



Construction & Demolition Debris WRRP FINAL PROJECT REPORT

Engineering Division, 300 Centennial Way, Tustin, CA 92780
[Engineering | Tustin, CA \(tustinca.org\)](https://www.tustinca.org)

E-mail: Engineering@tustinca.org
Questions: (714) 573-3150

Instructions: Complete this packet if you've met the following criteria:

- Have you scheduled a **Final Inspection** with the Building Division?
 - If no, do not proceed – request a building inspection online:
Building Inspection Requests: <https://www.tustinca.org/406/Inspection-Requests>
- Was your Final Inspection from the Building Division approved? If yes, proceed.
- Have you contacted your waste hauler and requested weight tickets to show proof of recycling?
 - If yes, attach recycling documentation and submit with completed WRRP Final Report.

WRRP Refund FAQs:

When do I turn this report in?

WRRP Final Report is submitted **after** you have passed Final Inspection from the Building Division.

Where do I submit this for refund processing?

Scan completed *WRRP Final Report*, and recycling documentation to: Engineering@tustinca.org

When do I get my WRRP refund back?

The Public Works Department generally approves WRRP Final Reports within 3 business days. After a WRRP Final Report is approved, it is then forwarded to the Finance Department for refund processing.

If I paid online by credit card, does the WRRP refund go back on my credit card?

Refunds are issued in the form of a check payment – made payable to the original depositor on file (at time of permit issuance on City invoice), and sent regular mail *via* U.S. Postal Service.

Can I expedite my refund request?

No, the processing time is *approximately* 6 weeks (not including weekends or holidays).



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*WRRP deposit will not be released without an approved Final Project Report and weight tickets.
Allow 6 weeks for processing of this WRRP Final Project Report.*

**Submit this Final Project Report with recycling documentation to:
Engineering Division, 300 Centennial Way, Tustin, CA 92780**

**E-mail: Engineering@tustinca.org
Questions: (714) 573-3150**

Permit #: _____

Project Address: _____

Contact Name: _____

Company Name: _____

Phone: _____ **E-mail:** _____

Was **all** project related waste collected by the City's contract waste hauler (CR&R)? **Yes** _____ **No** _____

Attach receipts/weight tickets, complete the Waste Diversion Calculation form, and fill in the blanks below to determine if you have complied with the City's requirement to recycle 65% or more of all project waste. The Volume-To-Weight Conversion Worksheet is attached for your reference. **The Waste Diversion Calculation Form and disposal documentation must be attached to this final report.**

Column B _____ **divided by Column A** _____ = _____ **x 100 =** _____ **%**

If you recycled less than 65% of job site waste, explain why below:

Signature: _____ **Date:** _____

For City Use Only:

1st Review Date: ____/____/____ 2nd Review Date: ____/____/____ 3rd Review Date: ____/____/____

Approved by _____ Hold pending additional info _____ Not Approved _____

Notes: _____



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- Column A:** List Actual Quantities of waste for each material type (**in tons**). To convert volume to tons, use the Materials Conversion Worksheet provided in your packet.
- Column B:** List the actual quantity recycled, salvaged or reused.
- Column C:** List the actual quantity disposed.
- Column D:** State the name of facilities used to reuse, recycle or dispose of material listed.
- Column Totals:** Add up all quantities listed in Columns A, B & C.

NOTE: Receipts and/or weigh tickets must be provided with your Final Project Report.

Material Type	A Total Quantity of Material (tons)	B Recycled, Salvaged or Reused (tons)	C Disposal (tons)	D Destination (Facility Name and City)
Asphalt & Concrete (No Soil)				
Brick/ Masonry / Tile				
Building Materials (doors, windows, fixtures, etc.)				
Cardboard				
Carpet				
Carpet Padding / Foam				
Ceiling Tile (acoustic)				
Drywall (used)				
Drywall (new, unpainted sheets or scrap)				
Landscape Debris-Residential				
Landscape Debris-Commercial & Multifamily (100% diverted)				
Scrap Metal				
Soil-Residential				
Soil-Commercial & Multifamily (100% diverted)				
Unpainted Wood & Pallets				
Garbage/ Trash				
Column Total				