

Business License Application Checklist:

You will need to provide the following information:

- Business Name
- Business Address
- Mailing Address (if different from the business address)
- Business Phone Number
- Business Email
- Web Address (if applicable)
- Type of Business (LLC, Corporation, Partnership, or Sole Proprietor)
- Federal Tax ID Number obtained from the IRS
 - Employer Identification Number (EIN)
 - Tax Identification Number (TIN)
 - If you are a sole proprietor, this is your social security number
- Individual Owner(s), Corporate/LLC officers. Partners name, address, phone number, and Driver's License number
- Type of Business to be conducted
- Number of Employees
- Expected Annual Gross Receipts
- Start date of business in Tustin

The following documentation might also be required:

- Sellers Permit Number displaying Tustin business address (If you sell goods in California you will need this before getting a business license)
- Fictitious Business Name Statement (if the business name is different than the Owner's surname and/or Corporation/LLC name)
- State License if your business is required to be licensed by the State of California

***Additional information/permit may be required dependent upon business activity