way in order to qualify for Renewed Measure M funding. Added to this in the future will be the unknown costs associated with mandates imposed

by state laws SB 375 and AB 32. These bills require cities to entitle higher density developments and link air quality to transportation planning.

RESERVE POLICY

The General Fund reserve based on Adopted FY 2014-15 expenditures and revenue is 33%. This increase in the General Fund reserve is primarily due to revenues in FY 2013-14 exceeding expenditures by \$3.3 million. Revenues were \$3.1 million higher than what was budgeted due to the increase in building activity and the receipt of excess RDA property tax revenue and expenditures were \$0.5 million less than budgeted primarily due to not filling vacant positions. The FY 2014-15 budgeted revenues exceed expenditures by \$0.2 million which also contributes to the 33% reserve. This amount is consistent with City Council policy of maintaining a General Fund reserve of 20%. Because General Fund reserves far exceeds the 20% reserve requirement the City Council may want to consider funding the Emergency Fund for the minimum requirement of \$1 million and possibly setting aside funds for future projects in the capital projects fund.

The other major operating fund is the Water Fund. In 2010 the City Council approved increases in water rates through a five year program. This program provides the revenue stream required to meet the water systems current operating and capital improvement needs. The Adopted FY 2014-15 water operating fund budget of \$16.8 million is balanced. A list and description of Adopted FY 2014-15 water system improvement projects is contained in the Capital Improvement Plan document. The final year of the water rate increase from the 2010 five year program is FY 2014-15. Staff will analyze the need for another possible rate adjustment program and bring it back to the City Council during FY 2014-15.

Over the last several fiscal years, the City has weathered the recession without

significant cuts to services. As noted above, cuts in expenditures, planned use of reserves/revenue carry-overs, and careful management of internal service funds have been utilized. Careful monitoring of revenue and expenses coupled with the mid-year budget review made it possible for the City to take timely corrective actions when warranted. Fiscal year 2014-15 will certainly be no different.

BUDGET AND FISCAL POLICY

The budget package includes a City Budget and Fiscal Policy (policy), which formalizes the philosophy and intent of the City in conducting financial matters. This policy reinforces the importance of long-range planning in managing the City's fiscal affairs and concentrates on developing and budgeting for the accomplishment of significant objectives. It correlates to the City's strategic plan by implementing goal C, item number three to develop and communicate a comprehensive set of financial policies and their purpose to strengthen financial practices. This policy has been reviewed, approved and recommended by the Audit Commission, and with their direction, has been included as part of the budget for adoption by the City Council. Some of the highlights of the policy are that the City will maintain a structurally balanced budget, meaning recurring revenues should equal or exceed recurring expenditures; the recommendation of a two year budget process to emphasize long-range planning and effective program management; fund balance and reserves; future development; user fee cost recovery goals; and general revenue management.

CAPITAL IMPROVEMENT PROGRAM BUDGET

The fiscal year 2014-15 Capital Improvement Program budget includes \$49.5 million in projects. The Capital Improvement Program budget provides a description of each project by type (water, street improvement, flood control, traffic signal, park, etc.) and location.

The Capital Improvement Program budget also includes \$265.2 million in projects programmed over a seven-year period (2014-15 through 2020-21). The seven-year Capital Improvement Program is updated each year as resources become available and priorities are re-assessed. Most funding allocated for capital improvement projects is restricted by law for specific purposes. Gas Tax, Measure M, water revenue, and any bond proceeds are earmarked solely for capital improvement projects. Historically, some amount is contributed from the General Fund which will completely fund certain projects and supplement restricted funds for others. The amount of General Fund income available depends on the City's overall financial health and demands on General Fund income for day-to-day services. No General Fund transfer to capital improvement funds will be made in fiscal year 2014-15. Given the City's large investment in infrastructure and other public assets, financing of capital improvement projects will continue to be a significant budget consideration. Many of our future expenditures will have a direct correlation to the Disposition of Property in the Tustin Legacy.

TUSTIN LEGACY DEVELOPMENT

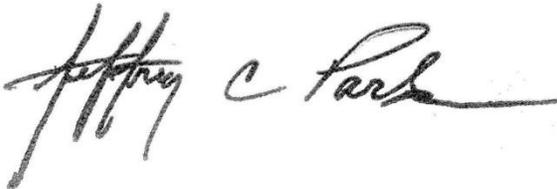
The development of the former Marine Corp Air Station known as Tustin Legacy continues. The completion of the Tustin Ranch Road extension was celebrated in November 2013 and has had a major impact on providing the means for further development of Tustin Legacy. Land was sold for the development of apartments and low to moderate income housing with the Irvine Company and Anton Legacy Tustin L.P. Currently, the City is in negotiations for the sale of land for a residential development of 375 homes with Standard Pacific which is expected to close in August 2014. With these developments, funds were committed by the developers to help fund the construction of backbone infrastructure. There will also be a Community Facility District formed for the Standard Pacific development to fund various backbone projects related to the development.

The City has also successfully received a court order for the State Department of Finance to approve the spending of RDA bonds issued in 2010 for the construction of Tustin Legacy backbone infrastructure. The \$31 million in bond proceeds will make a major difference in completing significant projects within Tustin Legacy.

Staff looks forward to working with the City Council in implementing the Program and Financial Plan and Capital Improvement Program for FY2014-15.

TUSTIN WHERE THE LEGACY NEVER ENDS

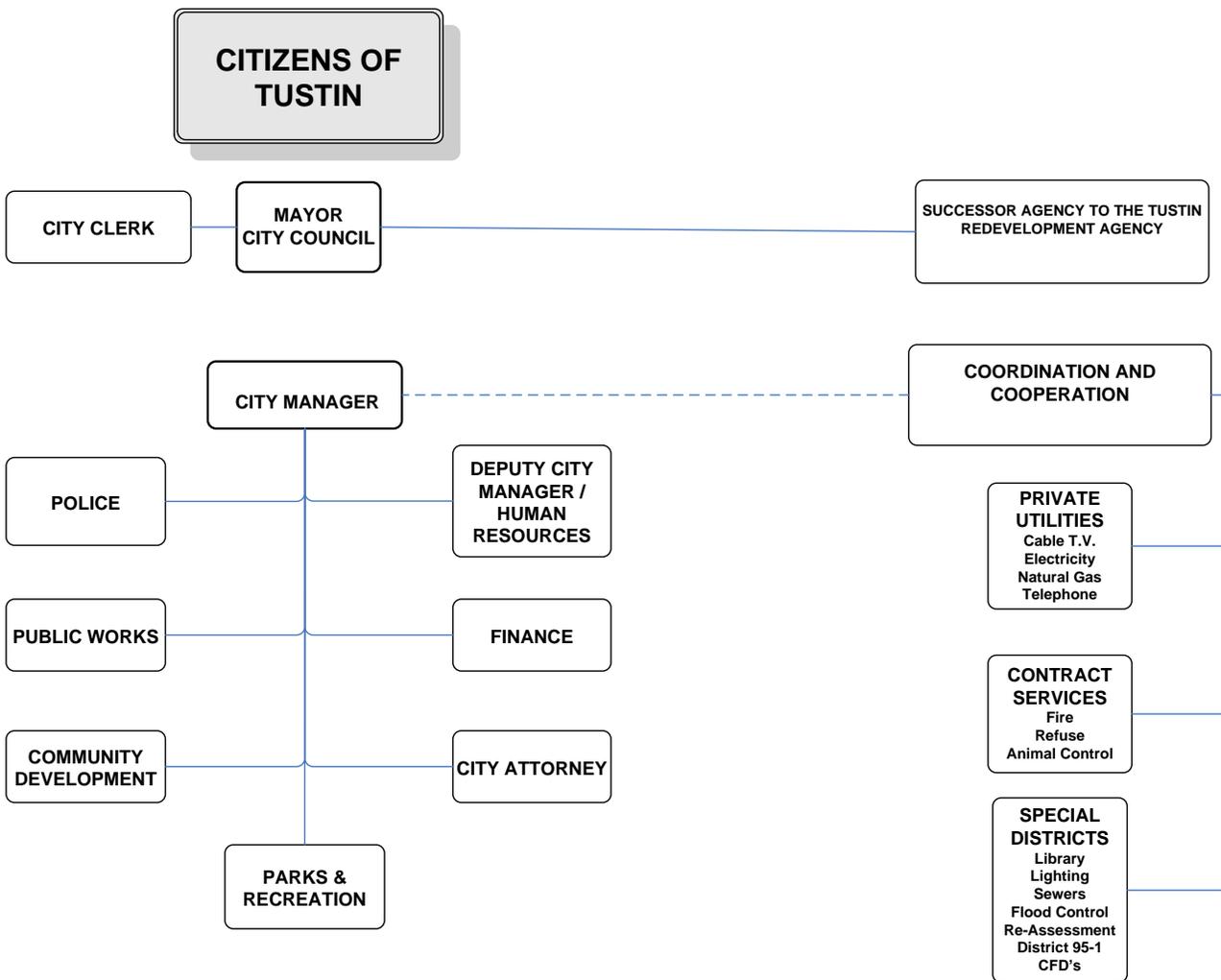
Respectfully,

A handwritten signature in black ink, appearing to read "Jeffrey C. Parker". The signature is written in a cursive, flowing style.

Jeffrey C. Parker
City Manager



CITY OF TUSTIN ORGANIZATIONAL CHART FISCAL YEAR 2014-15





RESOLUTIONS

RESOLUTION NO. 14-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TUSTIN, CALIFORNIA, ADOPTING THE CITY BUDGET AND APPROPRIATING FROM THE ANTICIPATED REVENUES OF THE CITY FOR THE FISCAL YEAR 2014-2015

WHEREAS, in accordance with Section 1415 of the Tustin City code, the City Manager has prepared and submitted to the City Council a Proposed Annual Budget for the 2014-2015 fiscal year, beginning July 1, 2014; and

WHEREAS, the City Council, as the legislative body of the City, has reviewed this proposed budget;

NOW, THEREFORE, the City Council of the City of Tustin does hereby resolve, determine and order as follows:

SECTION 1. A certain document is on file in the office of the City Clerk of the City of Tustin, being marked and designated "City of Tustin Proposed Budget 2014-2015". Said document, as prepared by the City Manager and reviewed and adjusted by the City Council, is hereby adopted for the fiscal year commencing July 1, 2014;

SECTION 2. The following sums of money are hereby appropriated from the anticipated revenues of the City of Tustin for the 2014-2015 fiscal year.

GOVERNMENTAL FUNDS

| <u>General Fund:</u> | |
|---|----------------------|
| • City Council | \$ 47,400 |
| • City Clerk | 430,400 |
| • City Attorney | 550,000 |
| • City Manager | 1,354,000 |
| • Finance | 1,120,600 |
| • Human Resources | 720,700 |
| • Community Development | 2,850,700 |
| • Public Works | 9,451,800 |
| • Police | 23,141,600 |
| • Fire | 6,565,200 |
| • Parks & Recreations | 3,103,600 |
| • Non Departmental | 2,062,600 |
| Total General Fund Appropriations: | \$ 51,398,600 |
| Capital Projects | 4,820,000 |
| Tustin Street Lighting | 1,419,500 |
| Tustin Landscape & Lighting District | 732,700 |
| Equipment Replacement Fund | 3,083,000 |
| Information Technology | 1,510,000 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

| | |
|------------------------------------|----------------------|
| Risk Management Funds | 2,468,300 |
| Backbone Fee Fund | 1,750,000 |
| Proceeds of Land Sale Fund | 10,205,000 |
| Obligation Reimb. From Succ. Agen. | 0 |
| | |
| TOTAL GOVERNMENTAL FUNDS | \$ 77,387,100 |

SPECIAL REVENUE FUNDS

| | |
|------------------------------------|----------------------|
| | |
| SCAQMD Fund | \$ 100,000 |
| Asset Forfeiture | 320,000 |
| Supplemental Law Enforcement | 98,500 |
| CDBG | 1,156,600 |
| Measure M/M2 | 8,895,300 |
| Gas Tax | 2,644,660 |
| Park Development | 973,500 |
| Reassessment District 95-1 / 95-2 | 191,700 |
| Community Facilities Districts | 16,145,156 |
| | |
| TOTAL SPECIAL REVENUE FUNDS | \$ 30,525,416 |

WATER ENTERPRISE FUNDS

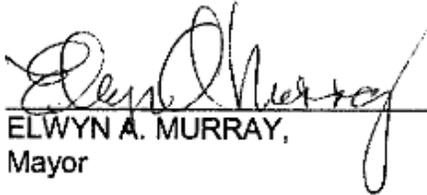
| | |
|-------------------------------------|----------------------|
| Operations/Debt Service | \$ 17,200,192 |
| Capital Improvements | 485,000 |
| Capital Outlay | 10,838,498 |
| | |
| TOTAL WATER ENTERPRISE FUNDS | \$ 28,523,690 |

| | |
|--------------------|-----------------------|
| GRAND TOTAL | \$ 136,436,206 |
|--------------------|-----------------------|

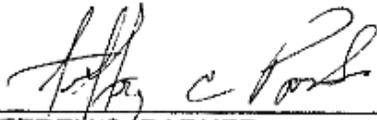


2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Tustin, California, held on the 17TH day of June, 2014.


ELWYN A. MURRAY,
Mayor

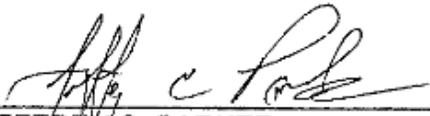
ATTEST:


JEFFREY C. PARKER,
City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF TUSTIN)

I, Jeffrey C. Parker, City Clerk and ex-officio Clerk of the City Council of the City of Tustin, California, do hereby certify that the whole number of the members of the City Council of the City of Tustin is five; that the above and foregoing Resolution No. 14-45 was duly passed and adopted at a regular meeting of the Tustin City Council, held on the 17TH day of June, 2014, by the following vote:

COUNCILPERSONS AYES: Murray, Puckett, Nielsen, Gomez, Bernstein (5)
COUNCILPERSONS NOES: None (0)
COUNCILPERSONS ABSTAINED: None (0)
COUNCILPERSONS ABSENT: None (0)


JEFFREY C. PARKER,
City Clerk



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

RESOLUTION NO. 14-46

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TUSTIN, CALIFORNIA, DETERMINING AND ADOPTING AN APPROPRIATION LIMIT FOR THE FISCAL YEAR 2014-2015 IN ACCORDANCE WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA, AND SECTION 7910 OF THE GOVERNMENT CODE

The City Council of the City of Tustin does hereby resolve as follows:

WHEREAS, Article XIII B was added to the Constitution of the State of California at a general election held November 6, 1989; and

WHEREAS, an annual appropriation limit must be determined for this City effective for the fiscal year beginning July, 2014; and

WHEREAS, the appropriation limit must be adhered to in preparing and adopting this City's Annual Budget;

NOW, THEREFORE, the City Council of the City of Tustin does hereby resolve and order as follows:

Section 1: In accordance with Article XIII B of the Constitution of the State of California, and Section 7910 of the Government Code, and as set forth in detail in the Attached Exhibit "A", that the appropriation limit for the fiscal year beginning July, 2014 through June, 2015 is \$73,045,518.

Section 2: The appropriation limit shall not be exceeded in the adopted budget or by any proposed amendment to the budget.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Tustin held on the 17TH day of June, 2014.



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Elwyn A. Murray
ELWYN A. MURRAY,
Mayor

Jeffrey C. Parker
JEFFREY C. PARKER,
City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF TUSTIN)

I, Jeffrey C. Parker, City Clerk and ex-officio Clerk of the City Council of the City of Tustin, California, do hereby certify that the whole number of the members of the City Council of the City of Tustin is five; that the above and foregoing Resolution No. 14-46 was duly passed and adopted at a regular meeting of the Tustin City Council, held on the 17TH day of June, 2014, by the following vote:

COUNCILPERSONS AYES: Murray, Puckett, Nielsen, Gomez, Bernstein (5)
COUNCILPERSONS NOES: None (0)
COUNCILPERSONS ABSTAINED: None (0)
COUNCILPERSONS ABSENT: None (0)

Jeffrey C. Parker
JEFFREY C. PARKER,
City Clerk



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

TUSTIN HOUSING AUTHORITY RESOLUTION NO. 14-01

A RESOLUTION OF THE TUSTIN HOUSING AUTHORITY OF THE CITY OF TUSTIN, CALIFORNIA, ADOPTING THE HOUSING AUTHORITY BUDGET AND APPROPRIATING FROM THE ANTICIPATED REVENUES OF THE AUTHORITY FOR THE FISCAL YEAR 2014-2015

WHEREAS, in accordance with Section 1415 of the Tustin City code, the City Manager has prepared and submitted to the City Council a Proposed Annual Budget for the 2014-2015 fiscal year, beginning July 1, 2014; and

WHEREAS, the Commissioner, as the legislative body of the Tustin Housing Authority, has reviewed this proposed budget;

NOW, THEREFORE, the Commissioner of the Tustin Housing Authority does hereby resolve, determine and order as follows:

SECTION 1. A certain document is on file in the office of the City Clerk of the City of Tustin, being marked and designated "City of Tustin Proposed Budget 2014-2015". Said document, as prepared by the City Manager and reviewed and adjusted by the Commissioner, is hereby adopted for the fiscal year commencing July 1, 2014;

SECTION 2. The following sums of money are hereby appropriated from the anticipated revenues of the Tustin Housing Authority for the 2014-2015 fiscal year.

TUSTIN HOUSING AUTHORITY

| | |
|-------------------------------|------------|
| Personnel | \$ 243,600 |
| Operational Costs | 122,800 |
| TOTAL HOUSING AUTHORITY COSTS | \$ 366,400 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

PASSED AND ADOPTED at a regular meeting of the Tustin Housing Authority held on the 17TH day of June, 2014.

Elwyn A. Murray
ELWYN A. MURRAY,
Chairman

ATTEST:

Jeffrey C. Parker
JEFFREY C. PARKER,
Secretary

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF TUSTIN)

I, Jeffrey C. Parker, Secretary of the Tustin Housing Authority of the City of Tustin, California, do hereby certify that the whole number of the members of the commissioners of the Tustin Housing Authority is five; that the above and foregoing Tustin Housing Authority Resolution No. 14-01 was duly passed and adopted at a regular meeting of the Tustin Housing Authority, held on the 17TH day of June, 2014, by the following vote:

| | |
|--------------------------|---|
| COMMISSIONERS AYES: | <u>Murray, Puckett, Nielsen, Gomez, Bernstein</u> (5) |
| COMMISSIONERS NOES: | <u>None</u> (0) |
| COMMISSIONERS ABSTAINED: | <u>None</u> (0) |
| COMMISSIONERS ABSENT: | <u>None</u> (0) |

Jeffrey C. Parker
JEFFREY C. PARKER,
Secretary



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SUCCESSOR AGENCY
TO THE TUSTIN COMMUNITY REDEVELOPMENT AGENCY
RESOLUTION NO. 14-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TUSTIN, CALIFORNIA, ACTING AS SUCCESSOR AGENCY TO THE TUSTIN COMMUNITY REDEVELOPMENT AGENCY, ADOPTING THE BUDGET AND APPROPRIATING FROM THE ANTICIPATED REVENUES OF THE SUCCESSOR AGENCY FOR THE FISCAL YEAR 2014-2015

WHEREAS, in accordance with Section 1415 of the Tustin City code, the City Manager has prepared and submitted to the City Council a Proposed Annual Budget for the 2014-2015 fiscal year, beginning July 1, 2014; and

WHEREAS, the City Council, as the legislative body of the Successor Agency to the Tustin Community Redevelopment Agency, has reviewed this proposed budget; and

WHEREAS, the Successor Agency is limited to paying enforceable obligations that have been approved by the Oversight Board and State Department of Finance on the Recognized Obligation Payment Schedule;

NOW, THEREFORE, the City Council of the City of Tustin acting as the Successor Agency to the Tustin Community Redevelopment Agency hereby resolves, determines, and orders as follows:

SECTION 1. A certain document is on file in the office of the City Clerk of the City of Tustin, being marked and designated "City of Tustin Proposed Budget 2014-2015". Said document, as prepared by the City Manager and reviewed and adjusted by the Council, is hereby adopted for the fiscal year commencing July 1, 2014;

SECTION 2. The Recognized Obligation Payment Schedule for July through December 2014 has been approved by the Oversight Board and State Department of Finance and posted on the City of Tustin website (www.tustinca.org);

SECTION 3. The following sums of money are hereby appropriated from the anticipated revenues of the Successor Agency to the Tustin Community Redevelopment Agency for the 2014-2015 fiscal year.



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SUCCESSOR AGENCY

Approved Recognized Obligation Payment Schedule for July through December 2014
paid from Redevelopment Property Tax Trust Fund:

| | |
|--------------------------------|---------------------|
| Administrative Cost Allocation | \$ 250,000 |
| Personnel | 0 |
| Operations | 149,000 |
| Debt Service | 4,690,796 |
| | |
| TOTAL | \$ 5,089,796 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

PASSED AND ADOPTED at a regular meeting of the Successor Agency to the Tustin Community Redevelopment Agency held on the 17th day of June, 2014.


ELWYN A. MURRAY,
Mayor on behalf of the Successor Agency

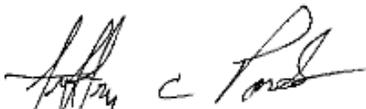
ATTEST:


JEFFREY C. PARKER,
City Clerk on behalf of the Successor Agency

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF TUSTIN)

I, Jeffrey C. Parker, City Clerk of the City of Tustin, California, acting as the Successor Agency for the Tustin Community Redevelopment Agency, do hereby certify that the whole number of the members of the Successor Agency is five; that the above and foregoing Resolution No. 14-05 was duly assessed and adopted at a regular meeting held on the 17TH day of June, 2014, by the following vote:

COUNCILPERSONS AYES: Murray, Puckett, Nielsen, Gomez, Bernstein (5)
COUNCILPERSONS NOES: None (0)
COUNCILPERSONS ABSTAINED: None (0)
COUNCILPERSONS ABSENT: None (0)


JEFFREY C. PARKER,
City Clerk on behalf of the Successor Agency



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



FINANCIAL SUMMARY

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

FUND BALANCE PROJECTIONS BY FUND

City of Tustin FY 2014-15 Annual Budget Year End Projected Fund Balance for ALL FUNDS

| Fund | Description | Audited Ending / Beginning Balance 06/30/13 | 13/14 | 13/14 | 13/14 | 13/14 | Projected Ending Balance 06/30/14 |
|------------------------|------------------------------------|---|--|---------------------------|-------------------------------|---|--|
| | | | Projected One-Time Transfer In / Cash | Projected Revenues | Projected Expenditures | Projected One-Time Transfer Out | |
| 100 | General Fund | \$13,169,960 | \$539,000 | \$50,325,429 | 47,513,171 | 21,349 | \$16,499,869 |
| 101 | General Fund - Emergency Fund | 0 | 0 | 0 | 0 | 0 | 0 |
| 186 | Oblg Reimb Frm Successor Agency | 936,676 | 0 | 4,000 | 940,676 | 0 | 0 |
| 187 | Backbone Fee Fund | 19,615,343 | 0 | 28,246 | 19,007,000 | 0 | 636,589 |
| 189 | Land Held for Resale | 36,459,951 | 0 | 243,102 | 12,769,885 | 1,300,000 | 22,633,168 |
| 200 | Capital Projects Fund—CIP | 9,613,818 | 0 | 2,449,757 | 8,137,611 | 0 | 3,925,964 |
| 120 | CDBG | (2,441) | 23,333 | 497,080 | 517,972 | 0 | 0 |
| 130 | Gas Tax | 4,698,051 | 0 | 2,233,400 | 2,106,482 | 0 | 4,824,969 |
| 131 | Park Development | 3,173,776 | 0 | 169,041 | 490,398 | 23,333 | 2,829,086 |
| 132 | Park Development Tustin Legacy | 4,986,428 | 0 | 18,000 | 2,022 | 0 | 5,002,406 |
| 133 | SCAQMD | 162,328 | 0 | 82,358 | 196,434 | 0 | 48,252 |
| 134 | Asset Forfeiture | 412,786 | 0 | 264,616 | 252,000 | 0 | 425,402 |
| 136 | Supplemental Law Enforcement | 28,438 | 0 | 131,802 | 149,353 | 0 | 10,887 |
| 138 | Measure M | 1,400,792 | 0 | 2,800 | 657,245 | 0 | 746,347 |
| 139 | Measure M2 | 1,234,406 | 0 | 1,458,501 | 1,813,241 | 39,000 | 840,666 |
| 141 | Tustin LLD | (59,762) | 216,500 | 570,000 | 726,700 | 0 | 38 |
| 142 | Tustin SL | 1,791,885 | 0 | 784,878 | 573,858 | 0 | 2,002,905 |
| 181 | Workers Compensation | 2,545,578 | 0 | 683,496 | 619,657 | 120,000 | 2,489,417 |
| 182 | Liability | 1,067,184 | 120,000 | 1,345 | 1,075,642 | 0 | 112,887 |
| 183 | Unemployment | 95,113 | 0 | 200 | 30,040 | 0 | 65,273 |
| 184 | Equipment Replacement Fund | 4,143,791 | 800,000 | 905,184 | 2,688,626 | 0 | 3,160,349 |
| 185 | Information Technology | 438,250 | 0 | 1,318,560 | 1,465,690 | 0 | 291,120 |
| 300 | Water Enterprise | 8,084,576 | 2,391 | 17,084,638 | 16,562,106 | 0 | 8,609,499 |
| 301 | Water Capital Fund | 3,006,355 | 0 | 1,497,200 | 449,700 | 0 | 4,053,855 |
| 431 | Assessment Dist. 95-1 Construction | 3,909,511 | 0 | 3,090 | 134,835 | 216,500 | 3,561,266 |
| 433 | CFD 04-1 | 566,935 | 0 | 1,438,033 | 1,348,800 | 696 | 655,471 |
| 434 | CFD 06-1 Construction | 18,973,387 | 6,872 | 3,000 | 9,058,975 | 0 | 9,924,284 |
| 435 | CFD 06-1 Debt Service | 9,260,081 | 0 | 5,349,600 | 4,951,749 | 7,097 | 9,650,835 |
| 436 | CFD 07-1 Debt Service | 1,892,348 | 0 | 1,109,800 | 1,103,138 | 0 | 1,899,011 |
| 437 | CFD 07-1 Construction | 0 | 135 | 0 | 0 | 0 | 135 |
| 438 | CFD 06-1 Annex Construction | 1,319,879 | 0 | 100 | 713,151 | 214,679 | 392,148 |
| 575 | Tustin Housing Authority | 1,243,649 | 0 | 14,861 | 264,944 | 0 | 993,565 |
| TOTAL ALL FUNDS | | \$154,169,072 | \$1,708,231 | \$88,672,117 | \$136,321,101 | \$1,942,655 | \$106,285,665 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

City of Tustin
FY 2014-15 Annual Budget
Year End Projected Fund Balance for ALL FUNDS

| Fund | Description | Projected Ending Balance 06/30/14 | 14/15 Adopted | | 14/15 Adopted | | Projected Ending Balance 06/30/15 |
|------------------------|------------------------------------|--|-----------------------------------|----------------------|----------------------|--------------------------|--|
| | | | One-Time Transfer In / Cash | Revenues | Expenditures | One-Time Transfer Out | |
| 100 | General Fund | \$16,499,869 | \$814,000 | \$49,749,400 | 50,398,600 | 1,000,000 | \$15,664,669 |
| 101 | General Fund - Emergency Fund | 0 | 1,000,000 | 0 | 0 | 0 | 1,000,000 |
| 186 | Oblig Reimb Frm Successor Agency | 0 | 0 | 0 | 0 | 0 | 0 |
| 187 | Backbone Fee Fund | 636,589 | 0 | 8,500,000 | 1,750,000 | 0 | 7,386,589 |
| 189 | Land Held for Resale | 22,633,168 | 0 | 56,000,000 | 9,180,000 | 1,025,000 | 68,428,168 |
| 200 | Capital Projects Fund—CIP | 3,925,964 | 0 | 1,964,700 | 4,820,000 | 0 | 1,070,664 |
| 120 | CDBG | 0 | 0 | 1,156,600 | 1,156,600 | 0 | 0 |
| 130 | Gas Tax | 4,824,969 | 0 | 2,014,100 | 2,644,660 | 0 | 4,194,409 |
| 131 | Park Development | 2,829,086 | 0 | 166,500 | 973,500 | 0 | 2,022,086 |
| 132 | Park Development Tustin Legacy | 5,002,406 | 0 | 30,000 | 0 | 0 | 5,032,406 |
| 133 | SCAQMD | 48,252 | 0 | 82,100 | 100,000 | 0 | 30,352 |
| 134 | Asset Forfeiture | 425,402 | 0 | 151,000 | 320,000 | 0 | 256,402 |
| 136 | Supplemental Law Enforcement | 10,887 | 0 | 123,100 | 98,500 | 0 | 35,487 |
| 138 | Measure M | 746,347 | 0 | 2,000 | 6,000 | 0 | 742,347 |
| 139 | Measure M2 | 840,666 | 0 | 8,967,988 | 8,850,300 | 39,000 | 919,354 |
| 141 | Tustin LLD | 38 | 156,700 | 576,000 | 732,700 | 0 | 38 |
| 142 | Tustin SL | 2,002,905 | 0 | 708,000 | 1,419,500 | 0 | 1,291,405 |
| 181 | Workers Compensation | 2,489,417 | 0 | 682,200 | 899,300 | 695,600 | 1,576,717 |
| 182 | Liability | 112,887 | 685,600 | 0 | 798,400 | 0 | 87 |
| 183 | Unemployment | 65,273 | 10,000 | 0 | 75,000 | 0 | 273 |
| 184 | Equipment Replacement Fund | 3,160,349 | 925,000 | 874,200 | 3,083,000 | 0 | 1,876,549 |
| 185 | Information Technology | 291,120 | 0 | 1,567,000 | 1,510,000 | 0 | 348,120 |
| 300 | Water Enterprise | 8,609,499 | 0 | 18,991,800 | 16,775,192 | 425,000 | 10,401,107 |
| 301 | Water Capital Fund | 4,053,855 | 0 | 1,606,500 | 485,000 | 0 | 5,175,355 |
| 431 | Assessment Dist. 95-1 Construction | 3,561,266 | 0 | 1,600 | 35,000 | 156,700 | 3,371,166 |
| 433 | CFD 04-1 | 655,471 | 0 | 1,434,000 | 1,345,319 | 0 | 744,153 |
| 434 | CFD 06-1 Construction | 9,924,284 | 0 | 3,000 | 8,042,200 | 0 | 1,885,084 |
| 435 | CFD 06-1 Debt Service | 9,650,835 | 0 | 5,349,600 | 5,340,913 | 0 | 9,659,523 |
| 436 | CFD 07-1 Debt Service | 1,899,011 | 0 | 1,109,800 | 1,122,725 | 0 | 1,886,086 |
| 437 | CFD 07-1 Construction | 135 | 0 | 0 | 0 | 0 | 135 |
| 438 | CFD 06-1 Annex Construction | 392,148 | 0 | 100 | 294,000 | 0 | 98,248 |
| 575 | Tustin Housing Authority | 993,565 | 0 | 0 | 366,400 | 0 | 627,165 |
| TOTAL ALL FUNDS | | \$106,285,665 | \$3,591,300 | \$161,811,288 | \$122,622,808 | \$3,341,300 | \$145,724,144 |

GENERAL FUND FUND BALANCE DETAIL

FY 2011-2012

| | |
|----------------------------------|----------------|
| Beginning Fund Balance | \$16,237,959 |
| Revenue | \$51,698,861 |
| Expense | (\$59,502,045) |
| Undesignated/Ending Fund Balance | \$8,434,775 |

FY 2012-2013

| | |
|----------------------------------|----------------|
| Beginning Fund Balance | \$8,434,775 |
| Revenue | \$51,129,372 |
| Expense | (\$46,394,187) |
| Undesignated/Ending Fund Balance | \$13,169,960 |

FY 2013-2014

| | |
|--|----------------|
| Projected Beginning Fund Balance | \$13,169,960 |
| Projected Revenue | \$50,864,429 |
| Projected Expense | (\$47,534,520) |
| Projected Undesignated/Ending Fund Balance | \$16,499,869 |

FY 2014-2015

| | |
|--|----------------|
| Projected Beginning Fund Balance | \$16,499,869 |
| Projected Revenue | \$50,563,400 |
| Proposed Expense | (\$51,398,600) |
| Projected Undesignated/Ending Fund Balance | \$15,664,669 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

FY 2014-2015

Balanced Budget

| | |
|--------------------------------|-----------------------|
| Transfer In | \$814,000 |
| Planned Use of Excess Reserves | \$0 |
| Revenue | \$49,749,400 |
| Expenditures | (\$51,398,600) |
| | (\$835,200) |

| | |
|--------------------------------------|--------------|
| Projected General Fund Fund Balance | \$15,664,669 |
| Projected GF Reserves as % of GF Exp | 30.5% |



 2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

REVENUE SUMMARY

| | 11/12 | 12/13 | 13/14 | 14/15 |
|--|--------------------|--------------------|-------------------|--------------------|
| | Actual | Actual | Projected | Adopted |
| 100 General Fund | 51,698,861 | 51,129,372 | 50,864,429 | 50,563,400 |
| 101 Emergency Fund | 0 | 0 | 0 | 1,000,000 |
| 186 Oblg Reimb Frm Successor Agency | 8,558,775 | 2,113,189 | 4,000 | 0 |
| 187 Backbone Fee Fund | 0 | 19,616,130 | 28,246 | 8,500,000 |
| 189 Land Held for Resale | 0 | 144,183,899 | 243,102 | 56,000,000 |
| 200 Capital Projects Fund—CIP | 1,642,632 | 15,747,280 | 2,449,757 | 1,964,700 |
| 120 CDBG | 1,179,370 | 397,911 | 520,413 | 1,156,600 |
| 130 Gas Tax | 2,034,018 | 1,743,684 | 2,233,400 | 2,014,100 |
| 131 Park Development | 135,312 | 162,549 | 169,041 | 166,500 |
| 132 Park Development Tustin Legacy | 18,772 | 10,635 | 18,000 | 30,000 |
| 133 SCAQMD | 95,803 | 47,245 | 82,358 | 82,100 |
| 134 Asset Forfeiture | 179,915 | 178,926 | 264,616 | 151,000 |
| 136 Supplemental Law Enforcement | 134,266 | 102,780 | 131,802 | 123,100 |
| 138 Measure M | 192,672 | 3,131 | 2,800 | 2,000 |
| 139 Measure M2 | 1,500,434 | 4,473,201 | 1,458,501 | 8,967,988 |
| 141 Tustin LLD | 648,595 | 723,402 | 786,500 | 732,700 |
| 142 Tustin SL | 695,363 | 944,672 | 784,878 | 708,000 |
| 181 Workers Compensation | 1,264,999 | 676,150 | 683,496 | 682,200 |
| 182 Liability | 1,677,034 | 722,169 | 121,345 | 685,600 |
| 183 Unemployment | 0 | 150 | 200 | 10,000 |
| 184 Equipment Replacement Fund | 1,382,325 | 971,812 | 1,705,184 | 1,799,200 |
| 185 Information Technology | 1,623,692 | 1,125,446 | 1,318,560 | 1,567,000 |
| 300 Water Enterprise | 13,880,500 | 15,475,341 | 17,087,029 | 18,991,800 |
| 301 Water Capital Fund | 1,378,685 | 1,494,939 | 1,497,200 | 1,606,500 |
| 430 Assessment Dist. 95-1 | 12,245,859 | 0 | 0 | 0 |
| 431 Assessment Dist. 95-1 Construction | 332,241 | 44,595 | 3,090 | 1,600 |
| 432 Assessment Dist. 95-2 Debt Service | 21,555,489 | 0 | 0 | 0 |
| 433 CFD 04-1 | 1,430,606 | 10,954,108 | 1,438,033 | 1,434,000 |
| 434 CFD 06-1 Construction | 3,482 | 5,737,118 | 9,872 | 3,000 |
| 435 CFD 06-1 Debt Service | 6,332,116 | 5,561,875 | 5,349,600 | 5,349,600 |
| 436 CFD 07-1 Debt Service | 1,430,985 | 1,122,708 | 1,109,800 | 1,109,800 |
| 437 CFD 07-1 Construction | 2 | 132 | 135 | 0 |
| 438 CFD 06-1 Annex Construction | 146 | 214,821 | 100 | 100 |
| 575 Tustin Housing Authority | 958,629 | 929,262 | 14,861 | 0 |
| 700 Gen'l Fixed Assets Account Group | 0 | 0 | 0 | 0 |
| TOTAL | 134,211,580 | 286,608,635 | 90,380,348 | 165,402,588 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 Actual | 12/13 Actual | 13/14 Projected | 14/15 Adopted |
|----------------------------------|-------------------|--------------------|--------------------|-------------------|
| 100 General Fund | | | | |
| City Council | 136,213 | 85,081 | 61,630 | 47,400 |
| City Clerk | 373,412 | 338,876 | 398,141 | 430,400 |
| City Attorney | 684,272 | 538,702 | 557,500 | 550,000 |
| City Manager | 763,859 | 684,347 | 1,141,002 | 1,354,000 |
| Finance | 1,048,908 | 1,051,240 | 1,061,041 | 1,120,600 |
| Human Resources | 757,631 | 649,527 | 569,106 | 720,700 |
| Community Development | 2,626,837 | 2,519,316 | 2,841,812 | 2,850,700 |
| Public Works | 9,595,182 | 7,532,613 | 7,886,250 | 9,451,800 |
| Police Services | 22,677,215 | 21,763,559 | 22,570,983 | 23,141,600 |
| Fire Services | 5,906,111 | 6,084,047 | 6,181,900 | 6,565,200 |
| Parks and Recreation | 2,970,855 | 2,742,497 | 3,040,429 | 3,103,600 |
| Successor Agency / RDA | 7,905,485 | 34,826 | 37,200 | 0 |
| Non-Departmental, Other | 4,056,065 | 146,441,507 | 1,187,525 | 2,062,600 |
| 100 General Fund | 59,502,045 | 190,466,137 | 47,534,520 | 51,398,600 |
| 186 Oblg Reimb Frm Successor Agi | 6,461,987 | 3,273,302 | 940,676 | 0 |
| 187 Backbone Fee Fund | 0 | 787 | 19,007,000 | 1,750,000 |
| 189 Land Held for Resale | 0 | (20,968,042) | 14,069,885 | 10,205,000 |
| 200 Capital Projects Fund—CIP | 4,391,104 | 15,103,168 | 8,137,611 | 4,820,000 |
| 120 CDBG | 1,157,928 | 402,111 | 517,972 | 1,156,600 |
| 130 Gas Tax | 603,563 | 1,012,823 | 2,106,482 | 2,644,660 |
| 131 Park Development | 177,398 | 598,192 | 513,731 | 973,500 |
| 132 Park Develop. Tustin Legacy | 2,049 | 2,022 | 2,022 | 0 |
| 133 SCAQMD | 2,802 | 68,550 | 196,434 | 100,000 |
| 134 Asset Forfeiture | 56,644 | 109,304 | 252,000 | 320,000 |
| 136 Supplemntal Law Enforcement | 143,777 | 111,530 | 149,353 | 98,500 |
| 138 Measure M | 583,723 | 347,424 | 657,245 | 6,000 |
| 139 Measure M2 | 143,164 | 4,674,930 | 1,852,241 | 8,889,300 |
| 141 Tustin LLD | 645,193 | 786,566 | 726,700 | 732,700 |
| 142 Tustin SL | 545,902 | 546,430 | 573,858 | 1,419,500 |
| 181 Workers Compensation | 67,088 | 1,435,011 | 739,657 | 1,594,900 |
| 182 Liability | 717,571 | 614,448 | 1,075,642 | 798,400 |
| 183 Unemployment | 24,601 | 26,130 | 30,040 | 75,000 |
| 184 Equipment Replacement Fund | 563,893 | 635,078 | 2,688,626 | 3,083,000 |
| 185 Information Technology | 1,225,843 | 1,101,047 | 1,465,690 | 1,510,000 |



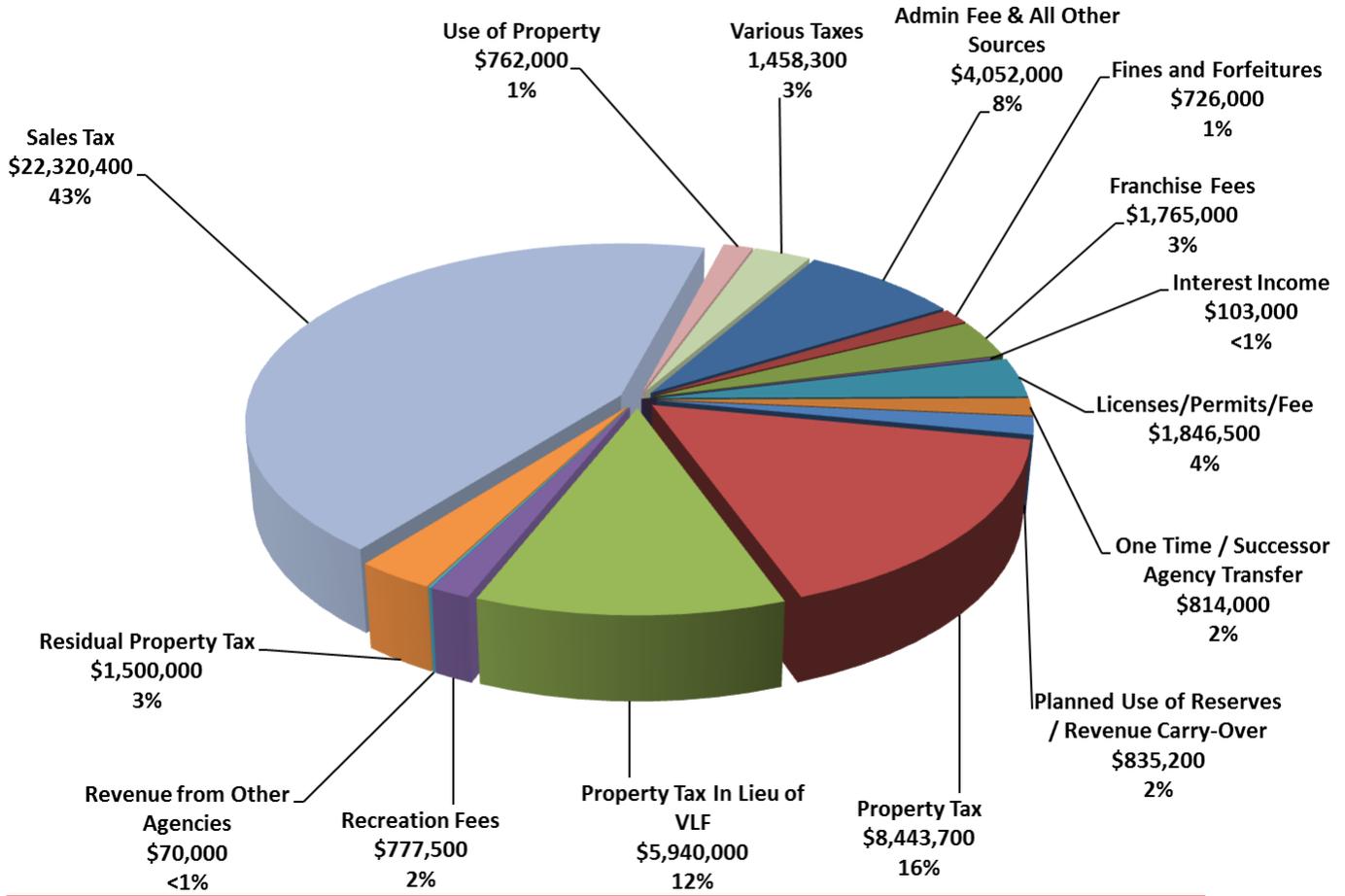
2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

| Expenditure Summary | 11/12 | 12/13 | 13/14 | 14/15 |
|------------------------------------|--------------------|--------------------|--------------------|--------------------|
| | Actual | Actual | Projected | Adopted |
| 300 Water Enterprise | 12,948,822 | 12,968,860 | 16,562,106 | 17,200,192 |
| 301 Water Capital Fund | 493,994 | 599,149 | 449,700 | 485,000 |
| 430 Assess Dist. 95-1 | 19,993,815 | 0 | 0 | 0 |
| 431 Assess Dist. 95-1 Construction | 1,234,684 | 381,800 | 351,335 | 191,700 |
| 432 Assess Dist. 95-2 Debt Service | 24,448,640 | 0 | 0 | 0 |
| 433 CFD 04-1 | 1,315,801 | 13,486,693 | 1,349,496 | 1,345,319 |
| 434 CFD 06-1 Construction | 12,851,042 | 10,776,306 | 9,058,975 | 8,042,200 |
| 435 CFD 06-1 Debt Service | 5,087,159 | 5,713,432 | 4,958,846 | 5,340,913 |
| 436 CFD 07-1 Debt Service | 1,072,843 | 1,436,181 | 1,103,138 | 1,122,725 |
| 437 CFD 07-1 Construction | 8,791 | 3,481 | 0 | 0 |
| 438 CFD 06-1 Annex Construction | 0 | 343,603 | 927,830 | 294,000 |
| 575 Tustin Housing Authority | 9,910,405 | 32,557 | 264,944 | 366,400 |
| 700 Gen'l Fixed Assets Account Gr | 9,327,749 | 10,652,527 | 0 | 0 |
| TOTAL | 175,710,019 | 256,741,535 | 138,263,756 | 125,964,108 |



GENERAL FUND REVENUES

FY 2014-15 General Fund Revenues

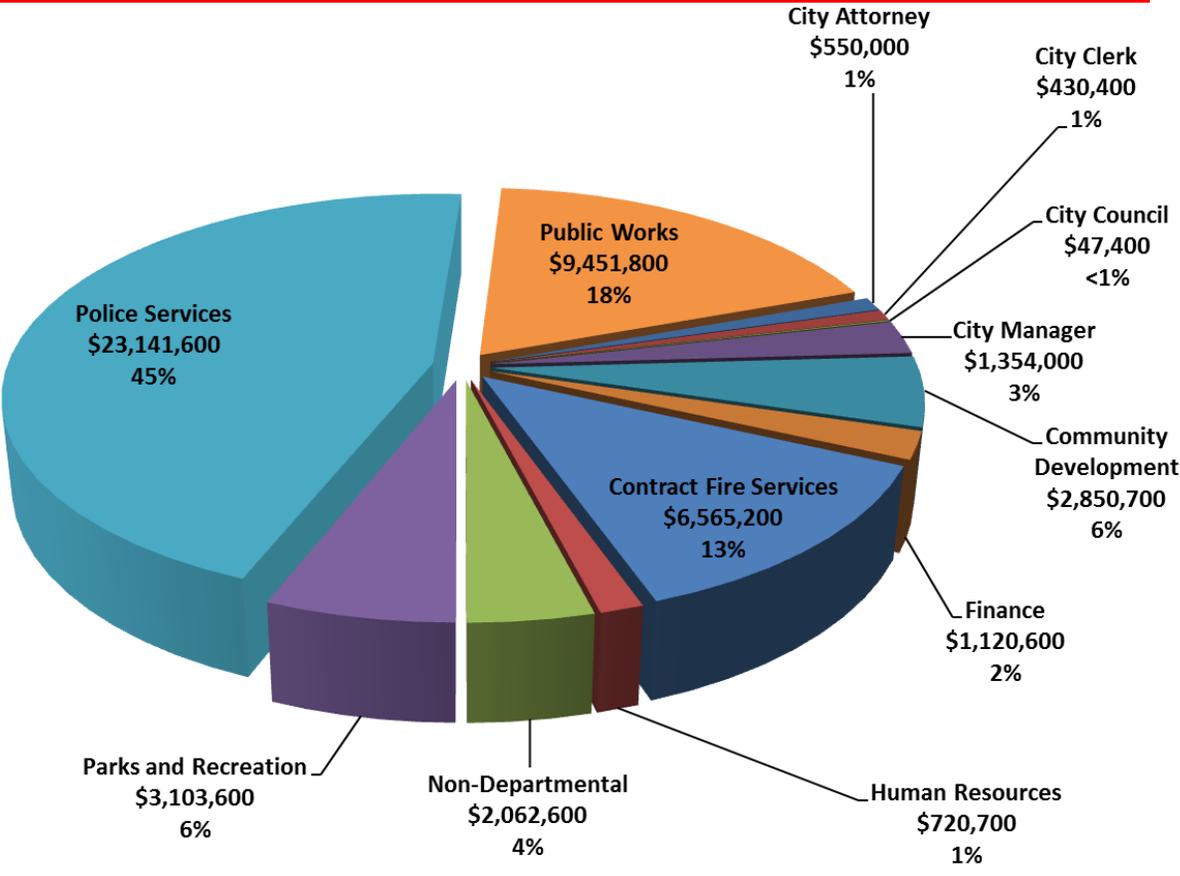


\$51,398,600



GENERAL FUND EXPENSES

FY 2014-15 General Fund Expenses

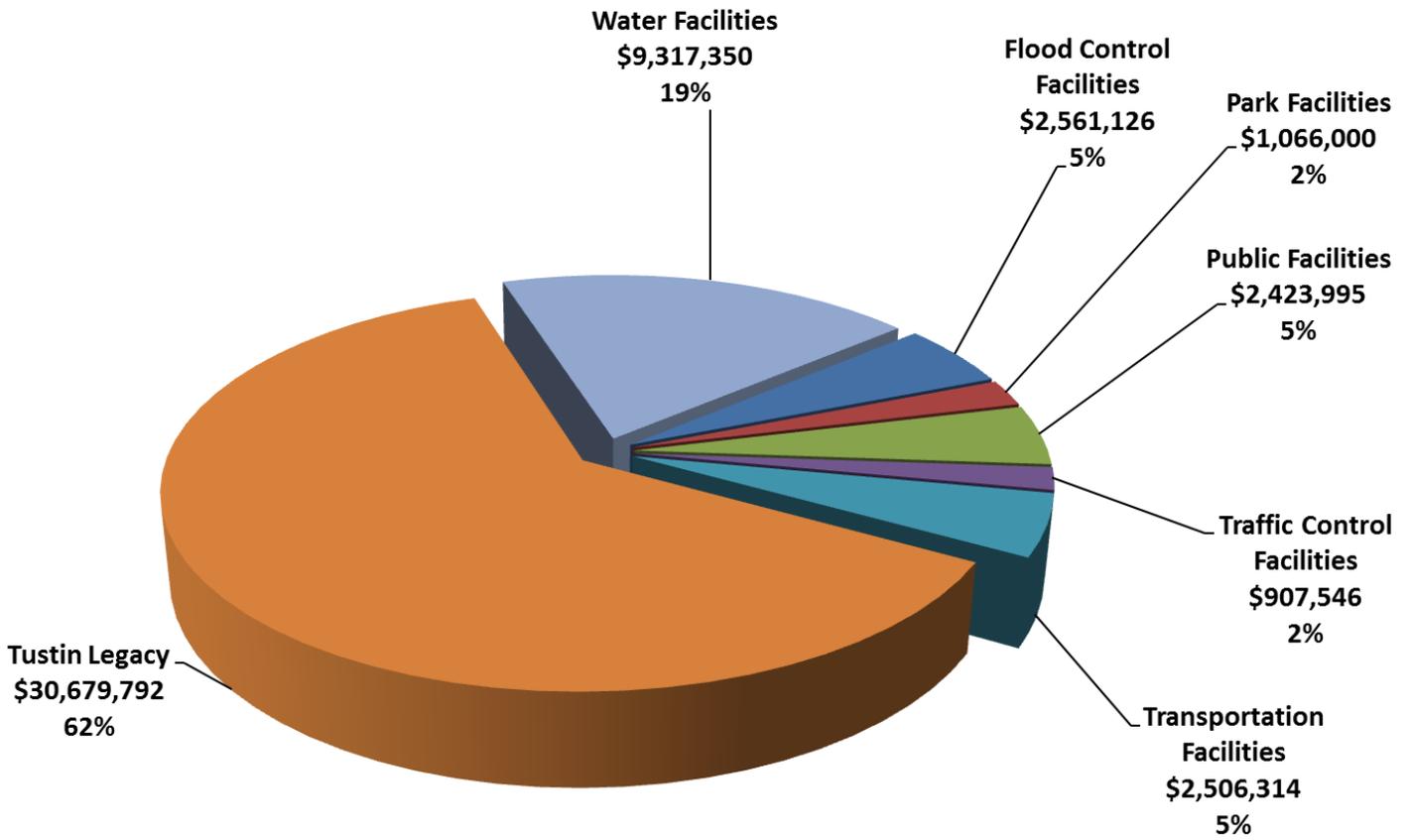


\$51,398,600



CAPITAL IMPROVEMENT PROJECTS

FY 2014-15 Capital Improvement Program



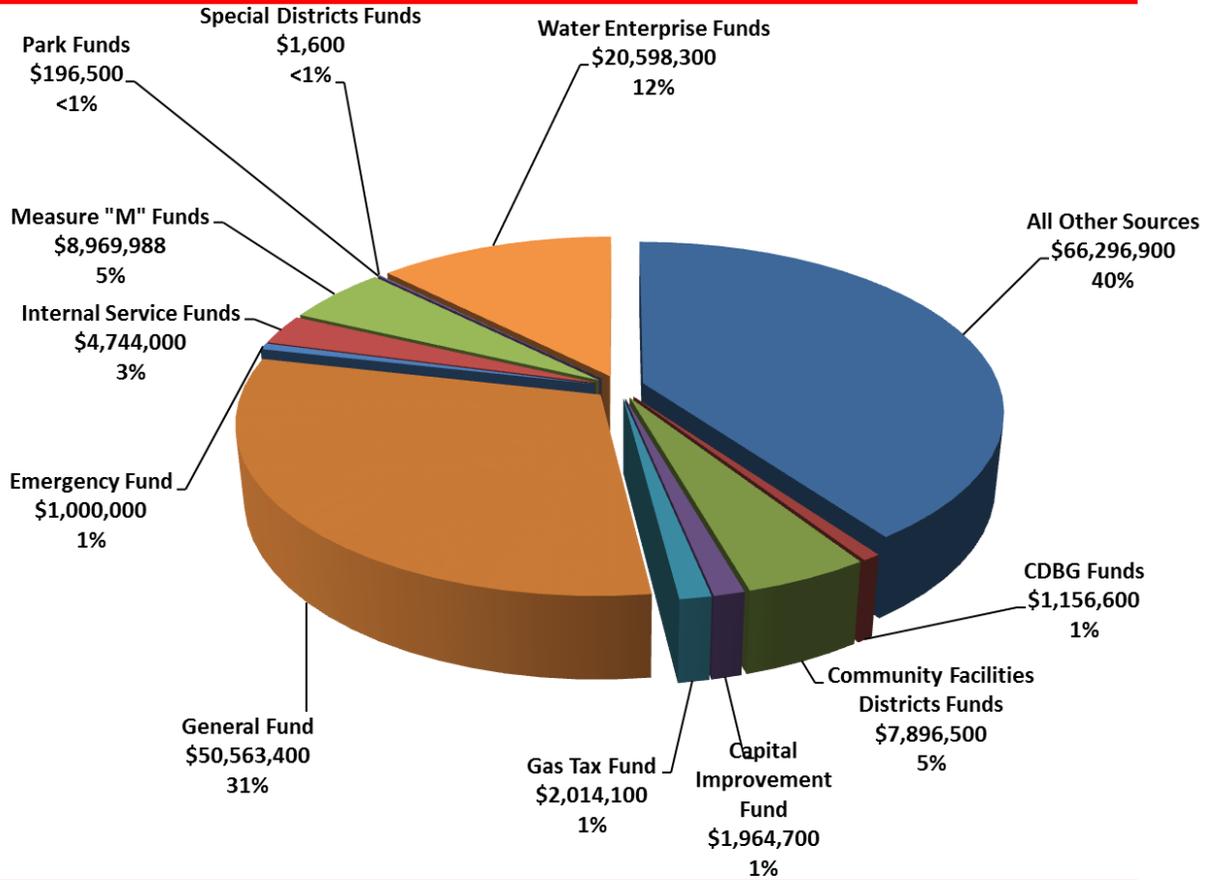
\$49,462,123





TOTAL BUDGET REVENUES

FY 2014-15 Total Budget Revenues

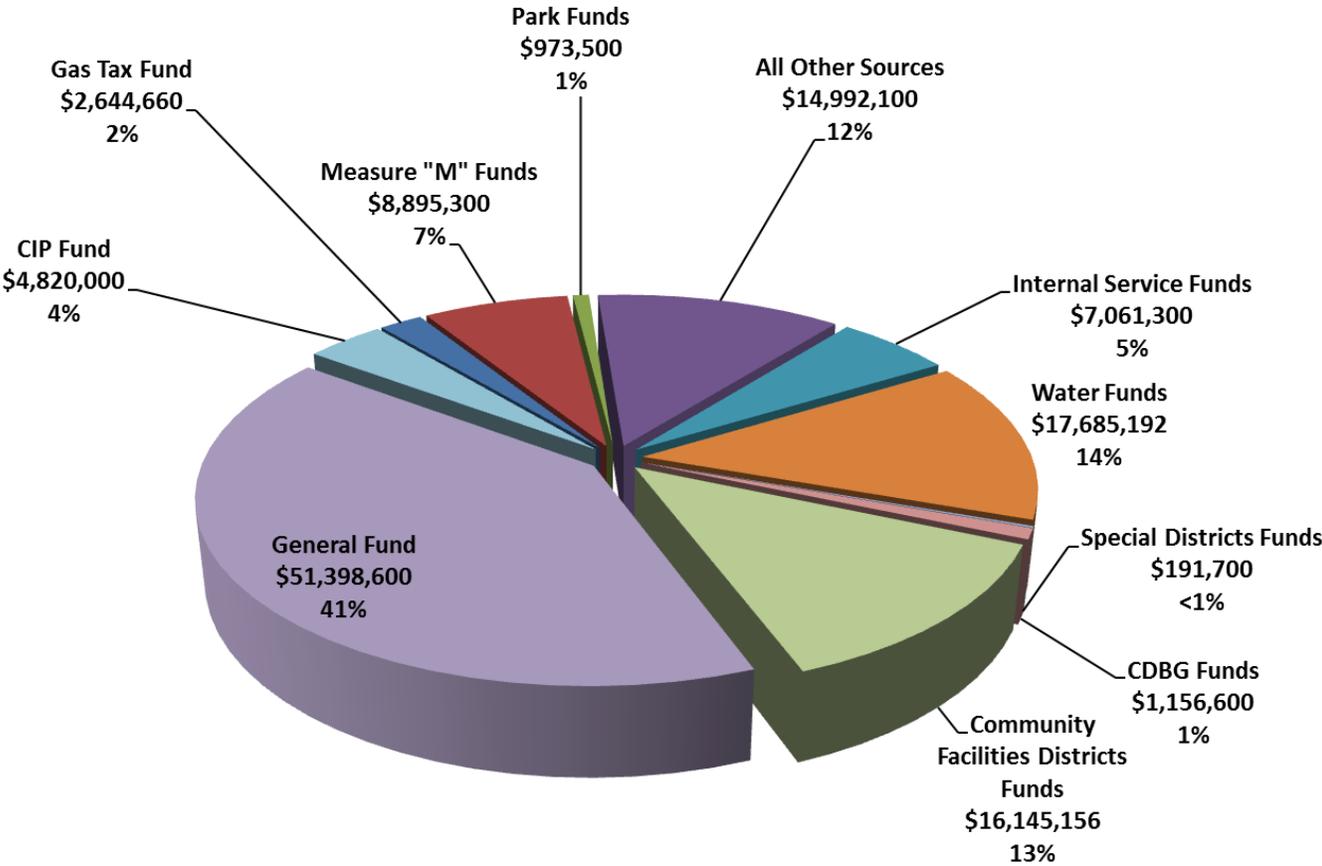


\$165,402,588



TOTAL BUDGET EXPENSES

FY 2014-15 Total Budget Expenses

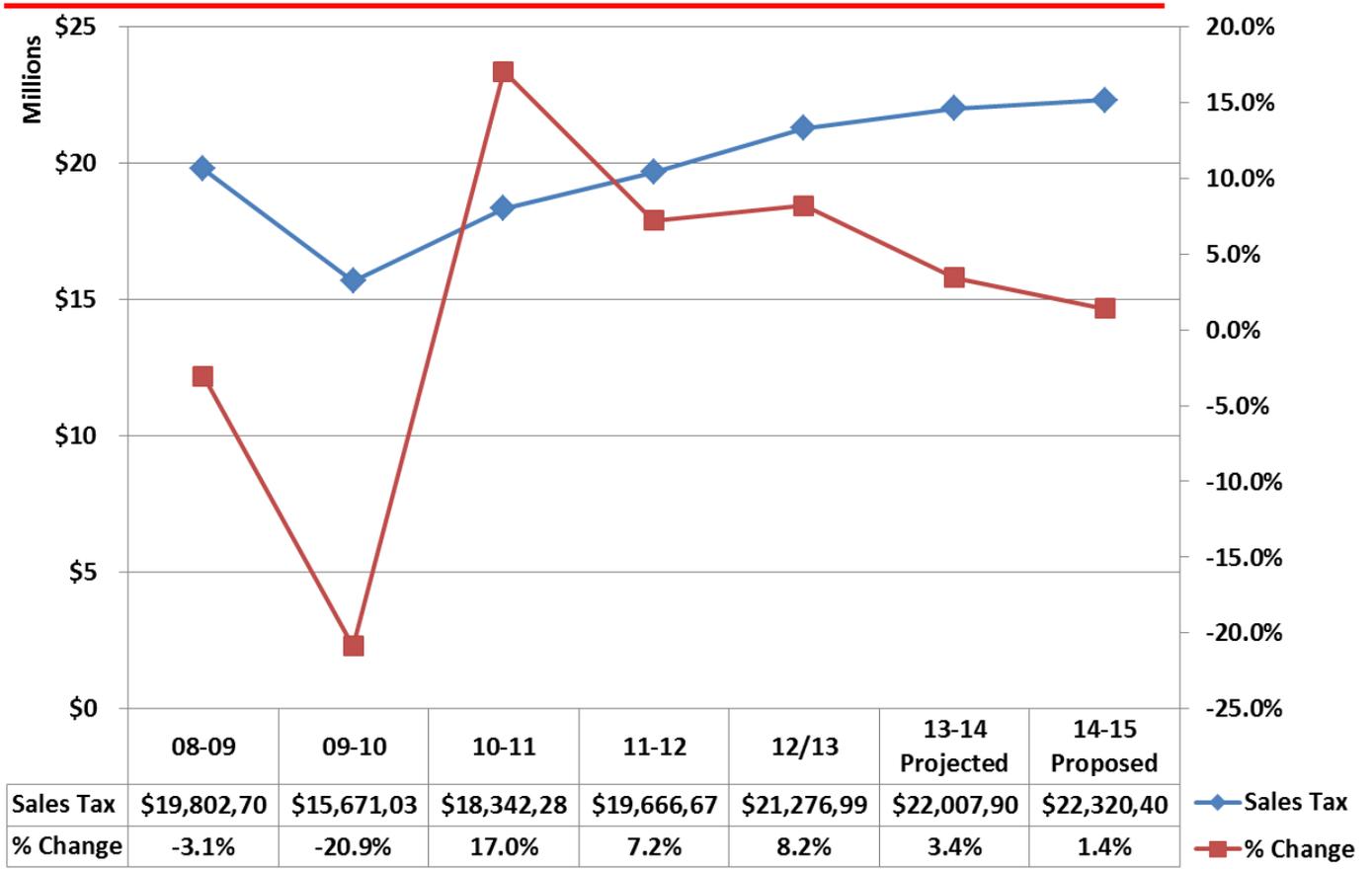


\$125,964,108



SALES TAX REVENUE

Sales Tax



 2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

GANN LIMIT

FY 2014-15 APPROPRIATIONS LIMIT

Article XIII B of the California Constitution (enacted with the passage of Proposition 4 in 1979 and modified with the passage of Proposition 111 in 1990) restricts the appropriations growth rate for cities and other local jurisdictions. The growth rate is tied to changes in the population and the change in California Per Capita Personal Income. On May 1, 2014, the State Department of Finance notified each city of the population changes and per capita personal income factor to be used in determining appropriation limits. Effective January 1, 2014, the change in the California Per Capita Personal Income is 5.12% and the change in Orange County's population is 0.93%. Attached is the City's calculation for the permitted appropriations growth rate based on the above information from the State. In accordance with state law, the FY 1986-87 appropriation limit is to be used as the base year in calculating annual appropriation limits thereafter. The City of Tustin's FY 2014-15 Appropriation Limit is 5.1261 times the base year limit of \$14,249,831, which equals \$73,045,518. Total appropriations for FY 2014-15, subject to the limitation equal \$50,398,600, which is \$22,646,918 below the City's FY 2014-15 Appropriations Limit.

Exhibit A

City of Tustin

Appropriations Limits

Appropriations Limit for the Base Year Ending June 30, 1987: \$14,249,831

| Fiscal Year | (a) | (b) | (a)x(b) | Cumulative Factor | Amended Limit |
|-------------|-----------------------------------|-------------------------------------|----------------------------------|----------------------|------------------|
| | Per Capita P. Income Change | City/County Population Change | Current Calculation Factor | | |
| 2002-03 | 0.9873 | 1.0143 | 1.0014 | 3.2053 | \$45,675,589 |
| 2003-04 | 1.0231 | 1.0124 | 1.0358 | 3.3201 | \$47,310,156 |
| 2004-05 | 1.0328 | 1.0090 | 1.0421 | 3.4598 | \$49,301,686 |
| 2005-06 | 1.0526 | 1.0113 | 1.0645 | 3.6829 | \$52,481,368 |
| 2006-07 | 1.0396 | 1.0163 | 1.0565 | 3.8912 | \$55,448,952 |
| 2007-08 | 1.0442 | 1.0110 | 1.0557 | 4.1079 | \$58,536,694 |
| 2008-09 | 1.0429 | 1.0258 | 1.0698 | 4.3946 | \$62,622,954 |
| 2009-10 | 1.0062 | 1.0147 | 1.0210 | 4.4869 | \$63,937,481 |
| 2010-11 | 0.9746 | 1.0139 | 0.9881 | 4.4337 | \$63,179,627 |
| 2011-12 | 1.0251 | 1.0039 | 1.0291 | 4.5627 | \$65,018,020 |
| 2012-13 | 1.0377 | 1.0105 | 1.0486 | 4.7845 | \$68,177,626 |
| 2013-14 | 1.0512 | 1.0178 | 1.0699 | 5.1189 | \$72,944,017 |
| 2014-15 | 0.9977 | 1.0037 | 1.0014 | 5.1261 | \$73,045,518 |

14-15 Factors as reported by the State Department of Finance

Per Capita Personal Income change over Prior Year: 5.12%

Population Change:

City of Tustin: 0.37%

Orange County: 0.93%



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

CLASSIFICATION PLAN - PERSONNEL BUDGETING

| | FY 13-14 | | FY 14-15 | | FLSA EXEMPT NON/EXEMPT |
|--|----------|--------|----------|-----------|------------------------------|
| | CURRENT | NET | PROPOSED | BARG | |
| | Funded | CHANGE | Funded | UNIT | |
| Accountant | 1.0 | 0.0 | 1.0 | TMEA | N |
| Accounting Specialist | 2.75 | (0.75) | 2.00 | TMEA | N |
| Administrative Assistant | 7.0 | (1.0) | 6.0 | TMEA | N |
| Administrative Services Manager | 1.0 | 0.0 | 1.0 | MGMT | E |
| Assistant Director of Community Dev - Building | 1.0 | 0.0 | 1.0 | MGMT | E |
| Assistant Director of Community Dev - Planning | 1.0 | 0.0 | 1.0 | MGMT | E |
| Assistant Engineer | 2.0 | 0.0 | 2.0 | TMEA | N |
| Assistant Planner | 1.0 | 0.0 | 1.0 | TMEA | N |
| Assistant to the City Manager | 0.0 | 0.0 | 0.0 | TMEA | N |
| Associate Engineer | 2.0 | (1.0) | 1.0 | TMEA | N |
| Building Permit Technician | 1.0 | 0.0 | 1.0 | TMEA | N |
| City Clerk Services Supervisor | 1.0 | 0.0 | 1.0 | MGMT | E |
| City Manager | 1.0 | 0.0 | 1.0 | N/A | E |
| Code Enforcement Officer | 2.0 | 0.0 | 2.0 | TMEA | N |
| Crime Analyst | 1.0 | 0.0 | 1.0 | TPSSA | N |
| Customer Service Supervisor | 1.0 | 0.0 | 1.0 | SUPV | N |
| Deputy Building Official | 1.0 | (1.0) | 0.0 | MGMT | E |
| Deputy City Manager | 1.0 | 0.0 | 1.0 | EMGMT | E |
| Deputy Director of Economic Development | 1.0 | 0.0 | 1.0 | MGMT | E |
| Deputy Director of Public Works - Engineering | 1.0 | 0.0 | 1.0 | MGMT | E |
| Deputy Director of Public Works - Operations | 1.0 | (1.0) | 0.0 | MGMT | E |
| Director of Community Development | 1.0 | 0.0 | 1.0 | EMGMT | E |
| Director of Finance | 1.0 | 0.0 | 1.0 | EMGMT | E |
| Director of Human Resources | 0.0 | 1.0 | 1.0 | EMGMT | E |
| Director of Parks & Recreation | 1.0 | 0.0 | 1.0 | EMGMT | E |
| Director of Public Works/City Engineer | 1.0 | 0.0 | 1.0 | EMGMT | E |
| Economic Development & Housing Manager | 1.0 | 0.0 | 1.0 | MGMT | E |
| Environmental Compliance Specialist | 1.0 | 0.0 | 1.0 | TMEA | N |
| Equipment Mechanic | 3.0 | 0.0 | 3.0 | TMEA | N |
| Equipment Operator | 3.0 | 0.0 | 3.0 | TMEA | N |
| Executive Assistant | 6.0 | 1.0 | 7.0 | TMEA/CONF | N |
| Executive Coordinator | 1.0 | 0.0 | 1.0 | CONF | N |
| Field Services Manager | 1.0 | 0.0 | 1.0 | MGMT | E |
| Finance Manager | 1.0 | 0.0 | 1.0 | MGMT | E |
| Human Resources Manager | 1.0 | (1.0) | 0.0 | MGMT | E |
| Information Technology Specialist | 2.25 | 0.75 | 3.00 | TMEA | N |
| Mail and Duplication Specialist | 1.0 | 0.0 | 1.0 | TMEA | N |
| Maintenance Leadworker | 4.0 | 0.0 | 4.0 | TMEA | N |
| Maintenance Supervisor | 4.0 | 0.0 | 4.0 | MGMT | E |
| Maintenance Worker | 9.0 | 0.0 | 9.0 | TMEA | N |

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2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

| | FY 13-14 | | FY 14-15 | | FLSA EXEMPT |
|------------------------------------|-------------------|---------------|--------------------|--------------|----------------|
| | CURRENT Funded | NET CHANGE | PROPOSED Funded | BARG UNIT | |
| Management Analyst | 2.75 | 1.00 | 3.75 | TMEA/CONF | N |
| Management Assistant | 3.0 | 0.0 | 3.0 | TMEA/CONF | N |
| Police Captain | 2.0 | 0.0 | 2.0 | MGMT | E |
| Police Chief | 1.0 | 0.0 | 1.0 | EMGMT | E |
| Police Communications Lead | 2.0 | 0.0 | 2.0 | TPSSA | N |
| Police Communications Officer I | 6.0 | 1.0 | 7.0 | TPSSA | N |
| Police Communications Officer II | 4.0 | (1.0) | 3.0 | TPSSA | N |
| Police Communications Supervisor | 1.0 | 0.0 | 1.0 | SUPV | N |
| Police Fleet Coordinator | 1.0 | 0.0 | 1.0 | TPSSA | N |
| Police Lieutenant | 4.0 | 0.0 | 4.0 | TPMA | E |
| Police Officer | 69.0 | 0.0 | 69.0 | TPOA | N |
| Police Records Lead | 2.0 | 0.0 | 2.0 | TPSSA | N |
| Police Records Specialist | 10.0 | 0.0 | 10.0 | TPSSA | N |
| Police Records Supervisor | 1.0 | 0.0 | 1.0 | SUPV | N |
| Police Sergeant | 18.0 | 0.0 | 18.0 | TPMA | N |
| Police Services Officer I | 5.0 | (1.0) | 4.0 | TPSSA | N |
| Police Services Officer II | 2.0 | 1.0 | 3.0 | TPSSA | N |
| Police Services Officer III | 8.0 | (1.0) | 7.0 | TPSSA | N |
| Police Services Officer Supervisor | 1.0 | 0.0 | 1.0 | SUPV | N |
| Police Support Services Manager | 2.0 | 0.0 | 2.0 | MGMT | N |
| Principal Engineer | 2.0 | 0.0 | 2.0 | MGMT | E |
| Principal Management Analyst | 1.0 | 1.0 | 2.0 | MGMT | E |
| Principal Planner | 1.0 | 0.0 | 1.0 | MGMT | E |
| Property & Evidence Supervisor | 1.0 | 0.0 | 1.0 | SUPV | N |
| Property & Evidence Technician | 2.0 | 0.0 | 2.0 | TPSSA | N |
| Public Works Inspector | 2.0 | 0.0 | 2.0 | TMEA | N |
| Public Works Manager | 0.0 | 0.0 | 0.0 | MGMT | E |
| Recreation Coordinator | 4.0 | 0.0 | 4.0 | SUPV | N |
| Recreation Facilities Lead | 1.0 | 0.0 | 1.0 | TMEA | N |
| Recreation Program Specialist | 1.0 | 0.0 | 1.0 | TMEA | N |
| Recreation Superintendent | 1.0 | 0.0 | 1.0 | MGMT | E |
| Recreation Supervisor | 2.0 | 0.0 | 2.0 | MGMT | E |
| Risk Manager | 0.0 | 0.0 | 0.0 | MGMT | E |
| Senior Accounting Specialist | 3.00 | 1.00 | 4.00 | TMEA | N |
| Senior Building Inspector | 1.0 | 0.0 | 1.0 | TMEA | N |
| Senior Maintenance Worker | 8.0 | 0.0 | 8.0 | TMEA | N |
| Senior Management Analyst | 2.0 | 0.0 | 2.0 | MGMT | E |
| Senior Management Assistant | 2.0 | 0.0 | 2.0 | MGMT | E |
| Senior Planner | 3.0 | 0.0 | 3.0 | MGMT | E |

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2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

| | FY 13-14 | | FY 14-15 | | FLSA EXEMPT NONEXEMPT |
|--|---------------|---------------|---------------|------|-----------------------------|
| | CURRENT | NET | PROPOSED | BARG | |
| | Funded | CHANGE | Funded | UNIT | |
| Transportation Coordinator | 1.0 | 0.0 | 1.0 | TMEA | N |
| Tustin Legacy Development Services Manager | 0.0 | 0.0 | 0.0 | MGMT | E |
| Water Distribution Leadworker | 1.0 | 0.0 | 1.0 | TMEA | N |
| Water Distribution Operator I/II | 8.00 | 0.0 | 8.0 | TMEA | N |
| Water Equipment Operator | 2.0 | 0.0 | 2.0 | TMEA | N |
| Water Maintenance & Construction Supervisor | 1.0 | 0.0 | 1.0 | MGMT | E |
| Water Meter Reader | 2.0 | 0.0 | 2.0 | TMEA | N |
| Water Services Manager | 1.0 | 0.0 | 1.0 | MGMT | E |
| Water Treatment Operator I | 0.0 | 0.0 | 0.0 | TMEA | N |
| Water Treatment Operator II | 3.0 | 0.0 | 3.0 | TMEA | N |
| Water Treatment Supervisor | 1.0 | 0.0 | 1.0 | MGMT | E |
| Total Full-Time Regular Allocated Positions | 274.75 | (1.00) | 273.75 | | |

At-will, Non-Exempt, Unallocated Hourly Classifications*

| | |
|----------------------------------|--|
| Accounting Supervisor | Police Reserve Officer |
| Administrative Intern | Police Services Officer I |
| Information Technology Intern | Receptionist |
| Maintenance Aide | Recreation Facilities Assistant |
| Master Reserve Officer | Recreation Leader |
| Office Assistant | Recreation Leader - w/ Class B |
| Parking Control Officer | Recreation Program Assistant |
| Police Cadet | Senior Information Technology Specialist |
| Police Communications Officer II | |

KEY

| | |
|------------------------------|--|
| CONF - CONFIDENTIAL | SUPV - SUPERVISORY |
| E - EXEMPT | TMEA - TUSTIN MUNICIPAL EMPLOYEES ASSOCIATION |
| N - NON-EXEMPT | TPMA - TUSTIN POLICE MANAGEMENT ASSOCIATION |
| EMGMT - EXECUTIVE MANAGEMENT | TPOA - TUSTIN POLICE OFFICERS ASSOCIATION |
| MGMT - MANAGEMENT | TPSSA - TUSTIN POLICE SUPPORT SERVICES ASSOCIATION |

GENERAL FUND REVENUE

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--------------------------------|--------------------------------|---------------------|---------------------|-------------------------|---------------------|-------------------------|
| General Fund Revenues | | | | | | |
| 100-00-00-3107 | Property Tax In Lieu Of Vlf | \$5,795,603 | \$5,912,403 | \$5,940,000 | \$6,091,156 | \$5,940,000 |
| 100-00-00-3110 | Property Taxes-Secured | \$7,208,052 | \$7,544,670 | \$7,510,000 | \$7,611,000 | \$7,801,000 |
| 100-00-00-3111 | Property Taxes-Unsecured | \$297,569 | \$276,438 | \$280,000 | \$280,000 | \$280,000 |
| 100-00-00-3112 | Property Taxes-Delinquent | \$167,477 | \$152,273 | \$180,000 | \$102,000 | \$180,000 |
| 100-00-00-3116 | Supplemental Roll Apport | \$39,171 | \$102,417 | \$75,000 | \$141,000 | \$90,000 |
| Subtotal Property Tax: | | \$7,712,269 | \$8,075,798 | \$8,045,000 | \$8,134,000 | \$8,351,000 |
| 100-00-00-3120 | Public Utility Tax Appor | \$102,160 | \$101,658 | \$92,700 | \$92,700 | \$92,700 |
| 100-00-00-3124 | In Lieu-Prop Tx Fee-CoventryCt | \$0 | \$4,572 | \$0 | \$4,663 | \$0 |
| 100-00-00-3125 | In Lieu-Prop Tx Fee-Orange Gar | \$5,517 | \$5,628 | \$5,400 | \$5,740 | \$5,400 |
| 100-00-00-3126 | In Lieu-Prop Tx Fee-Flanders P | \$7,423 | \$7,571 | \$7,300 | \$7,723 | \$7,300 |
| 100-00-00-3127 | Special Tax B | \$2,379,574 | \$2,570,192 | \$2,250,000 | \$2,250,000 | \$2,250,000 |
| 100-00-00-3130 | Ab 1290 Pass Thru | \$70,391 | \$71,518 | \$75,000 | \$75,000 | \$75,000 |
| 100-00-00-3131 | H&S Code 34183 Residual Pmnt | \$0 | \$1,890,121 | \$450,000 | \$1,500,000 | \$1,500,000 |
| 100-00-00-3220 | Franchise Fees-Electric | \$679,772 | \$717,370 | \$690,000 | \$751,546 | \$720,000 |
| 100-00-00-3221 | Franchise Fees-Gas | \$131,060 | \$110,709 | \$116,000 | \$129,782 | \$125,000 |
| 100-00-00-3222 | Franchise Fees-Refuse | \$103,050 | \$105,805 | \$101,000 | \$105,000 | \$101,000 |
| 100-00-00-3223 | Franchise Fees-Cable Tv | \$626,660 | \$653,582 | \$620,000 | \$650,000 | \$620,000 |
| 100-00-00-3224 | Franchise Fees-So Pac Pipeline | \$18,754 | \$0 | \$19,000 | \$0 | \$19,000 |
| 100-00-00-3225 | Franchise Fees-Bus Shelters | \$41,717 | \$53,871 | \$53,000 | \$53,278 | \$53,000 |
| 100-00-00-3227 | Franchise Fees-Video | \$62,224 | \$67,922 | \$52,000 | \$40,000 | \$52,000 |
| 100-00-00-3228 | AB939 Integrated Waste Mgt Fee | \$77,288 | \$79,429 | \$75,000 | \$75,000 | \$75,000 |
| Subtotal Franchise Fee: | | \$1,740,526 | \$1,788,688 | \$1,726,000 | \$1,804,606 | \$1,765,000 |
| 100-00-00-3329 | Sales Tax Backfill | \$4,930,880 | \$5,021,322 | \$5,794,500 | \$5,794,500 | \$5,528,000 |
| 100-00-00-3330 | Sales Tax | \$14,735,797 | \$16,255,670 | \$16,213,400 | \$16,213,400 | \$16,792,400 |
| Subtotal Sales Tax: | | \$19,666,678 | \$21,276,992 | \$22,007,900 | \$22,007,900 | \$22,320,400 |
| 100-00-00-3331 | Hotel Bed Tax | \$137,131 | \$137,064 | \$730,000 | \$610,000 | \$630,000 |
| 100-00-00-3332 | Business License Tax | \$44,800 | \$377,498 | \$375,000 | \$376,034 | \$400,000 |
| 100-00-00-3333 | Real Property Transfer Tax | \$320,738 | \$366,790 | \$250,000 | \$340,000 | \$250,000 |
| 100-00-00-3334 | New Construction Tax | \$43,832 | \$33,346 | \$61,100 | \$310,000 | \$294,100 |
| 100-00-00-3340 | Sales Tax-Public Safety | \$265,187 | \$298,413 | \$284,200 | \$284,200 | \$284,200 |
| 100-00-00-3443 | Other Licenses & Permits | \$6,871 | \$6,701 | \$6,500 | \$6,500 | \$6,500 |
| 100-00-00-3660 | Interest Earnings | \$5,610 | \$3,897 | \$0 | \$425 | \$0 |
| 100-00-00-3661 | Allocated Interest Earnings | \$109,061 | \$37,608 | \$95,000 | \$95,000 | \$103,000 |
| 100-00-00-3662 | Unrealized Gain/Loss Investmts | (\$63,045) | (\$21,170) | \$0 | \$0 | \$0 |
| 100-00-00-3665 | Rental Income | \$121,694 | \$154,448 | \$235,200 | \$351,000 | \$548,000 |
| 100-00-00-3666 | 14741-51 Newport Rental Income | \$80,953 | \$110,565 | \$62,500 | \$106,000 | \$62,500 |
| 100-00-00-3772 | Motor Vehicle License Tax | \$37,491 | \$39,250 | \$0 | \$33,085 | \$0 |
| 100-00-00-3773 | Homeowners' Prop Tax Relief | \$64,521 | \$63,124 | \$70,000 | \$60,000 | \$70,000 |
| 100-00-00-3775 | State Mandated Reimbursement | \$33,339 | \$25,478 | \$30,000 | \$205 | \$10,000 |
| 100-00-00-3786 | Misc. Reimbursements | \$281,182 | \$258,131 | \$65,000 | \$115,320 | \$85,000 |
| 100-00-00-3881 | State Grants-Other | \$21,846 | \$106,833 | \$0 | \$7,654 | \$0 |
| 100-00-00-4115 | Federal Grants | \$23,050 | \$51,431 | \$0 | \$37,278 | \$0 |
| 100-00-00-4118 | RNSP Grant Reimbursement | \$48,498 | \$38,266 | \$0 | \$20,806 | \$0 |
| 100-00-00-4446 | Sale of Printed Material | \$8,887 | \$1,803 | \$0 | \$7,050 | \$0 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

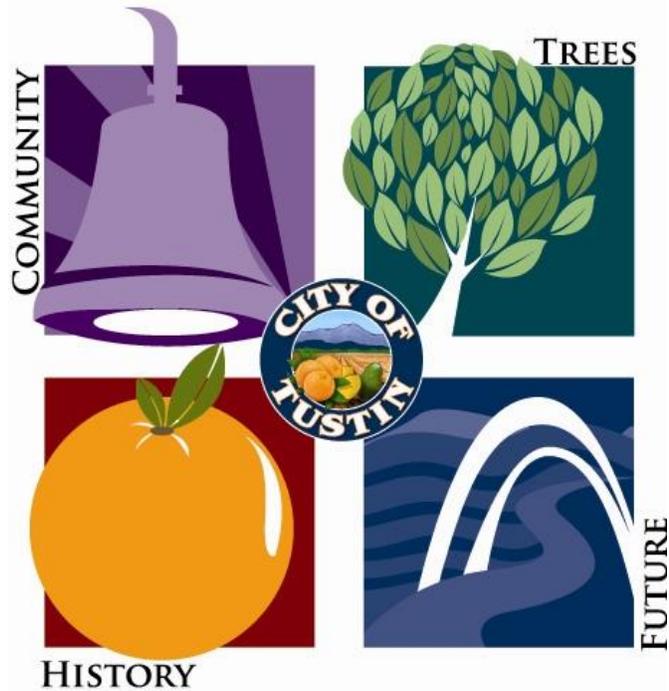
Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|------------------------------------|------------------------------------|---------------------|---------------------|-------------------------|---------------------|-------------------------|
| 100-00-00-4458 | Witness Fees | \$5,205 | \$4,095 | \$3,000 | \$3,216 | \$3,000 |
| 100-00-00-4468 | Sports Parks Concessions | \$3,300 | \$3,300 | \$3,200 | \$3,200 | \$3,200 |
| 100-00-00-4470 | Reimb.-Admn Expense (TAX B on CFD) | \$420 | \$35,105 | \$35,000 | \$35,000 | \$20,000 |
| 100-00-00-4764 | Reimb Assist Frm Other Funds | \$2,855,360 | \$1,200,000 | \$1,300,000 | \$1,300,000 | \$1,300,000 |
| 100-00-00-4770 | Sale Of City Property | \$27,345 | \$5,762 | \$5,000 | \$26,247 | \$10,000 |
| 100-00-00-4777 | Afford Housng Def Gain Lnd Sal | \$0 | \$0 | \$0 | \$0 | \$0 |
| 100-00-00-4786 | Reimb-Admin Cost Recovery | \$148,070 | \$165,790 | \$137,000 | \$155,000 | \$137,000 |
| 100-00-00-4788 | Cash Overage/Shortage | \$15 | (\$10) | \$0 | \$0 | \$0 |
| 100-00-00-4793 | Micro-Filming,Imaging, Copies | (\$5) | \$30 | \$0 | \$0 | \$0 |
| 100-00-00-4795 | Misc. Revenue | \$49,761 | \$195,931 | \$30,000 | \$90,000 | \$31,100 |
| 100-00-00-4890 | Transfer In | \$6,672,306 | \$2,675,593 | \$539,000 | \$539,000 | \$814,000 |
| 100-00-00-4912 | Library Maintenance | \$0 | \$0 | \$10,000 | \$0 | \$0 |
| Subtotal All Other Sources: | | \$10,806,920 | \$5,460,375 | \$2,910,600 | \$3,276,186 | \$3,487,500 |
| 100-30-00-3343 | Planning Plan Check Fee | \$42,768 | \$89,246 | \$56,000 | \$91,795 | \$39,300 |
| 100-30-00-3344 | Planning Permit / Inspection | \$43,448 | \$65,445 | \$85,000 | \$274,560 | \$118,000 |
| 100-30-00-3440 | Building Permits | \$344,913 | \$485,781 | \$500,000 | \$1,372,799 | \$831,400 |
| 100-30-00-3444 | Building Plan Check Fees | \$222,016 | \$452,583 | \$279,000 | \$458,977 | \$167,100 |
| 100-30-00-3552 | Enforcement Fines | \$7,636 | \$20,516 | \$16,000 | \$16,000 | \$16,000 |
| 100-30-00-4441 | Planning Fees | \$43,934 | \$27,017 | \$34,000 | \$34,000 | \$34,000 |
| 100-30-00-4442 | Subdivision Fees | \$255 | \$75 | \$300 | \$300 | \$300 |
| 100-30-00-4444 | Plans Maps Publication | \$742 | \$518 | \$400 | \$697 | \$75,400 |
| 100-30-00-4447 | Parking Exception Fee | \$0 | \$3,600 | \$600 | \$600 | \$600 |
| 100-30-00-4768 | State Bldg/Safety Admin-10% | \$172 | \$324 | \$300 | \$569 | \$600 |
| 100-30-00-4781 | Planning Services Recovered | \$40,466 | \$42,613 | \$25,000 | \$25,000 | \$25,000 |
| 100-40-00-3441 | Street And Curb Permits | \$55,491 | \$44,104 | \$38,200 | \$48,951 | \$44,000 |
| 100-40-00-3551 | Impounded Dumpster Fines | \$0 | \$50 | \$0 | \$0 | \$0 |
| 100-40-00-4445 | Construction/Demo Waste Fee | \$3,250 | \$2,900 | \$3,000 | \$4,000 | \$3,000 |
| 100-40-00-4765 | Seismic Education & Data Fee | \$489 | \$653 | \$200 | \$671 | \$300 |
| 100-40-00-4783 | Engineering Services Recovered | \$20,022 | \$2,716 | \$10,000 | \$10,000 | \$10,000 |
| 100-50-00-3442 | Alarm Permit | \$36,653 | \$40,458 | \$40,000 | \$40,000 | \$40,000 |
| 100-50-00-3550 | Vehicle Code Fines | \$507,557 | \$334,748 | \$260,000 | \$260,000 | \$260,000 |
| 100-50-00-3553 | Parking Citation Revenue | \$359,875 | \$323,114 | \$450,000 | \$273,000 | \$450,000 |
| 100-50-00-3771 | Post Reimbursement | \$26,608 | \$53,612 | \$35,000 | \$35,000 | \$35,000 |
| 100-50-00-4454 | False Alarm Fees | \$31,175 | \$42,000 | \$32,000 | \$20,000 | \$25,000 |
| 100-50-00-4455 | Special Police Services | \$37,512 | \$33,915 | \$35,000 | \$35,000 | \$35,000 |
| 100-50-00-4456 | DUI Cost Recovery | \$16,613 | \$15,698 | \$15,000 | \$12,834 | \$15,000 |
| 100-50-00-4467 | Police Security Services | \$29,017 | \$33,877 | \$26,000 | \$26,000 | \$26,000 |
| 100-50-00-4735 | Abandoned Vehicle Program | \$35,578 | \$8,404 | \$0 | \$0 | \$0 |
| 100-55-00-4464 | Fire Dept Plan Chk 14.5% | \$6,808 | \$19,095 | \$15,000 | \$21,724 | \$15,000 |
| 100-70-00-3663 | Rent-Parks And Community Ctr | \$156,610 | \$150,922 | \$144,500 | \$150,800 | \$151,500 |
| 100-70-00-4449 | Sports Fees-Adult | \$175,525 | \$166,624 | \$170,000 | \$170,000 | \$170,000 |
| 100-70-00-4450 | Classes/Cultural Art Fee | \$288,535 | \$265,486 | \$285,400 | \$285,400 | \$290,000 |
| 100-70-00-4452 | Sr Citizens Class Fees | \$47,581 | \$55,852 | \$49,500 | \$57,244 | \$60,000 |
| 100-70-00-4711 | Day Camp | \$124,679 | \$121,476 | \$120,000 | \$122,800 | \$121,500 |
| 100-70-00-4720 | Sports Fees-Youth | \$105,134 | \$103,686 | \$73,000 | \$90,000 | \$96,000 |
| 100-70-00-4721 | Sports Fees-Tennis | \$54,241 | \$42,050 | \$40,000 | \$40,000 | \$40,000 |
| Total General Fund Rev: | | \$51,698,861 | \$51,129,372 | \$47,764,400 | \$50,864,429 | \$50,563,400 |



GENERAL FUND EXPENDITURES

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST



CITY COUNCIL TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

The City Council provides policy direction with regard to City services. Through its review and approval of the City's annual operating and capital improvement budgets, the City Council determines the types and levels of City services. The City Council authorizes changes in the Municipal Code through adoption of ordinances. Policy direction is given by the City Council to the Planning Commission, the Community Services Commission and the Audit Commission. The City Council also serves as the Board of Directors of the Tustin Public Financing Authority.

Members of the City Council represent the City on various agencies such as the Orange County Fire Authority, Orange County Transportation Authority, Transportation Corridor Agencies, Orange County Sanitation District, Vector Control District, Southern California Association of Governments, and Newport Bay Watershed Executive Committee.

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 | 12/13 | 13/14 | 14/15 |
|---------------------|---------|--------|-----------|---------|
| | Actual | Actual | Projected | Adopted |
| City Council | | | | |
| Personnel | 123,650 | 67,827 | 23,768 | 9,900 |
| Operations | 12,564 | 17,254 | 37,862 | 37,500 |
| Capital | 0 | 0 | 0 | 0 |
| | 136,213 | 85,081 | 61,630 | 47,400 |

LINE ITEM BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|----------------------------------|--------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| General Fund Expenditures | | | | | | |
| City Council Expenditures | | | | | | |
| 100-11-00-5000 | Full Time Salaries | \$49,019 | \$32,402 | \$20,500 | \$20,473 | \$8,500 |
| 100-11-00-5210 | Life Insurance | \$168 | \$114 | \$300 | \$306 | \$300 |
| 100-11-00-5220 | Health Insurance | \$65,656 | \$30,702 | \$100 | \$79 | \$100 |
| 100-11-00-5240 | Workers' Compensation | \$4,000 | \$1,700 | \$400 | \$369 | \$200 |
| 100-11-00-5260 | Medicare | \$736 | \$487 | \$300 | \$297 | \$100 |
| 100-11-00-5270 | PERS - Employer | \$4,072 | \$2,422 | \$2,200 | \$2,244 | \$700 |
| 100-11-00-6010 | Professional & Consulting | \$0 | \$1,200 | \$3,600 | \$2,863 | \$3,600 |
| 100-11-00-6355 | Telephone | \$789 | \$1,188 | \$600 | \$1,699 | \$600 |
| 100-11-00-6400 | Office Supplies | \$1,119 | \$1,715 | \$1,800 | \$1,800 | \$1,800 |
| 100-11-00-6420 | Printing Expenses | \$972 | \$639 | \$1,000 | \$1,000 | \$1,000 |
| 100-11-00-6710 | Meetings | \$9,684 | \$12,512 | \$30,500 | \$30,500 | \$30,500 |
| | Salary & Benefits: | \$123,650 | \$67,827 | \$23,800 | \$23,768 | \$9,900 |
| | Operations: | \$12,564 | \$17,254 | \$37,500 | \$37,862 | \$37,500 |
| | Total City Council Exp: | \$136,213 | \$85,081 | \$61,300 | \$61,630 | \$47,400 |

CITY MANAGER

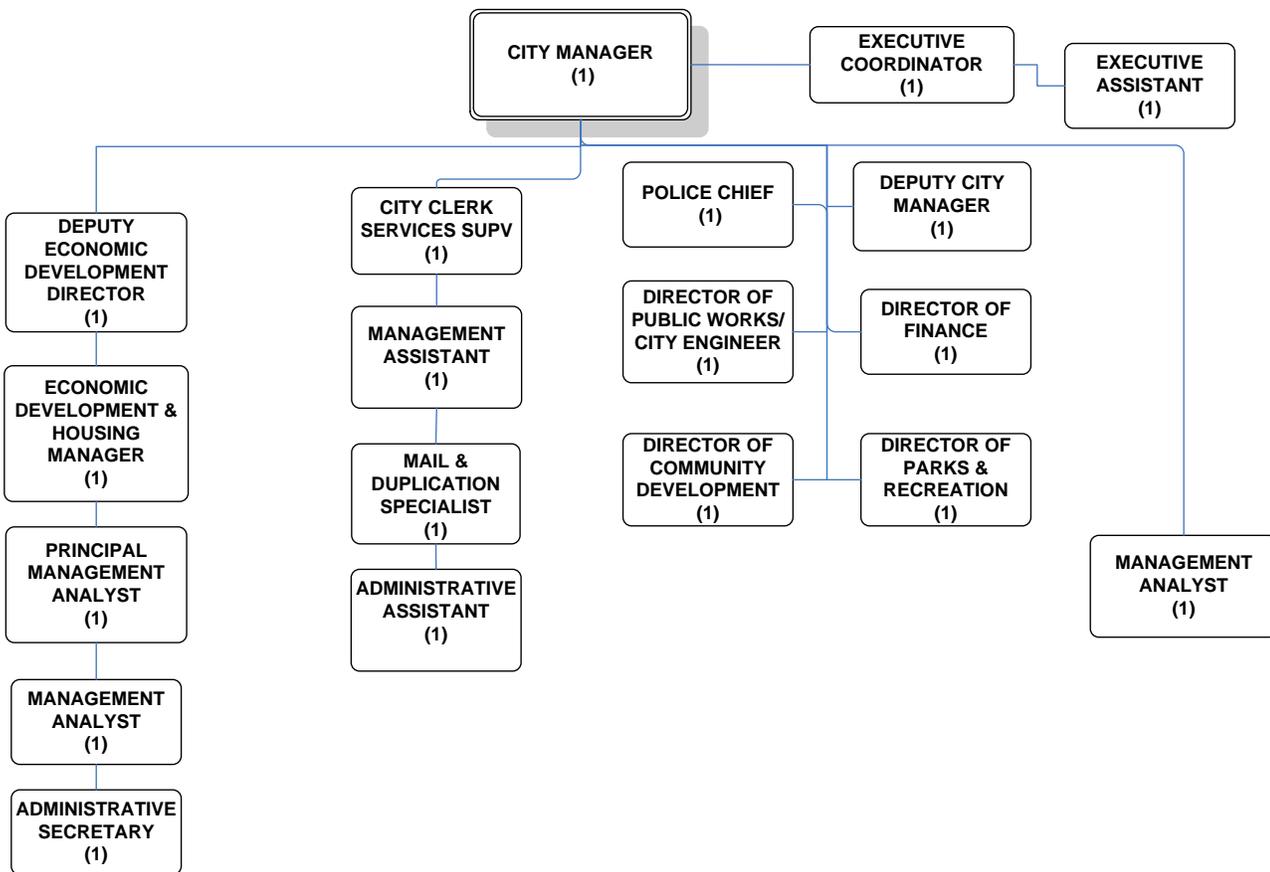
TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST



CITY MANAGER'S OFFICE ORGANIZATIONAL CHART





2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

Under policy direction of the City Council, the City Manager's Office is responsible for planning, organizing and evaluating City services and providing management direction to all City departments through the department directors. It also ensures that the types and levels of City services are consistent with City Council policy and the adopted budget.

TASKS:

1. Keep the City Council constantly apprised as to the status of City programs and activities;
2. Respond to, and resolve, citizen complaints concerning City services;
3. Provide management oversight of economic development and housing programs;
4. Provide staff support, when required, to members of the City Council serving on regional agencies;
5. Serve on special regional committees such as the Orange County Fire Authority Technical Advisory Committee, Orange County Library Task Force, and 800 MHz Communications System Governance Committee;
6. Submit to the City Council the Fiscal Year 2014-15 operating and seven-year capital improvement budgets;
7. Provide oversight of real estate transactions at Tustin Legacy;
8. Provide oversight of the City's public communications program.

POSITION CONTROL REPORT

| POSITION CONTROL REPORT | 13-14 CURR BUDGET | 13-14 YTD ACT | 13-14 VACAN- CIES | 14-15 ADOPTED BUDGET | 14-15 NEW REQ |
|-------------------------------------|----------------------------------|------------------------------|----------------------------------|-------------------------------------|------------------------------|
| <u>City Manager's Office</u> | | | | | |
| City Manager | 1.00 | 1.00 | - | 1.00 | - |
| Deputy City Manager | 1.00 | 1.00 | - | 1.00 | - |
| Executive Assistant | 1.00 | 1.00 | - | 1.00 | - |
| Executive Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Management Analyst | 1.00 | 1.00 | - | 1.00 | - |
| | 5.00 | 5.00 | 0.00 | 5.00 | 0.00 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 | 12/13 | 13/14 | 14/15 |
|------------------------------|---------|---------|-----------|---------|
| | Actual | Actual | Projected | Adopted |
| City Manager's Office | | | | |
| City Manager | | | | |
| Personnel | 704,416 | 621,461 | 580,771 | 601,200 |
| Operations | 59,444 | 62,886 | 69,300 | 87,500 |
| Capital | 0 | 0 | 0 | 0 |
| | 763,859 | 684,347 | 650,071 | 688,700 |

LINE ITEM BUDGET**Annual Budget - Fiscal Year 2014/2015**

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|----------------------------------|--------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| City Manager Expenditures | | | | | | |
| 100-21-00-5000 | Full Time Salaries | \$400,087 | \$455,142 | \$450,900 | \$443,373 | \$472,700 |
| 100-21-00-5005 | Part-Time Salaries | \$147,703 | \$9,515 | \$8,800 | \$8,800 | \$800 |
| 100-21-00-5011 | General Leave Buy Out | \$22,522 | \$17,614 | \$6,800 | \$6,455 | \$7,200 |
| 100-21-00-5019 | Flex Dollars | \$40,802 | \$31,635 | \$38,700 | \$29,918 | \$43,300 |
| 100-21-00-5020 | Overtime | \$1,283 | \$2,282 | \$0 | \$5,500 | \$0 |
| 100-21-00-5031 | Bi-Lingual Pay | \$1,246 | \$1,200 | \$1,200 | \$1,200 | \$1,200 |
| 100-21-00-5032 | Auto Allowance | \$2,585 | \$2,400 | \$2,400 | \$4,400 | \$2,400 |
| 100-21-00-5033 | Cell Phone Stipend | \$0 | \$273 | \$300 | \$573 | \$300 |
| 100-21-00-5034 | Technology Allowance | \$1,131 | \$2,100 | \$0 | \$2,000 | \$2,000 |
| 100-21-00-5210 | Life Insurance | \$1,221 | \$1,216 | \$800 | \$1,288 | \$900 |
| 100-21-00-5220 | Health Insurance | \$0 | \$0 | \$300 | \$294 | \$300 |
| 100-21-00-5230 | City Paid Deferred Comp | \$0 | \$25,839 | \$13,200 | \$13,200 | \$13,200 |
| 100-21-00-5240 | Workers' Compensation | \$23,800 | \$9,700 | \$9,000 | \$8,182 | \$9,100 |
| 100-21-00-5260 | Medicare | \$8,266 | \$7,242 | \$6,600 | \$7,550 | \$6,900 |
| 100-21-00-5270 | PERS - Employer | \$38,545 | \$43,974 | \$48,800 | \$47,738 | \$40,600 |
| 100-21-00-5272 | PERS - Employee | \$12,271 | \$11,140 | \$9,400 | \$0 | \$0 |
| 100-21-00-5275 | Part-time Retirement Benefit | \$2,954 | \$190 | \$300 | \$300 | \$300 |
| 100-21-00-6010 | Professional & Consulting | \$0 | \$0 | \$0 | \$12,000 | \$0 |
| 100-21-00-6355 | Telephone | \$4,295 | \$4,226 | \$5,000 | \$5,000 | \$5,000 |
| 100-21-00-6400 | Office Supplies | \$3,462 | \$3,033 | \$3,000 | \$3,500 | \$3,000 |
| 100-21-00-6420 | Printing Expenses | \$246 | \$600 | \$500 | \$500 | \$500 |
| 100-21-00-6424 | Office Equipment/Maintenance | \$881 | \$0 | \$2,500 | \$2,500 | \$2,500 |
| 100-21-00-6710 | Meetings | \$3,478 | \$10,309 | \$7,800 | \$10,000 | \$7,800 |
| 100-21-00-6715 | Training Expense | \$590 | \$13,059 | \$600 | \$600 | \$600 |
| 100-21-00-6730 | Memberships & Subscriptions | \$2,094 | \$4,559 | \$4,700 | \$4,700 | \$4,700 |
| 100-21-00-6815 | Vehicle Repair | \$0 | \$0 | \$500 | \$500 | \$500 |
| 100-21-00-6840 | Vehicle Mileage | \$498 | \$0 | \$500 | \$500 | \$500 |
| 100-21-00-6845 | Vehicle Cost Recovery | \$12,600 | \$4,000 | \$4,000 | \$4,000 | \$4,000 |
| 100-21-00-6848 | Info Tech Cost Recovery | \$31,300 | \$23,100 | \$25,500 | \$25,500 | \$58,400 |
| | Salary & Benefits: | \$704,416 | \$621,461 | \$597,500 | \$580,771 | \$601,200 |
| | Operations: | \$59,444 | \$62,886 | \$54,600 | \$69,300 | \$87,500 |
| | Total City Manager Exp: | \$763,859 | \$684,347 | \$652,100 | \$650,071 | \$688,700 |



ECONOMIC DEVELOPMENT DIVISION

The Economic Development Division operation has been incorporated back into the General Fund as a division of the City Manager's Office. Economic development was previously performed by the former Redevelopment Agency / Successor Agency staff. The dissolution of the Tustin Community Redevelopment Agency eliminated a dedicated funding source for this activity and, as such, a transfer of \$500,000 from the Land Proceeds Fund has been included in the budget to offset the costs associated with economic development activity.

POSITION CONTROL REPORT

| POSITION CONTROL REPORT | 13-14 CURR BUDGET | 13-14 YTD ACT | 13-14 VACAN- CIES | 14-15 ADOPTED BUDGET | 14-15 NEW REQ |
|---------------------------------------|-------------------------|---------------------|-------------------------|----------------------------|---------------------|
| <u>Economic Development</u> | | | | | |
| Administrative Assistant | 1.00 | 1.00 | - | 1.00 | - |
| Deputy Director - Economic Developmen | 1.00 | 1.00 | - | 1.00 | - |
| Economic Development & Housing Man: | 1.00 | 1.00 | - | 1.00 | - |
| Management Analyst | 0.00 | 0.00 | - | 1.00 | 1.00 |
| Principal Management Analyst | 1.00 | 1.00 | - | 1.00 | - |
| | 4.00 | 4.00 | 0.00 | 5.00 | 1.00 |

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 Actual | 12/13 Actual | 13/14 Projected | 14/15 Adopted |
|--------------------------------------|-----------------|-----------------|--------------------|------------------|
| Economic Development Division | | | | |
| Personnel | 0 | 0 | 350,004 | 352,700 |
| Operations | 0 | 0 | 140,926 | 312,600 |
| Capital | 0 | 0 | 0 | 0 |
| | 0 | 0 | 490,930 | 665,300 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-----------------------------|---|------------------|------------------|-------------------------|---------------------|-------------------------|
| Economic Development | | | | | | |
| 100-21-61-5000 | Full Time Salaries | \$0 | \$0 | \$0 | \$269,532 | \$277,400 |
| 100-21-61-5005 | Part-Time Salaries | \$0 | \$0 | \$0 | \$5,000 | \$0 |
| 100-21-61-5019 | Flex Dollars | \$0 | \$0 | \$0 | \$29,140 | \$34,200 |
| 100-21-61-5020 | Overtime | \$0 | \$0 | \$0 | \$0 | \$0 |
| 100-21-61-5210 | Life Insurance | \$0 | \$0 | \$0 | \$585 | \$600 |
| 100-21-61-5220 | Health Insurance | \$0 | \$0 | \$0 | \$150 | \$200 |
| 100-21-61-5240 | Workers' Compensation | \$0 | \$0 | \$0 | \$12,677 | \$12,700 |
| 100-21-61-5260 | Medicare | \$0 | \$0 | \$0 | \$3,908 | \$4,000 |
| 100-21-61-5270 | PERS - Employer | \$0 | \$0 | \$0 | \$28,861 | \$23,600 |
| 100-21-61-5275 | Part-Time Retirement Benefit | \$0 | \$0 | \$0 | \$150 | \$0 |
| 100-21-61-6008 | Economic Development | \$0 | \$0 | \$0 | \$12,500 | \$48,400 |
| 100-21-61-6010 | Professional & Consulting | \$0 | \$0 | \$0 | \$44,206 | \$110,000 |
| 100-21-61-6016 | Legal Svcs - City Attorney | \$0 | \$0 | \$0 | \$0 | \$65,000 |
| 100-21-61-6017 | Legal Svcs - Other | \$0 | \$0 | \$0 | \$0 | \$0 |
| 100-21-61-6025 | Appraisal Services | \$0 | \$0 | \$0 | \$0 | \$10,000 |
| 100-21-61-6035 | Service Contracts | \$0 | \$0 | \$0 | \$2,000 | \$2,200 |
| 100-21-61-6310 | 14741-51 Newport Prop Exp | \$0 | \$0 | \$0 | \$7,550 | \$30,000 |
| 100-21-61-6335 | Electric | \$0 | \$0 | \$0 | \$420 | \$1,200 |
| 100-21-61-6345 | Natural Gas | \$0 | \$0 | \$0 | \$1,050 | \$3,000 |
| 100-21-61-6350 | Water | \$0 | \$0 | \$0 | \$1,000 | \$6,000 |
| 100-21-61-6400 | Supplies | \$0 | \$0 | \$0 | \$2,000 | \$2,500 |
| 100-21-61-6415 | Postage | \$0 | \$0 | \$0 | \$0 | \$200 |
| 100-21-61-6420 | Printing Expenses | \$0 | \$0 | \$0 | \$0 | \$2,000 |
| 100-21-61-6495 | Stevens Sq Parking Structure | \$0 | \$0 | \$0 | \$43,000 | \$15,000 |
| 100-21-61-6710 | Meetings | \$0 | \$0 | \$0 | \$2,000 | \$9,800 |
| 100-21-61-6715 | Training Expense | \$0 | \$0 | \$0 | \$0 | \$1,000 |
| 100-21-61-6730 | Memberships & Subscriptions | \$0 | \$0 | \$0 | \$200 | \$1,300 |
| 100-21-61-6732 | Property Management | \$0 | \$0 | \$0 | \$25,000 | \$5,000 |
| | Salary & Benefits: | \$0 | \$0 | \$0 | \$350,004 | \$352,700 |
| | Operations: | \$0 | \$0 | \$0 | \$140,926 | \$312,600 |
| | Total City Manager - Econ. Dev. Exp: | \$0 | \$0 | \$0 | \$490,930 | \$665,300 |

SUCCESSOR AGENCY

The Successor Agency to the former Tustin Community Redevelopment Agency (RDA) was formed on February 1, 2012 as the RDA was dissolved by AB X1 26. The Successor Agency is tasked with winding down the former RDA. The Successor Agency can only pay enforceable obligations that are on the Recognized Obligation Payment Schedule (ROPS) that have been approved by the State Department of Finance (DoF). The ROPS needs to be approved by the Oversight Board and DoF every six (6) months. The dissolution act included a provision for administrative costs associated with the winding down of the former redevelopment agency and, as such, a transfer to \$250,000 was included in the budget to offset some General Fund costs.

Approved ROPS can be found on the Successor Agency Website at www.tustinca.org

RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS)

The Successor Agency received a letter on May 16, 2014 from the State Department of Finance on the ROPS 14-15A (Jul-Dec 2015) approving the total distribution from the Redevelopment Property Tax Trust Fund (RPTTF) in the amount of \$4,628,727. The following table shows the reconciliation of the ROPS approval:

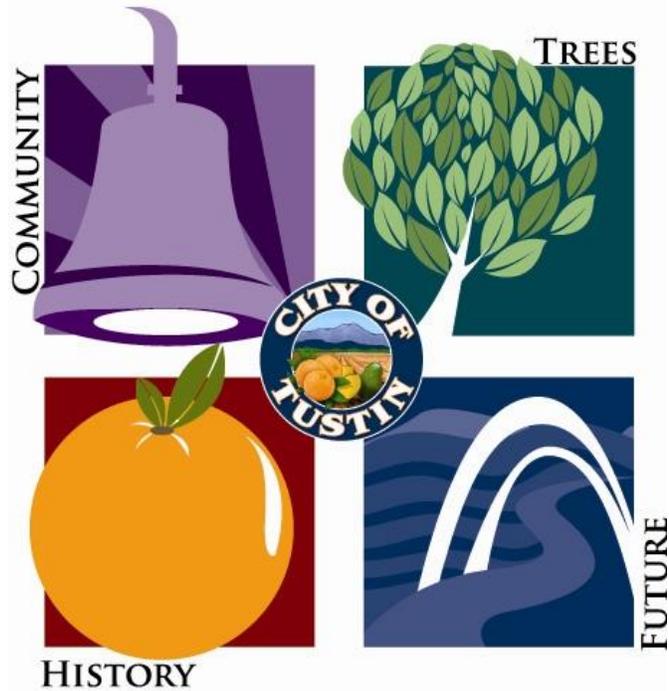
ROPS 14-15 A

| | |
|---|--------------------|
| Total RPTTF Request: | \$14,310,462 |
| Total DOF Denials: | (\$9,470,666) |
| Administrative Allowance: | \$250,000 |
| Total RPTTF Amount Approved: | \$5,089,796 |
| | |
| Other Adjustments: | (\$461,069) |
| Total RPTTF Distributed to Successor Agency: | \$4,628,727 |



CITY CLERK

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

The City Clerk’s Office facilitates the legislative policy-making process; records and validates the proceedings of the City Council, and provides for timely and thorough access to public records. It administers the activities pertaining to City Council legislation, processes Council-approved agenda items, manages public records, and disseminates information concerning Council actions both to City staff and the public and conducts municipal elections.

TASKS:

1. Maintain the repository for contracts/agreements, deeds, resolutions, ordinances, and other City documents; Tustin City Code (TCC), City flags, and vehicle registration documents;
2. Process claims, subpoenas, summons, and public records requests;
3. Administer municipal election
4. Assemble and print City Council agendas;
5. Maintain City Council, Successor Agency to the Tustin Community Redevelopment Agency, Tustin Public Financing Authority and Tustin Housing Authority minutes, ordinances and resolutions;
6. Maintain Oversight Board of the Successor Agency of the Former Tustin Community Redevelopment Agency minutes and resolutions
7. Publish legal notices;
8. Recruit for City Commissions;
9. Prepare proclamations and certificates of recognition;
10. Oversee Citywide records retention program;
11. Provide Citywide phone reception services;
12. Provide Citywide duplication and scanning services and mail delivery;
13. Maintain subscription and distribution of City Council and Planning Commission agendas and minutes;
14. Manage the electronic document imaging system (Laserfiche).

POSITION CONTROL REPORT

| | 13-14 CURR | 13-14 YTD | 13-14 VACAN- CIES | 14-15 ADOPTED BUDGET | 14-15 NEW REQ |
|--|---------------|--------------|-------------------------|----------------------------|---------------------|
| POSITION CONTROL REPORT | BUDGET | ACT | CIES | BUDGET | REQ |
| <u>City Clerk</u> | | | | | |
| Administrative Assistant | 1.00 | 0.00 | (1.00) | 1.00 | - |
| City Clerk Services Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Mail and Duplication Specialist | 1.00 | 1.00 | - | 1.00 | - |
| Management Assistant | 1.00 | 1.00 | - | 1.00 | - |
| | 4.00 | 3.00 | (1.00) | 4.00 | 0.00 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 Actual | 12/13 Actual | 13/14 Projected | 14/15 Adopted |
|---------------------|-----------------|-----------------|--------------------|------------------|
| City Clerk | | | | |
| Personnel | 298,072 | 249,653 | 271,021 | 308,500 |
| Operations | 75,340 | 89,222 | 107,120 | 111,400 |
| Capital | 0 | 0 | 20,000 | 10,500 |
| | <u>373,412</u> | <u>338,876</u> | <u>398,141</u> | <u>430,400</u> |

LINE ITEM BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--------------------------------|------------------------------|---------------------|---------------------|-------------------------------|------------------------|-------------------------------|
| City Clerk Expenditures | | | | | | |
| 100-12-00-5000 | Full Time Salaries | \$193,460 | \$154,652 | \$222,000 | \$206,428 | \$230,000 |
| 100-12-00-5005 | Part-Time Salaries | \$35,330 | \$41,777 | \$36,100 | \$0 | \$5,000 |
| 100-12-00-5011 | General Leave Buy Out | \$4,046 | \$3,068 | \$4,100 | \$4,983 | \$4,200 |
| 100-12-00-5019 | Flex Dollars | \$22,910 | \$16,673 | \$32,400 | \$23,650 | \$36,900 |
| 100-12-00-5020 | Overtime | \$1,219 | \$1,961 | \$2,500 | \$5,000 | \$2,500 |
| 100-12-00-5033 | Cell Phone Stipend | \$567 | \$399 | \$500 | \$500 | \$500 |
| 100-12-00-5210 | Life Insurance | \$848 | \$718 | \$600 | \$750 | \$500 |
| 100-12-00-5220 | Health Insurance | \$0 | \$0 | \$200 | \$212 | \$200 |
| 100-12-00-5240 | Workers' Compensation | \$9,700 | \$4,000 | \$4,500 | \$4,012 | \$4,600 |
| 100-12-00-5260 | Medicare | \$3,304 | \$3,327 | \$3,200 | \$2,993 | \$3,300 |
| 100-12-00-5270 | PERS - Employer | \$19,814 | \$17,959 | \$23,900 | \$22,192 | \$19,600 |
| 100-12-00-5272 | PERS - Employee | \$6,339 | \$4,708 | \$3,000 | \$0 | \$0 |
| 100-12-00-5275 | Part-Time Retirement Benefit | \$536 | \$412 | \$1,200 | \$300 | \$1,200 |
| 100-12-00-6111 | Codification | \$7,489 | \$3,980 | \$8,000 | \$9,620 | \$10,000 |
| 100-12-00-6355 | Telephone | \$12,759 | \$13,539 | \$15,000 | \$6,000 | \$3,500 |
| 100-12-00-6400 | Office Supplies | \$6,062 | \$5,062 | \$6,098 | \$7,000 | \$6,000 |
| 100-12-00-6420 | Printing Expenses | \$500 | \$108 | \$2,500 | \$2,500 | \$2,500 |
| 100-12-00-6424 | Office Equipment/Maintenance | \$452 | \$1,692 | \$500 | \$500 | \$500 |
| 100-12-00-6455 | Advertising Expenses | \$9,283 | \$10,503 | \$12,000 | \$12,000 | \$12,000 |
| 100-12-00-6710 | Meetings | \$564 | \$150 | \$750 | \$500 | \$1,200 |
| 100-12-00-6715 | Training Expense | \$5,203 | \$2,840 | \$8,950 | \$12,000 | \$12,000 |
| 100-12-00-6730 | Memberships & Subscriptions | \$595 | \$395 | \$750 | \$750 | \$800 |
| 100-12-00-6840 | Vehicle Mileage | \$448 | \$429 | \$750 | \$750 | \$1,000 |
| 100-12-00-6848 | Info Tech Cost Recovery | \$31,300 | \$23,100 | \$25,500 | \$25,500 | \$31,900 |
| 100-12-00-6900 | City Elections | \$685 | \$27,423 | \$30,000 | \$30,000 | \$30,000 |
| 100-12-00-9810 | Furniture & Equipment | \$0 | \$0 | \$0 | \$20,000 | \$10,500 |
| | Salary & Benefits: | \$298,072 | \$249,653 | \$334,200 | \$271,021 | \$308,500 |
| | Operations: | \$75,340 | \$89,222 | \$110,798 | \$127,120 | \$121,900 |
| | Total City Clerk Exp: | \$373,412 | \$338,876 | \$444,998 | \$398,141 | \$430,400 |



CITY ATTORNEY

TUSTIN



**BUILDING OUR FUTURE
HONORING OUR PAST**



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

The City Attorney's office provides legal advice and services pertaining to City affairs to the City Council, City Manager and other City officials.

TASKS:

1. Attend City Council, Redevelopment Agency and Planning Commission and Audit Commission meetings for the purpose of providing legal advice;
2. Review and prepare ordinances, resolutions, franchises, agreements, contracts and other documents;
3. Provide legal advice to City departments;
4. Represent the City in court proceedings;
5. Review and monitor general liability claims processed by the City's claims administrator.

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 | 12/13 | 13/14 | 14/15 |
|----------------------------|----------------|----------------|------------------|----------------|
| | Actual | Actual | Projected | Adopted |
| City Attorney | | | | |
| Personnel | 0 | 0 | 0 | 0 |
| Operations | 684,272 | 538,702 | 557,500 | 550,000 |
| Capital | 0 | 0 | 0 | 0 |
| | 684,272 | 538,702 | 557,500 | 550,000 |

LINE ITEM BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-----------------------------------|----------------------------|-------------------------|-------------------------|--------------------------------|----------------------------|--------------------------------|
| City Attorney Expenditures | | | | | | |
| 100-13-00-6016 | Legal Svcs - City Attorney | \$650,719 | \$538,434 | \$550,000 | \$550,000 | \$550,000 |
| 100-13-00-6017 | Legal Services-Other | \$33,553 | \$268 | \$0 | \$7,500 | \$0 |
| Total City Attorney Exp: | | \$684,272 | \$538,702 | \$550,000 | \$557,500 | \$550,000 |

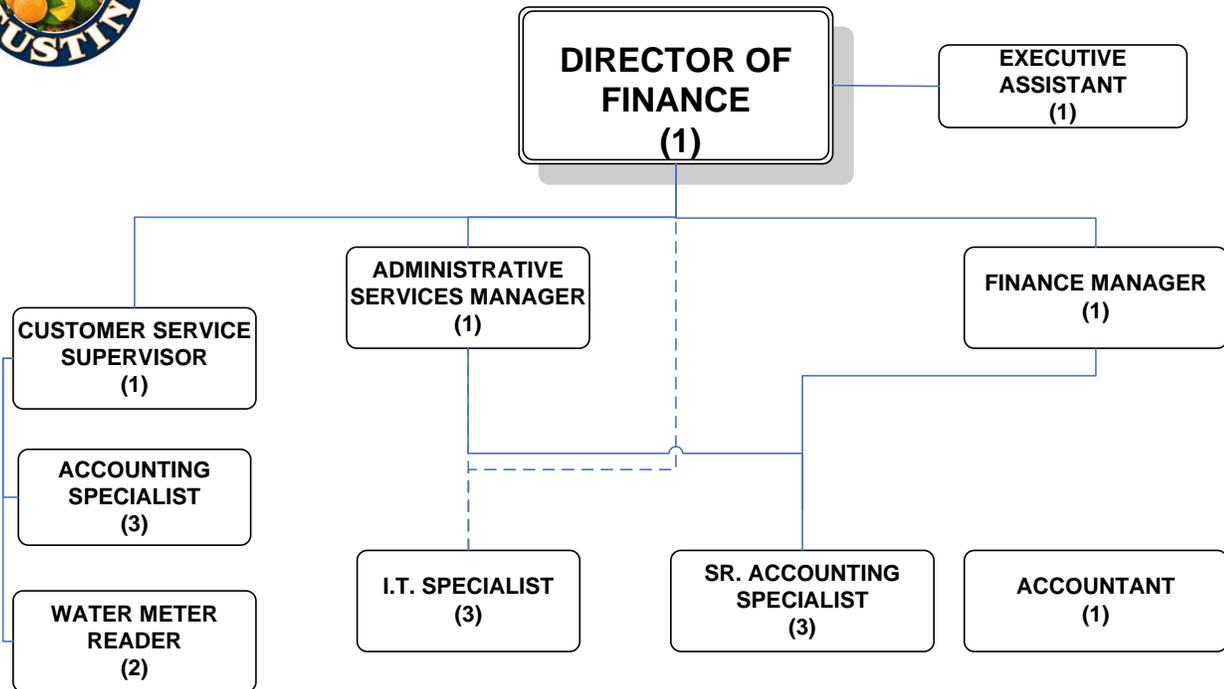
FINANCE

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

FINANCE DEPARTMENT'S ORGANIZATIONAL CHART



DESCRIPTION:

The Finance Division provides treasury services, financial services, accounts payable, purchasing, customer service, cashiering, and accounting support for the City, the Successor Agency to the Tustin Community Redevelopment Agency, the Water Utility and the City's Special Assessment Districts. It is responsible for recording the financial activities of the City in accordance with generally accepted accounting principles and standards of the Government Accounting Standards Board.

TASKS:

1. Deposit, monitor and record all revenues of the City.
2. Responsible for the City's cash management.
3. Maintain the General Ledger and all financial records;
4. Ensure proper internal controls are in place throughout the City Departments.
5. Serve as the City Treasurer and invest and manage the City's funds.
6. Provide management support for Water Utility billing.
7. Prepare the quarterly investment reports.
8. Complete the State Controller's Annual Report of Operations, Annual Street Report and other reports as required.
9. Monitor the City's Fixed Asset Accounting System.
10. Administer the payroll, accounts receivable and accounts payable functions.
11. Prepare the annual Operating and Capital Improvement Budget.
12. Represent the City and provide information for various City, County, State and federal audits.
13. Assist in the formation and administration of special assessment districts created to finance public infrastructure at the Tustin Legacy project.
14. Prepare the Comprehensive Annual Financial Report to the City.
15. Manage debt service and issue bonds when appropriate.

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

| | 13-14 CURR BUDGET | 13-14 YTD ACT | 13-14 VACAN- CIES | 14-15 ADOPTED BUDGET | 14-15 NEW REQ |
|---------------------------------|-------------------------|---------------------|-------------------------|----------------------------|---------------------|
| Finance | | | | | |
| Accountant | 1.00 | 1.00 | - | 1.00 | - |
| Administrative Services Manager | 1.00 | 1.00 | - | 1.00 | - |
| Director, Finance | 1.00 | 1.00 | - | 1.00 | - |
| Executive Assistant | 1.00 | 1.00 | - | 1.00 | - |
| Finance Manager | 1.00 | 1.00 | - | 1.00 | - |
| Senior Accounting Specialist | 3.00 | 2.00 | (1.00) | 3.00 | - |
| | 8.00 | 7.00 | (1.00) | 8.00 | 0.00 |

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 Actual | 12/13 Actual | 13/14 Projected | 14/15 Adopted |
|---------------------|------------------|------------------|--------------------|------------------|
| Finance | | | | |
| Personnel | 853,136 | 877,044 | 815,654 | 850,300 |
| Operations | 195,772 | 174,196 | 244,387 | 269,300 |
| Capital | 0 | 0 | 1,000 | 1,000 |
| | 1,048,908 | 1,051,240 | 1,061,041 | 1,120,600 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-----------------------------|------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Finance Expenditures | | | | | | |
| 100-25-00-5000 | Full Time Salaries | \$499,166 | \$574,489 | \$592,700 | \$611,881 | \$680,100 |
| 100-25-00-5005 | Part-Time Salaries | \$163,752 | \$115,750 | \$89,700 | \$8,077 | \$0 |
| 100-25-00-5011 | General Leave Buy Out | \$3,299 | \$4,492 | \$11,100 | \$31,674 | \$12,000 |
| 100-25-00-5019 | Flex Dollars | \$51,297 | \$53,788 | \$50,900 | \$52,740 | \$62,100 |
| 100-25-00-5020 | Overtime | \$7,893 | \$8,757 | \$7,500 | \$7,500 | \$7,500 |
| 100-25-00-5025 | Stand-By-Pay | \$0 | \$642 | \$0 | \$0 | \$0 |
| 100-25-00-5031 | Bi-Lingual Pay | | \$508 | \$1,200 | \$1,200 | \$1,200 |
| 100-25-00-5032 | Auto Allowance | \$3,257 | \$3,840 | \$3,400 | \$3,360 | \$3,400 |
| 100-25-00-5033 | Cell Phone Stipend | \$538 | \$1,529 | \$1,500 | \$1,474 | \$1,500 |
| 100-25-00-5210 | Life Insurance | \$2,289 | \$2,337 | \$1,400 | \$1,961 | \$1,500 |
| 100-25-00-5220 | Health Insurance | \$0 | \$0 | \$500 | \$558 | \$600 |
| 100-25-00-5240 | Workers' Compensation | \$30,800 | \$13,600 | \$12,400 | \$13,085 | \$12,800 |
| 100-25-00-5260 | Medicare | \$8,196 | \$8,687 | \$7,600 | \$7,862 | \$7,900 |
| 100-25-00-5270 | PERS - Employer | \$61,734 | \$66,930 | \$68,800 | \$72,781 | \$58,200 |
| 100-25-00-5272 | PERS - Employee | \$20,076 | \$20,898 | \$15,700 | \$0 | \$0 |
| 100-25-00-5275 | Part-Time Retirement Benefit | \$839 | \$797 | \$1,500 | \$1,500 | \$1,500 |
| 100-25-00-6010 | Professional & Consulting | \$81,365 | \$90,331 | \$100,647 | \$100,647 | \$117,000 |
| 100-25-00-6014 | Accounting & Auditing | \$23,313 | \$7,975 | \$40,000 | \$40,000 | \$40,000 |
| 100-25-00-6040 | Computer Maintenance | \$6,900 | \$7,032 | \$7,200 | \$7,200 | \$7,200 |
| 100-25-00-6105 | Commission Expense | \$1,500 | \$1,300 | \$2,500 | \$4,000 | \$4,000 |
| 100-25-00-6147 | Bank Service Charges | \$7,439 | \$4,893 | \$14,300 | \$14,300 | \$14,300 |
| 100-25-00-6355 | Telephone | \$7,280 | \$7,318 | \$8,500 | \$8,500 | \$8,500 |
| 100-25-00-6400 | Office Supplies | \$5,678 | \$3,498 | \$6,000 | \$6,000 | \$6,000 |
| 100-25-00-6415 | Postage | \$23 | \$15 | \$0 | \$200 | \$0 |
| 100-25-00-6420 | Printing Expenses | \$1,994 | \$2,591 | \$3,500 | \$5,600 | \$3,500 |
| 100-25-00-6424 | Office Equipment/Maintenance | \$0 | \$0 | \$500 | \$500 | \$500 |
| 100-25-00-6710 | Meetings | \$1,122 | \$1,553 | \$2,000 | \$2,000 | \$2,000 |
| 100-25-00-6715 | Training Expense | \$8,051 | \$10,177 | \$10,500 | \$12,100 | \$13,500 |
| 100-25-00-6730 | Memberships & Subscriptions | \$3,449 | \$2,845 | \$3,000 | \$3,000 | \$3,000 |
| 100-25-00-6735 | Travel Expense | \$568 | \$0 | \$2,000 | \$2,000 | \$2,000 |
| 100-25-00-6840 | Vehicle Mileage | \$89 | \$70 | \$0 | \$40 | \$0 |
| 100-25-00-6848 | Info Tech Cost Recovery | \$47,000 | \$34,600 | \$38,300 | \$38,300 | \$47,800 |
| 100-25-00-9810 | Furniture And Equipment | \$0 | \$0 | \$1,000 | \$1,000 | \$1,000 |
| | Salary & Benefits: | \$853,136 | \$877,044 | \$865,900 | \$815,654 | \$850,300 |
| | Operations: | \$195,772 | \$174,196 | \$239,947 | \$245,387 | \$270,300 |
| | Total Finance Exp: | \$1,048,908 | \$1,051,240 | \$1,105,847 | \$1,061,041 | \$1,120,600 |



HUMAN RESOURCES

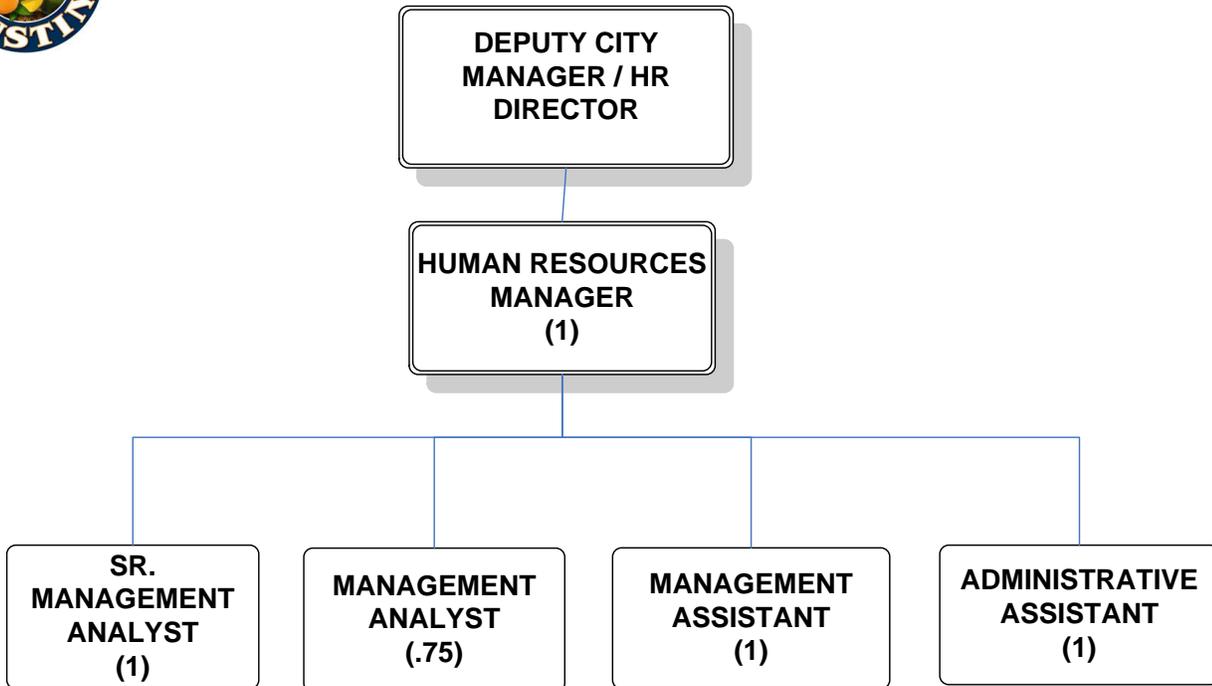
TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

HUMAN RESOURCES

ORGANIZATIONAL CHART



DESCRIPTION:

Human Resources is responsible for the administration of the City's personnel, employee relations and labor relations functions. Human Resources strives to attract, hire and maintain the highest quality staff available; coordinate the delivery of employee benefits; and seeks to ensure compliance with all applicable laws regarding personnel and labor relations matters in a consistent manner throughout the organization.

TASKS:

1. Collaborate with operational departments, managers and employees to provide support, services and solutions that ensure a positive and productive work environment.
2. Create and conduct recruitments to fill vacancies in all City departments;
3. Serve as the City's chief labor negotiator and meet and confer with the represented employee organizations regarding wages, hours and working conditions;
4. Maintain the City's classification and compensation plan and review/recommend position classification and salary levels for all City positions;
5. Administer employee benefit programs;
6. Review and update policies, procedures and internal controls to ensure compliance with legal requirements and effectiveness with organizational operations;
7. Facilitate employee development and training programs including compliance training;
8. Oversee performance issues with employees including handling grievances, conducting investigations and managing disciplinary processes and appeals;
9. Manage Workers' Compensation program with the City's third party administrator by monitoring caseloads;
10. Serve as the program administrator for the City's safety program including compliance with OSHA regulations;
11. Manage the General Liability and risk management programs using resources through the City's participation in the California Insurance Pool Authority (CIPA)
12. Coordinate with operational departments to meet program requirements of various intergovernmental agencies including the Department of Transportation (DOT) program, Department of Motor Vehicle (DMV) Pull Notice program, Department of Justice (DOJ) Live Scan program and the Injury and Illness Prevention program (IIPP);
13. Monitor and ensure compliance with state and federal laws related to public sector labor and employment issues.

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

| POSITION CONTROL REPORT | 13-14 CURR BUDGET | 13-14 YTD ACT | 13-14 VACAN- CIES | 14-15 ADOPTED BUDGET | 14-15 NEW REQ |
|---------------------------|-------------------------|---------------------|-------------------------|----------------------------|---------------------|
| Human Resources | | | | | |
| Executive Assistant | 1.00 | 1.00 | - | 1.00 | - |
| Director, Human Resources | 0.00 | 0.00 | - | 1.00 | 1.00 |
| Human Resources Manager | 1.00 | 1.00 | - | 0.00 | (1.00) |
| Management Analyst | 0.75 | 0.75 | - | 0.75 | - |
| Management Assistant | 1.00 | 1.00 | - | 1.00 | - |
| Senior Management Analyst | 1.00 | 1.00 | - | 1.00 | - |
| | 4.75 | 4.75 | 0.00 | 4.75 | 0.00 |

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 Actual | 12/13 Actual | 13/14 Projected | 14/15 Adopted |
|------------------------|-----------------|-----------------|--------------------|------------------|
| Human Resources | | | | |
| Personnel | 573,448 | 467,723 | 397,046 | 450,800 |
| Operations | 184,183 | 181,803 | 172,060 | 269,900 |
| Capital | 0 | 0 | 0 | 0 |
| | 757,631 | 649,527 | 569,106 | 720,700 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-------------------------------------|-----------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| Human Resources Expenditures | | | | | | |
| 100-29-00-5000 | Full Time Salaries | \$362,766 | \$238,688 | \$283,300 | \$240,398 | \$290,500 |
| 100-29-00-5005 | Part-Time Salaries | \$58,238 | \$88,571 | \$58,600 | \$61,569 | \$61,600 |
| 100-29-00-5011 | General Leave Buy Out | \$8,850 | \$30,463 | \$6,200 | \$7,759 | \$6,300 |
| 100-29-00-5019 | Flex Dollars | \$55,720 | \$46,994 | \$44,400 | \$33,169 | \$42,900 |
| 100-29-00-5020 | Overtime | \$45 | \$4,493 | \$5,500 | \$8,000 | \$3,500 |
| 100-29-00-5031 | Bi-Lingual Pay | \$0 | \$0 | \$0 | \$1,100 | \$1,200 |
| 100-29-00-5032 | Auto Allowance | \$3,240 | \$1,080 | \$0 | \$0 | \$0 |
| 100-29-00-5033 | Cell Phone Stipend | \$936 | \$669 | \$500 | \$596 | \$1,100 |
| 100-29-00-5210 | Life Insurance | \$1,513 | \$1,305 | \$700 | \$1,183 | \$800 |
| 100-29-00-5220 | Health Insurance | \$0 | \$0 | \$300 | \$272 | \$300 |
| 100-29-00-5240 | Workers' Compensation | \$20,400 | \$8,200 | \$6,900 | \$6,007 | \$6,800 |
| 100-29-00-5260 | Medicare | \$6,081 | \$5,441 | \$5,000 | \$4,402 | \$5,100 |
| 100-29-00-5270 | PERS - Employer | \$41,850 | \$33,197 | \$36,800 | \$32,591 | \$30,200 |
| 100-29-00-5272 | PERS - Employee | \$13,810 | \$8,535 | \$8,400 | \$0 | \$0 |
| 100-29-00-5275 | Part-Time Retirement Benefit | \$0 | \$88 | \$0 | \$0 | \$500 |
| 100-29-00-6010 | Professional & Consulting | \$68,398 | \$62,685 | \$65,000 | \$15,000 | \$85,000 |
| 100-29-00-6019 | Medical Services | \$7,378 | \$12,566 | \$21,000 | \$21,000 | \$33,000 |
| 100-29-00-6021 | Psychological Services | \$10,765 | \$16,090 | \$10,750 | \$11,250 | \$16,000 |
| 100-29-00-6040 | Computer Maintenance | \$0 | \$0 | \$6,500 | \$6,500 | \$6,500 |
| 100-29-00-6355 | Telephone | \$4,363 | \$4,391 | \$4,400 | \$4,400 | \$4,400 |
| 100-29-00-6400 | Office Supplies | \$9,789 | \$13,201 | \$12,000 | \$12,000 | \$12,000 |
| 100-29-00-6420 | Printing Expenses | \$0 | \$0 | \$500 | \$500 | \$500 |
| 100-29-00-6455 | Advertising Expenses | \$425 | \$314 | \$0 | \$1,130 | \$0 |
| 100-29-00-6710 | Meetings | \$311 | \$170 | \$925 | \$925 | \$900 |
| 100-29-00-6715 | Training Expense | \$9,571 | \$11,157 | \$25,500 | \$25,500 | \$35,500 |
| 100-29-00-6730 | Memberships & Subscriptions | \$3,722 | \$2,922 | \$3,525 | \$3,525 | \$3,500 |
| 100-29-00-6735 | Travel Expense | \$2,507 | \$4,251 | \$8,000 | \$8,000 | \$4,000 |
| 100-29-00-6740 | Personnel Recruitment | \$2,275 | \$899 | \$8,600 | \$4,000 | \$6,600 |
| 100-29-00-6750 | Personnel Testing | \$12,806 | \$22,458 | \$13,000 | \$24,080 | \$19,000 |
| 100-29-00-6760 | Employee Recognition | \$0 | \$0 | \$0 | \$0 | \$0 |
| 100-29-00-6840 | Vehicle Mileage | \$121 | \$0 | \$500 | \$250 | \$500 |
| 100-29-00-6848 | Info Tech Cost Recovery | \$41,700 | \$30,700 | \$34,000 | \$34,000 | \$42,500 |
| 100-29-00-8820 | Employee Assistance | \$10,054 | \$0 | \$0 | \$0 | \$0 |
| 100-29-00-9810 | Furniture & Equipment | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Salary & Benefits: | \$573,448 | \$467,723 | \$456,600 | \$397,046 | \$450,800 |
| | Operations: | \$184,183 | \$181,803 | \$214,200 | \$172,060 | \$269,900 |
| | Total Human Resources Exp: | \$757,631 | \$649,527 | \$670,800 | \$569,106 | \$720,700 |



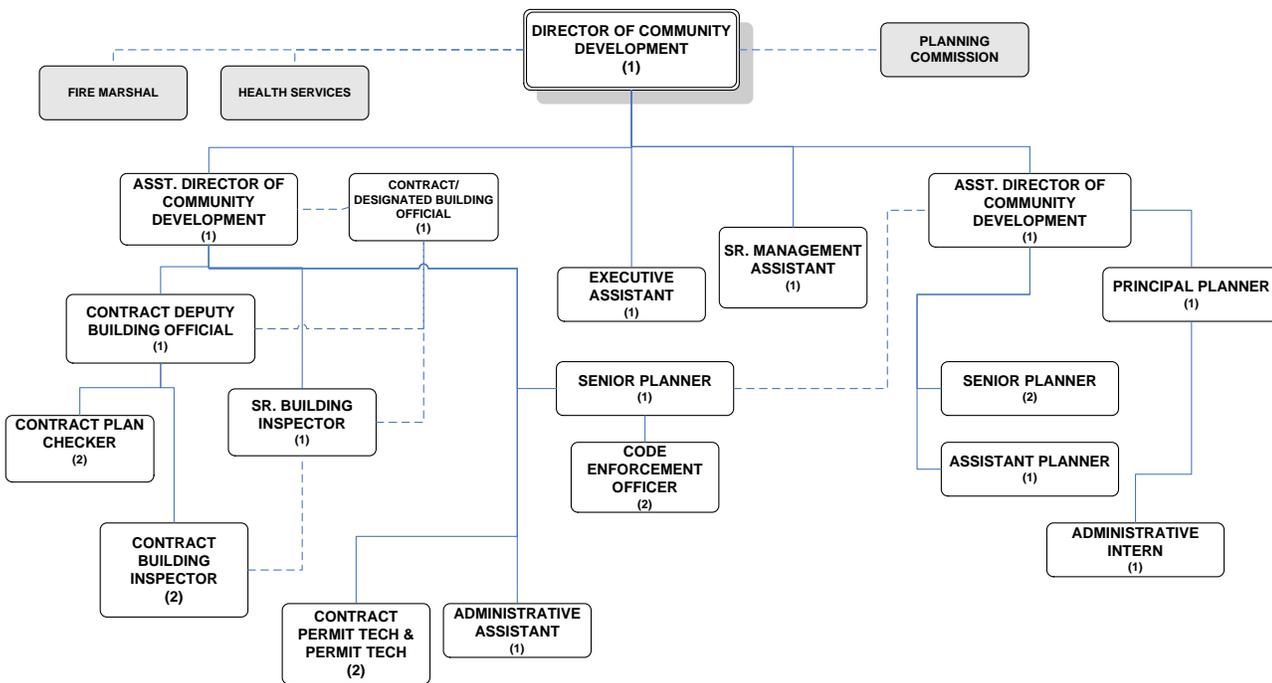
COMMUNITY DEVELOPMENT

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART



PLANNING DIVISION

DESCRIPTION:

The Planning Division includes current and advance planning/special project functions. The Current Planning Section reviews Adopted development to ensure conformance with City zoning and development standards; processes discretionary entitlements; performs plan checks; and, answers planning and business license related land use inquiries and requests. The Advance Planning/Special Projects Section is responsible for managing Community Development Block Grant (CDBG) activities and overseeing and coordinating demographics, regional activities, historic preservation, General Plan and Code amendments, environmental studies, business license zoning clearances and business permits, and special projects. Current and Advance Planning staff provide support to the City Council and Planning Commission.

TASKS:

1. Prepare an MCAS Tustin Specific Plan Amendment to explore potential Transit Oriented Developments (TOD), mixed uses, adaptive reuse of structures and land, and high density residential uses through a new vision concept.
2. Prepare the Downtown Commercial Core Plan to provide a comprehensive planned vision of Downtown Tustin which encompasses three core areas of Tustin including Old Town Tustin, First Street corridor, and the commercial freeway interface at the 5 & 55 freeway intersections in order to encourage economic development and coordinated improvements.
3. Complete the Old Town Commercial Design Guidelines document.
4. Implement and administer the Tustin Pioneer Recognition Program.
5. Process discretionary entitlements, including design reviews, conditional use permits, variances, subdivisions, minor adjustments, etc.
6. Perform plan checks for new development, tenant improvements, and other building projects.
7. Process temporary use permits, large gathering use permits, temporary sign permits, and film permits.
8. Continue primary responsibility for planning and development monitoring tasks associated with the Tustin Legacy project.
9. Provide staff support for the administration of activities associated with the federal Community Development Block Grant (CDBG) Program including public service and public facility and improvement projects with an annual allocation of \$688,674.
10. Monitor regional planning and development activities, particularly for community impacts associated with development projects occurring in the neighboring communities of Santa Ana, Orange and Irvine.
11. Continue the City's current program for monitoring aircraft noise associated with flights to and from John Wayne Airport.
12. Review Adopted State and federal legislation for potential impacts to Tustin and prepare position papers and correspondences on pending legislation.
13. Review Business License related land use inquiries and requests and provide Zoning Code and other information to new/existing businesses.
14. Continue to provide phone and counter support as a one-stop planning and community development counter to maintain quality of service throughout the City.

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

15. Assist the Public Works Department in preparing environmental documents for major capital improvement projects.
16. Complete the comprehensive revisions to the City's General Plan with consultant assistance and schedule Planning Commission and City Council workshops, budget permitting.
17. Maintain current demographic information and provide updated information to the public. Work with the Center for Demographic Research, State Department of Finance, and Southern California Association of Governments on updating demographic projections.
18. Administer and oversee the City's Cultural Resources District. Develop and implement a Cultural Resources District work program for the Planning Commission. Process Mills Act program contracts and administer the Tustin Historic Register Plaque Program.
19. Continue to implement goals associated with the Old Town Parking Study and Old Town Parking Exception.
20. Continue to implement updates and improvements to the Department's web page.
21. Continue to implement efficiency improvements to the department's processes, procedures, etc.
22. Monitor and provide input to SCAG, OCCOG, and OCTA on the implementation of AB 32 and SB 375.
23. Complete Code Updates related to signs, second residential units, and alcoholic beverage sales establishments.

BUILDING DIVISION

DESCRIPTION:

The mission of the Building Division is to ensure the safe and lawful use of buildings and properties by enforcing the California Building Standards Code and the Tustin Zoning Code. We are committed to improving our performance and developing procedures that are streamlined, understandable and transparent. We facilitate development within the community with integrity, efficiency and professionalism. The Division is committed to becoming a premier municipal building organization, dedicated to enhancing the quality of life for all Tustin residents and businesses and making our city safer by reducing the risk associated from fire, disease, and natural hazards such as earthquakes and flooding. The Building Division performs these tasks through implementation and enforcement of Building, Residential, Plumbing, Electrical, Mechanical, Historical Buildings, Green Buildings, and Energy Codes, also known as the California Building Standards Code. The Building Division is comprised of three sections: Plan Check/Permitting, Building Inspection Services, and Code Enforcement. Plan Check/Permitting and Building Inspection Services ensure that all new building proposals are constructed in compliance with the California Building Standards Code. Code Enforcement staff members work with Planners, Building Inspectors, and other City staff to ensure that Tustin properties are well maintained and that national water and air quality requirements are met.

TASKS:

1. Administer and enforce the 2014 California Building Standards Codes.
2. Continue to support Orange and Los Angeles regional efforts to establish a uniform set of amendments to the California Building Standards Code to ensure regional consistency and enforcement.
3. Continue to solicit, identify and implement new permit tracking software.

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

4. Continue to work with developers, allocate resources and coordinate with other agencies and departments to ensure continued progress at the Tustin Legacy.
5. Provide plan check and inspection services for all new construction, additions, and alterations to buildings. Continue to provide expedited plan check services when needed; complete all 1st submittal plan check services within 10 working days and subsequent plan check submittals within 5 working days.
6. Develop and implement a Permit-by-Appointment program for relatively routine construction projects prepared by licensed design professionals such as residential remodels and additions (envisioned as a one-stop permit process).
7. Assign inspection staff to the role of “project coordinator” to guide homeowners through the construction project submittal and permitting process (an ombudsman approach that would humanize and simplify the plan check and inspection correction process for persons unfamiliar with the City’s construction application, plan check and inspection requirements).
8. Outreach and raise awareness and preparedness for natural disasters such as wildfires and earthquakes to maintain a safe living environment and community.
9. Develop a set of external Code Interpretation Bulletins/Policies for the public and development community to ensure a uniform understanding of City Code requirements.
10. Modify and update the private grading and street design standards to be compatible with the current practice while maintaining quality standards.
11. Continue updating the Building Division pages on the City website to provide additional information, useful links, and City handouts.
12. Continue to update the Building Division Procedure Manual and develop comprehensive internal operational policies.
13. Continue to support OCFA and Tustin Police emergency response needs related to evaluating structural safety following structure fires and vehicle accidents involving structures.
14. Continue an excellent standard of plan check and inspection to maintain code compliance and safety, while also preventing disruptions during construction.
15. Monitor and recommend measures to ensure the City’s compliance with the National Pollutant Discharge Elimination System (NPDES) Permit and Air Quality Management Plan.
16. Administer the City’s graffiti-removal program and actively participate in the City’s Neighborhood Improvement Program.
17. Continue to implement property maintenance, and zoning code enforcement, including the issuance of administrative citations as necessary, and perform water quality inspections at all active construction sites, and developed commercial and industrial sites.

POSITION CONTROL REPORT

| POSITION CONTROL REPORT | 13-14 CURR BUDGET | 13-14 YTD ACT | 13-14 VACAN- CIES | 14-15 ADOPTED BUDGET | 14-15 NEW REQ |
|---|-------------------------|---------------------|-------------------------|----------------------------|---------------------|
| COMMUNITY DEVELOPMENT | | | | | |
| <u>Planning</u> | | | | | |
| Assistant Director, Community Development | 1.00 | 1.00 | - | 1.00 | - |
| Assistant Planner | 1.00 | 0.00 | (1.00) | 0.32 | (0.68) |
| Director, Community Development | 1.00 | 1.00 | - | 1.00 | - |
| Executive Assistant | 1.00 | 1.00 | - | 1.00 | - |
| Principal Planner | 1.00 | 1.00 | - | 1.00 | - |
| Senior Management Assistant | 1.00 | 1.00 | - | 1.00 | - |
| Senior Planner | 2.75 | 2.75 | - | 2.75 | - |
| | 8.75 | 7.75 | (1.00) | 8.07 | (0.68) |
| <u>Building</u> | | | | | |
| Administrative Assistant | 1.00 | 1.00 | - | 1.00 | - |
| Assistant Director, Community Development | 1.00 | 1.00 | - | 1.00 | - |
| Building Permit Technician | 1.00 | 1.00 | - | 1.00 | - |
| Deputy Building Official | 1.00 | 0.00 | (1.00) | 0.00 | (1.00) |
| Senior Building Inspector | 1.00 | 1.00 | - | 1.00 | - |
| | 5.00 | 4.00 | (1.00) | 4.00 | (1.00) |
| <u>Code Enforcement</u> | | | | | |
| Code Enforcement Officer | 1.00 | 1.00 | - | 1.00 | - |
| | 1.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| <u>CDBG</u> | | | | | |
| Assistant Planner | 0.00 | 0.00 | - | 0.68 | 0.68 |
| Code Enforcement Officer | 1.00 | 1.00 | - | 1.00 | - |
| Senior Planner | 0.25 | 0.25 | - | 0.25 | - |
| | 1.25 | 1.25 | 0.00 | 1.93 | 0.68 |
| COMMUNITY DEVELOPMENT TOTAL | 16.00 | 14.00 | (2.00) | 15.00 | (1.00) |

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 | 12/13 | 13/14 | 14/15 |
|--------------------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Projected | Adopted |
| Community Development | | | | |
| Planning | | | | |
| Personnel | 1,050,906 | 1,074,357 | 1,072,392 | 1,062,900 |
| Operations | 103,181 | 100,013 | 191,150 | 168,700 |
| Capital | 0 | 7,951 | 0 | 0 |
| | <u>1,154,087</u> | <u>1,182,321</u> | <u>1,263,542</u> | <u>1,231,600</u> |
| Building | | | | |
| Personnel | 783,362 | 533,464 | 623,480 | 520,900 |
| Operations | 572,918 | 711,056 | 848,918 | 913,100 |
| Capital | 0 | 0 | 0 | 0 |
| | <u>1,356,280</u> | <u>1,244,521</u> | <u>1,472,398</u> | <u>1,434,000</u> |
| Code Enforcement | | | | |
| Personnel | 87,850 | 89,060 | 86,683 | 91,100 |
| Operations | 28,620 | 3,414 | 19,190 | 94,000 |
| Capital | 0 | 0 | 0 | 0 |
| | <u>116,470</u> | <u>92,474</u> | <u>105,873</u> | <u>185,100</u> |
| Community Development | | | | |
| Personnel | 1,922,118 | 1,696,882 | 1,782,554 | 1,674,900 |
| Operations | 704,719 | 814,483 | 1,059,258 | 1,175,800 |
| Capital | 0 | 7,951 | 0 | 0 |
| Comm. Development Total | <u>2,626,837</u> | <u>2,519,316</u> | <u>2,841,812</u> | <u>2,850,700</u> |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---|--------------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Community Development Expenditures | | | | | | |
| Planning Division | | | | | | |
| 100-30-01-5000 | Full Time Salaries | \$779,043 | \$803,253 | \$759,500 | \$804,679 | \$821,900 |
| 100-30-01-5005 | Part-Time Salaries | \$0 | \$15,371 | \$25,000 | \$25,000 | \$0 |
| 100-30-01-5011 | General Leave Buy Out | \$19,406 | \$19,406 | \$19,400 | \$26,121 | \$22,300 |
| 100-30-01-5019 | Flex Dollars | \$83,493 | \$87,722 | \$81,200 | \$81,993 | \$94,600 |
| 100-30-01-5020 | Overtime | \$3,478 | \$666 | \$7,000 | \$7,000 | \$3,000 |
| 100-30-01-5031 | Bi-Lingual Pay | \$1,246 | \$1,200 | \$1,200 | \$1,200 | \$2,400 |
| 100-30-01-5032 | Auto Allowance | \$4,985 | \$4,800 | \$4,800 | \$4,800 | \$9,600 |
| 100-30-01-5033 | Cell Phone Stipend | \$1,890 | \$1,827 | \$1,600 | \$2,594 | \$5,200 |
| 100-30-01-5210 | Life Insurance | \$2,421 | \$2,447 | \$1,700 | \$2,280 | \$3,600 |
| 100-30-01-5220 | Health Insurance | \$0 | \$0 | \$600 | \$604 | \$600 |
| 100-30-01-5240 | Workers' Compensation | \$41,700 | \$17,500 | \$15,100 | \$17,695 | \$17,600 |
| 100-30-01-5260 | Medicare | \$11,487 | \$12,088 | \$11,100 | \$11,792 | \$12,000 |
| 100-30-01-5270 | PERS - Employer | \$77,531 | \$82,721 | \$81,300 | \$86,135 | \$69,700 |
| 100-30-01-5272 | PERS - Employee | \$24,227 | \$25,049 | \$17,200 | \$0 | \$0 |
| 100-30-01-5275 | Part-Time Retirement Benefit | \$0 | \$307 | \$400 | \$500 | \$400 |
| 100-30-01-6010 | Professional & Consulting | \$0 | \$13,757 | \$28,600 | \$28,600 | \$20,000 |
| 100-30-01-6040 | Computer Maintenance | \$13,884 | \$6,840 | \$39,000 | \$6,800 | \$39,000 |
| 100-30-01-6105 | Commission Expense | \$13,825 | \$12,600 | \$15,000 | \$15,000 | \$15,000 |
| 100-30-01-6112 | Microfilming | \$2,666 | \$897 | \$4,000 | \$4,000 | \$20,000 |
| 100-30-01-6355 | Telephone | \$20,652 | \$19,964 | \$28,000 | \$28,000 | \$28,000 |
| 100-30-01-6400 | Office Supplies | \$3,617 | \$4,387 | \$11,400 | \$11,400 | \$11,400 |
| 100-30-01-6420 | Printing Expenses | \$1,584 | \$2,223 | \$3,000 | \$3,000 | \$8,000 |
| 100-30-01-6424 | Office Equipment/Maintenance | \$0 | \$0 | \$200 | \$200 | \$200 |
| 100-30-01-6650 | Graffiti Removal | \$31,678 | \$27,920 | \$73,000 | \$73,000 | \$0 |
| 100-30-01-6710 | Meetings | \$3,067 | \$2,920 | \$5,200 | \$5,200 | \$5,200 |
| 100-30-10-6710 | Meetings | \$300 | \$0 | \$0 | \$0 | \$0 |
| 100-30-01-6715 | Training Expense | \$5,409 | \$3,519 | \$6,400 | \$6,400 | \$13,000 |
| 100-30-01-6730 | Memberships & Subscriptions | \$3,895 | \$3,920 | \$4,250 | \$5,250 | \$4,600 |
| 100-30-01-6840 | Vehicle Mileage | \$306 | \$366 | \$3,600 | \$3,600 | \$3,600 |
| 100-30-01-6845 | Vehicle Cost Recovery | \$2,300 | \$700 | \$700 | \$700 | \$700 |
| 100-30-01-9810 | Capital Outlay / Furniture | \$0 | \$7,951 | \$0 | \$0 | \$0 |
| | Salary & Benefits: | \$1,050,906 | \$1,074,357 | \$1,027,100 | \$1,072,392 | \$1,062,900 |
| | Operations: | \$103,181 | \$107,964 | \$222,350 | \$191,150 | \$168,700 |
| | Total Com Dev - Planning Exp: | \$1,154,087 | \$1,182,321 | \$1,249,450 | \$1,263,542 | \$1,231,600 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET
Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--------------------------|--------------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Building Division | | | | | | |
| 100-30-02-5000 | Full Time Salaries | \$584,802 | \$361,846 | \$442,200 | \$464,341 | \$347,500 |
| 100-30-02-5005 | Part-Time Salaries | \$0 | \$17,961 | \$0 | \$0 | \$0 |
| 100-30-02-5011 | General Leave Buy Out | \$8,373 | \$37,475 | \$9,000 | \$19,456 | \$7,400 |
| 100-30-02-5019 | Flex Dollars | \$66,665 | \$41,458 | \$53,900 | \$53,868 | \$49,400 |
| 100-30-02-5020 | Overtime | \$2,078 | \$481 | \$13,000 | \$13,000 | \$7,000 |
| 100-30-02-5031 | Bi-Lingual Pay | \$3,738 | \$3,600 | \$3,600 | \$3,600 | \$3,600 |
| 100-30-02-5033 | Cell Phone Stipend | \$1,626 | \$1,083 | \$1,400 | \$1,404 | \$900 |
| 100-30-02-5210 | Life Insurance | \$2,035 | \$1,310 | \$1,000 | \$1,056 | \$800 |
| 100-30-02-5220 | Health Insurance | \$0 | \$0 | \$400 | \$368 | \$300 |
| 100-30-02-5240 | Workers' Compensation | \$28,000 | \$11,900 | \$8,900 | \$9,323 | \$69,000 |
| 100-30-02-5260 | Medicare | \$8,187 | \$6,425 | \$6,500 | \$6,805 | \$5,100 |
| 100-30-02-5270 | PERS - Employer | \$58,486 | \$37,575 | \$47,900 | \$50,259 | \$29,900 |
| 100-30-02-5272 | PERS - Employee | \$19,373 | \$11,990 | \$10,900 | \$0 | \$0 |
| 100-30-02-5275 | Part-Time Retirement Benefit | \$0 | \$359 | \$0 | \$0 | \$0 |
| 100-30-02-6010 | Professional & Consulting | \$276,712 | \$482,355 | \$600,000 | \$600,000 | \$600,100 |
| 100-30-02-6040 | Computer Maintenance | \$4,617 | \$4,464 | \$25,000 | \$6,000 | \$25,000 |
| 100-30-02-6112 | Microfilming | \$45,676 | \$45,508 | \$30,000 | \$30,000 | \$35,000 |
| 100-30-02-6355 | Telephone | \$10,192 | \$10,245 | \$12,200 | \$12,200 | \$12,200 |
| 100-30-02-6400 | Office Supplies | \$3,997 | \$8,954 | \$13,500 | \$13,500 | \$13,500 |
| 100-30-02-6420 | Printing Expenses | \$484 | \$277 | \$0 | \$118 | \$0 |
| 100-30-02-6710 | Meetings | \$2,324 | \$338 | \$3,500 | \$3,500 | \$3,500 |
| 100-30-02-6715 | Training Expense | \$4,168 | \$427 | \$6,600 | \$6,600 | \$6,100 |
| 100-30-02-6730 | Memberships & Subscriptions | \$4,055 | \$3,054 | \$4,000 | \$4,000 | \$4,000 |
| 100-30-02-6840 | Vehicle Mileage | \$993 | \$134 | \$1,800 | \$1,800 | \$1,300 |
| 100-30-02-6845 | Vehicle Cost Recovery | \$16,300 | \$5,200 | \$5,200 | \$5,200 | \$5,200 |
| 100-30-02-6848 | Info Tech Cost Recovery | \$203,400 | \$150,100 | \$166,000 | \$166,000 | \$207,200 |
| | Salary & Benefits: | \$783,362 | \$533,464 | \$598,700 | \$623,480 | \$520,900 |
| | Operations: | \$572,918 | \$711,056 | \$867,800 | \$848,918 | \$913,100 |
| | Total Com Dev - Building Exp: | \$1,356,280 | \$1,244,521 | \$1,466,500 | \$1,472,398 | \$1,434,000 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET
Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|----------------------------------|-----------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Code Enforcement Division | | | | | | |
| 100-30-03-5000 | Full Time Salaries | \$68,770 | \$70,934 | \$68,000 | \$71,380 | \$71,400 |
| 100-30-03-5011 | General Leave Buy Out | \$0 | \$0 | \$600 | \$680 | \$700 |
| 100-30-03-5019 | Flex Dollars | \$5,526 | \$5,740 | \$4,200 | \$4,200 | \$4,200 |
| 100-30-03-5020 | Overtime | \$0 | \$8 | \$0 | \$0 | \$6,000 |
| 100-30-03-5210 | Life Insurance | \$279 | \$286 | \$200 | \$215 | \$200 |
| 100-30-03-5220 | Health Insurance | \$0 | \$0 | \$100 | \$65 | \$100 |
| 100-30-03-5240 | Workers' Compensation | \$3,100 | \$1,300 | \$1,300 | \$1,358 | \$1,300 |
| 100-30-03-5260 | Medicare | \$1,013 | \$1,033 | \$1,000 | \$1,035 | \$1,000 |
| 100-30-03-5270 | PERS - Employer | \$6,757 | \$7,284 | \$7,400 | \$7,750 | \$6,200 |
| 100-30-03-5272 | PERS - Employee | \$2,405 | \$2,475 | \$1,700 | \$0 | \$0 |
| 100-30-03-6010 | Professional & Consulting | \$28,620 | \$3,414 | \$20,000 | \$19,100 | \$93,000 |
| 100-30-03-6715 | Training Expense | | \$0 | \$0 | \$90 | \$1,000 |
| | Salary & Benefits: | \$87,850 | \$89,060 | \$84,500 | \$86,683 | \$91,100 |
| | Operations: | \$28,620 | \$3,414 | \$20,000 | \$19,190 | \$94,000 |
| | Total Com Dev - Code Enf.: | \$116,470 | \$92,474 | \$104,500 | \$105,873 | \$185,100 |
| | Salary & Benefits: | \$1,922,118 | \$1,696,882 | \$1,710,300 | \$1,782,554 | \$1,674,900 |
| | Operations: | \$704,719 | \$822,434 | \$1,110,150 | \$1,059,258 | \$1,175,800 |
| | Total Comm. Develop. Exp: | \$2,626,837 | \$2,519,316 | \$2,820,450 | \$2,841,812 | \$2,850,700 |

PUBLIC WORKS

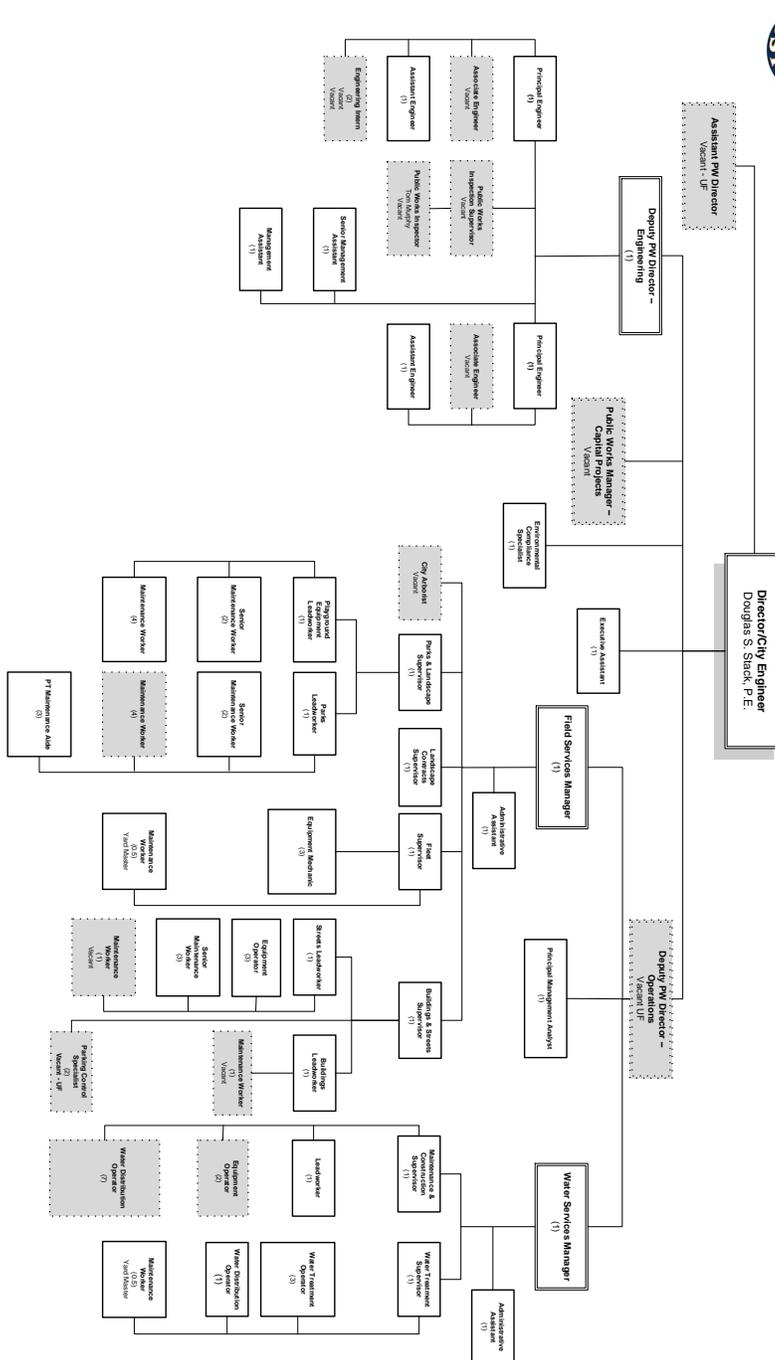
TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST



PUBLIC WORKS ORGANIZATIONAL CHART



ADMINISTRATION

DESCRIPTION:

The Administration Division coordinates and provides direction to all Public Works Divisions and Water Services operations. This Division provides research and analysis of current and Adopted legislation, Public Works projects, programs and services to ensure benefit, safety and convenience to the community and general public.

TASK:

1. Perform interagency coordination and administer County, State and Federally funded projects and programs;
2. Provide oversight and management of the Public Works and Water Capital Improvement and Operations Budgets;
3. Monitor the Departmental productivity measurement system.
4. Manage the City's Solid Waste Program.
5. Administer two City Cable TV franchise agreements and one state video franchise;
6. Administer contract agreements for various City Services;
7. Manage City records including all record plans with respect to Public Works and Engineering.

ENGINEERING

DESCRIPTION:

The Engineering Division designs and prepares plans for the City's Capital Improvement Program; prepares public works conditions of approval for entitlements; plan checks subdivision plans and maps; inspects all projects within the public right-of-way; maintains records to promote the general safety and well-being of the community; and coordinates all inter/intra community related regional traffic matters pertinent to pedestrian and vehicular safety.

TASKS:

1. Prepare plans, cost estimates, reports and provides oversight for the construction of Capital Improvement Projects;
2. Conduct plan checks on subdivision/parcel maps and perform construction inspection involving public improvements;
3. Conduct City-wide traffic studies;
4. Maintain maps, records and reports for all public improvements;
5. Provide public assistance in response to engineering and traffic related concerns and complaints;
6. Perform contract administration and provide technical assistance to other City departments and outside agencies;

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

7. Administer Tustin Ranch Assessment District and the Tustin Landscape and Lighting District;
8. Administer contracts for pavement management system, signal maintenance, pavement repair and pavement striping;
9. Provide technical engineering support to the Tustin Legacy development program.

STREETS

DESCRIPTION:

The street program ensures that public rights-of-way are properly maintained. This is accomplished by installing proper signage and striping, and by maintaining all streets, sidewalks, bike trails, storm drains and catch basins within the public right-of-way.

TASKS:

1. Support and monitor street sweeping program;
2. Administer streets and alley repair contract;
3. Maintain all publicly owned storm drains, catch basins and surface drainage facilities, in accordance with National Pollutant Discharge Elimination System guidelines;
4. Perform litter control in the public rights-of-way;
5. Performs traffic sign maintenance and striping/markings program as directed by the Engineering Division, Traffic Section;
6. Performs sidewalk maintenance and grinding as needed;
7. Provide support for special events.

LANDSCAPE

DESCRIPTION:

The Landscape Division maintains all City parks and playground equipment; all landscaped median and parkway areas; and all trees located in the public right-of-way to enhance the aesthetic image of the community, promote the general environmental quality of the community, and ensure the safety of all citizens and the general public.

TASKS:

1. Maintains the turf in the parks.
2. Operates and maintains parks landscape irrigation systems.
3. Maintains foliage through chemical application, removing and/or replacing as required.
4. Performs parks' graffiti removal and manages the weed abatement program in the parks and public right-of-ways.

5. Conducts regular inspection, maintenance, and repair of park grounds and play equipment, structures, lights, and picnic facilities.
6. Administers the citywide tree trimming and landscape maintenance contracts.
7. Ensures compliance with National Pollutant Discharge Elimination System regulations

WATER QUALITY

DESCRIPTION:

The Water Quality Division provides coordinates and oversight for the City's National Pollutant Discharge Elimination System (NPDES) program and insures compliance with all State and Regional Water Quality Control Board requirements. The Division also coordinates the City's participation in regional water quality efforts related to the Upper Newport Bay and San Diego Creek.

TASKS:

1. Insure City compliance with the NPDES and MS4 permits.
2. Assess the environmental issues associated with all development activities and provides regulatory framework to ensure that standards set are implemented.
3. Provide technical assistance to other City departments and outside agencies.
4. Maintain a complete inventory of storm water facilities and perform annual inspections.
5. Develop and implement public programs to inform and involve the public in controlling urban runoff.
6. Provide public assistance for storm water related concerns and complaints

VEHICLES

DESCRIPTION:

The Vehicle Maintenance Division provides general repair and preventative maintenance for all City vehicles and other mechanical equipment, as well as maintaining the Vehicle Lease Fund. In addition, the division provides maintenance and permit compliance for the City Fueling Island and the Underground Storage Tanks (UST). The Vehicle Maintenance Division is also responsible for the street sweeping program.

TASKS:

1. Perform repairs on vehicles and other mechanical equipment;
2. Administer a preventative maintenance program for vehicles and other mechanical equipment;
3. Provide fuel and maintain fueling facilities for the City and the Tustin Unified School District;
4. Conduct licensing/inspection of vehicles as required by the State Department of Motor Vehicles;
5. Administer the licensing and permits for City generators, fuel island, underground storage tank and other equipment;

6. Implement and supervise the citywide street sweeping program;
7. Administer the forklift certification program;
8. Administers the Vehicle/Equipment Lease Fund.

FACILITIES

DESCRIPTION:

The Facilities Maintenance Program is responsible for building maintenance and repair. Staff carries out maintenance activities to preserve the value of facilities and equipment. They provide a safe and comfortable environment in city buildings, such as the Civic Center, police station, and recreation centers.

TASKS:

1. Provide information on facility maintenance problems and cyclical replacement items, and coordinate correction through the budgetary process;
2. Monitor progress on facilities maintenance projects and cyclical maintenance through site visits and service request;
3. Perform regular maintenance and building repairs for all public facilities including structural, mechanical, plumbing, electrical, carpentry, and painting;
4. Administer maintenance contracts including, but not limited to janitorial, building security, elevators, pest control and HVAC.

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

| POSITION CONTROL REPORT | 13-14 CURR BUDGET | 13-14 YTD ACT | 13-14 VACAN- CIES | 14-15 ADOPTED BUDGET | 14-15 NEW REQ |
|------------------------------------|-------------------------|---------------------|-------------------------|----------------------------|---------------------|
| PUBLIC WORKS | | | | | |
| <u>PW Administration</u> | | | | | |
| Deputy Pub. Works Director | 2.00 | 1.00 | (1.00) | 1.00 | (1.00) |
| Dir. Pub. Works/City Eng. | 1.00 | 1.00 | - | 1.00 | - |
| Executive Assistant | 1.00 | 1.00 | - | 1.00 | - |
| Principal Management Analyst | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| | 4.00 | 4.00 | 0.00 | 4.00 | 0.00 |
| <u>Engineering</u> | | | | | |
| Assistant Engineer | 2.00 | 2.00 | - | 2.00 | - |
| Associate Engineer | 1.00 | 0.00 | (1.00) | 0.00 | (1.00) |
| Legacy Development Service Manager | 1.00 | 0.00 | (1.00) | 0.00 | (1.00) |
| Management Assistant | 1.00 | 1.00 | - | 1.00 | - |
| Principal Engineer | 1.00 | 1.00 | - | 1.00 | - |
| Public Works Inspector | 2.00 | 1.00 | (1.00) | 2.00 | - |
| Senior Management Assistant | 1.00 | 1.00 | - | 1.00 | - |
| | 9.00 | 6.00 | (3.00) | 7.00 | (2.00) |
| <u>Streets</u> | | | | | |
| Administrative Assistant | 0.25 | 0.25 | - | 0.25 | - |
| Equipment Operator | 3.00 | 3.00 | - | 3.00 | - |
| Field Services Manager | 0.25 | 0.25 | - | 0.25 | - |
| Maintenance Leadworker | 1.00 | 1.00 | - | 1.00 | - |
| Maintenance Supervisor | 0.50 | 0.50 | - | 0.50 | - |
| Maintenance Worker | 1.00 | 1.00 | - | 1.00 | - |
| Senior Maintenance Worker | 3.00 | 3.00 | - | 3.00 | - |
| | 9.00 | 9.00 | 0.00 | 9.00 | 0.00 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

| POSITION CONTROL REPORT | 13-14 CURR BUDGET | 13-14 YTD ACT | 13-14 VACAN- CIES | 14-15 ADOPTED BUDGET | 14-15 NEW REQ |
|-------------------------------------|-------------------------|---------------------|-------------------------|----------------------------|---------------------|
| <u>Landscape</u> | | | | | |
| Administrative Assistant | 0.25 | 0.25 | - | 0.25 | - |
| Field Services Manager | 0.25 | 0.25 | - | 0.25 | - |
| Maintenance Leadworker | 2.00 | 2.00 | - | 2.00 | - |
| Maintenance Supervisor | 2.00 | 2.00 | - | 2.00 | - |
| Maintenance Worker | 6.00 | 6.00 | - | 6.00 | - |
| Senior Maintenance Worker | 4.00 | 4.00 | - | 4.00 | - |
| | 14.50 | 14.50 | 0.00 | 14.50 | 0.00 |
| <u>Water Quality</u> | | | | | |
| Environmental Compliance Coord | 1.00 | 1.00 | - | 1.00 | - |
| | 1.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| <u>Vehicles</u> | | | | | |
| Administrative Assistant | 0.25 | 0.25 | - | 0.25 | - |
| Equipment Mechanic | 3.00 | 2.00 | (1.00) | 3.00 | - |
| Field Services Manager | 0.25 | 0.25 | - | 0.25 | - |
| Maintenance Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Maintenance Worker | 0.50 | 0.50 | - | 0.50 | - |
| | 5.00 | 4.00 | (1.00) | 5.00 | 0.00 |
| <u>Facilities</u> | | | | | |
| Administrative Assistant | 0.25 | 0.25 | - | 0.25 | - |
| Field Services Manager | 0.25 | 0.25 | - | 0.25 | - |
| Maintenance Leadworker | 1.00 | 1.00 | - | 1.00 | - |
| Maintenance Supervisor | 0.50 | 0.50 | - | 0.50 | - |
| Maintenance Worker | 1.00 | 1.00 | - | 1.00 | - |
| Senior Maintenance Worker | 1.00 | 0.00 | (1.00) | 1.00 | - |
| | 4.00 | 3.00 | (1.00) | 4.00 | 0.00 |
| <u>PW Emergency Services</u> | | | | | |
| Administrative Assistant | 0.00 | 0.00 | - | 0.00 | - |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| PUBLIC WORKS TOTAL | 46.50 | 41.50 | (5.00) | 44.50 | (2.00) |

 2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 | 12/13 | 13/14 | 14/15 |
|--------------------------|-----------|-----------|-----------|-----------|
| | Actual | Actual | Projected | Adopted |
| Public Works | | | | |
| Administration | | | | |
| Personnel | 530,338 | 302,711 | 375,718 | 377,700 |
| Operations | 762,876 | 472,109 | 504,460 | 502,300 |
| Capital | 0 | 0 | 2,500 | 0 |
| | 1,293,214 | 774,820 | 882,678 | 880,000 |
| Engineering | | | | |
| Personnel | 1,457,677 | 988,255 | 780,613 | 664,900 |
| Operations | 388,502 | 138,286 | 153,004 | 203,000 |
| Capital | 0 | 0 | 0 | 0 |
| | 1,846,179 | 1,126,541 | 933,617 | 867,900 |
| Streets | | | | |
| Personnel | 627,036 | 513,063 | 542,046 | 533,200 |
| Operations | 225,178 | 162,882 | 172,130 | 171,300 |
| Capital | 10,195 | 0 | 0 | 1,200,000 |
| | 862,409 | 675,945 | 714,176 | 1,904,500 |
| Landscape | | | | |
| Personnel | 1,391,327 | 1,143,104 | 1,214,816 | 1,333,900 |
| Operations | 1,338,901 | 1,420,575 | 1,536,953 | 1,588,400 |
| Capital | 21,436 | 0 | 0 | 0 |
| | 2,751,664 | 2,563,679 | 2,751,769 | 2,922,300 |
| Water Quality | | | | |
| Personnel | 107,882 | 106,198 | 111,265 | 108,900 |
| Operations | 368,094 | 261,955 | 324,000 | 370,500 |
| Capital | 0 | 0 | 0 | 0 |
| | 475,977 | 368,153 | 435,265 | 479,400 |
| Fleet Maintenance | | | | |
| Personnel | 532,353 | 358,321 | 424,947 | 447,000 |
| Operations | 656,284 | 512,307 | 605,212 | 590,000 |
| Capital | 0 | 0 | 0 | 0 |
| | 1,188,637 | 870,628 | 1,030,159 | 1,037,000 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

| Expenditure Summary | 11/12 | 12/13 | 13/14 | 14/15 |
|----------------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Projected | Adopted |
| Public Works | | | | |
| Building Facilities | | | | |
| Personnel | 262,917 | 186,070 | 211,191 | 322,800 |
| Operations | 898,844 | 925,525 | 921,836 | 1,037,900 |
| Capital | 0 | 0 | 0 | 0 |
| | <u>1,161,761</u> | <u>1,111,595</u> | <u>1,133,027</u> | <u>1,360,700</u> |
| Emergency Services | | | | |
| Personnel | 0 | 0 | 0 | 0 |
| Operations | 2,566 | 41,253 | 5,560 | 0 |
| Capital | 0 | 0 | 0 | 0 |
| | <u>2,566</u> | <u>41,253</u> | <u>5,560</u> | <u>0</u> |
| Public Works | | | | |
| Personnel | 4,909,531 | 3,597,721 | 3,660,595 | 3,788,400 |
| Operations | 4,641,245 | 3,934,892 | 4,223,155 | 4,463,400 |
| Capital | 31,630 | 0 | 2,500 | 1,200,000 |
| Public Works Total | <u>9,582,407</u> | <u>7,532,613</u> | <u>7,886,250</u> | <u>9,451,800</u> |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

ADMINISTRATION

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|----------------------------------|-------------------------------------|--------------------|------------------|-------------------------|---------------------|-------------------------|
| Public Works Expenditures | | | | | | |
| Administrative Division | | | | | | |
| 100-40-10-5000 | Full Time Salaries | \$391,555 | \$224,734 | \$324,600 | \$275,107 | \$282,600 |
| 100-40-10-5005 | Part Time Salaries | \$0 | \$673 | \$25,000 | \$25,000 | \$25,000 |
| 100-40-00-5011 | General Leave Buy Out | \$12,775 | \$0 | \$0 | \$0 | \$0 |
| 100-40-10-5011 | General Leave Buy Out | \$4,611 | \$5,436 | \$5,600 | \$7,657 | \$4,700 |
| 100-40-10-5019 | Flex Dollars | \$48,562 | \$26,515 | \$34,600 | \$22,834 | \$25,300 |
| 100-40-10-5020 | Overtime | \$0 | \$0 | \$400 | \$400 | \$400 |
| 100-40-10-5032 | Auto Allowance | \$3,739 | \$3,600 | \$2,400 | \$3,000 | \$2,400 |
| 100-40-10-5033 | Cell Phone Stipend | \$1,041 | \$518 | \$300 | \$523 | \$500 |
| 100-40-10-5210 | Life Insurance | \$1,187 | \$734 | \$600 | \$822 | \$400 |
| 100-40-10-5220 | Health Insurance | \$0 | \$0 | \$200 | \$199 | \$200 |
| 100-40-10-5240 | Workers' Compensation | \$22,700 | \$6,400 | \$7,600 | \$6,341 | \$7,900 |
| 100-40-10-5260 | Medicare | \$5,992 | \$3,965 | \$4,700 | \$4,028 | \$4,100 |
| 100-40-10-5270 | PERS - Employer | \$38,924 | \$23,110 | \$35,000 | \$29,647 | \$24,200 |
| 100-40-10-5272 | PERS - Employee | \$12,028 | \$7,013 | \$8,000 | \$0 | \$0 |
| 100-40-10-5275 | Part-Time Retirement Benefit | \$0 | \$13 | \$0 | \$160 | \$0 |
| 100-40-10-6010 | Professional & Consulting | \$71,208 | \$53,250 | \$55,000 | \$55,000 | \$85,000 |
| 100-40-10-6018 | Architect-Engineering Services | \$0 | \$0 | \$5,000 | \$5,000 | \$0 |
| 100-40-10-6355 | Telephone | \$27,868 | \$26,997 | \$30,000 | \$30,000 | \$30,000 |
| 100-40-10-6400 | Office Supplies | \$8,050 | \$7,536 | \$9,600 | \$9,600 | \$9,600 |
| 100-40-10-6410 | Duplication Expense | \$0 | (\$23) | \$0 | \$0 | \$0 |
| 100-40-10-6420 | Printing Expenses | \$0 | \$0 | \$500 | \$500 | \$500 |
| 100-40-10-6424 | Office Equipment/Maintenance | \$1,256 | \$1,381 | \$1,300 | \$1,900 | \$1,300 |
| 100-40-10-6425 | 800 Mhz System Maintenance | \$96,186 | \$111,686 | \$96,400 | \$96,400 | \$17,400 |
| 100-40-10-6710 | Meetings | \$700 | \$2,455 | \$5,710 | \$5,710 | \$5,700 |
| 100-40-10-6715 | Training Expense | \$504 | \$0 | \$1,000 | \$1,200 | \$5,000 |
| 100-40-10-6722 | Dept Of Conservation Grant | \$19,680 | \$9,217 | \$20,000 | \$20,000 | \$20,000 |
| 100-40-10-6730 | Memberships & Subscriptions | \$4,806 | \$5,101 | \$5,550 | \$5,550 | \$5,600 |
| 100-40-10-6840 | Vehicle Mileage | \$18 | \$10 | \$100 | \$100 | \$100 |
| 100-40-10-6845 | Vehicle Cost Recovery | \$258,700 | \$43,900 | \$43,900 | \$43,900 | \$43,900 |
| 100-40-10-6847 | Equipment Cost Recovery | \$33,900 | \$33,900 | \$33,900 | \$33,900 | \$33,900 |
| 100-40-10-6848 | Info Tech Cost Recovery | \$240,000 | \$176,700 | \$195,700 | \$195,700 | \$244,300 |
| 100-40-10-9810 | Furniture And Equipment | \$0 | \$0 | \$2,500 | \$2,500 | \$0 |
| | Salary & Benefits: | \$543,113 | \$302,711 | \$449,000 | \$375,718 | \$377,700 |
| | Operations: | \$762,876 | \$472,109 | \$506,160 | \$506,960 | \$502,300 |
| | Total Pub Wrks - Admin. Exp: | \$1,305,989 | \$774,820 | \$955,160 | \$882,678 | \$880,000 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

ENGINEERING**Annual Budget - Fiscal Year 2014/2015**

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-----------------------------|-----------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Engineering Division | | | | | | |
| 100-40-12-5000 | Full Time Salaries | \$1,074,779 | \$735,786 | \$579,300 | \$599,300 | \$512,200 |
| 100-40-12-5011 | General Leave Buy Out | \$31,818 | \$19,176 | \$8,800 | \$19,618 | \$8,400 |
| 100-40-12-5019 | Flex Dollars | \$121,340 | \$85,677 | \$79,500 | \$62,700 | \$71,700 |
| 100-40-12-5020 | Overtime | \$6,374 | \$5,358 | \$6,850 | \$6,850 | \$6,900 |
| 100-40-12-5031 | Bi-Lingual Pay | \$1,246 | \$1,200 | \$1,200 | \$1,200 | \$1,200 |
| 100-40-12-5210 | Life Insurance | \$3,450 | \$2,440 | \$1,300 | \$1,477 | \$1,200 |
| 100-40-12-5220 | Health Insurance | \$0 | \$0 | \$500 | \$550 | \$400 |
| 100-40-12-5240 | Workers' Compensation | \$61,000 | \$25,800 | \$13,900 | \$14,724 | \$11,600 |
| 100-40-12-5260 | Medicare | \$15,817 | \$12,561 | \$8,400 | \$9,373 | \$7,400 |
| 100-40-12-5270 | PERS - Employer | \$106,934 | \$75,779 | \$62,700 | \$64,820 | \$43,900 |
| 100-40-12-5272 | PERS - Employee | \$34,918 | \$24,478 | \$12,200 | \$0 | \$0 |
| 100-40-12-6010 | Professional & Consulting | \$0 | \$0 | \$0 | \$0 | \$0 |
| 100-40-12-6018 | Architect-Engineering Services | \$59,965 | \$134,346 | \$200,000 | \$150,000 | \$200,000 |
| 100-40-12-6210 | Signal Maint - Damage | \$5,600 | \$0 | \$0 | \$0 | \$0 |
| 100-40-12-6215 | Signal Maint - Routine | \$310,265 | \$0 | \$0 | \$0 | \$0 |
| 100-40-12-6218 | Signal Improvm/Modifications | \$10,305 | \$0 | \$0 | \$0 | \$0 |
| 100-40-12-6420 | Printing Expenses | \$2,367 | \$3,940 | \$3,000 | \$3,004 | \$3,000 |
| | Salary & Benefits: | \$1,457,677 | \$988,255 | \$774,650 | \$780,613 | \$664,900 |
| | Operations: | \$388,502 | \$138,286 | \$203,000 | \$153,004 | \$203,000 |
| | Total Pub Wrks - Eng. Exp: | \$1,846,179 | \$1,126,541 | \$977,650 | \$933,617 | \$867,900 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

STREETS

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-------------------------|------------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| Streets Division | | | | | | |
| 100-40-13-5000 | Full Time Salaries | \$424,416 | \$352,794 | \$370,800 | \$361,417 | \$385,900 |
| 100-40-13-5011 | General Leave Buy Out | \$3,765 | \$3,733 | \$4,200 | \$4,878 | \$4,300 |
| 100-40-13-5019 | Flex Dollars | \$57,294 | \$49,324 | \$56,000 | \$52,275 | \$59,400 |
| 100-40-13-5020 | Overtime | \$24,237 | \$17,670 | \$18,674 | \$38,500 | \$20,000 |
| 100-40-13-5025 | Stand-By Pay | \$25,489 | \$22,822 | \$22,500 | \$22,500 | \$11,500 |
| 100-40-13-5031 | Bi-Lingual Pay | \$1,246 | \$1,200 | \$1,200 | \$3,300 | \$900 |
| 100-40-13-5033 | Cell Phone Stipend | \$142 | \$137 | \$100 | \$287 | \$400 |
| 100-40-13-5210 | Life Insurance | \$2,032 | \$1,732 | \$900 | \$1,874 | \$900 |
| 100-40-13-5220 | Health Insurance | \$0 | \$0 | \$400 | \$376 | \$400 |
| 100-40-13-5240 | Workers' Compensation | \$24,900 | \$9,100 | \$9,100 | \$8,794 | \$9,100 |
| 100-40-13-5260 | Medicare | \$6,298 | \$5,731 | \$5,400 | \$5,776 | \$5,600 |
| 100-40-13-5270 | PERS - Employer | \$42,577 | \$36,725 | \$41,700 | \$40,686 | \$33,400 |
| 100-40-13-5272 | PERS - Employee | \$14,640 | \$12,095 | \$9,200 | \$0 | \$0 |
| 100-40-13-5280 | Uniform | \$0 | \$0 | \$1,400 | \$1,383 | \$1,400 |
| 100-40-13-6028 | Landscape Maintenance | \$9,000 | \$6,750 | \$9,000 | \$11,250 | \$9,000 |
| 100-40-13-6227 | Storm Drain Maintenance | \$18,833 | \$0 | \$0 | \$0 | \$0 |
| 100-40-13-6230 | Sign Maint & Striping | \$0 | \$0 | \$0 | \$0 | \$0 |
| 100-40-13-6245 | Street & Alley Repair | \$66,519 | \$0 | \$0 | \$0 | \$0 |
| 100-40-13-6426 | Special Equipment/Maintenance | \$3,344 | \$954 | \$3,000 | \$3,000 | \$3,000 |
| 100-40-13-6441 | Uniforms | \$1,408 | \$1,169 | \$2,800 | \$2,800 | \$2,800 |
| 100-40-13-6442 | Safety Supplies & Equipment | \$4,709 | \$1,541 | \$4,000 | \$4,000 | \$4,000 |
| 100-40-13-6615 | Street Materials | \$22,352 | \$12 | \$0 | \$180 | \$0 |
| 100-40-13-6625 | Traffic Signs And Paint | \$16,887 | \$0 | \$0 | \$180 | \$0 |
| 100-40-13-6650 | Graffiti Removal | \$79,840 | \$146,540 | \$140,000 | \$140,000 | \$140,000 |
| 100-40-13-6715 | Training Expense | \$1,979 | \$5,601 | \$8,000 | \$10,220 | \$12,000 |
| 100-40-13-6730 | Memberships & Subscriptions | \$307 | \$315 | \$500 | \$500 | \$500 |
| 100-40-13-9530 | Measure M MOE | \$0 | \$0 | \$0 | \$0 | \$1,200,000 |
| 100-40-13-9810 | Furniture and Equipment | \$10,195 | \$0 | \$0 | \$0 | \$0 |
| | Salary & Benefits: | \$627,036 | \$513,063 | \$541,574 | \$542,046 | \$533,200 |
| | Operations: | \$235,373 | \$162,882 | \$167,300 | \$172,130 | \$1,371,300 |
| | Tot Pub Wrks - Streets Exp: | \$862,409 | \$675,945 | \$708,874 | \$714,176 | \$1,904,500 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LANDSCAPING

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---------------------------|------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Landscape Division | | | | | | |
| 100-40-14-5000 | Full Time Salaries | \$990,055 | \$809,018 | \$905,000 | \$877,635 | \$939,700 |
| 100-40-14-5005 | Part-Time Salaries | \$25,287 | \$26,001 | \$40,000 | \$40,000 | \$40,000 |
| 100-40-14-5011 | General Leave Buy Out | \$9,994 | \$20,543 | \$11,800 | \$11,635 | \$13,700 |
| 100-40-14-5013 | Disability Pay | \$0 | \$0 | \$0 | \$0 | \$0 |
| 100-40-14-5019 | Flex Dollars | \$142,634 | \$119,897 | \$147,500 | \$120,726 | \$165,500 |
| 100-40-14-5020 | Overtime | \$14,314 | \$15,951 | \$15,000 | \$15,512 | \$39,000 |
| 100-40-14-5025 | Stand-By Pay | \$740 | \$632 | \$0 | \$12,000 | \$11,000 |
| 100-40-14-5030 | Educational Incentive | \$654 | \$170 | \$0 | \$0 | \$0 |
| 100-40-14-5033 | Cell Phone Stipend | \$142 | \$137 | \$100 | \$237 | \$700 |
| 100-40-14-5210 | Life Insurance | \$4,717 | \$3,938 | \$2,400 | \$3,184 | \$2,400 |
| 100-40-14-5220 | Health Insurance | \$0 | \$0 | \$1,000 | \$901 | \$1,000 |
| 100-40-14-5240 | Workers' Compensation | \$57,200 | \$24,400 | \$22,200 | \$21,118 | \$22,500 |
| 100-40-14-5260 | Medicare | \$12,308 | \$12,031 | \$13,200 | \$12,778 | \$13,700 |
| 100-40-14-5270 | PERS - Employer | \$98,903 | \$83,249 | \$98,300 | \$95,332 | \$80,900 |
| 100-40-14-5272 | PERS - Employee | \$33,876 | \$26,619 | \$21,100 | \$0 | \$0 |
| 100-40-14-5275 | Part-Time Retirement Benefit | \$505 | \$520 | \$0 | \$400 | \$0 |
| 100-40-14-5280 | Uniform | \$0 | \$0 | \$4,000 | \$3,359 | \$3,800 |
| 100-40-14-6010 | Professional & Consulting | \$615 | \$15,356 | \$112,500 | \$75,000 | \$80,000 |
| 100-40-14-6028 | Landscape Maintenance | \$325,852 | \$375,250 | \$407,000 | \$407,000 | \$432,000 |
| 100-40-14-6132 | Contract Tree Trimming | \$278,810 | \$210,668 | \$292,000 | \$292,000 | \$292,000 |
| 100-40-14-6320 | Building Maint & Repair | \$198 | \$0 | \$0 | \$0 | \$0 |
| 100-40-14-6335 | Electric | \$54,892 | \$65,424 | \$45,000 | \$47,553 | \$46,000 |
| 100-40-14-6340 | Sports Lighting | \$63,763 | \$71,023 | \$70,000 | \$70,000 | \$70,000 |
| 100-40-14-6350 | Water | \$357,232 | \$389,466 | \$345,000 | \$375,000 | \$403,000 |
| 100-40-14-6400 | Office Supplies | \$2,875 | \$1,999 | \$0 | \$0 | \$0 |
| 100-40-14-6426 | Special Equip/Maintenance | \$17,677 | \$0 | \$0 | \$0 | \$0 |
| 100-40-14-6441 | Uniforms | \$3,357 | \$2,647 | \$7,000 | \$7,000 | \$7,000 |
| 100-40-14-6442 | Safety Supplies & Equipment | \$1,179 | \$6,066 | \$7,000 | \$7,000 | \$7,000 |
| 100-40-14-6610 | Park Supplies | \$139,044 | \$178,880 | \$111,000 | \$125,000 | \$136,000 |
| 100-40-14-6615 | Street Materials | \$0 | \$1,157 | \$0 | \$0 | \$0 |
| 100-40-14-6635 | Tree Maint Supplies | \$52,086 | \$66,261 | \$66,000 | \$85,000 | \$66,000 |
| 100-40-14-6640 | Center Island Supplies | \$3,039 | \$1,233 | \$5,000 | \$5,000 | \$5,000 |
| 100-40-14-6645 | Weed Control Supplies | \$18,177 | \$17,165 | \$1,000 | \$1,000 | \$1,000 |
| 100-40-14-6646 | Nuisance Abatement | \$6,628 | \$7,293 | \$4,800 | \$4,800 | \$4,800 |
| 100-40-14-6650 | Graffiti Removal | \$547 | \$0 | \$4,800 | \$4,800 | \$4,800 |
| 100-40-14-6660 | Damage To City Property | \$6,612 | \$451 | \$6,000 | \$6,000 | \$6,000 |
| 100-40-14-6710 | Meetings | \$0 | \$85 | \$1,000 | \$1,000 | \$1,000 |
| 100-40-14-6715 | Training Expense | \$4,931 | \$8,618 | \$20,000 | \$22,000 | \$25,000 |
| 100-40-14-6730 | Memberships & Subscriptions | \$1,385 | \$1,534 | \$1,800 | \$1,800 | \$1,800 |
| 100-40-14-9810 | Furniture and Equipment | \$21,436 | \$0 | \$0 | \$0 | \$0 |
| | Salary & Benefits: | \$1,391,327 | \$1,143,104 | \$1,281,600 | \$1,214,816 | \$1,333,900 |
| | Operations: | \$1,360,337 | \$1,420,575 | \$1,506,900 | \$1,536,953 | \$1,588,400 |
| | Total Landscape Exp: | \$2,751,664 | \$2,563,679 | \$2,788,500 | \$2,751,769 | \$2,922,300 |

 2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

WATER QUALITY

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-------------------------------|---------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| Water Quality Division | | | | | | |
| 100-40-15-5000 | Full Time Salaries | \$82,559 | \$82,530 | \$83,200 | \$87,380 | \$87,400 |
| 100-40-15-5011 | General Leave Buy Out | \$793 | \$793 | \$800 | \$2,632 | \$800 |
| 100-40-15-5019 | Flex Dollars | \$6,346 | \$6,600 | \$6,600 | \$6,600 | \$8,100 |
| 100-40-15-5020 | Overtime | \$1,100 | \$1,486 | \$1,600 | \$1,600 | \$1,600 |
| 100-40-15-5210 | Life Insurance | \$274 | \$274 | \$200 | \$231 | \$200 |
| 100-40-15-5220 | Health Insurance | \$0 | \$0 | \$100 | \$72 | \$100 |
| 100-40-15-5240 | Workers' Compensation | \$4,500 | \$1,900 | \$1,900 | \$1,995 | \$1,900 |
| 100-40-15-5260 | Medicare | \$1,220 | \$1,244 | \$1,200 | \$1,267 | \$1,300 |
| 100-40-15-5270 | PERS - Employer | \$8,203 | \$8,486 | \$9,000 | \$9,487 | \$7,500 |
| 100-40-15-5272 | PERS - Employee | \$2,888 | \$2,885 | \$2,100 | \$0 | \$0 |
| 100-40-15-6010 | Professional & Consulting | \$147,522 | \$154,243 | \$212,000 | \$175,000 | \$215,500 |
| 100-40-15-6222 | Npdes Permit | \$113,387 | \$103,809 | \$140,000 | \$140,000 | \$146,000 |
| 100-40-15-6227 | Storm Drain Maintenance | \$102,691 | \$0 | \$0 | \$0 | \$0 |
| 100-40-15-6715 | Training Expense | \$4,494 | \$3,903 | \$9,000 | \$9,000 | \$9,000 |
| | Salary & Benefits: | \$107,882 | \$106,198 | \$106,700 | \$111,265 | \$108,900 |
| | Operations: | \$368,094 | \$261,955 | \$361,000 | \$324,000 | \$370,500 |
| | Total Water Quality Exp: | \$475,977 | \$368,153 | \$467,700 | \$435,265 | \$479,400 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

VEHICLES

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-----------------------|------------------------------------|--------------------|------------------|-------------------------|---------------------|-------------------------|
| Fleet Division | | | | | | |
| 100-40-16-5000 | Full Time Salaries | \$379,945 | \$254,797 | \$297,500 | \$313,628 | \$330,900 |
| 100-40-16-5011 | General Leave Buy Out | \$3,602 | \$4,181 | \$5,500 | \$6,065 | \$5,800 |
| 100-40-16-5019 | Flex Dollars | \$59,172 | \$40,921 | \$55,400 | \$43,325 | \$52,400 |
| 100-40-16-5020 | Overtime | \$5,479 | \$7,696 | \$2,000 | \$8,400 | \$8,000 |
| 100-40-16-5025 | Stand-By Pay | \$347 | \$868 | \$0 | \$1,500 | \$5,500 |
| 100-40-16-5031 | Bi-Lingual Pay | \$2,492 | \$2,400 | \$2,400 | \$2,700 | \$2,700 |
| 100-40-16-5033 | Cell Phone Stipend | \$466 | \$449 | \$400 | \$449 | \$400 |
| 100-40-16-5210 | Life Insurance | \$1,640 | \$1,026 | \$700 | \$969 | \$800 |
| 100-40-16-5220 | Health Insurance | \$0 | \$0 | \$300 | \$305 | \$300 |
| 100-40-16-5240 | Workers' Compensation | \$23,500 | \$7,800 | \$7,500 | \$7,575 | \$7,800 |
| 100-40-16-5260 | Medicare | \$4,700 | \$3,471 | \$2,500 | \$3,679 | \$2,900 |
| 100-40-16-5270 | PERS - Employer | \$38,133 | \$26,515 | \$33,600 | \$35,463 | \$28,600 |
| 100-40-16-5272 | PERS - Employee | \$12,878 | \$8,199 | \$6,300 | \$0 | \$0 |
| 100-40-16-5280 | Uniform | \$0 | \$0 | \$900 | \$889 | \$900 |
| 100-40-16-6029 | Fuel Island Maintenance | \$25,768 | \$8,159 | \$13,500 | \$13,500 | \$19,000 |
| 100-40-16-6040 | Computer Maintenance | \$2,520 | \$21,514 | \$9,000 | \$30,000 | \$9,000 |
| 100-40-16-6400 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 |
| 100-40-16-6426 | Special Equipment/Maintenance | \$407 | \$1,227 | \$4,500 | \$4,500 | \$4,500 |
| 100-40-16-6441 | Uniforms | \$1,080 | \$644 | \$1,750 | \$1,750 | \$1,750 |
| 100-40-16-6442 | Safety Supplies & Equipment | \$455 | \$328 | \$2,750 | \$2,750 | \$2,750 |
| 100-40-16-6620 | Street Sweeping Supplies | \$10,105 | \$639 | \$0 | \$1,035 | \$0 |
| 100-40-16-6670 | Hazardous Waste Disposal | \$4,724 | \$3,604 | \$3,000 | \$4,140 | \$5,000 |
| 100-40-16-6715 | Training Expense | \$800 | \$4,400 | \$9,000 | \$11,753 | \$11,000 |
| 100-40-16-6810 | Fuel/Lube Purchases | \$441,290 | \$311,388 | \$435,000 | \$402,284 | \$400,000 |
| 100-40-16-6815 | Vehicle Repair | \$152,030 | \$156,779 | \$123,500 | \$123,500 | \$130,000 |
| 100-40-16-6825 | Collision Damage | \$17,105 | \$3,625 | \$10,000 | \$10,000 | \$7,000 |
| | Salary & Benefits: | \$532,353 | \$358,321 | \$415,000 | \$424,947 | \$447,000 |
| | Operations: | \$656,284 | \$512,307 | \$612,000 | \$605,212 | \$590,000 |
| | Total Pub Wrks - Fleet Exp: | \$1,188,637 | \$870,628 | \$1,027,000 | \$1,030,159 | \$1,037,000 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

FACILITIES

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--------------------------|-------------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Facility Division | | | | | | |
| 100-40-17-5000 | Full Time Salaries | \$186,787 | \$136,478 | \$220,900 | \$150,000 | \$241,200 |
| 100-40-17-5011 | General Leave Buy Out | \$2,605 | \$2,083 | \$2,800 | \$2,856 | \$2,900 |
| 100-40-17-5019 | Flex Dollars | \$28,235 | \$17,778 | \$38,300 | \$17,325 | \$41,200 |
| 100-40-17-5020 | Overtime | \$3,012 | \$1,503 | \$3,400 | \$4,378 | \$4,000 |
| 100-40-17-5031 | Bi-Lingual Pay | \$2,492 | \$1,615 | \$1,200 | \$1,500 | \$2,100 |
| 100-40-17-5033 | Cell Phone Stipend | \$142 | \$137 | \$100 | \$137 | \$400 |
| 100-40-17-5210 | Life Insurance | \$767 | \$559 | \$600 | \$583 | \$600 |
| 100-40-17-5220 | Health Insurance | \$0 | \$0 | \$200 | \$240 | \$200 |
| 100-40-17-5240 | Workers' Compensation | \$11,000 | \$4,700 | \$5,500 | \$5,179 | \$5,800 |
| 100-40-17-5260 | Medicare | \$2,722 | \$2,355 | \$2,300 | \$2,306 | \$2,600 |
| 100-40-17-5270 | PERS - Employer | \$18,862 | \$14,236 | \$25,400 | \$25,896 | \$21,000 |
| 100-40-17-5272 | PERS - Employee | \$6,293 | \$4,626 | \$4,500 | \$0 | \$0 |
| 100-40-17-5280 | Uniform | \$0 | \$0 | \$800 | \$790 | \$800 |
| 100-40-17-6035 | Service Contracts | \$73,001 | \$94,905 | \$44,000 | \$60,000 | \$73,000 |
| 100-40-17-6119 | Janitorial Services | \$227,979 | \$211,723 | \$226,000 | \$226,000 | \$259,000 |
| 100-40-17-6120 | Hvac Contract | \$73,589 | \$67,795 | \$70,000 | \$70,000 | \$71,000 |
| 100-40-17-6320 | Building Maint & Repair | \$73,336 | \$116,789 | \$80,000 | \$95,000 | \$90,500 |
| 100-40-17-6330 | Custodial Supplies | \$4,185 | \$7,823 | \$3,500 | \$3,636 | \$5,000 |
| 100-40-17-6335 | Electric | \$377,096 | \$354,496 | \$435,000 | \$375,000 | \$444,000 |
| 100-40-17-6345 | Natural Gas | \$24,783 | \$21,247 | \$33,000 | \$33,000 | \$28,000 |
| 100-40-17-6350 | Water | \$32,458 | \$37,257 | \$38,000 | \$38,000 | \$41,000 |
| 100-40-17-6355 | Telephone | \$8,284 | \$8,494 | \$10,000 | \$10,000 | \$10,000 |
| 100-40-17-6426 | Special Equipment/Maintenance | \$1,418 | \$273 | \$2,500 | \$2,500 | \$6,500 |
| 100-40-17-6441 | Uniforms | \$496 | \$346 | \$700 | \$700 | \$700 |
| 100-40-17-6442 | Safety Supplies & Equipment | \$535 | \$378 | \$1,200 | \$2,000 | \$1,200 |
| 100-40-17-6715 | Training Expense | \$1,683 | \$4,000 | \$4,000 | \$6,000 | \$8,000 |
| | Salary & Benefits: | \$262,917 | \$186,070 | \$306,000 | \$211,191 | \$322,800 |
| | Operations: | \$898,844 | \$925,525 | \$947,900 | \$921,836 | \$1,037,900 |
| | Total Building Facility Exp: | \$1,161,761 | \$1,111,595 | \$1,253,900 | \$1,133,027 | \$1,360,700 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EMERGENCY SERVICES

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--------------------------------------|----------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| Emergency Operations Division | | | | | | |
| 100-40-99-6010 | Professional & Consulting | \$0 | \$33,843 | \$0 | \$0 | \$0 |
| 100-40-99-6355 | Telephone | \$1,096 | \$1,033 | \$0 | \$745 | \$0 |
| 100-40-99-6400 | Office Supplies | \$0 | \$6,376 | \$0 | \$815 | \$0 |
| 100-40-99-6715 | Training Expense | \$1,300 | \$0 | \$4,000 | \$4,000 | \$0 |
| 100-40-99-6730 | Memberships & Subscriptions | \$170 | \$0 | \$0 | \$0 | \$0 |
| | Salary & Benefits: | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Operations: | \$2,566 | \$41,253 | \$4,000 | \$5,560 | \$0 |
| | Total Emergency Ops. Exp: | \$2,566 | \$41,253 | \$4,000 | \$5,560 | \$0 |

POLICE DEPARTMENT

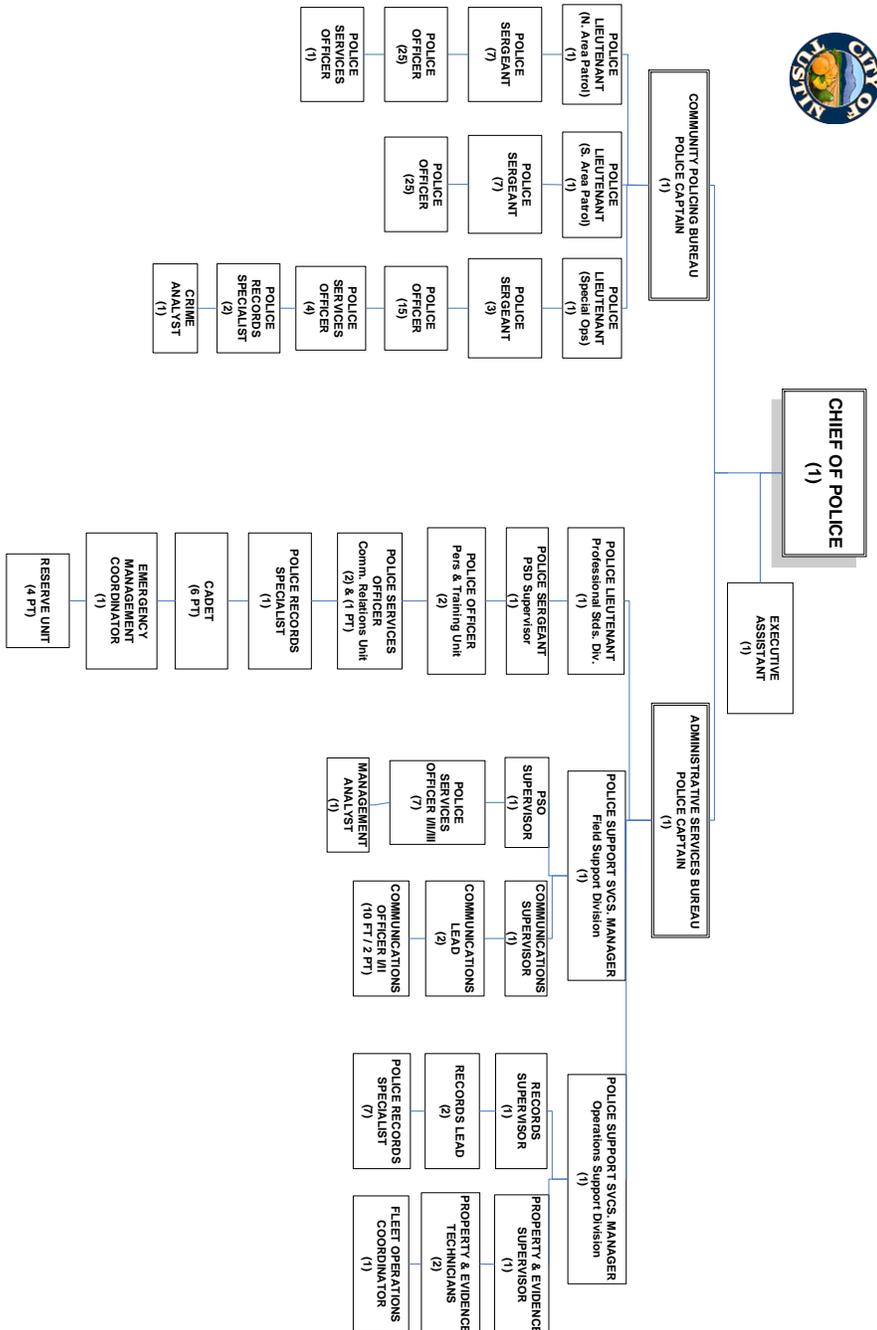
TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST



POLICE DEPARTMENT ORGANIZATIONAL CHART



POLICE MANAGEMENT

DESCRIPTION:

Police Management directs the day to day operations of the Police Department. Its primary responsibility is to ensure the Department's overall mission is achieved, and the department is well-prepared for the future. Police Management provides leadership and management direction to all Police Department functions. Staff also responds to citizen contacts and represents the Police Department within the City, County and State. Additionally, Police Management is responsible for the oversight of the CALEA (Commission on Accreditation for Law Enforcement Agencies) process.

TASKS:

1. Provide administrative leadership to the entire Department.
2. Provide budget direction and control.
3. Review and implement new programs to enhance effectiveness of the Department;
4. Ensure free flow of internal and external information;
5. Participate in citywide team management concepts;
6. Provide direction and analysis to staff projects;
7. Coordinate with other local, state, and federal law enforcement agencies;
8. Coordinate Police Department activities with other City Departments;
9. Anticipate the future and plan activities accordingly;
10. Provide Department wide training and coordination of the CALEA re-accreditation process;
11. Serve as the leadership and clearing house of the CALEA accreditation team;
12. Compile and maintain the CALEA accreditation files consisting of 463 law enforcement standards organized into 38 chapters;
13. Develop and coordinate inspections and reports mandated by CALEA on a recurring basis to provide the management team with valuable information for the fiscal and physical management of the Police Department.



NORTH AREA PATROL

DESCRIPTION:

The North Area Command consists of the area in the City north of the I-5 freeway. Within the area, there are single family residences, high-density housing, commercial, and retail properties. North Area Command is currently staffed by 1 Lieutenant, 6 Sergeants, 20 patrol officers. Included in North Area Command, is the Traffic Unit, which consists of one traffic Sergeant, 4 motor officers, and one police services officer, one police officer assigned as a Community Impact Officer (CIO). The CIO is responsible for addressing on-going community concerns and quality of life issues in the area. The CIO works closely with patrol officers, city officials, business owners and non-profit groups to address community issues.

The Traffic Unit is responsible for traffic enforcement within the Tustin city limits. The Traffic Unit includes 1 Sergeant, 4 Motor Officers, 1 Traffic Police Services Officer and 1 Traffic Master Reserve Officer. The Traffic Unit also conducts follow-up investigation for serious or fatal traffic collisions. The Traffic Unit submits grant applications and monitors all reporting requirements on funded grants, they also conduct quarterly DUI checkpoints throughout the city and review and approve all traffic collision reports. The Traffic Unit also coordinates the department's response to all of the city's special events such as, Tustin Tiller Days, the Fourth of July Fireworks show, and the Tustin Street Fair and Chili Cook-Off.

The North Area Command is responsible for all reactive and proactive police problem solving in the north end of the city, including responding to citizen calls for service twenty four hours a day, 365 days a year. The mission is to work in partnership with the other City departments, the residential and business communities, and other governmental and non-profit agencies to reduce crime, provide a sense of safety and security and to improve the quality of life for those who visit, live, and work in the City of Tustin.

TASKS:

1. Respond to all criminal, service and traffic calls for service;
2. Investigate, write police reports, follow-up, and apprehend violators as appropriate;
3. Work with Parole and Probation officers in monitoring the activities of those individuals on Parole or Probation who reside in Tustin;
4. Provide crime and traffic accident suppression through specific crime analysis, special enforcement, and proactive problem solving;
5. Conduct educational and other crime/traffic accident prevention presentations;
6. Coordinate community special event plans;
7. Continue the implementation of the overall Departmental Mission, Vision and Values in order to resolve community problems; reduce citizen fear of crime; and increase citizen satisfaction with service provided by local government.

SOUTH AREA PATROL

DESCRIPTION:

South Area Command encompasses the portion of the City south of the I-5 freeway. Within the area, there are single family residences, high-density housing, commercial and retail properties. The southwest portion of the city is densely populated with apartment dwellings and in areas, has a high crime rate and gang related incidents.

To that end, the Special Enforcement Detail (SED) is an integral part of South Area Command. SED is a proactive team not encumbered by calls for service. Their mission is to identify and address the criminal element in the community and take appropriate problem solving measures. SED works closely with the Gang Unit, Probation, Parole and other resource to address crime and the fear of crime.

Also included in South Area Command, is one officer assigned as a Community Impact Officer (CIO) and a PSO assigned as the Community Relations Officer. The CIO is responsible for addressing on-going community concerns and quality of life issues in the area. The CIO works closely with patrol officers, city officials, business owners and non-profit groups to address community concerns. The Community Relations Officer is an integral part of our Neighborhood Watch Program along with various other community based outreach programs.

South Area Command is responsible for all reactive and proactive police problem solving in the south end of the city, including responding to citizen calls for service 24 hours a day, 365 days a year. The mission is to work in partnership with the other City departments, the residential and business communities, and other governmental and non-profit agencies to reduce crime, provide a sense of safety and security and to improve the quality of life for those who visit, live, and work in the City of Tustin.

TASKS:

1. Respond to all criminal, service and traffic calls for service;
2. Investigate, write police reports, follow-up, and apprehend violators as appropriate;
3. Work with Parole and Probation officers in monitoring the activities of those individuals on Parole or Probation who reside in Tustin;
4. Provide crime and traffic accident suppression through specific crime analysis, special enforcement, and proactive problem solving;
5. Conduct educational and other crime/traffic accident prevention presentations;
6. Coordinate community special event plans;
7. Continue the implementation of the overall Departmental Mission, Vision and Values in order to resolve community problems; reduce citizen fear of crime; and increase citizen satisfaction with service provided by local government.



SPECIAL OPERATIONS

DESCRIPTION:

The Special Operations Division includes three units, which conduct widely varied and specialized criminal investigations, as well as proactive, street-level law enforcement duties. Those three units are the General Investigations Unit, the Special Investigations Unit and the Gang Unit. In addition to these three units, the Special Operations Division provides oversight of our joint SWAT Team with the Irvine Police Department.

The General Investigations Unit is the largest unit in the Division, and is divided into the Major Crimes Team and Property Crimes Team. These two teams are responsible for conducting comprehensive follow-up investigations for the majority of crimes that are reported to the Tustin Police Department. Investigators assigned to this unit are on-call 24 hours a day to respond to crime scenes throughout the city. The investigators from the General Investigations Unit are supported by personnel from the Crime Analysis Unit, who utilize state-of-the-art technology to analyze crime patterns.

The Special Investigations Unit conducts narcotics and vice enforcement city wide, as well as ensuring compliance with liquor related laws. Investigators assigned to this unit operate in an undercover capacity.

The Gang Unit is responsible for suppressing gang activity throughout the city. The Gang Unit also conducts comprehensive follow-up investigations to any crime which may be gang-related. The Gang Unit maintains a visible presence throughout the city conducting street-level gang enforcement.

The SWAT Team's primary role is to solve potentially dangerous incidents through experience, training, and the use of highly specialized tools and equipment.

TASKS:

1. Follow-up on all cases with workable leads;
2. Investigate incidents dealing with vice, narcotics, gangs, and white-collar crimes;
3. Follow-up on unsolved homicide cases, and "cold" DNA hits in sexual assault, burglary, and vehicle theft cases;
4. Respond to community needs concerning juveniles, including using juvenile diversion programs and maintaining a School Resource Officer program;
5. Coordinate community special event plans;
6. Respond to Barricaded Suspects/Hostage Situations;
7. Respond to threats of armed suicide;
8. Conduct high-risk warrant services;
9. Provide crime suppression through specific crime analysis;
10. Gather gang intelligence on gangs that claim geographical areas within the city;
11. Provide personnel to the Orange County Regional Narcotics Suppression Program (RNSP), and the Orange County Auto Theft Task Force (OCATT).

PROFESSIONAL STANDARDS

DESCRIPTION:

The Professional Standards Division operates under the arm of the Administrative Services Bureau. Personnel assigned to the Professional Standards Division include the following: Police Lieutenant (1), Police Sergeant (1), Police Officer (1), Police Services Officer (2), Part-time Police Services Officer (1), Police Records Specialist (1), and Master Reserve Officer (1) and Emergency Operations Coordinator (1). The Division consists of three specific operational units; Personnel & Training Unit; Community Relations Unit and Emergency Operations.

TASKS:

Personnel Unit

1. Recruitment and hiring of all departmental employees.
2. Management of internal affairs files, background files, training files.
3. Management of the employee performance evaluation system.
4. Representing the agency as custodian of records for all Pitchess & Brady court appearances.
5. Management of the Cadet Program.
6. Management of the Explorer Program.
7. Management of the Volunteer Program.
8. Investigate all serious complaints of misconduct or uses of force as determined by command staff.
9. Prepare yearly administrative statistical reports and state cost recovery reports.

Training Unit

1. Coordinate and track all formal training.
2. Author and track all internally generated training documents.
3. Insure P.O.S.T. compliance with mandated training.
4. Management of the Power DMS computer data system.
5. Coordinate new employee departmental orientations.
6. Manage citizen academy program.
7. Serve as liaison with P.O.S.T. police training academies.

Community Relations Unit

1. Manage numerous community outreach programs such as Neighborhood Watch, Block Captains Meetings, "E" watch, Nixle internet crime prevention and notification program, Business Expo, Tustin Tiller Days police booth and National Night out.
2. Manage school related programs such as project Think About It, Bicycle Safety and Walk to School.
3. Officer public safety presentations regarding identity theft, personal safety, holiday safety and drug awareness.



4. Organize public relations programs such as Open House, Santa Sleigh, Santa Cop, Thanksgiving Turkey Dinner Football Game/Fundraiser and Tustin Hospital special needs donation program.
5. Serve as Departmental Public Information Officer.

Emergency Operations

1. Coordination of all emergency planning and training.
2. Creation and management of a Community Emergency Response Team (CERT).

FIELD SUPPORT

DESCRIPTION:

The Field Support Division is comprised of two units: Police Service Officers/CSI and Communications. These units function independently, providing functional services necessary to daily Police Department operations.

TASKS:

Communications Unit

1. Responsible for receiving and relaying all calls for service to field patrol officers, including all 9-1-1 calls.
2. Monitoring police radio 24/7 in support of patrol operations.

Police Services Officers Unit

1. Responsible for writing approximately 50% of all non-arrest reports taken by Police Department personnel.
2. Conducts all mid-level Crime Scene Investigation functions
3. Assists field patrol units with a variety of functions including traffic control and parking violations.

OPERATIONS SUPPORT

DESCRIPTION:

The Operations Support Division is comprised of two units: Records and Property and Evidence. The Fleet Coordinator is also an integral part of the Operations Division. Each of these units functions independently, providing functional services necessary to daily Police Department operations.

TASKS:

Records Unit

1. Maintain approximately 10,000 Police Department files per year.
2. Process reports and citations to be forwarded to the District Attorney's Office and Court for prosecution.
3. Respond to requests for police reports.

Property and Evidence Unit

1. Currently maintains and controls approximately 55,000 items of property and evidence.
2. Responsible for purchasing and bill processing for entire department.
3. Performs Police Fleet Coordination to maintain fleet to optimal efficiency.
4. Maintains Temporary Holding Facility to State Correctional Standards Authority guidelines.
5. Responsible for the facilities management including overall cleanliness and equipment functionality of the police building.



POSITION CONTROL REPORT

| POSITION CONTROL REPORT | 13-14 CURR BUDGET | 13-14 YTD ACT | 13-14 VACAN- CIES | 14-15 ADOPTED BUDGET | 14-15 NEW REQ |
|--|-------------------------|---------------------|-------------------------|----------------------------|---------------------|
| POLICE | | | | | |
| <u>Police Department Management Division</u> | | | | | |
| Executive Assistant | 1.00 | 1.00 | - | 1.00 | - |
| Police Captain | 2.00 | 2.00 | - | 2.00 | - |
| Police Chief | 1.00 | 1.00 | - | 1.00 | - |
| | 4.00 | 4.00 | 0.00 | 4.00 | 0.00 |
| <u>North Area Patrol</u> | | | | | |
| Police Lieutenant | 1.00 | 1.00 | - | 1.00 | - |
| Police Officer | 25.00 | 25.00 | - | 25.00 | - |
| Police Sergeant | 7.00 | 7.00 | - | 7.00 | - |
| Police Services Officer I, II, III | 1.00 | 1.00 | - | 1.00 | - |
| | 34.00 | 34.00 | 0.00 | 34.00 | 0.00 |
| <u>South Area Patrol</u> | | | | | |
| Police Lieutenant | 1.00 | 1.00 | - | 1.00 | - |
| Police Officer | 25.00 | 21.00 | (4.00) | 25.00 | - |
| Police Sergeant | 7.00 | 7.00 | - | 7.00 | - |
| | 33.00 | 29.00 | (4.00) | 33.00 | 0.00 |
| <u>Special Operations</u> | | | | | |
| Police Lieutenant | 1.00 | 1.00 | - | 1.00 | - |
| Police Officer | 15.00 | 13.00 | (2.00) | 15.00 | - |
| Police Records Specialist | 2.00 | 2.00 | - | 2.00 | - |
| Police Sergeant | 3.00 | 1.00 | (2.00) | 3.00 | - |
| Police Services Officer I, II, III | 4.00 | 4.00 | - | 4.00 | - |
| | 25.00 | 21.00 | (4.00) | 25.00 | 0.00 |

CITY OF TUSTIN
2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



| POSITION CONTROL REPORT | 13-14 CURR BUDGET | 13-14 YTD ACT | 13-14 VACAN- CIES | 14-15 ADOPTED BUDGET | 14-15 NEW REQ |
|--------------------------------------|----------------------------------|------------------------------|----------------------------------|-------------------------------------|------------------------------|
| <u>Professional Standards</u> | | | | | |
| Police Lieutenant | 1.00 | 1.00 | - | 1.00 | - |
| Police Officer | 4.00 | 2.00 | (2.00) | 4.00 | - |
| Police Records Specialist | 1.00 | 1.00 | - | 1.00 | - |
| Police Sergeant | 1.00 | 1.00 | - | 1.00 | - |
| Police Services Officer I, II, III | 2.00 | 2.00 | - | 2.00 | - |
| Senior Management Analyst | 1.00 | 1.00 | - | 1.00 | - |
| | 10.00 | 8.00 | (2.00) | 10.00 | 0.00 |
| <u>Field Support</u> | | | | | |
| Communications Officer I, II | 10.00 | 9.00 | (1.00) | 10.00 | - |
| Communications Officer Lead | 2.00 | 2.00 | - | 2.00 | - |
| Management Analyst | 0.00 | 0.00 | - | 1.00 | 1.00 |
| Police Communication Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Police Records Specialist | 0.00 | 0.00 | - | 0.00 | - |
| Police Services Officer I, II, III | 8.00 | 7.00 | (1.00) | 7.00 | (1.00) |
| Police Services Officer Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Police Support Services Manager | 1.00 | 1.00 | - | 1.00 | - |
| | 23.00 | 21.00 | (2.00) | 23.00 | 0.00 |
| <u>Operations Support</u> | | | | | |
| Police Fleet Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Police Records Specialist | 7.00 | 6.00 | (1.00) | 7.00 | - |
| Police Records Specialist Lead | 2.00 | 2.00 | - | 2.00 | - |
| Police Records Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Police Support Services Manager | 1.00 | 1.00 | - | 1.00 | - |
| Property And Evidence Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Property And Evidence Technician | 2.00 | 2.00 | - | 2.00 | - |
| | 15.00 | 14.00 | (1.00) | 15.00 | 0.00 |
| POLICE TOTAL | 144.00 | 131.00 | (13.00) | 144.00 | 0.00 |



EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 | 12/13 | 13/14 | 14/15 |
|--|-----------|-----------|-----------|-----------|
| | Actual | Actual | Projected | Adopted |
| Police | | | | |
| Administration | | | | |
| Personnel | 947,820 | 889,912 | 834,072 | 838,900 |
| Operations | 1,324,331 | 836,099 | 906,277 | 1,026,700 |
| Capital | 0 | 0 | 0 | 0 |
| | 2,272,151 | 1,726,012 | 1,740,349 | 1,865,600 |
| North Area Division | | | | |
| Personnel | 4,519,111 | 5,397,034 | 5,751,757 | 5,581,300 |
| Operations | 182,646 | 190,014 | 455,378 | 431,700 |
| Capital | 0 | 0 | 0 | 0 |
| | 4,701,757 | 5,587,048 | 6,207,135 | 6,013,000 |
| South Area Division | | | | |
| Personnel | 5,174,159 | 5,302,664 | 5,333,071 | 5,318,300 |
| Operations | 109,538 | 115,516 | 140,900 | 140,700 |
| Capital | 0 | 0 | 0 | 0 |
| | 5,283,698 | 5,418,181 | 5,473,971 | 5,459,000 |
| Special Operations Division | | | | |
| Personnel | 4,954,644 | 3,746,239 | 3,298,351 | 3,781,500 |
| Operations | 363,138 | 331,176 | 182,331 | 179,900 |
| Capital | 0 | 0 | 0 | 0 |
| | 5,317,783 | 4,077,415 | 3,480,682 | 3,961,400 |
| Professional Standards Division | | | | |
| Personnel | 1,164,954 | 1,029,453 | 1,432,655 | 1,512,500 |
| Operations | 55,392 | 53,327 | 119,619 | 138,500 |
| Capital | 0 | 0 | 0 | 0 |
| | 1,220,346 | 1,082,780 | 1,552,274 | 1,651,000 |
| Field Support Services | | | | |
| Personnel | 2,438,778 | 2,037,412 | 2,096,270 | 2,391,700 |
| Operations | 505,658 | 488,384 | 472,179 | 311,600 |
| Capital | 0 | 0 | 0 | 0 |
| | 2,944,436 | 2,525,796 | 2,568,449 | 2,703,300 |

CITY OF TUSTIN
2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



| Expenditure Summary | 11/12 | 12/13 | 13/14 | 14/15 |
|------------------------------------|---------------|---------------|------------------|----------------|
| | Actual | Actual | Projected | Adopted |
| Police | | | | |
| Operations Support Services | | | | |
| Personnel | 800,027 | 1,184,255 | 1,276,897 | 1,229,400 |
| Operations | 137,007 | 162,072 | 271,226 | 258,900 |
| Capital | 0 | 0 | 0 | 0 |
| | 937,034 | 1,346,327 | 1,548,123 | 1,488,300 |
| Police | | | | |
| Personnel | 19,999,493 | 19,586,970 | 20,023,073 | 20,653,600 |
| Operations | 2,677,711 | 2,176,589 | 2,547,910 | 2,488,000 |
| Capital | 0 | 0 | 0 | 0 |
| Police Total | 22,677,205 | 21,763,559 | 22,570,983 | 23,141,600 |



LINE ITEM BUDGET

POLICE MANAGEMENT

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---------------------------------------|----------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Police Department Expenditures | | | | | | |
| Administrative | | | | | | |
| 100-50-10-5000 | Full Time Salaries | \$110,125 | \$75,380 | \$59,400 | \$59,367 | \$62,400 |
| 100-50-10-5001 | Sworn Full Time Salaries | \$482,650 | \$499,992 | \$509,800 | \$453,228 | \$508,000 |
| 100-50-10-5010 | Holiday Pay | \$0 | \$0 | \$0 | \$6,737 | \$0 |
| 100-50-10-5011 | General Leave Buy Out | \$38,591 | \$20,405 | \$19,400 | \$70,631 | \$19,400 |
| 100-50-10-5013 | Disability Pay | \$0 | \$0 | \$0 | \$58 | \$0 |
| 100-50-10-5019 | Flex Dollars | \$52,263 | \$46,853 | \$44,600 | \$38,700 | \$44,600 |
| 100-50-10-5020 | Overtime | \$1,295 | \$163 | \$0 | \$0 | \$0 |
| 100-50-10-5030 | Educational Incentive | \$12,461 | \$12,000 | \$12,000 | \$12,000 | \$6,000 |
| 100-50-10-5031 | Bi-Lingual Pay | \$2,492 | \$2,400 | \$2,400 | \$3,600 | \$2,400 |
| 100-50-10-5032 | Auto Allowance | \$0 | \$0 | \$0 | \$416 | \$0 |
| 100-50-10-5033 | Cell Phone Stipend | \$1,701 | \$1,638 | \$1,600 | \$1,638 | \$1,600 |
| 100-50-10-5210 | Life Insurance | \$1,861 | \$1,717 | \$1,300 | \$1,144 | \$1,300 |
| 100-50-10-5220 | Health Insurance | \$0 | \$0 | \$400 | \$350 | \$400 |
| 100-50-10-5230 | City Paid Deferred Comp | | \$0 | \$0 | \$654 | \$0 |
| 100-50-10-5240 | Workers' Compensation | \$35,800 | \$15,200 | \$14,400 | \$13,159 | \$13,900 |
| 100-50-10-5260 | Medicare | \$6,984 | \$6,677 | \$6,100 | \$5,404 | \$5,900 |
| 100-50-00-5270 | PERS - Employer | \$10 | \$0 | \$0 | \$0 | \$0 |
| 100-50-10-5270 | PERS - Employer | \$11,398 | \$8,010 | \$6,400 | \$6,446 | \$5,400 |
| 100-50-10-5271 | PERS - Employer - Sworn | \$160,072 | \$169,739 | \$175,700 | \$159,253 | \$166,300 |
| 100-50-10-5272 | PERS - Employee | \$3,911 | \$2,669 | \$1,500 | \$0 | \$0 |
| 100-50-10-5273 | PERS - Employee - Sworn | \$24,879 | \$25,784 | \$15,200 | \$0 | \$0 |
| 100-50-10-5280 | Uniform | \$50 | \$0 | \$0 | \$0 | \$0 |
| 100-50-10-5281 | Uniform - Sworn | \$1,287 | \$1,287 | \$1,300 | \$1,287 | \$1,300 |
| 100-50-10-6017 | Legal Services-Other | \$3,600 | \$3,600 | \$3,600 | \$3,600 | \$3,600 |
| 100-50-10-6400 | Office Supplies | \$806 | \$1,822 | \$3,000 | \$3,000 | \$3,000 |
| 100-50-10-6420 | Printing Expenses | \$981 | \$5,100 | \$3,000 | \$3,000 | \$3,000 |
| 100-50-10-6424 | Office Equipment/Maintenance | \$30 | \$0 | \$1,000 | \$1,000 | \$1,000 |
| 100-50-10-6441 | Uniforms | \$513 | \$108 | \$500 | \$1,915 | \$500 |
| 100-50-10-6710 | Meetings | \$3,264 | \$5,584 | \$4,000 | \$4,000 | \$5,000 |
| 100-50-10-6715 | Training Expense | \$9,029 | \$23,820 | \$9,300 | \$16,947 | \$16,000 |
| 100-50-10-6730 | Memberships & Subscriptions | \$5,609 | \$8,264 | \$5,600 | \$28,815 | \$6,800 |
| 100-50-10-6845 | Vehicle Cost Recovery | \$478,800 | \$153,200 | \$153,200 | \$153,200 | \$153,200 |
| 100-50-10-6847 | Equipment Cost Recovery | \$112,200 | \$112,200 | \$112,200 | \$112,200 | \$112,200 |
| 100-50-10-6848 | Info Tech Cost Recovery | \$709,500 | \$522,400 | \$578,600 | \$578,600 | \$722,400 |
| | Salary & Benefits: | \$947,830 | \$889,912 | \$871,500 | \$834,072 | \$838,900 |
| | Operations: | \$1,324,331 | \$836,099 | \$874,000 | \$906,277 | \$1,026,700 |
| | Total Police - Admin Exp: | \$2,272,161 | \$1,726,012 | \$1,745,500 | \$1,740,349 | \$1,865,600 |



NORTH AREA PATROL

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---------------------------|-------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| North Area Command | | | | | | |
| 100-50-32-5000 | Full Time Salaries | \$615 | \$31,177 | \$68,000 | \$71,380 | \$71,400 |
| 100-50-32-5001 | Sworn Full Time Salaries | \$2,536,183 | \$2,982,460 | \$3,528,400 | \$3,158,384 | \$3,100,900 |
| 100-50-32-5005 | Part-Time Salaries | \$0 | \$0 | \$0 | \$0 | \$0 |
| 100-50-32-5010 | Holiday Pay | \$0 | \$123,369 | \$166,000 | \$148,003 | \$154,300 |
| 100-50-32-5011 | General Leave Buy Out | \$28,265 | \$49,870 | \$84,500 | \$75,596 | \$79,800 |
| 100-50-32-5013 | Disability Pay | \$6,572 | \$7,928 | \$0 | \$7,076 | \$0 |
| 100-50-32-5019 | Flex Dollars | \$267,289 | \$320,725 | \$372,300 | \$318,702 | \$358,500 |
| 100-50-32-5020 | Overtime | \$17,565 | \$2,271 | \$0 | \$7,500 | \$0 |
| 100-50-32-5021 | Sworn Overtime | \$202,072 | \$280,594 | \$190,000 | \$315,000 | \$190,000 |
| 100-50-32-5025 | Stand-By Pay | \$62,313 | \$49,771 | \$54,400 | \$70,026 | \$54,400 |
| 100-50-32-5029 | Shift Differential | \$7,996 | \$9,492 | \$10,100 | \$8,250 | \$6,900 |
| 100-50-32-5030 | Educational Incentive | \$64,592 | \$65,400 | \$67,500 | \$66,299 | \$70,800 |
| 100-50-32-5031 | Bi-Lingual Pay | \$8,215 | \$11,976 | \$14,400 | \$11,399 | \$8,400 |
| 100-50-32-5032 | Auto Allowance | \$1,869 | \$1,800 | \$1,800 | \$1,800 | \$1,800 |
| 100-50-32-5033 | Cell Phone Stipend | \$975 | \$1,950 | \$2,700 | \$2,184 | \$2,200 |
| 100-50-32-5053 | Career Officer Program | \$61,134 | \$73,195 | \$74,900 | \$70,400 | \$70,300 |
| 100-50-32-5054 | Police Assignment Pay | \$13,754 | \$14,573 | \$17,000 | \$22,376 | \$24,600 |
| 100-50-32-5210 | Life Insurance | \$6,728 | \$8,441 | \$8,100 | \$7,217 | \$7,500 |
| 100-50-32-5220 | Health Insurance | \$0 | \$0 | \$12,700 | \$10,901 | \$11,000 |
| 100-50-32-5230 | City Paid Deferred Comp | \$24,421 | \$29,314 | \$33,200 | \$28,231 | \$30,400 |
| 100-50-32-5240 | Workers' Compensation | \$174,000 | \$71,800 | \$101,700 | \$91,274 | \$91,700 |
| 100-50-32-5260 | Medicare | \$39,305 | \$49,967 | \$55,100 | \$50,535 | \$52,000 |
| 100-50-32-5270 | PERS - Employer | \$453 | \$0 | \$7,800 | \$8,146 | \$6,500 |
| 100-50-32-5271 | PERS - Employer - Sworn | \$862,809 | \$1,054,187 | \$1,320,300 | \$1,186,240 | \$1,173,000 |
| 100-50-32-5272 | PERS - Employee | \$62 | \$0 | \$1,800 | \$0 | \$0 |
| 100-50-32-5273 | PERS - Employee - Sworn | \$120,078 | \$142,583 | \$114,200 | \$0 | \$0 |
| 100-50-32-5280 | Uniform | \$479 | \$0 | \$300 | \$250 | \$300 |
| 100-50-32-5281 | Uniform - Sworn | \$11,369 | \$14,190 | \$16,700 | \$14,586 | \$14,600 |
| 100-50-32-6010 | Professional & Consulting | \$618 | \$1,540 | \$226,000 | \$226,000 | \$207,800 |
| 100-50-32-6017 | Legal Services | \$0 | \$0 | \$500 | \$500 | \$500 |
| 100-50-32-6019 | Medical Services | \$13,912 | \$16,960 | \$20,000 | \$20,000 | \$20,000 |
| 100-50-32-6040 | Computer Maintenance | \$0 | \$0 | \$22,000 | \$22,000 | \$22,000 |
| 100-50-32-6400 | Office Supplies | \$13,597 | \$12,465 | \$12,500 | \$15,212 | \$12,500 |
| 100-50-32-6420 | Printing Expenses | \$5,685 | \$5,063 | \$7,000 | \$7,000 | \$7,000 |
| 100-50-32-6425 | 800 Mhz System Maintenance | \$0 | \$0 | \$0 | \$0 | \$0 |
| 100-50-32-6426 | Special Equipment/Maintenance | \$24,378 | \$34,020 | \$35,500 | \$38,358 | \$35,500 |
| 100-50-32-6431 | Program Maintenance Expense | \$66 | \$0 | \$0 | \$0 | \$0 |
| 100-50-32-6432 | Canine Expenses | \$2,683 | \$13,809 | \$7,900 | \$7,900 | \$12,100 |
| 100-50-32-6441 | Uniforms | \$26,794 | \$21,303 | \$25,000 | \$25,000 | \$25,000 |
| 100-50-32-6710 | Meetings | \$98 | \$0 | \$1,100 | \$1,100 | \$1,100 |
| 100-50-32-6715 | Training Expense | \$19,853 | \$23,563 | \$20,700 | \$30,308 | \$26,200 |
| 100-50-32-6719 | Range Fees And Ammunitions | \$74,963 | \$61,292 | \$62,000 | \$62,000 | \$62,000 |
| | Salary & Benefits: | \$4,519,111 | \$5,397,034 | \$6,323,900 | \$5,751,757 | \$5,581,300 |
| | Operations: | \$182,646 | \$190,014 | \$440,200 | \$455,378 | \$431,700 |
| | Total North Area Exp: | \$4,701,757 | \$5,587,048 | \$6,764,100 | \$6,207,135 | \$6,013,000 |

CITY OF TUSTIN
2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



SOUTH AREA PATROL

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---------------------------|------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| South Area Command | | | | | | |
| 100-50-33-5000 | Full Time Salaries | \$605 | \$0 | \$0 | \$0 | \$0 |
| 100-50-33-5001 | Sworn Full Time Salaries | \$2,840,445 | \$2,784,031 | \$2,981,300 | \$2,850,000 | \$3,006,400 |
| 100-50-33-5005 | Part Time Salaries | \$97,670 | \$76,083 | \$34,500 | \$34,500 | \$34,500 |
| 100-50-33-5010 | Holiday Pay | \$0 | \$127,038 | \$137,700 | \$138,413 | \$146,600 |
| 100-50-33-5011 | General Leave Buy Out | \$33,401 | \$46,668 | \$71,200 | \$89,001 | \$76,900 |
| 100-50-33-5013 | Disability Pay | \$7,442 | \$7,728 | \$0 | \$6,000 | \$0 |
| 100-50-33-5019 | Flex Dollars | \$298,656 | \$306,833 | \$313,800 | \$293,702 | \$333,000 |
| 100-50-33-5020 | Overtime | \$17,708 | \$1,189 | \$0 | \$3,626 | \$0 |
| 100-50-33-5021 | Sworn Overtime | \$263,463 | \$361,091 | \$190,000 | \$300,000 | \$190,000 |
| 100-50-33-5025 | Stand-By Pay | \$89,124 | \$98,538 | \$62,300 | \$120,000 | \$62,300 |
| 100-50-33-5029 | Shift Differential | \$11,040 | \$11,711 | \$13,900 | \$8,800 | \$10,700 |
| 100-50-33-5030 | Educational Incentive | \$53,180 | \$57,784 | \$58,500 | \$59,499 | \$54,600 |
| 100-50-33-5031 | Bi-Lingual Pay | \$11,676 | \$9,207 | \$11,400 | \$8,400 | \$11,400 |
| 100-50-33-5032 | Auto Allowance | \$1,869 | \$346 | \$0 | \$1,530 | \$1,800 |
| 100-50-33-5033 | Cell Phone Stipend | \$975 | \$681 | \$600 | \$1,391 | \$1,200 |
| 100-50-33-5053 | Career Officer Program | \$39,479 | \$50,565 | \$52,700 | \$63,710 | \$46,500 |
| 100-50-33-5054 | Police Assignment Pay | \$20,248 | \$26,444 | \$25,500 | \$22,376 | \$17,700 |
| 100-50-33-5210 | Life Insurance | \$7,601 | \$7,823 | \$6,700 | \$6,809 | \$7,100 |
| 100-50-33-5220 | Health Insurance | \$0 | \$0 | \$10,200 | \$10,965 | \$10,900 |
| 100-50-33-5230 | City Paid Deferred Comp | \$26,828 | \$27,042 | \$28,500 | \$30,166 | \$29,900 |
| 100-50-33-5240 | Workers' Compensation | \$201,100 | \$84,000 | \$84,800 | \$85,903 | \$86,600 |
| 100-50-33-5260 | Medicare | \$46,640 | \$48,383 | \$45,900 | \$46,691 | \$48,200 |
| 100-50-33-5270 | PERS - Employer | \$422 | \$0 | \$0 | \$600 | \$0 |
| 100-50-33-5271 | PERS - Employer - Sworn | \$955,518 | \$1,017,318 | \$1,117,600 | \$1,135,876 | \$1,127,400 |
| 100-50-33-5272 | PERS - Employee | \$58 | \$0 | \$0 | \$0 | \$0 |
| 100-50-33-5273 | PERS - Employee - Sworn | \$133,462 | \$137,291 | \$96,700 | \$0 | \$0 |
| 100-50-33-5275 | Part-Time Retirement Benefit | \$1,953 | \$1,522 | \$0 | \$100 | \$0 |
| 100-50-33-5280 | Uniform | \$495 | \$0 | \$0 | \$0 | \$0 |
| 100-50-33-5281 | Uniform - Sworn | \$13,101 | \$13,349 | \$13,700 | \$15,015 | \$14,600 |
| 100-50-33-6010 | Professional & Consulting | \$1,205 | \$2,153 | \$2,000 | \$2,000 | \$3,300 |
| 100-50-33-6017 | Legal Services | \$0 | \$0 | \$500 | \$500 | \$500 |
| 100-50-33-6019 | Medical Services | \$11,288 | \$16,610 | \$20,000 | \$20,000 | \$20,000 |
| 100-50-33-6040 | Computer Maintenance | \$0 | \$0 | \$2,500 | \$2,500 | \$2,500 |
| 100-50-33-6400 | Office Supplies | \$13,084 | \$10,210 | \$12,500 | \$12,500 | \$12,500 |
| 100-50-33-6420 | Printing Expenses | \$5,381 | \$4,269 | \$7,000 | \$7,000 | \$7,000 |
| 100-50-33-6426 | Special Equip - Maint | \$25,182 | \$35,305 | \$37,800 | \$37,800 | \$37,800 |
| 100-50-33-6430 | Investigative Expenses | \$0 | \$34 | \$0 | \$0 | \$0 |
| 100-50-33-6432 | Canine Expenses | \$5,382 | \$9,046 | \$7,900 | \$7,900 | \$7,900 |
| 100-50-33-6441 | Uniforms | \$26,300 | \$16,637 | \$25,000 | \$25,000 | \$25,000 |
| 100-50-33-6710 | Meetings | \$66 | \$6 | \$1,100 | \$1,100 | \$1,100 |
| 100-50-33-6715 | Training Expense | \$21,651 | \$21,247 | \$20,600 | \$24,600 | \$23,100 |
| | Salary & Benefits: | \$5,174,159 | \$5,302,664 | \$5,357,500 | \$5,333,071 | \$5,318,300 |
| | Operations: | \$109,538 | \$115,516 | \$136,900 | \$140,900 | \$140,700 |
| | Total South Area Exp: | \$5,283,698 | \$5,418,181 | \$5,494,400 | \$5,473,971 | \$5,459,000 |



SPECIAL OPERATIONS

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---------------------------|-------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Special Operations | | | | | | |
| 100-50-34-5000 | Full Time Salaries | \$409,643 | \$356,815 | \$324,000 | \$345,000 | \$386,800 |
| 100-50-34-5001 | Sworn Full Time Salaries | \$2,298,987 | \$1,641,603 | \$1,557,400 | \$1,420,000 | \$1,723,500 |
| 100-50-34-5005 | Part-Time Salaries | \$27,208 | \$22,186 | \$0 | \$0 | \$0 |
| 100-50-34-5010 | Holiday Pay | \$0 | \$81,009 | \$86,600 | \$85,567 | \$98,400 |
| 100-50-34-5011 | General Leave Buy Out | \$42,615 | \$27,944 | \$39,300 | \$49,481 | \$42,900 |
| 100-50-34-5013 | Disability Pay | \$6,006 | \$4,466 | \$0 | \$4,000 | \$0 |
| 100-50-34-5019 | Flex Dollars | \$304,346 | \$242,886 | \$228,300 | \$180,601 | \$232,200 |
| 100-50-34-5020 | Overtime | \$47,600 | \$6,445 | \$3,500 | \$13,813 | \$3,500 |
| 100-50-34-5021 | Sworn Overtime | \$354,134 | \$306,566 | \$362,000 | \$300,000 | \$325,000 |
| 100-50-34-5025 | Stand-By Pay | \$37,168 | \$22,911 | \$58,300 | \$20,000 | \$58,300 |
| 100-50-34-5029 | Shift Differential | \$625 | \$500 | \$700 | \$700 | \$0 |
| 100-50-34-5030 | Educational Incentive | \$67,119 | \$50,873 | \$41,400 | \$32,100 | \$32,400 |
| 100-50-34-5031 | Bi-Lingual Pay | \$13,015 | \$10,038 | \$9,000 | \$12,000 | \$14,600 |
| 100-50-34-5032 | Auto Allowance | \$1,869 | \$1,800 | \$1,800 | \$1,300 | \$1,800 |
| 100-50-34-5033 | Cell Phone Stipend | \$2,787 | \$2,238 | \$1,500 | \$986 | \$1,200 |
| 100-50-34-5053 | Career Officer Program | \$59,292 | \$45,144 | \$36,600 | \$44,302 | \$44,300 |
| 100-50-34-5054 | Police Assignment Pay | \$43,227 | \$31,107 | \$25,500 | \$29,088 | \$29,100 |
| 100-50-34-5210 | Life Insurance | \$7,277 | \$5,586 | \$4,200 | \$4,192 | \$4,800 |
| 100-50-34-5220 | Health Insurance | \$0 | \$0 | \$5,700 | \$5,949 | \$6,100 |
| 100-50-34-5230 | City Paid Deferred Comp | \$20,107 | \$14,566 | \$14,500 | \$13,432 | \$15,200 |
| 100-50-34-5240 | Workers' Compensation | \$180,900 | \$75,900 | \$52,900 | \$52,453 | \$56,900 |
| 100-50-34-5260 | Medicare | \$42,550 | \$35,214 | \$26,600 | \$26,615 | \$29,900 |
| 100-50-34-5270 | PERS - Employer | \$4,025 | \$40,865 | \$37,000 | \$30,682 | \$35,300 |
| 100-50-34-5271 | PERS - Employer - Sworn | \$843,985 | \$613,021 | \$593,900 | \$617,367 | \$630,100 |
| 100-50-34-5272 | PERS - Employee | \$8,577 | \$13,306 | \$8,400 | \$0 | \$0 |
| 100-50-34-5273 | PERS - Employee - Sworn | \$118,505 | \$83,731 | \$51,400 | \$0 | \$0 |
| 100-50-34-5275 | Part-Time Retirement Benefit | \$544 | \$444 | \$0 | \$0 | \$0 |
| 100-50-34-5280 | Uniform | \$2,038 | \$1,443 | \$1,300 | \$1,000 | \$1,500 |
| 100-50-34-5281 | Uniform - Sworn | \$10,494 | \$7,631 | \$7,300 | \$7,722 | \$7,700 |
| 100-50-34-6010 | Professional & Consulting | \$199,480 | \$201,617 | \$14,800 | \$14,800 | \$14,800 |
| 100-50-34-6019 | Medical Services | \$6,000 | \$3,650 | \$15,000 | \$15,000 | \$15,000 |
| 100-50-34-6040 | Computer Maintenance | \$23,036 | \$26,267 | \$5,900 | \$5,900 | \$5,900 |
| 100-50-34-6355 | Telephone | (\$8) | \$0 | \$0 | \$0 | \$0 |
| 100-50-34-6400 | Office Supplies | \$17,984 | \$12,360 | \$20,000 | \$20,000 | \$20,000 |
| 100-50-34-6420 | Printing Expenses | \$7,481 | \$3,198 | \$9,000 | \$9,000 | \$9,000 |
| 100-50-34-6426 | Special Equipment/Maintenance | \$12,801 | \$8,599 | \$16,500 | \$16,500 | \$19,500 |
| 100-50-34-6430 | Investigative Expenses | \$25,044 | \$21,249 | \$30,600 | \$30,600 | \$30,600 |
| 100-50-34-6431 | Program Maintenance Expense | \$60 | \$6 | \$0 | \$5,431 | \$0 |
| 100-50-34-6432 | Canine Expenses | \$0 | \$0 | \$0 | \$0 | \$0 |
| 100-50-34-6441 | Uniforms | \$21,496 | \$14,791 | \$20,000 | \$20,000 | \$20,000 |
| 100-50-34-6710 | Meetings | \$653 | \$214 | \$1,900 | \$1,900 | \$1,900 |
| 100-50-34-6715 | Training Expense | \$35,519 | \$27,087 | \$23,100 | \$23,100 | \$23,100 |
| 100-50-34-6730 | Memberships & Subscriptions | \$546 | \$1,855 | \$2,300 | \$2,300 | \$2,300 |
| 100-50-34-6840 | Vehicle Mileage | \$0 | \$0 | \$0 | \$0 | \$0 |
| 100-50-34-6860 | Vehicle Rental | \$13,047 | \$10,283 | \$17,800 | \$17,800 | \$17,800 |
| | Salary & Benefits: | \$4,954,644 | \$3,746,239 | \$3,579,100 | \$3,298,351 | \$3,781,500 |
| | Operations: | \$363,138 | \$331,176 | \$176,900 | \$182,331 | \$179,900 |
| | Total Special Ops Exp: | \$5,317,783 | \$4,077,415 | \$3,756,000 | \$3,480,682 | \$3,961,400 |

CITY OF TUSTIN
2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET



PROFESSIONAL STANDARDS

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-------------------------------|-------------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Professional Standards | | | | | | |
| 100-50-35-5000 | Full Time Salaries | \$239,046 | \$367,543 | \$288,400 | \$451,000 | \$297,600 |
| 100-50-35-5001 | Sworn Full Time Salaries | \$487,510 | \$288,663 | \$348,300 | \$390,000 | \$586,800 |
| 100-50-35-5005 | Part-Time Salaries | \$29,112 | \$35,668 | \$114,800 | \$114,800 | \$114,800 |
| 100-50-35-5010 | Holiday Pay | \$0 | \$16,647 | \$23,800 | \$32,613 | \$36,200 |
| 100-50-35-5011 | General Leave Buy Out | \$9,541 | \$10,043 | \$14,800 | \$23,362 | \$21,500 |
| 100-50-35-5013 | Disability Pay | \$1,234 | \$581 | \$0 | \$701 | \$0 |
| 100-50-35-5019 | Flex Dollars | \$76,128 | \$64,662 | \$69,000 | \$77,400 | \$108,900 |
| 100-50-35-5020 | Overtime | \$12,051 | \$16,568 | \$13,000 | \$19,700 | \$13,000 |
| 100-50-35-5021 | Sworn Overtime | \$13,631 | \$4,124 | \$12,900 | \$21,000 | \$12,900 |
| 100-50-35-5025 | Stand-By Pay | \$2,242 | \$738 | \$0 | \$2,000 | \$0 |
| 100-50-35-5029 | Shift Differential | \$125 | \$0 | \$2,000 | \$100 | \$700 |
| 100-50-35-5030 | Educational Incentive | \$7,477 | \$6,473 | \$4,500 | \$11,100 | \$15,300 |
| 100-50-35-5031 | Bi-Lingual Pay | \$6,438 | \$5,277 | \$2,600 | \$2,600 | \$2,600 |
| 100-50-35-5032 | Auto Allowance | \$1,869 | \$2,077 | \$1,800 | \$3,600 | \$1,800 |
| 100-50-35-5033 | Cell Phone Stipend | \$567 | \$942 | \$900 | \$1,404 | \$900 |
| 100-50-35-5053 | Career Officer Program | \$3,389 | \$5,535 | \$5,500 | \$2,634 | \$9,800 |
| 100-50-35-5054 | Police Assignment Pay | \$2,210 | \$2,129 | \$2,100 | \$860 | \$2,200 |
| 100-50-35-5210 | Life Insurance | \$1,948 | \$1,855 | \$1,400 | \$1,826 | \$2,000 |
| 100-50-35-5220 | Health Insurance | \$0 | \$0 | \$1,500 | \$1,875 | \$2,200 |
| 100-50-35-5230 | City Paid Deferred Comp | \$6,310 | \$4,064 | \$4,000 | \$8,909 | \$6,800 |
| 100-50-35-5240 | Workers' Compensation | \$32,200 | \$21,800 | \$16,500 | \$21,316 | \$23,100 |
| 100-50-35-5260 | Medicare | \$9,443 | \$10,335 | \$9,900 | \$12,812 | \$13,900 |
| 100-50-35-5270 | PERS - Employer | \$58,244 | \$37,215 | \$32,500 | \$34,993 | \$26,500 |
| 100-50-35-5271 | PERS - Employer - Sworn | \$130,179 | \$100,415 | \$127,700 | \$192,155 | \$209,600 |
| 100-50-35-5272 | PERS - Employee | \$12,379 | \$9,870 | \$7,400 | \$0 | \$0 |
| 100-50-35-5273 | PERS - Employee - Sworn | \$17,763 | \$12,827 | \$11,000 | \$0 | \$0 |
| 100-50-35-5275 | Part-Time Retirement Benefit | \$579 | \$713 | \$0 | \$1,000 | \$0 |
| 100-50-35-5280 | Uniform | \$1,175 | \$1,564 | \$800 | \$750 | \$800 |
| 100-50-35-5281 | Uniform - Sworn | \$2,162 | \$1,126 | \$1,700 | \$2,145 | \$2,600 |
| 100-50-35-6010 | Professional & Consulting | \$171 | \$0 | \$25,000 | \$25,000 | \$25,000 |
| 100-50-35-6400 | Office Supplies | \$10,143 | \$11,111 | \$25,000 | \$25,000 | \$25,000 |
| 100-50-35-6420 | Printing Expenses | \$3,026 | \$262 | \$5,000 | \$5,000 | \$5,000 |
| 100-50-35-6426 | Special Equipment/Maintenance | \$0 | \$0 | \$10,000 | \$14,800 | \$0 |
| 100-50-35-6431 | Program Maintenance Expense | \$13,971 | \$15,294 | \$24,250 | \$24,250 | \$28,800 |
| 100-50-35-6441 | Uniforms | \$17,508 | \$11,759 | \$12,500 | \$12,500 | \$12,500 |
| 100-50-35-6710 | Meetings | \$53 | \$0 | \$1,000 | \$1,000 | \$1,000 |
| 100-50-35-6715 | Training Expense | \$9,630 | \$14,732 | \$8,400 | \$9,569 | \$38,700 |
| 100-50-35-6730 | Memberships & Subscriptions | \$890 | \$170 | \$2,500 | \$2,500 | \$2,500 |
| | Salary & Benefits: | \$1,164,954 | \$1,029,453 | \$1,118,800 | \$1,432,655 | \$1,512,500 |
| | Operations: | \$55,392 | \$53,327 | \$113,650 | \$119,619 | \$138,500 |
| | Total Professional Stds Exp: | \$1,220,346 | \$1,082,780 | \$1,232,450 | \$1,552,274 | \$1,651,000 |



FIELD SUPPORT

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|----------------------|---------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Field Support | | | | | | |
| 100-50-36-5000 | Full Time Salaries | \$1,558,352 | \$1,294,416 | \$1,539,500 | \$1,345,000 | \$1,580,100 |
| 100-50-36-5001 | Sworn Full Time Salaries | \$0 | \$0 | \$0 | \$0 | \$0 |
| 100-50-36-5005 | Part-Time Salaries | \$90,261 | \$81,163 | \$156,100 | \$65,000 | \$156,100 |
| 100-50-36-5010 | Holiday Pay | \$0 | \$17,027 | \$66,900 | \$68,658 | \$66,100 |
| 100-50-36-5011 | General Leave Buy Out | \$17,512 | \$21,628 | \$17,300 | \$17,689 | \$17,900 |
| 100-50-36-5019 | Flex Dollars | \$201,326 | \$159,970 | \$196,200 | \$166,851 | \$196,800 |
| 100-50-36-5020 | Overtime | \$197,669 | \$170,985 | \$130,900 | \$150,600 | \$130,900 |
| 100-50-36-5025 | Stand-By Pay | \$5,014 | \$10,247 | \$11,800 | \$11,800 | \$11,800 |
| 100-50-36-5029 | Shift Differential | \$18,300 | \$15,300 | \$11,700 | \$13,650 | \$9,800 |
| 100-50-36-5031 | Bi-Lingual Pay | \$3,915 | \$2,600 | \$2,600 | \$2,600 | \$2,600 |
| 100-50-36-5033 | Cell Phone Stipend | \$108 | \$312 | \$300 | \$312 | \$300 |
| 100-50-36-5055 | Training Pay | \$2,394 | \$2,722 | \$2,000 | \$2,000 | \$0 |
| 100-50-36-5210 | Life Insurance | \$4,522 | \$3,855 | \$3,700 | \$3,682 | \$3,700 |
| 100-50-36-5220 | Health Insurance | \$0 | \$0 | \$1,500 | \$1,495 | \$1,500 |
| 100-50-36-5240 | Workers' Compensation | \$81,200 | \$36,300 | \$35,600 | \$35,941 | \$35,000 |
| 100-50-36-5260 | Medicare | \$26,871 | \$23,218 | \$23,600 | \$24,178 | \$24,100 |
| 100-50-36-5270 | PERS - Employer | \$167,937 | \$149,512 | \$176,400 | \$180,811 | \$143,200 |
| 100-50-36-5272 | PERS - Employee | \$56,860 | \$42,646 | \$39,100 | \$0 | \$0 |
| 100-50-36-5275 | Part-Time Retirement Benefit | \$467 | \$489 | \$6,000 | \$0 | \$6,000 |
| 100-50-36-5280 | Uniform | \$6,070 | \$5,022 | \$6,000 | \$6,003 | \$5,800 |
| 100-50-36-6035 | Service Contracts | \$21,785 | \$20,397 | \$30,570 | \$30,570 | \$54,600 |
| 100-50-36-6040 | Computer Maintenance | \$113,988 | \$119,259 | \$123,300 | \$123,300 | \$132,300 |
| 100-50-36-6355 | Telephone | \$43,569 | \$0 | \$0 | \$0 | \$0 |
| 100-50-36-6400 | Office Supplies | \$14,042 | \$11,543 | \$10,000 | \$10,000 | \$10,000 |
| 100-50-36-6420 | Printing Expenses | \$4,280 | \$3,571 | \$7,500 | \$7,500 | \$7,500 |
| 100-50-36-6424 | Office Equipment - Maint | \$0 | \$35 | \$2,000 | \$2,000 | \$2,000 |
| 100-50-36-6425 | 800 Mhz System Maintenance | \$257,888 | \$302,850 | \$233,800 | \$233,800 | \$41,800 |
| 100-50-36-6426 | Special Equip - Maint | \$15,114 | \$4,803 | \$18,000 | \$18,000 | \$18,000 |
| 100-50-36-6427 | Special Equip - Rental | \$6,839 | \$5,846 | \$12,500 | \$12,500 | \$12,500 |
| 100-50-36-6441 | Uniforms | \$16,315 | \$6,495 | \$6,000 | \$7,609 | \$6,000 |
| 100-50-36-6710 | Meetings | \$132 | \$32 | \$1,200 | \$1,200 | \$1,200 |
| 100-50-36-6715 | Training Expense | \$11,107 | \$12,762 | \$24,500 | \$24,500 | \$24,500 |
| 100-50-36-6730 | Memberships & Subscriptions | \$599 | \$791 | \$1,200 | \$1,200 | \$1,200 |
| | Salary & Benefits: | \$2,438,778 | \$2,037,412 | \$2,427,200 | \$2,096,270 | \$2,391,700 |
| | Operations: | \$505,658 | \$488,384 | \$470,570 | \$472,179 | \$311,600 |
| | Total Field Support Exp: | \$2,944,436 | \$2,525,796 | \$2,897,770 | \$2,568,449 | \$2,703,300 |



OPERATIONS SUPPORT

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---------------------------|-------------------------------|---------------------|---------------------|-------------------------|---------------------|-------------------------|
| Operations Support | | | | | | |
| 100-50-37-5000 | Full Time Salaries | \$523,892 | \$786,779 | \$835,900 | \$850,000 | \$879,400 |
| 100-50-37-5005 | Part-Time Salaries | \$5,441 | \$9,906 | \$12,700 | \$12,700 | \$12,700 |
| 100-50-37-5010 | Holiday Pay | \$0 | \$17,336 | \$34,500 | \$37,069 | \$36,600 |
| 100-50-37-5011 | General Leave Buy Out | \$1,100 | \$1,702 | \$10,700 | \$11,425 | \$11,200 |
| 100-50-37-5019 | Flex Dollars | \$69,658 | \$110,995 | \$121,500 | \$123,601 | \$117,600 |
| 100-50-37-5020 | Overtime | \$57,216 | \$86,871 | \$42,000 | \$79,330 | \$42,000 |
| 100-50-37-5021 | Sworn Overtime | \$290 | \$0 | \$0 | \$0 | \$0 |
| 100-50-37-5025 | Stand-By Pay | \$136 | \$71 | \$0 | \$200 | \$0 |
| 100-50-37-5029 | Shift Differential | \$6,825 | \$9,225 | \$9,800 | \$11,700 | \$7,800 |
| 100-50-37-5031 | Bi-Lingual Pay | \$4,331 | \$6,400 | \$6,400 | \$6,400 | \$3,800 |
| 100-50-37-5033 | Cell Phone Stipend | \$273 | \$546 | \$500 | \$546 | \$500 |
| 100-50-37-5210 | Life Insurance | \$1,646 | \$2,448 | \$2,100 | \$2,244 | \$2,200 |
| 100-50-37-5220 | Health Insurance | \$0 | \$0 | \$800 | \$887 | \$900 |
| 100-50-37-5240 | Workers' Compensation | \$47,500 | \$20,300 | \$19,700 | \$21,097 | \$19,700 |
| 100-50-37-5260 | Medicare | \$8,346 | \$13,195 | \$11,500 | \$12,400 | \$12,000 |
| 100-50-37-5270 | PERS - Employer | \$52,889 | \$86,480 | \$96,300 | \$103,846 | \$80,000 |
| 100-50-37-5272 | PERS - Employee | \$18,346 | \$28,662 | \$21,100 | \$0 | \$0 |
| 100-50-37-5275 | Part-Time Retirement Benefit | \$109 | \$203 | \$0 | \$200 | \$0 |
| 100-50-37-5280 | Uniform | \$2,030 | \$3,136 | \$3,000 | \$3,251 | \$3,000 |
| 100-50-37-6035 | Service Contracts | \$7,032 | \$0 | \$4,600 | \$4,826 | \$4,600 |
| 100-50-37-6040 | Computer Maintenance | \$1,050 | \$2,567 | \$1,500 | \$1,500 | \$1,500 |
| 100-50-37-6355 | Telephone | \$37,752 | \$85,134 | \$114,000 | \$114,000 | \$148,900 |
| 100-50-37-6400 | Office Supplies | \$17,762 | \$19,410 | \$20,000 | \$20,000 | \$20,000 |
| 100-50-37-6420 | Printing Expenses | \$3,502 | \$4,293 | \$7,500 | \$7,500 | \$7,500 |
| 100-50-37-6424 | Office Equipment - Maint | \$1,907 | \$421 | \$2,000 | \$2,000 | \$2,000 |
| 100-50-37-6425 | 800 Mhz System Maintenance | \$0 | \$0 | \$0 | \$0 | \$0 |
| 100-50-37-6426 | Special Equip - Maint | \$28,102 | \$8,386 | \$65,616 | \$70,900 | \$23,900 |
| 100-50-37-6427 | Special Equip - Rental | \$23,125 | \$26,147 | \$25,000 | \$25,000 | \$25,000 |
| 100-50-37-6441 | Uniforms | \$9,072 | \$3,505 | \$7,000 | \$7,000 | \$7,000 |
| 100-50-37-6710 | Meetings | \$114 | \$232 | \$1,300 | \$1,300 | \$1,300 |
| 100-50-37-6715 | Training Expense | \$6,924 | \$11,766 | \$16,200 | \$16,200 | \$16,200 |
| 100-50-37-6730 | Memberships & Subscriptions | \$665 | \$210 | \$1,000 | \$1,000 | \$1,000 |
| | Salary & Benefits: | \$800,027 | \$1,184,255 | \$1,228,500 | \$1,276,897 | \$1,229,400 |
| | Operations: | \$137,007 | \$162,072 | \$265,716 | \$271,226 | \$258,900 |
| | Total Ops Support Exp: | \$937,034 | \$1,346,327 | \$1,494,216 | \$1,548,123 | \$1,488,300 |
| | Salary & Benefits: | \$19,999,503 | \$19,586,970 | \$20,906,500 | \$20,023,073 | \$20,653,600 |
| | Operations: | \$2,677,711 | \$2,176,589 | \$2,477,936 | \$2,547,910 | \$2,488,000 |
| | Total Police Exp: | \$22,677,215 | \$21,763,559 | \$23,384,436 | \$22,570,983 | \$23,141,600 |

FIRE

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET
DESCRIPTION:

The City contracts with the Orange County Fire Authority for fire suppression, prevention, inspection, public education, and paramedic services. The Fire Authority serves nineteen cities and the County of Orange through a Joint Powers Agreement. One member of the Tustin City Council serves on the Board of Directors of the Fire Authority. In fiscal year 2007-08 the City Council authorized an extension of the contract with the Fire Authority for an additional twenty years.

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 | 12/13 | 13/14 | 14/15 |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| | Actual | Actual | Projected | Adopted |
| Fire Service Contract | | | | |
| Personnel | 0 | 0 | 0 | 0 |
| Operations | 5,906,111 | 6,084,047 | 6,181,900 | 6,565,200 |
| Capital | 0 | 0 | 0 | 0 |
| <u>Fire Service Contract Total</u> | <u>5,906,111</u> | <u>6,084,047</u> | <u>6,181,900</u> | <u>6,565,200</u> |

LINE ITEM BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-------------------------------------|----------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| 100-55-00-6125 | County Fire Contract | \$5,906,111 | \$6,084,047 | \$6,181,900 | \$6,181,900 | \$6,565,200 |
| Total OC Fire Authority Exp: | | \$5,906,111 | \$6,084,047 | \$6,181,900 | \$6,181,900 | \$6,565,200 |

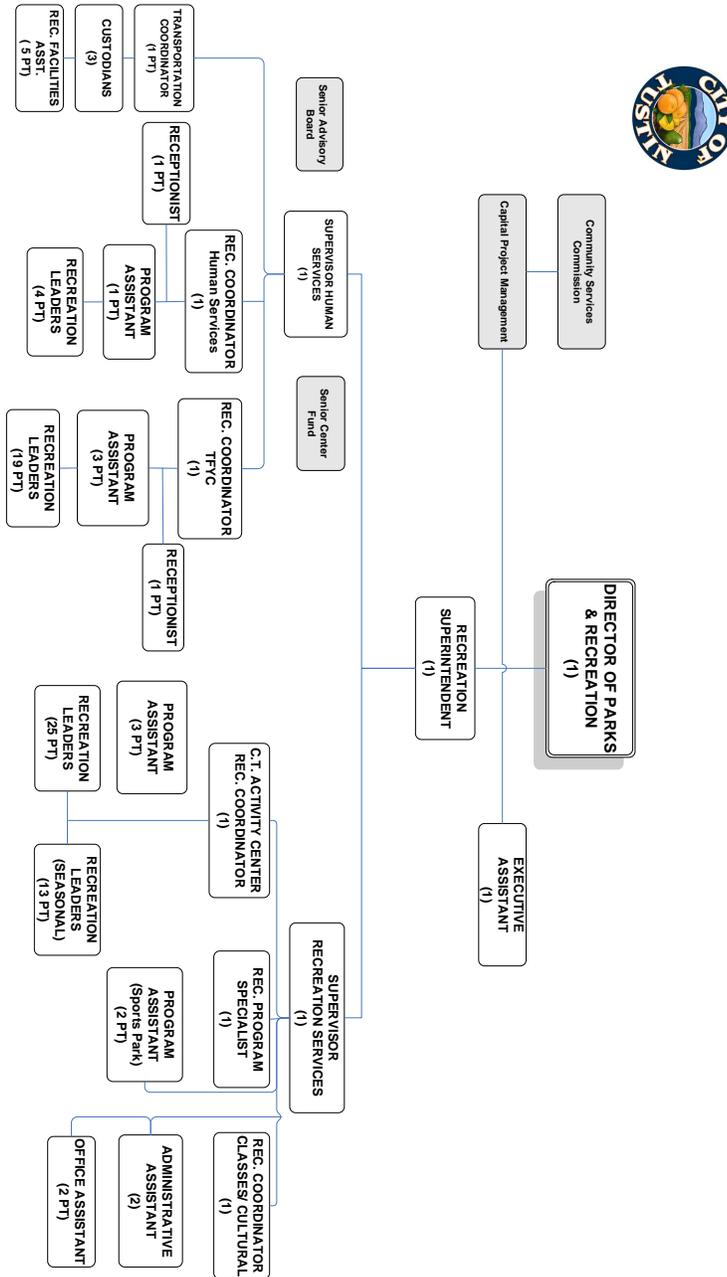
PARKS AND RECREATION

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

PARKS AND RECREATION ORGANIZATIONAL CHART



ADMINISTRATION

DESCRIPTION:

The Administrative Services Division provides coordination to manage the planning, acquisition, and rehabilitation of park and recreation facilities and provides administration services and leadership to department operations.

TASKS:

1. Coordinate and implement a one-year strategic plan for the Community Services Commission.
2. Provide management and oversight of Capital Improvement Program.
3. Provide budgetary control and fiscal responsibility.
4. Maintain accurate position control document.
5. Provide staff support to City Council and Community Services Commission, Tustin Community Pride, and related committees.
6. Facilitate communication and collaboration with community organizations and resident groups.
7. Provide annual department goals and objectives.
8. Develop Department Mission Statement including Vision and Department Values.
9. Investigate and secure grant funding.

SPORTS

DESCRIPTION:

The Sports Services Division provides active recreation programs through the utilization of sports, fitness, and instructional classes that provide all ages the opportunity for supervised, active, recreation programs. In addition, this division is responsible for coordination of the after school program and summer day camp at Columbus Tustin Activity Center.

TASKS:

1. Coordinate and implement Special Events to include a safe and free Movie in the Park series, Halloween Howl, and Tustin Tiller Days Festival and Parade.
2. Continue growth in the Youth Track and Field Meet and Tennis Festival.
3. Provide organized and value based Adult Sports Leagues and Tournaments to include softball, volleyball, and basketball.
4. Provide safe and wholesome summer day camp experiences for local children.
5. Provide fun and affordable youth sports camps throughout the year.
6. Implement safe and enriching after school activities for local area youth at the Columbus Tustin Activity Center.

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

7. Provide community service and leadership opportunities to middle school and high school teenagers through Tustin Teens in Action.
8. Provide non-profit youth organizations with access to City facilities, including the gymnasium and sports fields.

CLASSES/CULTURAL ARTS

DESCRIPTION:

The contract class division promotes and coordinates recreational classes for community adults and youth. The division is responsible for program publicity, including the production of the Tustin Today quarterly brochure, procurement of instructors and classroom space, and implementation of class registration procedures.

TASKS:

1. Provide a diverse array of quality contract classes for children and adults.
2. Produce and publish the quarterly Tustin Today brochure in cooperation with the City's Communications Manager.
3. Maintain an accessible and customer friendly registration system to include on-line, phone-in, and walk in options.
4. Manage and evaluate contract class instructors to assure quality programs.
5. Ensure community awareness of department classes, programs, and special events throughout the year with new and innovative marketing techniques.
6. Coordinate and implement a safe and free Easter Egg Hunt, Old Town Art Walk, and Fourth of July Celebration for the community.

TUSTIN FAMILY AND YOUTH CENTER

DESCRIPTION:

This division is responsible for the operation and programming of the Tustin Family and Youth Center. Primary mission of this division is to provide a wide array of recreational activities and human services for families and youth of the southwest area of Tustin. These activities and services are presented in collaboration with a variety of regional and local service organizations and agencies.

TASKS:

1. Provide educational, recreational, social, and human services programs and services for southwest Tustin area children 4-17 years of age and their families.
2. Conduct free After-School Programs/Homework Club during the school year.
3. Provide a Summer Drop-In Recreation program at two sites for area youth.
4. Coordinate the Kids Corner Recreation Preschool Program.

5. Collaborate with local non-profits to distribute free food to area residents.
6. Coordinate volunteer opportunities for seniors, adults, youth, and service club members.
7. Organize and present the annual Cinco de Mayo event for neighborhood residents.

SUPPORT SERVICES

DESCRIPTION:

The Support Services Division is responsible for providing logistical support for City special events and meetings at City Hall/Civic Center, Columbus Tustin Activity Center, Tustin Area Senior Center, Tustin Family and Youth Center, Tustin Library, and Citrus Ranch Park. In addition, this division performs custodial duties in providing a clean, safe environment for city employees and the general public.

TASKS:

1. Responsible for the care and light maintenance of the Civic Center, Senior Center, Youth Center, Activity Center, and Tustin Library Meeting Rooms.
2. Provide support to the Parks and Recreation Services Department for contract classes and special events by performing set-up and tear down of a wide variety of equipment.
3. Provide support and supervision of facility rentals.
4. Provide support for over 20 city-wide special events.

SENIOR SERVICES

DESCRIPTION:

The Senior Services Division is responsible for the operation and programming of the Tustin Area Senior Center. The primary mission of this division is to provide a wide variety of recreational, educational, social, and human services. These activities are accomplished in collaboration with a variety of regional and local service organizations.

TASKS:

1. Provide recreation, education, social, and human services designed to assist center participants with activities for daily living, such as transportation and housing assistance, nutrition, physical and mental well-being, and special life enriching interests.
2. Provide staff leadership and direction to the Senior Advisory Board, which includes the Senior Advisory Board Ways and Means Committee fundraising activities and planning.
3. Provide staff support and manage all bookkeeping for the Tustin Area Senior Center Fund, Inc.
4. Manage the Senior Center Gift Shop.
5. Manage over 127 volunteers for the following areas at the Center: Front Desk, Bingo Committee, Food Distribution, Congregate Meal Program, Special Events, Senior Advisory Board, Instructors, Visually Impaired, Art Gallery, Gift Shop, Quilting, Tax Aid, and Water Bill Stuffing.



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

6. Coordinate City-wide Parks and Recreation Special Events such as: Street Fair and Chili Cook-Off, Casino Night, Tree Lighting, Concerts in the Park, and Broadway in the Park.

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

| POSITION CONTROL REPORT | 13-14 CURR BUDGET | 13-14 YTD ACT | 13-14 VACAN- CIES | 14-15 ADOPTED BUDGET | 14-15 NEW REQ |
|--|-------------------------|---------------------|-------------------------|----------------------------|---------------------|
| PARKS & RECREATION | | | | | |
| <u>P & R Administration</u> | | | | | |
| Director, Parks & Recreation | 1.00 | 1.00 | - | 1.00 | - |
| Executive Assistant | 1.00 | 1.00 | - | 1.00 | - |
| Recreation Superintendent | 1.00 | 1.00 | - | 1.00 | - |
| | 3.00 | 3.00 | 0.00 | 3.00 | 0.00 |
| <u>Sports</u> | | | | | |
| Administrative Assistant | 1.00 | 1.00 | - | 1.00 | - |
| Recreation Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Recreation Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Sports Program Specialist | 1.00 | 1.00 | - | 1.00 | - |
| | 4.00 | 4.00 | 0.00 | 4.00 | 0.00 |
| <u>Classes/Cultural Arts</u> | | | | | |
| Recreation Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| | 1.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| <u>Senior Programs</u> | | | | | |
| Recreation Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| Recreation Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Transportation Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| | 3.00 | 3.00 | 0.00 | 3.00 | 0.00 |
| <u>P & R Support Services</u> | | | | | |
| Recreation Facilities Lead | 1.00 | 1.00 | | 1.00 | - |
| | 1.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| <u>Tustin Youth Center</u> | | | | | |
| Recreation Coordinator | 1.00 | 1.00 | - | 1.00 | - |
| | 1.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| PARKS & RECREATION TOTAL | 13.00 | 13.00 | 0.00 | 13.00 | 0.00 |

 2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 | 12/13 | 13/14 | 14/15 |
|----------------------------------|-----------|-----------|-----------|-----------|
| | Actual | Actual | Projected | Adopted |
| Parks & Recreations | | | | |
| Administration | | | | |
| Personnel | 386,965 | 390,159 | 419,105 | 413,700 |
| Operations | 168,824 | 131,359 | 160,750 | 189,700 |
| Capital | 900 | 366 | 800 | 800 |
| | 556,690 | 521,885 | 580,655 | 604,200 |
| Sports | | | | |
| Personnel | 559,610 | 535,991 | 613,348 | 622,900 |
| Operations | 295,953 | 295,547 | 299,777 | 302,400 |
| Capital | 2,161 | 1,688 | 8,500 | 8,500 |
| | 857,724 | 833,225 | 921,625 | 933,800 |
| Classes/Cultural Services | | | | |
| Personnel | 187,872 | 156,645 | 151,334 | 162,300 |
| Operations | 373,004 | 323,374 | 341,880 | 342,500 |
| Capital | 10,235 | 17,564 | 14,000 | 14,000 |
| | 571,110 | 497,583 | 507,214 | 518,800 |
| Senior Citizens | | | | |
| Personnel | 266,206 | 270,208 | 344,519 | 345,000 |
| Operations | 95,617 | 89,204 | 99,060 | 103,100 |
| Capital | 0 | 0 | 0 | 0 |
| | 361,823 | 359,411 | 443,579 | 448,100 |
| Support Services | | | | |
| Personnel | 295,145 | 241,547 | 242,393 | 245,300 |
| Operations | 9,263 | 5,919 | 7,580 | 6,900 |
| Capital | 2,536 | 1,403 | 1,800 | 1,800 |
| | 306,943 | 248,869 | 251,773 | 254,000 |
| Tustin Youth Center | | | | |
| Personnel | 267,495 | 252,829 | 304,683 | 310,900 |
| Operations | 39,999 | 27,706 | 29,600 | 32,500 |
| Capital | 1,627 | 989 | 1,300 | 1,300 |
| | 309,122 | 281,524 | 335,583 | 344,700 |
| Parks & Rec | | | | |
| Personnel | 1,963,293 | 1,847,378 | 2,075,382 | 2,100,100 |
| Operations | 982,661 | 873,110 | 938,647 | 977,100 |
| Capital | 17,459 | 22,010 | 26,400 | 26,400 |
| Parks & Rec Total | 2,963,412 | 2,742,497 | 3,040,429 | 3,103,600 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

ADMINISTRATION

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---|----------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| Parks & Recreations Expenditures | | | | | | |
| Administrative | | | | | | |
| 100-70-10-5000 | Full Time Salaries | \$273,199 | \$296,060 | \$305,000 | \$316,502 | \$322,900 |
| 100-70-10-5005 | Part-Time Salaries | \$17,709 | \$0 | \$0 | \$0 | \$0 |
| 100-70-00-5011 | General Leave Buy Out | \$7,443 | \$0 | \$0 | \$0 | \$0 |
| 100-70-10-5011 | General Leave Buy Out | \$0 | \$0 | \$8,000 | \$13,384 | \$8,400 |
| 100-70-10-5019 | Flex Dollars | \$34,601 | \$37,068 | \$37,100 | \$37,068 | \$37,100 |
| 100-70-10-5020 | Overtime | \$0 | \$211 | \$0 | \$400 | \$0 |
| 100-70-10-5032 | Auto Allowance | \$4,985 | \$4,800 | \$4,800 | \$4,800 | \$4,800 |
| 100-70-10-5033 | Cell Phone Stipend | \$735 | \$1,092 | \$1,100 | \$1,092 | \$1,100 |
| 100-70-10-5210 | Life Insurance | \$851 | \$951 | \$700 | \$782 | \$700 |
| 100-70-10-5220 | Health Insurance | \$0 | \$0 | \$200 | \$236 | \$200 |
| 100-70-10-5240 | Workers' Compensation | \$14,700 | \$6,100 | \$6,200 | \$6,391 | \$6,300 |
| 100-70-10-5260 | Medicare | \$4,323 | \$4,315 | \$4,500 | \$4,675 | \$4,800 |
| 100-70-10-5270 | PERS - Employer | \$27,166 | \$30,442 | \$32,600 | \$33,776 | \$27,400 |
| 100-70-10-5272 | PERS - Employee | \$8,343 | \$9,121 | \$7,400 | \$0 | \$0 |
| 100-70-10-5275 | Part-Time Retirement Benefit | \$354 | \$0 | \$0 | \$0 | \$0 |
| 100-70-10-6010 | Professional & Consulting | \$569 | \$505 | \$500 | \$13,450 | \$500 |
| 100-70-10-6105 | Commission Expense | \$8,480 | \$6,514 | \$11,500 | \$11,500 | \$18,500 |
| 100-70-10-6117 | Recreation Services | \$3,090 | \$3,108 | \$3,200 | \$3,200 | \$4,200 |
| 100-70-10-6355 | Telephone | \$11,835 | \$11,039 | \$15,000 | \$12,000 | \$15,000 |
| 100-70-10-6400 | Office Supplies | \$4,666 | \$4,607 | \$4,500 | \$4,500 | \$4,500 |
| 100-70-10-6410 | Duplication Expense | \$6,130 | \$6,610 | \$6,000 | \$6,000 | \$5,000 |
| 100-70-10-6420 | Printing Expenses | \$726 | \$1,685 | \$1,200 | \$1,200 | \$1,200 |
| 100-70-10-6424 | Office Equipment/Maintenance | \$0 | \$730 | \$800 | \$800 | \$800 |
| 100-70-10-6710 | Meetings | \$516 | \$475 | \$500 | \$500 | \$700 |
| 100-70-10-6715 | Training Expense | \$489 | \$619 | \$2,200 | \$2,200 | \$6,000 |
| 100-70-10-6730 | Memberships & Subscriptions | \$1,271 | \$1,112 | \$1,200 | \$1,200 | \$1,200 |
| 100-70-10-6840 | Vehicle Mileage | \$253 | \$355 | \$2,800 | \$300 | \$2,800 |
| 100-70-10-6845 | Vehicle Cost Recovery | \$5,600 | \$1,800 | \$1,800 | \$1,800 | \$1,800 |
| 100-70-10-6848 | Info Tech Cost Recovery | \$125,200 | \$92,200 | \$102,100 | \$102,100 | \$127,500 |
| 100-70-10-9810 | Furniture And Equipment | \$900 | \$366 | \$800 | \$800 | \$800 |
| | Salary & Benefits: | \$394,408 | \$390,159 | \$407,600 | \$419,105 | \$413,700 |
| | Operations: | \$169,724 | \$131,726 | \$154,100 | \$161,550 | \$190,500 |
| | Total Administration Exp: | \$564,133 | \$521,885 | \$561,700 | \$580,655 | \$604,200 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SPORTS

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-----------------------|----------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| Sports Program | | | | | | |
| 100-70-72-5000 | Full Time Salaries | \$233,478 | \$228,461 | \$244,900 | \$253,938 | \$257,200 |
| 100-70-72-5005 | Part-Time Salaries | \$239,194 | \$226,341 | \$273,350 | \$273,350 | \$287,000 |
| 100-70-72-5011 | General Leave Buy Out | \$1,098 | \$3,641 | \$4,600 | \$6,765 | \$4,800 |
| 100-70-72-5019 | Flex Dollars | \$26,829 | \$27,277 | \$28,800 | \$28,800 | \$28,800 |
| 100-70-72-5020 | Overtime | \$3,702 | \$2,063 | \$4,000 | \$4,000 | \$4,000 |
| 100-70-72-5033 | Cell Phone Stipend | \$0 | \$840 | \$300 | \$312 | \$300 |
| 100-70-72-5210 | Life Insurance | \$1,034 | \$1,032 | \$600 | \$887 | \$600 |
| 100-70-72-5220 | Health Insurance | \$0 | \$0 | \$200 | \$246 | \$200 |
| 100-70-72-5240 | Workers' Compensation | \$11,700 | \$5,000 | \$4,900 | \$5,049 | \$4,900 |
| 100-70-72-5260 | Medicare | \$7,010 | \$6,802 | \$3,600 | \$6,687 | \$3,700 |
| 100-70-72-5270 | PERS - Employer | \$23,057 | \$23,492 | \$26,300 | \$27,314 | \$22,000 |
| 100-70-72-5272 | PERS - Employee | \$7,724 | \$6,516 | \$6,000 | \$0 | \$0 |
| 100-70-72-5275 | Part-Time Retirement Benefit | \$4,784 | \$4,527 | \$9,400 | \$6,000 | \$9,400 |
| 100-70-72-6117 | Recreation Services | \$193,570 | \$204,004 | \$194,550 | \$194,500 | \$194,600 |
| 100-70-72-6355 | Telephone | \$1,311 | \$1,421 | \$2,200 | \$2,200 | \$2,200 |
| 100-70-72-6400 | Office Supplies | \$45,206 | \$39,755 | \$44,185 | \$44,185 | \$44,200 |
| 100-70-72-6420 | Printing Expenses | \$2,956 | \$1,896 | \$2,200 | \$2,200 | \$2,200 |
| 100-70-72-6450 | Admission Tickets | \$39,466 | \$35,235 | \$39,750 | \$39,750 | \$39,800 |
| 100-70-72-6710 | Meetings | \$0 | \$100 | \$200 | \$200 | \$200 |
| 100-70-72-6715 | Training Expense | \$778 | \$618 | \$1,750 | \$3,436 | \$6,000 |
| 100-70-72-6730 | Memberships & Subscriptions | \$420 | \$460 | \$500 | \$606 | \$500 |
| 100-70-72-6855 | Excursion Bus Rental | \$12,247 | \$12,058 | \$12,700 | \$12,700 | \$12,700 |
| 100-70-72-9810 | Furniture and Equipment | \$1,799 | \$1,688 | \$8,500 | \$8,500 | \$8,500 |
| 100-70-72-9830 | Computer Hardware | \$363 | \$0 | \$0 | \$0 | \$0 |
| | Salary & Benefits: | \$559,610 | \$535,991 | \$606,950 | \$613,348 | \$622,900 |
| | Operations: | \$298,115 | \$297,234 | \$306,535 | \$308,277 | \$310,900 |
| | Total Sports Program Exp: | \$857,724 | \$833,225 | \$913,485 | \$921,625 | \$933,800 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

CLASSES/CULTURAL ARTS

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-------------------------|----------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| Class / Cultural | | | | | | |
| 100-70-73-5000 | Full Time Salaries | \$119,563 | \$84,308 | \$66,500 | \$69,794 | \$69,800 |
| 100-70-73-5005 | Part-Time Salaries | \$28,831 | \$46,897 | \$53,800 | \$62,170 | \$75,200 |
| 100-70-73-5011 | General Leave Buy Out | \$516 | \$0 | \$600 | \$665 | \$700 |
| 100-70-73-5019 | Flex Dollars | \$12,971 | \$6,923 | \$3,600 | \$3,600 | \$3,600 |
| 100-70-73-5020 | Overtime | \$760 | \$1,021 | \$2,000 | \$2,000 | \$2,000 |
| 100-70-73-5031 | Bi-Lingual Pay | | \$0 | \$0 | \$1,200 | \$1,200 |
| 100-70-73-5210 | Life Insurance | \$548 | \$369 | \$200 | \$261 | \$200 |
| 100-70-73-5220 | Health Insurance | \$0 | \$0 | \$100 | \$64 | \$100 |
| 100-70-73-5240 | Workers' Compensation | \$5,900 | \$2,500 | \$1,300 | \$1,341 | \$1,300 |
| 100-70-73-5260 | Medicare | \$2,144 | \$2,074 | \$1,000 | \$1,429 | \$1,000 |
| 100-70-73-5270 | PERS - Employer | \$11,880 | \$8,670 | \$7,200 | \$7,709 | \$6,100 |
| 100-70-73-5272 | PERS - Employee | \$4,182 | \$2,946 | \$1,600 | \$0 | \$0 |
| 100-70-73-5275 | Part-Time Retirement Benefit | \$577 | \$938 | \$1,100 | \$1,100 | \$1,100 |
| 100-70-73-6117 | Recreation Services | \$234,839 | \$214,777 | \$216,500 | \$216,500 | \$216,500 |
| 100-70-73-6400 | Office Supplies | \$10,003 | \$11,896 | \$10,200 | \$10,200 | \$10,200 |
| 100-70-73-6415 | Postage | \$24,290 | \$21,500 | \$25,000 | \$25,830 | \$25,000 |
| 100-70-73-6420 | Printing Expenses | \$1,745 | \$2,446 | \$2,500 | \$2,500 | \$2,500 |
| 100-70-73-6456 | Tustin Today | \$73,976 | \$54,647 | \$60,000 | \$60,000 | \$60,000 |
| 100-70-73-6710 | Meetings | \$0 | \$40 | \$100 | \$100 | \$100 |
| 100-70-73-6715 | Training Expense | \$230 | \$50 | \$800 | \$800 | \$2,200 |
| 100-70-73-6730 | Memberships & Subscriptions | \$140 | \$225 | \$250 | \$250 | \$300 |
| 100-70-73-6910 | 4th Of July Celebration | \$27,781 | \$17,793 | \$25,700 | \$25,700 | \$25,700 |
| 100-70-73-9810 | Furniture and Equipment | \$903 | \$259 | \$1,000 | \$1,000 | \$1,000 |
| 100-70-73-9835 | Computer Software | \$9,332 | \$17,305 | \$13,000 | \$13,000 | \$13,000 |
| | Salary & Benefits: | \$187,872 | \$156,645 | \$139,000 | \$151,334 | \$162,300 |
| | Operations: | \$383,239 | \$340,938 | \$355,050 | \$355,880 | \$356,500 |
| | Total Class/Cultural Exp: | \$571,110 | \$497,583 | \$494,050 | \$507,214 | \$518,800 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SENIOR SERVICES

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|----------------------|---------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| Senior Center | | | | | | |
| 100-70-75-5000 | Full Time Salaries | \$139,964 | \$144,141 | \$189,300 | \$198,727 | \$198,700 |
| 100-70-75-5005 | Part-Time Salaries | \$62,486 | \$64,175 | \$81,555 | \$81,555 | \$85,600 |
| 100-70-75-5011 | General Leave Buy Out | \$3,404 | \$4,037 | \$4,000 | \$4,239 | \$4,200 |
| 100-70-75-5019 | Flex Dollars | \$25,201 | \$26,100 | \$26,100 | \$29,400 | \$29,400 |
| 100-70-75-5020 | Overtime | \$1,533 | \$1,353 | \$0 | \$1,200 | \$0 |
| 100-70-75-5210 | Life Insurance | \$623 | \$622 | \$500 | \$555 | \$500 |
| 100-70-75-5220 | Health Insurance | \$0 | \$0 | \$200 | \$188 | \$200 |
| 100-70-75-5240 | Workers' Compensation | \$7,900 | \$3,300 | \$3,800 | \$4,054 | \$3,900 |
| 100-70-75-5260 | Medicare | \$2,909 | \$2,891 | \$2,700 | \$2,882 | \$2,900 |
| 100-70-75-5270 | PERS - Employer | \$16,100 | \$17,327 | \$20,300 | \$21,320 | \$16,900 |
| 100-70-75-5272 | PERS - Employee | \$5,276 | \$5,465 | \$4,600 | \$0 | \$0 |
| 100-70-75-5275 | Part-Time Retirement Benefit | \$809 | \$796 | \$2,700 | \$400 | \$2,700 |
| 100-70-75-6117 | Recreation Services | \$57,095 | \$54,909 | \$59,800 | \$59,800 | \$62,400 |
| 100-70-75-6355 | Telephone | \$3,640 | \$3,659 | \$4,400 | \$4,400 | \$4,400 |
| 100-70-75-6400 | Office Supplies | \$13,103 | \$9,879 | \$12,000 | \$12,000 | \$12,000 |
| 100-70-75-6420 | Printing Expenses | \$10,058 | \$10,458 | \$10,000 | \$10,760 | \$10,000 |
| 100-70-75-6710 | Meetings | \$0 | \$0 | \$200 | \$200 | \$200 |
| 100-70-75-6715 | Training Expense | \$389 | \$235 | \$900 | \$900 | \$3,700 |
| 100-70-75-6730 | Memberships & Subscriptions | \$280 | \$300 | \$400 | \$400 | \$400 |
| 100-70-75-6855 | Excursion Bus Rental | \$6,288 | \$5,966 | \$6,000 | \$6,400 | \$6,000 |
| 100-70-75-6915 | Octa Senior Programs | \$4,764 | \$3,798 | \$4,000 | \$4,200 | \$4,000 |
| | Salary & Benefits: | \$266,206 | \$270,208 | \$335,755 | \$344,519 | \$345,000 |
| | Operations: | \$95,617 | \$89,204 | \$97,700 | \$99,060 | \$103,100 |
| | Total Senior Center Exp: | \$361,823 | \$359,411 | \$433,455 | \$443,579 | \$448,100 |

 2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

SUPPORT SERVICES

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-------------------------|-------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| Support Services | | | | | | |
| 100-70-76-5000 | Full Time Salaries | \$145,930 | \$84,038 | \$51,500 | \$54,102 | \$54,100 |
| 100-70-76-5005 | Part-Time Salaries | \$91,487 | \$123,219 | \$165,725 | \$165,725 | \$174,000 |
| 100-70-76-5011 | General Leave Buy Out | \$934 | \$0 | \$500 | \$1,115 | \$500 |
| 100-70-76-5019 | Flex Dollars | \$24,459 | \$13,039 | \$6,600 | \$6,600 | \$6,600 |
| 100-70-76-5020 | Overtime | \$140 | \$589 | \$0 | \$1,000 | \$0 |
| 100-70-76-5210 | Life Insurance | \$822 | \$463 | \$100 | \$226 | \$100 |
| 100-70-76-5220 | Health Insurance | \$0 | \$0 | \$100 | \$58 | \$100 |
| 100-70-76-5240 | Workers' Compensation | \$7,200 | \$3,100 | \$1,000 | \$1,087 | \$1,000 |
| 100-70-76-5260 | Medicare | \$2,658 | \$3,007 | \$800 | \$2,587 | \$800 |
| 100-70-76-5270 | PERS - Employer | \$14,560 | \$8,675 | \$5,700 | \$5,896 | \$4,700 |
| 100-70-76-5272 | PERS - Employee | \$5,125 | \$2,953 | \$1,300 | \$0 | \$0 |
| 100-70-76-5275 | Part-Time Retirement Benefit | \$1,830 | \$2,464 | \$3,200 | \$3,200 | \$3,200 |
| 100-70-76-5280 | Uniforms | \$0 | \$0 | \$600 | \$798 | \$200 |
| 100-70-76-6117 | Recreation Services | \$5,489 | \$4,333 | \$4,500 | \$4,930 | \$4,500 |
| 100-70-76-6330 | Custodial Supplies | \$1,331 | \$443 | \$800 | \$1,000 | \$800 |
| 100-70-76-6400 | Office Supplies | \$1,324 | \$659 | \$900 | \$900 | \$900 |
| 100-70-76-6441 | Uniforms | \$698 | \$485 | \$700 | \$700 | \$700 |
| 100-70-76-6442 | Safety Supplies & Equipment | \$421 | \$0 | \$0 | \$50 | \$0 |
| 100-70-76-9810 | Furniture and Equipment | \$2,536 | \$1,403 | \$1,800 | \$1,800 | \$1,800 |
| | Salary & Benefits: | \$295,145 | \$241,547 | \$237,125 | \$242,393 | \$245,300 |
| | Operations: | \$11,799 | \$7,322 | \$8,700 | \$9,380 | \$8,700 |
| | Total Support Svs Exp: | \$306,943 | \$248,869 | \$245,825 | \$251,773 | \$254,000 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

YOUTH CENTER

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|----------------------------|---------------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Family Youth Center | | | | | | |
| 100-70-77-5000 | Full Time Salaries | \$48,201 | \$49,504 | \$66,500 | \$69,794 | \$69,800 |
| 100-70-77-5005 | Part-Time Salaries | \$189,733 | \$176,805 | \$203,410 | \$203,410 | \$213,600 |
| 100-70-77-5011 | General Leave Buy Out | \$633 | \$0 | \$600 | \$1,365 | \$700 |
| 100-70-77-5019 | Flex Dollars | \$7,714 | \$7,987 | \$10,500 | \$10,500 | \$10,500 |
| 100-70-77-5020 | Overtime | \$1,466 | \$535 | \$0 | \$0 | \$0 |
| 100-70-77-5031 | Bi-Lingual Pay | \$923 | \$1,061 | \$1,200 | \$1,200 | \$1,200 |
| 100-70-77-5210 | Life Insurance | \$200 | \$208 | \$200 | \$161 | \$200 |
| 100-70-77-5220 | Health Insurance | \$0 | \$0 | \$100 | \$64 | \$100 |
| 100-70-77-5240 | Workers' Compensation | \$3,300 | \$1,400 | \$1,400 | \$1,450 | \$1,400 |
| 100-70-77-5260 | Medicare | \$3,494 | \$3,315 | \$1,000 | \$2,729 | \$1,000 |
| 100-70-77-5270 | PERS - Employer | \$6,400 | \$6,777 | \$7,300 | \$7,709 | \$6,100 |
| 100-70-77-5272 | PERS - Employee | \$1,945 | \$2,003 | \$1,700 | \$0 | \$0 |
| 100-70-77-5275 | Part-Time Retirement Benefit | \$3,487 | \$3,233 | \$6,300 | \$6,300 | \$6,300 |
| 100-70-77-6117 | Recreation Services | \$15,906 | \$13,818 | \$12,500 | \$12,500 | \$12,500 |
| 100-70-77-6355 | Telephone | \$1,456 | \$1,464 | \$1,500 | \$1,500 | \$1,500 |
| 100-70-77-6400 | Office Supplies | \$19,848 | \$10,426 | \$11,500 | \$11,500 | \$11,500 |
| 100-70-77-6410 | Duplication Expense | \$941 | \$1,417 | \$2,600 | \$2,600 | \$2,600 |
| 100-70-77-6420 | Printing Expenses | \$53 | \$173 | \$600 | \$600 | \$600 |
| 100-70-77-6710 | Meetings | \$0 | \$25 | \$200 | \$200 | \$200 |
| 100-70-77-6715 | Training Expense | \$389 | \$235 | \$500 | \$500 | \$1,900 |
| 100-70-77-6730 | Memberships & Subscriptions | \$140 | \$150 | \$200 | \$200 | \$200 |
| 100-70-77-6855 | Excursion Bus Rental | \$1,267 | \$0 | \$0 | \$0 | \$1,500 |
| 100-70-77-9810 | Furniture And Equipment | \$1,627 | \$989 | \$1,300 | \$1,300 | \$1,300 |
| | Salary & Benefits: | \$267,495 | \$252,829 | \$300,210 | \$304,683 | \$310,900 |
| | Operations: | \$41,626 | \$28,696 | \$30,900 | \$30,900 | \$33,800 |
| | Total Family Youth Ctr Exp: | \$309,122 | \$281,524 | \$331,110 | \$335,583 | \$344,700 |
| | Salary & Benefits: | \$1,970,736 | \$1,847,378 | \$2,026,640 | \$2,075,382 | \$2,100,100 |
| | Operations: | \$1,000,119.88 | \$895,119.40 | \$952,985 | \$965,047 | \$1,003,500 |
| | Total Parks & Rection Exp: | \$2,970,855 | \$2,742,497 | \$2,979,625 | \$3,040,429 | \$3,103,600 |

NON-DEPARTMENTAL

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 | 12/13 | 13/14 | 14/15 |
|-------------------------|------------------|--------------------|------------------|------------------|
| | Actual | Actual | Projected | Adopted |
| Non-Departmental | | | | |
| Personnel | 290,396 | 359,551 | 401,200 | 403,000 |
| Operations | 3,765,511 | 146,069,621 | 786,185 | 1,659,600 |
| Capital | 158 | 12,336 | 140 | 0 |
| | <u>4,056,065</u> | <u>146,441,507</u> | <u>1,187,525</u> | <u>2,062,600</u> |

LINE ITEM BUDGET**Annual Budget - Fiscal Year 2014/2015**

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|------------------------|-------------------------------|--------------------|----------------------|-------------------------|---------------------|-------------------------|
| NonDepartmental | | | | | | |
| 100-80-00-5000 | Full Time Salaries | \$0 | \$0 | \$200,000 | \$0 | \$0 |
| 100-80-00-5210 | Life Insurance | \$2 | \$0 | \$0 | \$0 | \$0 |
| 100-80-00-5220 | Health Insurance | \$1,599 | \$1,029 | \$0 | \$1,200 | \$0 |
| 100-80-00-5221 | Retiree Health Insurance | \$288,837 | \$358,522 | \$330,000 | \$400,000 | \$400,000 |
| 100-80-00-5222 | Cobra Subsidy | (\$55) | \$0 | \$3,000 | \$0 | \$3,000 |
| 100-80-00-5260 | Medicare | \$13 | \$0 | \$0 | \$0 | \$0 |
| 100-80-00-6010 | Professional & Consulting | \$26,466 | \$97,564 | \$106,726 | \$106,726 | \$0 |
| 100-80-00-6020 | Administrative Fees | \$84,973 | \$44,290 | \$35,000 | \$44,473 | \$35,000 |
| 100-80-00-6400 | Office Supplies | \$750 | \$3,175 | \$1,000 | \$1,000 | \$1,000 |
| 100-80-00-6410 | Duplication Expense | \$83,898 | \$74,573 | \$70,000 | \$85,000 | \$110,000 |
| 100-80-00-6415 | Postage | \$56,380 | \$46,918 | \$50,000 | \$50,000 | \$50,000 |
| 100-80-00-6426 | Special Equipment/Maintenance | \$618 | \$790 | \$1,000 | \$1,000 | \$1,000 |
| 100-80-00-6710 | Meetings | \$150 | \$200 | \$0 | \$0 | \$0 |
| 100-80-00-6715 | Training Expense | \$267 | \$0 | \$0 | \$423 | \$0 |
| 100-80-00-6725 | Tuition Reimbursement | \$30,060 | \$29,852 | \$30,000 | \$30,000 | \$30,000 |
| 100-80-00-6730 | Memberships & Subscriptions | \$0 | \$0 | \$0 | \$8,000 | \$0 |
| 100-80-00-6732 | Property Mgmt - Marine Base | \$34,092 | \$0 | \$0 | \$0 | \$0 |
| 100-80-00-6760 | Employee Recognition | \$9,116 | \$5,474 | \$10,000 | \$17,000 | \$15,000 |
| 100-80-00-6902 | City Memberships | \$33,552 | \$43,338 | \$55,700 | \$55,700 | \$55,700 |
| 100-80-00-6906 | Community Promotion | \$43,493 | \$36,828 | \$55,000 | \$55,000 | \$55,000 |
| 100-80-00-6908 | Parking Citation Admin Fee | \$5,181 | \$5,022 | \$5,000 | \$5,000 | \$5,000 |
| 100-80-00-6920 | Animal Control - County | \$99,577 | \$278,001 | \$187,000 | \$187,000 | \$187,000 |
| 100-80-00-6921 | Historical Society Donat | \$7,200 | \$7,500 | \$7,200 | \$7,500 | \$7,500 |
| 100-80-00-6970 | Community Outreach Cont | \$204 | \$184 | \$2,500 | \$2,500 | \$2,500 |
| 100-80-00-7140 | Property Tax | \$49,584 | \$52,329 | \$54,000 | \$62,660 | \$54,000 |
| 100-80-00-8410 | Interest Expense | \$900,965 | \$0 | \$0 | \$0 | \$0 |
| 100-80-00-8464 | Lid Assessment Expense | \$8,908 | \$7,965 | \$9,000 | \$9,000 | \$9,000 |
| 100-80-00-8494 | Discount Charge/Credit Cards | \$1,302 | \$17,859 | \$6,800 | \$6,800 | \$6,800 |
| 100-80-00-8495 | Bad Debt Write Off | \$10,766 | \$26,845 | \$20,000 | \$20,000 | \$20,000 |
| 100-80-00-8592 | Transfer Out | \$2,278,008 | \$145,280,860 | \$0 | \$21,349 | \$1,000,000 |
| 100-80-00-8820 | Employee Assistance | \$0 | \$10,054 | \$10,000 | \$10,054 | \$15,100 |
| 100-80-00-9810 | Furniture and Equipment | \$158 | \$12,336 | \$0 | \$140 | \$0 |
| | Salary & Benefits: | \$290,396 | \$359,551 | \$533,000 | \$401,200 | \$403,000 |
| | Operations: | \$3,765,669 | \$146,081,957 | \$715,926 | \$786,325 | \$1,659,600 |
| | Total Non-Dept. Exp: | \$4,056,065 | \$146,441,507 | \$1,248,926 | \$1,187,525 | \$2,062,600 |

ASSESSMENT DISTRICTS & COMMUNITY FACILITY DISTRICTS

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

DESCRIPTION:

Assessment District (AD) 95-1 – This fund records the deposit of monies held to pay the debt service requirements of the assessment district.

Assessment District (AD) 95-2 – This fund records the deposit of monies held to pay the debt service requirements of the assessment district.

Community Facilities District (CFD) 04-01 – This fund records the deposit of monies held to pay the debt service requirements of the community facilities district.

Community Facilities District (CFD) 06-01 – This fund records the deposit of monies held to pay the debt service requirements of the community facilities district.

Community Facilities District (CFD) 07-01 – This fund records the deposit of monies held to pay the debt service requirements of the community facilities district.

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET**REVENUE & EXPENDITURES – AD****Annual Budget - Fiscal Year 2014/2015**

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---|--------------------------------|---------------------|------------------|-------------------------|---------------------|-------------------------|
| <u>Assessment Dist. 95-1 Fund Revenues</u> | | | | | | |
| 430-00-00-3135 | Special Tax Assessment | \$15,516 | \$0 | \$0 | \$0 | \$0 |
| 430-00-00-3660 | Interest Earnings | \$987,311 | \$0 | \$0 | \$0 | \$0 |
| 430-00-00-4778 | Bond Proceeds | \$11,086,000 | \$0 | \$0 | \$0 | \$0 |
| 430-00-00-4890 | Transfer In | \$157,031 | \$0 | \$0 | \$0 | \$0 |
| Total AD 95-1 Fund Rev: | | \$12,245,859 | \$0 | \$0 | \$0 | \$0 |
| <u>Assessment Dist. 95-1 Fund Expenditures</u> | | | | | | |
| 430-40-00-8592 | Transfer Out | \$0 | \$0 | \$0 | \$0 | \$0 |
| 430-80-00-6010 | Professional & Consulting | \$26,118 | \$0 | \$0 | \$0 | \$0 |
| 430-80-00-6020 | Administrative Fees | \$5,300 | \$0 | \$0 | \$0 | \$0 |
| 430-80-00-8410 | Interest Expense | \$947,107 | \$0 | \$0 | \$0 | \$0 |
| 430-80-00-8415 | Principal Payment | \$17,670,000 | \$0 | \$0 | \$0 | \$0 |
| 430-80-00-8592 | Transfer Out | \$1,345,290 | \$0 | \$0 | \$0 | \$0 |
| Total AD 95-1 Fund Exp: | | \$19,993,815 | \$0 | \$0 | \$0 | \$0 |
| <u>Assessment Dist. 95-1 Construction Rev</u> | | | | | | |
| 431-00-00-3135 | Special Tax Assessment | \$0 | \$44,595 | \$0 | \$1,490 | \$0 |
| 431-00-00-3660 | Interest Earnings | \$1,483 | \$0 | \$1,600 | \$1,600 | \$1,600 |
| 431-00-00-4890 | Transfer In | \$223 | \$0 | \$0 | \$0 | \$0 |
| 431-00-00-4891 | Equity Transfer In | \$330,535 | \$0 | \$0 | \$0 | \$0 |
| Total AD 95-1 Const. Rev: | | \$332,241 | \$44,595 | \$1,600 | \$3,090 | \$1,600 |
| <u>Assessment Dist. 95-1 Construction Exp</u> | | | | | | |
| 431-40-00-6018 | Architect-Engineering Services | \$543 | \$0 | \$0 | \$0 | \$0 |
| 431-40-00-8592 | Transfer Out | \$71,640 | \$191,658 | \$153,301 | \$216,500 | \$156,700 |
| 431-40-00-9530 | Improvements Public Rt Of Way | \$1,159,350 | \$137,238 | \$134,900 | \$134,835 | \$35,000 |
| 431-80-00-6010 | Professional & Consulting | \$3,082 | \$77 | \$0 | \$0 | \$0 |
| 431-80-00-6020 | Administrative Fees | \$70 | \$52,826 | \$0 | \$0 | \$0 |
| Total AD 95-1 Const. Exp: | | \$1,234,684 | \$381,800 | \$288,201 | \$351,335 | \$191,700 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--|-------------------------------|---------------------|------------------|-------------------------|---------------------|-------------------------|
| Assessment Dist. 95-2 Fund Revenues | | | | | | |
| 432-00-00-3135 | Special Tax Assessment | \$275,531 | \$0 | \$0 | \$0 | \$0 |
| 432-00-00-3660 | Interest Earnings | \$84,308 | \$0 | \$0 | \$0 | \$0 |
| 432-00-00-4799 | Developer Debt Svc Assessment | \$19,850,583 | \$0 | \$0 | \$0 | \$0 |
| 432-00-00-4890 | Transfer In | \$1,345,067 | \$0 | \$0 | \$0 | \$0 |
| Total AD 95-2 Fund Rev: | | \$21,555,489 | \$0 | \$0 | \$0 | \$0 |
| Assessment Dist. 95-2 Fund Expenditures | | | | | | |
| 432-80-00-6010 | Professional & Consulting | \$109,108 | \$0 | \$0 | \$0 | \$0 |
| 432-80-00-6020 | Administrative Fees | \$2,645 | \$0 | \$0 | \$0 | \$0 |
| 432-80-00-8410 | Interest Expense | \$272,856 | \$0 | \$0 | \$0 | \$0 |
| 432-80-00-8415 | Principal Payment | \$23,907,000 | \$0 | \$0 | \$0 | \$0 |
| 432-80-00-8592 | Transfer Out | \$157,031 | \$0 | \$0 | \$0 | \$0 |
| Total AD 95-2 Fund Exp: | | \$24,448,640 | \$0 | \$0 | \$0 | \$0 |

REVENUE & EXPENDITURE – CFD**Annual Budget - Fiscal Year 2014/2015**

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-----------------------------------|--------------------------------|--------------------|---------------------|-------------------------|---------------------|-------------------------|
| CFD 04-1 Fund Revenues | | | | | | |
| 433-00-00-3135 | Special Tax Assessment | \$1,299,380 | \$1,398,852 | \$1,384,000 | \$1,384,000 | \$1,384,000 |
| 433-00-00-3660 | Interest Earnings | \$0 | \$0 | \$50,000 | \$50,000 | \$50,000 |
| 433-00-00-4778 | Bond Proceeds | | \$9,554,559 | \$0 | \$4,033 | \$0 |
| 433-00-00-4890 | Transfer In | \$131,227 | \$696 | \$0 | \$0 | \$0 |
| Total CFD 04-1 Fund Rev: | | \$1,430,606 | \$10,954,108 | \$1,434,000 | \$1,438,033 | \$1,434,000 |
| CFD 04-1 Fund Expenditures | | | | | | |
| 433-40-00-6018 | Architect-Engineering Services | \$0 | \$16,528 | \$0 | \$0 | \$0 |
| 433-40-00-9530 | Improvements Public Rt Of Way | \$0 | \$1,651,041 | \$0 | \$0 | \$0 |
| 433-80-00-6010 | Professional & Consulting | \$8,001 | \$172,827 | \$0 | \$5,250 | \$0 |
| 433-80-00-6020 | Administrative Fees | \$540,413 | \$594,544 | \$580,000 | \$576,800 | \$580,000 |
| 433-80-00-8410 | Interest Expense | \$527,388 | \$517,431 | \$506,750 | \$506,750 | \$495,319 |
| 433-80-00-8420 | Payment to Refunding Escrow | | \$10,153,095 | \$0 | \$0 | \$0 |
| 433-80-00-8415 | Principal Payment | \$240,000 | \$250,000 | \$260,000 | \$260,000 | \$270,000 |
| 433-80-00-8592 | Transfer Out | \$0 | \$131,227 | \$0 | \$696 | \$0 |
| Total CFD 04-1 Fund Exp: | | \$1,315,801 | \$13,486,693 | \$1,346,750 | \$1,349,496 | \$1,345,319 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

| Annual Budget - Fiscal Year 2014/2015 | | | | | | |
|--|--------------------------------|-------------------------|-------------------------|--------------------------------|----------------------------|--------------------------------|
| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
| CFD 06-1 Construction Fund Revenues | | | | | | |
| 434-00-00-3660 | Interest Earnings | \$3,482 | \$2,430 | \$3,000 | \$3,000 | \$3,000 |
| 434-00-00-3786 | Misc. Reimbursements | | \$240,802 | \$0 | \$0 | \$0 |
| 434-00-00-4890 | Transfer In | | \$5,493,886 | \$0 | \$6,872 | \$0 |
| Total CFD 06-1 Const. Fund Rev: | | \$3,482 | \$5,737,118 | \$3,000 | \$9,872 | \$3,000 |
| CFD 06-1 Construction Fund Expenditures | | | | | | |
| 434-40-00-6018 | Architect-Engineering Services | \$1,153,130 | \$278,913 | \$0 | \$0 | \$0 |
| 434-40-00-8592 | Transfer Out | \$0 | \$0 | \$0 | \$0 | \$0 |
| 434-40-00-9515 | Right Of Way Acquisition | \$325,384 | \$64,583 | \$0 | \$0 | \$0 |
| 434-40-00-9530 | Improvements Public Rt Of Way | \$11,372,240 | \$10,156,219 | \$18,966,315 | \$9,058,975 | \$8,042,200 |
| 434-80-00-5000 | Full Time Salaries | \$250 | \$64,673 | \$0 | \$0 | \$0 |
| 434-80-00-5019 | Flex Dollars | \$0 | \$6,150 | \$0 | \$0 | \$0 |
| 434-80-00-5210 | Life Insurance | \$0 | \$177 | \$0 | \$0 | \$0 |
| 434-80-00-5260 | Medicare | \$3 | \$921 | \$0 | \$0 | \$0 |
| 434-80-00-5270 | PERS - Employer | \$26 | \$6,650 | \$0 | \$0 | \$0 |
| 434-80-00-5272 | PERS - Employee | \$7 | \$1,940 | \$0 | \$0 | \$0 |
| 434-80-00-6010 | Professional & Consulting | \$0 | \$196,080 | \$0 | \$0 | \$0 |
| 434-80-00-6020 | Administrative Fees | \$0 | \$0 | \$0 | \$0 | \$0 |
| Salary & Benefits: | | \$287 | \$80,511 | \$0 | \$0 | \$0 |
| Operations: | | \$12,850,755 | \$10,695,795 | \$18,966,315 | \$9,058,975 | \$8,042,200 |
| Total CFD 06-1 Const. Fund Exp: | | \$12,851,042 | \$10,776,306 | \$18,966,315 | \$9,058,975 | \$8,042,200 |
| CFD 06-1 Debt Service Fund Revenues | | | | | | |
| 435-00-00-3135 | Special Tax Assessment | \$5,061,340 | \$5,560,561 | \$5,347,600 | \$5,347,600 | \$5,347,600 |
| 435-00-00-3660 | Interest Earnings | \$793 | \$779 | \$2,000 | \$2,000 | \$2,000 |
| 435-00-00-3786 | Misc. Reimbursements | \$1,252,926 | \$536 | \$0 | \$0 | \$0 |
| 435-00-00-4778 | Bond Proceeds | \$0 | \$0 | \$0 | \$0 | \$0 |
| 435-00-00-4890 | Transfer In | \$17,057 | \$0 | \$0 | \$0 | \$0 |
| Total CFD 06-1 Dbt Svs Rev: | | \$6,332,116 | \$5,561,875 | \$5,349,600 | \$5,349,600 | \$5,349,600 |
| CFD 06-1 Debt Service Fund Expenditures | | | | | | |
| 435-40-00-6018 | Architect-Engineering Services | \$8,425 | \$0 | \$0 | \$0 | \$0 |
| 435-40-00-8592 | Transfer Out | \$0 | \$17,330 | \$0 | \$7,097 | \$0 |
| 435-80-00-6010 | Professional & Consulting | \$13,164 | \$11,121 | \$0 | \$7,000 | \$0 |
| 435-80-00-6020 | Administrative Fees | \$1,720,370 | \$1,839,945 | \$1,500,000 | \$1,485,903 | \$1,500,000 |
| 435-80-00-8410 | Interest Expense | \$3,160,200 | \$3,141,836 | \$3,138,846 | \$3,138,846 | \$3,435,913 |
| 435-80-00-8412 | Bond Premium | | \$3,400 | \$0 | \$0 | \$0 |
| 435-80-00-8415 | Principal Payment | \$185,000 | \$699,800 | \$320,000 | \$320,000 | \$405,000 |
| Total CFD 06-1 Dbt Svs Exp: | | \$5,087,159 | \$5,713,432 | \$4,958,846 | \$4,958,846 | \$5,340,913 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--|--------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| CFD 07-1 Debt Service Fund Revenues | | | | | | |
| 436-00-00-3135 | Special Tax Assessment | \$1,078,104 | \$1,122,535 | \$1,109,500 | \$1,109,500 | \$1,109,500 |
| 436-00-00-3660 | Interest Earnings | \$190 | \$173 | \$300 | \$300 | \$300 |
| 436-00-00-4890 | Transfer In | \$352,691 | \$0 | \$0 | \$0 | \$0 |
| Total CFD 07-1 Debt Service Fund | | \$1,430,985 | \$1,122,708 | \$1,109,800 | \$1,109,800 | \$1,109,800 |
| CFD 07-1 Debt Service Fund Expenditures | | | | | | |
| 436-80-00-6010 | Professional & Consulting | \$0 | \$4,022 | \$0 | \$3,300 | \$0 |
| 436-80-00-6020 | Administrative Fees | \$240,831 | \$232,021 | \$236,300 | \$233,000 | \$240,000 |
| 436-80-00-8410 | Interest Expense | \$792,013 | \$789,913 | \$786,838 | \$786,838 | \$782,725 |
| 436-80-00-8415 | Principal Payment | \$40,000 | \$60,000 | \$80,000 | \$80,000 | \$100,000 |
| 436-80-00-8468 | Collection Charge-Prop Taxes | \$0 | \$0 | \$0 | \$0 | \$0 |
| 436-80-00-8592 | Transfer Out | \$0 | \$350,226 | \$0 | \$0 | \$0 |
| Total CFD 07-1 Debt Service Fund | | \$1,072,843 | \$1,436,181 | \$1,103,138 | \$1,103,138 | \$1,122,725 |
| CFD 07-1 Construction Fund Revenues | | | | | | |
| 437-00-00-3135 | Special Tax Assessment | \$0 | \$0 | \$0 | \$0 | \$0 |
| 437-00-00-3660 | Interest Earnings | \$2 | \$0 | \$0 | \$0 | \$0 |
| 437-00-00-4758 | Fiscal Agent Surplus Fund | \$0 | \$0 | \$0 | \$0 | \$0 |
| 437-00-00-4778 | Bond Proceeds | \$0 | \$0 | \$0 | \$0 | \$0 |
| 437-00-00-4890 | Transfer In | \$0 | \$132 | \$0 | \$135 | \$0 |
| Total CFD 07-1 Const. Fund Rev: | | \$2 | \$132 | \$0 | \$135 | \$0 |
| CFD 07-1 Construction Fund Expenditures | | | | | | |
| 437-40-00-6018 | Architect-Engineering Services | \$0 | \$0 | \$0 | \$0 | \$0 |
| 437-40-00-8592 | Transfer Out | \$0 | \$0 | \$0 | \$0 | \$0 |
| 437-40-00-9530 | Improvements Public Rt Of Way | \$0 | \$0 | \$0 | \$0 | \$0 |
| 437-80-00-6010 | Professional & Consulting | \$8,791 | \$3,481 | \$0 | \$0 | \$0 |
| 437-80-00-6020 | Administrative Fees | \$0 | \$0 | \$0 | \$0 | \$0 |
| 437-80-00-8410 | Interest Expense | \$0 | \$0 | \$0 | \$0 | \$0 |
| 437-80-00-8415 | Principal Payment | \$0 | \$0 | \$0 | \$0 | \$0 |
| 437-80-00-8468 | Collection Charge-Prop Taxes | \$0 | \$0 | \$0 | \$0 | \$0 |
| 437-80-00-8592 | Transfer Out | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total CFD 07-1 Const. Fund Exp: | | \$8,791 | \$3,481 | \$0 | \$0 | \$0 |
| CFD 06-1 Annex Construction Fund Rev | | | | | | |
| 438-00-00-3660 | Interest Earnings | \$146 | \$142 | \$100 | \$100 | \$100 |
| 438-00-00-4778 | Bond Proceeds | \$0 | \$0 | \$0 | \$0 | \$0 |
| 438-00-00-4890 | Transfer In | \$0 | \$214,679 | \$0 | \$0 | \$0 |
| Total CFD 06-1 Annex. Rev: | | \$146 | \$214,821 | \$100 | \$100 | \$100 |
| CFD 06-1 Annex Construction Fund Exp | | | | | | |
| 438-40-00-6010 | Professional & Consulting | \$0 | \$0 | \$0 | \$0 | \$0 |
| 438-40-00-8420 | Bond Issuance Cost | \$0 | \$0 | \$0 | \$0 | \$0 |
| 438-40-00-9530 | Improvement Public Rt of Way | \$0 | \$343,603 | \$794,000 | \$713,151 | \$294,000 |
| 438-40-00-8592 | Transfer Out | \$0 | \$0 | \$0 | \$214,679 | \$0 |
| Total CFD 06-1 Annex. Exp: | | \$0 | \$343,603 | \$794,000 | \$927,830 | \$294,000 |

TUSTIN LANDSCAPE LIGHTING DISTRICT & STREET LIGHTING

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET**REVENUE & EXPENDITURE - LIGHTING
LANDSCAPE DISTRICT****Annual Budget - Fiscal Year 2014/2015**

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--|--------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| <u>Landscape Lighting Dist. Fund Revenues</u> | | | | | | |
| 141-00-00-3117 | Landscape & Light Dist | \$576,955 | \$531,743 | \$570,000 | \$570,000 | \$576,000 |
| 141-00-00-4890 | Transfer In | \$71,640 | \$191,658 | \$153,301 | \$216,500 | \$156,700 |
| Total Landscape Dist. Rev: | | \$648,595 | \$723,402 | \$723,301 | \$786,500 | \$732,700 |
| <u>Landscape Lighting Dist. Fund Expenditures</u> | | | | | | |
| 141-40-00-6018 | Architect-Engineering Services | \$13,816 | \$11,400 | \$13,700 | \$13,700 | \$13,700 |
| 141-40-00-6020 | Administrative Fees | \$6,840 | \$3,095 | \$0 | \$0 | \$0 |
| 141-40-00-6028 | Landscape Maintenance | \$370,333 | \$386,387 | \$352,000 | \$352,000 | \$352,000 |
| 141-40-00-6132 | Contract Tree Trimming | \$69,824 | \$150,803 | \$132,000 | \$132,000 | \$132,000 |
| 141-40-00-6147 | Bank Service Charges | \$20 | \$3 | \$0 | \$0 | \$0 |
| 141-40-00-6220 | Street Light Energy | \$112,145 | \$112,971 | \$115,000 | \$115,000 | \$115,000 |
| 141-40-00-6335 | Electric | \$12,284 | \$13,770 | \$14,000 | \$14,000 | \$15,000 |
| 141-40-00-6350 | Water | \$59,932 | \$108,137 | \$100,000 | \$100,000 | \$105,000 |
| Total Landscape Dist. Exp: | | \$645,193 | \$786,566 | \$726,700 | \$726,700 | \$732,700 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

REVENUE & EXPENDITURE – STREET LIGHTING

Annual Budget - Fiscal Year 2014/2015

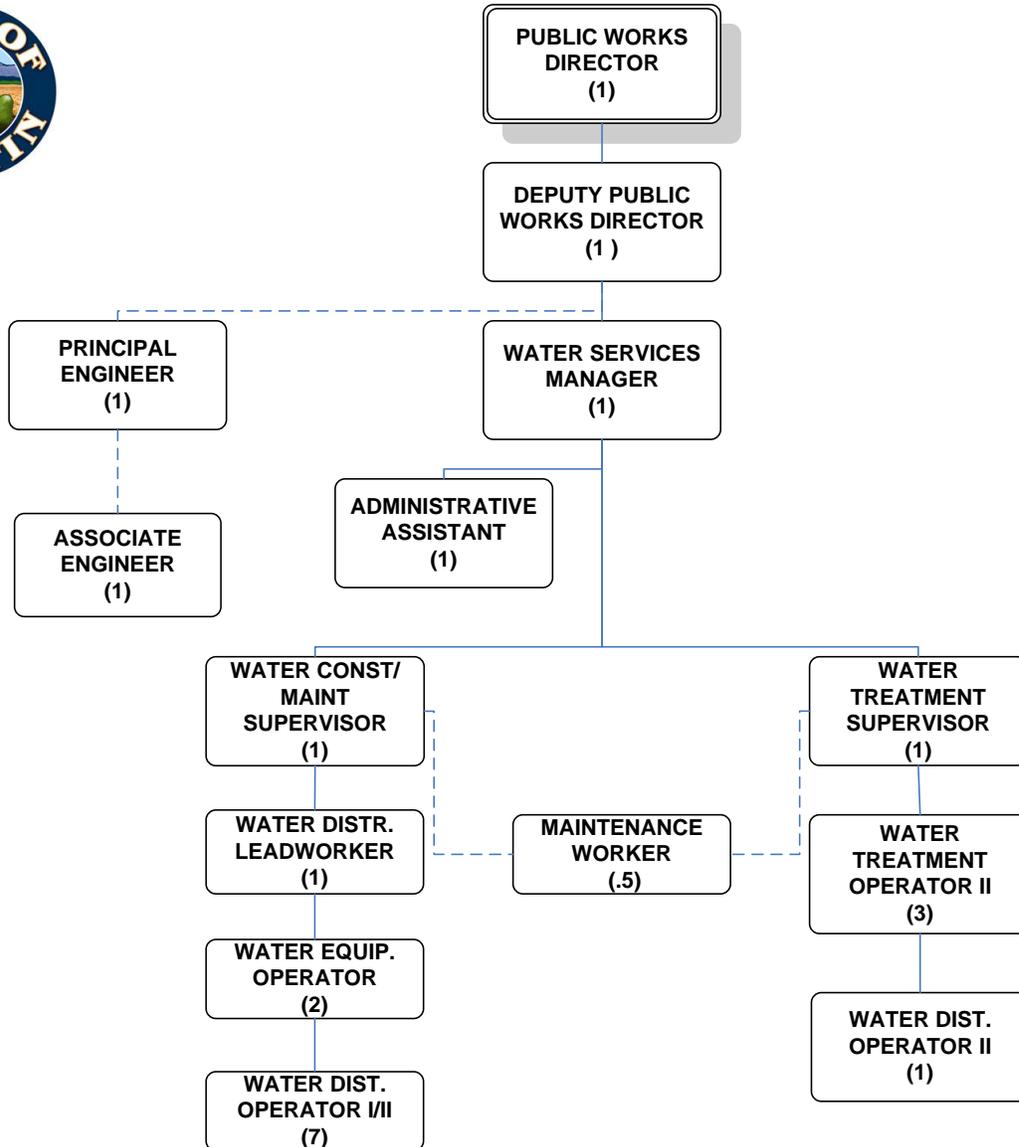
| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--|--------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| Street Lighting Fund Revenues | | | | | | |
| 142-00-00-3117 | Landscape & Light Dist | \$695,363 | \$944,672 | \$694,000 | \$784,878 | \$708,000 |
| Total Street Lighting Rev: | | \$695,363 | \$944,672 | \$694,000 | \$784,878 | \$708,000 |
| Street Lighting Fund Expenditures | | | | | | |
| 142-40-00-6020 | Administrative Fees | \$7,463 | \$3,793 | \$0 | \$3,846 | \$0 |
| 142-40-00-6220 | Street Light Energy | \$307,101 | \$305,472 | \$312,500 | \$311,500 | \$328,500 |
| 142-40-00-6223 | Gf Area Street Light Energy | \$88,353 | \$89,265 | \$93,300 | \$93,300 | \$98,000 |
| 142-40-00-6225 | Signal Energy | \$88,104 | \$94,653 | \$100,000 | \$100,000 | \$105,000 |
| 142-40-00-6226 | T/S Safety Light Energy | \$31,926 | \$30,645 | \$34,500 | \$34,500 | \$36,500 |
| 142-40-00-6228 | Gf Area T/S Saftey Light Energ | \$22,244 | \$21,629 | \$25,000 | \$25,000 | \$26,500 |
| 142-40-00-9530 | Improvements Public Rt Of Way | \$172 | \$344 | \$1,005,000 | \$5,000 | \$825,000 |
| 142-80-00-6147 | Bank Service Charges | \$539 | \$628 | \$0 | \$712 | \$0 |
| Total Street Lighting Exp: | | \$545,902 | \$546,430 | \$1,570,300 | \$573,858 | \$1,419,500 |



WATER ENTERPRISE



WATER ENTERPRISE ORGANIZATIONAL CHART



BILLING

DESCRIPTION:

The City of Tustin's Water Enterprise services approximately 14,100 customers. The Finance Department is responsible for Water Billing. Administrative functions of the Water Utility include customer service inquiries, rate analysis, meter reading, customer billings, cash management, financial analysis, and liaison to field operations in construction of major capital improvements, infrastructure and ongoing operational maintenance.

TASKS:

1. Read customer meters;
2. Prepare customer invoices from automated meter reading equipment;
3. Perform cash applications and accounts receivable;
4. Respond to customer service orders;
5. Prepare and monitor work orders for field operations concerning meter repair, leaks, turn-on and turn-offs;
6. Prepare water management reports;
7. Analyze Pass-Through charge in accordance with the 2010 Water Rate Increase
8. Implement and promote a water conservation program.

ADMINISTRATION

DESCRIPTION:

The Administration Division coordinates and provides direction to all Water Services operations. This Division provides customer service, administrative support, research and analysis of current and Adopted legislation to ensure benefit, safety and convenience to the community and general public.

TASKS:

1. Assure compliance with all health and safety standards for water quality;
2. Coordinate the design and construction of water capital improvement program projects;
3. Provide responsive customer service

DISTRIBUTION

DESCRIPTION:

Install, maintain, repair and upgrade the water distribution system, along with monitoring water quality and providing customer service.

TASKS:

1. Assure compliance with all health and safety standards for water quality;
2. Operate and maintain the water distribution system;
3. Coordinate the design and construction of water capital improvement program projects;
4. Perform preventive maintenance to minimize water loss and service interruptions to City water customers;
5. Provide responsive customer service;
6. Review City, developer and outside agency project plans for compliance with Water Division standards;
7. Conduct staff safety training and Department of Health Services certification programs.

MAIN STREET WATER FACILITY

DESCRIPTION:

The Main Street Water Facility, consists of two groundwater production wells, reverse osmosis and ion exchange treatment plants, a water storage reservoir and booster pump station. The two treatment plants remove nitrate-contaminates from the groundwater produced at this facility. The water is treated and blended to produce drinking water that complies with all State and Federal Safe Drinking Water standards.

TASKS:

1. Assure compliance with all health and safety standards for water quality;
2. Maximize water production to reduce dependence on imported water supplies;
3. Ensure compliance with the Regional Water Quality Control Board [RWQCB] National Pollution Discharge Elimination System [NPDES] permit requirements.

17TH STREET DESALTER

DESCRIPTION:

This reverse osmosis water treatment facility is a cooperative venture between the City of Tustin, the Orange County Water District [OCWD], and the Metropolitan Water District of Southern California [MWD]. This facility removes nitrates and high concentrations of dissolved solids from the groundwater produced at this facility. The water is treated and blended to comply with State and Federal drinking water standards.

TASKS:

1. Assure compliance with all health and safety standards for water quality;
2. Maximize water production to reduce dependence on imported water supplies;
3. Ensure compliance with the Regional Water Quality Control Board [RWQCB] National Pollution Discharge Elimination System [NPDES] permit requirements.

IMPORTED WATER**DESCRIPTION:**

This division is responsible the purchase of wholesale supplemental water supplies from the East Orange County District via its partner agencies the Orange County Water District and the Metropolitan Water District of Southern California.

TASKS:

1. Maximize local water production to reduce dependence on imported water supplies;
2. Utilize cost effective purchases imported water supplies to insure adequate retail supplies.

GROUNDWATER**DESCRIPTION:**

Produce and supply domestic water to all City of Tustin Water Services customers, and comply with safe drinking water standards mandated by State and Federal regulations.

TASKS:

1. Produce competitively priced, high quality water meeting all health and safety standards for water quality;
2. Operate water production facilities utilizing the most cost-effective methods and practices that public safety and water demand requirements allow;
3. Perform maintenance to minimize service interruptions and the loss of groundwater production and imported water supplies;
4. Coordinate the design and construction of capital improvement program projects;
5. Coordinate operation of water facilities with contractors during construction activities;
6. Monitor the water resource planning and management programs of the City's wholesale suppliers (County Water District, the Municipal Water District of Orange County, and East Orange County Water District), and evaluate their fiscal impacts upon the City's service area.

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

POSITION CONTROL REPORT

| POSITION CONTROL REPORT | 13-14 CURR BUDGET | 13-14 YTD ACT | 13-14 VACAN- CIES | 14-15 ADOPTED BUDGET | 14-15 NEW REQ |
|---|-------------------------|---------------------|-------------------------|----------------------------|---------------------|
| WATER ENTERPRISE | | | | | |
| <u>Water Billing</u> | | | | | |
| Accounting Specialist | 2.75 | 2.75 | - | 2.00 | (0.75) |
| Senior Accounting Specialist | 0.00 | 0.00 | - | 1.00 | 1.00 |
| Customer Service Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Water Meter Reader | 2.00 | 2.00 | - | 2.00 | - |
| | 5.75 | 5.75 | 0.00 | 6.00 | 0.25 |
| <u>Water Administration</u> | | | | | |
| Administrative Assistant | 1.00 | 1.00 | - | 1.00 | - |
| Associate Engineer | 1.00 | 0.00 | (1.00) | 1.00 | - |
| Principal Engineer | 1.00 | 1.00 | - | 1.00 | - |
| Water Service Manager | 1.00 | 1.00 | - | 1.00 | - |
| Water Treatment Supervisor | 0.25 | 0.25 | - | 0.25 | - |
| | 4.25 | 3.25 | (1.00) | 4.25 | 0.00 |
| <u>Water Operations</u> | | | | | |
| Maintenance Worker | 0.50 | 0.50 | - | 0.50 | - |
| Water Construction Maintenance Supervisor | 1.00 | 1.00 | - | 1.00 | - |
| Water Distribution Leadworker | 1.00 | 1.00 | - | 1.00 | - |
| Water Distribution Operator I, II | 7.20 | 7.20 | - | 7.20 | - |
| Water Equipment Operator | 2.00 | 1.00 | (1.00) | 2.00 | - |
| Water Treatment Operator II | 0.50 | 0.50 | - | 0.50 | - |
| Water Treatment Supervisor | 0.13 | 0.13 | - | 0.13 | - |
| | 12.33 | 11.33 | (1.00) | 12.33 | 0.00 |
| <u>Main Street Plant</u> | | | | | |
| Water Distribution Operator II | 0.10 | 0.10 | - | 0.10 | - |
| Water Treatment Operator II | 1.00 | 1.00 | - | 1.00 | - |
| Water Treatment Supervisor | 0.13 | 0.13 | - | 0.13 | - |
| | 1.23 | 1.23 | 0.00 | 1.23 | 0.00 |
| <u>17th St Desalter</u> | | | | | |
| Water Distribution Operator II | 0.10 | 0.10 | - | 0.10 | - |
| Water Treatment Operator II | 1.00 | 1.00 | - | 1.00 | - |
| Water Treatment Supervisor | 0.25 | 0.25 | - | 0.25 | - |
| | 1.35 | 1.35 | 0.00 | 1.35 | 0.00 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

| POSITION CONTROL REPORT | 13-14 CURR BUDGET | 13-14 YTD ACT | 13-14 VACAN- CIES | 14-15 ADOPTED BUDGET | 14-15 NEW REQ |
|--------------------------------|-------------------------|---------------------|-------------------------|----------------------------|---------------------|
| Imported Water | | | | | |
| Water Distribution Operator II | 0.30 | 0.30 | - | 0.30 | - |
| Water Treatment Operator II | 0.25 | 0.25 | - | 0.25 | - |
| Water Treatment Supervisor | 0.00 | 0.00 | - | 0.00 | - |
| | 0.55 | 0.55 | 0.00 | 0.55 | 0.00 |
| Groundwater | | | | | |
| Water Distribution Operator II | 0.30 | 0.30 | - | 0.30 | - |
| Water Treatment Operator II | 0.25 | 0.25 | - | 0.25 | - |
| Water Treatment Supervisor | 0.25 | 0.25 | - | 0.25 | - |
| | 0.80 | 0.80 | 0.00 | 0.80 | 0.00 |
| WATER TOTAL | 26.25 | 24.25 | (2.00) | 26.50 | 0.25 |

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 Actual | 12/13 Actual | 13/14 Projected | 14/15 Adopted |
|-------------------------------|------------------|------------------|--------------------|------------------|
| Water, Service Billing | | | | |
| Personnel | 425,498 | 427,835 | 737,209 | 743,000 |
| Operations | 3,533,833 | 2,659,176 | 3,006,809 | 3,336,900 |
| Capital | 21,555 | 44,435 | 52,000 | 52,000 |
| | 3,980,887 | 3,131,445 | 3,796,018 | 4,131,900 |
| Water, Administration | | | | |
| Personnel | 520,768 | 433,958 | 525,097 | 659,900 |
| Operations | 1,070,355 | 1,397,011 | 3,182,822 | 2,703,092 |
| Capital | 0 | 0 | 0 | 0 |
| | 1,591,123 | 1,830,968 | 3,707,919 | 3,362,992 |
| Water, Distribution | | | | |
| Personnel | 1,064,110 | 1,004,273 | 1,339,291 | 1,019,400 |
| Operations | 105,791 | 111,365 | 177,206 | 180,000 |
| Capital | 0 | 0 | 0 | 0 |
| | 1,169,900 | 1,115,637 | 1,516,497 | 1,199,400 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

| Expenditure Summary | 11/12 | 12/13 | 13/14 | 14/15 |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|
| | Actual | Actual | Projected | Adopted |
| Main Street Facilities | | | | |
| Personnel | 155,296 | 169,121 | 67,257 | 123,900 |
| Operations | 71,994 | 1,397,574 | 341,518 | 612,100 |
| Capital | 0 | 0 | 0 | 0 |
| | <u>227,290</u> | <u>1,566,695</u> | <u>408,775</u> | <u>736,000</u> |
| 17th Street Desalter | | | | |
| Personnel | 166,149 | 226,448 | 150,853 | 151,600 |
| Operations | 589,268 | 186,992 | 272,255 | 1,123,000 |
| Capital | 0 | 0 | 0 | 0 |
| | <u>755,417</u> | <u>413,440</u> | <u>423,108</u> | <u>1,274,600</u> |
| Imported Water | | | | |
| Personnel | 18,342 | 18,059 | 44,121 | 41,800 |
| Operations | 2,305,946 | 2,994,798 | 3,250,480 | 2,493,900 |
| Capital | 0 | 0 | 0 | 0 |
| | <u>2,324,288</u> | <u>3,012,857</u> | <u>3,294,601</u> | <u>2,535,700</u> |
| Water Production | | | | |
| Personnel | 129,186 | 114,834 | 124,932 | 207,400 |
| Operations | 2,770,732 | 1,782,984 | 3,290,256 | 3,752,200 |
| Capital | 0 | 0 | 0 | 0 |
| | <u>2,899,918</u> | <u>1,897,818</u> | <u>3,415,188</u> | <u>3,959,600</u> |
| Water Utility Fund Total | | | | |
| Personnel | 2,479,348 | 2,394,526 | 2,988,760 | 2,947,000 |
| Operations | 10,447,919 | 10,529,899 | 13,521,346 | 14,201,192 |
| Capital | 21,555 | 44,435 | 52,000 | 52,000 |
| Water Utility Fund Total | <u>12,948,822</u> | <u>12,968,860</u> | <u>16,562,106</u> | <u>17,200,192</u> |
| Water Capital Fund | | | | |
| Personnel | 0 | 0 | 0 | 0 |
| Operations | 491,669 | 595,930 | 446,400 | 485,000 |
| Capital | 130 | 0 | 0 | 0 |
| Water Capital Fund Total | <u>491,799</u> | <u>595,930</u> | <u>446,400</u> | <u>485,000</u> |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET**REVENUE****Annual Budget - Fiscal Year 2014/2015**

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--|---------------------------------|---------------------|---------------------|-------------------------|---------------------|-------------------------|
| <u>Water Enterprise Fund Revenues</u> | | | | | | |
| 300-00-00-3650 | Rent - Orange County Airport | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-00-00-3660 | Interest Earnings | \$72,171 | \$3 | \$0 | \$1 | \$0 |
| 300-00-00-3661 | Allocated Interest Earnings | \$29,525 | \$22,448 | \$35,600 | \$35,600 | \$35,600 |
| 300-00-00-3662 | Unrealized Gain/Loss Investmnts | (\$11,714) | (\$7,423) | \$0 | \$0 | \$0 |
| 300-00-00-3786 | Misc. Reimbursement | \$5,673 | \$43,352 | \$0 | \$3,887 | \$0 |
| 300-00-00-4660 | Flat Charges | \$4,721,287 | \$5,155,077 | \$5,435,100 | \$5,435,100 | \$6,353,200 |
| 300-00-00-4661 | Water Sales-Residential | \$8,689,278 | \$9,676,816 | \$11,008,500 | \$11,008,500 | \$11,735,100 |
| 300-00-00-4662 | Water Revenue-Other | \$3,510 | \$20,318 | \$5,000 | \$42,048 | \$5,000 |
| 300-00-00-4663 | Water Turn Off/Call Out/Late | \$164,509 | \$160,870 | \$150,000 | \$158,482 | \$150,000 |
| 300-00-00-4665 | 3rd Prty Commodity Chrg Incrse | \$0 | \$0 | \$0 | \$200,000 | \$496,900 |
| 300-00-00-4671 | Customer Service Credits | (\$12,322) | (\$12,577) | (\$15,000) | (\$15,000) | (\$15,000) |
| 300-00-00-4672 | Fire Meter Revenue | \$175,233 | \$198,150 | \$175,000 | \$175,000 | \$200,000 |
| 300-00-00-4776 | Earned Bond Premium | \$20,439 | \$81,757 | \$0 | \$0 | \$0 |
| 300-00-00-4786 | Insurance Reimbursement | \$4,959 | \$7,609 | \$6,000 | \$6,000 | \$6,000 |
| 300-00-00-4795 | Misc. Revenue | \$17,951 | \$128,941 | \$5,000 | \$35,020 | \$25,000 |
| 300-00-00-4890 | Transfer In | \$0 | \$0 | \$0 | \$2,391 | \$0 |
| Total Water Enterprise Rev: | | \$13,880,500 | \$15,475,341 | \$16,805,200 | \$17,087,029 | \$18,991,800 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---|---|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Water Enterprise Fund Expenditures | | | | | | |
| Water Billing | | | | | | |
| 300-00-00-2802 | Bonds Payable | \$833,953 | \$833,953 | \$0 | \$1,134,185 | \$1,224,398 |
| | <i>Principal Payment on 2012 Water Refunding Bonds & City Loan - balance sheet item</i> | | | | | |
| 300-25-21-5000 | Full Time Salaries | \$294,921 | \$263,952 | \$468,200 | \$492,755 | \$558,400 |
| 300-25-21-5005 | Part-Time Salaries | \$0 | \$25,028 | \$64,700 | \$38,504 | \$0 |
| 300-25-21-5011 | General Leave Buy Out | \$1,428 | \$0 | \$6,800 | \$7,187 | \$7,500 |
| 300-25-21-5013 | Disability Pay | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-25-21-5019 | Flex Dollars | \$43,254 | \$47,168 | \$66,300 | \$69,182 | \$70,000 |
| 300-25-21-5020 | Overtime | \$10,033 | \$6,889 | \$15,000 | \$15,000 | \$15,000 |
| 300-25-21-5031 | Bi-Lingual Pay | \$0 | \$138 | \$0 | \$1,200 | \$1,200 |
| 300-25-21-5032 | Auto Allowance | \$997 | \$960 | \$5,000 | \$5,040 | \$5,000 |
| 300-25-21-5033 | Cell Phone Stipend | \$113 | \$109 | \$600 | \$573 | \$600 |
| 300-25-21-5210 | Life Insurance | \$1,483 | \$1,517 | \$1,000 | \$1,479 | \$1,000 |
| 300-25-21-5220 | Health Insurance | \$0 | \$0 | \$400 | \$461 | \$500 |
| 300-25-21-5221 | Retiree Health Insurance | \$13,680 | \$13,638 | \$0 | \$13,700 | \$0 |
| 300-25-21-5230 | City Paid Deferred Comp | \$0 | \$0 | \$3,300 | \$3,300 | \$3,300 |
| 300-25-21-5240 | Workers' Compensation | \$16,200 | \$24,100 | \$24,400 | \$25,723 | \$26,000 |
| 300-25-21-5260 | Medicare | \$2,837 | \$3,408 | \$4,800 | \$5,086 | \$6,000 |
| 300-25-21-5270 | PERS - Employer | \$30,112 | \$31,096 | \$54,600 | \$57,624 | \$48,100 |
| 300-25-21-5272 | PERS - Employee | \$10,441 | \$9,831 | \$11,600 | \$0 | \$0 |
| 300-25-21-5275 | Part-Time Retirement Benefit | \$0 | \$0 | \$1,000 | \$0 | \$0 |
| 300-25-21-5280 | Uniform | \$0 | \$0 | \$400 | \$396 | \$400 |
| 300-25-21-6010 | Professional & Consulting | \$27,407 | \$42,499 | \$68,500 | \$68,500 | \$74,000 |
| 300-25-21-6012 | Retirement Incentive Payment | | \$73,936 | \$0 | \$0 | \$0 |
| 300-25-21-6014 | Accounting & Auditing | \$4,444 | \$1,020 | \$18,000 | \$18,000 | \$14,000 |
| 300-25-21-6016 | Legal Svcs - City Attorney | \$9,266 | \$1,319 | \$3,000 | \$3,000 | \$3,000 |
| 300-25-21-6020 | Administrative Overhead | \$1,200,000 | \$1,200,000 | \$1,200,000 | \$1,200,000 | \$1,200,000 |
| 300-25-21-6040 | Computer Maintenance | \$23,086 | \$5,680 | \$115,000 | \$115,000 | \$117,000 |
| 300-25-21-6147 | Bank Service Charges | \$1,812 | \$2,538 | \$2,500 | \$2,816 | \$2,500 |
| 300-25-21-6355 | Telephone | \$4,155 | \$4,591 | \$5,000 | \$5,000 | \$5,000 |
| 300-25-21-6400 | Office Supplies | \$3,251 | \$1,811 | \$4,000 | \$4,000 | \$4,000 |
| 300-25-21-6415 | Postage | \$53,473 | \$9,884 | \$70,000 | \$70,000 | \$70,000 |
| 300-25-21-6420 | Printing Expenses | \$16,421 | \$12,227 | \$18,000 | \$18,000 | \$18,000 |
| 300-25-21-6424 | Office Equipment/Maintenance | \$3,284 | \$549 | \$500 | \$500 | \$500 |
| 300-25-21-6426 | Special Equipment/Maintenance | \$2,200 | \$1,113 | \$10,000 | \$10,000 | \$10,000 |
| 300-25-21-6441 | Uniforms | \$666 | \$395 | \$300 | \$797 | \$300 |
| 300-25-21-6646 | Nuisance Abatement | \$1,050 | \$695 | \$2,500 | \$2,500 | \$2,500 |
| 300-25-21-6710 | Meetings | \$88 | \$2,155 | \$0 | \$596 | \$0 |
| 300-25-21-6715 | Training Expense | \$10,914 | \$12,367 | \$25,000 | \$25,000 | \$25,000 |
| 300-25-21-6730 | Memberships & Subscriptions | \$223 | \$98 | \$500 | \$500 | \$500 |
| 300-25-21-6840 | Vehicle Mileage | \$0 | \$0 | \$100 | \$100 | \$100 |
| 300-25-21-8494 | Discount Charge/Credit Cards | \$25,828 | \$29,747 | \$28,000 | \$28,000 | \$31,000 |
| 300-25-21-8495 | Bad Debt Write Off | \$24,584 | \$27,234 | \$35,000 | \$35,000 | \$30,000 |
| 300-25-21-8592 | Transfer Out | \$890,391 | \$0 | \$0 | \$0 | \$425,000 |
| 300-25-21-8830 | Claims Paid | \$298 | \$573 | \$1,000 | \$1,000 | \$1,000 |
| 300-25-21-8850 | Claims Admin Fees | \$720 | \$720 | \$2,500 | \$2,500 | \$2,500 |
| 300-25-21-8910 | Excess Ins Prem-Liability | \$0 | \$0 | \$17,000 | \$17,000 | \$0 |
| 300-25-21-8915 | Excess Ins Prem-Workers' Comp | \$0 | \$0 | \$7,000 | \$7,000 | \$0 |
| 300-25-21-8920 | Employment Practices Liability | \$0 | \$0 | \$1,000 | \$1,000 | \$1,000 |
| 300-25-21-8930 | Property Ins Prem | \$0 | \$0 | \$71,000 | \$71,000 | \$0 |
| 300-25-21-9830 | Computer Hardware | \$7,061 | \$15,490 | \$13,000 | \$13,000 | \$13,000 |
| 300-25-21-9835 | Computer Software | \$14,494 | \$28,944 | \$39,000 | \$39,000 | \$39,000 |
| 300-40-21-6441 | Uniforms | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-40-21-7325 | Meter Maintenance | (\$7,002) | \$0 | \$0 | \$0 | \$0 |
| 300-40-21-8440 | Depreciation Expense | \$1,237,275 | \$1,228,025 | \$1,300,000 | \$1,300,000 | \$1,300,000 |
| | Salary & Benefits: | \$425,498 | \$427,835 | \$728,100 | \$737,209 | \$743,000 |
| | Operations: | \$3,555,388 | \$2,703,611 | \$3,057,400 | \$3,058,809 | \$3,388,900 |
| | Total Water - Billing Exp: | \$3,980,887 | \$3,131,445 | \$3,785,500 | \$3,796,018 | \$4,131,900 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-----------------------|----------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Administration | | | | | | |
| 300-40-10-5000 | Full Time Salaries | \$384,130 | \$310,283 | \$401,300 | \$399,945 | \$505,500 |
| 300-40-10-5011 | General Leave Buy Out | \$3,190 | \$3,358 | \$6,500 | \$9,725 | \$10,700 |
| 300-40-10-5019 | Flex Dollars | \$50,845 | \$42,690 | \$54,300 | \$39,943 | \$61,700 |
| 300-40-10-5020 | Overtime | \$68 | \$558 | \$500 | \$500 | \$500 |
| 300-40-10-5025 | Stand-By Pay | \$0 | \$90 | \$0 | \$0 | \$0 |
| 300-40-10-5027 | Certification Pay | \$0 | \$0 | \$0 | \$200 | \$0 |
| 300-40-10-5031 | Bi-Lingual Pay | \$0 | \$0 | \$300 | \$1,200 | \$1,200 |
| 300-40-10-5032 | Auto Allowance | \$1,246 | \$1,200 | \$0 | \$1,200 | \$0 |
| 300-40-10-5033 | Cell Phone Stipend | \$174 | \$137 | \$0 | \$150 | \$500 |
| 300-40-10-5210 | Life Insurance | \$1,326 | \$1,030 | \$900 | \$851 | \$1,100 |
| 300-40-10-5220 | Health Insurance | \$0 | \$0 | \$300 | \$297 | \$400 |
| 300-40-10-5240 | Workers' Compensation | \$21,700 | \$28,400 | \$22,900 | \$22,085 | \$27,500 |
| 300-40-10-5260 | Medicare | \$5,446 | \$4,442 | \$5,800 | \$5,820 | \$7,400 |
| 300-40-10-5270 | PERS - Employer | \$39,247 | \$31,420 | \$43,300 | \$42,934 | \$43,200 |
| 300-40-10-5272 | PERS - Employee | \$13,395 | \$10,350 | \$9,900 | \$0 | \$0 |
| 300-40-10-5280 | Uniform | \$0 | \$0 | \$200 | \$247 | \$200 |
| 300-40-10-6010 | Professional & Consulting | \$33,783 | \$75,049 | \$45,000 | \$45,000 | \$50,000 |
| 300-40-10-6018 | Architect-Engineering Services | \$2,180 | \$9,770 | \$454,000 | \$454,000 | \$164,000 |
| 300-40-10-6035 | Service Contracts | \$135 | \$626 | \$0 | \$1,205 | \$0 |
| 300-40-10-6355 | Telephone | \$10,819 | \$12,408 | \$12,000 | \$10,000 | \$12,000 |
| 300-40-10-6400 | Office Supplies | \$523 | \$45 | \$0 | \$17 | \$0 |
| 300-40-10-6415 | Postage | \$2,685 | \$2,746 | \$2,500 | \$2,820 | \$3,375 |
| 300-40-10-6420 | Printing Expenses | \$4,705 | \$4,070 | \$4,000 | \$4,000 | \$6,500 |
| 300-40-10-6424 | Office Equipment/Maintenance | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-40-10-6425 | 800 Mhz System Maintenance | \$30,441 | \$35,229 | \$30,500 | \$30,500 | \$33,000 |
| 300-40-10-6426 | Special Equip - Maint | \$583 | \$0 | \$0 | \$0 | \$0 |
| 300-40-10-6427 | Special Equip - Rental | \$2,562 | \$3,618 | \$3,000 | \$3,000 | \$3,000 |
| 300-40-10-6441 | Uniforms | \$0 | \$0 | \$0 | \$210 | \$0 |
| 300-40-10-6442 | Safety Supplies & Equipment | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-40-10-6710 | Meetings | \$115 | \$1,017 | \$5,500 | \$5,500 | \$5,500 |
| 300-40-10-6715 | Training Expense | \$11,110 | \$12,566 | \$25,000 | \$25,000 | \$33,000 |
| 300-40-10-6730 | Memberships & Subscriptions | \$2,740 | \$4,568 | \$4,750 | \$4,750 | \$5,700 |
| 300-40-10-6810 | Fuel/Lube Purchases | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-40-10-6815 | Vehicle Repair | \$42,892 | \$48,142 | \$0 | \$18,000 | \$20,000 |
| 300-40-10-6845 | Vehicle Cost Recovery | \$136,300 | \$136,300 | \$136,300 | \$136,000 | \$136,000 |
| 300-40-10-6847 | Equipment Cost Recovery | \$9,200 | \$9,200 | \$9,200 | \$9,200 | \$9,200 |
| 300-40-10-6848 | Info Tech Cost Recovery | \$73,000 | \$72,700 | \$73,800 | \$73,800 | \$85,000 |
| 300-40-10-7140 | Property Tax | \$18,149 | \$18,701 | \$17,500 | \$19,180 | \$19,500 |
| 300-40-10-7210 | Equipment Maint | \$1,548 | \$3,469 | \$4,000 | \$5,855 | \$0 |
| 300-40-10-7215 | Water Quality Testing | \$25,051 | \$22,399 | \$23,000 | \$23,000 | \$23,500 |
| 300-40-10-7220 | Regulatory Fees | \$16,621 | \$17,031 | \$18,000 | \$19,000 | \$21,800 |
| 300-40-10-7310 | Reservoir Tank Maint | \$14,264 | \$28,529 | \$0 | \$19,200 | \$0 |
| 300-40-10-7315 | Main Line Maintenance | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-40-10-7320 | Service Lateral Maintenance | \$29 | \$135 | \$0 | \$0 | \$0 |
| 300-40-10-7325 | Meter Maintenance | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-40-10-7330 | Hydrant Maintenance | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-40-10-8410 | Interest Expense | \$567,827 | \$810,599 | \$1,364,218 | \$1,999,360 | \$1,973,820 |
| 300-40-10-8440 | Depreciation Expense | \$14,033 | \$14,034 | \$0 | \$0 | \$0 |
| 300-40-10-8485 | Bonds-Amortization Exp | \$49,060 | \$54,060 | \$42,000 | \$42,000 | \$98,197 |
| 300-40-10-8486 | Bond Issuance Costs | \$0 | \$0 | \$0 | \$232,225 | \$0 |
| 300-40-10-9810 | Furniture and Equipment | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Salary & Benefits: | \$520,768 | \$433,958 | \$546,200 | \$525,097 | \$659,900 |
| | Operations: | \$1,070,355 | \$1,397,011 | \$2,274,268 | \$3,182,822 | \$2,703,092 |
| | Total Administration Exp: | \$1,591,123 | \$1,830,968 | \$2,820,468 | \$3,707,919 | \$3,362,992 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---------------------|-------------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Distribution | | | | | | |
| 300-40-22-5000 | Full Time Salaries | \$704,534 | \$649,417 | \$883,900 | \$904,406 | \$689,200 |
| 300-40-22-5011 | General Leave Buy Out | \$29,126 | \$4,869 | \$11,200 | \$18,406 | \$9,400 |
| 300-40-22-5019 | Flex Dollars | \$120,657 | \$114,929 | \$145,500 | \$147,841 | \$114,800 |
| 300-40-22-5020 | Overtime | \$59,960 | \$42,271 | \$58,200 | \$58,200 | \$61,500 |
| 300-40-22-5025 | Stand-by Pay | \$29,670 | \$29,563 | \$32,000 | \$32,000 | \$27,500 |
| 300-40-22-5027 | Certification Pay | \$6,371 | \$6,272 | \$7,200 | \$6,600 | \$3,000 |
| 300-40-22-5031 | Bi-Lingual Pay | \$2,082 | \$1,650 | \$1,300 | \$1,200 | \$1,200 |
| 300-40-22-5210 | Life Insurance | \$3,250 | \$3,149 | \$2,100 | \$2,233 | \$1,700 |
| 300-40-22-5220 | Health Insurance | \$0 | \$0 | \$900 | \$894 | \$700 |
| 300-40-22-5240 | Workers' Compensation | \$0 | \$45,000 | \$51,400 | \$52,475 | \$38,400 |
| 300-40-22-5260 | Medicare | \$11,654 | \$10,827 | \$13,000 | \$13,267 | \$10,100 |
| 300-40-22-5270 | PERS - Employer | \$71,825 | \$72,241 | \$96,900 | \$99,044 | \$59,700 |
| 300-40-22-5272 | PERS - Employee | \$24,980 | \$24,087 | \$22,100 | \$0 | \$0 |
| 300-40-22-5280 | Uniform | \$0 | \$0 | \$2,600 | \$2,725 | \$2,200 |
| 300-40-22-6010 | Professional & Consulting | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-40-22-6035 | Service Contracts | \$5,595 | \$4,982 | \$6,900 | \$6,900 | \$6,900 |
| 300-40-22-6320 | Building Maint & Repair | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-40-22-6400 | Office Supplies | \$4,039 | \$4,126 | \$8,000 | \$8,000 | \$8,000 |
| 300-40-22-6426 | Special Equipment/Maintenance | \$10,840 | \$9,116 | \$10,500 | \$11,700 | \$11,500 |
| 300-40-22-6441 | Uniforms | \$2,346 | \$2,234 | \$3,500 | \$2,000 | \$3,500 |
| 300-40-22-6442 | Safety Supplies & Equipment | \$11,649 | \$11,259 | \$12,100 | \$12,100 | \$12,100 |
| 300-40-22-6715 | Training Expense | \$105 | \$933 | \$0 | \$151 | \$0 |
| 300-40-22-6810 | Fuel/Lube Purchases | \$37,769 | \$35,438 | \$40,000 | \$40,000 | \$40,000 |
| 300-40-22-6815 | Vehicle Repair | \$0 | \$17,663 | \$36,000 | \$36,000 | \$36,000 |
| 300-40-22-7210 | Equipment Maint | \$150 | \$598 | \$5,000 | \$5,000 | \$9,000 |
| 300-40-22-7220 | Regulatory Fees | \$13,288 | \$20,639 | \$20,000 | \$20,000 | \$18,000 |
| 300-40-22-7310 | Reservoir Tank Maint. | \$16,953 | \$3,878 | \$35,000 | \$35,000 | \$35,000 |
| 300-40-22-7315 | Main Line Maintenance | \$93 | \$499 | \$0 | \$0 | \$0 |
| 300-40-22-7320 | Service Lateral Maintenance | \$829 | \$0 | \$0 | \$355 | \$0 |
| 300-40-22-7325 | Meter Maintenance | \$2,135 | \$0 | \$0 | \$0 | \$0 |
| 300-40-22-7330 | Hydrant Maintenance | (\$0) | \$0 | \$0 | \$0 | \$0 |
| 300-40-22-7415 | Chlorine | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-40-22-9410 | T&D Main Extension Line | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Salary & Benefits: | \$1,064,110 | \$1,004,273 | \$1,328,300 | \$1,339,291 | \$1,019,400 |
| | Operations: | \$105,791 | \$111,365 | \$177,000 | \$177,206 | \$180,000 |
| | Total Distribution Div. Exp: | \$1,169,900 | \$1,115,637 | \$1,505,300 | \$1,516,497 | \$1,199,400 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-----------------------------|------------------------------------|------------------|--------------------|-------------------------|---------------------|-------------------------|
| Main Street Facility | | | | | | |
| 300-40-24-5000 | Full Time Salaries | \$96,541 | \$99,858 | \$18,000 | \$16,601 | \$81,400 |
| 300-40-24-5011 | General Leave Buy Out | \$1,624 | \$1,676 | \$500 | \$448 | \$1,100 |
| 300-40-24-5019 | Flex Dollars | \$14,349 | \$14,926 | \$2,900 | \$6,738 | \$14,200 |
| 300-40-24-5020 | Overtime | \$16,768 | \$19,624 | \$12,000 | \$20,000 | \$12,500 |
| 300-40-24-5025 | Stand-by Pay | \$3,450 | \$10,129 | \$0 | \$14,000 | \$0 |
| 300-40-24-5027 | Certification Pay | \$1,333 | \$1,278 | \$0 | \$1,420 | \$1,200 |
| 300-40-24-5031 | Bi-Lingual Pay | \$312 | \$300 | \$100 | \$0 | \$0 |
| 300-40-24-5210 | Life Insurance | \$362 | \$362 | \$0 | \$184 | \$200 |
| 300-40-24-5220 | Health Insurance | \$0 | \$0 | \$0 | \$15 | \$100 |
| 300-40-24-5240 | Workers' Compensation | \$5,200 | \$5,200 | \$1,100 | \$975 | \$4,700 |
| 300-40-24-5260 | Medicare | \$1,814 | \$1,882 | \$300 | \$1,043 | \$1,200 |
| 300-40-24-5270 | PERS - Employer | \$10,110 | \$10,472 | \$1,900 | \$5,789 | \$7,100 |
| 300-40-24-5272 | PERS - Employee | \$3,433 | \$3,414 | \$400 | \$0 | \$0 |
| 300-40-24-5280 | Uniform | \$0 | \$0 | \$0 | \$44 | \$200 |
| 300-40-24-6018 | Architect-Engineering Services | \$1,000 | \$0 | \$0 | \$0 | \$0 |
| 300-40-24-6035 | Service Contracts | \$6,605 | \$675 | \$8,500 | \$8,500 | \$11,100 |
| 300-40-24-6320 | Building Maint & Repair | \$528 | \$5,645 | \$600 | \$600 | \$600 |
| 300-40-24-6355 | Telephone | \$728 | \$732 | \$1,000 | \$1,000 | \$1,000 |
| 300-40-24-6400 | Office Supplies | \$4,196 | \$725 | \$8,000 | \$8,000 | \$8,000 |
| 300-40-24-6441 | Uniforms | \$262 | \$261 | \$0 | \$220 | \$0 |
| 300-40-24-6810 | Fuel/Lube Purchases | \$60 | \$0 | \$1,000 | \$1,000 | \$1,000 |
| 300-40-24-7110 | Electric | \$33,238 | \$32,749 | \$96,000 | \$96,000 | \$126,000 |
| 300-40-24-7130 | Well Maintenance | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-40-24-7135 | Basin Replenishment Assessment | \$2,286 | \$1,306,406 | \$216,000 | \$127,098 | \$282,200 |
| 300-40-24-7210 | Equipment Maint | \$15,775 | \$45,417 | \$20,000 | \$20,000 | \$20,000 |
| 300-40-24-7215 | Water Quality Testing | \$0 | \$279 | \$4,000 | \$4,000 | \$15,000 |
| 300-40-24-7220 | Regulatory Fees | \$4,487 | \$594 | \$7,200 | \$9,000 | \$7,200 |
| 300-40-24-7325 | Meter Maintenance | \$515 | \$0 | \$0 | \$0 | \$0 |
| 300-40-24-7415 | Chlorine | \$744 | \$178 | \$4,000 | \$8,000 | \$9,000 |
| 300-40-24-7416 | Salt | \$0 | \$3,196 | \$96,000 | \$50,000 | \$120,000 |
| 300-40-24-7420 | Nitrate Supplies | \$0 | \$0 | \$1,500 | \$5,100 | \$3,000 |
| 300-40-24-7425 | Waste Discharge | \$1,570 | \$717 | \$3,000 | \$3,000 | \$8,000 |
| | Salary & Benefits: | \$155,296 | \$169,121 | \$37,200 | \$67,257 | \$123,900 |
| | Operations: | \$71,994 | \$1,397,574 | \$466,800 | \$341,518 | \$612,100 |
| | Total Main Street Fac. Exp: | \$227,290 | \$1,566,695 | \$504,000 | \$408,775 | \$736,000 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-----------------------------|-------------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| 17th Street Facility | | | | | | |
| 300-40-25-5000 | Full Time Salaries | \$110,247 | \$150,155 | \$93,100 | \$90,850 | \$100,800 |
| 300-40-25-5011 | General Leave Buy Out | \$4,077 | \$4,129 | \$1,600 | \$3,445 | \$1,600 |
| 300-40-25-5019 | Flex Dollars | \$14,585 | \$20,156 | \$11,800 | \$10,875 | \$13,300 |
| 300-40-25-5020 | Overtime | \$10,352 | \$12,223 | \$17,300 | \$17,300 | \$18,200 |
| 300-40-25-5025 | Stand-by Pay | \$2,747 | \$9,304 | \$0 | \$10,000 | \$0 |
| 300-40-25-5027 | Certification Pay | \$1,057 | \$1,278 | \$1,200 | \$1,320 | \$1,200 |
| 300-40-25-5031 | Bi-Lingual Pay | \$156 | \$150 | \$300 | \$0 | \$0 |
| 300-40-25-5210 | Life Insurance | \$413 | \$600 | \$200 | \$201 | \$200 |
| 300-40-25-5220 | Health Insurance | \$0 | \$0 | \$100 | \$85 | \$100 |
| 300-40-25-5240 | Workers' Compensation | \$5,900 | \$5,400 | \$5,400 | \$5,195 | \$5,600 |
| 300-40-25-5260 | Medicare | \$1,866 | \$2,518 | \$1,400 | \$1,340 | \$1,500 |
| 300-40-25-5270 | PERS - Employer | \$11,113 | \$15,643 | \$10,200 | \$9,974 | \$8,800 |
| 300-40-25-5272 | PERS - Employee | \$3,636 | \$4,891 | \$2,300 | \$0 | \$0 |
| 300-40-25-5280 | Uniform | \$0 | \$0 | \$300 | \$267 | \$300 |
| 300-40-25-6035 | Service Contracts | \$3,756 | \$11,511 | \$13,400 | \$13,400 | \$10,400 |
| 300-40-25-6320 | Building Maint & Repair | \$1,858 | \$1,491 | \$2,400 | \$2,400 | \$2,400 |
| 300-40-25-6355 | Telephone | \$728 | \$732 | \$0 | \$540 | \$0 |
| 300-40-25-6400 | Office Supplies | \$0 | \$979 | \$8,000 | \$1,000 | \$0 |
| 300-40-25-6441 | Uniforms | \$298 | \$425 | \$0 | \$415 | \$0 |
| 300-40-25-6442 | Safety Supplies & Equipment | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-40-25-6845 | Vehicle Cost Recovery | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-40-25-7110 | Electric | \$143,081 | \$54,247 | \$90,000 | \$25,000 | \$178,400 |
| 300-40-25-7130 | Well Maintenance | \$50,157 | \$68,637 | \$80,000 | \$80,000 | \$80,000 |
| 300-40-25-7135 | Basin Replenishment Assessment | \$178,968 | \$505 | \$266,000 | \$10,000 | \$529,200 |
| 300-40-25-7210 | Equipment Maint | \$30,638 | \$2,743 | \$110,000 | \$110,000 | \$130,000 |
| 300-40-25-7215 | Water Quality Testing | \$2,600 | \$680 | \$4,000 | \$500 | \$10,000 |
| 300-40-25-7220 | Regulatory Fees | \$3,278 | \$0 | \$5,100 | \$6,500 | \$5,100 |
| 300-40-25-7325 | Meter Maintenance | \$1,402 | \$0 | \$1,000 | \$1,000 | \$2,000 |
| 300-40-25-7415 | Chlorine | \$23,937 | \$10,332 | \$27,000 | \$1,000 | \$85,000 |
| 300-40-25-7420 | Nitrate Supplies | \$0 | \$0 | \$500 | \$500 | \$500 |
| 300-40-25-7425 | Waste Discharge | \$148,567 | \$34,709 | \$100,000 | \$20,000 | \$90,000 |
| | Salary & Benefits: | \$166,149 | \$226,448 | \$145,200 | \$150,853 | \$151,600 |
| | Operations: | \$589,268 | \$186,992 | \$707,400 | \$272,255 | \$1,123,000 |
| | Total 17th St. Desalter Exp: | \$755,417 | \$413,440 | \$852,600 | \$423,108 | \$1,274,600 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET
Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-----------------------|----------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Imported Water | | | | | | |
| 300-40-26-5000 | Full Time Salaries | \$11,355 | \$10,434 | \$33,100 | \$28,892 | \$31,000 |
| 300-40-26-5011 | General Leave Buy Out | \$0 | \$157 | \$300 | \$275 | \$300 |
| 300-40-26-5019 | Flex Dollars | \$1,295 | \$2,354 | \$5,000 | \$4,650 | \$5,000 |
| 300-40-26-5020 | Overtime | \$1,312 | \$712 | \$0 | \$3,000 | \$0 |
| 300-40-26-5025 | Stand-By Pay | \$294 | \$431 | \$0 | \$1,400 | \$0 |
| 300-40-26-5027 | Certification Pay | \$263 | \$235 | \$300 | \$360 | \$300 |
| 300-40-26-5210 | Life Insurance | \$57 | \$54 | \$100 | \$84 | \$100 |
| 300-40-26-5220 | Health Insurance | \$0 | \$0 | \$0 | \$31 | \$0 |
| 300-40-26-5240 | Workers' Compensation | \$2,000 | \$2,000 | \$1,900 | \$1,706 | \$1,800 |
| 300-40-26-5260 | Medicare | \$198 | \$163 | \$500 | \$426 | \$500 |
| 300-40-26-5270 | PERS - Employer | \$1,159 | \$1,133 | \$3,600 | \$3,188 | \$2,700 |
| 300-40-26-5272 | PERS - Employee | \$408 | \$385 | \$800 | \$0 | \$0 |
| 300-40-26-5280 | Uniform | \$0 | \$0 | \$100 | \$109 | \$100 |
| 300-40-26-6441 | Uniforms | \$41 | \$39 | \$0 | \$75 | \$0 |
| 300-40-26-7010 | EOCWD - Water Purchased | \$2,036,500 | \$2,696,936 | \$2,341,190 | \$2,735,000 | \$1,929,900 |
| 300-40-26-7020 | EOCWD - Connection Fees | \$269,405 | \$295,103 | \$514,300 | \$514,300 | \$564,000 |
| 300-40-26-7210 | Equipment Maint | \$0 | \$2,720 | \$0 | \$1,105 | \$0 |
| | Salary & Benefits: | \$18,342 | \$18,059 | \$45,700 | \$44,121 | \$41,800 |
| | Operations: | \$2,305,946 | \$2,994,798 | \$2,855,490 | \$3,250,480 | \$2,493,900 |
| | Total Imported Water Exp: | \$2,324,288 | \$3,012,857 | \$2,901,190 | \$3,294,601 | \$2,535,700 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---------------------|------------------------------------|---------------------|---------------------|-------------------------|---------------------|-------------------------|
| Ground Water | | | | | | |
| 300-40-27-5000 | Full Time Salaries | \$71,549 | \$70,505 | \$58,800 | \$49,085 | \$113,100 |
| 300-40-27-5011 | General Leave Buy Out | \$1,289 | \$1,110 | \$1,300 | \$1,047 | \$1,700 |
| 300-40-27-5019 | Flex Dollars | \$11,738 | \$12,896 | \$9,500 | \$7,335 | \$12,300 |
| 300-40-27-5020 | Overtime | \$10,994 | \$8,840 | \$26,900 | \$26,900 | \$28,200 |
| 300-40-27-5025 | Stand-By Pay | \$17,343 | \$5,209 | \$30,300 | \$30,300 | \$32,000 |
| 300-40-27-5027 | Certification Pay | \$1,198 | \$1,136 | \$300 | \$1,000 | \$1,500 |
| 300-40-27-5031 | Bi-Lingual Pay | \$312 | \$300 | \$300 | \$0 | \$0 |
| 300-40-27-5210 | Life Insurance | \$263 | \$259 | \$100 | \$172 | \$300 |
| 300-40-27-5220 | Health Insurance | \$0 | \$0 | \$100 | \$48 | \$100 |
| 300-40-27-5240 | Workers' Compensation | \$3,500 | \$3,500 | \$3,500 | \$2,850 | \$6,200 |
| 300-40-27-5260 | Medicare | \$1,279 | \$1,224 | \$900 | \$718 | \$1,700 |
| 300-40-27-5270 | PERS - Employer | \$7,284 | \$7,449 | \$6,400 | \$5,316 | \$9,900 |
| 300-40-27-5272 | PERS - Employee | \$2,438 | \$2,407 | \$1,500 | \$0 | \$0 |
| 300-40-27-5280 | Uniform | \$0 | \$0 | \$200 | \$158 | \$400 |
| 300-40-27-6035 | Service Contracts | \$1,040 | \$1,536 | \$4,200 | \$4,850 | \$8,200 |
| 300-40-27-6345 | Natural Gas | \$183 | \$195 | \$200 | \$200 | \$200 |
| 300-40-27-6400 | Office Supplies | \$3,443 | \$1,086 | \$2,000 | \$3,720 | \$2,000 |
| 300-40-27-6441 | Uniforms | \$190 | \$187 | \$0 | \$150 | \$0 |
| 300-40-27-6442 | Safety Supplies & Equipment | \$0 | \$0 | \$0 | \$6,000 | \$0 |
| 300-40-27-6810 | Fuel/Lube Purchases | \$450 | \$846 | \$0 | \$1,278 | \$0 |
| 300-40-27-7010 | Eocwd - Water Purchased | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-40-27-7020 | Eocwd - Connection Fees | \$0 | \$25,762 | \$0 | \$0 | \$0 |
| 300-40-27-7110 | Electric | \$415,195 | \$551,777 | \$710,000 | \$710,000 | \$770,000 |
| 300-40-27-7115 | Telemetry | \$6,085 | \$2,921 | \$6,000 | \$12,150 | \$7,000 |
| 300-40-27-7130 | Well Maintenance | \$67,084 | \$19,502 | \$150,000 | \$150,000 | \$150,000 |
| 300-40-27-7135 | Basin Replenishment Assessment | \$2,224,339 | \$1,133,426 | \$2,490,000 | \$2,337,858 | \$2,751,800 |
| 300-40-27-7210 | Equipment Maint | \$16,319 | \$14,633 | \$10,000 | \$20,000 | \$15,000 |
| 300-40-27-7215 | Water Quality Testing | \$0 | \$0 | \$0 | \$0 | \$0 |
| 300-40-27-7220 | Regulatory Fees | \$7,411 | \$1,059 | \$10,500 | \$15,050 | \$16,500 |
| 300-40-27-7325 | Meter maintenance | \$0 | \$0 | \$0 | \$4,000 | \$0 |
| 300-40-27-7415 | Chlorine | \$28,993 | \$30,053 | \$20,000 | \$25,000 | \$31,500 |
| | Salary & Benefits: | \$129,186 | \$114,834 | \$140,100 | \$124,932 | \$207,400 |
| | Operations: | \$2,770,732 | \$1,782,984 | \$3,402,900 | \$3,290,256 | \$3,752,200 |
| | Total Ground Water Exp: | \$2,899,918 | \$1,897,818 | \$3,543,000 | \$3,415,188 | \$3,959,600 |
| | Salary & Benefits: | \$2,479,348 | \$2,394,526 | \$2,970,800 | \$2,988,760 | \$2,947,000 |
| | Operations: | \$10,469,474 | \$10,574,334 | \$12,941,258 | \$13,573,346 | \$14,253,192 |
| | Total Water Enterprise Exp: | \$12,948,822 | \$12,968,860 | \$15,912,058 | \$16,562,106 | \$17,200,192 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---|--|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Water Capital Fund Revenue | | | | | | |
| 301-00-00-3661 | Allocated Interest Earnings | \$11,376 | \$7,934 | \$4,000 | \$5,600 | \$6,500 |
| 301-00-00-3662 | Unrealized Gain/Loss Investmnt | (\$3,356) | (\$3,113) | \$0 | \$0 | \$0 |
| 301-00-00-4664 | Water Capital Charge | \$1,370,666 | \$1,490,119 | \$1,491,600 | \$1,491,600 | \$1,600,000 |
| Total Water Capital Fnd Rev: | | \$1,378,685 | \$1,494,939 | \$1,495,600 | \$1,497,200 | \$1,606,500 |
| Water Capital Fund Expenditures | | | | | | |
| 301-00-00-1808 | Construction in progress <i>Capital outlay - Balance sheet item</i> | \$283,201 | \$311,396 | \$0 | \$1,103,400 | \$2,919,000 |
| 301-25-21-6147 | Bank Service Charges | \$609 | \$891 | \$0 | \$1,300 | \$0 |
| 301-25-21-8495 | Bad Debt Write Off | \$1,585 | \$2,327 | \$0 | \$2,000 | \$0 |
| 301-40-00-6018 | Architect-Engineering Services | \$79,358 | \$203,481 | \$0 | \$7,400 | \$0 |
| 301-40-00-6420 | Printing Expenses | \$83 | \$0 | \$0 | \$0 | \$0 |
| 301-40-00-7221 | Encroachment Permit | (\$2,067) | \$0 | \$0 | \$0 | \$0 |
| 301-40-00-7315 | Main Line Maintenance | \$114,077 | \$107,623 | \$150,000 | \$139,000 | \$150,000 |
| 301-40-00-7320 | Service Line Maintenance | \$97,884 | \$77,337 | \$100,000 | \$100,000 | \$125,000 |
| 301-40-00-7325 | Meter Maintenance | \$134,299 | \$85,276 | \$90,000 | \$90,000 | \$100,000 |
| 301-40-00-7330 | Hydrant Maintenance | \$68,035 | \$122,214 | \$110,000 | \$110,000 | \$110,000 |
| 301-40-00-9510 | Land Acquisition/Appraisal | \$130 | \$0 | \$0 | \$0 | \$0 |
| 301-40-00-9525 | Improvements Other Than Bldgs | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Water Capital Fnd Exp: | | \$493,384 | \$598,258 | \$450,000 | \$448,400 | \$485,000 |
| 2011 Water Revenue Bond Fund Revenue | | | | | | |
| 305-00-00-3660 | Interest Earnings | \$180 | \$181 | \$0 | \$100 | \$0 |
| 305-00-00-3661 | Allocated Interest Earnings | \$122,591 | \$31,538 | \$30,000 | \$30,000 | \$6,000 |
| 305-00-00-3662 | Unrealized Loss/Gain on invest | (\$63,918) | (\$11,868) | \$0 | \$0 | \$0 |
| 305-00-00-4776 | Earned Bond Premium | \$10,199 | \$10,199 | \$0 | \$0 | \$0 |
| Total 2011 Water Bond Rev: | | \$69,052 | \$30,050 | \$30,000 | \$30,100 | \$6,000 |
| 2011 Water Revenue Bond Fund Expend. | | | | | | |
| 305-00-00-1808 | Construction in progress <i>Capital outlay - Balance sheet item</i> | \$4,269,680 | \$13,556,633 | \$0 | \$1,141,236 | \$5,620,100 |
| 305-00-00-8592 | Transfers Out | \$0 | \$0 | \$0 | \$91 | \$0 |
| 305-40-10-6010 | Professional & Consulting | \$0 | \$1,854 | \$0 | \$0 | \$0 |
| 305-40-10-6147 | Bank Service Charges | \$7,480 | \$4,282 | \$0 | \$2,200 | \$0 |
| 305-40-10-8410 | Interest Expense | \$898,647 | \$0 | \$0 | \$0 | \$0 |
| 305-40-10-8485 | Bonds-Amortization Expense | \$8,988 | \$0 | \$0 | \$0 | \$0 |
| Total 2011 Water Bond Exp: | | \$915,115 | \$6,136 | \$0 | \$2,291 | \$0 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---|--|------------------|------------------|-------------------------|---------------------|-------------------------|
| 2013 Water Revenue Bond Fund Revenue | | | | | | |
| 306-00-00-3661 | Allocated Interest Earnings | | \$0 | \$0 | \$15,700 | \$0 |
| Total 2013 Water Bond Rev: | | \$0 | \$0 | \$0 | \$15,700 | \$0 |
| 2013 Water Revenue Bond Fund Expend. | | | | | | |
| 306-00-00-1808 | Construction in progress <i>Capital outlay - Balance sheet item</i> | | \$0 | \$0 | \$0 | \$1,075,000 |
| 306-40-00-8592 | Transfer Out | | \$0 | \$0 | \$2,300 | \$0 |
| Total 2013 Water Bond Exp: | | \$0 | \$0 | \$0 | \$2,300 | \$0 |

SPECIAL REVENUE FUNDS



COMMUNITY DEVELOPMENT BLOCK GRANTS

DESCRIPTION:

The federal Housing and Community Act of 1974, as amended, created the Community Development Block Grant (CDBG) program to return federal funds to local communities for the purpose of developing viable urban communities by providing adequate housing and a suitable living environment and by expanding economic opportunities, specifically for low and moderate income persons. Grants are awarded to communities to implement a wide range of community development activities directed toward neighborhood revitalization, economic development, and the provision of improved community facilities and services.

POSITION CONTROL REPORT

| <u>POSITION CONTROL REPORT</u> | 13-14 CURR BUDGET | 13-14 YTD ACT | 13-14 VACAN- CIES | 14-15 ADOPTED BUDGET | 14-15 NEW REQ |
|--------------------------------|-------------------------|---------------------|-------------------------|----------------------------|---------------------|
| <u>CDBG</u> | | | | | |
| Assistant Planner | 0.00 | 0.00 | - | 0.68 | 0.68 |
| Code Enforcement Officer | 1.00 | 1.00 | - | 1.00 | - |
| Senior Planner | 0.25 | 0.25 | - | 0.25 | - |
| | 1.25 | 1.25 | 0.00 | 1.93 | 0.68 |

 2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 | 12/13 | 13/14 | 14/15 |
|---------------------|------------------|----------------|----------------|------------------|
| | Actual | Actual | Projected | Adopted |
| CDBG Admin | | | | |
| Personnel | 175,174 | 149,257 | 160,633 | 214,400 |
| Operations | 83,796 | 106,674 | 106,317 | 139,800 |
| Capital | 0 | 0 | 0 | 0 |
| | <u>258,970</u> | <u>255,930</u> | <u>266,950</u> | <u>354,200</u> |
| CDBG Capital | | | | |
| Personnel | 0 | 0 | 0 | 0 |
| Operations | 15,410 | 7,609 | 0 | 0 |
| Capital | 883,548 | 138,572 | 251,022 | 802,400 |
| | <u>898,958</u> | <u>146,181</u> | <u>251,022</u> | <u>802,400</u> |
| CDBG Total | | | | |
| Personnel | 175,174 | 149,257 | 160,633 | 214,400 |
| Operations | 99,206 | 114,282 | 106,317 | 139,800 |
| Capital | 883,548 | 138,572 | 251,022 | 802,400 |
| CDBG Total | <u>1,157,928</u> | <u>402,111</u> | <u>517,972</u> | <u>1,156,600</u> |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET**REVENUE & EXPENDITURE****Annual Budget - Fiscal Year 2014/2015**

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-------------------------------|----------------------------------|--------------------|------------------|-------------------------|---------------------|-------------------------|
| CDBG Fund Revenues | | | | | | |
| 120-00-00-4333 | CDBG Block Grant | \$1,179,370 | \$397,911 | \$866,656 | \$497,080 | \$1,156,600 |
| 120-00-00-4890 | Transfer In | | \$0 | \$0 | \$23,333 | \$0 |
| Total CDBG Fund Rev: | | \$1,179,370 | \$397,911 | \$866,656 | \$520,413 | \$1,156,600 |
| CDBG Fund Expenditures | | | | | | |
| 120-21-61-6993 | Job Creation / Bus Inc Prg Loans | \$0 | \$0 | \$0 | \$0 | \$75,000 |
| 120-30-05-5000 | Full Time Salaries | \$105,574 | \$96,014 | \$87,100 | \$94,278 | \$133,800 |
| 120-30-05-5005 | Part-Time Salaries | \$34,164 | \$20,609 | \$35,300 | \$35,300 | \$35,300 |
| 120-30-05-5011 | General Leave Buy Out | \$0 | \$5 | \$800 | \$898 | \$1,300 |
| 120-30-05-5019 | Flex Dollars | \$13,267 | \$12,195 | \$12,600 | \$12,675 | \$23,600 |
| 120-30-05-5020 | Overtime | \$129 | \$0 | \$0 | \$0 | \$0 |
| 120-30-05-5031 | Bi-Lingual Pay | \$323 | \$138 | \$0 | \$120 | \$200 |
| 120-30-05-5210 | Life Insurance | \$425 | \$393 | \$200 | \$333 | \$300 |
| 120-30-05-5220 | Health Insurance | \$0 | \$0 | \$100 | \$83 | \$100 |
| 120-30-05-5240 | Workers' Compensation | \$4,200 | \$4,200 | \$4,200 | \$4,540 | \$5,200 |
| 120-30-05-5260 | Medicare | \$1,995 | \$1,689 | \$1,300 | \$1,569 | \$1,900 |
| 120-30-05-5270 | PERS - Employer | \$10,309 | \$10,151 | \$9,500 | \$10,236 | \$11,500 |
| 120-30-05-5272 | PERS - Employee | \$4,105 | \$3,450 | \$2,200 | \$0 | \$0 |
| 120-30-05-5275 | Part-Time Retirement Benefit | \$683 | \$412 | \$1,200 | \$600 | \$1,200 |
| 120-30-05-6010 | Professional & Consulting | \$97 | \$32,369 | \$22,500 | \$22,500 | \$22,500 |
| 120-30-05-6020 | Administrative Fees | \$246 | \$622 | \$3,800 | \$3,800 | \$3,800 |
| 120-30-05-6650 | Graffiti Removal | \$20,882 | \$16,780 | \$20,200 | \$30,200 | \$20,200 |
| 120-30-05-6971 | Public Svcs Projects | \$48,026 | \$42,358 | \$14,400 | \$38,677 | \$14,400 |
| 120-30-05-6977 | Fair Housing Low/Mod. Incm Prj | \$14,545 | \$14,545 | \$3,900 | \$11,140 | \$3,900 |
| 120-40-00-6018 | Architect-Engineering Services | \$15,410 | \$7,609 | \$0 | \$0 | \$0 |
| 120-40-00-9530 | Improvements Public Rt Of Way | \$783,216 | \$48,387 | \$647,356 | \$244,022 | \$802,400 |
| 120-70-00-9535 | Improvements Parks | \$100,332 | \$90,185 | \$0 | \$7,000 | \$0 |
| | Salary & Benefits: | \$175,174 | \$149,257 | \$154,500 | \$160,633 | \$214,400 |
| | Operations: | \$982,754 | \$252,854 | \$712,156 | \$357,339 | \$942,200 |
| Total CDBG Fund Exp: | | \$1,157,928 | \$402,111 | \$866,656 | \$517,972 | \$1,156,600 |

SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT FUND

DESCRIPTION:

This fund is used to account for funds received from South Coast Air Quality Management District to be used for reducing pollution.

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---------------------------------|---------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| SCAQMD Fund Revenues | | | | | | |
| 133-00-00-3660 | Interest Earnings | \$0 | \$0 | \$0 | \$0 | \$0 |
| 133-00-00-3661 | Allocated Interest Earnings | \$963 | \$625 | \$100 | \$358 | \$100 |
| 133-00-00-3662 | Unrealized Gain/Loss Investmnts | (\$207) | (\$211) | \$0 | \$0 | \$0 |
| 133-00-00-4119 | AB2766 SCAQMD Mtr Vh Fee | \$95,047 | \$46,831 | \$82,000 | \$82,000 | \$82,000 |
| Total SCAQMD Fund Rev: | | \$95,803 | \$47,245 | \$82,100 | \$82,358 | \$82,100 |
| SCAQMD Fund Expenditures | | | | | | |
| 133-80-00-6426 | Special Equipment/Maintenance | \$2,802 | \$68,550 | \$202,000 | \$65,000 | \$100,000 |
| 133-80-00-9530 | Improvements Public Rt Of Way | | \$0 | \$0 | \$131,434 | \$0 |
| 133-80-00-9710 | Vehicles | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total SCAQMD Fund Exp: | | \$2,802 | \$68,550 | \$202,000 | \$196,434 | \$100,000 |

 2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

ASSET FORFEITURE FUND

DESCRIPTION:

This fund is used to account for monies received from the Federal government that are used for special law enforcement purchases.

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--|---------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| <u>Asset Forfeiture Fund Revenues</u> | | | | | | |
| 134-00-00-3660 | Interest Earnings | \$0 | \$0 | \$0 | \$0 | \$0 |
| 134-00-00-3661 | Allocated Interest Earnings | \$2,055 | \$1,303 | \$500 | \$900 | \$1,000 |
| 134-00-00-3662 | Unrealized Gain/Loss Investmtns | (\$676) | (\$530) | \$0 | \$0 | \$0 |
| 134-00-00-3885 | BSCC Local Assistance | | \$0 | \$0 | \$41,716 | \$0 |
| 134-50-00-3785 | Asset Forfeiture Funds | \$178,537 | \$178,153 | \$222,000 | \$222,000 | \$150,000 |
| Total Asset Forfeiture Fund Rev: | | \$179,915 | \$178,926 | \$222,500 | \$264,616 | \$151,000 |
| <u>Asset Forfeiture Fund Expenditures</u> | | | | | | |
| 134-80-00-6431 | Program Maintenance Expense | \$56,644 | \$109,304 | \$252,000 | \$252,000 | \$320,000 |
| Total Asset Forfeiture Fund Exp: | | \$56,644 | \$109,304 | \$252,000 | \$252,000 | \$320,000 |



SUPPLEMENTAL LAW ENFORCEMENT FUND

DESCRIPTION:

This law was established under Government Code Section 30061 enacted by AB3229, Chapter 134, of the 1996 Statutes and is appropriation from the State Budget for the "Citizen Option for Public Safety Program." These funds can only be used for police front line municipal activities that provide police services to the City in prevention of drug abuse, crime prevention, and community awareness programs.

POSITION CONTROL REPORT

| <u>POSITION CONTROL REPORT</u> | <u>13-14 CURR BUDGET</u> | <u>13-14 YTD ACT</u> | <u>13-14 VACAN- CIES</u> | <u>14-15 ADOPTED BUDGET</u> | <u>14-15 NEW REQ</u> |
|---------------------------------|----------------------------------|------------------------------|----------------------------------|-------------------------------------|------------------------------|
| <u>POLICE GRANT FUND</u> | | | | | |
| Crime Analyst (SLESF) | 1.00 | 1.00 | - | 1.00 | - |
| | 1.00 | 1.00 | 0.00 | 1.00 | 0.00 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|---|---------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| Supplemental Law Fund Revenues | | | | | | |
| 136-00-00-3660 | Interest Income | \$0 | \$0 | \$0 | \$0 | \$0 |
| 136-00-00-3661 | Allocated Interest Earnings | \$243 | \$112 | \$0 | \$70 | \$0 |
| 136-00-00-3662 | Unrealized Gain/Loss Investmtns | (\$132) | (\$53) | \$0 | \$0 | \$0 |
| 136-00-00-3881 | State Grants-Other | \$0 | \$0 | \$0 | \$0 | \$0 |
| 136-00-00-4104 | Alcoholic Beverage Control Gr | \$0 | \$0 | \$0 | \$0 | \$0 |
| 136-00-00-4115 | Federal Grants | \$8,599 | \$0 | \$0 | \$0 | \$0 |
| 136-00-00-4117 | Supp Law Enforcemnt Grant | \$125,556 | \$102,721 | \$123,100 | \$131,732 | \$123,100 |
| Total Suppl. Law Fund Rev: | | \$134,266 | \$102,780 | \$123,100 | \$131,802 | \$123,100 |
| Supplemental Law Fund Expenditures | | | | | | |
| 136-50-00-5000 | Full Time Salaries | \$92,019 | \$77,947 | \$75,100 | \$78,878 | \$78,900 |
| 136-50-00-5010 | Holiday Pay | \$0 | \$0 | \$3,500 | \$3,719 | \$3,700 |
| 136-50-00-5011 | General Leave Buy Out | \$0 | \$715 | \$700 | \$751 | \$800 |
| 136-50-00-5013 | Disability Pay | \$47 | \$0 | \$0 | \$0 | \$0 |
| 136-50-00-5019 | Flex Dollars | \$4,306 | \$3,600 | \$3,600 | \$3,600 | \$3,600 |
| 136-50-00-5020 | Overtime | \$3,756 | \$483 | \$1,000 | \$1,000 | \$1,000 |
| 136-50-00-5053 | Career Officer Program | \$409 | \$0 | \$0 | \$0 | \$0 |
| 136-50-00-5054 | Police Assignment Pay | \$409 | \$0 | \$0 | \$0 | \$0 |
| 136-50-00-5210 | Life Insurance | \$252 | \$207 | \$200 | \$182 | \$200 |
| 136-50-00-5220 | Health Insurance | \$0 | \$0 | \$100 | \$68 | \$100 |
| 136-50-00-5230 | City Paid Deferred Comp | \$85 | \$0 | \$0 | \$0 | \$0 |
| 136-50-00-5240 | Workers' Compensation | \$9,400 | \$1,600 | \$1,600 | \$1,705 | \$1,600 |
| 136-50-00-5260 | Medicare | \$1,518 | \$1,206 | \$1,100 | \$1,201 | \$1,200 |
| 136-50-00-5270 | PERS - Employer | \$13,564 | \$7,777 | \$8,600 | \$8,999 | \$7,100 |
| 136-50-00-5272 | PERS - Employee | \$3,477 | \$2,647 | \$2,000 | \$0 | \$0 |
| 136-50-00-5280 | Uniforms | \$342 | \$250 | \$300 | \$250 | \$300 |
| 136-50-00-6400 | Office Supplies | \$1,436 | \$0 | \$0 | \$0 | \$0 |
| 136-50-00-6426 | Special Equipment/Maintenance | \$4,787 | \$0 | \$0 | \$0 | \$0 |
| 136-50-00-6441 | Uniforms | \$0 | \$0 | \$0 | \$0 | \$0 |
| 136-50-00-9740 | Special Equipment | \$7,969 | \$15,098 | \$52,400 | \$49,000 | \$0 |
| Salary & Benefits: | | \$129,585 | \$96,432 | \$97,800 | \$100,353 | \$98,500 |
| Operations: | | \$14,192 | \$15,098 | \$52,400 | \$49,000 | \$0 |
| Total Suppl. Law Fund Exp: | | \$143,777 | \$111,530 | \$150,200 | \$149,353 | \$98,500 |

 2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

MEASURE M/M2 FUNDS

DESCRIPTION:

This fund is used to account for monies received from the County for street projects.

LINE ITEM BUDGET

REVENUE & EXPENDITURE

| Annual Budget - Fiscal Year 2014/2015 | | | | | | |
|--|---------------------------------|-------------------------|-------------------------|--------------------------------|----------------------------|--------------------------------|
| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
| Measure M Fund Revenues | | | | | | |
| 138-00-00-3660 | Interest Earnings | \$0 | \$0 | \$0 | \$0 | \$0 |
| 138-00-00-3661 | Allocated Interest Earnings | \$14,109 | \$5,148 | \$2,000 | \$2,800 | \$2,000 |
| 138-00-00-3662 | Unrealized Gain/Loss Investmtns | (\$7,186) | (\$2,017) | \$0 | \$0 | \$0 |
| 138-00-00-3890 | Measure M Turnback | \$0 | \$0 | \$0 | \$0 | \$0 |
| 138-00-00-4116 | OCTA Revenue | \$185,750 | \$0 | \$0 | \$0 | \$0 |
| Total Measure M Fund Rev: | | \$192,672 | \$3,131 | \$2,000 | \$2,800 | \$2,000 |
| Measure M Fund Expenditures | | | | | | |
| 138-40-00-6018 | Architect-Engineering Services | \$131,360 | \$217,676 | \$0 | \$0 | \$0 |
| 138-40-00-9515 | Right Of Way Acquisition | \$238,725 | \$6,639 | \$0 | \$0 | \$0 |
| 138-40-00-9530 | Improvements Public Rt Of Way | \$148,029 | \$85,164 | \$938,510 | \$657,245 | \$6,000 |
| 138-80-00-6147 | Bank Service Charges | \$848 | \$640 | \$0 | \$0 | \$0 |
| 138-80-00-8592 | Transfer Out | \$64,762 | \$37,305 | \$0 | \$0 | \$0 |
| Total Measure M Fund Exp: | | \$583,723 | \$347,424 | \$938,510 | \$657,245 | \$6,000 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|-------------------------------------|---------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Measure M2 Fund Revenues | | | | | | |
| 139-00-00-3661 | Allocated Interest Earnings | \$4,652 | \$10,392 | \$0 | \$1,700 | \$0 |
| 139-00-00-3662 | Unrealized Gain/Loss Investmtns | \$0 | (\$1,947) | \$0 | \$0 | \$0 |
| 139-00-00-3893 | Measure M2 Fair Share | \$1,351,871 | \$1,035,291 | \$1,354,300 | \$1,354,300 | \$1,354,300 |
| 139-00-00-3894 | Other M2 Funding | \$43,911 | \$46,940 | \$39,000 | \$39,000 | \$39,000 |
| 139-00-00-3985 | M2 Competitive | \$0 | \$3,382,526 | \$6,717,474 | \$63,501 | \$7,574,688 |
| 139-00-00-3895 | M2 Competitive | \$100,000 | \$0 | \$0 | \$0 | \$0 |
| Total Measure M2 Fund Rev: | | \$1,500,434 | \$4,473,201 | \$8,110,774 | \$1,458,501 | \$8,967,988 |
| Measure M2 Fund Expenditures | | | | | | |
| 139-40-00-6018 | Architect-Engineering Services | \$11,938 | \$25,009 | \$0 | \$0 | \$0 |
| 139-40-00-6147 | Bank Service Charges | \$204 | \$1,052 | \$0 | \$0 | \$0 |
| 139-40-00-9530 | Improvements Public Rt Of Way | \$131,022 | \$4,463,692 | \$8,427,397 | \$1,813,241 | \$8,850,300 |
| 139-80-00-8592 | Transfer Out | \$0 | \$185,178 | \$39,000 | \$39,000 | \$39,000 |
| Total Measure M2 Fund Exp: | | \$143,164 | \$4,674,930 | \$8,466,397 | \$1,852,241 | \$8,889,300 |

 2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

GAS TAX FUND

DESCRIPTION:

This fund accounts for revenues and expenditures apportioned under the Street and Highways code of the State of California. Expenditures may be made for any street-related purposed allowable under the Code.

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--------------------------------|---------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Gas Tax Fund Revenues | | | | | | |
| 130-00-00-3660 | Interest Earnings | \$0 | \$0 | \$0 | \$0 | \$0 |
| 130-00-00-3661 | Allocated Interest Earnings | \$22,924 | \$15,007 | \$10,000 | \$10,000 | \$10,000 |
| 130-00-00-3662 | Unrealized Gain/Loss Investmtns | (\$16,710) | (\$5,884) | \$0 | \$0 | \$0 |
| 130-00-00-3786 | Misc. Reimbursements | (\$84,308) | \$0 | \$0 | \$0 | \$0 |
| 130-00-00-3990 | Gas Tax -Section 2106 | \$243,983 | \$251,390 | \$242,000 | \$242,000 | \$303,900 |
| 130-00-00-3991 | Gas Tax - Section 2107 | \$495,202 | \$542,856 | \$532,500 | \$532,500 | \$472,200 |
| 130-00-00-3992 | Gas Tax - Section 2107.5 | \$7,500 | \$7,500 | \$7,500 | \$7,500 | \$7,500 |
| 130-00-00-3993 | Gas Tax - Section 2103 | \$1,020,296 | \$601,531 | \$1,083,700 | \$1,083,700 | \$836,200 |
| 130-00-00-3995 | Gas Tax - Section 2105 Prop 1 | \$345,131 | \$331,285 | \$357,700 | \$357,700 | \$384,300 |
| 130-00-00-4113 | County Grants | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Gas Tax Fund Rev: | | \$2,034,018 | \$1,743,684 | \$2,233,400 | \$2,233,400 | \$2,014,100 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|----------------------------------|--------------------------------|---------------------|---------------------|-------------------------------|------------------------|-------------------------------|
| Gas Tax Fund Expenditures | | | | | | |
| 130-40-00-5000 | Full Time Salaries | \$55 | \$125,982 | \$132,800 | \$92,000 | \$147,800 |
| 130-40-00-5011 | General Leave Buy Out | \$0 | \$0 | \$1,300 | \$1,297 | \$1,400 |
| 130-40-00-5019 | Flex Dollars | \$0 | \$19,177 | \$26,700 | \$14,100 | \$20,700 |
| 130-40-00-5020 | Overtime | \$0 | \$8,066 | \$8,500 | \$8,500 | \$4,400 |
| 130-40-00-5025 | Stand-By Pay | \$0 | \$0 | \$0 | \$3,000 | \$2,800 |
| 130-40-00-5210 | Life Insurance | \$0 | \$617 | \$400 | \$371 | \$300 |
| 130-40-00-5220 | Health Insurance | \$0 | \$0 | \$100 | \$145 | \$100 |
| 130-40-00-5240 | Workers' Compensation | \$0 | \$3,400 | \$3,400 | \$3,197 | \$3,400 |
| 130-40-00-5260 | Medicare | \$1 | \$1,874 | \$1,900 | \$1,984 | \$2,200 |
| 130-40-00-5270 | PERS - Employer | \$6 | \$13,000 | \$14,500 | \$14,857 | \$12,800 |
| 130-40-00-5272 | PERS - Employee | \$2 | \$4,423 | \$3,300 | \$0 | \$0 |
| 130-40-00-5280 | Uniform | \$0 | \$0 | \$600 | \$593 | \$600 |
| 130-40-00-6018 | Architect-Engineering Services | \$0 | \$115,663 | \$477,400 | \$477,400 | \$337,400 |
| 130-40-00-6210 | Signal Maint - Damage | \$0 | \$35,968 | \$15,000 | \$16,800 | \$23,000 |
| 130-40-00-6215 | Signal Maint - Routine | \$0 | \$303,478 | \$240,850 | \$262,048 | \$266,460 |
| 130-40-00-6218 | Signal Improvm/Modifications | \$0 | \$7,960 | \$25,000 | \$25,000 | \$25,000 |
| 130-40-00-6227 | Storm Drain Maintenance | \$0 | \$94,925 | \$194,250 | \$194,250 | \$231,000 |
| 130-40-00-6420 | Printing Expenses | \$0 | \$0 | \$0 | \$0 | \$0 |
| 130-40-00-6441 | Uniforms | \$0 | \$445 | \$0 | \$300 | \$0 |
| 130-40-00-6615 | Street Materials | \$0 | \$12,370 | \$15,000 | \$14,700 | \$17,000 |
| 130-40-00-6620 | Street Sweeping Supplies | \$0 | \$13,120 | \$15,000 | \$30,000 | \$15,000 |
| 130-40-00-6625 | Traffic Signs And Paint | \$0 | \$47,725 | \$45,000 | \$45,000 | \$45,000 |
| 130-40-00-6810 | Fuel/Lube Purchases | \$0 | \$19,060 | \$18,500 | \$18,500 | \$18,500 |
| 130-40-00-6815 | Vehicle Repair | \$0 | \$32,743 | \$44,500 | \$44,500 | \$44,500 |
| 130-40-00-6845 | Vehicle Cost Recovery | \$0 | \$121,400 | \$121,400 | \$121,400 | \$121,400 |
| 130-40-00-9515 | Right Of Way Acquisition | \$0 | \$308 | \$0 | \$0 | \$0 |
| 130-40-00-9530 | Improvements Public Rt Of Way | \$528,564 | \$29,376 | \$780,700 | \$714,540 | \$1,303,900 |
| 130-80-00-6020 | Administrative Fees | \$73,652 | \$0 | \$0 | \$0 | \$0 |
| 130-80-00-6147 | Bank Service Charges | \$1,283 | \$1,744 | \$0 | \$2,000 | \$0 |
| | Salary & Benefits: | \$64 | \$176,539 | \$193,500 | \$140,044 | \$196,500 |
| | Operations: | \$603,499 | \$836,284 | \$1,992,600 | \$1,966,438 | \$2,448,160 |
| | Total Gas Tax Fund Exp: | \$603,563 | \$1,012,823 | \$2,186,100 | \$2,106,482 | \$2,644,660 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

PARK ACQUISITION & DEVELOPMENT FUND

DESCRIPTION:

This fund is used to account for fees received from developers to develop the City's park system.

LINE ITEM BUDGET

REVENUE & EXPENDITURE

| Annual Budget - Fiscal Year 2014/2015 | | | | | | |
|--|---------------------------------|------------------|------------------|-------------------------|---------------------|-------------------------|
| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
| Park Development Fund Revenues | | | | | | |
| 131-00-00-3660 | Interest Earnings | \$0 | \$0 | \$0 | \$0 | \$0 |
| 131-00-00-3661 | Allocated Interest Earnings | \$25,896 | \$11,503 | \$25,000 | \$25,000 | \$25,000 |
| 131-00-00-3662 | Unrealized Gain/Loss Investmnts | (\$12,357) | (\$4,431) | \$0 | \$0 | \$0 |
| 131-00-00-3665 | Rental Income | \$102,630 | \$128,440 | \$128,000 | \$128,000 | \$128,000 |
| 131-00-00-3881 | State Grants-Other | \$0 | \$0 | \$0 | \$0 | \$0 |
| 131-70-00-4466 | Non Resident Registr Fees | \$19,144 | \$17,038 | \$13,500 | \$13,500 | \$13,500 |
| 131-00-00-4774 | Capital Contributions | \$0 | \$10,000 | \$0 | \$0 | \$0 |
| 131-00-00-4795 | Misc. Revenue | | \$0 | \$0 | \$2,541 | \$0 |
| Total Park Dev. Fund Rev: | | \$135,312 | \$162,549 | \$166,500 | \$169,041 | \$166,500 |
| Park Development Fund Expenditures | | | | | | |
| 131-70-00-6010 | Professional & Consulting | \$14,541 | \$21,885 | \$0 | \$0 | \$0 |
| 131-70-00-6016 | Legal Services | \$0 | \$718 | \$0 | \$0 | \$0 |
| 131-70-00-6018 | Architect-Engineering Services | \$15,038 | \$371,824 | \$0 | \$0 | \$0 |
| 131-70-00-9535 | Improvements Parks | \$146,297 | \$202,382 | \$538,500 | \$490,398 | \$973,500 |
| 131-80-00-6147 | Bank Service Charges | \$1,522 | \$1,383 | \$0 | \$0 | \$0 |
| 131-80-00-8592 | Transfer Out | \$0 | \$0 | \$0 | \$23,333 | \$0 |
| Total Park Dev. Fund Exp: | | \$177,398 | \$598,192 | \$538,500 | \$513,731 | \$973,500 |
| Park Dev. Legacy Fund Revenues | | | | | | |
| 132-00-00-3660 | Interest Earnings | \$0 | \$0 | \$0 | \$0 | \$0 |
| 132-00-00-3661 | Allocated Interest Earnings | \$35,118 | \$17,084 | \$30,000 | \$18,000 | \$30,000 |
| 132-00-00-3662 | Unrealized Gain/Loss Investmnts | (\$16,346) | (\$6,449) | \$0 | \$0 | \$0 |
| Total Legacy Park Fnd Rev: | | \$18,772 | \$10,635 | \$30,000 | \$18,000 | \$30,000 |
| Park Dev. Legacy Fund Expenditures | | | | | | |
| 132-40-00-6147 | Bank Service Charges | \$2,049 | \$2,022 | \$2,022 | \$2,022 | \$0 |
| 132-40-00-9530 | Improvements Public Rt Of Way | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Legacy Park Fnd Exp: | | \$2,049 | \$2,022 | \$2,022 | \$2,022 | \$0 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

INTERNAL SERVICE FUNDS

LINE ITEM BUDGET

REVENUE & EXPENDITURE

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--|--------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Worker's Comp Fund Revenues | | | | | | |
| 181-00-00-3660 | Interest Earnings | \$0 | \$0 | \$0 | \$0 | \$0 |
| 181-00-00-3661 | Allocated Interest | | \$10,225 | \$0 | \$10,000 | \$0 |
| 181-00-00-3662 | Unrealized Gain/Loss Investmts | (\$1) | (\$4,651) | \$10,000 | \$10,000 | \$10,000 |
| 181-00-00-4779 | Work Comp Contributions | \$1,265,000 | \$646,100 | \$654,900 | \$654,900 | \$672,200 |
| 181-00-00-4786 | Insurance Reimbursement | \$0 | \$24,476 | \$0 | \$8,596 | \$0 |
| Total Worker's Comp Rev: | | \$1,264,999 | \$676,150 | \$664,900 | \$683,496 | \$682,200 |
| Worker's Comp Fund Expenditures | | | | | | |
| 181-85-00-5000 | Full Time Salaries | \$76,004 | \$14,944 | \$35,600 | \$0 | \$37,500 |
| 181-85-00-5011 | General Leave Buy Out | \$3,637 | \$9,231 | \$700 | \$0 | \$700 |
| 181-85-00-5019 | Flex Dollars | \$6,188 | \$1,402 | \$4,500 | \$0 | \$4,500 |
| 181-85-00-5020 | Overtime | \$33 | \$82 | \$0 | \$0 | \$0 |
| 181-85-00-5032 | Auto Allowance | \$1,246 | \$415 | \$1,200 | \$0 | \$1,200 |
| 181-85-00-5033 | Cell Phone Stipend | \$142 | \$47 | \$100 | \$0 | \$100 |
| 181-85-00-5210 | Life Insurance | \$217 | \$46 | \$0 | \$0 | \$0 |
| 181-85-00-5220 | Health Insurance | \$0 | \$0 | \$0 | \$0 | \$0 |
| 181-85-00-5240 | Workers' Compensation | \$4,600 | \$1,500 | \$700 | \$0 | \$700 |
| 181-85-00-5260 | Medicare | \$1,199 | \$375 | \$500 | \$0 | \$600 |
| 181-85-00-5270 | PERS - Employer | \$7,413 | \$1,537 | \$3,800 | \$0 | \$3,200 |
| 181-85-00-5272 | PERS - Employee | \$2,268 | \$464 | \$0 | \$0 | \$0 |
| 181-85-00-6010 | Professional & Consulting | \$6,677 | \$1,664 | \$18,000 | \$7,500 | \$18,000 |
| 181-85-00-6016 | Legal Svcs - City Attorney | \$12,328 | \$51,508 | \$0 | \$0 | \$0 |
| 181-85-00-6017 | Legal Services-Other | \$0 | \$0 | \$50,000 | \$50,000 | \$50,000 |
| 181-85-00-6147 | Bank Service Charges | \$1,839 | \$1,955 | \$2,000 | \$2,000 | \$2,000 |
| 181-85-00-6400 | Office Supplies | \$954 | \$0 | \$5,000 | \$2,500 | \$5,000 |
| 181-85-00-6715 | Training Expense | \$3,840 | (\$3,045) | \$15,000 | \$15,000 | \$15,000 |
| 181-85-00-6730 | Memberships & Subscriptions | \$1,416 | \$435 | \$1,725 | \$1,725 | \$1,800 |
| 181-85-00-6735 | Travel Expense | \$125 | \$0 | \$4,500 | \$4,500 | \$4,500 |
| 181-85-00-6760 | Employee Recognition | \$0 | \$0 | \$2,500 | \$0 | \$2,500 |
| 181-85-00-8592 | Transfer Out | \$0 | \$611,040 | \$120,000 | \$120,000 | \$695,600 |
| 181-85-00-8810 | Medical Expense | (\$47,783) | \$869 | \$0 | \$2,000 | \$0 |
| 181-85-00-8815 | Disability | (\$6,750) | \$0 | \$0 | \$0 | \$0 |
| 181-85-00-8830 | Claims Paid | (\$190,723) | \$516,196 | \$300,000 | \$300,000 | \$500,000 |
| 181-85-00-8855 | Claims Admin-Workers' Comp | \$72,627 | \$76,527 | \$58,000 | \$75,303 | \$90,000 |
| 181-85-00-8860 | Other Fees - Premiums | \$0 | \$18,180 | \$11,000 | \$24,000 | \$11,000 |
| 181-85-00-8915 | Excess Ins Prem-Workers' Comp | \$109,592 | \$129,638 | \$137,000 | \$135,129 | \$151,000 |
| 181-85-00-9810 | Furniture And Equipment | \$0 | \$0 | \$0 | \$0 | \$0 |
| Salary & Benefits: | | \$102,947 | \$30,043 | \$47,100 | \$0 | \$48,500 |
| Operations: | | (\$35,859) | \$1,404,968 | \$724,725 | \$739,657 | \$1,546,400 |
| Total Worker's Comp Exp: | | \$67,088 | \$1,435,011 | \$771,825 | \$739,657 | \$1,594,900 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--|---------------------------------|--------------------|------------------|-------------------------|---------------------|-------------------------|
| Liability Fund Revenues | | | | | | |
| 182-00-00-3661 | Allocated Interest | | \$1,000 | \$0 | \$1,345 | \$0 |
| 182-00-00-3662 | Unrealized Gain/Loss Investmnts | \$0 | (\$393) | \$0 | \$0 | \$0 |
| 182-00-00-4786 | Reimb-Admin Cost Recovery | | \$110,522 | \$0 | \$0 | \$0 |
| 182-00-00-4795 | Misc. Revenue | \$0 | \$0 | \$0 | \$0 | \$0 |
| 182-00-00-4890 | Transfer In | \$1,677,034 | \$611,040 | \$120,000 | \$120,000 | \$685,600 |
| Total Liability Fund Rev: | | \$1,677,034 | \$722,169 | \$120,000 | \$121,345 | \$685,600 |
| Liability Fund Expenditures | | | | | | |
| 182-85-00-5000 | Full Time Salaries | \$51,820 | \$6,285 | \$51,500 | \$0 | \$0 |
| 182-85-00-5011 | General Leave Buy Out | \$2,826 | \$3,755 | \$900 | \$0 | \$0 |
| 182-85-00-5019 | Flex Dollars | \$4,019 | \$602 | \$6,300 | \$0 | \$0 |
| 182-85-00-5020 | Overtime | \$16 | \$41 | \$0 | \$0 | \$0 |
| 182-85-00-5032 | Auto Allowance | \$498 | \$166 | \$0 | \$0 | \$0 |
| 182-85-00-5033 | Cell Phone Stipend | \$57 | \$19 | \$100 | \$0 | \$0 |
| 182-85-00-5210 | Life Insurance | \$147 | \$20 | \$600 | \$0 | \$0 |
| 182-85-00-5220 | Health Insurance | \$0 | \$0 | \$100 | \$0 | \$0 |
| 182-85-00-5240 | Workers' Compensation | \$3,400 | \$1,000 | \$1,000 | \$0 | \$0 |
| 182-85-00-5260 | Medicare | \$815 | \$156 | \$700 | \$0 | \$0 |
| 182-85-00-5270 | PERS - Employer | \$5,004 | \$646 | \$5,200 | \$0 | \$0 |
| 182-85-00-5272 | PERS - Employee | \$1,526 | \$196 | \$1,700 | \$0 | \$0 |
| 182-85-00-6010 | Professional & Consulting | \$479 | \$0 | \$1,000 | \$1,000 | \$1,000 |
| 182-85-00-6016 | Legal Svcs - City Attorney | \$191,394 | \$206,474 | \$200,000 | \$513,000 | \$200,000 |
| 182-85-00-6017 | Legal Services-Other | \$1,492 | \$0 | \$0 | \$0 | \$0 |
| 182-80-00-6147 | Bank Service Charges | | \$206 | \$0 | \$300 | \$0 |
| 182-85-00-8830 | Claims Paid | \$66,852 | \$23,741 | \$75,000 | \$50,000 | \$100,000 |
| 182-85-00-8850 | Claims Admin Fees | \$19,379 | \$17,568 | \$23,000 | \$44,780 | \$23,000 |
| 182-85-00-8910 | Excess Ins Prem-Liability | \$184,144 | \$149,008 | \$218,000 | \$228,018 | \$221,000 |
| 182-85-00-8920 | Employment Practices Liability | \$9,667 | \$9,565 | \$9,700 | \$24,000 | \$12,000 |
| 182-85-00-8925 | Excess Ins Prem-Special Events | \$362 | \$532 | \$200 | \$300 | \$200 |
| 182-85-00-8930 | Property Ins Prem | \$171,368 | \$192,502 | \$220,000 | \$212,044 | \$239,000 |
| 182-85-00-8950 | Employee Blanket Bond | \$2,307 | \$1,966 | \$2,400 | \$2,200 | \$2,200 |
| Salary & Benefits: | | \$70,128 | \$12,885 | \$68,100 | \$0 | \$0 |
| Operations: | | \$647,443 | \$601,563 | \$749,300 | \$1,075,642 | \$798,400 |
| Total Liability Fund Exp: | | \$717,571 | \$614,448 | \$817,400 | \$1,075,642 | \$798,400 |
| Unemployment Comp Fund Revenues | | | | | | |
| 183-00-00-3661 | Allocated Interest | | \$241 | \$0 | \$200 | \$0 |
| 183-00-00-3662 | Unrealized Gain/Loss Investmnts | \$0 | (\$91) | \$0 | \$0 | \$0 |
| 183-00-00-4890 | Transfer In | \$0 | \$0 | \$0 | \$0 | \$10,000 |
| Total Unemployment Rev: | | \$0 | \$150 | \$0 | \$200 | \$10,000 |
| Unemployment Comp Fund Expenditures | | | | | | |
| 183-80-00-6147 | Bank Service Charges | \$58 | \$48 | \$0 | \$40 | \$0 |
| 183-85-00-8830 | Claims Paid | \$24,543 | \$26,082 | \$75,000 | \$30,000 | \$75,000 |
| Total Unemployment Exp: | | \$24,601 | \$26,130 | \$75,000 | \$30,040 | \$75,000 |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--|--------------------------------|--------------------|--------------------|-------------------------|---------------------|-------------------------|
| Equipment Replacement Fund Revenues | | | | | | |
| 184-00-00-3661 | Allocated Interest | | \$7,677 | \$0 | \$8,000 | \$0 |
| 184-00-00-3662 | Unrealized Gain/Loss Investmnt | \$0 | (\$3,744) | \$0 | \$0 | \$0 |
| 184-00-00-3669 | Depart./Agencies Contributions | \$112,200 | \$111,700 | \$111,700 | \$111,700 | \$111,700 |
| 184-00-00-4115 | Federal Grants | | \$0 | \$0 | \$14,834 | \$0 |
| 184-00-00-4767 | Equip Replacement Cost Alloc | \$1,253,725 | \$806,100 | \$762,500 | \$762,500 | \$762,500 |
| 184-00-00-4770 | Sale Of City Property | \$16,400 | \$49,505 | \$0 | \$8,150 | \$0 |
| 184-00-00-4786 | Insurance Reimbursement | \$0 | \$575 | \$0 | \$0 | \$0 |
| 184-00-00-4890 | Transfer In | \$0 | \$0 | \$800,000 | \$800,000 | \$925,000 |
| Total Equipment Replacement Fur | | \$1,382,325 | \$971,812 | \$1,674,200 | \$1,705,184 | \$1,799,200 |
| Equipment Replacement Fund Expenditures | | | | | | |
| 184-80-00-6426 | Special Equip - Maint | \$206,585 | \$4,505 | \$0 | \$21,826 | \$0 |
| 184-80-00-6147 | Bank Service Charges | \$1,171 | \$1,434 | \$0 | \$1,600 | \$0 |
| 184-80-00-9710 | Vehicles | \$356,137 | \$271,076 | \$706,000 | \$706,000 | \$1,131,000 |
| 184-80-00-9740 | Special Equipment | \$0 | \$358,063 | \$2,783,200 | \$1,959,200 | \$1,952,000 |
| Total Equipment Replacement Fur | | \$563,893 | \$635,078 | \$3,489,200 | \$2,688,626 | \$3,083,000 |
| Oblig Reimb Frm Successor Agncy Rev | | | | | | |
| 186-00-00-3661 | Allocated Interest Earnings | \$0 | \$13,301 | \$0 | \$4,000 | \$0 |
| 186-00-00-3662 | Unrealized Gain/Loss Investmnt | | (\$1,567) | \$0 | \$0 | \$0 |
| 186-00-00-4890 | Transfer In | \$8,558,775 | \$2,101,455 | \$0 | \$0 | \$0 |
| Total Oblig Reimb Rev: | | \$8,558,775 | \$2,113,189 | \$0 | \$4,000 | \$0 |
| Oblig Reimb Frm Successor Agncy Exp | | | | | | |
| 186-80-00-5011 | General Leave Buy Out | \$0 | \$800,003 | \$0 | \$0 | \$0 |
| 186-80-00-5290 | Transfer Success Agcy Salaries | | \$11,643 | \$0 | \$0 | \$0 |
| 186-80-00-6010 | Professional & Consulting | \$2,503 | \$125,982 | \$0 | \$0 | \$0 |
| 186-80-00-6012 | Retirement/Incentive Payment | \$0 | \$1,320,852 | \$0 | \$0 | \$0 |
| 186-80-00-6016 | Legal services | \$0 | \$16,141 | \$0 | \$0 | \$0 |
| 186-80-00-6017 | Outside attorney fees | \$0 | \$55,191 | \$0 | \$912 | \$0 |
| 186-80-00-6147 | Bank Service Charges | | \$834 | \$0 | \$756 | \$0 |
| 186-80-00-6400 | Supplies | | \$50 | \$0 | \$0 | \$0 |
| 186-80-00-6710 | Meetings | \$0 | \$2,947 | \$0 | \$0 | \$0 |
| 186-80-00-8410 | Interest Expense | \$0 | \$939,658 | \$950,000 | \$939,008 | \$0 |
| 186-80-00-8592 | Transfer Out | \$6,459,484 | \$0 | \$0 | \$0 | \$0 |
| Salary & Benefits: | | \$0 | \$811,647 | \$0 | \$0 | \$0 |
| Operations: | | \$6,461,987 | \$2,461,655 | \$950,000 | \$940,676 | \$0 |
| Total Oblig Reimb Exp: | | \$6,461,987 | \$3,273,302 | \$950,000 | \$940,676 | \$0 |

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

BACKBONE & LAND HELD FOR RESALE FUNDS

LINE ITEM BUDGET

REVENUE & EXPENDITURE

| Annual Budget - Fiscal Year 2014/2015 | | | | | | |
|--|--------------------------------|------------------|-----------------------|-------------------------|---------------------|-------------------------|
| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
| Backbone Infrastructure Fund Revenue | | | | | | |
| 187-00-00-3661 | Allocated Interest Earnings | | \$8,862 | \$0 | \$28,246 | \$0 |
| 187-00-00-3662 | Unrealized Gain/Loss Investmts | | (\$17,769) | \$0 | \$0 | \$0 |
| 187-00-00-4772 | Procds from Land Held for Resa | | \$19,625,037 | \$0 | \$0 | \$8,500,000 |
| Total Backbone Fund Rev: | | \$0 | \$19,616,130 | \$0 | \$28,246 | \$8,500,000 |
| Backbone Infrastructure Fund Exp | | | | | | |
| 187-80-00-6147 | Bank Service Charges | | \$618 | \$0 | \$7,000 | \$0 |
| 187-80-00-9530 | Improvements Public Rt of Way | | \$169 | \$20,699,473 | \$19,000,000 | \$1,750,000 |
| Total Backbone Fund Exp: | | \$0 | \$787 | \$20,699,473 | \$19,007,000 | \$1,750,000 |
| Proceeds Land Held for Resale Rev /Cash | | | | | | |
| 189-00-00-3661 | Allocated Interest Earnings | \$0 | \$40,027 | \$0 | \$66,926 | \$0 |
| 189-00-00-3662 | Unrealized Gain/Loss Investmts | \$0 | (\$32,978) | \$0 | \$0 | \$0 |
| 189-00-00-3786 | Miscellaneous Reimbursements | \$0 | \$0 | \$0 | \$176,176 | \$0 |
| 189-00-00-3787 | Marketing Fee Rev-Land Sales | \$0 | \$0 | \$0 | \$0 | \$0 |
| 189-00-00-4772 | Proceeds frm Land Held Resale | \$0 | \$55,000 | \$0 | \$0 | \$56,000,000 |
| 189-00-00-4773 | Marketing Fee Rev-Land Sales | \$0 | \$50,000 | \$0 | \$0 | \$0 |
| 189-00-00-4890 | Transfer In | \$0 | \$144,071,850 | \$0 | \$0 | \$0 |
| Total Proceeds Land Rev: | | \$0 | \$144,183,899 | \$0 | \$243,102 | \$56,000,000 |
| Proceeds Land Held for Resale Exp | | | | | | |
| 189-13-00-6016 | Legal Svcs - City Attorney | \$0 | \$24,371 | \$0 | \$2,585 | \$0 |
| 189-13-00-6017 | Legal Services - Other | \$0 | \$264,054 | \$0 | \$3,300 | \$0 |
| 189-80-00-6010 | Professional & Consulting Svcs | \$0 | \$196,995 | \$850,000 | \$850,000 | \$2,100,000 |
| 189-80-00-6099 | Legal Settlement | \$0 | \$2,147,922 | \$0 | \$0 | \$0 |
| 189-80-00-6147 | Bank Service Charges | \$0 | \$4,077 | \$0 | \$14,000 | \$0 |
| 189-80-00-6710 | Meetings | \$0 | \$32 | \$0 | \$0 | \$0 |
| 189-80-00-8480 | Loss on Sale of Property | \$0 | (\$23,605,493) | \$0 | \$0 | \$0 |
| 189-80-00-8592 | Transfer Out | \$0 | \$0 | \$1,300,000 | \$1,300,000 | \$1,025,000 |
| 189-80-00-9530 | Improvements Public Rt Of Way | \$0 | \$0 | \$10,783,000 | \$11,900,000 | \$7,080,000 |
| Total Proceeds Land Exp: | | \$0 | (\$20,968,042) | \$12,933,000 | \$14,069,885 | \$10,205,000 |



INFORMATION TECHNOLOGY

(INTERNAL SERVICE FUND)

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

 2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

DESCRIPTION:

The Information Technology Division provides research, planning, development, support and evaluation of Citywide technology systems, including data, voice, telephone systems, radio, and technology infrastructure. It provides maintenance for current hardware/software platforms in use by the City, update and application support.

TASKS:

1. Manage all hardware and software utilized by the City;
2. Administer annual lease/maintenance agreements for hardware and software;
3. Provide programming support for systems as needed;
4. Evaluate the effectiveness of out-sourced computer services;
5. Maintain, support and upgrade servers, workstations, peripheral computer equipment, software, phones, audiovisual equipment on a Citywide basis;
6. Develop and implement software solutions to enhance operational efficiency.

POSITION CONTROL REPORT

| POSITION CONTROL REPORT | 13-14 CURR BUDGET | 13-14 YTD ACT | 13-14 VACAN- CIES | 14-15 ADOPTED BUDGET | 14-15 NEW REQ |
|--------------------------------------|-------------------------|---------------------|-------------------------|----------------------------|---------------------|
| <u>Information Technology</u> | | | | | |
| IT Specialist | 2.25 | 2.25 | - | 3.00 | 0.75 |
| | 2.25 | 2.25 | 0.00 | 3.00 | 0.75 |

EXPENDITURE SUMMARY

| Expenditure Summary | 11/12 Actual | 12/13 Actual | 13/14 Projected | 14/15 Adopted |
|--------------------------------------|------------------|------------------|--------------------|------------------|
| Information Technology | | | | |
| Personnel | 554,215 | 353,402 | 283,415 | 333,700 |
| Operations | 412,709 | 507,303 | 797,275 | 901,300 |
| Capital | 258,919 | 240,342 | 385,000 | 275,000 |
| <u>Info. Technology Total</u> | <u>1,225,843</u> | <u>1,101,047</u> | <u>1,465,690</u> | <u>1,510,000</u> |



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGET

REVENUE & EXPENDITURE

| Annual Budget - Fiscal Year 2014/2015 | | | | | | |
|--|--------------------------------|-------------------------|-------------------------|--------------------------------|----------------------------|--------------------------------|
| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
| Information Technology Fund Revenues | | | | | | |
| 185-00-00-3661 | Allocated Interest | | \$141 | \$0 | \$60 | \$0 |
| 185-00-00-3662 | Unrealized Gain/Loss Investmnt | | (\$295) | \$0 | \$0 | \$0 |
| 185-00-00-4786 | Information Tech Reimbursement | \$1,523,692 | \$1,125,600 | \$1,318,500 | \$1,318,500 | \$1,567,000 |
| 185-00-00-4890 | Transfer In | \$100,000 | \$0 | \$0 | \$0 | \$0 |
| Total Info. Tech. Fund Rev: | | | | \$1,318,500 | \$1,318,560 | \$1,567,000 |
| Information Technology Fnd Expenditures | | | | | | |
| 185-25-08-5000 | Full Time Salaries | \$351,099 | \$59,061 | \$0 | \$0 | \$228,500 |
| 185-25-08-5005 | Part-Time Salaries | \$56,654 | \$156,936 | \$195,180 | \$191,376 | \$10,000 |
| 185-25-08-5006 | Water Wage Transfer | \$0 | \$0 | \$0 | \$0 | \$0 |
| 185-25-08-5011 | General Leave Buy Out | \$9,713 | \$42,517 | \$1,600 | \$4,632 | \$2,200 |
| 185-25-08-5013 | Disability Pay | \$0 | \$0 | \$0 | \$0 | \$0 |
| 185-25-08-5019 | Flex Dollars | \$48,326 | \$29,419 | \$17,200 | \$20,212 | \$22,900 |
| 185-25-08-5020 | Overtime | \$6,995 | \$2,322 | \$10,000 | \$10,000 | \$10,000 |
| 185-25-08-5025 | Stand-by Pay | \$0 | \$24,020 | \$31,200 | \$31,200 | \$31,200 |
| 185-25-08-5033 | Cell Phone Stipend | \$2,106 | \$1,119 | \$700 | \$762 | \$900 |
| 185-25-08-5210 | Life Insurance | \$1,346 | \$748 | \$300 | \$599 | \$500 |
| 185-25-08-5220 | Health Insurance | \$0 | \$0 | \$100 | \$151 | \$200 |
| 185-25-08-5240 | Workers' Compensation | \$19,200 | \$5,400 | \$3,200 | \$3,381 | \$4,300 |
| 185-25-08-5260 | Medicare | \$5,828 | \$3,919 | \$2,400 | \$2,495 | \$3,300 |
| 185-25-08-5270 | PERS - Employer | \$39,785 | \$20,975 | \$17,700 | \$18,607 | \$19,700 |
| 185-25-08-5272 | PERS - Employee | \$13,007 | \$6,951 | \$4,000 | \$0 | \$0 |
| 185-25-08-5275 | Part-Time Retirement Benefit | \$156 | \$15 | \$0 | \$0 | \$0 |
| 185-25-08-6010 | Professional & Consulting | \$52,967 | \$63,931 | \$303,500 | \$250,000 | \$300,000 |
| 185-25-08-6040 | Computer Maintenance | \$244,949 | \$360,808 | \$381,500 | \$434,475 | \$391,800 |
| 185-25-08-6355 | Telephone | \$6,333 | \$6,230 | \$22,200 | \$22,200 | \$7,200 |
| 185-25-08-6390 | Internet Service | \$59,333 | \$39,338 | \$119,000 | \$60,000 | \$156,200 |
| 185-25-08-6400 | Office Supplies | \$20,137 | \$9,185 | \$25,000 | \$5,000 | \$10,000 |
| 185-25-08-6424 | Office Equipment/Maintenance | \$17,599 | \$1,253 | \$15,000 | \$15,000 | \$15,000 |
| 185-25-08-6715 | Training Expense | \$10,951 | \$26,340 | \$41,500 | \$10,000 | \$20,000 |
| 185-25-08-6730 | Memberships & Subscriptions | \$440 | \$200 | \$600 | \$600 | \$600 |
| 185-25-08-6840 | Vehicle Mileage | \$0 | \$20 | \$0 | \$0 | \$500 |
| 185-25-08-9830 | Computer Hardware | \$215,832 | \$192,008 | \$310,000 | \$310,000 | \$195,000 |
| 185-25-08-9835 | Computer Software | \$43,087 | \$48,334 | \$75,000 | \$75,000 | \$80,000 |
| Salary & Benefits: | | \$554,215 | \$353,402 | \$283,580 | \$283,415 | \$333,700 |
| Operations: | | \$671,628 | \$747,645 | \$1,293,300 | \$1,182,275 | \$1,176,300 |
| Total Info. Tech. Fund Exp: | | \$1,225,843 | \$1,101,047 | \$1,576,880 | \$1,465,690 | \$1,510,000 |



HOUSING AUTHORITY



2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

REVENUE & EXPENDITURE

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--------------------------------------|---------------------------------|--------------------|------------------|-------------------------|---------------------|-------------------------|
| Housing Authority Revenue | | | | | | |
| 575-00-00-3660 | Interest Earnings | \$767 | \$428 | \$0 | \$0 | \$0 |
| 575-00-00-3661 | Allocated Interest Earnings | \$40,214 | \$6,946 | \$0 | \$0 | \$0 |
| 575-00-00-3662 | Unrealized Gain/Loss Investmnts | \$350 | (\$4,996) | \$0 | \$0 | \$0 |
| 575-00-00-3786 | Misc. Reimbursements | \$9,804 | \$0 | \$0 | \$0 | \$0 |
| 575-00-00-4669 | Loan Repayments-Principal | \$7,494 | \$26,883 | \$0 | \$6,741 | \$0 |
| 575-00-00-4780 | Subordination Agrment Proc Fee | \$0 | \$0 | \$0 | \$8,120 | \$0 |
| 575-00-00-4890 | Transfer In | \$900,000 | \$900,000 | \$0 | \$0 | \$0 |
| Total Hsg Authority Rev | | | | \$0 | \$14,861 | \$0 |
| Housing Authority Expenditure | | | | | | |
| 575-35-00-5000 | Full Time Salaries | \$35,267 | \$0 | \$122,200 | \$130,709 | \$188,000 |
| 575-35-00-5005 | Part-Time Salaries | \$4,455 | \$0 | \$0 | \$0 | \$0 |
| 575-35-00-5011 | General Leave Buy Out | \$9,028 | \$0 | \$2,300 | \$4,841 | \$5,400 |
| 575-35-00-5019 | Flex Dollars | \$5,057 | \$0 | \$12,300 | \$12,300 | \$22,300 |
| 575-35-00-5020 | Overtime | \$94 | \$0 | \$0 | \$0 | \$0 |
| 575-35-00-5033 | Cell Phone Stipend | \$52 | \$0 | \$300 | \$312 | \$300 |
| 575-35-00-5210 | Life Insurance | \$140 | \$0 | \$300 | \$291 | \$400 |
| 575-35-00-5240 | Workers' Compensation | \$0 | \$0 | \$0 | \$6,079 | \$8,600 |
| 575-35-00-5260 | Medicare | \$693 | \$0 | \$1,800 | \$1,900 | \$2,700 |
| 575-35-00-5270 | PERS - Employer | \$3,933 | \$0 | \$13,100 | \$13,798 | \$15,900 |
| 575-35-00-5272 | PERS - Employee | \$1,272 | \$0 | \$3,000 | \$0 | \$0 |
| 575-35-00-5275 | Part-Time Retirement Benefit | \$89 | \$0 | \$0 | \$0 | \$0 |
| 575-35-00-6010 | Professional & Consulting | \$3,587 | \$6,085 | \$30,000 | \$40,000 | \$30,000 |
| 575-35-00-6016 | Legal Svcs - City Attorney | \$1,658 | \$17,201 | \$0 | \$25,000 | \$40,000 |
| 575-35-00-6017 | Legal Svcs - Other | \$21,498 | \$4,873 | \$0 | \$0 | \$10,000 |
| 575-35-00-6025 | Appraisal Services | \$0 | \$0 | \$0 | \$0 | \$5,000 |
| 575-35-00-6147 | Bank Service Charges | \$1,961 | \$524 | \$0 | \$315 | \$0 |
| 575-35-00-6315 | Rent Exp - 275 Centennial | \$0 | \$0 | \$25,000 | \$22,000 | \$22,000 |
| 575-35-00-6335 | Electric | \$0 | \$18 | \$0 | \$200 | \$200 |
| 575-35-00-6345 | Natural Gas | \$0 | \$64 | \$0 | \$20 | \$100 |
| 575-35-00-6350 | Water | \$0 | \$26 | \$0 | \$125 | \$200 |
| 575-35-00-6355 | Telephone | \$160 | \$0 | \$0 | \$0 | \$3,000 |
| 575-35-00-6400 | Office Supplies | \$0 | \$0 | \$0 | \$600 | \$2,500 |
| 575-35-00-6415 | Postage | \$0 | \$0 | \$0 | \$45 | \$300 |
| 575-35-00-6420 | Printing Expenses | \$0 | \$0 | \$0 | \$0 | \$2,000 |
| 575-35-00-6424 | Office Equipment/Maintenance | \$0 | \$0 | \$0 | \$600 | \$0 |
| 575-35-00-6650 | Graffiti Removal | \$4,976 | \$0 | \$0 | \$0 | \$0 |
| 575-35-00-6710 | Meetings | \$0 | \$0 | \$0 | \$0 | \$3,500 |
| 575-35-00-6715 | Training Expense | \$0 | \$0 | \$0 | \$0 | \$1,000 |
| 575-35-00-6730 | Memberships & Subscriptions | \$0 | \$1,029 | \$0 | \$2,309 | \$3,000 |
| 575-35-00-6732 | Property Management | \$0 | \$1,400 | \$28,400 | \$3,500 | \$0 |
| 575-35-00-6992 | Single Family Loan/Grants | \$0 | \$0 | \$27,100 | \$0 | \$0 |
| 575-35-00-8410 | Interest Expense | \$95 | \$0 | \$0 | \$0 | \$0 |
| 575-35-00-8496 | Extraordinary Loss/(Gain) | \$7,943,818 | \$1,339 | \$0 | \$0 | \$0 |
| 575-35-00-8592 | Transfers Out | \$1,872,571 | \$0 | \$0 | \$0 | \$0 |
| Salary & Benefits: | | \$60,081 | \$0 | \$155,300 | \$170,229 | \$243,600 |
| Operations: | | \$9,850,324 | \$32,557 | \$110,500 | \$94,715 | \$122,800 |
| Total Hsg Authority Exp. | | \$9,910,405 | \$32,557 | \$265,800 | \$264,944 | \$366,400 |

CAPITAL IMPROVEMENT PROGRAM

TUSTIN



BUILDING OUR FUTURE
HONORING OUR PAST

2014-15 FY OPERATING AND CAPITAL IMPROVEMENT BUDGET

LINE ITEM BUDGETS

REVENUE & EXPENDITURE

Annual Budget - Fiscal Year 2014/2015

| Account Number | Description | FY 11/12 Actuals | FY 12/13 Actuals | FY 13/14 Amended Budget | Year End Projection | FY 14/15 Adopted Budget |
|--|---------------------------------|--------------------|---------------------|-------------------------|---------------------|-------------------------|
| Capital Project Fund Revenues | | | | | | |
| 200-00-00-3660 | Interest Earnings | \$59,706 | \$45,340 | \$30,218 | \$30,218 | \$14,700 |
| 200-00-00-3661 | Allocated Interest Earnings | \$65,414 | \$47,548 | \$50,000 | \$25,000 | \$0 |
| 200-00-00-3662 | Unrealized Gain/Loss Investmtns | (\$42,440) | (\$13,232) | \$0 | \$0 | \$0 |
| 200-00-00-3786 | Misc. Reimbursements | \$674,942 | \$7,089,589 | \$0 | \$823,991 | \$1,950,000 |
| 200-00-00-3881 | State Grants-Other | \$395,821 | \$0 | \$0 | \$230,548 | \$0 |
| 200-00-00-3896 | Santa Ana-Tustin Tsia | \$0 | \$4,500,000 | \$0 | \$0 | \$0 |
| 200-00-00-4115 | Federal Grants | \$361,075 | \$68,000 | \$0 | \$0 | \$0 |
| 200-00-00-4116 | OCTA Revenue | \$24,444 | \$4,010,035 | \$1,340,000 | \$1,340,000 | \$0 |
| 200-00-00-4786 | Insurance Reimbursement | \$103,670 | \$0 | \$0 | \$0 | \$0 |
| Total Capital Proj. Fnd Rev: | | \$1,642,632 | \$15,747,280 | \$1,420,218 | \$2,449,757 | \$1,964,700 |
| Capital Project Fund Expenditures | | | | | | |
| 200-40-00-6010 | Professional & Consulting | \$0 | \$0 | \$325,000 | \$0 | \$0 |
| 200-40-00-6016 | Legal Svcs - City Attorney | \$72,636 | \$0 | \$0 | \$0 | \$0 |
| 200-40-00-6018 | Architect-Engineering Services | \$149,015 | \$236,565 | \$0 | \$0 | \$0 |
| 200-40-00-6147 | Bank Service Charges | \$4,091 | \$5,392 | \$0 | \$0 | \$0 |
| 200-40-00-7500 | Tustin Legacy Expenditures | \$351,773 | \$668,711 | \$0 | \$0 | \$0 |
| 200-40-00-8592 | Transfer Out | \$0 | \$4,500,000 | \$0 | \$0 | \$0 |
| 200-40-00-9530 | Improvements Public Rt Of Way | \$3,811,145 | \$9,688,546 | \$16,278,887 | \$8,137,611 | \$4,820,000 |
| 200-40-00-9810 | Furniture And Equipment | \$2,444 | \$3,954 | \$0 | \$0 | \$0 |
| Total Capital Proj. Fnd Exp: | | \$4,391,104 | \$15,103,168 | \$16,603,887 | \$8,137,611 | \$4,820,000 |

Note: The complete Capital Improvement Program is a separate document. The seven-year Capital Improvement Program document identified future projects and cost estimates that allow staff to properly plan for future capital improvements throughout the City.