

City of Tustin
Parks and Recreation Department
PICNIC SHELTER / BALLFIELD USE APPLICATION

RENTAL #:

APPLICANT

Person in Charge: Organization (if applicable):

If organization, please use organization address.

Address: Zip Code:

Email: Phone:

Alternate Person in Charge (Required): Phone:

DESCRIPTION

Park / Ballfield:

Event Date: Mon Tue Wed Thu Fri Sat

Anticipated Attendance*: Activity Description:

*Liability Insurance required for all field rentals and picnic shelter reservations with attendance over 50 up to 100 people.

Use Time: FROM TO Please include set-up time and clean-up time.

Will bounce house be used? If yes, must use vendor from Tustin Parks and Recreation's approved list of vendors

Will event be open to the general public? Will admission be charged? If yes, how much?

How will proceeds be used?

I hereby certify that I have read the Facility Use Policies and that I and/or my organization will abide by them. I agree to protect, indemnify and hold harmless the City of Tustin, Tustin Unified School District and their officers, agents, and employees from all loss, damage and claims, liability or claims resulting from their programs or rentals. By attending a Tustin Parks and Recreation facility, you have consented to have you/your guest's photograph taken and used in future City publications.

Signature _____ Date _____

OFFICE USE: Resident Non-Resident Resident Non-Profit Non-Resident Non-Profit

DEPOSIT & FEES

Rental Fee: \$ _____

Refundable Deposit: \$ _____

Peppertree Park Stage*: \$ _____
*Picnic Shelter reservation required

Field: ____ Hrs x \$ ____ = \$ _____

Other: \$ _____

TOTAL: \$ _____

Approved Insurance Received

Park Sign Made

Deposit Refunded (if applicable)

Processed by: _____ Date: _____

Approved by: _____ Date: _____