



CITY OF TUSTIN
PARKS & RECREATION

WE ARE HIRING!

PROGRAM
ASSISTANT

Parks
Make
Life
Better!



Are you looking for a fun part-time job where you can contribute to the lives of others? Apply to join our award-winning team!

Scan
QR
code
to
apply!



We are hiring individuals looking to use their leadership and creativity to serve the Tustin community at various parks, programs, events, and facilities. A variety of schedules are available and shift hours will vary depending on the program and/or facility.



714.573.3326



www.tustinca.org



@tustinparksandrec



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Examples of Duties

- Assists with planning, developing, and organizing recreation programs and events
- Implements specific recreation activities such as dances, luncheons, games, and sporting events; plans event activities and assigns staff to required duties
- Prepares promotional materials for events, including brochures, posters, advertisements, and flyers
- Provides assistance to facility patrons and the general public; answers questions regarding facility usage, programs, activities, and events

