Public Works – Engineering
714-573-3150
Engineering@tustinca.org

CITY OF TUSTIN
PUBLIC RIGHT-OF-WAY ENCROACHMENT & CONSTRUCTION PERMIT APPLICATION

- All plans & information must be submitted to the City for review and approval prior to permit issuance;
- The contractor must have a current State of California Contractor License, Class A and current City Business License;
- The contractor shall attach a current Certificate of Insurance with Commercial General Liability, Automobile & Worker's Compensation + endorsements. Commercial General Liability (CGL) Insurance Certificate requirements as follows:
    - Contractor shall maintain in full force & effect during the term of their contract, a policy of commercial general liability insurance with a limit of at least $1,000,000 per occurrence.
    - Certificate Holder shall read: *City of Tustin, 300 Centennial Way, Tustin CA 92780*
    - CGL shall be primary as respects to the City and any other insurance maintained by the City shall be in excess of this insurance and not contribute to it
    - Carrier has a current AM Best's rating of no less than A: VII & authorized to do business in the State of California.
- Two Required Endorsements (CGL Policy number shall be listed on each endorsement)

1. Additional Insured Endorsement – Naming *"The City of Tustin, its Elective & Appointive Boards, Officers, Agents and Employees"* as additional insured.
2. Primary & Non-Contributory Endorsement – CGL shall be primary as respects to the City & any other insurance maintained by the City shall be in excess of this insurance & not contribute to it.

Job Address/Location:_____

Description of work:

_____

APPLICANT (Contact) NAME:_____ Email:_____

Address:_____ Phone:_____

I am the: ☐ Owner ☐ Engineer ☐ Contractor

OWNER:_____ Email:_____

Address:_____ Phone:_____

ENGINEER:_____ Email:_____

Address:_____ Phone:_____

CONTRACTOR:_____ Email:_____

Address:_____ Phone:_____

State License No:_____ City Business License No._____