

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The federal Housing and Community Act of 1974, as amended, created the CDBG program to return federal funds to local communities for the purpose of developing viable urban communities by providing adequate housing and a suitable living environment and by expanding economic opportunities, specifically for low- and moderate-income persons. Grants are awarded to communities to carry out a wide range of community development activities directed toward neighborhood revitalization, economic development, and the provision of improved community facilities and services.

For participation in the CDBG program, the federal government requires that local jurisdictions prepare a 5-year Consolidated Plan document and state within its plan, the jurisdiction's goals and priorities. The City's current Consolidated Plan, adopted on April 21, 2020, covers Program Years 2020-2025. The City is also required to submit an Annual Action Plan for each of the five years covered in the Consolidated Plan.

The Consolidated Plan serves the following functions:

1. A planning document for the City of Tustin;
2. An application for federal funds under HUD's formula grant programs;
3. An action plan that provides a strategy for carrying out goals and priorities (also serves as the City's annual application); and,
4. A basis for assessing performance. A section of the Consolidated Plan, called the one-year Action Plan, serves as the City's application to HUD for CDBG program funding. The City must submit an Action Plan annually to receive the entitlement money. The purpose of the Action Plan is to detail how the City will spend its annual allocation of funds to meet community needs identified in the Consolidated Plan. This Action Plan, as required by federal regulations, must be available for public review for a period of not less than 30 days. The City advertised the availability of this document in the Tustin News. The review period began on March 18, 2021, and ended on April 16, 2021. There were no public comments received at the close of the comment period. HUD mandates that the Action Plan must be submitted no later than 45 days prior to the start of the Program Year, by May 16, 2021.

## **2. Summarize the objectives and outcomes identified in the Plan**

This Action Plan, which has been prepared for the 2021-22 Program Year, outlines proposed allocations for CDBG funding, and one-year goals and accomplishments which are intended to be met. The proposed funding allocations are provided as Appendix A to this report, and a detailed chart of all outcomes can be seen in the Annual Goals and Objectives section of this report (AP - 20).

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

An evaluation of past performance in looking at the City of Tustin's 2020-21 CDBG Program Year demonstrates that the City is on track to meet or exceeded a majority of its goals for the planning period. Many similar goals are intended to continue to be supported during the 2021-22 Program Year cycle.

## **4. Summary of Citizen Participation Process and consultation process**

In preparing its Action Plan, the City of Tustin contacted over 80 agencies, groups, organizations that provide housing and supportive housing services to residents within the City and in Orange County. Significant aspects of the development process included consultations and cooperation between these groups in order to provide the most current information available. Appendix B to this report contains the notices of both public hearings, a notice of public review, and a full list of all agencies contacted during preparation of the Action Plan.

Notification of the first public hearing was published in the Tustin News on February 5, 2021.

The first public hearing for the preparation of the City's Action Plan, included a performance evaluation of current public service subrecipients, was held on February 16, 2021, at 5:30 p.m. in the City of Tustin Council Chamber located at 300 Centennial Way, Tustin, CA 92780. Public service applicants attended this hearing in a virtual setting. Public service applicants provided public comments in favor of continued funding for their respective programs.

The formal public comment period on the complete draft Action Plan commenced on March 18, 2021 and will close on April 16, 2021. Additionally, notification of the public comment period regarding the draft Action Plan was sent directly to over 80 agencies and organizations as listed in the attached documentation.

Notification of the second public hearing is anticipated to be posted on April 8, 2021.

The public hearing for the adoption of the City's Action Plan and public service allocations is anticipated to be held on April 20, 2021, at 5:30 p.m. at the City Council Chamber located at 300 Centennial Way, Tustin, CA 92780. Public comments collected during this hearing will be reported at the conclusion of the hearing.

## **5. Summary of public comments**

At the first public hearing, public service applicants spoke in favor of their respective programs, and requested continued CDBG funding for the programs. There were no additional public comments received during the hearing. Public received during the 30-day review period for the Action Plan will be reported at the conclusion of the review period. Public comments collected during the second public hearing will be reported at the conclusion of the hearing.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Not applicable at this time.

## **7. Summary**

The City of Tustin Action Plan for Program Year (PY) 2021-22 contains all elements required by HUD, which include:

- Standard Form 424 – this form serves as the official application for federal funding.
- Sources of Funds – A description of potential private and public funding sources that may be available to the City to support activities listed in the Consolidated Plan.
- Statement of Specific Annual Objectives – A summary of activities the City will implement to address the priority needs identified in the Consolidated Plan.
- Description of Activities and Outcome Measures – A description of community needs delineated in the Consolidated Plan; a list of projects and programs to be funded with 2021-22 CDBG funds allocated to the City of Tustin, and a list of objectives, outcome measures, and indicators
- Geographic Distribution – Maps indicating eligible areas for CDBG funded projects and a map showing the location of projects to be funded with Program Year 2021-22 CDBG monies.
- Homeless and Other Special Needs – A description of Program Year 2021-22 activities targeting the needs of the homeless and non-homeless with special needs.
- Other Actions – A description of actions the City of Tustin will undertake to address various sub-strategies delineated in the Consolidated Plan.
- Specific Program Requirements – A description of CDBG funds expected to be available during the 2021-22 Program Year.
- Certifications and Miscellaneous – HUD required certifications and assurances.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	TUSTIN	Community Development Department

Table 1 – Responsible Agencies

### Narrative (optional)

The City of Tustin is the “Lead Agency” or entity responsible for overseeing the development of the Plan. The Community Development Department is responsible for the day-to-day administration of programs developed to meet the City’s goals.

### Consolidated Plan Public Contact Information

*To comment on Tustin’s Consolidated Plan or Action Plan, please contact:*

*Adrienne DiLeva, Management Analyst II*

*Community Development Department*

*City of Tustin*

*300 Centennial Way*

*Tustin, CA 92780*

*(714) 573-3138*

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

HUD requires that each jurisdiction encourage its citizens to participate in the development of the Consolidated Plan and subsequent Action Plan. To ensure the opportunity is provided, the City of Tustin maintains a Citizen Participation Plan. In April 2019, the City of Tustin amended its Citizen Participation Plan through outlining funding for public service activities on a three-year funding cycle. By funding public service activities on a three (3) multi-year basis, the City would be able to provide public service providers with a greater assurance of CDBG funding, and the City would be able to administer the CDBG program with increased efficiency. Under a multi-year funding cycle, public services which are funded during year one (1), may continue to receive funds in year two (2) and year three (3), subject to the following criteria:

1. Activities must continue to meet the priority(ies) and objective(s) for which the activity was funded in year one (1);
2. Activities must continue to leverage funds with other sources;
3. Activities must report accomplishments correctly in the Quarterly and Annual Performance Reports and/or other documentation as described within the current year contract; and,
4. Activities must receive a successful assessment of project performance and progress from City Staff.

The Citizen Participation Plan set forth policies and procedures for citizen interaction in planning, implementation, and assessment of the City of Tustin Consolidated Plan/Action Plan. The objectives of the Citizen Participation Plan are:

- To encourage citizens, particularly residents of low- and moderate-income living in areas eligible for the use of program funds, including minorities, non-English speaking persons, and persons with mobility, visual, or hearing impairments, to participate in the development of the Consolidated Plan/Action Plan.
- To assure that citizens are furnished with appropriate information about the Consolidated Plan and its various component programs.
- The City started the Citizen Participation process by publishing Notice of Funding Availability (NOFA) in the local newspaper, and via direct-mailing, seeking Request for Funding Applications for the 2020-21 - 2022-23 CDBG Program Years.

To develop the City's 2021-22 Action Plan, two public hearings were conducted. The first public hearing was held by the City Council on February 16, 2021. The purpose of the first hearing was review the priority goals and objectives which were outlined in the 2020-2025 Consolidated Plan, and to evaluate the performance of the approved public service activities for continuation of funding in Year Two. A second public hearing is anticipated to be held on April 20, 2021 by the City Council. The purpose of the second hearing is for the City Council to review the Draft Action Plan, including public service and nonpublic service activities, and approve a funding allocation for submission to HUD.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City of Tustin does not own or operate any public housing; however, the City will continue to support and encourage efforts of the Orange County Housing Authority to coordinate private housing resources and social service agencies programs. Additional housing-related efforts by the City of Tustin include conveying two city-owned fourplexes to the Orange County Rescue Mission, these units were remodeled, and they opened in 2016 as the Veteran's Outpost which now provides 26 homeless veterans and their families with housing at the site. During 2018, Habitat for Humanity completed construction on two affordable condominium units, designated to provide affordable housing for veterans and their families. In its efforts to address the needs of homeless families, in February 2021 the Tustin City Council approved a project by Home Aid of Orange County in conjunction with Family Promise of Orange County, to construct a facility with (7) units, including a family resource center, for the purpose of providing short-term transitional housing for families with children who are experiencing homelessness.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

To address the regional needs of homeless individuals and families, the City of Tustin participates in the Continuum of Care (CoC) program sponsored through the County of Orange. The purpose of the Continuum of Care Homeless Assistance Programs is to fund projects that will fill gaps in locally developed Continuum of Care systems to assist homeless persons to move to self-sufficiency and permanent housing. An important element of meeting this objective is to fund projects that will meet the Department's goal of ending chronic homelessness.

As part of the City of Tustin's participation in the CoC program, and in partnership with 2-1-1 Orange County, on in January 2019, a Point-In-Time Homelessness count was conducted in Tustin. The statistics from the count were used to ensure residents had access to fair housing resources and services. These efforts include: the City's participation in the Association of California Cities - Orange County's Homelessness Task Force; the United to End Homelessness coalition through Orange County United Way; and, collaboration between the Tustin Police Department, CityNet, Orange County Health Care Agency (PERT Mental Health Services), Orange County Rescue Mission, and the Tustin-based nonprofit Operation Warm Wishes, to provide resources and services to the transient homeless in Tustin.

It should additionally be noted, that in March 2019, the City of Tustin opened a new low-barrier temporary homeless shelter with 50 emergency shelter beds for men, women, and families with children. This facility is operated by Temporary Shelter, Inc., and will include a variety of wrap-around and other supportive services to be administered at the site. This site is being established to ensure that unsheltered homeless individuals with ties to Tustin have the opportunity to be provided with a bed and shelter.

Homelessness efforts that are proposed to be specifically funded by the Community Development Block Grant during the 2021-22 Program Year include: Goodwill of Orange County's Emergency Funding Grants which are used for veterans on the verge of experiencing homelessness; Families Forward Rapid Re-Housing program; Orange County Gateway to Housing's Bridge Housing Program; Human Options Third Step Transitional Housing Program; Mercy House Family Care Center; and, Veteran's Legal Institute Pro Bono Mobile Legal Clinics which are designed to serve homeless or at-risk veterans.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

As seen above, the City of Tustin participates in the County of Orange's Continuum of Care Program; however, does not receive ESG funds.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**(Entries begin on following page)**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Orange County Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Market Analysis Economic Development Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Orange County Housing Authority provides affordable housing assistance to Tustin's residents. They were consulted to provide housing data and information for Tustin's report.
2	<b>Agency/Group/Organization</b>	Orange County Continuum of Care
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Employment Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Tustin closely coordinates its homeless services efforts with the Orange County Continuum of Care. This organization provided data which contributed to the report.
3	<b>Agency/Group/Organization</b>	ORANGE COUNTY HEALTH CARE AGENCY
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with HIV/AIDS Services-homeless Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	OCHCA provides services to both the special needs (senior) community and homeless population in Tustin. The agency was consulted to provide information and data on the special needs and homeless populations within the region and City. The City of Tustin additionally partners with OCHCA to provide homeless services to Tustin residents through the Homelessness Task Force.
4	<b>Agency/Group/Organization</b>	Southern California Association of Governments
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	SCAG provided demographic information which contributed to housing-related sections of the report.
5	<b>Agency/Group/Organization</b>	Fair Housing Foundation
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	As the City of Tustin's current Fair Housing services provider, the Fair Housing Foundation provided information and statistics contributing to the City's report.
6	<b>Agency/Group/Organization</b>	Orange County Rescue Mission
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Orange County Rescue Mission provided information regarding the Village of Hope, veterans housing, and additional homelessness services offered to the community and region.
7	<b>Agency/Group/Organization</b>	City of Tustin Economic Development Division
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Economic Development Department was consulted regarding Tustin's current housing market and business climate.
8	<b>Agency/Group/Organization</b>	2-1-1 ORANGE COUNTY
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Health

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	2-1-1 Orange County conducted the Point in Time Count within Tustin and provided data and statistics on Tustin's homeless population for inclusion in the report.
9	<b>Agency/Group/Organization</b>	Orange County United Way
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Tustin collaborates with Orange County United Way through the United to End Homelessness coalition. The City of Tustin utilizes OC United Way as a resource to provide homeless services to Tustin residents.
10	<b>Agency/Group/Organization</b>	Tustin Police Department
	<b>Agency/Group/Organization Type</b>	Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Tustin Police Department was consulted to describe its efforts in fronting the Homelessness Task Force which is a collaborative effort between the agency, CityNet, Orange County Health Care Agency, OC Rescue Mission, and Operation Warm Wishes to provide services to the unsheltered homeless in Tustin. It has been seen that the efforts of this task force have reduced the number of unsheltered homeless in Tustin, and will continue to do so.
11	<b>Agency/Group/Organization</b>	Operation Warm Wishes
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Operation Warm Wishes partners with the Tustin Police Department in the Homelessness Task Force. The agency provides services to unsheltered homeless throughout the City of Tustin, and was consulted as part of the Task Force to determine the efforts that are being made to serve the unsheltered homeless in Tustin.

**Identify any Agency Types not consulted and provide rationale for not consulting**

Not Applicable

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	County of Orange	The City of Tustin's strategies to address homelessness align with the County of Orange's Continuum of Care program with regard to providing emergency shelter services, outreach, transitional, and permanent supportive housing.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

As additional information, the City of Tustin provided its Citizen Participation Committee with a package of CDBG materials and conducted a training workshop to explain the CDBG process and procedures. The City also provides maps and tables to assist citizens in understanding the CDBG overall goals and objectives. The City, with the help of HUD, posts its Executive Summary on the HUD web page as a tool for interested citizens to understand the type of projects funded by the CDBG program. Information related to the CDBG program is available on the City’s Webpage. The City prepares a Consolidated Annual Performance and Evaluation Report (CAPER) at the end of the program year utilizing the IDIS program, which is also available for review on the City's Webpage.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

In preparing its Action Plan, the City of Tustin contacted over 80 agencies, groups, and organizations that provide housing and supportive services to residents within the City and in Orange County. Significant aspects of the development process included consultations and cooperation between these groups in order to provide the most current information available.

Notification of the first public hearing was published in the Tustin News on February 5, 2021

The public hearing for the preparation of the City's Action Plan, which included an evaluation of current public service providers performance, was held on February 16, 2021, at 5:30 p.m. at the City of Tustin Council Chamber located at 300 Centennial Way, Tustin, CA 92780, via a virtual conference. Public service applicants provided public comments during this meeting, and generally spoke in favor of their respective programs, and requested continued CDBG funding in year two of the three-year funding cycle for their programs. There were no additional comments from members of the public at this meeting.

The formal public comment period on the complete draft Action Plan commenced on March 18, 2021 and will close on April 16, 2021. Additionally, notification of the public comment period regarding the draft Action Plan was sent directly to over 80 agencies and organizations as listed in the attached documentation. Public comments will be evaluated and included at the conclusion of the comment period.

Notification of the second public hearing is anticipated to be published in the Tustin News on April 8, 2021.

The public hearing for the adoption of the City's Action Plan is anticipated to be held on April 20, 2021, at 5:30 p.m. at the City Council Chamber located at 300 Centennial Way, Tustin, CA 92780 via a virtual conference. Public comments will be evaluated and included at the conclusion of the hearing.

**Citizen Participation Outreach**

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
1	Two newspaper ads for public hearings, one newspaper ad for review of the 2021-22 Action Plan	All Tustin Residents	N/A	N/A	N/A	
2	Public Hearing	All Tustin Residents	At the first Public Hearing, public service subrecipients spoke in favor of their respective programs, and requested continued funding during year two of the three-year funding cycle.	At the first Public Hearing, public service subrecipients spoke in favor of their respective programs, and requested continued funding during year two of the three-year funding cycle.	N/A	
3	Internet Outreach	All Tustin Residents	No responses received.	No comments received.	N/A	<a href="http://www.tustinca.org/cdbg-171">www.tustinca.org/cdbg-171</a>
4	Direct mailing	Public service agencies, housing, and community organizations	No responses received.	No comments received.	N/A	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

As a result of the Coronavirus (COVID-19) pandemic, additional funding sources (CDBG-CV funding) have been made available to grantees, and will be leveraged to assist the City in preventing, preparing for, or responding to COVID-19 for activities funded during the 2019 & 2020 program years. If additional CDBG-CV funds are awarded during the 2021-22 program year, they will also be leveraged accordingly.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	804,893	0	0	804,893	804,893	CDBG Funding will be used to assist Low/Mod income residents through services and projects within the CDBG Low/Mod Census Tract Target Area.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	public - local	Economic Development Housing Public Improvements Public Services	1,000,000	0	0	1,000,000	3,000,000	General Fund monies will be used to address high priority needs not covered by CDBG funding and/or leveraged to assist with projects not fully-funded by CDBG. General Fund estimates to be provided on a project-specific basis.
Other	public - federal	Economic Development Housing Public Services	1,220,716	0	0	1,220,716	1,220,716	CDBG-CV funding will be used to prevent, prepare for, or respond to COVID-19

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

CDBG funding will be used to provide services to low/mod income persons, the special needs community, economic development, and address slum and blight within the CDBG low/mod census tract target area. CDBG funds are leveraged with the City's general funds to accomplish projects such as park improvements, street improvements, or other public facilities work. General fund estimates will be provided on a project-specific basis. CDBG funds will also be leveraged with the City's CDBG-CV funding (as necessary) to prevent, prepare for, or respond to COVID-19.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of Tustin maintains affordable units which are available to the low/moderate income population, including housing for veterans.

**Discussion**

No further discussion regarding anticipated resources at this time.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Youth Programs	2020	2024	Non-Housing Community Development	CDBG Low/Mod Census Tract Target Area	Youth Services Public Service Needs	CDBG: \$26,900	Public service activities other than Low/Moderate Income Housing Benefit: 117 Persons Assisted
2	Senior Programs	2020	2024	Non-Homeless Special Needs Non-Housing Community Development	City of Tustin	Senior Services Public Service Needs	CDBG: \$19,450	Public service activities other than Low/Moderate Income Housing Benefit: 145 Persons Assisted
3	Strategies to Address Homelessness	2020	2024	Affordable Housing Homeless	City of Tustin	Homeless Needs and Supportive Services Public Service Needs	CDBG: \$52,100	Homeless Person Overnight Shelter: 350 Persons Assisted Homelessness Prevention: 50 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Public Services	2020	2024	Non-Homeless Special Needs Non-Housing Community Development	City of Tustin	Youth Services Senior Services Homeless Needs and Supportive Services Public Service Needs	CDBG: \$120,600 General Fund: \$0 CDBG-CV: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 650 Persons Assisted
5	Public Facilities	2020	2024	Non-Housing Community Development	CDBG Low/Mod Census Tract Target Area	New Parks & Park Improvements Public Facility Needs	CDBG: \$491,748 General Fund: \$0 CDBG-CV: \$0	Other: 1 Other
6	Existing Parks/Recreation Facilities Improvements	2020	2024	Non-Housing Community Development	CDBG Low/Mod Census Tract Target Area	New Parks & Park Improvements Public Facility Needs	CDBG: \$491,748 General Fund: \$0 CDBG-CV: \$0	Other: 1 Other
7	Affordable Housing Programs	2020	2024	Affordable Housing Non-Housing Community Development	City of Tustin	Senior Services Homeless Needs and Supportive Services Housing Assistance	CDBG: \$0 General Fund: \$0 CDBG-CV: \$0	Other: 3 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Economic Development Activities	2020	2024	Non-Housing Community Development	CDBG Low/Mod Census Tract Target Area	Economic Development	CDBG: \$0 General Fund: \$0 CDBG-CV: \$0	Other: 5 Other
9	Code Enforcement	2020	2024	Non-Housing Community Development	CDBG Low/Mod Census Tract Target Area	Code Enforcement	CDBG: \$88,000	Housing Code Enforcement/Foreclosed Property Care: 100 Household Housing Unit
10	Planning Activities	2020	2024	Non-Housing Community Development	CDBG Low/Mod Census Tract Target Area City of Tustin	Historic Preservation Planning Housing Assistance	CDBG: \$104,545 General Fund: \$0 CDBG-CV: \$0	Other: 3 Other

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Youth Programs
	<b>Goal Description</b>	<p>Youth services have been identified by the community as essential to provide recreational, educational, and after-school programming options to Tustin youth. Therefore, programs to address the need for youth services within the City of Tustin which are being funded by CDBG for the 2020-2023 (three-year funding cycle) include:</p> <ul style="list-style-type: none"> <li>• <b>YMCA of Orange County</b> - CDBG funds will be used for funding to provide financial assistance via scholarships to low/very low/extremely low-income Tustin residents so these students have the ability to participate in the variety of academic enrichment programming offered by the YMCA.</li> <li>• <b>Boys &amp; Girls Clubs of Tustin</b> - CDBG funds will be used to support the Upward Bound Academic Enrichment Program which provides for the literacy and academic needs of at-risk youth in the southwest area of Tustin through computerized tutoring, homework help, and academic goal setting.</li> </ul> <p>During the 2021-22 Program Year, the City anticipates serving 117 Tustin Youth through these programs. Above and beyond the Tustin youth served by these programs, the Tustin Family Youth center and Kids Corner Preschool programs will continue to serve the Tustin community as supported through the City of Tustin's General Fund.</p>
2	<b>Goal Name</b>	Senior Programs
	<b>Goal Description</b>	<p>The Tustin Area Senior Center is a full-service facility which provides a variety of services to senior population within and surrounding the City of Tustin. Senior Services specifically funded by CDBG for the 2020-2023 (three-year funding cycle) include:</p> <ul style="list-style-type: none"> <li>• <b>Meals on Wheels Orange County</b> - Meals on Wheels Orange County provides a lunch cafe program for the elderly at a congregate meal site at the Tustin Area Senior Center, and through home delivery to the frail elderly who cannot leave the home. Funds are utilized to pay for meals related expenditures and raw food costs.</li> </ul> <p>During the 2021-22 Program Year, Meals on Wheels Orange County anticipates serving 20 Tustin seniors through the Home Delivered Meals Program, and 125 Tustin Seniors through the Lunch Cafe Program. Above and beyond these services, the City anticipates serving approximately 2,000 persons through food-services and additional programming at the Tustin Area Senior Center.</p>

3	<b>Goal Name</b>	Strategies to Address Homelessness
	<b>Goal Description</b>	<p>This priority encourages activities which support the homeless, those at-risk of being homeless, and families in transition from homelessness to independent living, by providing emergency shelter and transitional housing accessibility, wrap-around and other referral services. Programs specifically funded by CDBG during the 2020-2023 (three-year funding cycle) include:</p> <ul style="list-style-type: none"> <li>• <b>Families Forward Housing Program - Rapid Re-Housing</b> - Families Forward will use CDBG funding to administer their Rapid Re-Housing Program which will transition struggling families in Tustin from crisis to stability and self-sufficiency.</li> <li>• <b>Mercy House Family Care Center</b> - Mercy House Emergency Shelter will utilize CDBG funding for supplies for their Family Care Center, which offers low-threshold emergency shelter services along with case management services.</li> <li>• <b>Human Options Third Step Program</b> - This transitional housing program provides low-cost housing and supportive services to increase client self-sufficiency for abused women and children. CDBG funding will be used for staff salaries and benefits.</li> <li>• <b>Goodwill of Orange County Emergency Funding Grants</b> - Through this program grants will be provided to veterans and their families who are on the verge of becoming homeless. CDBG funding will be used to provide direct financial assistance to at-risk veterans.</li> <li>• <b>Veterans Legal Institute</b> - Veterans Legal Institute will be utilizing CDBG funding to operate their Pro Bono Mobile Legal Clinics which serve the homeless, disabled, at-risk, or low-income veteran population.</li> <li>• <b>Orange County Gateway to Housing Bridge Housing Program</b> - CDBG funding to be utilized to provide formerly homeless individuals and families living in scattered-site housing units within Tustin and Santa Ana with the services and resources they need to heal from the trauma of homelessness.</li> </ul> <p>Strategies for support of ancillary services to support the homeless include:</p> <ul style="list-style-type: none"> <li>• Continue to operate the Tustin Emergency Shelter which provides 57 low-threshold emergency shelter beds for Tustin's homeless population.</li> <li>• Continue to support Orange County Social Services Agency programs in conjunction with the Tustin Family Campus for abused and neglected children.</li> <li>• Continued participation in the Homeless Housing Partnership Program, which includes partnership with the Orange County Rescue Mission's Village of Hope providing 262 beds within their transitional housing facility. The Village of Hope has additionally provided 8 units of transitional housing specifically for veterans through partnership with the City of Tustin.</li> </ul> <p>During the 2021-22 Program Year, the City anticipates assisting approximately 400 individuals through these strategies to address homelessness.</p>

4	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	<p>Includes implementation of activities which meet a public service need, such as healthcare services, after-school programming for youth, congregate and home-delivered meals for seniors, as well as housing and other supportive services provided to homeless individuals who reside within Tustin. One hundred percent of CDBG funding which is made available for public services, has been allocated to non-profit subrecipients serving Tustin residents.</p> <p>Public Service activities to be funded by CDBG for the 2020-2023 (three-year funding cycle) include: Boys &amp; Girls Clubs of Tustin - Upward Bound Academic Enrichment Program; Families Forward - Families Forward Rapid Re-Housing Program; Goodwill of Orange County - Emergency Funding Grants; Human Options - Third Step Program; Meals on Wheels Orange County - Home Delivered Meal &amp; Lunch Cafe Programs; Mercy House - Family Care Center; Orange County Gateway to Housing - Bridge Housing Program; Veterans Legal Institute - Veterans Pro Bono Legal Clinics; YMCA of Orange County - Financial Assistance Scholarship Program.</p> <p>Subrecipients that meet a general Public Service need such as healthcare services, referrals, and resources for at-risk homeless veterans include the following:</p> <ul style="list-style-type: none"> <li>• <b>Community Health Initiative of Orange County Community Health Access Program</b> - Funding for salary and benefits for a Certified Enrollment Counselor who provides health care and social service referrals to families visiting the Tustin Family Youth Center.</li> <li>• <b>MOMS Orange County Infant Development Program</b> - This program provides health care services to mothers and babies living in poverty. Monthly in-home visits and health screenings are conducted through the baby's first birthday with the goal to help babies from vulnerable families reach developmental milestones on time, while equipping mothers and fathers for healthy parenting and family bonding.</li> <li>• <b>Patriots and Paws Provisions for Patriots Program</b> - This program provides clients with home goods using a conservative estimate for thrift store pricing. Clients include Tustin veterans, activity duty personnel, and reservists. By receiving assistance through the program, clients may reallocate their resources toward employment and self-sufficiency.</li> <li>• <b>COVID-19 Response</b> - Although this activity is funded within the 2019-20 and 2020-21 Program Years, it will continue to progress throughout the 2021-22 Program Year as well. As the COVID-19 pandemic remains active within the region, the City of Tustin will continue to allocate prior year funding to prevent, prepare for, and respond to COVID-19 through the provision of public services, and other activities.</li> </ul> <p>A detailed description of all other activities is provided within the specific goal which in which the activity is addressed; however, overall these activities are anticipated to serve approximately 650 Tustin residents during the 2021-22 program year.</p>

5	<b>Goal Name</b>	Public Facilities
	<b>Goal Description</b>	Improvements to existing public facilities including but not limited to streets, sidewalks, storm-drains, curbs and gutters, and parks. During the 2021-22 Program Year the City of Tustin anticipates initiating one (1) public facilities improvement consisting of improvements to an existing park facility (Pine Tree Park) which is located within the CDBG Low/Moderate Income Census Tract Target Area. The project involves ADA improvements, restroom fixture replacements, picnic shelter replacement, irrigation upgrades, site furniture replacement, and adding play equipment to the existing play structure.
6	<b>Goal Name</b>	Existing Parks/Recreation Facilities Improvements
	<b>Goal Description</b>	<p>The City's CDBG target area was largely developed prior to its annexation by the City of Tustin; therefore, the area is comparatively limited in terms of park and recreational opportunities. The higher population density within the target area also contributes to the need for more recreational facilities. As a result, considerable attention has been focused on ways to provide additional, and to provide improvements to existing facilities, to provide increased and improved youth, adult, and senior services and facilities to supplement those which are heavily used at this time.</p> <p>During the 2021-22 Program Year the City of Tustin anticipates initiating one (1) public facilities improvement consisting of improvements to an existing park facility.</p> <p><b>Pine Tree Park Improvements Project</b> - Pine Tree Park is a heavily utilized park with green walking paths, and is located within the CDBG Low/Moderate Income Census Tract Target Area. The project involves ADA improvements, restroom fixture replacements, picnic shelter replacement, irrigation upgrades, site furniture replacement, and adding play equipment to the existing play structure.</p>

7	<b>Goal Name</b>	Affordable Housing Programs
	<b>Goal Description</b>	<p>The City of Tustin's Economic Development and Housing Division will continue to maintain a variety of affordable housing efforts for Tustin residents. These activities include the following:</p> <ul style="list-style-type: none"> <li>• <b>Preservation of at-risk rental units-</b> Strategies to preserve existing affordable housing units include: <p>Continue to require developers converting apartments to condominiums, to process a use permit, provide relocation assistance, and/or provide incentives and assistance for purchase of the units by Low- and Moderate-income households; Continue to provide housing referral services to families in need of housing assistance and information; Code enforcement – CDBG funding will be used to provide code enforcement activities focused in Low- and Moderate-income neighborhoods. Code enforcement efforts support the City’s housing rehabilitation program, which is funded with non-Federal monies; Provide opportunities for affordable secondary residential dwelling units in single-family residential districts through existing Zoning Ordinance provisions; Continue the provision of counseling and dispute resolution services via the Fair Housing Foundation; and, Continue the provision of services by the Fair Housing Foundation to ensure equal housing opportunities within the City.</p> </li> <li>• <b>First-Time Homebuyer/Workforce Housing-</b> Strategies to assist first-time homebuyers include: <p>The City will provide referrals or direct assistance to Low- and Moderate-income households to help them identify and/or apply for homebuyer down payment assistance programs that offer low interest rates and/or deferred interest loans. Programs include those offered by the State and Community Reinvestment Act (CRA) lender programs. Assist Low- and Moderate-income homebuyers with a deferred second mortgage program for the amount of a buyer’s “affordability gap.”</p> </li> <li>• <b>Administration of Section 8 Housing-</b> The City of Tustin Housing Division will continue to monitor Section 8 Housing vouchers administered by the County of Orange. There are currently 425 Tustin residents receiving such assistance through the County.</li> </ul> <p>As stated, during the 2021-22 Program Year, the City of Tustin anticipates administering three (3) affordable housing activities.</p>

8	<b>Goal Name</b>	Economic Development Activities
	<b>Goal Description</b>	<p>Stimulating and retaining business within the CDBG target areas is necessary to rejuvenate dilapidated areas, stimulate private investment, strengthen the City’s financial base, improve public facilities, create jobs, and prevent further economic decline to enhance the quality of life in the area.</p> <p>CDBG funds are not allocated during the 2021-22 Program Year for Economic Development activities; however, a variety of Economic Development activities will still continue throughout the 2021-22 Program Year.</p> <p>Includes various Economic Development efforts and programs being administered by the Economic Development Department including but not limited to: micro-enterprise assistance, business promotion via City-events, Chamber of Commerce Partnership, Marketing Tustin Legacy, and future use of the Tustin Hangar.</p> <p>During the 2021-22 Program Year, the City of Tustin anticipates administering five (5) Economic Development programs to serve the community.</p>
9	<b>Goal Name</b>	Code Enforcement
	<b>Goal Description</b>	<p>Property maintenance issues are of significant importance to the community as the majority of residential, commercial, and industrial structures in the target area are around 45 years in age having been built in the late 1960’s and 1970’s. Absentee property owners contributed to delayed property maintenance in many cases. Active Code Enforcement is needed to ensure that properties are properly maintained in accordance with City standards. Programs addressing code enforcement include:</p> <ul style="list-style-type: none"> <li>• <b>Code Enforcement</b> – Provide community preservation services through the funding of a full-time Code Enforcement Officer who will work only with the CDBG Low/Moderate Income Target Area of the city.</li> </ul> <p>During the 2021-22 Program Year, the City anticipates 100 Code Enforcement cases to be addressed within the CDBG Low/Moderate Income Census Tract Target Area.</p>

10	<b>Goal Name</b>	Planning Activities
	<b>Goal Description</b>	<p>Planning services are needed to administer the CDBG program, to prepare planning documents, and to facilitate fair housing assistance - these services are necessary to support other Consolidated Plan priorities. Planning and administration programs include:</p> <ul style="list-style-type: none"> <li>• <b>Fair Housing Activities</b>– Tustin has distinct and independent policies and programs that affect housing development. From time to time the City will review these policies and programs and evaluate if modifications may be warranted to ensure the jurisdiction is affirmatively furthering fair housing. In addition, CDBG funds will be allocated to contract with the Fair Housing Foundation to provide fair housing services to Tustin residents. The Fair Housing Foundation activities during the 2021-22 reporting period will include: Fair Housing Community Education – Conduct fair housing community education presentations, publish and distribute fair housing newsletters, speak at public meetings, and hold training programs for consumers and housing industry professionals. Fair Housing Enforcement – Respond to housing discrimination complaints, including investigation and portfolio testing, to evaluate the merits of a fair housing claim, and if appropriate, conciliation and/or prosecution of meritorious housing discrimination cases. Tenant Legal Assistance – Provide legal assistance in court actions within the region, which involve important housing rights such as eviction, housing discrimination, substandard conditions, or retaliation for exercising a lawful right. Housing Dispute Evaluation &amp; Resolution – Assist in evaluating housing issues/complaints. Mediation Program – Resolve disputes through certified mediators to assist housing providers/consumers to reach agreements about the disputes without litigation.</li> <li>• <b>Planning and Administration</b> – CDBG funds will be allocated for City staff administration of the CDBG program. Funds may also be used to undertake specific plans with impact to the Low- and Moderate-income target area.</li> <li>• <b>Historic Resources Survey Update</b>- Although this activity is funded within the 2019-20 Program Year, it will continue to progress throughout the 2021-22 Program Year as well. CDBG funds have been previously allocated to assist in the creation of a document which supports historic preservation within Old Town Tustin, which falls within the CDBG Low/Moderate Income Census Tract Target area.</li> </ul> <p>During the 2021-22 Program Year, the City of Tustin anticipates Administering three (3) Planning Activities.</p>

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The City's aim is to leverage, to the maximum extent feasible, the use of available federal, State, and local funds in an effort to create a viable community, develop new affordable housing opportunities, and maintain and preserve existing housing. To ensure the financial feasibility of a project, the City will consider the use of funds from other sources, such as the City's Housing Authority set-aside funds, to further affordable housing and community development goals whenever a match, grant, or loan is necessary or appropriate. The City will continue to allocate its CDBG funding to projects with the CDBG Low/Moderate Census Tract Target Area, or to directly benefit low/moderate income residents.

To meet the underserved needs of the community, the City will: make efforts to coordinate with federal, State, and local agencies to provide appropriate assistance to residents; coordinate with public service providers to promote adequate services to residents; and, work to provide physical improvements to slum and blighted areas and neighborhoods with concentrations on the CDBG Low/Moderate Census Tract Target Area.

#### Projects

#	Project Name
1	Boys & Girls Clubs of Tustin
2	Community Health Initiative of Orange County
3	Families Forward
4	Goodwill of Orange County
5	Human Options
6	Meals on Wheels Orange County
7	Mercy House
8	MOMS Orange County
9	Orange County Gateway to Housing
10	Patriots & Paws
11	Veterans Legal Institute
12	YMCA of Orange County
13	Pine Tree Park Improvements
14	Code Enforcement
15	CDBG Program Administration
16	Fair Housing Services
17	Emergency Response Funding

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The City's aim is to leverage, to the maximum extent feasible, the use of available federal, State, and local funds in an effort to create a viable community, develop new affordable housing opportunities, and maintain and preserve existing housing. To ensure the financial feasibility of a project, the City will consider the use of funds from other sources, such as the City's Housing Authority set-aside funds, to further affordable housing and community development goals whenever a match, grant, or loan is necessary or appropriate. The City will continue to allocate its CDBG funding to projects with the CDBG Low/Moderate Census Tract Target Area, or to directly benefit low/moderate income residents.

To meet the underserved needs of the community, the City will: make efforts to coordinate with federal, State, and local agencies to provide appropriate assistance to residents; coordinate with public service providers to promote adequate services to residents; and, work to provide physical improvements to slum and blighted areas and neighborhoods with concentrations on the CDBG Low/Moderate Census Tract Target Area.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Boys & Girls Clubs of Tustin
	<b>Target Area</b>	CDBG Low/Mod Census Tract Target Area
	<b>Goals Supported</b>	Youth Programs Public Services
	<b>Needs Addressed</b>	Youth Services Public Service Needs
	<b>Funding</b>	CDBG: \$19,450
	<b>Description</b>	Funding to support the Upward Bound Academic Enrichment Program which provides for the literacy and academic needs of at-risk youth in the southwest area of Tustin through computerized tutoring, homework help, and academic goal-setting.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 Tustin youth per year.
	<b>Location Description</b>	Boys & Girls Clubs of Tustin located at 580 W. Sixth Street, Tustin, CA 92780.
	<b>Planned Activities</b>	Funding to support the Upward Bound Academic Enrichment Program which provides for the literacy and academic needs of at-risk youth in the southwest area of Tustin through computerized tutoring, homework help, and academic goal-setting.
2	<b>Project Name</b>	Community Health Initiative of Orange County
	<b>Target Area</b>	CDBG Low/Mod Census Tract Target Area
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Service Needs
	<b>Funding</b>	CDBG: \$9,450
	<b>Description</b>	Funding for salary and benefits for a Certified Enrollment Counselor who provides health care and social service referrals to families visiting the Tustin Family Youth Center.
	<b>Target Date</b>	6/30/2022

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	80 Tustin residents per year.
	<b>Location Description</b>	Activities carried out at the Tustin Family Youth Center located at 14722 Newport Avenue, Tustin, CA 92780.
	<b>Planned Activities</b>	Funding for salary and benefits for a Certified Enrollment Counselor who provides health care and social service referrals to families visiting the Tustin Family Youth Center.
<b>3</b>	<b>Project Name</b>	Families Forward
	<b>Target Area</b>	CDBG Low/Mod Census Tract Target Area
	<b>Goals Supported</b>	Strategies to Address Homelessness Public Services
	<b>Needs Addressed</b>	Homeless Needs and Supportive Services Public Service Needs
	<b>Funding</b>	CDBG: \$13,600
	<b>Description</b>	Funding for staff salaries to administer a rapid re-housing program which will provide rapid re-housing services including individualized support and accountability to homeless parents working to locate housing, improve financial stability, and create a sustainable future for their children.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 Tustin residents per year.
	<b>Location Description</b>	Program and services to be administered out of the Families Forward offices at 8 Thomas Avenue, Irvine, CA 92618
<b>Planned Activities</b>	Funding for staff salaries to administer a rapid re-housing program which will provide rapid re-housing services including individualized support and accountability to homeless parents working to locate housing, improve financial stability, and create a sustainable future for their children.	
<b>4</b>	<b>Project Name</b>	Goodwill of Orange County
	<b>Target Area</b>	CDBG Low/Mod Census Tract Target Area City of Tustin

	<b>Goals Supported</b>	Strategies to Address Homelessness Public Services
	<b>Needs Addressed</b>	Homeless Needs and Supportive Services Public Service Needs
	<b>Funding</b>	CDBG: \$9,450
	<b>Description</b>	Funding to be utilized to facilitate and manage emergency funding grants which would address the immediate and critical needs of veterans and their families, focusing on veterans on the verge of homelessness.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 at-risk Tustin veterans per year.
	<b>Location Description</b>	Program administered out of the Tierney Center for Veteran Services located at 1231 Warner Avenue, Tustin, CA 92780
	<b>Planned Activities</b>	Funding to be utilized to facilitate and manage emergency funding grants which would address the immediate and critical needs of veterans and their families, focusing on veterans on the verge of homelessness.
5	<b>Project Name</b>	Human Options
	<b>Target Area</b>	CDBG Low/Mod Census Tract Target Area City of Tustin
	<b>Goals Supported</b>	Strategies to Address Homelessness Public Services
	<b>Needs Addressed</b>	Homeless Needs and Supportive Services Public Service Needs
	<b>Funding</b>	CDBG: \$6,950
	<b>Description</b>	Staff salary, benefit, and administrative costs for a transitional housing program, which provides low-cost housing and supportive services to increase client self-sufficiency for abused women and children. Supportive services include case management, financial literacy, employment workshops, legal advocacy, or counseling.
	<b>Target Date</b>	6/30/2022

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	21 Tustin residents per year.
	<b>Location Description</b>	Transitional housing units located at confidential addresses throughout Tustin. Program office address: P.O. Box 53745   Irvine, CA 92619.
	<b>Planned Activities</b>	Staff salary, benefit, and administrative costs for a transitional housing program, which provides low-cost housing and supportive services to increase client self-sufficiency for abused women and children. Supportive services include case management, financial literacy, employment workshops, legal advocacy, or counseling.
6	<b>Project Name</b>	Meals on Wheels Orange County
	<b>Target Area</b>	CDBG Low/Mod Census Tract Target Area
	<b>Goals Supported</b>	Senior Programs Public Services
	<b>Needs Addressed</b>	Senior Services Public Service Needs
	<b>Funding</b>	CDBG: \$19,450
	<b>Description</b>	Lunch Cafe Program for the elderly at a congregate meal site (Tustin Area Senior Center), and through home delivery. Funds will be utilized to pay for meal-related expenditures, and raw food costs.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 Tustin seniors (Home Delivered Meal Program) & 125 Tustin seniors (Lunch Cafe Program) per year.
	<b>Location Description</b>	Lunch Cafe Program administered out of the Tustin Area Senior Center located at 200 S. C Street, Tustin, CA 92780.
<b>Planned Activities</b>	Lunch Cafe Program for the elderly at a congregate meal site (Tustin Area Senior Center), and through home delivery. Funds will be utilized to pay for meal-related expenditures, and raw food costs.	
7	<b>Project Name</b>	Mercy House
	<b>Target Area</b>	CDBG Low/Mod Census Tract Target Area City of Tustin

	<b>Goals Supported</b>	Strategies to Address Homelessness Public Services
	<b>Needs Addressed</b>	Homeless Needs and Supportive Services Public Service Needs
	<b>Funding</b>	CDBG: \$7,450
	<b>Description</b>	Mercy House Family Care Center will offer low-threshold emergency shelter services along with case management services.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 Tustin residents per year.
	<b>Location Description</b>	Family Care Center located at 1130 N. Citrus Street, Orange, CA 92867
	<b>Planned Activities</b>	Mercy House Family Care Center will offer low-threshold emergency shelter services along with case management services.
8	<b>Project Name</b>	MOMS Orange County
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Service Needs
	<b>Funding</b>	CDBG: \$6,450
	<b>Description</b>	Funding to provide health care services for mothers and babies living in poverty. Monthly in-home visits and health screenings are conducted through the baby's first birthday, with the goal to help babies from vulnerable families reach developmental milestones on time, while equipping mothers and fathers for healthy parenting and family bonding.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	70 Tustin mothers and babies per year.

	<b>Location Description</b>	Activities carried out within the homes of families throughout Tustin via home-visitation services.
	<b>Planned Activities</b>	Funding to provide health care services for mothers and babies living in poverty. Monthly in-home visits and health screenings are conducted through the baby's first birthday, with the goal to help babies from vulnerable families reach developmental milestones on time, while equipping mothers and fathers for healthy parenting and family bonding.
9	<b>Project Name</b>	Orange County Gateway to Housing
	<b>Target Area</b>	
	<b>Goals Supported</b>	Strategies to Address Homelessness Public Services
	<b>Needs Addressed</b>	Homeless Needs and Supportive Services Public Service Needs
	<b>Funding</b>	CDBG: \$6,450
	<b>Description</b>	Funding to provide formerly homeless individuals and families living in scattered-site housing units within Tustin with the services and resources they need to heal from the trauma of homelessness.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	12 Tustin residents per year.
	<b>Location Description</b>	Various transitional housing/homes of Tustin residents
<b>Planned Activities</b>	Funding to provide formerly homeless individuals and families living in scattered-site housing units within Tustin with the services and resources they need to heal from the trauma of homelessness.	
10	<b>Project Name</b>	Patriots & Paws
	<b>Target Area</b>	CDBG Low/Mod Census Tract Target Area City of Tustin
	<b>Goals Supported</b>	Strategies to Address Homelessness Public Services
	<b>Needs Addressed</b>	Homeless Needs and Supportive Services Public Service Needs
	<b>Funding</b>	CDBG: \$6,250

	<b>Description</b>	Funding for the Provisions for Patriots Program, which provides clients with home goods using a conservative estimate for thrift store pricing. Clients include Tustin veterans, active duty personnel, and reservists. By receiving assistance through the program, clients may reallocate their resources toward employment and self-sufficiency.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 Tustin veterans per year.
	<b>Location Description</b>	Program administered out of the donation site located at 1825 E. Via Burton, Anaheim, CA 92806. Deliveries made to various homes of Tustin residents.
	<b>Planned Activities</b>	Funding for the Provisions for Patriots Program, which provides clients with home goods using a conservative estimate for thrift store pricing. Clients include Tustin veterans, active duty personnel, and reservists. By receiving assistance through the program, clients may reallocate their resources toward employment and self-sufficiency.
<b>11</b>	<b>Project Name</b>	Veterans Legal Institute
	<b>Target Area</b>	CDBG Low/Mod Census Tract Target Area City of Tustin
	<b>Goals Supported</b>	Strategies to Address Homelessness Public Services
	<b>Needs Addressed</b>	Homeless Needs and Supportive Services Public Service Needs
	<b>Funding</b>	CDBG: \$8,200
	<b>Description</b>	Funding to provide pro bono direct legal services to homeless, disabled, at-risk or low-income veterans including, but not limited to, veteran benefit appeals, discharge upgrades, unlawful detainer defense, family law, consumer law, expungements, and estate planning for terminally ill and older adult veterans.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 Tustin veterans per year.

	<b>Location Description</b>	Services provided at strategic veteran hotspots throughout Orange County. Veterans Legal Institute offices located at  1231 Warner Avenue  Tustin, CA 92780
	<b>Planned Activities</b>	Funding to provide pro bono direct legal services to homeless, disabled, at-risk or low-income veterans including, but not limited to, veteran benefit appeals, discharge upgrades, unlawful detainer defense, family law, consumer law, expungements, and estate planning for terminally ill and older adult veterans.
<b>12</b>	<b>Project Name</b>	YMCA of Orange County
	<b>Target Area</b>	CDBG Low/Mod Census Tract Target Area City of Tustin
	<b>Goals Supported</b>	Youth Programs Public Services
	<b>Needs Addressed</b>	Youth Services Public Service Needs
	<b>Funding</b>	CDBG: \$7,450
	<b>Description</b>	Funding to provide financial assistance via scholarships to low/very-low/extremely-low income Tustin residents so that they may participate in after-school enrichment programming.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 Tustin youth per year.
	<b>Location Description</b>	School sites located at 12712 Elizabeth Way, 11112 Coronel Road, and 13822 Prospect Avenue. Program offices are located at 13821 Newport Avenue, Ste. 200, Tustin, CA 92780.
<b>Planned Activities</b>	Funding to provide financial assistance via scholarships to low/very-low/extremely-low income Tustin residents so that they may participate in after-school enrichment programming.	
<b>13</b>	<b>Project Name</b>	Pine Tree Park Improvements
	<b>Target Area</b>	CDBG Low/Mod Census Tract Target Area

	<b>Goals Supported</b>	Public Facilities Existing Parks/Recreation Facilities Improvements
	<b>Needs Addressed</b>	New Parks & Park Improvements Public Facility Needs
	<b>Funding</b>	CDBG: \$491,748
	<b>Description</b>	Public facilities improvements to Pine Tree Park, which is located within the CDBG Low/Moderate Census Tract Target Area. The improvements are proposed to include ADA improvements, restroom fixture replacements, picnic shelter replacement, irrigation upgrades, site furniture replacement, and the addition of new play equipment to the existing play structure.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Citywide benefit to all Tustin residents, approximately 79,000 benefitting.
	<b>Location Description</b>	Pine Tree Park located at 1402 Bryan Avenue, Tustin, CA 92780
	<b>Planned Activities</b>	Public facilities improvements to Pine Tree Park, which is located within the CDBG Low/Moderate Census Tract Target Area. The improvements are proposed to include ADA improvements, restroom fixture replacements, picnic shelter replacement, irrigation upgrades, site furniture replacement, and the addition of new play equipment to the existing play structure.
<b>14</b>	<b>Project Name</b>	Code Enforcement
	<b>Target Area</b>	CDBG Low/Mod Census Tract Target Area
	<b>Goals Supported</b>	Code Enforcement
	<b>Needs Addressed</b>	Code Enforcement
	<b>Funding</b>	CDBG: \$88,000
	<b>Description</b>	Provide community preservation services through the funding of a full-time Code Enforcement Officer who will work only with the CDBG Low/Moderate Income Target Area of the city.
	<b>Target Date</b>	6/30/2022

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Estimated that 100 code cases will be completed annually.
	<b>Location Description</b>	Citywide benefit; however, CDBG funds only used for Code Enforcement activities within the CDBG Low/Moderate Census Tract Target Area.
	<b>Planned Activities</b>	Provide community preservation services through the funding of a full-time Code Enforcement Officer who will work only with the CDBG Low/Moderate Income Target Area of the city.
15	<b>Project Name</b>	CDBG Program Administration
	<b>Target Area</b>	CDBG Low/Mod Census Tract Target Area City of Tustin
	<b>Goals Supported</b>	Planning Activities
	<b>Needs Addressed</b>	Planning
	<b>Funding</b>	CDBG: \$90,000
	<b>Description</b>	Funding for program oversight, coordination, and compliance.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Citywide benefit, approximately 79,000 Tustin residents.
	<b>Location Description</b>	
<b>Planned Activities</b>	Program administration occurs out of Tustin City Hall located at 300 Centennial Way, Tustin, CA 92780	
16	<b>Project Name</b>	Fair Housing Services
	<b>Target Area</b>	CDBG Low/Mod Census Tract Target Area City of Tustin
	<b>Goals Supported</b>	Planning Activities
	<b>Needs Addressed</b>	Planning Housing Assistance
	<b>Funding</b>	CDBG: \$14,545
	<b>Description</b>	Providing counseling services related to housing complaints, outreach activities, legal services, and fair housing education seminars.

	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 600 Tustin residents will be reached through the variety of services provided by Fair Housing Foundation including counseling, outreach events, workshops, and informational materials distribution.
	<b>Location Description</b>	Fair Housing cases handled in their main office at: 3605 Long Beach Blvd. #302, Long Beach, CA 90807. Fair Housing workshops and events are typically held at the Tustin Library, 345 E. Main Street, Tustin, CA 92780.
	<b>Planned Activities</b>	Providing counseling services related to housing complaints, outreach activities, legal services, and fair housing education seminars.
<b>17</b>	<b>Project Name</b>	Emergency Response Funding
	<b>Target Area</b>	CDBG Low/Mod Census Tract Target Area City of Tustin
	<b>Goals Supported</b>	Senior Programs Strategies to Address Homelessness Public Services Public Facilities Affordable Housing Programs Economic Development Activities Planning Activities
	<b>Needs Addressed</b>	Senior Services Homeless Needs and Supportive Services Public Facility Needs Public Service Needs Economic Development Planning Housing Assistance
	<b>Funding</b>	:
	<b>Description</b>	Project to remain open and to be funded if an urgent community development need should arise for the City of Tustin including but not limited to: displacement, relocation, acquisition, and replacement of housing; or, support for infectious disease response.
	<b>Target Date</b>	6/30/2022

<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Citywide benefit, approximately 79,000 Tustin residents.
<b>Location Description</b>	Citywide benefit - project location to be determined if emergency response is warranted.
<b>Planned Activities</b>	Project to remain open and to be funded if an urgent community development need should arise for the City of Tustin including but not limited to: displacement, relocation, acquisition, and replacement of housing; or, support for infectious disease response.

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Tustin does not contain a "Target Area" as defined by HUD; however, the City has identified the census tracts/block groups which contain 51% or higher low/mod income residents. This area is generally within the southwest area of the City. Funding for all CDBG activities within the City of Tustin will benefit the Low/Mod income population. Public Service activities must serve a majority of Low/Mod income residents, and Public Facilities projects must fall within the CDBG Low/Mod Census Tract Area.

### Geographic Distribution

Target Area	Percentage of Funds
CDBG Low/Mod Census Tract Target Area	100

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

The City of Tustin's rationale for prioritizing CDBG funds to be expended to directly benefit the low/mod income population or within those census tracts/block groups which have been identified as low/mod income tracts has not changed from that provided within the Consolidated Plan (Strategic Plan, Section 10).

### Discussion

Tustin is a relatively small jurisdiction with limited areas which meet the federal criteria of slum and blight or concentrations of Low- and Moderate-income persons. Nevertheless, PY 2021-22 funds have been allocated on the basis of meeting the national objectives of the CDBG program, including programs benefiting Low- and Moderate-income persons or possibly preventing slum and blight.

Based on Consolidated Plan priorities, the City will focus public services and improvements in the portion of the City known as the Southwest Neighborhood which is also in the CDBG target area. The 2021-22 Action Plan reflects this "geographic" priority for allocating investment as indicated on the CDBG Low-and Moderate-Income Areas and Project Locations maps.

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

The City of Tustin has set one-year Action Plan goals with regard to the provision of affordable housing in the following areas: preservation of at-risk affordable housing rental units (100 units to be preserved); first-time homebuyer/workforce housing (providing four units); and, Mortgage Credit Certification/down payment assistance (providing assistance to three households). Please see AP-20 for further details on each of these housing goals. In addition, data below provides the number of homeless, special-needs, and other families assisted with affordable housing. One-year goals are also listed regarding rental assistance and production of new units. Due to the dissolution of the State’s Redevelopment Agencies, the City is not providing rehabilitation of existing units or acquisition of existing units at this time, but is hopeful that these efforts will continue once funding becomes available.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	300
Non-Homeless	750
Special-Needs	300
Total	1,350

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	300
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	300

**Table 10 - One Year Goals for Affordable Housing by Support Type**

### Discussion

The City of Tustin’s current Housing Element provides an “Assisted Housing Inventory” listing affordable housing units available to special-needs groups and families. Affordable housing for special-needs families is provided at: Tustin Gardens; Coventry Court; and, Heritage Place. Affordable housing for other families is provided at: Kenyon Pointe; Westchester Park; Flanders Pointe; Tustin Grove; Ambrose Lane; Chatam Village; Tustin Field I; Tustin Field II; Arbor Walk; Cambridge Lane; Camden Place; and, Clarendon.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Tustin does not own or operate any public housing projects. However, the City will continue to support and encourage efforts of the Orange County Housing Authority to coordinate between private housing and social service agencies. Currently, there are 434 families receiving Section 8 voucher assistance through the Orange County Housing Authority.

### **Actions planned during the next year to address the needs to public housing**

The City does not own or operate public housing, and no public housing developments are proposed for Program Year 2021-22.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Not applicable.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable.

### **Discussion**

No further discussion at this time.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

As part of the City of Tustin's participation in Orange County's Continuum of Care program, and in partnership with 2-1-1 Orange County, on January 24, 2019, a Point-In-Time Homelessness count was conducted in Tustin. Data from this point in time count indicated that on the evening of the Point in Time Count there were 359 homeless individuals counted within the City of Tustin. Of the 359 counted, 95 individuals (26%) were unsheltered, and 264 individuals (73%) were sheltered.

The data collected from the Point-In-Time Count will provide direction to the City of Tustin's overall efforts to address homelessness within the City. These efforts include: the City's participation in the Association of California Cities - Orange County's Homelessness Task Force; the United to End Homelessness coalition through Orange County United Way; and, collaboration between the Tustin Police Department, CityNet, Orange County Health Care Agency (PERT Mental Health Services), Orange County Rescue Mission, and the Tustin-based nonprofit Operation Warm Wishes, to provide resources and services to the transient homeless in Tustin.

With regard to activities which address other special-needs groups who are not homeless, the City's Senior Center is supportive in providing assistance to the elderly and frail elderly. These services include transportation services, case management, information and referrals, shared housing program, senior activities, health and fitness, and other recreational activities.

The City allocates CDBG funds to assist Meals on Wheels Orange County to provide meal service to the elderly and frail elderly (home-bound elderly). The City will continue to refer persons with special needs, such as persons with disabilities (mental, physical, and developmental), persons with alcohol or other drug dependencies, and persons with HIV/AIDS to appropriate agencies.

The following organizations will utilize CDBG funding to provide homeless services and special needs services for PY 2021-22: Goodwill of Orange County's Emergency Funding Grants which are used for veterans on the verge of experiencing homelessness; Human Options Third Step Transitional Housing Program; Mercy House Family Care Center; Families Forward Transitional/Rapid Re-Housing Program; Orange County Gateway to Housing's Bridge Housing Program; and, Veteran's Legal Institute Pro Bono Mobile Legal Clinics which are designed to serve homeless or at-risk veterans.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Available statistics currently indicate that the City of Tustin has 26 percent of its homeless population which is unsheltered. The City of Tustin is directly assisting the unsheltered homeless population within Tustin through the collaboration between the Tustin Police Department, CityNet, Orange County Health

Care Agency (PERT Mental Health Services), Orange County Rescue Mission, and the Tustin-based nonprofit Operation Warm Wishes, to provide resources and services to the transient homeless in Tustin.

It should additionally be noted, that in March 2019, the City of Tustin opened a new low-barrier temporary homeless shelter with 57 emergency shelter beds for men, women, and families with children. This facility is operated by Temporary Shelter, Inc., and includes a variety of wrap-around and other supportive services which are administered at the site. This site is being established to ensure that unsheltered homeless individuals with ties to Tustin have the opportunity to be provided with a bed and shelter.

The City of Tustin recognizes that homelessness is a regional issue which needs to be addressed by all jurisdictions regardless of individual circumstances. The City identifies the Homeless Accommodation Plan, established for the MCAS Tustin Specific Plan area, as one of the strategies to address homelessness. The Homeless Accommodation Plan provides assistance for supportive housing and supportive services to help homeless persons and families transition from homelessness to living as independently as possible. The plan includes up to 387 beds at the Village of Hope facility to assist in the movement of homeless individuals and families to permanent housing within 24 months, and supportive services designed to address the special needs of homeless persons. Other homeless service providers operating in the MCAS Tustin Specific Plan area are the Orange County Social Services Tustin Family Campus, Salvation Army, Orange Coast Interfaith, Families Forward, Human Options and, Temporary Shelter, Inc.

The City has developed a strategy that will continue to refer homeless persons and homeless families with children to service agencies and organizations. Through financial contributions, the City will support agencies which provide shelter and other services to the homeless.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Tustin and Orange County Rescue Mission executed a ground lease to support the Rescue Mission's construction/rehabilitation of a 5.1 acre site to establish a 192-unit emergency and transitional housing project at the former MCAS Tustin. The Village of Hope has also increased their transitional housing capacity to up to 387 beds, an increase of 195 beds. This emergency and transitional housing facility is currently in operation. Please refer to the description (see question above) of the new low-barrier homeless shelter which is in operation in Tustin which provides assistance to homeless within the community.

Additional efforts to provide additional transitional housing units within the City of Tustin can be seen with the recent approval of a new project by Home Aid Orange County in partnership with Family Promise of Orange County. This project, entitled "House of Ruth" involves construction of a new seven (7) unit facility and family resource center to provide housing and related support to families with children who

are experiencing homelessness or are at-risk.

With respect to both emergency shelter and transitional housing needs addressed during PY 2021-22, the City will allocate CDBG funds to: Families Forward Transitional Housing Program; Orange County Gateway to Housing's Bridge Housing Program; Human Options Third Step Transitional Housing Program; and, Mercy House Family Care Center.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City recognized that the homeless are often in need of low rent or subsidized housing in order to make the transition to independent living. The Orange County Housing Authority will continue to assist homeless persons on the Section 8 waiting list. CDBG funding will specifically be allocated to Goodwill of Orange County to provide emergency funding grants to veterans and their families on the verge of homelessness. The program administered by Goodwill of Orange County has the potential to keep veterans and their families housed, where they would otherwise become homeless without the assistance provided by the program. Two additional homeless/at-risk homeless veterans' services will be provided through Veterans Legal Institute, in which pro bono legal services will be provided to assist these veterans.; and Patriots & Paws which assists low-income/at-risk veterans with furnishing their homes and apartments. Further efforts to help the homeless also are provided by local nonprofits and churches.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

As stated above, the City of Tustin participates in the County of Orange Continuum of Care process and the Association of California Cities – Orange County's Homelessness Task Force. Through this process the City is able to keep current with the region's homeless shelter and service needs. Additionally, through its partnership with the Orange County Housing Authority (OCHA), Tustin renter households have access to OCHA's Family Self-Sufficiency Program. Preference for this program is given to families with children who are homeless or who are in danger of becoming homeless (those paying over 50 percent of household income for rent). In addition to providing housing assistance, this program provides a variety of support services designed to assist participants become economically independent including job training and

employment for program participants.

Tustin has allocated the maximum allowable amount of its CDBG funds to public service programs. While some of the organizations funded do not directly serve the homeless, many of their activities may help prevent homelessness. These activities include counseling programs for victims of domestic violence, at-risk youth, meals for seniors, veterans services, family and infant care, healthcare services, and youth services through Boys and Girls Clubs of Tustin, MOMS Orange County, Meals on Wheels Orange County, Community Health Initiative of Orange County, and YMCA of Orange County.

## **Discussion**

Through the 2021-22 Program Year, the City of Tustin will continue to support its Consolidated Plan priority needs and performance goals regarding a strategy for homelessness through planned activities such as the Homeless Housing Partnership Program, Section 8 Rental Assistance, and providing administrative support for affordable housing activities.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Barriers or impediments to affordable housing are caused when the incentive to develop this housing is removed due to excessive development costs or the lack of community commitment. Some development costs are motivated by economic conditions and other issues that affected the real estate market, and are outside the control of local government. In addition, the development of affordable housing is affected by both the economic market conditions and the housing policies of federal, state and local governments, and the “Not In My Back Yard” (NIMBY) phenomenon.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

As stated in the Consolidated Plan, the City has adopted indirect assistance programs to address negative impacts created by barriers to affordable housing. The programs listed below are identified as the means by which the City of Tustin will address barriers to affordable housing during the 2021-22 PY.

- Accessory dwelling units
- Deed restrictions
- Fees, extractions, and permit procedures
- Environmental constraints
- Pre-application conferences
- Permit processing and coordination
- Section 8 Rental Assistance
- Housing referral program
- Density Bonus program
- Mixed Use zoning

### **Discussion:**

Tustin’s Consolidated Plan Section MA-40 further discusses the barriers to affordable housing and elaborates on constraints such as zoning, housing development fees, the development review process, infrastructure constraints, Davis-Bacon Wage Compliance, floodplain insurance, and other existing needs.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The five-year Consolidated Plan contains a housing and homeless needs assessment which describes estimated housing needs for Low- and Moderate-income residents, special needs populations, and the homeless. During the 2021-22 PY, the City of Tustin will undertake the following additional actions to address obstacles to meeting underserved needs including the following goals: foster and maintain affordable housing; remove barriers to affordable housing; develop institutional structure; enhance coordination between public and private housing and social services agencies; foster public housing improvements and resident incentives; and, use available federal, state, and local financial resources to underserved needs.

### **Actions planned to address obstacles to meeting underserved needs**

To meet the needs of the City's underserved population, efforts will be made to:

- Coordinate with federal, State, and local agencies to provide appropriate assistance to residents.
- Coordinate with public service providers to promote adequate services to residents.
- Work to provide physical improvements to slum and blighted areas and neighborhoods with concentrations of Low- and Moderate-income areas.

### **Actions planned to foster and maintain affordable housing**

The City will continue to use available federal, State, and local resources to foster and maintain affordable housing through housing rehabilitation programs for multi- and single-family dwelling units and provide and/or maintain homeownership opportunities through various homebuyer assistance programs.

### **Actions planned to reduce lead-based paint hazards**

In Orange County, lead poisoning is addressed by the Orange County Health Care Agency Public Health Services' Lead Poisoning Prevention Program. The Lead Poisoning Prevention Program provides services to the community to increase awareness of lead hazards, and provides resources to parents, medical providers, homeowners, contractors, and workers.

According to 2011 – 2015 ACS data, approximately 13,600 housing units within the City of Tustin were constructed before 1980 and have the potential to contain lead-based paint. With the potential for lead-based paint hazards, the City will utilize a Lead Hazards Review Worksheet which demonstrates compliance with HUD's Lead Safe Housing Rule found within 24 CFR Part 35, and will work with contractors to identify and address lead-based paint hazards in federally-funded housing rehabilitation projects. Where disturbed paint is observed, or if paint will be disturbed as part of the rehabilitation activities, the City will provide interim controls where lead-based paint is found. In order to further efforts to reduce

lead-based paint hazards, the City will continue to seek partnerships with organizations such as the Orange County Public Health Care Agency Public Services.

To additionally address the potential threat of lead-based paint within homes in Tustin, the City will implement into its housing policies over the next five years the following:

- Include lead-based paint hazard reduction as an eligible rehabilitation activity through the City's CDBG grant program.
- Review existing regulations, housing and rehabilitation codes to assure lead-based paint hazard reduction is incorporated.
- Require testing and hazard reduction in conjunction with rehabilitation.
- Require inspections for lead at appropriate times when housing is otherwise being inspected or evaluated.

### **Actions planned to reduce the number of poverty-level families**

The City continues to support and implement the goals, policies, and programs, as noted in the City's Housing Element of the General Plan and the Consolidated Plan. These documents are designed to provide for adequate, safe, and affordable housing to all segments of the population. The goals outlined in these documents include:

- Provide an adequate supply of housing to meet the City's need for a variety of housing types to meet diverse socio-economic needs.
- Ensure equal housing opportunities for all existing and future City residents.
- Ensure a reasonable balance of rental and owner-occupied housing.
- Preserve the existing supply of affordable housing.
- Conserve, maintain, rehabilitate, and/or replace existing housing in neighborhoods that are safe, healthful, and attractive, in accordance with the adopted Land Use policy.

The City of Tustin does not have a formally adopted Anti-Poverty Strategy. However, the City's Housing Element includes several goals, policies and programs designed to provide adequate, safe and affordable housing for all segments of the population. Five of the six goals within the Housing Element deal with ensuring that housing is affordable to all segments of the City's population. The City has adopted corresponding policies and programs to implement the strategies. Attached to this report are the City of Tustin's Anti-Poverty Goals and Policies.

### **Actions planned to develop institutional structure**

The City will continue to be involved in "network-building" activities with governmental, for-profit, and nonprofit organizations. Activities include attending quarterly Orange County Cities Advisory Committee meetings. Tustin will also continue to fund the Fair Housing Foundation which provides fair housing and

advocacy services for the region. Additionally, the City will continue to encourage and participate in efforts to work collectively and cooperatively with other Orange County jurisdictions.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Tustin does not own or operate any public housing; however, the City will continue to support and encourage efforts of the Orange County Housing Authority to coordinate private housing resources and social service agencies' programs.

**Discussion:**

Through the abovementioned actions, the underserved needs of Tustin's community will be met.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

A description of all CDBG funds expected to be available during the 2021-22 program year is provided in Section AP-35 (Projects) of the Action Plan. No program income has been received from the previous program year; none is anticipated for 2021-22. The City has no urban renewal settlements, grant funds returned to the line of credit or income from float-funded activities.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

The City of Tustin is implementing a one-year funding cycle for non-public service programs such as public facility improvements, housing/neighborhood rehabilitation and preservation, and program administration/planning activities. Funding requests for these types of projects will be reviewed annually. Public Service programs will be allocated on a three-year funding cycle. This Action Plan covers activities to be funded during PY 2021-22 (year-two of the three-year funding cycle). Public service allocations for PY 2022-23 will be included within the subsequent Action Plan. Funding for 2021-22 public service activities will be based on the prior year funding levels, adjusted to account for variations in CDBG grant allocations from HUD.